



October 22, 2018

CITY OF SARATOGA SPRINGS
Budget Workshop
City Center
5:00 PM

5:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATIONS

1. Nothing at this time.

CONSENT AGENDA

1. Nothing at this time.

MAYOR'S DEPARTMENT

1. Nothing at this time.

ACCOUNTS DEPARTMENT

1. Nothing at this time.

FINANCE DEPARTMENT

1. 2019 Budget Workshop: Department of Public Works and Capital Budget

PUBLIC WORKS DEPARTMENT

1. Nothing at this time.

PUBLIC SAFETY DEPARTMENT

1. Nothing at this time.

SUPERVISORS

Matthew Veitch

1. Nothing at this time.

Tara Gaston

1. Nothing at this time.

ADJOURN



October 22, 2018

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
5:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Mike Sharp, Deputy Commissioner, Finance
Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Vincent DeLeonardis

EXCUSED: Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner, Accounts

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

CALL TO ORDER

Mayor Kelly called the meeting to order at 5:00 p.m.

PUBLIC COMMENT

Mayor Kelly reminded the public and Council that rules have been adopted regarding the public comment period. She reviewed these rules for all.

Mayor Kelly opened the public comment period at 5:01 p.m.

No one spoke.

Mayor Kelly closed the public comment period at 5:01 p.m.

FINANCE DEPARTMENT

Commissioner Madigan advised this is the second budget workshop and will cover the Department of Public Works and the Capital Budget.

Department of Public Works

Commissioner Madigan advised the 2019 revenue budget is up \$171,000 largely due to benefits and fee based revenue. The City will receive \$45,000 annually from SciFi Networks as part of the recently signed agreement for an engineer. The expense budget is up \$267,000. Personal services are up \$109,000 due to contractual agreements and utilities are down \$83,000 due to the solar park. Expenses have decreased \$1.1 million dollars and equipment is down \$116,000 due to the removal of 2 pieces of equipment from the budget. The Department requested 11 new positions which are not included in the budget. She hopes to re-visit priorities.

Commissioner Scirocco stated the DPW workforce is aging and it takes time to learn the process for paving, plowing, and lawn debris removal in the City. They also have a number of retirements in the next few years and would like to have new people on board to learn from those who will be retiring over the next few years. He feels having additional laborers, 1 vehicle, and additional dispatch is beneficial to the City.

Capital Budget

Commissioner Madigan stated questions regarding the operating budget will be answered as information becomes available about the restoration of City Hall. The 2019 Capital Budget is the combination of the initial capital program generated by the Mayor's Office along with updated numbers from associated with the restoration of City Hall. The Capital Budget as presented totals \$8.2 million. She provided a list of the 2019 comprehensive projects and the breakdown of the \$3.4 million dollars included for the restoration of City Hall. The numbers relating to City Hall are fluid at this time. The building number in the Capital Budget is a rough estimate. The mechanical, electric, and plumbing system costs for City Hall are estimated at \$1.5 million dollars at this time but will result in future savings. The largest project is court administration as it is a mandate. This estimate is at \$1.8 million dollars but may have some assistance from the Office of Court Administration on the interest. Commissioner Madigan ran through all the money listed in the Capital Budget. Insurance will cover \$3.8 million of the total \$7.5 million dollars expected to be needed for City Hall renovations.

Commissioner Scirocco added that it is important to focus on City Hall. The numbers we have are a start.

Commissioner Madigan advised the next budget workshop will be held on Wednesday, October 24th at 1 p.m. at the City Center. That workshop will cover the Department of Public Safety and the Mayor's Office. The next public hearing will be held on Monday, November 5th before the City Council meeting.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 5:22 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 11/5/18
Vote: 5 - 0