

Draft Minutes

Saratoga Springs Board of Plumbing Examiners

Meeting of October 26, 2018

Present: Board members Patrick Cogan, Bill Benton, Kevin Potter, Jason Kelsey, Matt Zeno

Also present, Mayor Meg Kelly, Vincent DeLeonardis, Anthony Izzo (also acting as clerk)

Meeting called to order at 4:07 PM

Motion by B. Benton to approve the minutes of the meeting of October 10. Seconded by Kevin Potter. Ayes all.

The Board continued its review of several remaining proposed questions to be used on written examinations. Final changes were made incorporating all changes approved during discussions. Motion to accept 35 finalized questions made by B. Benton. Seconded by P. Cogan. Ayes all.

Practical part of examination was discussed. Discussion of need to show soldering skills. Board found generally that although soldered joints are less often used today, the skills remain part of the plumbing trade and should be included in practical testing. Cold fitting, glue fitting, and expansion fitting should also be demonstrated during practical testing.

Motion by P. Cogan that 1) Written examination shall be based on a total score of 100%; and 2) Practical examination shall be Pass/Fail. Seconded by B. Benton. Ayes all.

Motion made by P. Cogan that examiners shall have authority to give partial credit for non-multiple choice answers on written examination. Seconded by B. Benton. Ayes all.

Motion by P. Cogan that 1) Minimum passing score on the written examination shall be 80%; and 2) The examination shall be scheduled 2 times per year. Seconded by K. Potter. Ayes all.

Next step is to develop the first of four different exams. Proposed exam to be brought to next meeting for review. Discussion of fees and of form of application for licenses to begin at next meeting. Board began discussion of whether to impose requirement for Class A license that the license holder shall maintain an actual business location in Saratoga Springs. No motions made as yet.

Next meeting date November 9 at 4:00 PM.

Meeting adjourned 5:07 PM

Respectfully Submitted'

Anthony J. Izzo, Acting Clerk to the Board