

**CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION
REGULAR MEETING
474 BROADWAY, 3RD FLOOR
WEDNESDAY OCTOBER 28TH 2020 9:30AM
MINUTES**

PRESENT: MARK CACOZZA, CHAIRPERSON
NURIT SONNENSCHIN, COMMISSIONER (Remotely via Zoom)

CHAIRPERSON CACOZZA CALLED THE MEETING TO ORDER AT 9:34AM. Due to circumstances, the public comment section was unable to be entertained. Public comments will be accepted via email for future meetings while social distancing is required. No public comments were received.

Chairperson Cacozza made a motion to approve the September 2020 Regular Meeting Minutes as presented. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

ACCOUNTS

Chairperson Cacozza made a motion to approve the following Temporary Non Competitive Class Appointment(s). Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Nancy Wagner	Senior Clerk	Effective 10/14/20 – 12/31/20
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RECREATION

Commissioner Sonnenschein made a motion to approve the following Non Competitive Class Appointment(s). Seconded by Chairperson Cacozza. Motion carries unanimously.

Maxwell Hamilton Jones	Recreation Assistant	Effective 10/13/20
Emma Proctor	Recreation Assistant	Effective 10/07/20
Kennedy Taylor	Recreation Assistant	Effective 10/07/20
Brittany Bowie	Recreation Leader	Effective 10/04/20
Kiley Tevendale	Recreation Leader	Effective 09/30/20

CIVIL SERVICE

Chairperson Cacozza made a motion to extend the following Eligible Lists. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Account Clerk #10-818	originally 10/18/18 – 10/18/20	extended through 10/31/21
Custodian #10-618	originally 10/18/18 – 10/18/20	extended through 03/31/21 or the establishment of the next eligible list, whichever occurs first. 2020 Custodian exam was announced 10/2020 to be held 12/12/20.

Permanent Appointment(s) from Established Eligible Lists

Senior Account Clerk #62-205	Nicholas Rumph	Effective 10/01/20
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The Civil Service Coordinator updated the Commission on the meeting held remotely with NYS Civil Service in regards to possible large scale layoffs. Christy Spadaro, the City HR Administrator was in attendance with the Coordinator.

The Coordinator and the Commission discussed increasing the Civil Service Exam fees for the first time in many years. Current exam fees are \$10 for non-uniformed Open Competitive and/or Promotional, and \$15 for Uniformed, with an increase to \$15 and \$25.

Also discussed was the Civil Service Budget Workshop that was to be held the evening of 10/28/20. All were in agreement of continuing to request for a part time 20 hour per week Clerk in the amount of \$14,000.

Commissioner Sonnenschein made a motion to adjourn this meeting at 10:36. Seconded by Chairperson Cacozza. Motion carries unanimously. Meeting adjourned.