



November 5, 2018

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Saratoga Springs City Center
522 Broadway
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
John Daley, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Tara Gaston, Supervisor

EXCUSED: Lisa Shields, Deputy Mayor
Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:30 a.m.

PUBLIC HEARINGS

1. 2019 Comprehensive Budget – Commissioner Madigan advised this is the second public hearing. It will be left open until the Council is ready to vote on the budget.
2. Amend Chapter 225 of the City Code – Time Limit Parking – Commissioner Martin stated this will add time limit parking on Maple Avenue behind the City Center.

PRESENTATION

1. Open space Committee Presentation

CONSENT AGENDA

1. Approval of 10/15/18 Pre-Agenda Meeting Minutes
2. Approval of 10/16/18 City Council Meeting Minutes
3. Approval of 10/17/18 Budget Workshop Minutes
4. Approval of 10/22/18 Budget Workshop Minutes
5. Approval of 10/24/18 Budget Workshop Minutes
6. Approve Budget Amendments – Regular (Increases)
7. Approve Budget Transfers – Regular
8. Approve Payroll 10/19/18 \$501,859.46
9. Approve Payroll 10/26/18 \$546,528.38

10. Approve Payroll 11/2/18 \$484,324.24
11. Approve Warrant – 2018 18MWOCT3 \$5,296.18
12. Approve Warrant – 2018 18MWOCT4 \$22,142.71
13. Approve Warrant – 2018 18MWOCT5 \$18,076.76
14. Approve Warrant – 2018 18MWNOV1 \$6,327.22
15. Approve Warrant – 2018 18NOV1 \$2,318,938.32

No comments.

MAYOR'S DEPARTMENT

Appointments: Community Development Citizen Advisory Committee

Mayor Kelly announced she will be appointing one new person and re-appointing 3 people.

Announcement: EV Stations – Second Station Open

Tina Carton, sustainability coordinator, announced the seconded electric vehicle charging station at the Woodlawn/Walton garage is operational and being well utilized.

Proclamation: Solidarity

Mayor Kelly advised this proclamation is for our fellow Americans who lives have been taken in the face of hatred.

Discussion and Vote: Minor Amendment to City CDBG Entitlement Action Plan

Lindsay Connors of Economic Development advised they are asking to take \$30,000 from the 2014 program year for the CDBG funds to be transferred to the 2017 program year for rebuilding together award allotment.

Discussion and Vote: Authorization for Mayor to Sign Easement Between the City of Saratoga Springs and the Mill, LLC

Vince DeLeonardis, city attorney, advised the City has had an unwritten agreement with the Mill for years for the parking lot that is adjacent to the Mill. The City owns that piece of property. The Mill is responsible to maintain that piece of property. The agreement is a 10 year agreement that outlines the responsibilities.

Discussion and Vote: Authorization for Mayor to Sign Memorandum of Agreement – Fire Administrative Officers

Vince DeLeonardis stated this relates to the incorporation of the battalion chief position into the unit which contains the chief and assistant chief. There is a caveat that if the position is not funded the position will not be incorporated.

Commissioner Madigan stated the caveat is important as the position is not funded yet; we are still in the budget process; and the position wouldn't be effective until 1/1/19.

Discussion and Vote: Consideration of SEQRA for Proposed Zoning Map Amendment to Rezone Parcels from Current Warehouse District and UF-4 to T-4 Urban Neighborhood District

Susan Barden of the Planning Department advised this is to re-zone 6 parcels from warehouse district to T-4. The City Planning Board recommended expanding the re-zoning to include an additional 5 parcels on the east side of Allen Drive zoned urban residential. The City Council is the only involved agency.

Discussion and Vote: Proposed Zoning Map Amendment to Rezone Parcels from Current Warehouse District and UR-4 to T-4 Urban Neighborhood District

No comments.

ACCOUNTS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with GAR Associates for Appraisal Services

No comments.

Discussion and Vote: Authorization to Pay Invoice from B&B Plumbing for Work Related to Lightning Strike

Commissioner Franck advised he will move this to the Consent Agenda as long as there is no objection from the Council.

Discussion and Vote: Authorization to Pay Invoice from QCQA Drilling & Testing Services for Work Done at DPW Garage

Commissioner Franck advised he will move this to the Consent Agenda as long as there is no objection from the Council.

Discussion and Vote: Authorization to Pay Invoice from Alpine Environmental Services for Asbestos Work at City Hall Relating to Lightning Strike

Commissioner Franck advised he will move this to the Consent Agenda as long as there is no objection from the Council.

Discussion and Vote: Authorization to Pay Invoice from MLB Construction Services for Work Relating to Lightning Strike

Commissioner Franck advised he will move this to the Consent Agenda as long as there is no objection from the Council.

FINANCE DEPARTMENT

Announcement: 2019 Budget Update

No comments.

Discussion and Vote: Authorization for Mayor to Sign Health Care Plan Rate Renewals

No comments.

Discussion: 2018 3rd Quarter Financial Report

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Vertiv Corp.

Commissioner Madigan advised this is a renewal for cooling/power equipment for the server room.

Discussion and Vote: Budget Amendment - Use of Fund Balances City Center and Sewer Funds

No comments.

Discussion and Vote: Budget Amendment – Payroll

No comments.

Discussion and Vote: Budget Transfers – Payroll and Benefits

No comments.

Announcement: Thank You Charter Review Commission and Mayor Kelly

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Pay Invoice – Kubricky Construction Corporation

Commissioner Scirocco advised this invoice is a result of paving East Avenue which was not part of the CHIPS Program.

Announcement: Soil Cleanup to Begin at Niagara Mohawk Power Corporation Superfund Site

No comments.

PUBLIC SAFETY DEPARTMENT

Announcement: Congratulating Sergeant Dan Mullan on His New Assignment as Head of the Traffic Division

No comments.

Discussion and Vote: Resolution: School Safety in Response to Saratoga Springs School Board Decision

No comments.

Discussion and Vote: Authorization for Mayor to Sign a Contract with Ricoh USA, Inc.

No comments.

Announcement: Update – Citizens' Police Advisory Board

Commissioner Martin advised he will be announcing the members of this board.

Discussion and Vote: Target Solutions Learning, LLC

Commissioner Martin stated this is for our fire/EMS on line training.

SUPERVISORS

Supervisor Gaston advised Supervisor Veitch is adding an item to his agenda regarding the 2019 County Budget.

Supervisor Gaston added the following items to her agenda: 2019 County Budget; Public Hearings and Public Forums that Affect the City of Saratoga Springs; and Election Day.

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Franck seconded to adjourn into executive session for discussions regarding proposed, pending or current litigation - Eminent Domain and Geyser Road Trail at 9:47 a.m.

Ayes – All

The Council returned at 10:20 a.m. Mayor Kelly advised nothing was decided to report to the public.

ADJOURN

Mayor Kelly adjourned the meeting at 10:20 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 11/20/18
Vote: 5 - 0