

**City of Saratoga Springs, New York
SPDES ID # NYR20A216**

Stormwater Management Program

**Annual Report
(March 2009 – March 2010)**

**SPDES General Permit No. GP-0-08-002 for
Stormwater Discharges From
Municipal Separate Storm Sewer Systems (MS4's)**

May 2010

MS4 Annual Report Cover Page

MCC form for period ending March 9,

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Provide SPDES ID of each permitted MS4 included in this report.

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MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9,

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Name of MS4

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Each MS4 must submit an MCC form.

Section 1 - MCC Identification Page

Indicate whether this MCC form is being submitted to certify endorsement or acceptance of:

- An Annual Report for a single MS4
- A Single Entity (Per Part II.E of GP-0-10-002)
- A Joint Report

Joint reports may be submitted by permittees with legally binding agreements.

If Joint Report, enter coalition name:

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MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9,

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Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for *each* of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

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MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2 0 1 0

Name of MS4 City of Saratoga Springs, NY

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Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for *each* of the following positions as indicated below:

- 1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
- 2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
- 3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
- 4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
- 5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name MI Last Name
P a u l K M a l e

Title
C i t y E n g i n e e r

Address
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City State Zip
S a r a t o g a S p r i n g s N Y 1 2 8 6 6 -

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Phone County
(5 1 8) 5 8 7 - 7 0 9 8 S a r a t o g a

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2 0 1 0

Name of MS4

SPDES ID

Section 2 - Contact Information

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If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name MI Last Name

Title

Address

City State Zip -

eMail

Phone County

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2010

Name of MS4

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For each contact, select all that apply:

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- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name MI Last Name

Title

Address

City State Zip

eMail

Phone County

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9, 2010

Name of MS4

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Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? Yes No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

S a r a t o g a C o u n t y I n t e r m u n i c i p a l

Partner/Coalition Name (cont.)

S t o r m w a t e r P r o g r a m

SPDES Partner ID - If applicable

N Y R 2 0 C 0 0 6

Address

5 0 W e s t H i g h S t r e e t

City

B a l l s t o n S p a

State

N Y

Zip

1 2 0 2 0 -

eMail

b r n 5 @ c o r n e l l . e d u

Phone

(5 1 8) 8 8 5 - 8 9 9 5

Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? Yes No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

MM1 C o u n t y - w i d e E d u c a t i o n / O u t r e a c h

MM2 M a t e r i a l & T e c h n i c a l S u p p o r t

MM3

MM4

MM5

MM6

Additional tasks/responsibilities

Watershed Improvement Strategy Best Management Practices required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2010

Name of MS4

SPDES ID
N Y R 2 0 A 2 1 6

Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name MI Last Name

Title (Clearly print title of individual signing report)

Signature


Date
05 / 21 / 2010

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator
Division of Water
4th Floor
625 Broadway
Albany, New York 12233-3505

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| Saratoga Co. Intermunicipal Stormwater Management Program |
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SPDES ID

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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

At this point in the Program, the goal is to maintain the already well-developed Public Education/Outreach Program. The I-SWM Program metric has been the use of the "hit counter" for the I-SWM Program website. While attendance at events and trainings is a direct metric it is only indicative of the audience being captured at that moment. The website counter enables the Program to review the broader influence of direct education efforts.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The hit counter data is compiled on a monthly basis and compiled into a single report each year. This year the monthly average was: 8,348 and the year-end total (05/2009 - 03/2010) was: 83,475 a 10.7% increase from last year.

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Continue implementation of the Saratoga County I-SWM Program Education/Outreach Program
 -Maintain website; ongoing throughout the year
 -Maintain "Town Hall" displays/kiosks; ongoing throughout the year
 -Continue direct education/outreach programming; ongoing throughout the year
 -Continue SW Regional Training Center w/ Don Lake; ongoing throughout the year

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2010

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID

2. URL(s) con't.:

Please provide specific address(es) where notice(s) can be accessed - not home page.

URL

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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Name of MS4/Coalition

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4.a. If this report was made available on the internet, what date was it posted?

Leave blank if this report was not posted on the internet.

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4.b. For how many days was/will this report be posted?

| | | |
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If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

5.a. Was an Annual Report public meeting held in this reporting period?

Yes No

If Yes, what was the date of the meeting?

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If No, is one planned?

Yes No

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?

Yes No

If No, is one planned for each?

Yes No

6. Were comments received during this reporting period?

Yes No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| Saratoga Co. Intermunicipal Stormwater Management Program |
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7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

On-time publication of the Annual Report (Y7) and 90% (or better) participation in clean up events by all groups.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Although there was an overall decrease in the number of groups; 100% participation by the currently active groups was achieved.

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Expansion of Adopt-a-Road/Highway Program marketing.
 Introduction of a volunteer-driven Stream and lake biomonitoring program. Anticipate 15 groups/organizations/institutions/agencies will be involved in this long-term to permanent program.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| City of Saratoga Springs, NY |
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12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Inventory and locate by GPS survey newly constructed, or recently identified, stormwater outfalls and indicate their location on the City's Stormwater Outfall Map. Also conduct field inspections of each outfall and compile this information in a database. Re-inspect 20% (min.) of the total number of outfalls each year so that each outfall is re-visited at least once every five years.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

To date 100% of known outfalls currently totalling seventy-nine (79) have been inventoried, mapped, and inspected. Two (2) new outfalls and twenty-one (21) previously documented outfalls were re-inspected during this reporting period.

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

As new stormwater outfalls are constructed (or discovered) they will be mapped, inspected, and documented so that the information is kept up-to-date. In addition, at least 20% of previously inventoried stormwater outfalls will be re-inspected during the next reporting cycle.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

City of Saratoga Springs, NY

SPDES ID

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12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Conduct a program of periodic sampling to test stormwater discharges particularly from outfalls located in commercial and industrial zones, areas with older infrastructure, and locations with a history of problems or complaints. Testing parameters should be based on pollutants of concern (POC) or recent problems or indicators.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

During this reporting period sampling events were conducted in the months of April, August, and December. For each event samples were drawn from (17) individual outfalls known to discharge stormwater from delineated drainage areas into one of the City's primary stormwater carriers. Lab tests focused on identifying sanitary or pathogenic contamination which has been identified as a POC in the urbanized inner city district.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
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| 0 | 0 | 5 | 4 |
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?
 Yes No
E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
 Yes No
F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Similar sampling events are scheduled for April, August, and December in the next reporting period. Additional samples will be drawn and tested as necessary to locate sources of illicit discharge based on prior lab results or field evidence pointing to stormwater contamination. Once identified, the problem can then be eliminated by repair or other remediation.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition:

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| City of Saratoga Springs, NY |
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12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Utilize up-to-date mapping of the municipal sanitary and storm sewer systems as an integral working tool for the City's Illicit Discharge Detection and Elimination (IDDE) Program. As part of the mapping process, perform routine inspections of sewer infrastructure to identify system deficiencies or evidence indicating the potential for stormwater pollution.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Several large residential neighborhoods with sewer infrastructure dating back to the 1960's were canvassed to expand ongoing re-mapping efforts to the eastern perimeter of the City's Inner District. A total of (102) storm and sanitary sewer manholes were inspected and the information recorded in a digital database. Inspections found no evidence of stormwater pollution other than typical street debris, however, some structural deficiencies were identified and repairs have been scheduled.

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Work will continue during the next reporting period to expand coverage and update sewer system mapping in other areas of the City as manpower and resources permit. The objective is to steadily progress toward updating the entire municipal stormwater and sanitary map.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| City of Saratoga Springs, NY |
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12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Contamination of storm sewer flows stemming from illicit dumping or discharges can pose a significant threat to stormwater quality. Combating this form of pollution can be accomplished through a comprehensive pollution detection and elimination program in conjunction with increased public education and awareness regarding the causes and effects of stormwater pollution.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The City continued to administer an Illicit Discharge Detection and Elimination (IDDE) Program designed to identify, locate, and remediate sources of stormwater pollution. To help raise public awareness a total of (100) "Don't Pollute" decals were installed on street drains in various areas of the City. Additionally, more than (9200) utility bills were sent to residents quarterly during the report period which included information and practical tips on stormwater pollution prevention.

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The existing IDDE Program will continue to be active throughout the next reporting cycle and relative personnel also plan to attend a 2-day IDDE workshop. More storm drain decals will also be installed in high-volume foot traffic areas around the City and residents will continue to receive pollution prevention information as included on their quarterly utility bills.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| City of Saratoga Springs, NY |
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Minimum Control Measures 4 and 5.
Construction Site and Post-Construction Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

| | | |
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1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities? Yes No

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? Yes No NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.
 09/2004 03/2006 NT

2. Does your MS4/Coalition have a SWPPP review procedure in place? Yes No

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

| | | |
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4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs? Yes No NT

If Yes, how many public comments were received during this reporting period?

| | | |
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5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? Yes No

6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

- | | | | | | | | | |
|--|---|--|---|---|--|---|---|---|
| <input checked="" type="radio"/> Notices of Violation | # | <table border="1"><tr><td></td><td></td><td></td><td>1</td><td>0</td></tr></table> | | | | 1 | 0 | <input type="radio"/> No Authority |
| | | | 1 | 0 | | | | |
| <input type="radio"/> Stop Work Orders | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
| | | | | | | | | |
| <input type="radio"/> Criminal Actions | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input checked="" type="radio"/> No Authority |
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| <input type="radio"/> Termination of Contracts | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input checked="" type="radio"/> No Authority |
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| <input type="radio"/> Administrative Fines | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input checked="" type="radio"/> No Authority |
| | | | | | | | | |
| <input type="radio"/> Civil Penalties | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
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| <input type="radio"/> Administrative Orders | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
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| <input type="radio"/> Enforcement Actions or Sanctions | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
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| <input type="radio"/> Other | # | <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | | | | | | <input type="radio"/> No Authority |
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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| City of Saratoga Springs, NY |
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SPDES ID

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Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

| | | |
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1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period?

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2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?

| | | |
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| | 1 | 7 |
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3. What percent of active construction sites were inspected during this reporting period? NT

| | | |
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 %

4. What percent of active construction sites were inspected more than once? NT

| | | |
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 %

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? Yes No NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? Yes No NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? Yes No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2010

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID

6. con't.:

Submit additional pages as needed.

● MS4/Coalition Office

Department

Address

City Zip -

Phone
() -

○ Library

Address

City Zip -

Phone
() -

○ Other

Address

City Zip -

Phone
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○ Web Page URL(s): Please provide specific address where SWPPPs can be accessed - not home page.

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| City of Saratoga Springs, NY | | | |
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7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Establish standard procedures and assign qualified personnel to review construction plans, stormwater pollution prevention plans, erosion and sediment control plans, and other building documents to insure projects requiring stormwater pollution prevention measures are in compliance with Local and State requirements.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Eleven (11) project proposals submitted to Planning Board for final site plan or subdivision approval were evaluated by the City Engineer (CPESC certified) as to their impact(s) on stormwater quality. SPDES permit requirements, design standards and specifications, and other pollution prevention guidelines were applied in accordance with Local and State stormwater regulations.

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Building proposals will be subject to thorough review by the City Engineer and other qualified staff on the merits of preventing stormwater pollution during construction. Local and State stormwater regulations will be applied accordingly.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| City of Saratoga Springs, NY | | | | | | | | | |
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SPDES ID

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7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Administer a site inspection program that identifies and tracks active construction projects, calls for scheduled inspections and reporting by the project owner, allows for enforcement actions by the City and/or State, and provides for inspections and verification by trained City personnel.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Seventeen (17) construction projects active during this reporting period were regularly inspected by a qualified individual in accordance with the General SPDES Permit for Construction Activity. Inspection reports were provided for review to the City Engineer who when warranted also performed or assigned trained staff to perform site inspections.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
|--|--|---|---|
| | | 1 | 7 |
|--|--|---|---|

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The City will continue to administer a site inspection program in conjunction with project owners to insure requirements contained in their respective Stormwater Pollution Prevention Plan are met and that the installation and maintenance of control measures during construction are adequate.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Provide information and assistance to contractors and site operators so they are aware of and understand the requirements set forth in their Stormwater Pollution Prevention Plan, Erosion and Sediment Control Plan, and/or the current SPDES Permit for Construction Activity in general.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The City Engineer conducted mandatory pre-construction meetings attended by the project manager and/or general contractor(s) at which time they are advised of the specific requirements and control measures prescribed in the stormwater management plan in addition to other responsibilities pertaining to stormwater pollution.

C. How many times was this observation measured or evaluated in this reporting period?

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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Pre-construction meetings will continue as a means of offering construction managers and contractors the opportunity to discuss stormwater pollution prevention requirements relative to each project. The City will also provide general information regarding training workshops, policy changes, and other stormwater topics via an e-mail directory that includes local designers, contractors and excavators.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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Name of MS4/Coalition

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4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?
 Yes No

4b. Does the MS4 have a banking and credit system for stormwater management practices?
 Yes No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?
 Yes No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

| | | |
|--|--|---|
| | | 0 |
|--|--|---|

5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

| | | |
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| | 5 | 0 |
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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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Name of MS4/Coalition

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6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Inventory post-construction stormwater management practices and document their location, practice type, general description, and maintenance requirements.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Fifty-two (52) stormwater management practices dating back to March 2003 were identified through record research and subsequently added to the current inventory.

C. How many times was this observation measured or evaluated in this reporting period?

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|--|--|---|---|
| | | 5 | 2 |
|--|--|---|---|

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Construction proposals containing stormwater management practices will be documented during the project review process and once constructed the practice will be inventoried and related information added to the existing database.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| City of Saratoga Springs, NY |
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6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Promote innovative engineering of post-construction stormwater management practices particularly those designed to maximize treatment and infiltration in order to reduce off-site flow and improve overall water quality.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Drainage and site plans for eight (8) building proposals requiring Stormwater Pollution Prevention Plan were evaluated by the Planning Board and City Engineer in accordance with the stormwater management practices prescribed in the NYS Stormwater Management Design Manual.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
|--|--|--|---|
| | | | 8 |
|--|--|--|---|

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Provide information and education to municipal boards, officials, and others charged with reviewing development proposals to insure projects are evaluated by individuals that understand the function and design outcome of post-construction stormwater management practices.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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| City of Saratoga Springs, NY |
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Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

| | | |
|--|--|--|
| | | |
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1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

| <u>Operation/Activity/Facility</u> | <u>Addressed in SWMP?</u> | <u>Self-Assessment Operation/Activity/Facility performed within the past 3 years?</u> |
|---|---|---|
| Street Maintenance..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Bridge Maintenance..... | <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Winter Road Maintenance..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Salt Storage..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Solid Waste Management..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| New Municipal Construction and Land Disturbance.. | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Right of Way Maintenance..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Marine Operations..... | <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Hydrologic Habitat Modification..... | <input type="radio"/> Yes <input checked="" type="radio"/> No | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Parks and Open Space..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Municipal Building..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Stormwater System Maintenance..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Vehicle and Fleet Maintenance..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |
| Other..... | <input checked="" type="radio"/> Yes <input type="radio"/> No | <input checked="" type="radio"/> Yes <input type="radio"/> No |

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept (Number of acres X Number of times swept) # Acres

| | | | | |
|--|--|--|---|---|
| | | | 1 | 0 |
|--|--|--|---|---|
- Streets Swept (Number of miles X Number of times swept) # Miles

| | | | | |
|--|--|---|---|---|
| | | 2 | 8 | 1 |
|--|--|---|---|---|
- Catch Basins Inspected and Cleaned Where Necessary #

| | | | | |
|--|--|---|---|---|
| | | 2 | 1 | 0 |
|--|--|---|---|---|
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary #

| | | | | |
|--|--|--|--|--|
| | | | | |
|--|--|--|--|--|
- Phosphorus Applied In Chemical Fertilizer # Lbs.

| | | | | |
|--|--|---|---|---|
| | | 1 | 0 | 0 |
|--|--|---|---|---|
- Nitrogen Applied In Chemical Fertilizer # Lbs.

| | | | | |
|--|--|---|---|---|
| | | 4 | 2 | 0 |
|--|--|---|---|---|
- Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) # Acres

| | | | | | |
|--|--|--|---|---|---|
| | | | 2 | . | 9 |
|--|--|--|---|---|---|

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

| | | | | |
|--|--|--|--|---|
| | | | | 1 |
|--|--|--|--|---|

4. What was the date of the last training?

| | |
|---|---|
| 0 | 4 |
|---|---|

 /

| | |
|---|---|
| 2 | 0 |
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 /

| | | | |
|---|---|---|---|
| 2 | 0 | 0 | 9 |
|---|---|---|---|

5. How many municipal employees have been trained in this reporting period?

| | | |
|--|---|---|
| | 6 | 8 |
|--|---|---|

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

| | | |
|--|---|---|
| | 9 | 5 |
|--|---|---|

 %

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Provide education to relevant employees and departmental work forces on the causes and impacts of stormwater pollution stemming from typical work activities and also provide instruction on how to perform their duties utilizing best management practices to reduce potential pollutants.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Employees from various Public Works divisions such as streets and highways, water and sewer utilities, buildings and grounds, masonry, and painters attended an in-house training session which addressed issues related to fueling and washing equipment, excavation and earthwork, fertilizers and pesticide application, and hazardous spill response. The SWMP Coordinator and support staff also attended several sponsored workshops during the report period.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
|--|--|---|---|
| | | 7 | 0 |
|--|--|---|---|

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Public Works employees will again be required to attend another in-house training session during the upcoming report period. This class will address 1) prevention and response to hazardous spills, 2) erosion and sediment control during construction activity, and 3) identifying illicit storm water discharges. The SWMP Coordinator and support staff will also attend workshops as they become available.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Improper storage, handling, and disposal of hazardous materials and waste by-products can potentially result in stormwater pollution, however, this can be successfully prevented through proper use and disposal procedures, best management practices, and spill response techniques. Providing instruction to employees who work with these materials is an important component.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Hazardous materials and waste by-products were stored indoors or undercover on impervious surfaces. Tanks, drums, and other containers were properly sealed, labelled, and inspected with containment provided where required. Spill clean-up kits and absorbents were readily available. Used motor oil and filters, parts solvent, soiled rags, paints and mineral spirits, and other wastes deemed hazardous were collected by licensed vendors. (68) employees were provided instruction.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
|---|---|---|---|
| 0 | 0 | 6 | 8 |
|---|---|---|---|

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The storage, use, and disposal of hazardous materials will be carefully monitored and managed to insure these substances do not enter the stormwater cycle. Likewise, employees will be provided with information, instruction, and oversight to raise their awareness of the impacts of mishandling hazardous materials.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

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7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Keep vehicles and equipment in sound working condition to minimize leaks or spills and perform repair work, maintenance, and washing indoors to eliminate the potential of polluting stormwater runoff. Also focus attention on fueling operations to minimize spills and be prepared to respond in the event of a spill.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

Operators routinely inspect vehicles/equipment to identify fluid leaks and other problems while mechanics perform regular inspections and maintenance. All mechanical work such as maintenance and repairs occurred indoors. Washing with detergents is also done indoors where floor drains are tied to an oil-water separator. The fuel island is monitored and clean-up materials are made readily available to employees incl. (68) of whom were instructed on fuel spill prevention and response.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
|---|---|---|---|
| 0 | 0 | 6 | 8 |
|---|---|---|---|

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Facilities involved in the maintenance, repair, and/or fueling of vehicles and equipment are considered potential "hot spots" for stormwater pollution and therefore these operations will be monitored accordingly and employees provided the necessary instruction and materials to minimize pollutants and respond properly to an accidental spill.

MS4 Annual Report Form

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

City of Saratoga Springs, NY

SPDES ID

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7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Implement a broad-scoped street sweeping program to collect dirt, sand and typical street debris to prevent these pollutants from entering the storm sewer system. Also implement a complementary catch basin cleaning program to periodically remove pollutants that collect in the sumps of these structures.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

All City streets and roads were swept at least once following the end of winter road sand and salt application. Additionally, streets in and around the downtown business district, the horse race tracks, and other inner district neighborhoods were swept regularly during the Spring, Summer, and Fall seasons. The sumps of (210) catch basins connected to drywells or perforated pipe were cleaned of sediment and debris known to impair these infiltration devices if allowed to accumulate.

C. How many times was this observation measured or evaluated in this reporting period?

| | | | |
|--|---|---|---|
| | 2 | 1 | 0 |
|--|---|---|---|

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?
 Yes No
E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?
 Yes No
F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

Similar street sweeping operations will be performed during the next report period using the City's current fleet of two Pelican sweepers. This work continues to remove large quantities of the silt and sediment, street litter, and other debris from City streets and roadways. Furthermore, street debris that reaches the storm sewer system will be removed during periodic cleaning of catch basins and the storm sewer.