APPLICATION FOR

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM

— 2012 Program Year Funding—

ACTIVITY NAME: Saratoga Sponsor A Scholar (SSAS) College Campus Visits

APPLICANT: _Saratoga Sponsor A Scholar

MAILING ADDRESS: _____PO BOX 107 Saratoga Springs NY 12866

_____ Zip: _12866

PHONE: ____587-2472_____ FAX: __587-3548_____ EMAIL: saratogasponsorascholar@yahoo.com_____

CONTACT PERSON: ____Jim LaVigne_____ TITLE: Volunteer Executive Director_____

APPLICANT (*select 1*): ☐City Department _____ (List Dept.) x☐Private non-profit organization _____75-3038956_____ (List Federal ID #) ☐Other Public Agency _____ (Specify)

_____ (DUNS #)

NATIONAL OBJECTIVE (*select 1*):

"Benefit persons of Low/moderate income"
- x☐☐L/M Income Area Benefit
- ☐☐L/M Income Limited Clientele Activities
- ☐☐L/M Income Housing Activities
- ☐☐L/M Income Job Creation/Retention

"Address slum/blight Conditions"
- ☐ *"N/A"*☐Slum/blighted Area
- ☐☐Slum/blighted Spot Basis
- ☐ *"N/A"*☐Urban Renewal Completion

"Urgent CD Need"
- *"N/A"*☐Urgent Need

REQUESTED ENTITLEMENT FUNDING: $____1000.00__

Funding Leveraged from Other Sources: $_____

Total Activity Cost: $___1000.00_____

Proposal Abstract - please provide a ***brief*** overview of your proposal ***including the number of persons that will be served*** with this grant in the space below:

The focus of this activity is to serve the disadvantaged Saratoga Springs High School students enrolled in the Saratoga Springs Sponsor A Scholar Program by providing them supervised bus transportation to scheduled college presentations, campus tours and interviews with college admissions. There are currently 29 kids enrolled in the 2011-2012 program. We proudly graduated our first class last June and 8 kids are in college – one at St. Lawrence on a full scholarship! SSAS strongly feels campus visits is a crucial part of this process.

James LaVigne

_____ (Authorized Signature)

___Volunteer Executive Director_____ (Title)

__January 24, 2012_____

(Typed or Printed Name) (Date)

Please respond in writing to each of the following (add additional pages as necessary):

1. ACTIVITY DESCRIPTION

Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

A) Identify whether the activity is new, ongoing, or expanded from previous years. ONGOING:

Increasing Saratoga Sponsor-A-Scholar students exposure to college through campus visits and presentations, has been an integral part of the SSAS organization's mission since the organization was founded by community leaders and the Saratoga Springs School District 3 years ago. In the organization's first three years, the students have been given exposure to college through an in-kind donation of time and resources from Skidmore College. Skidmore College helped to found SSAS and has hosted a series of college information workshops, study skills workshops and other visits to the Skidmore campus for the SSAS students. The college has made a commitment to host a series of workshops each year for SSAS juniors. There will be 29 students in the program in the 2011-2012 school year. SSAS wishes to expand the program's group trips to more area campuses. Students will be bused to the area college presentations during morning school hours to insure that all students attend. (Please see the attached activity list). To reserve the buses including gas and chaperones is approximately $100-$250.00 per outing-depending on a number of variables, (distance, tolls, cost of gas...).

B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.

Saratoga Sponsor-A-Scholar was created to serve low income high school students who want to go to college, but lack the confidence, the funds and the family support to get there. While the disadvantaged students in this low-income population may get help when they are young through organizations like the Saratoga Mentoring Program, once they age out of those programs, they have no extra support unless they get into trouble with drugs, alcohol or break the law. Until SSAS was founded, there was no program in the community to provide them with increased access to college and solid goals for their future. Saratoga Sponsor-A-Scholar gives these students a support system that includes weekly tutoring, an adult mentor and help with the college application process. The group bus trips to college campuses are part of that support system bringing them in contact with the college representatives, who will speak specifically to the students about their concerns. The one-on-one time solidifies their confidence and capabilities, helping them reach goals they did not think possible.

C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:

C-1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve. NA

C-2) the inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located. NA

C-3) designed to benefit a low-moderate income "limited clientele", identify the "limited clientele" group.

Students in the Saratoga Sponsor-A-Scholar program must be eligible for federal assistance through the free and reduced lunch program at the high school, have at least a 75 grade point average at the high school and be motivated to succeed. They are nominated by teachers and guidance counselors and go through a rigorous process which includes an interview with the student and parents. They are selected by the SSAS Academic Coordinator, Brady Crary, who is also a Guidance Counselor at the high school, on the basis of their potential to benefit from the SSAS curriculum. SSAS hopes not only to help the students and their families, but the Saratoga Springs community as well, for these young people are likely to come back to the Saratoga Springs after college and contribute to the economic fabric of the community.

***D)* Identify your performance goals and the types of indicators you will use to document activity accomplishments and success.**
(Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.)

The goal of Saratoga Sponsor-A-Scholar college presentations is to address the challenges of college access for these students who, unlike students from middle class families, may have no knowledge of college and expectation they will ever be able to attend, let alone graduate from college. These presentations will compliment the SSAS program's weekly academic tutoring, professional SAT training as well as assistance with college applications and raise these students' aspirations, help them to navigate the college admissions process and ease their initial transition to college. Contact with professors, teachers, academic advisors and low income students like themselves who are attending college will demystify college and make it a realistic possibility for them. The SSAS students must maintain B average and attend mandatory weekly study sessions, individually meet with their mentor and attend tutoring classes. SSAS successfully sent 8 seniors to college this year, it's first graduating class!

E) **Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).**
The bus trips, which cost approximately $100-$250 each, are scheduled during the school year, both in the fall and in the spring. This would apply for 2012/2013.Please see attached transportation receipts used as estimates for upcoming outings.

F) **Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.).** For construction/site development projects, provide evidence of site control.
NA

2. ORGANIZATIONAL CAPACITY

A) **Provide an overview of your organization including length of time in existence. List current officers and board members and identify any prior funding by the City of Saratoga Springs (year, activity, and amount).**
The SSAS program is a replica of a proven program, Capital Region Sponsor-A-Scholar, which has served students in Albany, Schenectady and Troy since 1996. Capital Region Sponsor-A-Scholar's success rate in retaining and graduating students in high school and subsequently getting them to attend college is documented at an outstanding 96%. SSAS inducted its third group of scholars last June. There have been notable improvements in the grades and confidence of the students from the first group of scholars, inducted in 2008. Thirteen this semester have made honor roll...Our first graduating class of 9 accepted their diplomas in June 2011~ All have been enrolled successfully at college. Gabrielle Batista was accepted to St Lawrence University on the Presidential Diversity Scholarship for $30,000! The SSAS program is fully confident that its success rate in retaining scholars in high school, graduating and getting them into college will match the success of Capital District Sponsor-A-Scholar.

B) **Describe your organization's experience in successfully conducting this type of activity. Identify any skills, current services, or special accomplishments that demonstrate your capacity for success.**
The SSAS organization is thrilled to have an increasing pool of mentors with various academic backgrounds, eager to volunteer their valuable time and services to guide these students toward their goal of college. It is a great milestone now that our first class of 9 graduated in June (2011), demonstrating that this was a need that is now being addressed and it is attainable with the community's support.<9th graduate has moved away>

C) **Identify the person(s) responsible for program and financial management of the activity. Identify all other persons involved in this activity noting whether these positions are current or new, pending this award. For construction/site development projects, identify the development team including proposed contractors, subcontractors, and project manager.**
The college presentation trips* and tutors will be arranged by the SSAS Academic Coordinator, Brady Cray. SSAS Founding Board Member, Pat Titterton works along with Brandy, giving guidance, assistance and research development. Jim LaVigne, Volunteer Acting Executive Director, handles the financial management.
*(Two mentors of SSAS students will accompany the students on bus trips as chaperones.)

D) **Identify any other agencies/partners involved in this activity and define their roles and responsibilities.** NA

3. ACTIVITY BUDGET - (ATTACHMENTS 1, 2)

A) **Include attached budgets (Attachments 1, 2) as appropriate. Depending on the activity, the applicant may need to submit one or both of the attached budget forms. More detailed budgets may be attached (and are recommended) in support of the proposal. If an architect, engineer, or other personnel have conducted a cost analysis, attach a copy noting the author and date of analysis.**
- PROGRAM OPERATING BUDGET (Attachment 1) - for all proposals including public service projects and construction/site development projects

ATTACHED
- CONSTRUCTION/SITE DEVELOPMENT BUDGET (Attachment 2) - for construction/site development projects

NOT APPLICABLE

B) Identify the amount and sources of leveraged funding for this activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.). Attach copies of funding commitment letters or other evidence of funding support.
ATTACHED

4. MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS - (ATTACHMENT 3)

The City of Saratoga Springs is responsible for ensuring that subrecipients expend awards in accordance with applicable laws, regulations, and provisions of contracts and grant.

A) In accordance with OMB Circular A-133, please complete Attachment 3 and include it with your application.

B) During your last fiscal year, if your organization expended more than $500,000 in total federal financial awards (including CDBG and all other federal assistance), please include a copy of your latest Single Audit Report with this application.

(ATTACHMENT 1)

PROGRAM OPERATING BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

	ENTITLEMENT GRANT	Leveraged Funds*	Total Activity Cost	*Source of leveraged Funds and In-Kind Services
PERSONNEL				
Salaries				
Fringe				
Other (consultants, etc.)				
Subtotal				
OVERHEAD				
Advertising/Marketing				
Program Supplies				
Rent & Utilities				
Other – list below				
Subtotal				
TOTAL COST				

(ATTACHMENT 2)

CONSTRUCTION / SITE DEVELOPMENT BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

	ENTITLEMENT GRANT	Leveraged Funds*	Total Activity Cost	*Source of leveraged Funds and In-Kind Services
PRECONSTRUCTION				
Legal				
Engineering				
Architectural/Design				
Fees and Permits				
Subtotal				

DEVELOPMENT				
Relocation				
Site Preparation				
Construction - materials				
Construction - labor				
Construction Financing				
Other - (explain)				
Subtotal				

TOTAL COST			

(ATTACHMENT 3)

OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133
MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS

ORGANIZATION: __SARATOGA SPONSOR A SCHOLAR (SSAS)

MAILING ADDRESS: _____PO BOX 107

FEDERAL ID #: _____75-3038956_____ PHONE: _____587-2472_____ FAX: _____587-3548_____

DUNS #: _____

1. Please identify your fiscal year (mth/yr to mth/yr): ___Calendar Year: Jan to Dec_____

Please identify below the funding received during your last fiscal year: private donors and/or fundraisers

2. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name:
Saratoga Sponsor A Scholar College Prep_____

CDBG Funding Program Year: _____2010_____ CDBG Funding Amount: _____$1000.00_*_____
* THIS AMOUNT IS STILL W/ THE CITY AS WE DID NOT HAVE OUR INSURANCE PAPERWORK FILED

3. Other Federal Financial Awards (cash & non-cash):

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) #	AMOUNT OF AWARDS
_____N/A_____	_____
_____	_____
_____	_____

4. During your last fiscal year, has your organization expended more than $500,000 in total federal financial awards (incl. CDBG & all other federal assistance)? YES * _____ NO __x___

* If "yes", include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered "no", please complete, sign and return this form.

5. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance? YES * _____ NO __x___

* If "yes", please describe: _____

6. Other Saratoga County Awards (cash & non-cash):

IDENTIFY PROGRAM NAME & YEAR OF AWARD	IDENTIFY AMOUNT OF CO. AWARDS
_____N/A_____	_____
_____	_____
_____	_____

James C LaVigne

_____ 1/25/2012

Authorized Signature Date

SUMMARY OVERVIEW

Saratoga Sponsor-A-Scholar (SSAS) requests $1000.00 for the following activity: To fund school buses to take the students (29) in the program on group orientation sessions at college campuses within a days driving distance of Saratoga Springs.

The SSAS Program, founded in 2008 by community leaders in partnership with the Saratoga Springs High School, seeks to help disadvantaged students at Saratoga Springs High School finish high school and graduate from college. Each year Saratoga Sponsor-A-Scholar selects 10 sophomores, all low income, many from minority and first generation families. The program provides them with mentors, weekly academic tutoring, SAT training, academic skills training, college visits and assistance with college applications in high school and yearly stipend during college. The program dedicates $10,000 to each scholar - $4,000 for assistance in high school and $1,500 for each year they complete of college.

The economically disadvantaged students in the SSAS program may have had no or low aspirations for going to college. They don't think college is possible because no one in their family has gone to college and they cannot imagine paying for college or getting in. Most have never been on a campus. Many of these students work in addition to going to school and some contribute to the family income from their salaries.

For these students, trips to higher education campuses are more than the college tours that middle and upper income students might take with their parents. Each of the tours will be arranged by our Academic Coordinator and SSHS Guidance Counselor, Brady Crary, and include presentations by professors, question and answer sessions with the admissions directors and financial aid directors at each college. The trips also include contact with students from disadvantaged families who are attending the college through scholarships and loans.

SSAS aims to create a "culture of college," not only allowing students to absorb the physical attributes of each college (small private college vs. large university campus), but allowing them to visualize themselves attending college. Talking to students from low income families on these campuses who are successfully attending college will help SSAS students gain faith in themselves and their own ability to succeed.

STUDENT ACTIVITY TIMELINE
SSAS NEWSLETTER

Saratoga Sponsor-A-Scholar (SSAS) Student Activities – Updated 1-4-12

2011-2012

Skidmore College Workshop, Thursday, Nov. 10. SSAS juniors attended an introductory college tour and workshop as part of a series of workshops that will culminate in an overnight visit in August, 2012. The workshop included a campus tour and an HEOP presentation.

Siena College Tour, Wednesday, Nov. 16: sophomores and juniors attended a campus tour and HEOP program at Siena College with SSAS co coordinators Brandy Crary and Matt Nelson. The Siena HEOP coordinator and four Siena HEOP students participated in the session, which included a question and answer period for SSAS students.

Hands Off Project, fall 2011: SSAS students Blayne Turner and Jessica Zhen participated in an interactive computer gaming project, *Hands Off,* with RPI professors and Saratoga Arts, the local arts council. Students visited the RPI campus and met with professors of Computer Visualization and Gaming and Simulation Arts and Sciences. After the games were created, students explained and demonstrated the interactive computer games at a fall fundraiser for Saratoga Arts and at the First Night Celebration on New Year's Eve, 2012.

Holiday Baking For Charity, Sunday, Dec. 6th: SSAS students and their mentors baked and decorated cookies at the United Methodist Church kitchen. Over 225 cookies were delivered to the residents at the Wesley Nursing Home in Saratoga Springs. Students asked to make Baking for Charity an annual event.

2010-2011

Mentoring Matters at Proctor's Theater in Schenectady, fall, 2010: SSAS students and mentors attended performances of **Young Frankenstein.**

Career Visits: Junior Kim Skonieczny visited and observed a third grade teacher Rebecca Pipino at Caroline St. Elementary School. Kim will teach a class with Mrs. Pipino this spring. **Senior Stephanie Charboneau and Sophomore Kayla Carero** visited the Saratoga Veterinary Hospital and followed a staff veterinarian and a vet tech on their rounds.

Skidmore College Workshop, Saturday, November 13: SSAS juniors attended a Saturday workshop at Skidmore College. The workshop, available to Capital Region Sponsor-A-Scholar and Ballston Spa Sponsor-A-Scholar as well, is part of a series of workshops at Skidmore that will culminate in an overnight visit to the campus in August of 2011.

Siena College Tour, Monday, November 15: SSAS sophomores and juniors visited Siena College in Loudonville with SSAS Coordinator Brandy Crary.

Presentation at Board of Education Meeting December 14th: Three SSAS seniors, **Matt Degen**, **Kaylee Yager** and **Gabi Batista** presented at the Board of Education Meeting. The scholars explained how Sponsor-A-Scholar has helped them to be successful in high school, exposed them to numerous educational and cultural experiences and assisted them throughout the college application process.

Skidmore College Study Skills Workshop, December 8: SSAS sophomores visited Skidmore College after school for a workshop on how to improve their study habits. Students were able to sit in on a college lecture and practice their listening and note-taking skills. They were also provided with strategies to help them improve upon these skills.

Scholars Accepted into the LeaderSpark Program: All SSAS scholars who applied were accepted into the League of Woman Voters of Saratoga County's LeaderSpark program which is a leadership training program where students will meet for five consecutive Sundays beginning in March. Students will be helping to develop a meaningful community service project and could be chosen to attend the League's *Students Inside Albany* conference and meet with State legislators over three days in Albany. Congratulations to the following students who were accepted: **Kayla Carero, Mataya Clark, Dakota Closson, Rayvon Cowan, Samantha Harrigan, Rafael Lopez, Luis Parrilla-Osorio, and Blayne Turner.**

Financial Aid Workshop for Senior Parents, January 11: Mentor Alan Janosy and SSAS Coordinator Brandy Crary held a workshop for senior parents to give a personalized interpretation of the federal FAFSA applications.

Student Community Service, January 17: a group of SSAS girls and their mentors worked together to make fleece kennel blankets for rescue dogs. The girls will meet again to create more blankets and also plan to walk dogs at the Saratoga County Animal Shelter.

Skidmore College Tour & Presentation, Thursday, February 24: SSAS sophomores and juniors will attend a College Readiness Workshop at Skidmore College during their February winter break. Students will have the opportunity to attend a college lecture regarding "Social Work Values and Populations at Risk" by Professor Peter McCarthy. They will also attend presentations on the admissions process, financial aid, HEOP, and summer special programs.

College of St. Rose College Tour and HEOP presentation, March 21st. SSAS students toured campus and met with Admissions Counselors and listened to an HEOP presentation.

SUNY Adirondack Open House and Career Fair, April 8 : Students visited the campus for this open house, toured the campus and attended a fair showcasing various career opportunities and majors that SUNY Adirondack has to offer.

Hudson Valley Community College Fair, May 4: SSAS Students visited the HVCC campus and saw presentations about courses of study HVCC has to offer.

First Annual Scholar Give-Back Day, June 4: SSAS students did three hours of community service, doing trail maintenance in the Hemlock Park area of the Saratoga Spa State Park.

SSAS Graduation Celebration/Induction Ceremony, June 2011: SSAS student Natara Mount, who aspires to be a pastry chef, baked 100 cupcakes (four varieties, from scratch) for the Graduation Party/Induction Ceremony.

2009/2010

Career visit: SSAS students visited FingerPaint Marketing, an award-winning marketing firm in Saratoga Springs NY.

Union College Tour: All SSAS students toured Union College as a group with Academic Coordinator Kathy Kennedy. Students received information on college admissions requirements, courses, financial aid and student life.

Personalized Tours of Colleges for SSAS juniors: Small groups of SSAS juniors and Academic Coordinator Kathy Kennedy toured the College of St. Saint Rose, SUNY Canton, Hudson Valley Community College and Adirondack Community College. Visits were tailored to individual students and their college goals.

Skidmore College Workshops for SSAS Juniors: Students attended a series of four all-day workshops at Skidmore College for SSAS juniors. The final visit is an overnight on the Skidmore campus in August of 2010. The workshops focused on college admissions, financing, and what to expect from college life. Students from Capital Region Sponsor-A-Scholar in Albany, Schenectady and Troy also attended.

Study Skills Workshop: During a Monday homework session, Mary Quandt, an SSAS supporter and tutor from the community, conducted a study skills workshop for SSAS students.

Financial Aid Presentation: SSAS Students, parents and mentors attended an evening presentation at the high school in March, 2010 on Educational Opportunity Programs (EOP/HEOP) for SSAS students and parents by Cesar Canchez from SUNY Albany's EOP program

SUNY College Visit: All SSAS students toured the SUNY Albany campus as a group with SSAS Coordinator Kathy Kennedy. Students received information on college admissions requirements, courses, financial aid and student life on campus.

Ben Williams Jazz Concert, SPAC: A group of students and mentors were given complimentary tickets by SPAC to a jazz concert by jazz bassist Ben Williams.

Saratoga ArtsFest, June 10-13, 2010: SSAS students have been provided with student ARTSPASSES, donated by an SSAS Board Member, to the Saratoga Arts Fest, a four-day festival (June 10-13) showcasing the arts in Saratoga Springs. The ARTSPASS allows students free admission to over 75 events, including performances, exhibits and demonstrations. The ARTSPASS also gives students benefits throughout the year with participating organizations.

Mentoring Matters Program – free Tickets to Proctor's Theater: SSAS is one of several organizations participating in a Proctor's Mentors Matter Program for Mentors and Students, funded by a grant from First Niagara Bank, which will give complimentary tickets to select performances and events at Proctor's Theater in Schenectady.

Summer 2010 Mentoring Matters at Proctor's Theater: SSAS students and mentors attended performances of **Cats** and **Miss Saigon.**

2008/2009

Skidmore College Workshop: The inaugural class of SSAS students attended an all-day tour of Skidmore College which included several workshops. Students met and spent time with admissions counselors, professors and Skidmore Opportunity Program students.

Tour of College of Nanoscale Science: Students were given a private guided tour of the SUNY Albany College of Nanoscale Science in Albany, NY.

Skidmore College Study Skills Workshop: Students attended an afternoon Study Skills Workshop at Skidmore College, with lectures and demonstrations by Skidmore professors and Opportunity Program counselors.

Dance Performance: Students attended a dance/music performance by *Buckets N' Tap Shoes* at the Egg in Albany. Tickets were donated by the Dance Alliance, a regional dance advocacy organization.

Harlem Boys and Girls Club Alumnae Choir Performance: Students attended a performance by the *Harlem Boys and Girls Club Alumnae Choir* at the Spa Little Theater as part of the 2009 Saratoga ArtsFest.

Date: Thursday, November 10, 2011 11:15 AM

From: Saratoga Sponsor-A-Scholar <lrappapo@nycap.rr.com>

To:

Subject: News from Saratoga Sponsor-A-Scholar

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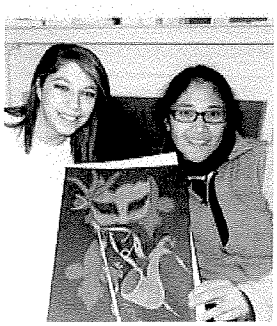
SARATOGA SPONSOR-A-SCHOLAR

Helping young scholars reach their goals.

SSAS Fall Newsletter **November, 2011**

HATTIE'S MARDI GRAS

Save the Date!!
Saturday, January 14, 2012
6-10 pm
Canfield Casino
This year's soiree benefits SSAS!
Tickets: $75; reduced price for teachers
Mistress of Ceremonies: Benita Zahn
Music by Garland Nelson and Soul Session
Silent Auction
More info: Beth@hattiesrestaurant.com



Tyra Ruggles (L) and Cora Burns with invitation art

SSAS sophomore Tyra Ruggles created the artwork for the Mardi Gras invitation being designed by Cora Burns, owner of PaperDolls of Saratoga.

Where Are They Now?

The SSAS Class of 2011 is now attending six colleges in New York state. They have received a total of $186,473 in scholarship and grant money.
Talk about a return on investment!
The graduates and their families were honored last June in a special graduation ceremony and picnic at Saratoga Spa State

NEW SCHOLARS

SSAS is proud to introduce the 10 Scholars of the Class of 2014.

CONGRATULATIONS!

Photo by Deborah Neary

L-R: Camarin Ellis, Rebecca Tibbatts, Ashley Conte, Chandler Hickenbottom, Earlena Felder, Karley Robinson, April Molina, Eric Roth (Not Pictured: Tyra Ruggles, Vincent Zhen)

Upcoming College Visits

November 10: Skidmore College
November 16: Siena College

Student Community Service

As part of our Scholar "Give-Back" program, SSAS students and mentors will bake treats for residents of the Wesley Nursing Home on December 4.
Last spring, we initiated our annual clean-up day in Saratoga Spa State Park.

Welcome Mentors

Nine new mentors have joined the program: Karen Brackett, Rochelle Calhoun, Jon Hoek, Marie Buckley Hoffman,

Park. Each graduate received a laptop computer generously donated by SSAS founding board members John and Terri Snow.
Click **HERE** to see event slide show.

DONATE to SSAS

Board of Directors

James C. LaVigne, Acting Executive Director
Lewis H. Titterton, Board Chair
John H. Snow, Treasurer
Pat Titterton
Julie Bonacio
Rochelle Calhoun
Hon. Scott Johnson
Henry J. MacDonald
Kristie Roohan
Janice White

Newsletter: Laura Rappaport

Amanda Palmer, Heidi Parish, Nedra Stimpfle, Linda Wilkes and Tom Valentine. A mentor training session led by Emily Martyn Garvilla of the Boys and Girls Club of Schenectady is scheduled for Nov. 16 at the Saratoga Springs Public Library.

Thank You Event

We are grateful for the efforts by so many on behalf of the program the past four years. Some 75 supporters attended our annual thank-you event at Saratoga National Golf Club in September. At that event, we unveiled a promotional video featuring students and volunteer Executive Director Jim LaVigne, produced by Look TV.

Who We Are

Saratoga Sponsor-a-Scholar is a non-profit organization that helps academically motivated, economically disadvantaged students graduate from Saratoga Springs High School and succeed in college.
The program offers academic and financial support and enrichment activities during high school and beyond.
Visit our WEBSITE for more information or to get involved. Or, e-mail
saratogasponsorascholar@yahoo.com
Or call Jim LaVigne: 518-587-2472

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Update Profile/Email Address | Instant removal with SafeUnsubscribe™ | Privacy Policy.

Saratoga Sponsor-A-Scholar | PO BOX 107 | Saratoga Springs | NY | 12866

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TRANSPORTATION/BUS STATS

CITY OF SARATOGA SPRINGS HOLD HARMLESS AGREEMENT

The City of Saratoga Springs requires:

A Certificate of Insurance naming the City of Saratoga Springs as an ***Additional Insured*** evidencing the following coverages:

- Commercial General Liability: $1,000,000 per occurrence/$2,000,000 aggregate including completed products and operations and personal injury liability insurance
- Blanket Fidelity Bond: Bond to cover all employees in an amount equal to the cash advance of this Agreement
- Property Insurance: Amount equal to coverage for contract assets from loss due to theft, fraud or physical damage
- Statutory Workers Compensation and Employer's Liability Insurance for all employees *(Please note that for this coverage per NYS Law, the City of Saratoga Springs shall not be named as an Additional Insured.)*

Certificates of Insurance should be addressed to the attention of:

Office of Community Development
City of Saratoga Springs
474 Broadway, Saratoga Springs, NY 12866

The Subrecipient acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Subrecipient is to provide the City with a Certificate of Insurance naming the City as ***Additional Insured*** on a primary and non-contributory basis prior to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality.

In the event the Subrecipient utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Subrecipient. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an ***Additional Insured*** for all those activities performed within its contracted activities for the contact as executed.

In all cases, the following hold harmless agreement shall apply:

The Subrecipient shall indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Subrecipient or its employer, agents or subcontractors.

Signature/Date: Janice White
Company Saratoga Schools
Address 3 Blue Streak Blvd
Authorized Representative/Title: Superintendent

CITY OF SARATOGA SPRINGS HOLD HARMLESS AGREEMENT

The City of Saratoga Springs requires:

A Certificate of Insurance naming the City of Saratoga Springs as an ***Additional Insured*** evidencing the following coverages:

- Commercial General Liability: $1,000,000 per occurrence/$2,000,000 aggregate including completed products and operations and personal injury liability insurance
- Blanket Fidelity Bond: Bond to cover all employees in an amount equal to the cash advance of this Agreement
- Property Insurance: Amount equal to coverage for contract assets from loss due to theft, fraud or physical damage
- Statutory Workers Compensation and Employer's Liability Insurance for all employees *(Please note that for this coverage per NYS Law, the City of Saratoga Springs shall not be named as an Additional Insured.)*

The Certificate naming the City of Saratoga Springs as ***Additional Insured*** must provide a thirty (30) day notification clause for cancellation, termination or material change in conditions. Certificates of Insurance should be addressed to the attention of:

Office of Community Development
City of Saratoga Springs
474 Broadway, Saratoga Springs, NY 12866

The Subrecipient acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Subrecipient is to provide the City with a Certificate of Insurance naming the City as ***Additional Insured*** on a primary and non-contributory basis prior to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality.

In the event the Subrecipient utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Subrecipient. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an ***Additional Insured*** for all those activities performed within its contracted activities for the contact as executed.

In all cases, the following hold harmless agreement shall apply:

The Subrecipient shall indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Subrecipient or its employer, agents or subcontractors.

Signature/Date: [signature]
Company Saratoga Springs [illegible]
Address [illegible] Saratoga Springs NY 12866
Authorized Representative/Title: Executive Director

CERTIFICATE OF LIABILITY INSURANCE

01/26/2012

PRODUCER

NEW YORK SCHOOLS INSURANCE RECIPROCAL
333 Earle Ovington Blvd.
Uniondale NY, 11553

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

Saratoga Springs City School District
3 Blue Streak Boulevard
Saratoga Springs, NY 12866

INSURER A:	NEW YORK SCHOOLS INSURANCE RECIPROCAL
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC	SSPSAS001	07/01/2011	07/01/2012	EACH OCCURRENCE	$ 1,000,000
					FIRE DAMAGE (Any one fire)	$ 1,000,000
					MED EXP (Any one person)	$ 5,000
					PERSONAL & ADV INJURY	$ 1,000,000
					GENERAL AGGREGATE	$ UNLIMITED
					PRODUCTS - COMP/OP AGG	$ 1,000,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [ ] SCHEDULED AUTOS [ ] HIRED AUTOS [ ] NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea. Accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY [ ] ANY AUTO [ ] NON-OWNED AUTOS				AUTO ONLY - EA ACCIDENT	$
					OTHER THAN AUTO ONLY: EA ACC	$
					AGG	$
A	EXCESS LIABILITY [X] OCCUR [ ] CLAIMS MADE [ ] DEDUCTIBLE [ ] RETENTION $	ECLSAS001	07/01/2011	07/01/2012	EACH OCCURRENCE	$ 20,000,000
					AGGREGATE	$ UNLIMITED
						$
						$
	SCHOOL BOARD LIABILITY				OCCURRENCE	$
					AGGREGATE	$
					DEDUCTIBLE	$
	OTHER					

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Certificate Holder is named as Additional Insured as respects the Spouser a Scholar Grant during the 2011-2012 school year.

CERTIFICATE HOLDER [X] ADDITIONAL INSURED

City of Saratoga Springs
Office of Risk and Safety
474 Broadway
Saratoga Springs, NY 12866

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

SARATOGA SPONSOR A SCHOLAR

PROJECTED BUDGETS 2012-2016

Saratoga Sponsor-A-Scholar Projected Expenses

School Year	2012	2013	2014	2015	2016
# Students High School					
Sophomores	10	10	10	10	10
Juniors	10	10	10	10	10
Seniors	10	10	10	10	10
Total High School	30	30	30	30	30
# Students College	8	18	28	38	38
Total Students	38	48	58	68	68

Fixed Administrative Expenses

Executive Director Salary (1)	$0	$0	$0	$0	$0
Executive Director Benefits @15%	$0	$0	$0	$0	$0
High School Academic Coordinators	$15,000	$15,600	$16,224	$16,873	$17,548
Outside Accounting/Tax/990	$1,000	$1,040	$1,082	$1,125	$1,170
Legal	$1,000	$1,040	$1,082	$1,125	$1,170
Insurance (D&O plus office hazard)	$2,000	$2,080	$2,163	$2,250	$2,340
Mentor Screening (2)	$300	$300	$300	$300	$300
Printing	$1,500	$1,560	$1,622	$1,687	$1,755
Office Supplies	$600	$624	$649	$675	$702
Dues & Advertising	$2,000	$2,080	$2,163	$2,250	$2,340
Postage	$1,200	$1,248	$1,298	$1,350	$1,404
Subtotal Fixed Expenses	**$24,600**	**$25,572**	**$26,583**	**$27,634**	**$28,728**

Variable Expenses High School Students

Food & Snacks Homework Sessions (3)	$4,500	$4,680	$4,867	$5,062	$5,264
Calculators (4)	$1,150	$1,265	$1,392	$1,531	$1,684
School Supplies (5)	$3,000	$3,300	$3,630	$3,993	$4,392

Tutors (6)	$11,200	$12,320	$13,552	$14,907	$16,398
PSAT Training (7)	$1,000	$1,100	$1,210	$1,331	$1,464
PSAT Entrance Fees (8)	$130	$143	$157	$173	$190
SAT Training (9)	$1,000	$1,040	$1,082	$1,125	$1,170
SAT Entrance Fees (10)	$900	$990	$1,089	$1,198	$1,318
SAT Subject Test Fees (11)	$1,160	$1,276	$1,404	$1,544	$1,698
AP Test Fees (12)	$3,360	$3,696	$4,066	$4,472	$4,919
Intervention/Extraordinary Expenses (13)	$500	$550	$605	$666	$732
Annual Student Recognition Dinner (14)	$750	$825	$908	$998	$1,098
Subtotal High School Variable Expenses	**$28,650**	**$31,185**	**$33,960**	**$36,999**	**$40,328**
Variable Expense College Student Stipends (15)	**$12,000**	**$27,000**	**$42,000**	**$57,000**	**$57,000**
Estimated Total Expenses	**$65,250**	**$83,757**	**$102,543**	**$121,634**	**$126,056**
Average Expenditure per Student	$1,717	$1,745	$1,768	$1,789	$1,854

Footnotes

1 Volunteer Executive Director; no cost
2 $90/mentor . After 1st 30 mentors are hired assumed that 1/3 need to be replaced each year.
3 $5/high school student/week X 30 weeks/year escalating at 4%/year starting in 4th year.
4 New calculator for each new sophomore @ $115. 10% escalation starting 4th year.
5 Bookpacks,paper,pens,compass, etc, @$100/high school student/year escalated @10% starting year 4.
6 30 students: 9 tutors/1 hour/week $40/hour X 35 Weeks = $11,200 10%/year escalation.
7 $40/student for course for sophomores plus $60/Sophomore for materials 105/year escalation.
8 I PSATper Junior @ $13/test. 10%/year escalation.
9 $40/ student for course for Juniors plus $60/student for materials 10%/year escalation.
10 $45/SAT Reasoning Test. 1 Test Junior year. 1 Test Senior Year. 10% annual inflation
11 $29/test. Each Junior and Senior takes 2 tests. 10% annual escalation.
12 $84/test. Each Junior and Senior to take 2 tests.
13 Replacement of lost materials, special assistance as needed for students with special acute problems.
14 Graduation/recognition dinner @ $25/high school student/year escalating 10%/year
15 $1,500/year per college student

Saratoga Sponsor-A-Scholar Projected Pledge Revenues and Annual Cash Shortfalls/Surplus
All Gifts Available for Current Expenses vs. Escrowing $6,000 of every $10,000 Pledged for College
Based on Pledges Received That Have Specified Pledge Period

Pledge Donors		Pledge	Years	2008	2009	2010	2011	$2,012	2013	2014
	1	$10,000	5	$4,000	$0	$2,000	$2,000	$2,000		
	2	$5,000	5	$1,000	$1,000	$1,000	$1,000	$1,000		
	3	$10,000	5	$2,000	$2,000	$2,000	$2,000	$2,000		
	4	$50,000	5	$10,000	$10,000	$10,000	$10,000	$10,000		
	5	$10,000	5	$0	$2,000	$2,000	$2,000	$2,000	$2,000	
	6	$10,000	6	$1,000	$1,800	$1,800	$1,800	$1,800	$1,800	
	7	$10,000	5	$2,000	$2,000	$2,000	$2,000	$2,000		
	8	$20,000	5	$4,000	$4,000	$4,000	$4,000	$4,000		
	9	$10,000	5	$2,000	$2,000	$2,000	$2,000	$2,000		
	10	$5,000	5	$2,000	$1,000	$1,000	$1,000	$0		
	11	$5,000	5	$1,000	$1,000	$1,000	$1,000	$1,000		
	12	$40,000	5	$4,000	$24,000	$4,000	$4,000	$4,000		
	13	$1,500	3	$500	$500	$500	$0	$0		
	14	$10,000	1	$0	$10,000	$0	$0	$0		
	15	$10,000								
	16	$10,000		$10,000						
	17	$10,000		$10,000						
	18	$10,000			$2,000	$2,000	$2,000	$2,000	$2,000	
	19	$10,000			$2,000	$2,000	$2,000	$2,000	$2,000	
	20	$10,000					$2,000	$2,000	$2,000	$2,000
Actual/Projected Pledge Rev.		**$256,500**		**$53,500**	**$65,300**	**$37,300**	**$38,800**	**$37,800**	**$9,800**	**$2,000**
Actual/Targeted Donations				**$14,300**	**$58,669**	**$42,765**	**$90,599**	**$35,000**	**$35,000**	**$40,000**
Expected Total Revenue				**$67,800**	**$123,969**	**$80,065**	**$129,399**	**$72,800**	**$44,800**	**$42,000**
Actual/Projected Expenses				**$6,289**	**$20,145**	**$25,000**	**$40,131**	**$65,250**	**$83,757**	**$102,543**
Projected Annual Surplus				$61,511	$103,824	$55,065	$89,268	$7,550	($38,957)	($60,543)
Cumulative (Shortfall) Surplus				$61,511	$165,335	$220,400	$309,668	$317,218	$278,261	$217,718

2015	2016
$2,000	
$2,000	
$45,000	**$50,000**
$47,000	**$50,000**
$121,634	**$126,056**
($74,634)	($76,056)
$143,084	$67,028