

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

2013 ENTITLEMENT ACTION PLAN

FOR

THE CITY OF SARATOGA SPRINGS

B13-MC-36-0017

CITY HALL – 474 BROADWAY
SARATOGA SPRINGS, NEW YORK 12866



PREPARED BY THE CITY OFFICE OF COMMUNITY DEVELOPMENT
APPROVED BY THE SARATOGA SPRINGS CITY COUNCIL - APRIL 16, 2013

FOR SUBMITTAL TO THE
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



Equal Housing
Opportunity

THE CITY OF SARATOGA SPRINGS DOES NOT DISCRIMINATE ON THE BASIS OF AGE, RACE, COLOR, GENDER, RELIGION, HANDICAP, SEXUAL ORIENTATION, FAMILIAL STATUS OR NATIONAL ORIGIN IN EMPLOYMENT OR THE PROVISION OF SERVICES.

City of Saratoga Springs		UOG: NY365800 SARATOGA SPRINGS	▼
City Hall - 474 Broadway		190013545	?
		Office of Community Development	
Saratoga Springs			
New York	12866	USA	
Saratoga County		7/1	
Employer Identification Number (EIN): 14-6002423			
Applicant Type:		Local Government: City	▼
		Specify Other Type	
Person to be contacted regarding this application:			
Bradley	S.	Birge	
Admin of Planning & Econ. Dev.	518-587-3550 x2515	518-580-9480	
bradley.birge@saratoga-springs.org	www.saratoga-springs.org		
<p>"To the best of my knowledge and belief, all data in this application are true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant will comply with the attached assurances if the assistance is awarded." Please update the date with each new Action Plan and CAPER submission.</p>			
Name:	Scott T. Johnson	Date:	05/10/13
Title:	Mayor of Saratoga Springs	(MM/DD/YY)	



SF 424

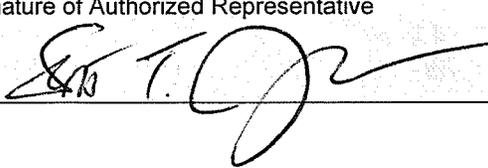
The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.



Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

5/10/13	14-6002423	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
City of Saratoga Springs		NY365800 SARATOGA SPRINGS	
474 Broadway – City Hall		36580 05-452-0564	
		Office of Community Development	
Saratoga Springs	New York	0	
12866	USA	0	
Employer Identification Number (EIN):		Saratoga County	
14-6002423		7/1	
Applicant Type:		Specify Other Type if necessary:	
Local Government: City		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
2013 PY Action Plan		City of Saratoga Springs	
\$336,320	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$4,419,811		\$Grantee Funds Leveraged	
\$32,880		Other (Describe)	
\$4,452,611			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
20 th District	20 th District		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Scott	T.	Johnson
Mayor	518-587-3550	518-587-1688
Scott.johnson@saratoga-springs.org	www.saratoga-springs.org	
Signature of Authorized Representative		Date Signed
		5/10/13



Fourth Program Year Action Plan

The CPMP Fourth Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Following 2 public hearings, 2 Committee meetings, much discussion, dialog and deliberation, the Community Development Citizen Advisory Committee achieved consensus and presented its recommendations for the 2013 CDBG Entitlement Grant to the City Council on Tuesday, March 5, 2013. Expected is approximately \$335,000 with an additional \$1,318.13 reprogrammed funds.

Following the Committee's presentation to the City Council, a 30-day public comment period occurred through April 5, 2013. The City Council scheduled an additional Public Hearing on Tuesday, March 19, 2013 and at the April 16, 2013 City Council meeting, the Council unanimously approved the recommended funding plan as presented.

Committee Selection Process

Fifteen applications were received requesting nearly \$546,848 in funding. The 12-member Citizen Advisory Committee met to discuss each application in detail and then individually evaluated the proposals using an 8 variable matrix including project readiness, organization capacity, # of persons assisted, financial leveraging, long-term benefit, and consistency with identified City Consolidated Plan priority.

The results of this aggregate ranking formed the basis of discussion for funding allocation. The Committee's intent throughout this challenging process was to fund activities consistent with the City's identified priorities and to assist the greatest number of persons with its limited resources.

2013 Action Plan Activities:

Domestic Violence /Rape Crisis - \$10,000

Funding to support a full-time shelter counselor to provide women and children, who are homeless due to domestic violence and living in the emergency shelter, with assistance in accessing entitlements, rental assistance, securing housing, financial literacy and referrals to community support groups.

Literacy New York Greater Capital Region, Adult Literacy Tutoring - \$10,000

This program provides instruction in basic literacy skills: reading, writing, pre-GED, math and English fluency.

Senior Citizens Center of Saratoga Springs Advocate - \$10,000

Funding for a part time Senior Advocate who would advocate for the senior community of the City on issues such as: transportation, case management, referral services and attend collaborative meetings.

Legal Aid Society Homelessness Prevention Project - \$8,000

The continuation of a homelessness prevention program to provide free legal advice, referrals and representation to prevent unwarranted or illegal evictions of persons of low and moderate income within Saratoga Springs.

Catholic Charities Mentoring Program - \$6,000

The continuation of a community-based prevention/diversion program to develop mentoring relationships between at-risk Saratoga Springs youth and successful area business/professional persons.

Saratoga Sponsor A Scholar - \$1,000

Funding to provide bus transportation of disadvantaged Saratoga Springs High School students enrolled in the program to scheduled college presentations, campus tours and interviews with college admissions.

Saratoga Hospital Community Health Resource Center - \$110,000

Funding towards the purchase of 24 Hamilton Street, the site of the Community Health Resource Center, that will serve approximately 1,000 low – moderate income, medically underserved persons in the community.

Saratoga Affordable Housing Group – Property Rehabilitation - \$41,500

To fund repairs needed to preserve 8 units of affordable housing on Allen Drive including repairs of windows, insulation, vinyl siding and carpeting.

Dept. of Public Works – Senior Center new flooring and divider door - \$28,820

To fund the replacement of flooring in the dining room, kitchen, bathrooms, art room and small hallway and dining room divider door within this public facility.

Dept. of Public Works – Infrastructure Improvements - \$15,000

Funding for the repair of accessible curbs, sidewalks and curbing within eligible areas of the City.

Frederick Allen Lodge Historic Building Preservation - \$12,000

Funding to further stabilize and preserve this building, eligible for listing on the National Register of Historic Places, within the Beekman Street arts

district and currently the home of the Frederick Allen lodge #609 and Mary A. Carter Temple #362.

Rebuilding Together Rehabilitation Project - \$10,000

To assist in funding this volunteer-assisted housing rehabilitation program.

Mother Susan Anderson Emergency Shelter Rehabilitation Project - \$9,000

Public facility improvements to this emergency shelter serving women and children.

Community Development Program Administration - \$65,000

These funds finance the Community Development operating budget to cover the cost of payroll, fringe and program/office expenses.

These activities are consistent with the City's identified funding priorities and represent the second year of anticipated accomplishments to achieve the goals identified in the City's 2010 Consolidated Plan.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program activities for the 2013 Action Plan will take place within the geographic confines of the City of Saratoga Springs. A map, Attachment SSCP-1, identifies the 2013 activities and their respective locations in the City.

The activities identified in this Action Plan are in response to the priorities identified during the consolidated planning process. Given the limited amount of funding available, each year the City will select activities that demonstrate a competitive advantage that year over other applications including the greatest likelihood of overall success, consistency with the City's identified high priorities and the ability to demonstrate identifiable accomplishments to gauge activity success.

The City's intent throughout this challenging process is to select activities for funding that address the City's priority needs and assist the greatest number of persons within the City's limited resources.

These activities would be fulfilled with the expected Federal funds from the 2013 CDBG funds of approximately \$336,320 and program income of over \$32,880 from the revolving loan programs. Also available are funds from the competitive McKinney-Vento Homeless Assistance Act funds in the amount of \$277,659. Other funds that are expected to be used to leverage with Federal funds on these activities would be over \$4,452,611. The sources of these funds are coming from private and local resources. The City of Saratoga Springs Community Development office encourages all subrecipients to leverage at least 20% of the amount they are requesting.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Lead Agency

The City's Community Development Citizen Advisory Committee (CDcac), with staff support from the Office of Community Development, is responsible for preparing the Consolidated Plan and annual Action Plans. The five member City Council, consisting of the Mayor and commissioners of Accounts, Finance, Public Safety and Public Works, maintains the authority to approve the Consolidated Plan and Action Plans.

The Office of Community Development is responsible for administration and management of the City's community development program with technical assistance provided by other City departments as needed. The City maintains a close working relationship with the Saratoga Economic Development Corporation and local banks for technical assistance and guidance in the operation of its housing rehabilitation and economic development revolving loan programs. The Office of Community Development also collaborates with the Saratoga Springs Housing Authority to ensure that both federally funded programs are run in an efficient and coordinated manner that best serves the needs of the community.

Action Plan Development Process

In preparation of its 2010 Consolidated Plan, the City of Saratoga Springs solicited input from and consulted with a broad range of public and private entities. These entities include providers of health, housing, homeless and social services, the local public housing authority and those involved in education/awareness/treatment of lead-based paint hazards.

This far-reaching, collaborative process resulted in significant public input, a greater awareness and priority identification of housing and non-housing community development needs, the establishment of a realistic and efficient strategy of investment to address these needs and, ultimately, an effective multi-year plan to achieve the City's community development objectives.

Agency Coordination

Over the next year, the City will continue its commitment to collaborate with private and public housing, health and social service agencies. The Office of Community Development maintains a very close working relationship with the Housing Authority and the City of Saratoga Springs maintains its role as coordinating lead agent for the Saratoga-North Country Homeless Alliance and continuum of care planning process. The Alliance is representative of the area's housing and support service agencies including those focusing on special needs services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

In conformance with the City's Citizen Participation Plan, the 2013 Action Plan process began the Community Development Citizen Advisory Committee holding two public hearings, advertised in conformance with the Citizen Participation Plan, in January of 2013 to elicit additional citizen input in preparation of the City's 2013 Action Plan and to hear presentations by organizations seeking funding under the Action Plan. The first meeting was held on February 4 in City Hall, a central community location. The second was held on February 7 in the Saratoga Springs Recreation Center next to the Jefferson/Vanderbilt Terrace Public Housing Area on the Eastside of the City - the area of greatest low/moderate income concentration.

Fifteen applications were received requesting nearly \$546,848 in funding. The 12-member Citizen Advisory Committee then met on two additional occasions to discuss each application in detail and individually evaluate the proposals using an 8 variable matrix including project readiness, organizational capacity, # of persons assisted, financial leveraging, long-term benefit, and consistency with identified City Consolidated Plan priorities.

The results of this aggregate ranking formed the basis of discussion for funding allocation. The Committee's intent throughout this challenging process was to fund activities consistent with the City's identified priorities and to assist the greatest number of persons with its limited resources.

The funding recommendations were presented to the City Council on March 5. A 30-day comment period ensued beginning on March 6 and ending on April 5, 2013. During the public comment period, the City Council held a third public hearing on the funding recommendations.

On April 16, the City Council voted unanimously to approve the funding recommendations as presented.

Summary of Comments

All general input was included as part of the consolidated planning process. No additional formal written comments or complaints were received.

Efforts to Broaden Public Participation

Individual meetings with Community Development staff were available for those citizens and groups who were unable to attend the public hearings or who wished a more in-depth understanding of the CDBG process. Community Development staff routinely consult with a variety of public and private agencies on an ongoing basis concerning housing, human service, economic development and other community needs. The consultations including the Saratoga Springs Housing Authority, Saratoga Neighborhood Development Company, Shelters of Saratoga, Saratoga County Office for the Aging, various neighborhood associations, and the range of agencies within the Crises Action Network. In addition, information on the City's community development program and Consolidated Planning process is placed on the City's website.

Explanation of Comments Not Accepted:

No comments were refused in developing the 2013 Action Plan.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Over the next year, the City will carry out its Action Plan through coordinated efforts with public institutions and private groups as appropriate to each activity.

The City's Office of Community Development will have the primary responsibility for administering funded projects under the City's CDBG programs. Community Development also maintains ongoing implementation of the housing rehabilitation grant and loan.

Furthermore, in order to better coordinate and enhance the delivery of housing and non-housing services, the Office of Community Development will collaborate with the Saratoga County Rural Preservation Company (Veteran assistance), the Shelter of Saratoga (homeless shelter provider, affordable housing advocate, and designated Neighborhood Preservation Company), the Saratoga County Economic Opportunity

Council (The County Community Action Agency for housing & support services including weatherization, WIC, Food pantry, etc.), the Saratoga Affordable Housing Group, Saratoga Homeless Alliance (Continuum of Care delivery), senior housing providers including the Senior Citizens Center of Saratoga Springs, Wesley and Raymond Watkin Apartments, the local housing authority, and a wide range of other housing and support service providers.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

The Office of Community Development is responsible for administering and managing the City's community development program. As part of this oversight, it maintains close working relationships with each of the organizations undertaking activities with annual Action Plan funding.

Depending on the specifics for each funded activity, financial reporting and activity accomplishments are submitted to the Office of Community Development monthly and quarterly. Documentation on adherence to national benefit criteria and income eligibility is maintained by Community Development. When an agency undertakes an activity benefiting low-and moderate-income persons, Community Development requires the agency to obtain information on family size and income so that the activity is limited to only those persons eligible under federal regulation. For the City's Residential Rehabilitation Grant and Loan Programs, Community Development staff reviews each eligible participant's file to insure that proper certification procedures have been followed. Area benefit activities are monitored by the Office of Community Development to ensure that they take place within eligible Census block groups within the City.

The Office of Community Development has developed and implemented a schedule to monitor, with the assistance of the City Finance Office, all funded subrecipients on a periodic basis. If areas of concern arise regarding the implementation of a funded activity, additional contact and communication with the subrecipient, including on-site visits, is conducted to clarify and resolve the situation.

In addition, the City submits an assessment of program performance and accomplishments, the Consolidated Annual Performance and Evaluation Report (CAPER), to the U.S. Department of Urban Development on an annual basis.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

As part of its housing rehabilitation revolving loan and grant programs, the City distributes educational material to residents to notify them of the potential hazards of lead-based paint and methods to deal with this situation. In addition, the Community Development web site contains information and links to additional information relating to lead-based paint hazards.

The City has implemented changes to its housing rehabilitation grant and loan programs to comply with the current lead-based paint hazard regulations. Community Development staff has attended numerous informational sessions, seminars, and lead safe work practices trainings in an effort to increase organizational capacity to address lead hazards in the City's housing stock. The City continues to seek technical and financial assistance to sufficiently train and certify rehabilitation and maintenance workers for its community development programs.

Referrals from contractors for EPA Lead Safe Practices certification are forwarded to ATC Associates in Albany, New York and Marvin & Co. in Schuylerville, New York

In order to address the potentially significant hazards of lead-based paint in the City of Saratoga Springs, the following actions are recommended over the next year:

- Continue collaboration with the Saratoga County Public Health Nurses and the New York State Department of Health to increase awareness of lead-based paint hazards & funding opportunities to remove these hazards.
- Continue rehabilitation grant and low-interest loan programs in conformance with regulations relating to lead-based paint hazards as contained in Title X of the Housing and Community Development Act of 1992.
- Provide residential rehabilitation program participants with information on lead-based paint hazards and blood screening programs
- Designate rehabilitation program households identified with lead-based paint hazards as "emergency priority" to address immediate health and safety needs

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Over the next year, the City of Saratoga Springs intends to address its identified High Priority need for affordable housing through the following activities.

Residential Rehabilitation Grant Program – Continued

The continuation of the City’s residential rehabilitation grant program administered by the Office of Community Development offering housing rehabilitation grants to income-eligible homeowners and matching grants to rental property owners that provide affordable rental units within the City.

Saratoga Affordable Housing Group – Allen Drive Apartments - \$41,500

To fund repairs needed to preserve 8 units of affordable housing on Allen Drive including repairs of windows, insulation, vinyl siding and carpeting.

Rebuilding Together Rehabilitation Project - \$10,000

To assist in funding this volunteer-assisted housing rehabilitation program.

Residential Rehabilitation Revolving Loan Program - \$2,156

A continuing revolving loan program offering low-interest (0%-3%) loans for up to \$10,000 with repayment terms up to 5 years for eligible owner-occupants, and 3%-below-prime rate loans for rental property owners that provide affordable apartments to eligible tenants for 4 years. Anticipated program income for PY2013 is 2,156.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

The City of Saratoga Springs maintains a close working relationship with the Saratoga Springs Housing Authority. In addition to the Housing Authority serving as a repository of community development program documents, collaboration between the City and the Housing Authority occurs year-round through active participation in the Saratoga Homeless Alliance and the Saratoga-North Country Continuum of Care process. Technical assistance is provided to the Saratoga Springs Housing Authority to assist them in the preparation of Entitlement Grant fund applications and to assist them in their objective to encourage public housing residents to become more involved in management and participate in homeownership.

The Saratoga Springs Housing Authority is currently not designated as "troubled" by HUD

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

General housing market trends and issues are often beyond the authority and jurisdiction of a single municipality. Emerging demographics, regional and national economic trends, and state- and nation-wide lending policies and practices all impact a local housing market. Local government, however, has a number of policy options at their disposal: mandates; incentives; direct assistance.

Mandates: Inclusionary Zoning

Beginning in 2005, the City undertook an 18-month exercise in developing a regulatory framework to require the construction of affordable housing along with the construction of market-rate housing units. With the assistance of a citizen committee comprised of representatives from the City Planning and Zoning Boards, the banking and residential construction industries, and a national expert on housing finance, construction and underwriting, Monte Franke, a draft inclusionary zoning ordinance was developed mandating that every new residential development over a certain size provide a percentage of affordable units in exchange for an increase in the otherwise allowable density for that area. After public dialog, this legislation was presented to the City Council.

Incentives: Density Bonus

In contrast to a mandate that would require affordable housing construction, the City currently provides incentives to those who volunteer to provide a public benefit including the construction of affordable housing. The City's Comprehensive Plan directs a 20% increase in allowable density in exchange for affordable housing throughout the City's extensive Conservation Development District. The City's Zoning Ordinance provides a 20% increase in allowable density in exchange for affordable housing in the Urban Residential-1 and Suburban Residential-2 zoning districts.

Incentives: Flexible Zoning Regulation

Recognizing that land use controls impact the availability, use and value of land, the City has introduced a variety of mixed-use zoning districts to allow for more flexible utilization of land and to allow for a cost-balancing of uses on that land. In what were once solely residential districts, the City has introduced a series of three Neighborhood Complementary Use Districts to allow for the greater utilization of street-level properties (retail, office, etc.) with the opportunity to balance the costs of adjacent residential uses.

Furthermore, the City has adopted a series of "Transect" mixed-use zoning districts that greatly reduce dimensional requirements and provide property owners and developers significant flexibility in the types (commercial, retail, residential), density and intensity of allowable uses. This flexibility in zoning and, in turn, allowable development densities has resulted in an exciting urban redevelopment project that includes a private market opportunity for more affordable housing. At the site of a former 1-story Price Chopper and sea of surface parking, a local developer has sought, and received City approval, to redevelop this Transect District parcel to include a 6-story, 196,000 s.f. building to house 31,175 s.f. in commercial space including a unique urban Price Chopper and 124 residential units. The developer has indicated a commitment to work Saratoga Hospital, one of the area's largest employers, to offer approximately 10% of these new units at affordable rates to their workforce.

The City continues to seek and encourage other opportunities to promote affordable housing and regulatory options to achieve this objective. The City is currently working with a local developer to bring forward a workforce housing overlay zone to

provide the mechanism to create more affordable housing in the City's inner district while promoting in-fill development that is sensitive to, and compatible with, the surrounding neighborhoods. This proposal was brought before the City Council and was accepted for its review. The City Council has referred this proposal to the Planning Board and it is currently before the Board for its required advisory opinion.

Another example of revised zoning is bringing about additional affordable workforce housing units. At the edge of its traditional urban core, the City approved a revision to the prevailing zoning boundaries to change the permitted density from 11 units to 24. A local developer who purchased this land entered into an agreement with the City to provide at least 30% of the completed units as workforce housing units targeting those earning less than 100% of the area median income with a larger focus on those earning less than 80% of the area median income. The first phase of the development resulted in 2 dedicated workforce units. Construction on the 2nd phase of this project has now begun with an additional 5 dedicated workforce units to be produced.

Direct Financial Assistance:

Whether locally funded or supported by state and federal resources, a municipality may also reduce the cost of housing development and construction by providing financial assistance through a variety of programs.

- Infrastructure subsidies

The City currently provides reduced water connection fees to developments that include affordable housing units.

- Loan guarantees

The City has provided a loan guarantee to assist the Saratoga Affordable Housing Group to purchase 28 units of existing housing and convert to affordable housing.

- Payment In Lieu of Taxes (PILOT) programs

The City has approved PILOT programs to promote affordable housing development. Most recently, the City extended a PILOT program to Raymond Watkin Apartments, a site-based affordable facility for income-eligible elderly.

- Housing Trust Fund Grants

The City established and funded a dedicated trust fund for the development of affordable housing. This fund has provided grant funding for the acquisition of 1 Waterbury Street and the conversion of its two market rate units to affordable housing for the next 30 years. This fund has also assisted the acquisition of the Ashgrove Apartments on Allen Drive – the conversion of 24 market rate units to affordable housing and the construction of at least 15 new affordable housing units.

- American Recovery and Reinvestment Act of 2009

The City successfully applied for nearly \$100,000 in federal "stimulus" funding to subsidize necessary infrastructure costs associated with the construction of 15 new affordable housing units on Allen Drive.

- Shelter Plus Care Program

Since 2001, the City has successfully applied for over \$4.1 million of new funding into this geographic area for housing and support services to assist the chronically homeless and persons with disabilities. Funded programs include a tenant-based rental assistance program to provide rent subsidy to 26 disabled homeless persons and

a permanent supportive housing facility for persons with disabilities including a specific focus on assisting U.S. Military veterans. Since program implementation began in 2002, the City's Shelter + Care program has funded access to safe, affordable housing via rental assistance to 130 adults and 60 children. Over this program time period, nearly \$4.1 Million in matching support services were provided and over 95% of all participants remained in this program or found other safe, permanent housing.

For the 2013 program year, the City will devote \$277,659 in Shelter + Care grant funding towards this successful rental subsidy program.

- Community Development Block Grants

Infrastructure Subsidies:

For the 2013 program year, the City has allocated \$15,000 towards subsidy of infrastructure repairs to curbs and sidewalks – costs otherwise required of homeowners in income-eligible areas of the City.

Residential Rehabilitation Grant Program:

The City continues the City's residential rehabilitation grant program administered by the Office of Community Development offering housing rehabilitation grants to income-eligible homeowners and matching grants to rental property owners that provide affordable rental units within the City. The City has also allocated \$10,000 to fund the "Rebuilding Together Rehabilitation Project", a volunteer-assisted housing rehabilitation program.

Residential Rehabilitation Revolving Loan Program:

The City anticipates accruing \$2,156 in program income to reuse as part of this revolving loan program offering low-interest (0%-3%) loans for up to \$10,000 with repayment terms up to 5 years for eligible owner-occupants, and 3%-below-prime rate loans for rental property owners that provide affordable apartments to eligible tenants for 4 years.

Other efforts to promote fair housing accessibility during the 2013 program year include:

- investigate the use of City property, acquired through its in rem process, to further the City's housing objectives. Possible actions include partnering with local non-profits and the Saratoga Builder's Association to construct new housing, and to rehabilitation existing housing, available to households of modest means, and the possible recapitalization of the Housing Trust Fund.
- continued leadership and participation in the Saratoga Housing Alliance and the Saratoga – North Country Homeless Alliance to address regional housing issues and opportunities
- continued work with developers who want to construct affordable housing to allow a mix of housing options by special permit, zoning overlay districts or other approaches that support the development of a mix of housing
- ongoing encouragement for mixed-use development in the city core that provides additional housing opportunities closer to businesses and work
- provision of information to the public on tenant /landlord rights and laws, including posting such information on the City's website
- distribution of fair housing and equal opportunity information available throughout the City of Saratoga Springs by publishing Fair Housing Notices in local newspapers on a periodic basis and via the City's website
- a review of the City's Land Use Comprehensive Plan

- a review and update to the City's Zoning Ordinance

In addition and with the assistance of Monte Franke, a national authority on community development and housing issues, the City has updated its "Analysis of Impediments to Fair Housing" document. Following adoption by the City Council, this document will be made available on the City's website: www.saratoga-springs.org.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Not Applicable

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The City identified, through its Consolidated Plan process, the high priority need for activities that prevent homelessness and that assist in the provision of housing and support service needs for homeless and, especially, the chronically homeless as defined by the U.S. Department of Housing and Urban Development. Over the next year, the City of Saratoga Springs intends to address its identified homeless and chronic homeless needs through the following activities.

Domestic Violence/Rape Crises Center Shelter Case Manager - \$10,000
Funding to support a full-time shelter counselor to provide women and children, who are homeless due to domestic violence and living in the emergency shelter, with assistance in accessing entitlements, rental assistance, securing housing, financial literacy and referrals to community support services.

Legal Aid Society Homelessness Prevention Project - \$8,000

The continuation of a homelessness prevention program to provide free legal advice, referrals and representation to prevent unwarranted or illegal evictions of persons of low and moderate income within Saratoga Springs.

Mother Susan Anderson Emergency Shelter Rehabilitation Project - \$9,000

Public facility improvements including constructing additional meeting space for this emergency shelter service women and children. Replacing cast iron plumbing to rehabilitate this emergency shelter and

The City shall continue the administration of the annual Shelter + Care rental subsidy program providing rental assistance subsidies and integral supportive services to homeless and disabled persons and families.

The City shall continue to support the successful implementation of a regional Homeless Management Information System program to improve homelessness program development, efficacy and delivery.

The City shall continue to be an enthusiastic participant in the Saratoga - North Country Homeless Alliance and shall pursue funding through Continuum of Care opportunities, as available, to further its homelessness objectives.

Furthermore, the City shall continue to support local service providers within the Saratoga-North Country region to coordinate admissions, services, and planning with the discharge plans of local health care facilities, mental health care providers, substance abuse treatment providers, foster care and youth facilities, and jails and prisons.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Not Applicable

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Non-housing Community Development Needs

The City recognizes that non-housing community development activities are integral components in promoting a sound living environment and encouraging expanded economic opportunities for persons of low and moderate income. The City identified the following priority needs for the next five years within available funding during that period.

PUBLIC SERVICE ACTIVITIES FOR AT-RISK YOUTH, SENIORS AND SPECIAL NEEDS POPULATION

High priority:

- Public service activities that assist the most vulnerable segments of our population such as at-risk youth, seniors and the special needs population.

INFRASTRUCTURE

Medium priority:

- Sidewalk improvements to improve pedestrian access and handicap accessibility
- Curb and stormwater drainage improvements to improve the health, safety, and pedestrian access for neighborhoods of lower income

ECONOMIC DEVELOPMENT

Medium priority:

- Expansion of City Economic Development Revolving Loan program to more actively promote employment opportunities for persons of low and moderate income

Over the next year, the City of Saratoga Springs intends to address its identified non-housing community development needs through the following activities.

Saratoga Hospital Community Health Resource Center - \$110,000

- Funding to assist in the acquisition of the site of the Community Health Resource Center which will deliver high quality, preventative health care and counseling to low-moderate income persons.

Dept. of Public Works – Senior Center Improvements - \$28,820

- Funding to replace a boiler and the dining room windows at the Senior Center public facility

Infrastructure Improvements to Eligible City Areas - \$15,000

- The continuation of an infrastructure improvement program to renovate and restore sidewalks, curbs, handicap-accessible ramps, and storm water drainage in eligible areas of City.

Frederick Allen Lodge Historic Building Preservation - \$12,000

- Funding to further stabilize and preserve this building, eligible for listing on the National Register of Historic Places, within the Beekman Street arts district and currently the home of the Frederick Allen lodge #609 and Mary A. Carter Temple #362.

Literacy NY Greater Capital Region – Adult Literacy Tutoring - \$10,000

- Funding to support the tutor training workshops, training materials, resources and on-going instructional support staff to continue tutoring low-moderate in the Saratoga Springs area with low literacy skills.

Catholic Charities Mentoring Program - \$6,000

- The continuation of a community-based prevention/diversion program to develop mentoring relationships between at-risk Saratoga Springs youth and successful area business/professional persons.

Saratoga Sponsor A Scholar - \$1,000

- To fund the student's bus transportation to scheduled college presentation, campus tours and interviews with college admissions for low-moderate income students.

Economic Development Revolving Loan Program - \$32,880

- A continuing revolving loan program offering low-interest loans to businesses that create full-time equivalent positions for persons of low and moderate income. Anticipated program income for PY2013 is \$32,880.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

The City remains committed to assisting its neediest residents to become more self-sufficient through the combined efforts of a host of social service and housing agencies. This common goal and close interagency cooperation and referral ensures that a full continuum of care is available to those in need.

Over the next year, the City of Saratoga Springs will continue to collaborate with the Saratoga County Rural Preservation Company (Veteran assistance), the Shelter of Saratoga (homeless shelter provider, affordable housing advocate, and designated Neighborhood Preservation Company), the Saratoga County Economic Opportunity Council (Co. community action agency for housing & support services including weatherization, WIC, Food pantry, etc.), Saratoga Affordable Housing Group, Saratoga Homeless Alliance (Continuum of Care delivery), senior housing providers including the Senior Citizens Center of Saratoga Springs, Wesley and Raymond Watkin Apartments, the local housing authority, and a wide range of other housing and support service providers.

In addition, the Office of Community Development will continue to be the lead coordinating agent for the Shelter Plus Care Rental Assistance Program and an active participant in the Saratoga-North Country Continuum of Care.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Within its Consolidated Plan process, the City identified a high priority need for activities that assist the most vulnerable segments of our population including children, youth and seniors (including the frail elderly). Over the next year, the City of Saratoga Springs intends to address this High Priority need to address the non-homeless special needs population through the following activities.

Saratoga Affordable Housing Group – Property Rehabilitation - \$41,500
- To fund repairs needed to preserve 8 units of affordable housing on Allen Drive including repairs of windows, insulation, vinyl siding and carpeting.

Rebuilding Together Rehabilitation Project - \$10,000
- To assist in funding this volunteer-assisted housing rehabilitation program.

Residential Rehabilitation Revolving Loan Program - \$2,156
- A continuing revolving loan program offering low-interest (0%-3%) loans for up to \$10,000 with repayment terms up to 5 years for eligible owner-occupants, and 3%-below-prime rate loans for rental property owners that provide affordable apartments to eligible tenants for 4 years. Anticipated program income for PY2013 is 2,156.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.

4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Not Applicable

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Not Applicable

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

Housing Needs Table Housing Needs - Comprehensive Housing Affordability Strategy (CHAS) Data Housing Problems 2009		Grantee: City of Saratoga Springs, New York													Total Low Income HUD/ADP Population		
		Only complete blue sections. Do NOT type in sections other than blue.															
Household Income <= 30% MFI	Owner	Current % of Households	Current Number of Households	3-5 Year Quantities					Priority Need?	Plan. to Fund?	Fund. Source	Households with a Disabled Member		Disproportionate Racial/Ethnic Need?	# of Households in Hazard Housing		
				Year 1	Year 2	Year 3	Year 4*	Year 5*				Multi-Year	% Goal				
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual		
	Elderly	100%	175											100%	1490	no	n/a
		88.5	155								0	0	0	33.2	495		
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
	Small Related	100%	n/a													no	n/a
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
	Large Related	100%	n/a													no	n/a
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
	All other hshld	100%	n/a													no	n/a
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
	All other hshld	100%	n/a													no	n/a
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
	Elderly	100%	40													no	n/a
		100.0	40	3	4	2	3	2	2	2	7	7	7	7	7		
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
	Small Related	100%	n/a													no	n/a
		n/a	n/a	1	1	2	2	2	2	2	3	3	3	3	3		
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
	Large Related	100%	n/a													no	n/a
		n/a	n/a	2	1	2	1	2	2	2	2	2	2	2	2		
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
	Large Related	100%	n/a													no	n/a
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
	All other hshld	100%	n/a													no	n/a
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				
		n/a	n/a								0	0	0				

Household Income > 50 to <= 80% MFI												100%	4110	no	n/a	n/a	
												100%	4110	no	n/a	n/a	
Renter	NUMBER OF HOUSEHOLDS	100%	15														
	With Any Housing Problems	100.0	15														
	Cost Burden > 30%	n/a	n/a														
	Cost Burden > 50%	n/a	n/a														
Small Related	NUMBER OF HOUSEHOLDS	100%	n/a														
	With Any Housing Problems	n/a	n/a														
	Cost Burden > 30%	n/a	n/a														
	Cost Burden > 50%	n/a	n/a														
Large Related	NUMBER OF HOUSEHOLDS	100%	n/a														
	With Any Housing Problems	n/a	n/a														
	Cost Burden > 30%	n/a	n/a														
	Cost Burden > 50%	n/a	n/a														
All other hshld	NUMBER OF HOUSEHOLDS	100%	n/a														
	With Any Housing Problems	n/a	n/a														
	Cost Burden > 30%	n/a	n/a														
	Cost Burden > 50%	n/a	n/a														
Owner	NUMBER OF HOUSEHOLDS	100%	155														
	With Any Housing Problems	35.5	55														
	Cost Burden > 30%	n/a	n/a														
	Cost Burden > 50%	n/a	n/a														
Small Related	NUMBER OF HOUSEHOLDS	100%	n/a														
	With Any Housing Problems	n/a	n/a														
	Cost Burden > 30%	n/a	n/a														
	Cost Burden > 50%	n/a	n/a														
Large Related	NUMBER OF HOUSEHOLDS	100%	96														
	With Any Housing Problems	n/a	n/a														
	Cost Burden > 30%	n/a	n/a														
	Cost Burden > 50%	n/a	n/a														
All other hshld	NUMBER OF HOUSEHOLDS	100%	n/a														
	With Any Housing Problems	n/a	n/a														
	Cost Burden > 30%	n/a	n/a														
	Cost Burden > 50%	n/a	n/a														
Total Any Housing Problem		###	#VALUE!	9	8	9	0	9	0	9	0	9	0	16			
Total 215 Renter														0			
Total 215 Owner														0			
Total 215				0	0	0	0	0	0	0	0	0	0	0	0	0	0
												Total Disabled	903				
												Tot. Elderly	410	Total Lead Hazard	0		
												Tot. Sm. Related	0	Total Renters	195		
												Tot. Lg. Related	0	Total Owners	215		

City of Saratoga Springs, New York

Housing Market Analysis

Complete cells in blue.

Housing Stock Inventory	Vacancy Rate	Complete cells in blue.				Total	Substandard Units
		0 & 1 Bedroom	2 Bedrooms	3+ Bedroom			
Affordability Mismatch							
Occupied Units: Renter		2109	1797	854	4760	1511	
Occupied Units: Owner		172	800	4940	5912	58	
Vacant Units: For Rent	4%	90	89	14	193		
Vacant Units: For Sale	1%	0	8	42	50		
Total Units Occupied & Vacant		2371	2694	5850	10915	1569	
Rents: Applicable FMRs (in \$s)		711-737	900	1,077			
Rent Affordable at 30% of 50% of MFI (in \$s)		661-755	850-944	1020-1095			
Public Housing Units							
Occupied Units		202	69	68	339	0	
Vacant Units		0	0	0	0	0	
Total Units Occupied & Vacant		202	69	68	339	0	
Rehabilitation Needs (in \$s)					0		

Continuum of Care Homeless Population and Subpopulations Chart

Part 1: Homeless Population	Sheltered		Un-sheltered	Total	Jurisdiction Data Quality
	Emergency	Transitional			
1. Homeless Individuals	72	22	18	112	(N) enumerations
2. Homeless Families with Children	12	7	1	20	
2a. Persons in Homeless with Children Families	28	18	4	50	
Total (lines 1 + 2a)	100	40	22	162	
Part 2: Homeless Subpopulations	Sheltered		Un-sheltered	Total	Data Quality
	Sheltered	Transitional			
1. Chronically Homeless	7	7	5	12	(N) enumerations
2. Severely Mentally Ill	7	7	0	7	
3. Chronic Substance Abuse	15	0	0	15	
4. Veterans	23	0	0	23	
5. Persons with HIV/AIDS	0	0	0	0	
6. Victims of Domestic Violence	15	0	0	15	
7. Youth (Under 18 years of age)	1	0	0	1	

Part 3: Homeless Needs Table: Individuals	Needs	Currently Available	Gap	5-Year Quantities										Total	Priority H, M, L	Plan to Fund? Y N	Fund Source: CDBG, HOME, HOPWA, ESG or Other		
				Year 1		Year 2		Year 3		Year 4		Year 5						Goal	% of Goal
				Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Emergency Shelters	143	37	106	17	26	17	29	17	0	17	0	17	0	85	55	65%	H		
Transitional Housing	33	13	20	25	10	25	25	25	0	25	0	25	0	125	35	28%	H		
Permanent Supportive Housing	35	43	-8	35	35	35	35	35	0	35	0	35	0	175	70	40%	H		
Total	211	93	118	17	26	17	29	17	0	17	0	17	0	85	55	65%			
Chronically Homeless	48	18																	

Part 4: Homeless Needs Table: Families		Needs	Currently Available	Gap	5-Year Quantities										Total			Priority H, M, L	Plan to Fund? Y N	Fund Source: CDBG, HOME, HOPWA, ESG or Other
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual	% of Goal			
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete						
Beds	Emergency Shelters	77	16	61	4	4	4	4	0	4	0	4	0	20	13	65%	H			
	Transitional Housing	26	26	0	25	25	25	0	25	0	25	0	25	0	125	54	43%	H		
	Permanent Supportive Housing	39	26	13	15	15	15	0	15	0	15	0	15	0	75	70	93%	H		
	Total	142	68	74	44	44	44	0	44	0	44	0	44	0	176	137	78%			

Completing Part 1: Homeless Population. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The counts must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Completing Part 2: Homeless Subpopulations. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The numbers must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Sheltered Homeless. Count adults, children and youth residing in shelters for the homeless. "Shelters" include all emergency shelters and transitional shelters for the homeless, including domestic violence shelters, residential programs for runaway/homeless youth, and any hotel/motel/apartment voucher arrangements paid by a public/private agency because the person or family is homeless. Do not count: (1) persons who are living doubled up in conventional housing; (2) formerly homeless persons who are residing in Section 8 SRO, Shelter Plus Care, SHP permanent housing or other permanent housing units; (3) children or youth, who because of their own or a parent's homelessness or abandonment, now reside temporarily and for a short anticipated duration in hospitals, residential treatment facilities, emergency foster care, detention facilities and the like; and (4) adults living in mental health facilities, chemical dependency facilities, or criminal justice facilities.

Unsheltered Homeless. Count adults, children and youth sleeping in places not meant for human habitation. Places not meant for human habitation include streets, parks, alleys, parking ramps, parts of the highway system, transportation depots and other parts of transportation systems (e.g. subway tunnels, railroad car), all-night commercial establishments (e.g. movie theaters, laundromats, restaurants), abandoned buildings, building roofs or stairwells, chicken coops and other farm outbuildings, caves, campgrounds, vehicles, and other similar places.

Housing and Community Development Activities	Needs	Current	Gap	5-Year Quantities										Cumulative				
				Year 1		Year 2		Year 3		Year 4		Year 5		Actual	Goal			
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal				
01 Acquisition of Real Property 570.201(a)	0	0	0															
02 Disposition 570.201(b)	0	0	0															
03 Public Facilities and Improvements (General) 570.201(c)	4228	0	4228	1541	1541	0	3500	3500	3500	3500	3500	3500	3500	3500	1541	1541		
03A Senior Centers 570.201(c)	550	0	550	550	1830	500	500	500	500	500	500	500	500	500	2550	3355		
03B Handicapped Centers 570.201(c)	0	0	0												0	0		
03C Homeless Facilities (not operating costs) 570.201(c)	22	0	22	22	27	20	20	20	20	20	20	20	20	20	94	56		
03D Youth Centers 570.201(c)	0	0	0												0	0		
03E Neighborhood Facilities 570.201(c)	1	0	1	1	20	1	1	1	1	1	1	1	1	5	37			
03F Parks, Recreational Facilities 570.201(c)	0	0	0												0	0		
03G Parking Facilities 570.201(c)	0	0	0												0	0		
03H Solid Waste Disposal Improvements 570.201(c)	0	0	0												0	0		
03I Flood Drain Improvements 570.201(c)	0	0	0												0	0		
03J Water/Sewer Improvements 570.201(c)	0	0	0												0	0		
03K Street Improvements 570.201(c)	0	0	0												0	0		
03L Sidewalks 570.201(c)	0	0	0		644										644	644		
03M Child Care Centers 570.201(c)	0	0	0												0	0		
03N Tree Planting 570.201(c)	0	0	0												0	0		
03O Fire Stations/Equipment 570.201(c)	0	0	0												0	0		
03P Health Facilities 570.201(c)	0	0	0												0	0		
03Q Abused and Neglected Children Facilities 570.201(c)	0	0	0												0	0		
03R Asbestos Removal 570.201(c)	0	0	0												0	0		
03S Facilities for AIDS Patients (not operating costs) 570.201(c)	0	0	0												0	0		
03T Operating Costs of Homeless/AIDS Patients Programs	12	0	12	12	12	12	10	10	10	10	10	10	10	54	31			
04 Clearance and Demolition 570.201(d)	0	0	0												0	0		
04A Clean-up of Contaminated Sites 570.201(d)	0	0	0												0	0		
05 Public Services (General) 570.201(e)	0	0	0	200	277	217								200	494			
05A Senior Services 570.201(e)	0	0	0											0	0			
05B Handicapped Services 570.201(e)	0	0	0											0	0			
05C Legal Services 570.201(e)	50	50	50	52	38	49	35	35	35	35	35	35	35	193	101			
05D Youth Services 570.201(e)	78	78	78	121	50	101	50	50	50	50	50	50	50	278	222			
05E Transportation Services 570.201(e)	0	0	0											0	0			
05F Substance Abuse Services 570.201(e)	0	0	0											0	0			
05G Battered and Abused Spouses 570.201(e)	45	45	45	110	43	84	40	40	40	40	40	40	40	208	194			
05H Employment Training 570.201(e)	0	0	0											0	0			
05I Crime Awareness 570.201(e)	0	0	0											0	0			
05J Fair Housing Activities (if CDBG, then subject to 570.201(e))	0	0	0											0	0			
05K Tenant/Landlord Counseling 570.201(e)	0	0	0											0	0			
05L Child Care Services 570.201(e)	0	0	0											0	0			



Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
DH-2 Affordability of Decent Housing								
DH-2 (1)	Improve the quality of affordable owner/renter housing Bring units of substandard housing to HQS and bring units into compliance with lead safe housing rule.	CDBG	# of units brought from substandard to HQS, # of units brought into compliance with lead safe housing rules (2010: 7,8,9,15,17) (2011:6,7,13,15) (2012:7,13,14,15)(2013:8,12,15)	2010	34	46	135%	
		Source of Funds #2		2011	26	26	100%	
		Source of Funds #3		2012	27		0%	
				2013	14		0%	
			2014			#DIV/0!		
							72	#DIV/0!
		Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
		Source of Funds #2		2011				#DIV/0!
		Source of Funds #3		2012				#DIV/0!
				2013				#DIV/0!
		2014				#DIV/0!		
			MULTI-YEAR GOAL			0	#DIV/0!	
		Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
		Source of Funds #2		2011			#DIV/0!	
		Source of Funds #3		2012			#DIV/0!	
				2013			#DIV/0!	
				2014			#DIV/0!	
			MULTI-YEAR GOAL			0	#DIV/0!	



Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
SL-1 Availability/Accessibility of Suitable Living Environment								
SL-1 (1)	Improve the availability/accessibility of services for low/mod persons	CDBG	Performance Indicator #1: # of homeless persons given homelss services (2010:1)(2011:1)(2012:1)(2013:1)	2010	45	110	244%	
				2011	43	84	195%	
				2012	95		0%	
				2013	95		0%	
		2014					#DIV/0!	
			MULTI-YEAR GOAL			194		#DIV/0!
	Specific Annual Objective: provide homeless persons with homeless services; provide legal services to persons to prevent homelessness; provide new access to services to persons.	Source of Funds #1	Performance Indicator #2: # of of households receiving legal assistance to prevent homelessness (2010:2)(2011:2)(2012:4)(2013:4)	2010	50	52	104%	
				2011	38	49	129%	
				2012	60		0%	
				2013	30		0%	
				2014				#DIV/0!
					MULTI-YEAR GOAL			101
		Source of Funds #1	Performance Indicator #3: # of persons assisted w/new access to services (2010:3,4,6)(2011:3,4)(2012:2,3,6)(2013:2,5,6)	2010	78	121	155%	
		2011		250	318	127%		
	2012	230			0%			
	2013	86			0%			
	2014					#DIV/0!		
	Source of Funds #3	MULTI-YEAR GOAL			439	#DIV/0!		



Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
SL-2	Availability of Suitable Living Environment							
SL-2 (1)	Specific Objective: Improve the quality/increase the quantity of neighborhood facilities for low/mod income persons	CDBG	Performance Indicator #1: # of homeless persons given overnight shelter (2010: 5, 13)(2011:5,12)(2012:5,12)(2013:13)	2010	12	19	158%	
				2011	12	39	325%	
				2012	10		0%	
				2013	10		0%	
			2014			#DIV/0!		
			MULTI-YEAR GOAL			58		#DIV/0!
			Source of Funds #1	Performance Indicator #2: # of persons assisted with improved access to a facility (2010:10,14)(2011:9,10)(2012:8,9)(2013:7,9)	2010	567	1542	272%
			Source of Funds #2		2011	517	1850	358%
			Source of Funds #3		2012	2		0%
					2013	2		0%
		MULTI-YEAR GOAL			3392	#DIV/0!		
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!		
	Source of Funds #2		2011			#DIV/0!		
	Source of Funds #3		2012			#DIV/0!		
			2013			#DIV/0!		
			2014			#DIV/0!		
		MULTI-YEAR GOAL			0	#DIV/0!		



Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
SL-3 Sustainability of Suitable Living Environment								
SL-3 (1)	Specific Objective: Improve the quality & increase the quantity of neighborhood facilities for low/mod persons	CDBG	Performance Indicator #1: # of persons assisted with improved access to a facility (2010:11)(2011:8) (2012:10)(2013:10)	2010	4228	1525	36%	
		Source of Funds #2		2011	644	644	100%	
		Source of Funds #3		2012	987		0%	
				2013	987		0%	
				2014			#DIV/0!	
	MULTI-YEAR GOAL					2169	#DIV/0!	
	Specific Annual Objective: provide improvements to infrastructure in low/moderate income areas	Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
		Source of Funds #2		2011				#DIV/0!
				2012				#DIV/0!
		Source of Funds #3		2013				#DIV/0!
2014							#DIV/0!	
MULTI-YEAR GOAL					0	#DIV/0!		
	Source of Funds #1	Performance Indicator #3	2010				#DIV/0!	
			2011				#DIV/0!	
			2012				#DIV/0!	
			2013				#DIV/0!	
			2014				#DIV/0!	
MULTI-YEAR GOAL					0	#DIV/0!		



Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
EO-1 Availability/Accessibility of Economic Opportunity								
EO-1 (1)	Specific Objective: Improve availability/accessibility of economic opportunities for low/mod income persons	CDBG	Performance Indicator #1: # of jobs created and filled by person of low/mod income (2010:18)(2011:16) (2012:17)(2013:16)	2010	1	1	100%	
		Source of Funds #2		2011	1	0	0%	
		Source of Funds #3		2012	1		0%	
				2013	1		0%	
				2014			#DIV/0!	
			MULTI-YEAR GOAL			1	#DIV/0!	
	Specific Annual Objective: Create 1 FTE employment positions for persons of low/mod income	Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
		Source of Funds #2		2011				#DIV/0!
		Source of Funds #3		2012				#DIV/0!
				2013				#DIV/0!
		2014					#DIV/0!	
		MULTI-YEAR GOAL			0	#DIV/0!		
		Performance Indicator #3	2010				#DIV/0!	
			2011				#DIV/0!	
			2012				#DIV/0!	
			2013				#DIV/0!	
			2014				#DIV/0!	
			MULTI-YEAR GOAL			0	#DIV/0!	



Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
O-1	Other							
O-1 (1)	Specific Objective: Enhance suitable living environment through the reduction of spot blight Specific Annual Objective: address areas of spot blight through the structural stabilization & rehabilitation of historic structures.	CDBG	Performance Indicator #1: 1 structural stabilization & rehabilitation of a historic structure. (2010:12)(2011:11)(2012:11)(2013:11)	2010	1	1	100%	
		Source of Funds #2		2011	1	1	100%	
		Source of Funds #3		2012	1		0%	
				2013	1		0%	
				2014			#DIV/0!	
			MULTI-YEAR GOAL				2	#DIV/0!
		Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
		Source of Funds #2		2011				#DIV/0!
		Source of Funds #3		2012				#DIV/0!
				2013				#DIV/0!
				2014				#DIV/0!
			MULTI-YEAR GOAL				0	#DIV/0!
		Source of Funds #1	Performance Indicator #3	2010				#DIV/0!
		Source of Funds #2		2011				#DIV/0!
Source of Funds #3	2012					#DIV/0!		
	2013					#DIV/0!		
		2014				#DIV/0!		
	MULTI-YEAR GOAL				0	#DIV/0!		

Project Name: Domestic Violence/Rape Crisis Center Services						
Description:	IDIS Project #: 2013-1 UOG Code: NY365800 SARATOGA SPRINGS					
Funding to support a full-time counselor to provide women and children, who are homeless due to domestic violence and living in the emergency shelter, with assistance in accessing entitlements, rental assistance, securing housing, financial literacy and referrals to community support groups.						
Location: Safe shelter location is protected - Office is located at 480 Broadway, Saratoga Springs - serving persons City-wide.	Priority Need Category Select one: Homeless/HIV/AIDS ▼					
Expected Completion Date: 6/30/2014	Explanation: This activity will expand access to, and the level of, services available at the only domestic violence safe shelter within Saratoga County. This activity will address the City's identified need for safe shelter for special needs persons and to prevent homelessness.					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Increase range of housing options & related services for persons w/ special needs ▼ 2 ▼ 3 ▼					
Project-level Accomplishments	01 People ▼	Proposed 95	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
Proposed Outcome	Performance Measure	Actual Outcome				
Enhance access to services for the purpose of creating	# of homeless persons given overnight shelter and services.					
05G Battered and Abused Spouses 570.201(e) ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	10000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	95	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Literacy New York Greater Capital Region, Inc.						
Description:	IDIS Project #: 2013-2 UOG Code: NY365800 SARATOGA SPRINGS					
For the provision of one-on-one and small-group literacy tutoring by trained volunteers to adults motivated to improve their literacy skills, elevate their self-esteem and increase their earning potential.						
Location: 112 Spring Street, Saratoga Springs - City-wide adults	Priority Need Category Select one: Public Services ▼					
Expected Completion Date: 6/30/2014	Explanation: This will provide individual and small group instruction in basic literacy skills to low-income individuals such as; reading, writing, pre-GED and English fluency.					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼					
Project-level Accomplishments	01 People ▼	Proposed 30	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
Proposed Outcome	Performance Measure	Actual Outcome				
Enhanced access to services for the purpose of creating suitable living environments	# of persons assisted w/improved access to a service.					
05 Public Services (General) 570.201(e) ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	10000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	30	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Senior Citizen Center						
Description:	IDIS Project #: 2013-3 UOG Code: NY365800 SARATOGA SPRINGS					
Funding for a part-time Senior Advocate who would advocate for the senior community of the City of Saratoga Springs on issues such as: transportation, case management, referral services and attend collaborative meetings.						
Location: 5 Williams Street Saratoga Springs, NY 12866	Priority Need Category: Select one: Public Facilities ▼					
Explanation: Funding for a part-time Senior Advocate who would advocate for the senior community of the City of Saratoga Springs on issues such as: transportation, case management, referral services and attend collaborative meetings.						
6/30/2014						
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity						
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	Specific Objectives					
	1 Improve the services for low/mod income persons ▼					
	2 ▼					
	3 ▼					
Project-level Accomplishments	01 People ▼	Proposed 50		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
Proposed Outcome	Performance Measure	Actual Outcome				
Enhance access to services for the purpose of creating	Number of persons assisted with improved access to a					
03A Senior Centers 570.201(c) ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	10000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	50	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Legal Aid Society homelessness Prevention Project					
Description:	IDIS Project #: 2012-4 UOG Code: NY365800 SARATOGA SPRINGS				
The continuation of a homelessness prevention program to provide free legal advice, referrals and representation to prevent unwarranted or illegal evictions of persons of low-moderate income within the City of Saratoga Springs.					
Location: Office is located at 112 Spring Street, Saratoga Springs - serving persons City-wide	Priority Need Category Select one: Homeless/HIV/AIDS				
Expected Completion Date: 6/30/2014	Explanation: This activity will address the City's identified needs for services to prevent homelessness.				
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives				
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3				
Project-level Accomplishments	04 Households	Proposed	30	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Enhance access to services for the purpose of creating	# of households receiving legal assistance to prevent				
05C Legal Services 570.201(E)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	8000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units	30	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Catholic Charities Youth Mentoring Program						
Description:	IDIS Project #: 2013-5 UOG Code: NY365800 SARATOGA SPRINGS					
The continuation of a community-based prevention/diversion program to develop mentoring relationships between at-risk youth and successful business/professional persons.						
Location: Office is located at 386 Broadway, Saratoga Springs. - serving youth City-wide.	Priority Need Category Select one: Public Services ▼					
Expected Completion Date: 6/30/2014	Explanation: This activity will address the City's need for services to assist the most vulnerable populations (youth).					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1. Improve the services for low/mod income persons ▼ 2. ▼ 3. ▼					
Project-level Accomplishments	01 People ▼	Proposed 36		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	01 People ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
Proposed Outcome		Performance Measure		Actual Outcome		
Enhances access to services for the purpose of creating		# of persons assisted w/improved access to a service.				
05D Youth Services 570.201(e) ▼				Matrix Codes ▼		
Matrix Codes ▼				Matrix Codes ▼		
Matrix Codes ▼				Matrix Codes ▼		
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	6000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	36	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Saratoga Sponsor-A-Scholar						
Description:	IDIS Project #: 2013-6 UOG Code: NY365800 SARATOGA SPRINGS					
Funding to provide bus transportation of low-to-moderate income Saratoga Springs High School students enrolled in this program to scheduled college presentations, campus tours and interviews with college admissions.						
Location: 1 Blue Streak Blvd. Saratoga Springs, NY 12866	Priority Need Category Select one: Public Services ▼					
Expected Completion Date: 6/30/2014	Explanation: Funding to provide bus transportation of low-to-moderate income Saratoga Springs High School students enrolled in this program to scheduled college presentations, campus tours and interviews with college admissions.					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼					
Project-level Accomplishments	01 People ▼	Proposed 20		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
Proposed Outcome		Performance Measure		Actual Outcome		
Enhances access to services for the purpose of creating		Number of persons assisted				
05D Youth Services 570.201(e) ▼				Matrix Codes ▼		
Matrix Codes ▼				Matrix Codes ▼		
Matrix Codes ▼				Matrix Codes ▼		
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	1000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	20	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Saratoga Springs Community Health Resource Center					
Description:	IDIS Project #: 2013-7 UOG Code: NY365800 SARATOGA SPRINGS				
Funding towards the purchase of 24 Hamilton Street, the site of the Community Health Resource Center, which will serve approximately 1,000 low-to-moderate, medically underserved persons in the community.					
Location:	Priority Need Category				
24 Hamilton Street Saratoga Springs, NY 12866	Select one: Public Facilities ▼				
Explanation:					
Expected Completion Date:	Funding towards the purchase of 24 Hamilton Street, the site of the Community Health Resource Center, which will serve approximately 1,000 low-to-moderate, medically underserved persons in the community.				
6/30/2014					
Objective Category					
<input type="radio"/> Decent Housing					
<input checked="" type="radio"/> Suitable Living Environment					
<input type="radio"/> Economic Opportunity					
Specific Objectives					
Outcome Categories	1 Improve the services for low/mod income persons ▼				
<input type="checkbox"/> Availability/Accessibility	2 ▼				
<input checked="" type="checkbox"/> Affordability	3 ▼				
<input type="checkbox"/> Sustainability					
Project-level Accomplishments	11 Public Facilities ▼	Proposed	1	Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome		Performance Measure		Actual Outcome	
Enhance access to services for the purpose of creating		Number of persons assisted with improved access to a			
01 Acquisition of Real Property 570.201(a) ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	110000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	11 Public Facilities ▼	Proposed Units	1	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
	Actual Units			Actual Units		

Project Name: Saratoga Affordable Housing Group					
Description:	IDIS Project #: 2013-8 UOG Code: NY365800 SARATOGA SPRINGS				
To fund repairs needed to preserve 8 units of affordable housing on Allen Drive including repairs to windows, insulation, vinyl siding and carpeting.					
Location: 40 - 42 Allen Drive Saratoga Springs, NY 12866	Priority Need Category Select one: Rental Housing				
Expected Completion Date: 6/30/2014	Explanation: To fund repairs needed to preserve 8 units of affordable housing on Allen Drive including repairs to windows, insulation, vinyl siding and carpeting.				
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives				
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve access to affordable rental housing 2 3				
Project-level Accomplishments	04 Households	Proposed	8	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Enhance suitable living environment through improved/new sustainability	# of units brought from substandard to HQS standards; # of units brought into compliance with lead safe housing rule				
14B Rehab; Multi-Unit Residential 570.202	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	41500	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units	8	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: DPW - Senior Citizen Center						
Description:	IDIS Project #: 2013-9 UOG Code: NY365800 SARATOGA SPRINGS					
Public facility improvements to the Senior Citizen Center of Saratoga Springs which includes the replacement of flooring and the divider door in the Dining Room.						
Location:	Priority Need Category					
This public facility is located at 5 William Street, Saratoga Springs serving seniors - City-Wide	Select one: Public Facilities ▼					
	Explanation:					
Expected Completion Date:	This activity will address the City's need for adequate public facilities to house programs that assist the most vulnerable populations (elderly).					
6/30/2014						
Objective Category	Specific Objectives					
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve quality / increase quantity of neighborhood facilities for low-income persons ▼ 2 ▼ 3 ▼					
Outcome Categories						
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability						
Project-level Accomplishments	11 Public Facilities ▼	Proposed 1	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
Proposed Outcome	Performance Measure	Actual Outcome				
Enhanced access to services for the purpose of creating a suitable living environment.	# of persons assisted with improved access to a facility.					
03A Senior Centers 570.201(c) ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	28820	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	11 Public Facilities ▼	Proposed Units	1	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: DPW - Infrastructure Improvements					
Description:	IDIS Project #: 2013-10 UOG Code: NY365800 SARATOGA SPRINGS				
Renovation and restoration of sidewalks, curbs, accessible ramps, etc. to enhance public health and pedestrian safety.					
Location:	Priority Need Category				
Eligible area of City; Census Block Groups 610.001and 612.001	Select one: Infrastructure ▼				
Expected Completion Date:	Explanation:				
6/30/2014	Funding for renovation and restoration of sidewalks, curbs, accessible ramps, etc. to enhance public health and pedestrian safety.				
Objective Category	Specific Objectives				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve quality / increase quantity of public improvements for lower income persons ▼				
Outcome Categories	2 ▼				
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	3 ▼				
Project-level Accomplishments	01 People ▼	Proposed	980	Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Enhanced Neighborhood Utility Service	Curbs/Sidewalk renovated				
03 Public Facilities and Improvements (General) 570.201(c) ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼				
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	15000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	980	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Frederick Allen Lodge Historic Building Preservation		
Description:	IDIS Project #: 2013-11 UOG Code: NY365800 SARATOGA SPRINGS	
Funding for structural improvement to stabilize and preserve this building eligible for listing on the National Register of Historic Place, within the Beekman Street Arts District and currently the home of the Frederick Allen Lodge #609 and Mary A. Carter Temple #362.		
Location: 69 Beekman Street Saratoga Springs New York	Priority Need Category Select one: Other <input type="text"/>	
Expected Completion Date: 6/13/2014	Explanation: This activity will address the City's need to address areas of spot blight and to stabilize and rehabilitate its historic contributing structures. This building is located in Block Group 612.002.	
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives	
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 <input type="text"/> 2 <input type="text"/> 3 <input type="text"/>	
Project-level Accomplishments	11 Public Facilities <input type="text"/> Proposed 1 Accompl. Type: <input type="text"/> Proposed	
	Underway	
	Complete	
	Accompl. Type: <input type="text"/> Proposed Accompl. Type: <input type="text"/> Proposed	
	Underway	
	Complete	
	Accompl. Type: <input type="text"/> Proposed Accompl. Type: <input type="text"/> Proposed	
	Underway	
	Complete	
Proposed Outcome	Performance Measure	Actual Outcome
Enhance suitable living environment through improved/new sustainability	Structural stabilization and rehabilitation of historic property	
16B Non-Residential Historic Preservation 570.202(d) <input type="text"/>	Matrix Codes <input type="text"/>	
Matrix Codes <input type="text"/>	Matrix Codes <input type="text"/>	
Matrix Codes <input type="text"/>	Matrix Codes <input type="text"/>	
Program Year 1	Fund Source: <input type="text"/> Proposed Amt.	Fund Source: <input type="text"/> Proposed Amt.
	Actual Amount	Actual Amount
	Fund Source: <input type="text"/> Proposed Amt.	Fund Source: <input type="text"/> Proposed Amt.
	Actual Amount	Actual Amount
	Accompl. Type: <input type="text"/> Proposed Units	Accompl. Type: <input type="text"/> Proposed Units
	Actual Units	Actual Units
	Accompl. Type: <input type="text"/> Proposed Units	Accompl. Type: <input type="text"/> Proposed Units
	Actual Units	Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	12000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	11 Public Facilities ▼	Proposed Units	1	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Rebuilding Together Rehabilitation Projects						
Description:	IDIS Project #: 2013-12 UOG Code: NY365800 SARATOGA SPRINGS					
To assist in funding this volunteer-assisted housing rehabilitation program.						
Location: City-Wide	Priority Need Category Select one: Owner Occupied Housing ▼					
Expected Completion Date: 6/30/2014	Explanation: This activity will address the need to assist elderly homeowners with necessary repairs to their homes.					
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the quality of owner housing ▼ 2 ▼ 3 ▼					
Project-level Accomplishments	04 Households ▼	Proposed 5	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
Proposed Outcome	Performance Measure	Actual Outcome				
Enhance suitable living environment through improved/new sustainability	# of unites brought from substandard to HQS standards; # of units brought into compliance with lead safe housing					
14A Rehab; Single-Unit Residential 570.202 ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	10000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units	5	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Mother Susan Anderson Emergency Shelter - Rehabilitation Project						
Description:	IDIS Project #: 2013-13 UOG Code: NY365800 SARATOGA SPRINGS Public facility improvements to rehabilitate this 7-bed womens and children emergency shelter.					
Location: Shelter is located at 60 Caroline Street, Saratoga Springs, New York - serving persons City-wide.	Priority Need Category Select one: Homeless/HIV/AIDS ▼					
Expected Completion Date: 6/30/2014	Explanation: This activity will address the City's need for adequate public facilities to assist the homeless and to prevent further homelessness.					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve quality / increase quantity of neighborhood facilities for low-income persons ▼ 2 ▼ 3 ▼					
Project-level Accomplishments	01 People ▼	Proposed 10	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
Proposed Outcome	Performance Measure	Actual Outcome				
Enhance suitable living environment through improve/new sustainability.	# of homeless persons given overnight shelter and services					
03C Homeless Facilities (not operating costs) 570.201(c) ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	9000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	10	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Community Development Program Administration				
Description:	IDIS Project #: 2013-14 UOG Code: NY365800 SARATOGA SPRINGS			
For eligible costs associated with the general administration of the City's Community Development Block Grant program and associates activities.				
Location:	Priority Need Category			
Program is administered through the City's CD office located at 474 Broadway, Saratoga Springs	Select one: Planning/Administration ▼			
Expected Completion Date:	Explanation:			
6/30/2014				
Objective Category				
<input type="radio"/> Decent Housing				
<input checked="" type="radio"/> Suitable Living Environment				
<input type="radio"/> Economic Opportunity				
Outcome Categories	Specific Objectives			
<input checked="" type="checkbox"/> Availability/Accessibility	1 ▼			
<input type="checkbox"/> Affordability	2 ▼			
<input type="checkbox"/> Sustainability	3 ▼			
Project-level Accomplishments	Accompl. Type: ▼ Proposed		Accompl. Type: ▼ Proposed	
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼ Proposed		Accompl. Type: ▼ Proposed	
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼ Proposed		Accompl. Type: ▼ Proposed	
		Underway		Underway
		Complete		Complete
Proposed Outcome	Performance Measure	Actual Outcome		
21A General Program Administration 570.206 ▼	Matrix Codes ▼	Matrix Codes ▼		
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼		
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼		
Program Year 1	Fund Source: ▼ Proposed Amt.		Fund Source: ▼ Proposed Amt.	
		Actual Amount		Actual Amount
	Fund Source: ▼ Proposed Amt.		Fund Source: ▼ Proposed Amt.	
		Actual Amount		Actual Amount
	Accompl. Type: ▼ Proposed Units		Accompl. Type: ▼ Proposed Units	
		Actual Units		Actual Units
	Accompl. Type: ▼ Proposed Units		Accompl. Type: ▼ Proposed Units	
		Actual Units		Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	CDBG ▼	Proposed Amt.	65000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Residential Rehabilitation Revolving Loan Program					
Description:	IDIS Project #: 2013-15 UOG Code: NY365800 SARATOGA SPRINGS				
A continuing revolving loan program offering low-interest (0% - 3%) loans up to \$10,000 with repayment terms up to 5 years for eligible owner-occupants, and 3%-below prime rate loans for rental property owners that provide affordable apartments to eligible tenants for 4 years. This program is funded by program income from the repayment of loan principle and interest - anticipated program income for 2013 is \$2,156.					
Location: Program is administered through the City's CD office located at 474 Broadway, Saratoga Springs.	Priority Need Category Select one: Owner Occupied Housing				
Expected Completion Date: 6/30/2014	Explanation: This activity will address the need to improve, increase the affordability, and address lead-based paint hazards in the City's existing housing stock. Loans are available to both owner-occupied and rental properties.				
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives				
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the quality of owner housing 2 3				
Project-level Accomplishments	04 Households	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Enhanced affordability for the purpose of providing decent housing	# of units brought from substandard to HQS standards; # of units brought into compliance with lead safe housing rule				
14A Rehab; Single-Unit Residential 570.202	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Other ▼	Proposed Amt.	2156	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units	1	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Economic Development Revolving Loan Program						
Description:	IDIS Project #: 2013-16 UOG Code: NY365800 SARATOGA SPRINGS					
A continuing revolving loan program providing low-interest loans to eligible businesses that create full-time equivalent (FTE) employment positions for persons of low-and-moderate income. At least 1 FTE is required for every \$25,000 loaned. This program is funded by program income from the repayment of loan principle and interest - anticipated program income for 2013 is \$32,880.						
Location: Program is administered through the City's CD office located at 474 Broadway, Saratoga Springs - City-wide.	Priority Need Category Select one: Economic Development ▼					
Expected Completion Date: 6/30/2014	Explanation: This ongoing revolving loan program addresses the City's need to improve and expand economic opportunities for persons of low-moderate income.					
Objective Category <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve economic opportunities for low-income persons ▼ 2 ▼ 3 ▼					
Project-level Accomplishments	13 Jobs ▼	Proposed 1	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
Proposed Outcome	Performance Measure	Actual Outcome				
Enhance accessibility for the purpose of creating economic opportunities	# of jobs created and filled by persons of low-moderate income.					
18A ED Direct Financial Assistance to For-Profits 570.203(b) ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Other ▼	Proposed Amt.	32880	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	13 Jobs ▼	Proposed Units	1	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

2000 - 2012 Consolidated Plan - Activities & Accomplishment to date

Category/Priority (hh = households; pp = persons)	Activity	Year	Allocation	Accomplishments	Total Amount	% of Total
HOUSING						
High Priority	New Affordable Housing Construction Saratoga Affordable Housing, Inc.	2008-R	\$ 99,239	New Affordable Housing Building Site Plan - in progress	\$ 99,239	0.01
High Priority	Affordable Housing Reconstruction/Opportunities 85 Beekman St. HARP	2000	\$ 46,700	1 unit completed		
		2001	\$ 90,000	Reprogrammed to 2004 Residential Rehab. Program		
	1st Time Homebuyers Education & Grant	2001	\$ 95,000	60 pp completed education; 9 grants delivered		
	Affordable Housing Trust Fund	2004	\$ 125,000	2 hh assisted		
	Affordable Housing Trust Fund	2005	\$ 100,000	25 hh assisted		
	Saratoga Affordable Housing, Inc.	2008	\$ 150,000	25 hh assisted and 48 pp		
	Saratoga Affordable Housing, Inc.	2009	\$ 150,000	24 hh assisted and 48 pp		
	Saratoga Affordable Housing, Inc.	2010	\$ 100,000	24 hh assisted and 48 pp		
	Saratoga Affordable Housing, Inc.	2011	\$ 67,043	25 hh assisted and 43 pp	\$ 923,743	0.13
High Priority	Housing Rehabilitation Citywide Res. Rehab. Program	2000	\$ 120,000	18 hh completed	\$ 1,284,263	0.18
	Shelters of Saratoga - Dublin Rehab.	2000	\$ 10,000	20 hh completed - leveraged w/NYSDHCR funds		
	Citywide Res. Rehab. Program	2001	\$ 52,500	10 hh completed		
	Citywide Res. Rehab. Program	2002	\$ 100,000	19 hh completed		
	Shelters of Saratoga - Dublin Rehab.	2002	\$ 14,000	19 hh completed		
	Citywide Res. Rehab. Program	2003	\$ 100,000	10 hh completed		
	Shelters of Saratoga - Emergency Repair	2003	\$ 43,800	19 hh completed		
	Citywide Res. Rehab. Program	2004	\$ 100,000	8 hh completed		
	Shelters of Saratoga - Dublin Rehab.	2004	\$ 20,000	7 hh completed		
	Citywide Res. Rehab. Revolving Loan Program	2005	\$ 2,618	1 hh completed		
	Citywide Res. Rehab. Program	2006	\$ 128,546	8 1/2 hh completed		
	Citywide Res. Rehab. Program	2007	\$ 122,800	18 hh assisted completed		
	Citywide Res. Rehab. Program	2008	\$ 75,638	11 hh assisted; completed		
	Citywide Res. Rehab. Program	2009	\$ 72,802	8 hh assisted; completed		
	Shelters of Saratoga - Rehab. Program	2009	\$ 15,200	4 hh assisted; completed		
	Rebuilding Together	2009	\$ 10,000	6 hh, 3 public facilities, 84 pp assisted; completed		
	Citywide Res. Rehab. Program	2010	\$ 135,123	3hh; 4pp assisted; in progress		
	Rebuilding Together	2010	\$ 5,000	4hh & 2 NFP assisted; 81pp, completed		
	Citywide Res. Rehab. Program	2011	\$ 62,853	in progress		
	Rebuilding Together	2011	\$ 8,383	6hh & 1 NFP assisted; 28pp, completed		
	Citywide Res. Rehab. Program	2012	\$ 75,000	in progress		
	Rebuilding Together	2012	\$ 10,000	1hh, in progress		
High Priority	Housing Rehabilitation Loans 5 loans provided	ongoing	\$ 27,624	5 units assisted	\$ 27,624	0.004
High Priority	Expand Section 8 Rental Subsidy Program			no expansion of vouchers has been requested by SSHA		

Category/Priority
HOMELESS & SPECIAL NEEDS POPULATION

High Priority

Activity
Additional Affordable Housing Opportunities
Shelters of Saratoga - 128 Grand Ave.
Continuum of Care - Rental Assistance program

Year

Allocation

Accomplishments

Total Amount
\$ 2,317,891

%
of Total
0.32

2001	\$ 71,500	4 elderly units; completed
2001	\$ 731,700	26 disabled homeless hh completed (5 years)
2007	\$ 241,272	26 disabled homeless hh completed
2008	\$ 246,096	26 disabled homeless hh complete
2009	\$ 247,812	26 disabled homeless hh complete
2010	\$ 255,120	21 disabled homeless hh complete
2011	\$ 246,732	24 disabled homeless hh in progress
2012	\$ 277,659	starts 4/1/13

High Priority Expanded Emergency Shelter and Transitional Housing for Homeless Youth and Families with Children
Mother Andersen Emergency Shelter

2004	\$ 10,000	5 pp completed
2005	\$ 25,000	14 pp completed
2006	\$ 25,000	17 pp completed
2007	\$ 28,000	29 pp completed
2008	\$ 15,577	18 pp completed
2009	\$ 14,700	24 pp completed
2010	\$ 8,000	19 pp completed
2011	\$ 14,668	47 pp completed
2012	\$ 15,000	in progress
2009	\$ 5,000	4 pp completed
2010	\$ 25,000	10 pp assisted; complete

High Priority Supportive Services to Assist Homeless Individuals and Families with Children
EOC - Bldg. Expansion
Center for the Family - Child Advocacy Ctr.

2001	\$ 34,000	1 facility completed
2002	\$ 25,000	1 facility completed
2003	\$ 8,000	1 facility completed
2006	\$ 14,185	1 facility completed

PUBLIC SERVICE ACTIVITIES

High Priority Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.
HOMELESS

2000	\$ 14,000	128 pp assisted
2004	\$ 13,000	140 pp assisted
2005	\$ 16,000	125 pp assisted
2006	\$ 16,000	105 pp assisted
2007	\$ 15,000	99 pp assisted
2008	\$ 15,000	103 pp assisted
2009	\$ 15,000	134 pp assisted
2010	\$ 17,000	110 pp assisted
2011	\$ 12,573	84 pp assisted
2012	\$ 10,000	42 pp assisted; in progress
2005	\$ 11,000	797 pp assisted
2007	\$ 8,500	315 pp assisted
2008	\$ 12,000	332 pp assisted
2009	\$ 5,000	277 pp assisted
2011	\$ 3,355	217 pp assisted
2012	\$ 8,000	77 pp assisted; in progress

Domestic Violence/Center for the Family
Domestic Violence Shelter case manager
EOC - Spanish Center
EOC - Homeless Bilingual Outreach
EOC- Racecourse Housing & Support Program
EOC - Multicultural Services
EOC- Multi-Cultural Advocacy Program
EOC - Multicultural Services

Total Amount
\$ 364,842

%
of Total
0.05

Category/Priority Activity Year Allocation Accomplishments Total Amount % of Total

Mother Susan Anderson Emergency Shelter

Year	Allocation	Accomplishments
2008	\$ 3,000	18 pp completed
2010	\$ 3,000	19 pp completed
2011	\$ 3,355	39 pp completed
2012	\$ 5,000	in progress
2001	\$ 15,000	37 hh assisted
2002	\$ 15,000	46 hh assisted
2003	\$ 15,000	61 hh assisted
2004	\$ 15,000	120 pp assisted
2005	\$ 16,000	47 hh assisted
2006	\$ 16,000	98 pp assisted
2007	\$ 13,000	30 hh assisted
2008	\$ 12,000	39 hh assisted
2009	\$ 12,000	46 hh assisted
2010	\$ 12,000	52 hh assisted
2011	\$ 10,059	49 pp assisted
2012	\$ 8,000	17 hh assisted; in progress

High Priority \$ 210,523 0.03

YOUTH
Catholic Charities - Mentoring Program
Targeting Youth

2000	\$ 26,000	66 pp assisted
2001	\$ 20,000	40 pp assisted
2002	\$ 20,000	45 pp assisted
2003	\$ 20,000	68 pp assisted
2004	\$ 15,000	84 pp assisted
2005	\$ 6,000	110 pp assisted
2006	\$ 9,500	114 pp assisted
2007	\$ 12,000	140 pp assisted
2008	\$ 8,000	139 pp assisted
2009	\$ 10,000	164 pp assisted
2010	\$ 9,000	121 pp assisted
2011	\$ 8,383	101pp assisted
2012	\$ 10,000	73 assisted; in progress

Police Dept. - Child Safety Seats
Tomorrow's Promise/Dance Alliance

2000	\$ 3,000	28 pp assisted
2002	\$ 1,500	26 pp assisted
2003	\$ 2,250	114 pp assisted
2004	\$ 2,000	183 pp assisted
2005	\$ 3,000	177 pp assisted
2006	\$ 3,500	40 pp assisted
2007	\$ 1,500	54 pp assisted
2002	\$ 5,000	Reprogrammed
2003	\$ 5,890	Reprogrammed
2010	\$ 8,000	Reprogrammed
2010	\$ 1,000	Reprogrammed

Salvation Army - targeting youth
Social Justice Center - targeting youth
Saratoga Youth Court - targeting youth
Saratoga Sponsor-A-Scholar

ELDERLY
Senior Citizen Center - targeting elderly

Med. Priority \$ 53,025 0.01

Home Made Theater - targeting elderly

<u>Category/Priority</u>	<u>Activity</u>	<u>Year</u>	<u>Allocation</u>	<u>Accomplishments</u>	<u>Total Amount</u>	<u>% of Total</u>				
SPECIAL NEEDS POPULATION Literacy NENY		2009	\$ 8,000	38 pp assisted to date	\$ 12,000	0.002				
		2012	\$ 4,000	18 pp assisted; in progress						
NON-HOUSING COMMUNITY DEVELOPMENT High Priority Franklin Community Center		2010	\$ 8,000	17 pp completed	\$ 671,982	0.09				
		2011	\$ 23,886	18 pp completed						
		2012	\$ 14,830	19 pp; in progress						
		2000	\$ 30,785	9,291 sq. ft. completed						
		2000	\$ 46,177	6,678 sq. ft. completed						
		2001	\$ 50,000	8,217 sq ft. completed						
		2001	\$ 14,000	350 ft. completed						
		2001	\$ 5,051	260 ft. completed						
		2002	\$ 40,000	16 St. lights, sidewalks and curbs completed						
		2003	\$ 5,000	Completed 2006 4 Senior Apartments						
		2003	\$ 78,647	8,349 sq.ft. sidewalk, 1140 l.ft. curbs to date completed						
		2003	\$ 59,553	990 pp in Census Block						
2004	\$ 7,000	storm drainage/resurfacing completed								
2004	\$ 75,000	821 pp in Census Block								
2005	\$ 56,910	8535 sq ft sidewalks & 788 lin ft. curbs completed								
2005	\$ 20,000	436 pp in Census Block								
2007	\$ 50,000	750 ft sidewalk, 155 li. Ft. curbs \$6,240 only used; \$43,760 reprogrammed to 2009 PY								
2007	\$ 22,000	20' 8" pipe, frame & grate. \$750 only used; \$21,250 reprogrammed to 2009 PY								
2009	\$ 10,000	1360 ft. of sidewalk								
2010	\$ 10,000	2050 sq ft sidewalk - 997 pp								
2011	\$ 25,143	440 feet sidewalk - 644 pp								
2012	\$ 20,000	in progress								
Med. Priority Infrastructure Improvements		2002	\$ 18,000	2 recreational units & sidewalk completed	\$ 484,348	0.07				
		2002	\$ 16,000	completed						
		2004	\$ 15,000	completed						
		2006	\$ 168,678	17,503 duplicated pp assisted; complete						
		2007	\$ 15,000	1 public facility completed, 550 pp assisted						
		2009	\$ 11,500	1 public facility completed, 820 pp assisted						
		2009	\$ 2,328	1 public facility completed, see above for pp assisted						
		2010	\$ 14,000	1 public facility completed;1525 pp assisted						
		2011	\$ 24,028	1 public facility completed;1831 pp assisted						
		2012	\$ 47,418	1 public facility; in progress						
		2006	\$ 25,000	1611 pp; complete						
		2006	\$ 23,541	13016 pp;completed						
		2007	\$ 10,000	1283 pp; completed						
		2008	\$ 10,000	1512 pp; completed						
		2009	\$ 15,000	1616 pp to date; completed						
		2010	\$ 8,000	17 pp assisted; completed						
		2011	\$ 23,886	20 pp assisted; in progress						
		2012	\$ 36,969	in progress						
		Med. Priority Public Facility		2002			\$ 18,000	2 recreational units & sidewalk completed	\$ 484,348	0.07
				2002			\$ 16,000	completed		
2004	\$ 15,000			completed						
2006	\$ 168,678			17,503 duplicated pp assisted; complete						
2007	\$ 15,000			1 public facility completed, 550 pp assisted						
2009	\$ 11,500			1 public facility completed, 820 pp assisted						
2009	\$ 2,328			1 public facility completed, see above for pp assisted						
2010	\$ 14,000			1 public facility completed;1525 pp assisted						
2011	\$ 24,028			1 public facility completed;1831 pp assisted						
2012	\$ 47,418			1 public facility; in progress						
2006	\$ 25,000			1611 pp; complete						
2006	\$ 23,541			13016 pp;completed						
2007	\$ 10,000			1283 pp; completed						
2008	\$ 10,000	1512 pp; completed								
2009	\$ 15,000	1616 pp to date; completed								
2010	\$ 8,000	17 pp assisted; completed								
2011	\$ 23,886	20 pp assisted; in progress								
2012	\$ 36,969	in progress								
Saratoga Springs Recreation - Playground										

<u>Category/Priority</u>	<u>Activity</u>	<u>Year</u>	<u>Allocation</u>	<u>Accomplishments</u>	<u>Total Amount</u>	<u>% of Total</u>
Med. Priority	Economic Development Revolving Loans	2002	\$ 79,500	completed	\$ 358,500	0.05
	ED RL Program recapitalization	ongoing	\$ 279,000	24 total FTE positions to be created		
	5 Economic Dev. Loans delivered					
Med. Priority	Planning	2001	\$ 10,000	completed; Upstate NY & National APA awards winner	\$ 10,000	0.00
	Westside Neighborhood Plan					
Med. Priority	Transportation			no projects to date		
Med. Priority	Historic Preservation	2007	\$ 25,000		\$ 93,457	0.01
	Frederick Allen Lodge #609	2008	\$ 10,000			
		2009	\$ 12,000			
		2010	\$ 10,000			
		2011	\$ 18,858			
	Universal Preservation Hall	2012	\$ 17,599			
Total					\$ 7,178,567	1.00

Explore making custom maps in an interactive tutorial.

2013 CDBG Activities

2013 Entitlement Action Plan activities w/in City of Saratoga Springs, NY

Public · 18 views
Created on May 3, 2013 · by Bradley · Updated < 1 minute ago
Rate this map · Write a comment · Email · Print · 0

- Saratoga Affordable Housing Group Rehabilitation
- Citywide Rehabilitation Grant Program
- Senior Center Facility Improvements
- Infrastructure Improvements
- Saratoga Hospital Community Health Resource Center
- Mother Susan Anderson Emergency Shelter Rehabilitation & Programming
- Rebuilding Together Housing Rehabilitation
- Domestic Violence/Rape Crises Emergency Shelter Counselor
- Legal Aid Homelessness Prevention Program
- Catholic Charities Mentoring Program
- Senior Citizen Center Advocate
- CD Program Administration
- Frederick Allen Lodge Rehabilitation
- Literacy NY Greater Capital Region Adult Literacy Program
- Saratoga Sponsor a Scholar





CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



5/10/13

Signature/Authorized Official

Date

Scott T. Johnson

Name

Mayor

Title

474 Broadway - City Hall

Address

Saratoga Springs, NY 12866

City/State/Zip

518-587-3550

Telephone Number

- This certification does not apply.
 This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2013, 2014, 2015, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

5/10/2013

Date

Scott T. Johnson

Name

Mayor

Title

474 Broadway - City Hall

Address

Saratoga Springs, NY 12866

City/State/Zip

518-587-3550

Telephone Number

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Saratoga Springs City Hall	474 Broadway	Saratoga Springs	Saratoga	NY	12866

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

City of Saratoga Springs

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



Signature/Authorized Official

5/10/13

Date

Scott T. Johnson

Name

Mayor

Title

474 Broadway - City Hall

Address

Saratoga Springs, NY 12866

City/State/Zip

518-587-3550

Telephone Number

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK,
Saratoga County,
City of Saratoga Springs.

ss:

Brea Beck of the City of Saratoga Springs, in the county of Saratoga and State of New York, being duly sworn, deposes and says that she is the Principal Clerk of the **Journal Register East, Inc.**, a Corporation duly organized under the laws of the State of New York; that said Corporation is the publisher of **The SARATOGIAN**, a daily newspaper printed and published in the City of Saratoga Springs and County of Saratoga, and that the notice of which the annexed is a printed copy, has been regularly published in **The SARATOGIAN**.

ONCE DAILY for TWO DAYS

to wit: **December 3, 2012 and December 4, 2012**

Sworn before me, this

4th day of December, 2012

Brea Beck

[Signature]
Notary Public

Notary Public for Saratoga County, New York

AFFIDAVIT OF PUBLICATION

ALL THOSE INTERESTED IN APPLYING TO THE CITY OF SARATOGA SPRINGS FOR

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ENTITLEMENT FUNDS**

FOR THE

2013 PROGRAM YEAR (JULY 2013-JUNE 2014)

**APPLICATIONS WILL BE AVAILABLE BEGINNING
MONDAY, DECEMBER 3RD**

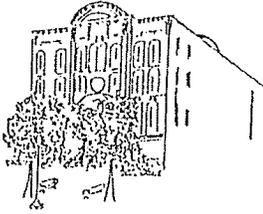
**IN THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT
CITY HALL - ROOM 10**

474 BROADWAY, SARATOGA SPRINGS, NY 12866

These funds are designed to assist activities that address community development needs as prioritized in the City's Consolidated Plan, and that benefit persons of low and moderate income persons. Eligible activities may include job creation; affordable housing acquisition, construction and rehabilitation; infrastructure improvements; and other federally eligible activities.

The 2013 Entitlement grant from the U.S. Dept. of Housing and Urban Development is expected to be approximately \$300,000. Completed applications will be due in the Office of Community Development, City Hall - 474 Broadway, Saratoga Springs 12866 by 4:30 PM on Thursday, January 31, 2013.

For additional information, please contact the Saratoga Springs Office of Community Development at 587-3550 ext. 2575.



CITY OF SARATOGA SPRINGS

OFFICE OF COMMUNITY DEVELOPMENT

City Hall - 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 x.2575 fax: 518-580-9480
<http://www.saratoga-springs.org/cd>



- APPLICATION INFORMATION PACKET -

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM 2013 PROGRAM YEAR

The Saratoga Springs Office of Community Development is now seeking applications for funding under the Community Development Block Grant (CDBG) Entitlement Program for the 2013 Program Year (1 July 2013 – 30 June 2014).

PROGRAM OBJECTIVE: The objective of this program, funded by the U.S. Department of Housing and Urban Development (HUD), is to assist the development of viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities principally for persons of low- and moderate-income within the City of Saratoga Springs.

ELIGIBLE ACTIVITIES: Eligible activities will address community development needs as prioritized in the City's 2010 Consolidated Plan and may include affordable housing acquisition, construction and rehabilitation; economic development and job creation; public facility and infrastructure improvements; public services and other federally eligible activities.

AVAILABLE FUNDS: Approximately \$ 300,000

APPLICATION DEADLINE: Completed applications with all necessary information and copies may be submitted to the Office of Community Development, City Hall – 474 Broadway, Saratoga Springs, New York 12866, no later than 4:30 PM on Thursday, 31 January 2013.

REQUIRED COPIES: 1 original, plus 1 electronic version in “.pdf” format (Please contact us for assistance, if necessary)

PUBLIC HEARINGS: All applicants are strongly encouraged to speak on behalf of their proposal at one of the two Public Hearings scheduled below. Persons wishing to speak may sign in at 5:45 PM and speakers will appear in the order in which they sign up.

Public Hearing #1 Monday, February 4, 6:00 PM (5:45 sign-in)
City Council Room, City Hall, Saratoga Springs, NY 12866

Public Hearing #2 Thursday, February 7, 6:00 PM (5:45 sign-in)
Saratoga Springs Recreation Center
15 Vanderbilt Avenue, Saratoga Springs, NY 12866

FOR INFORMATION, PLEASE CONTACT: Saratoga Springs Office of Community Development
City Hall - 474 Broadway
Saratoga Springs, New York 12866
(518) 587-3550 Ext. 2575

2013 PROGRAM YEAR ANTICIPATED SCHEDULE OF EVENTS

- December 3th - Monday - 2013 Entitlement funding applications and information packets available
- January 31 - Thursday - Application deadline (due no later than 4:30 PM)
- February 4 - Monday - PUBLIC HEARING # 1:
City Hall - 474 Broadway
6:00 PM (sign-in at 5:45 PM)
- February 7 - Thursday - Public Hearing #2:
Saratoga Springs Recreation Center, 15 Vanderbilt Avenue
6:00 PM (sign-in at 5:45 PM)
- March 5 - Tuesday - Present recommended 2013 Entitlement Plan to City Council
- March 6 - April 5 - Comment period for recommended 2013 Entitlement Action Plan
- March 19 - Tuesday - Public Hearing on recommended 2013 Entitlement Action Plan
- April 16 - Tuesday - City Council vote on final 2013 Entitlement Action Plan
- May 6 – Monday - Submission of 2013 Entitlement Action Plan to HUD-Buffalo
- July 1 – Monday - 2013 Entitlement Program Year Begins
- September to October 2013 - Anticipated receipt of HUD Grant Agreement and Release of Funds

INCOME AND RENT GUIDELINES

INCOME GUIDELINES

The following guidelines represent income limits by household size and maximum annual income as determined by HUD, effective March 2012, for assistance under the Community Development Block Grant program.

“LOW INCOME”		“MODERATE INCOME”	
<u>Household Size</u>	<u>Maximum Annual Income</u>	<u>Household Size</u>	<u>Maximum Annual Income</u>
1 person	\$ 27,350	1 person	\$ 43,750
2 persons	31,250	2 persons	50,000
3 persons	35,150	3 persons	56,250
4 persons	39,050	4 persons	62,500
5 persons	42,200	5 persons	67,500
6 persons	45,300	6 persons	72,500
7 persons	48,450	7 persons	77,500
8 or more persons	51,550	8 or more persons	82,500

AFFORDABLE RENT GUIDELINES

The following rent guidelines are for use in developing your proposal. These rates were established using local Fair Market Rents (FMR), developed by the U.S. Dept. of HUD.

	<u>MAXIMUM RENT</u> <u>Including Utilities</u>	<u>MAXIMUM RENT WITHOUT UTILITIES</u>	
		<u>Electric</u>	<u>Gas</u>
1 bedroom	\$713	\$583	\$613
2 bedrooms	\$870	\$740	\$770
3 bedrooms	\$1,041	\$911	\$941
4 bedrooms	\$1,138	\$1,008	\$1,038

APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM
— 2013 Program Year Funding—

ACTIVITY NAME: _____

APPLICANT: _____

MAILING ADDRESS: _____

Zip: _____

PHONE: _____ FAX: _____ EMAIL: _____

CONTACT PERSON: _____ TITLE: _____

APPLICANT (*select 1*): City Department Private non-profit organization Other Public Agency

(List Dept.)

(List Federal ID #)

(Specify)

(DUNS #)

NATIONAL OBJECTIVE (*select 1*):

“Benefit persons of Low/moderate income”

- L/M Income Area Benefit
- L/M Income Limited Clientele Activities
- L/M Income Housing Activities
- L/M Income Job Creation/Retention

“Address slum/blight Conditions”

- “N/A” Slum/blighted Area
- Slum/blighted Spot Basis
- “N/A” Urban Renewal Completion

“Urgent CD Need”

- “N/A” Urgent Need

REQUESTED ENTITLEMENT FUNDING: \$ _____

Funding Leveraged from Other Sources: \$ _____

Total Activity Cost: \$ _____

Proposal Abstract - please provide a *brief* overview of your proposal including the number of persons that will be served with this grant in the space below:

(Authorized Signature)

(Title)

(Typed or Printed Name)

(Date)

Please respond in writing to each of the following (add additional pages as necessary):

I. ACTIVITY DESCRIPTION

Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

- A) Identify whether the activity is new, ongoing, or expanded from previous years.
- B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.
- C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:
 - C-1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve.
 - C-2) the inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located.
 - C-3) designed to benefit a low-moderate income "limited clientele", identify the "limited clientele" group.
- D) Identify your performance goals and the types of indicators you will use to document activity accomplishments and success. *(Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.)*
- E) Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).
- F) Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.). For construction/site development projects, provide evidence of site control.

2. ORGANIZATIONAL CAPACITY

- A) Provide an overview of your organization including length of time in existence. List current officers and board members and identify any prior funding by the City of Saratoga Springs (year, activity, and amount).
- B) Describe your organization's experience in successfully conducting this type of activity. Identify any skills, current services, or special accomplishments that demonstrate your capacity for success.
- C) Identify the person(s) responsible for program and financial management of the activity. Identify all other persons involved in this activity noting whether these positions are current or new, pending this award. For construction/site development projects, identify the development team including proposed contractors, subcontractors, and project manager.
- D) Identify any other agencies/partners involved in this activity and define their roles and responsibilities.

3. ACTIVITY BUDGET - (ATTACHMENTS 1, 2)

- A) Include attached budgets (Attachments 1, 2) as appropriate. Depending on the activity, the applicant may need to submit one or both of the attached budget forms. More detailed budgets may be attached (and are recommended) in support of the proposal. If an architect, engineer, or other personnel have conducted a cost analysis, attach a copy noting the author and date of analysis.
 - PROGRAM OPERATING BUDGET (Attachment 1) - for all proposals including public service projects and construction/site development projects
 - CONSTRUCTION/SITE DEVELOPMENT BUDGET (Attachment 2) - for construction/site development projects
- B) Identify the amount and sources of leveraged funding for this activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.). Attach copies of funding commitment letters or other evidence of funding support.

4. MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS - (ATTACHMENT 3)

The City of Saratoga Springs is responsible for ensuring that subrecipients expend awards in accordance with applicable laws, regulations, and provisions of contracts and grant.

- A) In accordance with OMB Circular A-133, please complete Attachment 3 and include it with your application.
- B) During your last fiscal year, if your organization expended more than \$500,000 in total federal financial awards (including CDBG and all other federal assistance), please include a copy of your latest Single Audit Report with this application.

(ATTACHMENT I)

PROGRAM OPERATING BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

	ENTITLEMENT GRANT	Leveraged Funds*	Total Activity Cost	*Source of leveraged Funds and In-Kind Services
PERSONNEL				
Salaries				
Fringe				
Other (consultants, etc.)				
<i>Subtotal</i>				

OVERHEAD				
Advertising/Marketing				
Program Supplies				
Rent & Utilities				
Other – list below				
<i>Subtotal</i>				

TOTAL COST

--	--	--

(ATTACHMENT 2)

CONSTRUCTION / SITE DEVELOPMENT BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

	ENTITLEMENT GRANT	Leveraged Funds*	Total Activity Cost	*Source of leveraged Funds and In-Kind Services
PRECONSTRUCTION				
Legal				
Engineering				
Architectural/Design				
Fees and Permits				
<i>Subtotal</i>				

DEVELOPMENT				
Relocation				
Site Preparation				
Construction - materials				
Construction - labor				
Construction Financing				
Other - (explain)				
<i>Subtotal</i>				

TOTAL COST

--	--	--

OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133
MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS

ORGANIZATION: _____

MAILING ADDRESS: _____

FEDERAL ID #: _____ PHONE: _____ FAX: _____

DUNS #: _____

1. Please identify your fiscal year (mth/yr to mth/yr): _____

Please identify below the funding received during your last fiscal year:

2. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name: _____

CDBG Funding Program Year: _____ CDBG Funding Amount: _____

3. Other Federal Financial Awards (cash & non-cash):

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) #	AMOUNT OF AWARDS
_____	_____
_____	_____
_____	_____

4. During your last fiscal year, has your organization expended more than \$500,000 in total federal financial awards (incl. CDBG & all other federal assistance)? YES * _____ NO _____

* If "yes", include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered "no", please complete, sign and return this form.

5. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance? YES * _____ NO _____

* If "yes", please describe: _____

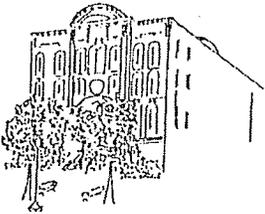
6. Other Saratoga County Awards (cash & non-cash):

IDENTIFY PROGRAM NAME & YEAR OF AWARD	IDENTIFY AMOUNT OF CO. AWARDS
_____	_____
_____	_____
_____	_____
_____	_____

Authorized Signature

Date

A GUIDE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM



City of Saratoga Springs
OFFICE OF COMMUNITY DEVELOPMENT

— ◆ —
City Hall - 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 x.2575 fax: 518-580-9480
<http://www.saratoga-springs.org/cd>



The City of Saratoga Springs does not discriminate on the basis of age, race, color, gender, religion, handicap, sexual orientation, familial status or national origin in employment or the provision of services.

INTRODUCTION TO CDBG

PURPOSE OF THIS GUIDE

The purpose of this guide is to assist applicants to design projects that meet the federal requirements and local priorities of the Saratoga Springs Community Development Block Grant (CDBG) Entitlement program.

Topics include:

- Eligible applicants for CDBG funds
- Description of eligible activities
- Description of ineligible activities
- Meeting a national objective in the CDBG program
- Other CDBG and local regulations of importance in designing eligible projects

GOAL OF THE CDBG PROGRAM

The Community Development Block Grant (CDBG) program was created by passage of the Housing and Community Development Act of 1974. It combined into a single grant a number of previous grant programs administered by the US Department of Housing and Urban Development (HUD) including Urban Renewal, Model Cities, Open Space, and Water and Sewer. The block grant allows a more flexible approach to Community Development.

The goal of the CDBG program is to develop viable urban communities through:

- housing
- economic development
- elimination of slums and blight
- expansion of community services
- neighborhood revitalization

As a participant in the “Entitlement” branch of the CDBG program, the City of Saratoga Springs receives an annual allocation of federal funds based on a formula that takes into consideration total population, population change, age and condition of housing stock, and poverty. The direction, focus and design of the community development program is determined by the local community within guidelines provided by CDBG regulations. The CDBG program is administered locally by the Saratoga Springs Office of Community Development in room 10 of City Hall.

LOW AND MODERATE INCOME BENEFIT

The primary objective of the CDBG program is to benefit persons of low and moderate income.

By federal regulation, the City must allocate at least 70% of its annual CDBG funding on activities that benefit persons of low and moderate income, households, and neighborhoods.

“Low and moderate income” is a specific financial description referring to income guidelines determined by HUD. These income guidelines take into consideration total household size and the annual income for all persons in the household. Current income guidelines for use in the development of programs can be found below:

MAXIMUM ANNUAL HOUSEHOLD INCOME

Household Size	LOW INCOME	MODERATE INCOME
1 person	\$ 27,350	\$ 43,750
2 persons	31,250	50,000
3 persons	35,150	56,250
4 persons	39,050	62,500
5 persons	42,200	67,500
6 persons	45,300	72,500
7 persons	48,450	77,500
8 or more persons	51,550	82,500

CDBG REGULATIONS

It must be stressed that this guide is a summary; actual regulations may be found in the Code of Federal Regulations (CFR) in volume 24 (Housing and Urban Development), Part 570 (Community Development Block Grants). Throughout this guide, citations are provided so that the regulations may be referenced for more information.

Citation: [570.204(c)] means:

- Part 570 of volume 24 CFR
- Section 204
- Paragraph c

The City’s Community Development staff can provide copies of the regulations and technical assistance to applicants to help develop eligible projects.

ENTITLEMENT FUNDING CYCLE

- **APPLICATIONS FOR ENTITLEMENT FUNDING (DEC. TO JAN.)**

Application materials are available in December with the application due at the end of January. During the application stage, community development staff is available to provide technical assistance to assist in the development of an application for CDBG funding.

- **PUBLIC HEARINGS (JAN. TO MARCH)**

The City of Saratoga Springs holds at least three public hearings each year for public comment on the Annual Action Plan and proposed funding applications. Comments and proposals relating to the Entitlement program may be submitted at any time during the program year to the Office of Community Development.

Applicants seeking funding are encouraged to speak in support of their proposals at one of the two scheduled public hearings in January/February. A third hearing is scheduled in March for comment on the Citizen Advisory Committee's recommendations to the City Council.

- **PROJECT SELECTION (FEB. TO MAY)**

The Community Development Citizen Advisory Committee reviews all submitted applications for adherence to HUD eligibility requirements and examines them with respect to the prioritized needs outlined in the City's Consolidated Plan. The Committee then offers its recommendations to the City Council for its approval (March).

The recommended slate of projects is published in *The Saratogian* and placed on display in the Saratoga Springs Public Library for a 30-day review and comment period. Following the 30-day public comment period (March-April), the Council votes on the annual slate of activities and submits the final plan to the US Dept. of Housing and Urban Development for their approval (May).

- **ENVIRONMENTAL REVIEW (MAY TO JUNE)**

All Entitlement funded projects are subject to the National Environmental Policy Act of 1969 that requires a review for impact regarding flood plain, noise, historic preservation, hazardous waste and other potential environmental impacts. The results of this assessment are summarized and published in *The Saratogian* with a 15-day period for public review and comment. The results are then sent to HUD and subject to another 15-day public comment period. HUD must approve the City's environmental impact submission before funds may be expended on projects listed in the Final Statement.

- **HUD APPROVAL (JUNE TO AUG.)**

After a period of review, HUD forwards a Grant Agreement to the City for execution by the Mayor. HUD also forwards a Release of Funds which means that the environmental review is complete and that the City of Saratoga Springs can begin using the funds.

- **AMENDMENTS TO ACTION PLAN**

An official amendment to the year's Action Plan is required whenever an activity is added, eliminated, or substantially changed from the Plan previously approved by HUD. The amendment, once approved by the City Council, is published in *The Saratogian* and the public is provided with a 30-day public comment period before submittal to HUD.

- **CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)**

The Consolidated Annual Performance and Evaluation Report (CAPER) is a statistical and narrative summary of the City's performance during the program year that identifies how Entitlement funds were expended. The report must be submitted to HUD within 90 days from the end of the program year (by September 30). The public is notified in *The Saratogian* of a 15-day public comment period immediately preceding the submission of the CAPER to HUD.

CONSOLIDATED PLAN AND ENTITLEMENT ACTION PLAN

By law, the City is required to have a Consolidated Plan approved by HUD. The Consolidated Plan identifies the City's housing and community development needs and presents a Strategic Plan establishing the City's housing and community development priorities for a 5-year period. Each year, the City solicits applications from organizations seeking funding for activities designed to address these priorities.

The "Community Development Citizen Advisory Committee" reviews all applications for eligibility and examines them with respect to the prioritized needs of the City's Consolidated Plan. The Committee then offers its recommendations (the annual Entitlement Action Plan) to the City Council for approval.

The 2010 Consolidated Plan for the City of Saratoga Springs is available for review at the Office of Community Development, City Hall – 474 Broadway, the Saratoga Springs Public Library, the Saratoga Springs Housing Authority and the City's website @

www.saratoga-springs.org/cd. A complete set of HUD regulations is also available for review in the Office of Community Development.

STRATEGIC PLAN PRIORITIES

The Strategic Plan identifies the City’s “philosophy of investment” for CDBG funding and presents the priority housing and non-housing community development needs.

PHILOSOPHY OF INVESTMENT

It is the City’s intent to encourage collaboration among the private sector, the non-profit community, and local government to promote and fund activities that meet the needs identified in this Strategic Plan.

GUIDING PRINCIPLES

- The highest funding priority is for activities that address the “continuum” of housing needs from homelessness prevention to the creation of new affordable housing.
- Activities that assist the most vulnerable of our population such as at-risk youth, seniors and the special needs population are also considered high funding priorities.
- Activities addressing “High Priority” needs have the greatest opportunity for funding; “Medium Priority” activities may be funded but must show substantial leveraged funding

Successful applicants for Entitlement Action Plan funding will:

- specifically respond to the priority needs identified in this Plan
- identify specific accomplishments to gauge project success
- include, on average, at least 20% of funding leveraged from other resources

PRIORITY HOUSING NEEDS

HOMELESS FACILITIES AND SERVICES

There is a continuing need for supportive services and a continuum of affordable housing options to promote a successful transition from homelessness to stable productive living environments.

High Priority:

- affordable housing for previously homeless individuals and families with children

- Emergency shelter and transitional housing facilities for youth and families with children
- Supportive services including homelessness prevention/intervention, job/ life skills training, housing placement, case management, etc.

HOUSING NEEDS

The City will continue to pursue and support collaborative efforts to develop additional affordable housing. In the absence of new affordable construction, the City will place a high priority on the reconstruction and rehabilitation of existing housing to revitalize neighborhoods, maintain affordability, and reintroduce decent affordable units into the City’s housing stock.

Affordable housing construction and rehabilitation should occur via a “whole-site approach” with attention to site location and layout, façade design, pedestrian movement and accessibility, adequate infrastructure provision, and a sensitivity to historic preservation.

High Priority:

- Creation of affordable rental units especially for persons with disabilities, larger households, and the elderly
- Creation of transitional units with related support services for homeless individuals and families to transition from temporary to permanent housing
- Creation of new permanent housing that is affordable and available to our residents and workforce.
- Rehabilitation of existing housing to:
 - Improve code compliance, safety and energy efficiency of substandard housing
 - Maintain affordability for elderly and other fixed-income households
 - Accomplish more substantial and “whole-site” improvements
 - Address lead-based paint hazards and accessibility needs

PRIORITY NON-HOUSING NEEDS

Non-housing community development activities are integral in promoting a sound living environment and encouraging expanded economic opportunities for persons of low and moderate income.

INFRASTRUCTURE

Medium priority:

- Targeted infrastructure projects that focus on a discrete area with a combination of

improvements including water, sewer storm water curbing, sidewalks, lighting and streetscape enhancements.

- Other public agencies
- Private non-profit organizations

ECONOMIC DEVELOPMENT

Medium priority:

- Expansion of City Economic Development Revolving Loan program to actively promote employment opportunities for persons of low and moderate income

PLANNING

Medium priority:

- Expansion of technical assistance provision and program coordination for focused “neighborhood” revitalization efforts

PRIORITY PUBLIC SERVICE NEEDS

Although limited to an annual statutory funding cap, public service activities complement housing and non-housing community development activities in developing and promoting a sound living environment.

High priority:

- Programs to prevent homelessness and a promote successful transition from temporary housing to stable, productive living environments
- Programs that address the safety, education, and social needs of eligible youth and the elderly.
- Programs to address the needs of public housing residents

Although private citizens may propose a community development activity, only the four specified groups may administer CDBG funded activities. Private individuals or businesses may be the recipients of CDBG funds through an eligible project administrator in cases such as loans to homeowners for property rehabilitation and loans to businesses for working capital. [570.200(f)]

STEP 2: ELIGIBLE ACTIVITIES

Activities must be listed as eligible in the CDBG statute, as amplified by regulation.

Furthermore, the activity must not be within the category of explicitly ineligible activities under other CDBG regulations. For example, rehabilitation of buildings is generally an eligible activity; however, Federal regulations specifically exclude the rehabilitation of office buildings for the general conduct of government.

INELIGIBLE ACTIVITIES

The following activities are explicitly ineligible activities under other CDBG regulations

- **BUILDINGS FOR GENERAL CONDUCT OF GOVERNMENT**

CDBG expenditures are generally not allowed on buildings that house government offices.

- **GENERAL GOVERNMENT EXPENDITURES**

Funds are not allowed for the general functions of government. However, government departments may carry out eligible projects.

- **POLITICAL ACTIVITIES**

Funds may not be used for political purposes or partisan political activities such as candidate forums, voter transportation, etc.

- **PURCHASE OF EQUIPMENT**

Equipment purchase is generally not eligible with specific exceptions including equipment necessary for a public service project.

- **FURNISHINGS AND PERSONAL PROPERTY**

Furnishings are generally not eligible except when necessary for a public service project.

DEVELOPING ELIGIBLE PROJECTS

This section of the Guide explains the steps to determine if a project is eligible for CDBG funds. Entitlement funding eligibility is determined by a 3-step process:

1. The applicant must be eligible,
2. The activity must be eligible, and
3. The activity must meet a national objective

The rules for determining project eligibility are located in the Federal CDBG regulations at 24 CFR Part 570.

STEP 1: ELIGIBLE APPLICANT

Applicants for CDBG funds must be eligible to administer the project or program. Eligible project administrators include:

- Community Development staff
- City of Saratoga Springs Departments

- **OPERATING AND MAINTENANCE**

Funds are generally not eligible for operating and maintenance except as part of a public service project.

- **INCOME PAYMENTS**

Funds are generally not eligible for income payments for income maintenance, housing allowances, payment of rent, mortgage, etc.

- **RELIGIOUS PROHIBITION**

Restrictions apply to use of CDBG funds on buildings or programs administered by religious organizations and institutions [570.200(j)]. Funds may not be used for the acquisition, construction, rehabilitation, etc. of structures used strictly for religious purposes or to promote religious interests.

However, funds may be used to rehabilitate buildings owned by religious entities for non-religious purposes under limited circumstances.

ELIGIBLE ACTIVITIES

The following activities are listed as generally eligible activities under other CDBG regulations

- **ACQUISITION OF REAL PROPERTY**

CDBG funds may be used to acquire real property by purchase, long-term lease, or by donation. Real property includes land, air rights, easements, water rights, rights-of-way, buildings and other real property improvements. Real property acquisition does not include movable equipment, furnishings, machinery, land “write-downs” in which the land is purchased at one price and then sold to the same entity at a lower price, or acquiring newly constructed housing.

Funds may be provided to private for-profit entities if the property is rehabilitated or sold for residential purposes meeting a national objective.

NOTE: Acquisition of real property must always be viewed in terms of the ultimate use of the property in meeting a national objective.

- **DISPOSITION OF REAL PROPERTY**

Funds may be used to dispose of real property acquired with CDBG or urban renewal funds provided the property will be used to meet a national objective.

To be eligible, the use after disposition must meet a national objective. Proceeds from the disposition are program income to the CDBG program.

- **PUBLIC FACILITIES AND IMPROVEMENTS**

CDBG funds may be provided to public agencies and private non-profits for acquisition, construction, reconstruction, rehabilitation, or installation of public improvements or facilities provided they meet a national objective. Public improvements and facilities include:

- shelters
- water and sewer facilities
- flood and drainage improvements
- fire protection facilities
- community centers
- senior centers
- health centers
- parking, streets, curbs, and sidewalks
- parks and playgrounds.

Eligible expenditures do not include costs of operating or maintaining the public facilities and improvements once they are renovated or constructed. Also not eligible are the costs of purchasing construction equipment and costs of furnishings and other personal property except fire fighting equipment

Public facilities may be owned by private non-profit organizations but such facilities must be open for use by the public during all normal hours of operation.

Government buildings may be considered public facilities when they provide public services for other than the general conduct of government.

- **CLEARANCE**

CDBG funds may be used for clearance, demolition, and removal of buildings and improvements provided these activities meet a national objective. Demolition of HUD-assisted housing units may be undertaken only with the prior approval of HUD.

- **PUBLIC SERVICES**

CDBG funds may be used to provide public services including but are not limited to:

- child care
- health care
- job training
- recreation
- education
- public safety
- fair housing
- senior services
- homeless services
- drug abuse services
- energy conservation testing

Public services do not include payments to individuals for food, clothing, rent or other income payments.

Eligible program costs for public services include payment for labor, supplies and materials to administer the program and the costs of operating that portion of a facility in which the public service is located. Eligible costs may also include the purchase or lease of furnishings, equipment, or other necessary personal property, which are typically not eligible expenditures under other activities.

A maximum of 15% of an annual Entitlement grant may be allocated for public services.

- **INTERIM ASSISTANCE**

CDBG funds may be used for certain activities on an interim basis provided the activities meet a national objective.

Eligible interim assistance includes projects that are a prelude to permanent improvements in a deteriorating area when there are determinable signs of physical deterioration and where immediate action is necessary to arrest the deterioration. Eligible activities include repair of streets, sidewalks, public buildings, parks and playgrounds and publicly-owned utilities, special trash collection and neighborhood cleanup campaigns.

CDBG funds may be used to alleviate emergency conditions that threaten public health and safety when designated an emergency by the City of Saratoga Springs. Eligible activities include repair of streets, sidewalks, public buildings, and publicly-owned utilities, special trash collection and neighborhood cleanup campaigns, snow removal and improvements to private properties.

These activities may not go beyond what is necessary to alleviate the emergency condition. [570.201(f)(2) and 570.200(3)]

- **RELOCATION**

CDBG funds may be used for relocation payments and assistance to displaced individuals, families, businesses, non-profit organizations and farms.

Relocation assistance is required if the displacement is caused by CDBG funded activities. In these cases, assistance is required under federal regulations that specify the eligibility and amount of payments to be provided. Relocation assistance is optional when displacement is caused by factors other than CDBG funded activities.

- **LOSS OF RENTAL INCOME**

CDBG funds may be used to pay housing owners for losses of rental income incurred in holding, for temporary periods, housing units to be used for the relocation of persons and families displaced by CDBG assisted activities. [570.201(j)]

- **PRIVATELY OWNED UTILITIES**

CDBG funds may be provided to public agencies and non-profit organizations to acquire, construct, reconstruct, rehabilitate, or install distribution lines and facilities of privately owned utilities provided the activity meets a national objective.

- **HOUSING REHABILITATION**

CDBG funds may be used to finance the costs of rehabilitation in the following manner.

ELIGIBLE TYPES OF PROPERTY

- Residential – privately or publicly owned
- Commercial/Industrial – if owner by a for-profit, rehabilitation is limited to exterior improvements and correcting code violations
- Other – nonprofit-owned nonresidential improvements

ELIGIBLE TYPES OF ASSISTANCE

- Costs – labor, materials, supplies and other required expenses for rehabilitation
- (Re) Financing – grants, loans, etc. may be provided under this category
- Property acquisition – assistance to private entities *for use/resale for residential use*
- Renovation – conversion of a closed building from one use to another
- Security devices, water and sewer connection, barrier removal, historic preservation
- Lead-based paint hazard evaluation/reduction
- Rehabilitation services

Housing rehabilitation does not include creation of secondary housing units, installation of luxury items such as a swimming pool, cost of equipment, furnishings, or other personal property not an integral structural fixture such as air conditioners or washer and dryers, or labor costs for homeowners to rehabilitate their own properties.

- **CODE ENFORCEMENT**

CDBG funds may be used for code enforcement only in deteriorating areas where enforcement, together with public/private improvements, rehabilitation, or services, may be expected to arrest the decline of the area.

- **SPECIAL ECONOMIC DEVELOPMENT ACTIVITIES**

CDBG funds may be used for “special economic development” activities carried out by public agencies, non-profit organizations and private for-profit businesses. Funds may be used for the following “special economic development” activities:

- Activities carried out by grantee or non-profit including acquisition, (re)construction, rehabilitation, or installation of commercial / industrial buildings or structures, or other real property equipment and improvements
- Assistance to private for-profit entities for an economic development project such as grants, loans, guarantees, technical assistance, etc.
- Economic development services in connection with the above 2 categories

- **MICROENTERPRISE ASSISTANCE**

Grantees and other public or private organizations may use CDBG funds to facilitate economic development through the establishment, stabilization, and expansion of microenterprises (a business having five or fewer employees, one or more of who owns the business.) CDBG Funds can be used to provide financial assistance of any kind to an existing microenterprise or to assist in the establishment of a microenterprise.

- **SPECIAL ACTIVITIES BY COMMUNITY-BASED DEVELOPMENT ORGANIZATIONS (CBDO’s)**

This category authorizes a grantee to designate certain types of entities to carry out a range of activities that may include activities the grantee may not otherwise carry out itself. Under this category, a qualified CBDO may only carry out the following 3 types of projects:

- Neighborhood revitalization
- Community economic development
- Energy conservation

- **HOMEOWNERSHIP ASSISTANCE**

Grantees and their subrecipients may provide financial assistance to households of low and moderate income to assist them in the purchase of a home. CDBG funds may be used to:

- subsidize interest rates and mortgage principal amounts
- finance the cost of acquiring property already occupied by the household at terms needed to make the purchase affordable
- pay all or part of the mortgage insurance premium
- pay any or all of the reasonable closing costs

- pay up to 50% of the down payment required by the mortgagee.

- **PLANNING AND CAPACITY BUILDING**

Funds may be used for studies, plans, data gathering, and identification of actions designed to improve the grantee’s capacity to plan and manage CDBG programs.

NATIONAL OBJECTIVES

All proposed activities must meet and document compliance with 1 of the 3 “national objectives” to be eligible for funding.

ACTIVITIES BENEFITING PERSONS OF LOW AND MODERATE INCOME

- **LOW AND MODERATE INCOME AREA**

An “area benefit” activity must benefit all the residents of a primarily residential area in which at least 51% of the residents are persons of low and moderate income.

Examples:

- Renovation of a neighborhood facility
- Loan to a grocery store enabling it to remain in a low-income area underserved by food stores
- New sidewalks in low income neighborhoods

Documentation to determine low/moderate income area eligibility includes:

- Boundaries of the service area and the basis for determining those boundaries, and
- The percentage of L/M income person in the service area and the data used for determining that percentage.

A map illustrating the low/moderate income areas of the City is included in this guide.

- **ACTIVITIES BENEFITING A LIMITED CLIENTELE OF LOW AND MODERATE INCOME**

A “limited clientele” activity is one that provides benefits to a specific group of persons, at least 51% of whom are of low or moderate income, in the following manner.

- Exclusively benefit a clientele presumed by HUD to be principally of low and moderate income. The following groups are currently presumed by HUD to be made up principally of Low/Moderate income persons:
 - abused children
 - elderly persons
 - battered spouses

- homeless persons
- handicapped persons
- illiterate persons
- migrant workers

- Require information on family size and income so that it is evident that at least 51% of the clientele are persons whose family income does not exceed the Low/Moderate income limit.
- Be of such nature and in such location that it may reasonably be concluded that the activity's clientele will primarily be Low/Moderate income persons.
- Be an activity that serves to remove material architectural barriers to the mobility or accessibility of elderly persons or of adults meeting the Bureau of the Census' Current Population Reports definition of "severely disabled," provided it is restricted to the removal of such barriers by assisting:
 - the reconstruction of a public facility that does not qualify under the Low/Moderate income area benefit criteria;
 - the rehabilitation of privately-owned nonresidential building that does not qualify under the Low/Moderate income area benefit criteria or the Low/Moderate income jobs criteria;
 - the rehabilitation of the common areas of a residential structure that contains more than one dwelling unit and that does not qualify under the Low/Moderate income criteria.
- Be a microenterprise assistance activity carried out in accordance with the provision of 570.201(o) with respect to those owners of microenterprises and persons developing microenterprises assisted under the activity during each program year who are low and moderate-income persons.
- An activity designed to provide job training and placement and/or other employment support services, in which the percentage of low- and moderate-income persons assisted is less than 51% may qualify in the following limited circumstance:
 - in such cases where training or provision of supportive services assists businesses, the only use of CDBG assistance for the project is to provide the job training; and
 - the proportion of the total cost of the project borne by CDBG funds is no greater than the proportion of the total number of

persons assisted who are of low- or moderate-income.

LOW AND MODERATE INCOME HOUSING

An activity may meet this "housing" objective if it assists in the acquisition, construction, or improvement of permanent residential structures providing that persons of low and moderate income occupy that housing. The housing may be either owner-occupied or rental units in either one family or multi-family structures.

Rental units occupied by low- and moderate-income households must be occupied at affordable rents. Rental buildings under common ownership and management and located on the same or contiguous properties may be considered a single structure.

LOW AND MODERATE INCOME JOBS

An activity may meet this objective if it assists in the creation or retention of jobs where at least 51% of the jobholders are persons of low and moderate income.

Examples:

- Construction of business incubator by a non-profit to house new businesses
- Loan to a for-profit businesses to expand operations
- Loan to a business that has announced its intention to close in order to retain the jobs where 51% of current employees are from low/moderate income households
- Improvement of public infrastructure as needed by a company to comply with environmental laws to avoid closure.

Under retaining jobs, there must be clear and objective evidence that permanent jobs will be lost without the CDBG assistance. HUD considers evidence to be notices to affected employees, public statements by the business, or relevant financial records.

ACTIVITIES TO ADDRESS SLUM/BLIGHT CONDITIONS

• DESIGNATED SLUM / BLIGHT AREA

An activity may meet this objective if it assists in the elimination of physical decay in a "designated" slum/blight area.

NOTE: The City of Saratoga Springs currently does not have a designated slum/blight area so applications for funding may not use this category for fulfilling a national objective.

FINANCIAL MANAGEMENT

UNIFORM ADMINISTRATIVE STANDARDS

Financial management of CDBG funds is governed by the following documents depending on the type of organization administering the CDBG funds. Procedures covered in these regulations include but are not limited to procurements, audits, access to records, termination clauses, bonding, and property management standards:

- Government: “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments” (24 CFR Part 85 “The Common Rule” certain sections listed in CDBG regulation 570.502)
- Non-Profits: “Standards of Financial Management for non-profits” (OMB Circular A-110, certain attachments listed in CDBG regulation 570.502)

ALLOWABLE COSTS

CDBG expenditures must conform to the requirements of the Office of Management and Budget (OMB) circulars that specify that costs must be:

- Allowable: under CDBG and OMB regulations
- Reasonable: compared to market prices and other indicators
- Allocable: must be attributable to the project or activity

Cost principles can be found in the following documents depending on the type of organization administering the CDBG funds.

- Government: “Cost Principles Applicable to Grants and Contracts with State and Local Governments” (OMB Circular A-87)
- Non-Profits: “Cost Principles for Non-Profit Organizations” (OMB Circular A-122)

AUDITS

An independent annual audit is required for all non-profit and governmental subrecipients of CDBG funds. Subrecipients that receive over \$25,000 per year from any federal source including CDBG are required to have an audit conducted. Government subrecipients must have an audit done as part of an overall government audit on an annual basis.

A waiver of the audit can be requested for non-profit subrecipients receiving under \$25,000 per year from CDBG funds and where the total from all federal sources

- **Slum/Blight Spot Basis**

An activity may meet this objective if it assists in the elimination of physical decay on a “spot basis” located outside of a designated slum/blight area.

Documentation is required identifying the specific condition of blight or physical decay to be addressed and details of the scope of the CDBG assisted rehabilitation.

NOTE: At least 70% of a grantee’s annual Entitlement grant must assist persons of low and moderate income. An activity qualifying under this national objective category does not necessarily assist persons of low and moderate income.

- **SLUM/BLIGHT URBAN RENEWAL COMPLETION**

An activity may meet this objective if it assists in the completion of activities carried out in an urban renewal area in accordance with a HUD approved urban renewal plan (Pre-1974 Plans).

NOTE: The City of Saratoga Springs does not have any uncompleted urban renewal plans so applications for funding may not use this category for fulfilling a national objective.

ACTIVITIES THAT MEET AN URGENT COMMUNITY DEVELOPMENT NEED

- **URGENT NEED**

An activity may meet this objective if it assists to alleviate existing conditions that pose a serious and immediate threat to the health or welfare of the community.

The City of Saratoga Springs must certify that existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs. The emergency must be of recent origin or recently became urgent (18 months is a “safe harbor”). Evidence is necessary to show that other financial resources were not available.

NOTE: The City of Saratoga Springs currently has not certified any immediately threatening conditions in the community so applications for funding may not use this category for fulfilling a national objective.

of funds received by the subrecipient is also under \$25,000.

- Government: “Audits of State and Local Governments” (OMB Circular A-128)
- Non-Profits: “Audits of Institutions of Higher Education and Other Nonprofit Institutions” (OMB Circular A-133)

PROCUREMENTS

Federal procurement procedures must be followed when federal funds are used for the purchase of supplies, equipment, services, and construction work. Awards must be made only to responsible contractors and sufficient records must be maintained to support the rationale for the selected method of procurement, the selection of the contractor and the basis for the contract price. All procurements are to be conducted to allow for full and open competition.

Procurement regulations require that affirmative action steps be taken in every procurement to contract with minority (MBE), women (WBE) and small business firms. There are four (4) methods of procurement allowed:

1. Small Purchase: under \$25,000, requires adequate number of informal price quotes (“rule of thumb” - at least 3 quotes)
2. Sealed Bids: formal advertising and public opening of bids, preferred method for construction projects
3. Competitive Proposal: formal request for proposals, technical, and price evaluation of proposals
4. Non-competitive Proposal: only allowed when other methods are not feasible, includes sole source contracts and emergencies

Procurement regulations can be found in the following documents depending on the type of organization administering the CDBG funds:

- Government: 24 CFR Part 85.36
- Non-Profits: OMB Circular A-110 Attachment “O”

PROGRAM INCOME

All income from CDBG projects must be used on CDBG eligible activities and all other CDBG regulations apply to the reuse of the funds. Program income includes repayment of loans, income from sale of property and any other income directly related to the CDBG funding. If there are several funding sources, program income may be pro-rated between the different funding sources.

Program income must be returned to the Office of Community Development but may be retained under a subrecipient agreement for use in eligible activities.

REAL PROPERTY USE RESTRICTIONS

Real property that is acquired or improved in whole or in part with CDBG funds over \$25,000 is subject to controls on the use of the property for a period of time.

LABOR STANDARDS

DAVIS-BACON WAGES AND RELATED REGULATIONS

Davis-Bacon and related federal laws require payment of prevailing wages to laborers and mechanics on contracts and subcontracts exceeding \$2,000 for the performance of construction work financed in whole or in part with federal funds. This applies to projects even if CDBG funds are only part of the total cost. It can raise the cost of a project by as much as 20-30% and should be considered in determining the cost of the project.

The current prevailing wage rates must be determined prior to start of construction. Contract Hours and Safety Standards regulations also apply to laborers and mechanics on construction projects. Exceptions to Davis-Bacon include:

- purchase of equipment, machinery and fixtures
- labor for installation of equipment, machinery and fixtures which is incidental to the construction (i.e. labor to set up playground equipment)
- rehabilitation of residential property under 8 units (Note: Other HUD programs may have different thresholds)
- certain costs associated with a construction project including legal, accounting, architectural, engineering, construction management and real property acquisition if CDBG is used solely for these excepted costs under separate contract from the construction

In some cases, Davis-Bacon wages would apply to the entire project in addition to the CDBG funded contract. Contact the Office of Community Development for a determination whether Davis-Bacon would apply to the project and to which costs. A wage determination must be obtained from HUD for use in determining wages for the project. After award, the contractor must attend a preconstruction meeting with the Office of Community

Development and Equal Opportunity Office staff, submit weekly payrolls, and be subject to job site inspections.

FEDERAL EQUAL OPPORTUNITY (EEO) AND MINORITY BUSINESS ENTERPRISE (MBE)

All projects funded in whole or in part by CDBG funds are governed by Executive Order 11246 (as amended) which prohibits discrimination in employment on all federally assisted contracts on the basis of race, color, religion, sex or national origin.

Procurement regulations require that affirmative action steps be taken in every procurement to contract with minority (MBE), women (WBE) and small business firms.

EMPLOYMENT OF LOW INCOME PERSONS

Contractors on all CDBG funded projects in excess of \$200,000 and subcontractors whose portion is in excess of \$100,000 are required by Section 3 of the Housing and Urban Development Act of 1968 to provide employment and training opportunities to low- and moderate-income persons to the greatest extent feasible.

OTHER REQUIREMENTS

NON-DISCRIMINATION IN CDBG BENEFITS

No person shall be excluded from participation, denied benefits, or treated differentially on the basis of race, color, gender, national origin or sexual orientation in any program funded in whole or in part with CDBG funds.

FAIR HOUSING

The Fair Housing Act prohibits discrimination in the sale, rental, or financing of housing on the basis of race, color, religion, gender, sexual orientation, national origin, handicap or family status. The City of Saratoga Springs is required to affirmatively further fair housing opportunities in the City as a condition of receiving CDBG funds.

CONFLICT OF INTEREST

No employee, agent, consultant, officer, elected or appointed official of the City or funding subrecipient who exercises any functions or responsibilities with respect to CDBG activities, or is in a position to participate in the decision-making process, or gains inside information with regard to such activities may obtain a financial interest or benefit from a CDBG activity, or have a financial interest

in any contract with respect to a CDBG activity or its proceeds either for him(her)self or those with whom (s)he has family or business ties during the individual's tenure and for one year after employment. [570.61 I]

LOBBYING

CDBG subrecipients are required to certify that no federal funds were or will be used to lobby federal employees, members of Congress, employees of Congress or employees of members of Congress in conjunction with the award of federal funds or contracts. If other than federal funds are used to influence the persons previously named for funds, a lobbying disclosure form is required.

ANTI-DISPLACEMENT AND REPLACEMENT OF LOST HOUSING UNITS

CDBG funds are subject to the Uniform Relocation Assistance and Real Property Acquisition Act which requires relocation payments and assistance when there is displacement of individuals, families, businesses, non-profit organizations and farms due to CDBG funded activities.

If there is a loss of low- and moderate-income housing units due to a CDBG funded activity, there may be a one-for-one replacement required.

PUBLIC ACCESS TO RECORDS

Citizens may have reasonable access to records regarding the use of CDBG funds as long as the access meets local and State laws regarding privacy and confidentiality. Several CDBG documents are made public each year including the following:

- Proposed CDBG Projects and CDBG budget
- Environmental Review Notice
- Amendments to the Action Plan (as necessary)
- Grantee Performance Report
- Five-year Consolidated Plan
- Yearly Entitlement Action Plan

DRUG FREE WORKPLACE

The City of Saratoga Springs certifies to HUD that it will prohibit the unlawful manufacture, distribution, dispersing, possession, or use of a controlled substance in the workplace including the workplace of subrecipients of CDBG funds. Subrecipients must certify that they have developed and will implement a drug-free workplace policy.

DIRECT BENEFICIARY DATA

Data is required to be collected on the racial, ethnic and female head of household status for each direct beneficiary of the CDBG funds. This includes all projects with direct beneficiaries including housing rehabilitation, job creation and retention, public services, and facilities that serve a limited clientele.

HANDICAPPED ACCESS

CDBG funds are subject to Section 504 of the Rehabilitation Act of 1973 (amended 1986) that states that no otherwise qualified individual with handicaps shall solely by reason of his/her handicap be excluded from, denied benefits, or subjected to, discrimination in any program receiving federal funds.

New construction of housing and non-housing facilities must be designed and constructed to be accessible and usable by individuals with handicaps. Activities to improve existing housing with 1 to 4 units are exempt from the handicapped accessibility regulations. Alterations to existing housing with more than 5 units is subject to the accessibility regulations.

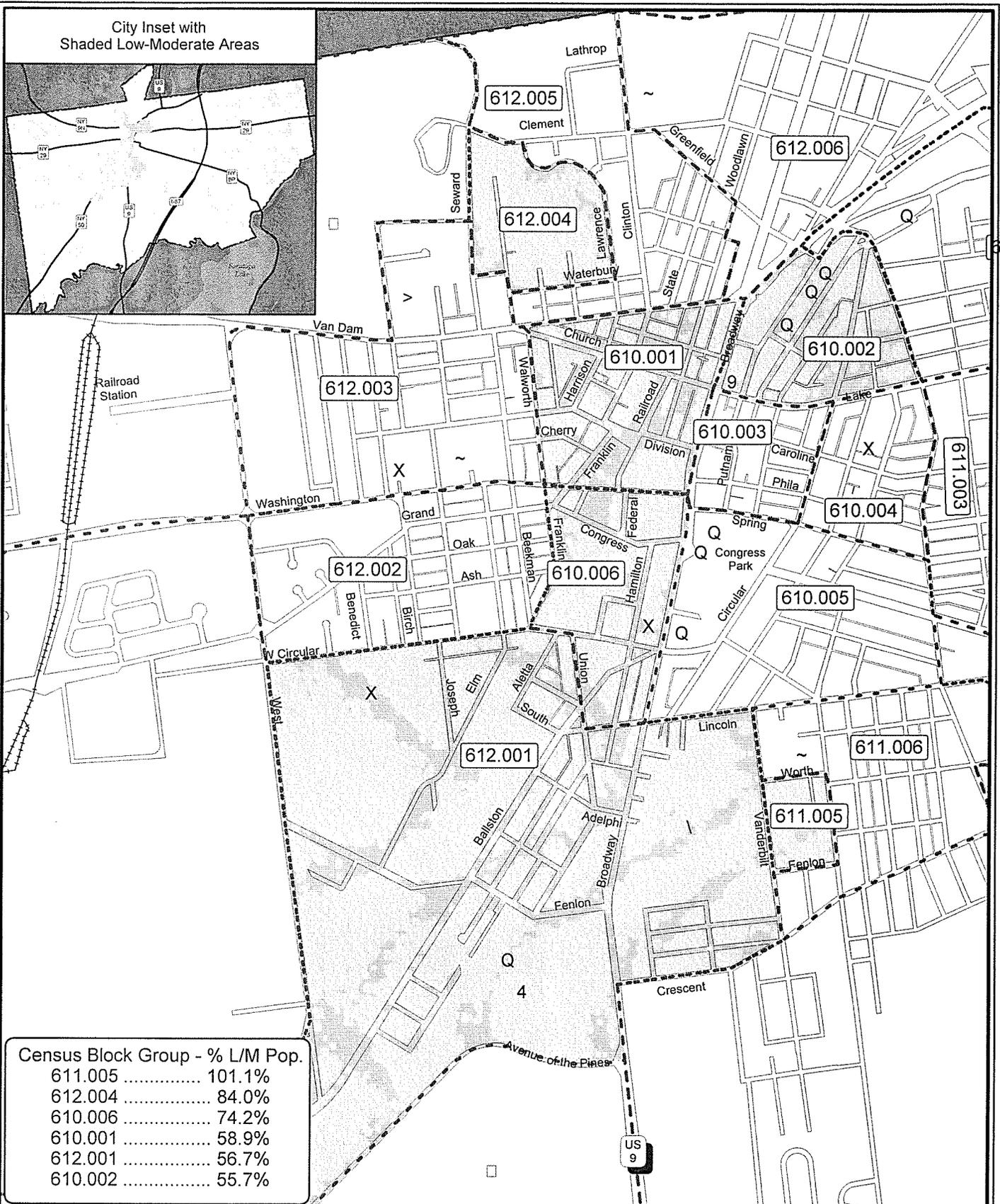
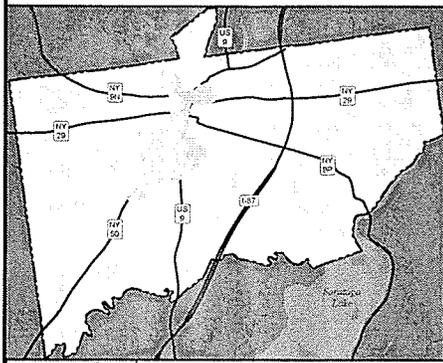
Alterations to existing non-housing facilities must include making them accessible to the maximum extent feasible. Alternatives to physical modifications include assigning aides to beneficiaries, relocating services to accessible facilities and conducting home visits to provide services.

FOR FURTHER INFORMATION

For information on how to apply for CDBG funds or for assistance in developing a proposal, contact:

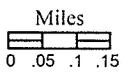
The City of Saratoga Springs
Office of Community Development
City Hall – 474 Broadway
Saratoga Springs, NY 12866
(518) 587-3550 ext. 2575
www.saratoga-springs.org/cd/

City Inset with Shaded Low-Moderate Areas



Census Block Group - % L/M Pop.

611.005	101.1%
612.004	84.0%
610.006	74.2%
610.001	58.9%
612.001	56.7%
610.002	55.7%



Low- & Moderate-income Areas - 2000 Census Data
The City of Saratoga Springs





December 4, 2012

CITY OF SARATOGA SPRINGS
City Council Meeting
Agenda

6:45 PM – Swearing-In Ceremony for New Firefighters

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S):

1. Visitor Center Exterior Roof Project and Canfield Casino Handicap Ramp Project
2. County Sewer District
3. Urban Forestry Update
4. GAPS Report

EXECUTIVE SESSION: None

CONSENT AGENDA

1. Approve Budget Amendments (Decreases)
2. Approve Budget Amendments (Increases)
3. Approve Budget Transfers - Regular
4. Approve Payroll 11/21/12 \$443,349.87
5. Approve Payroll 11/30/12 \$405,810.26
6. Approve Warrant 2012 Mid – 12MWN0V2 \$507,035.23
7. Approve Warrant 2012 Reg – 12DEC1 \$5,357,897.69

MAYOR'S DEPARTMENT

1. Announcement: 2013 Community Development Block Grant Applications
2. Set Public Hearing: Amend the 2012 Capital Budget for Spring Run Trail
3. Discussion and Vote: Change Date of January 1, 2013 City Council Meeting
4. Announcement: Brown Bag Lunch
5. Announcement: Gideon Putnam Anniversary and Exhibit at the Visitor Center

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Acceptance of the State Archives Grant – 2013 Building Department Files
2. Announcement: Certificate of Residency
3. Award of Bid: Extension of Bid for Hydraulic Dump Trailer
4. Reappointment: Board of Assessment Review

FINANCE DEPARTMENT

1. Discussion and Vote: 2013 City Fees
2. Announcement: 12/08/12 Property Auction
3. Discussion and Vote: Budget Transfers – Payroll

4. Discussion and Vote: Budget Transfers – Benefits
5. Discussion and Vote: Budget Amendments - Benefits

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization to Pay Invoice to Alpine Environmental Services – Visitor Center

PUBLIC SAFETY DEPARTMENT

1. Announcement: Swearing In Ceremony for New Firefighters
2. Discussion and Vote: Digital Surveillance Solutions Services Agreement
3. Discussion: November 12, 2012 Incident

SUPERVISORS

Joanne Yepsen

1. County 2013 Proposed \$300 Million Budget
2. Lease of Mental Health Space
3. Racing Committee Resolution
4. December Meetings of the Board

Matt Veitch

1. Technology Committee Update
2. County Budget Public Hearing

ADJOURN



December 4, 2012

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Scott Johnson, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

Joanne Yepsen, Supervisor
Matthew Veitch, Supervisor

STAFF PRESENT: Shauna Sutton, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Sharon Kellner-Chille, Deputy Commissioner, Accounts
Tim Cogan, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS
Joe Scala, City Attorney

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

CALL TO ORDER

Mayor Johnson called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

Mayor Johnson said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes each according to the rules approved in February of 2004 by the City Council.

Mayor Johnson opened the public comment period at 7:01 p.m.

Diane Pedinotti of 38 Pinewood Avenue stated she is here regarding the proposed parking garage on High Rock Avenue. She is not opposed to the parking garage but she is concerned about the footprint blocking her business. She is also concerned about it long-term as the street being sealed off and the retail not being there. The Mouzon House, the Farmer's Market, and High Rock should be taken into consideration.

Jeff Clark, president of the Downtown Business Association stated he is here to thank all for the cooperation with the Victorian Streetwalk. It was the best and biggest Victorian Streetwalk ever. Special thanks went out to D.A. Collins, R.J. Donnelly, and William Morris Excavating.

John Tighe of Rowland Street, Milton thanked Commissioner Mathiesen for making the police code of conduct public. He would like to see a formal written policy outlining that anyone in this City who is a victim of a crime will ever have their immigration status questioned. It is time this City had a native, Spanish speaking police officer.

Charlie Samuels of 58 Court Street stated he is on the Complete Street Advisory Board, but his comments are not representative of that Committee. Complete Streets law states new roads or road improvements must consider the needs of all users. The sooner the City enacts these policies, the quicker the residents will benefit.

Phil Diamond of 55 Railroad Place stated he tries to look at the motives when a public official does something which appears ridiculous to him. For example, the commissioner of public works has a women supervisor sitting in the City garage counting garbage bags and tools. Most recently he transferred \$90,000 from his labor line for the purchase of vehicles when he is always complaining he needs people. He also has 2 people at the transfer station on days when it is not busy and 1 person on duty on a Saturday when it is the busiest. He can't figure out why these things are done and would hope the Commissioner would explain his actions someday.

Tom Denahey of 205 East Avenue thanked the City Council for getting us as far as we have gotten on the Urban Forestry Project. He thanked them specifically for the 2008 grant and the flexibility in 2009 when Sustainable Saratoga stepped up to execute the inventory.

Commissioner Mathiesen asked Dale of Saratoga Wire to describe the forum that will be taking place tomorrow night.

Dale explained this forum is an opportunity to take an important issue and bring the community together and get past it.

Commissioner Mathiesen stated this is being sponsored by Saratoga Wire in the Music Hall tomorrow evening at 7:00 p.m.

Mayor Johnson closed the public comment period at 7:18 p.m.

PRESENTATION

Visitor Center Exterior Roof Project and Canfield Casino Handicap Ramp Project

Commissioner Scirocco advised there is a brochure with some history and project details of the Visitor Center. He provided some history on the Visitor Center including when it was built; 1915. In 1941, New York State purchased the building and converted it to a drink hall. The third use of this building is its current use – a Visitor Center. This building was turned into the Visitor Center in 1974. In 1992 there was interior restoration done with minor attention being paid to the exterior walls and roof; in 2010 asbestos was discovered; 2011 asbestos remediation was designed and funded; and in 2012 the asbestos was removed and roof was restored.

Commissioner Scirocco went on to provide some history of the Canfield Casino including the building being built by James Morrissey of Troy in 1871. It is listed on the National Register of Historic Places. DPW will be re-installing the railings and added granite curbing. The approximate cost of the repairs totaled \$130,000.

Commissioner Scirocco thanked everyone involved in the project. Debbie LeBreche was the head engineer on the project.

County Sewer District

Supervisor Yepsen advised that she and Supervisor Veitch thought the two commissioners that represent our City on the County Sewer District should come in to explain why there is a great increase in the sewer rates. The City of Saratoga Springs is the only municipality that is charged in bulk based upon what the County calculates as the City's usage. It was recently announced that the sewer rates are remaining the same as last year but this is not true for us. George Cannon and Charles Marshall are here to explain.

George Cannon, one of the sewer commissioners stated the sewer rate jumped \$120,000 in 2010. That was the first increase he had seen in the 8 years he has been with the Sewer District. This was due to the sewer treatment expansion. The County does not control the sewer system within Saratoga Springs; the City controls it. The County does not know how many more people are tapping in; it's based upon flow. Saratoga Springs is responsible for 23% of the flow into the sewer system but pays 19% of the costs that are sent out.

Commissioner Madigan asked if the surrounding towns are metered the same as we are.

Mr. Cannon stated they are not. They have meters on the individual units.

Urban Forestry Update

Mayor Johnson stated the City Council passed a resolution in 2008 to seek funding from New York State. This led to where we are today. The next phase is to develop a draft urban forest management plan. He introduced Bill Sprengnether; who the City has contracted with to develop the management plan.

Bill Sprengnether stated tonight's presentation will be a brief overview of the public presentation held last week. In 2008, the City adopted a resolution to preserve and expand the urban forest. The Urban Forestry Project was started by Sustainable Saratoga. Sustainable Saratoga performed the inventory which consisted of counting all the trees. From the data, DPW will be able to target areas for future plantings and lay out a process where species can be selected to be site specific. They learned there are 4,801 trees in the City right of way. It is important to know the percentage of the types of trees that make up this number because urban forestry best practices state no more than 30% of any genus should be in your urban forest and no more than 10% of any species. We out shout that. DPW spends \$128,000 per year in their tree budget. Suggested ways to improve our street trees include: diversify the street tree population, improve planting techniques, increase the total number of street trees, improve maintenance techniques, and involve the local residents. Next steps of this project include: collection of public comment, draft of initial master plan for presentation to the City Council and public, provided revised draft, and provide final master plan by end of March.

GAPS Report

Commissioner Franck provided some background information about how this Committee and process came about. He thanked the board members for their time and effort.

Supervisor Veitch also thanked the Council and Supervisor Yepsen for their appointees and the Committee members for all their time and effort. He provided the mission statement of the Committee and advised the process was limited in scope. The process involved public meetings, public comments, and land use board representatives. He provided pictures of what Saratoga Springs looked like in the past and what it looks like in those same areas now. The Committee broke this area up into 3 sections: Northern Section which is West Circular Street to West Fenlon Street; Central Section which is from West Fenlon Street to East – West Road; and the Southern Section which is from East – West Road to Driscoll Road. There are 7 different zones on South Broadway.

The Northern Section impacts include: no clear identity, cost of implementing comp plan vision falls to landowners, lack of residential component; non-conforming structures/lack of pedestrian design; code issues; truck bypass in area; and above ground utilities. The Committee recommends: creating a marking plan, coordinate land use boards to streamline approval process; anchor business; more residential development, park district; bury utility lines, code enforcement, vacant building registry, new truck route, update street grid, and extend "485 – B" tax incentive to northern South Broadway.

Central Section impacts include zoning issues and a 4 lane highway. The Committee recommends the City work with NYSDOT on traffic improvement and the Comprehensive Plan Committee should focus on area to determine appropriate vision for development.

Southern Section impacts include: traffic issues, lack of sewer infrastructure, and limited land for development. The Committee recommends the City work with NYSDOT on traffic improvements, create greenway trails and environmental center; install municipal sewer, and explore funding for sewer system. The report gets more into what the funding sources would be.

Commissioner Mathiesen stated they are working on a registry for vacant properties in the City. They hope this will provide incentive for people to turn those properties over.

Mayor Johnson stated the land use boards do coordinate now when appropriate. He believes they could look at things again to streamline the process and make the City more user/business friendly.

CONSENT AGENDA

Mayor Johnson moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approve Budget Amendments (Decreases)
2. Approve Budget Amendments (Increases)
3. Approve Budget Transfers - Regular
4. Approve Payroll 11/21/12 \$443,349.87
5. Approve Payroll 11/30/12 \$405,810.26
6. Approve Warrant 2012 Mid – 12MWNOV2 \$507,035.23
7. Approve Warrant 2012 Reg – 12DEC1 \$5,357,897.69

Ayes – All

* Commissioner Madigan's agenda was moved up before the Mayor's agenda as she was ill and left the meeting immediately after (8:44p.m.).

MAYOR'S DEPARTMENT

Announcement: 2013 Community Development Block Grant Applications

Mayor Johnson announced the City will have approximately \$330,000 in grant funds. The applications will be accepted through 4:30 p.m. on July 31, 2013 and are available through the City's Community Development Department and the City's website.

Set Public Hearing: Amend the 2012 Capital Budget for Spring Run Trail

Mayor Johnson set a public hearing for Tuesday, December 18, 2012 at 6:55 p.m.

Discussion and Vote: Change Date of January 1, 2013 City Council Meeting (12-398)

Mayor Johnson moved and Commissioner Franck seconded to move the date of the January 1, 2013 City Council meeting to Wednesday, January 2, 2013 at the same time of 7 p.m.

Mayor Johnson stated they will look at the calendar for the rest of the year and address any other dates which require change in the future.

Ayes - All

Announcement: Brown Bag Lunch

Mayor Johnson announced the next Brown Bag Lunch is about Gideon Putnam, our founding father. This Brown Bag Lunch will be held on Thursday, December 13 at noon at the library.

Announcement: Gideon Putnam Anniversary and Exhibit at the Visitor Center

Mayor Johnson announced there is a new exhibit that opened this week at the Visitor Center to honor Gideon Putnam.

ACCOUNTS DEPARTMENT

Discussion and Vote: Acceptance of the State Archives Grant – 2013 Building Department Files (12-399)

Commissioner Franck advised the New York State Department of Education sponsors, through the New York State Archives, a competitive grant program called the Local Government Records Management Improvement Fund. We have just been notified that our 27th grant application is successful in the amount of \$17,306 to complete the inventory of the Building Permit files. These are non-matching funds for an Inventory Clerk, benefits (including worker's comp, FICA, Retirement), office supplies, and some shelving. This brings the total amount received for records management grants to \$501,845.

Commissioner Franck moved and Mayor Johnson seconded for the City Council to accept the grant award and to authorize the Mayor to sign any and all documents pertinent to the project.

Commissioner Franck thanked and congratulated Nancy Wagner on all the success she has had in grant writing.

Ayes - All

Announcement: Certificate of Residency

Commissioner Franck advised at the last Council meeting he announced the receipt of notification from the County that we will no longer be issuing Certificates of Residency. Upon receipt of notice from the County yesterday, we are to resume issuing Certificates of Residency. The Saratoga County Treasurer's Office and the Saratoga County Attorney's Office are in the process of revising their office's policy on issuing Certificates of Residency to be sure it complies with the New York State Education Law. Therefore, until further notice, they have requested we resume the issuance of the Certificates of Residency.

Award of Bid: Extension of Bid for Hydraulic Dump Trailer

Commissioner Franck pulled this item from the agenda as it was identified that the bid was still in effect.

Re-appointment: Board of Assessment Review

Commissioner Franck announced the re-appointment of Camille Daniels to the Board of Assessment Review. Camille has served on Saratoga PLAN, the Comprehensive Plan Advisory Committee, as well as

volunteering for many other organizations. This is her second 5 - year term with the Board of Assessment Review. He publically thanked her agreeing to stay on and for all her work with this board.

FINANCE DEPARTMENT

Discussion and Vote: 2013 City Fees (12-400)

Commissioner Madigan stated all the City fees have remained the same except for the Recreation Department and Planning Department.

Mayor Johnson proposed the Council agreed to waive the reading of the fees.

Commissioner Madigan moved and Commissioner Franck seconded to approve the 2013 City fees as distributed with the agenda.

Ayes – All

Announcement: 12/08/12 Property Auction

Commissioner Madigan announced there will be 3 properties: 292 West Circular Street, Ingersoll Road, and 382 Lake Avenue, up for auction this Saturday, December 8th at 10:00 a.m. in Council Chambers.

Discussion and Vote: Budget Transfers – Payroll (12-401)

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the 2012 budget transfers - payroll which were distributed with the agenda.

Ayes – All

Discussion and Vote: Budget Transfers – Benefits (12-402)

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the 2012 budget transfers - benefits which were distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Amendments – Benefits (12-403)

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the 2012 budget amendments – benefits which were distributed with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization to Pay Invoice to Alpine Environmental Services – Visitor Center (12-404)

Commissioner Scirocco advised the Visitor Center roof restoration was bid in the fall of 2010. Alpine Environmental Services estimated a project schedule of 21 days. That scheduled was lengthened by 14 days.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the payment of an invoice in the amount of \$6,966 to Alpine Environmental Services for monitoring the asbestos at the Visitor Center.

Funding is in line H3531492 / 52000 / 1141.

Ayes – All

PUBLIC SAFETY DEPARTMENT

Announcement: Swearing In Ceremony for New Firefighters

Commissioner Mathiesen congratulated Corey Helwig and Addison Smith who were sworn in earlier tonight.

Discussion and Vote: Digital Surveillance Solutions Services Agreement

Commissioner Mathiesen pulled this item from his agenda.

Discussion: November 12, 2012 Incident

Commissioner Mathiesen advised that early in the morning of November 12th a complaint was received by City police that he was assaulted at Dango's. Three off duty City police officers were on the premises at the time of the altercation. After investigations of the incident, it was determined that 2 of the officers acted in a manner not consistent with the code of conduct for off duty officers. Both men accepted responsibility for their actions and have served a period of suspension without pay. Ed Braim, the third officer has been charged and continues to be suspended without pay.

SUPERVISORS

Joanne Yepsen

County 2013 Proposed \$300 Million Budget

Supervisor Yepsen reported the County proposed a \$300 million dollar budget for 2013. There are 32 departments with 7 separate funds. The 2013 tax rate is proposed to increase 4% over last year. They will be using \$1.9 million of their reserve fund in 2013.

Lease of Mental Health Space

Supervisor Yepsen reported the lease of the mental health facility on South Broadway will be discussed at a public hearing on December 12th at 4:40 p.m.

Racing Committee Resolution

Supervisor Yepsen reported the Racing Committee appointed a sub-committee to determine what their position is going to be on the proposed amendment to the state constitution allowing no more than 7 casinos. The resolution being presented to the Racing Committee will involve several pieces.

December Meetings of the Board

Supervisor Yepsen reported she already mentioned the meetings that will be occurring in December.

Matthew Veitch

Technology Committee Update

Supervisor Veitch reported they hope to use their new on-line agenda system at this week's meeting. Also, they have an RFP out for the County website.

County Budget Public Hearing

Supervisor Veitch reported the budget is being reduced in 2013 to \$300 million from \$305 million in 2012. The tax increase is below the state tax cap. The tax rate for the City will be \$2.98 per thousand.

ADJOURNMENT

Mayor Johnson moved and Commissioner Scirocco seconded to adjourn the meeting.

Ayes – All

There being no further business, Mayor Johnson adjourned the meeting at 9:03 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 2/5/13
Vote: 5 - 0

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK,
Saratoga County, ss:
City of Saratoga Springs.

Brea Beck of the City of Saratoga Springs, in the county of Saratoga and State of New York, being duly sworn, deposes and says that she is the Principal Clerk of the **Journal Register East, Inc.**, a Corporation duly organized under the laws of the State of New York; that said Corporation is the publisher of **The SARATOGIAN**, a daily newspaper printed and published in the City of Saratoga Springs and County of Saratoga, and that the notice of which the annexed is a printed copy, has been regularly published in **The SARATOGIAN**.

ONCE DAILY for ONE DAY

to wit: on the 30th day of January, 2013

Sworn before me, this

5th day of February, 2013


DEBRA A. BECK
Notary Public, State of New York
01BE507222

Notary Public

Qualified in Rensselaer County
Commission Expires April 01, 2014

Notice of Public Hearings

The public is invited to the following public hearings to discuss the allocation of the Saratoga Springs 2013 Community Development Block Grant (CDBG) Entitlement Award.

These funds, from the U.S. Dept. Of Housing & Urban Development, will be allocated to activities that primarily benefit persons of low and moderate income. Such activities may include job creation, housing creation and rehabilitation, and other projects addressing the City's community development needs as prioritized in the 2010 Consolidated Plan.

Available funds total approximately \$300,000 from the 2013 Entitlement Award.

Applicants are encouraged to present their proposals, and public input will be received, at the following public hearings facilitated by the Community Development Citizen Advisory Committee:

Monday, February 4, 2013

City Council Room
City Hall - 1st. Floor

6:00 P.M. (5:45 speaker sign-up)

Thursday, February 7, 2013

Saratoga Springs Recreation Center
15 Vanderbilt Avenue

6:00 P.M. (5:45 speaker sign-up)

For additional information, call 587-3550, ext. 2575.

Mayor Scott T. Johnson
City of Saratoga Springs

COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT PROGRAM
PUBLIC HEARING # 1 – February 4, 2013
City Council Room – City Hall
6:00P.M.

PRESENT: Richard Ferguson, Chair
Victor Cinquino
Remigia Foy
Linda Harvey-Opiteck
Andrew Jarosh
Lu Lucas
Jenny Mirling
Kyran Nigro
Pamela Polacsek
Brian Straughter
Mary Zlotnick

ABSENT: Bob Barile

STAFF: Bradley Birge
Cindy Phillips

Bradley Birge welcomed the committee members and the audience. He said this year the program will be receiving approximately \$300,000 with re-programmed funds in the amount of \$1318.13. He said the City has not yet been informed as to the total amount to be received. Adjustments will be made to the recommendations if the City receives more or less. He explained the process after the applications are received there would be two public hearings held for the applicants to speak about their projects and then the Advisory Committee will meet to discuss the applications. The Committee will then present their recommendations to the City Council on March 5, 2013 with a 30-day comment period to follow. A public hearing will be scheduled for the March 19, 2013 City Council meeting. The City council is scheduled to vote on the recommendations at the April 16, 2013 meeting.

He stated that the CDBG funds need to serve the low-mod income population.

Each committee member introduced themselves to the applicants, told how long they have been on the advisory committee and if they were affiliated with any organization applying for this grant.

Richard Ferguson, Chair of the committee welcomed everyone and asked that the presentations be kept to approximately 5 minutes.

The following appeared before the Advisory Committee:

Frederick Allen Lodge

Legal Aid Society

Mother Susan Anderson Emergency Shelter

Literacy NY

Domestic Violence Rape Crisis

Rebuilding Together

The meeting adjourned at 7:30pm.

Respectfully submitted,

Cindy Phillips

Community Development Coordinator

COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT PROGRAM
PUBLIC HEARING #1 – February 7, 2013
Saratoga Springs Recreation Center
6:00P.M.

PRESENT: Richard Ferguson, Chair
Bob Barile
Victor Cinquino
Remigia Foy
Andrew Jarosh
Lu Lucas
Jenny Mirling
Kyran Nigro
Pamela Polacsek
Brian Straughter
Mary Zlotnick

ABSENT: Linda Harvey-Opiteck

STAFF: Bradley Birge
Cindy Phillips

Bradley Birge welcomed the committee members and the audience. He said this year the program will be receiving approximately \$300,000 with re-programmed funds in the amount of \$1318.13. He said the City has not yet been informed as to the total amount to be received. Adjustments will be made to the recommendations if the City receives more or less. He explained the process after the applications are received there would be two public hearings held for the applicants to speak about their projects and then the Advisory Committee will meet to discuss the applications. The Committee will then present their recommendations to the City Council on March 5, 2013 with a 30-day comment period to follow. A public hearing will be scheduled for the March 19, 2013 City Council meeting. The City council is scheduled to vote on the recommendations at the April 16, 2013 meeting.

He stated that the CDBG funds need to serve the low-mod income population.

Each committee member introduced themselves to the applicants, told how long they have been on the advisory committee and if they were affiliated with any organization applying for this grant.

Richard Ferguson, Chair of the committee welcomed everyone and asked that the presentations be kept to approximately 5 minutes.

The following appeared before the Advisory Committee:

Saratoga Sponsor-A-Scholar

Saratoga Affordable Housing Group

Saratoga Hospital

Saratoga Mentoring

Saratoga Springs Senior Citizen Center

The meeting adjourned at 7:30pm.

Respectfully submitted,

Cindy Phillips

Community Development Coordinator



CITY OF SARATOGA SPRINGS

PLANNING & ECONOMIC DEVELOPMENT

City Hall - 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 fax: 518-580-9480
www.saratoga-springs.org

Bradley Birge
Administrator
Kate Maynard
Principal Planner
Susan Barden
Senior Planner
Cindy Phillips
CD Coordinator
Deborah Wertheim
Secretary

Memorandum

To: Mayor Scott Johnson
Commissioners Franck, Madigan, Mathiesen and Scirocco

From: Bradley S. Birge

Date: March 1, 2013

Re: Citizen Advisory Committee recommendations for 2013 CDBG funding

Following 2 public hearings, 2 Committee meetings and much discussion, the 12-member Community Development Citizen Advisory Committee will present its recommendations for 2013 CDBG Entitlement Grant funding to the City Council on Tuesday, March 5, 2013. Anticipated 2013 funding is \$336,320 including \$335,000 in 2013 federal funds and \$1,320 in reprogrammed funds from previous years.

Following the Committee's presentation to the City Council, a 30-day public comment period will occur through April 5. The Committee would like to request that the City Council schedule a Public Hearing for Tuesday, March 19 and it is hoped that the City Council will vote on these recommendations at the April 16 Council meeting. The final 2013 Entitlement Action Plan will then be submitted to the U.S. Dept. of Housing & Urban Development for approval.

The 2013 funding recommendations for your consideration and action on April 16, 2013 are as follows:

Domestic Violence/Rape Crisis Center Emergency Shelter Counselor - \$10,000

A continuation of funding for a full-time shelter counselor to provide women and children, who are homeless due to domestic violence and residing in the emergency shelter, with assistance in accessing rental assistance, securing housing, financial literacy and referrals to community support services.

Literacy NY Greater Capital Region Adult Literacy Tutoring - \$10,000

To fund one on one, small group and classroom literacy tutoring by trained volunteers to adults motivated to improve their literacy skills, elevate their self-esteem and increase their earning potential.

Senior Citizen Center – Senior Center Advocate - \$10,000

To fund a part time Senior Advocate to work directly with senior citizen's, including advocacy, case management, referral services, information, and transportation to needed services.

Legal Aid Society Homelessness Prevention Project - \$8,000

The continuation of a homelessness prevention program to provide free legal advice, referrals and representation to prevent unwarranted or illegal evictions of persons of low and moderate income within Saratoga Springs.

Catholic Charities – Saratoga Mentoring Program - \$6,000

The continuation of a community-based prevention/diversion program to develop mentoring relationships between at-risk Saratoga Springs youth and successful area business/professional persons.

Saratoga Sponsor-A-Scholar - \$1,000

To fund the student's bus transportation to scheduled college presentations, campus tours and interviews with college admissions.

Saratoga Hospital – Community Health Resource Center - \$110,000

Funding to assist in the acquisition of the site of the Community Health Resource Center at 24 Hamilton Street which will deliver high quality, preventative health care and counseling to low – moderate income persons.

Saratoga Affordable Housing Group – Rehabilitation Allen Drive Apartments - \$41,500

To fund energy efficiency window replacements for 8 units in 2 buildings of affordable housing on Allen Drive.

Dept. of Public Works – Senior Center Flooring and Divider Door Replacement - \$28,820

To fund the replacement of flooring in the Dining Room, Kitchen, Bathrooms, Art Room and small hallway and replacing the Dining Room original room divider door.

Dept. of Public Works – Infrastructure Improvement - \$15,000

Funding for the repair of accessible curbs, sidewalks and curbing within eligible areas of the City.

Frederick Allen Lodge – Completion of Rehabilitation of 69 Beekman Street - \$12,000

Funding to complete the final phase of rehabilitation to this historic structure, eligible for listing on the National Register of Historic Places, within the Beekman Street arts district and currently the home of the Frederick Allen Lodge #609 and Mary A. Carter Temple #362.

Rebuilding Together Rehabilitation Project - \$10,000

To assist in funding this volunteer-assisted housing rehabilitation program.

Mother Susan Anderson Emergency Shelter Rehabilitation Project - \$9,000

Public facility improvements to this emergency shelter serving women and children.

Community Development Program Administration - \$65,000

These funds finance the Community Development operating budget to cover the cost of payroll, fringe and program/office expenses.

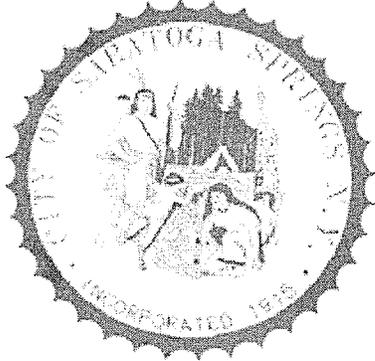
In the event total available funding increases or is reduced, the Committee has recommended proportionally adjusting individual activity funding levels based upon revised available funding.

The applications can be viewed on the City's website, under 2013 Community Development.

I thank you for your attention to this matter. Should you have any questions regarding these recommendations, please contact me at extension 2515, or the Citizen Advisory Committee Chair, Richard Ferguson, at 583-3114.

CITY OF SARATOGA SPRINGS

City Council Meeting



March 5, 2013

City Council Room

06:30 PM P.H. - Amend Capital Budget
- Police Dept. Infrastructure Project

06:35 PM P.H. - Stop Sign on Long
Alley

06:40 PM P.H. - Water Sewer Rates

06:50 PM P.H. - City Center Polling
Districts

 Print

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S):

1. Comprehensive Plan Committee Update
2. Water & Sewer Rates
3. West Avenue Special Assessment District Annual Accounting as of 12.31.12

EXECUTIVE SESSION: Discussions regarding matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; the proposed acquisition, sale or lease of real property or the proposed acquisition of securities; Collective Negotiations.

CONSENT AGENDA

1. Approval of 2/19/13 Pre-Agenda Minutes
2. Approval of 2/5/13 City Council Minutes

3. Approve Budget Amendments (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 02/22/13 \$655,820.25
6. Approve Payroll 03/01/13 \$451,076.63
7. Approve Warrant: 2013 Mid - 13MWFEB2 \$28,718.09
8. Approve Warrant: 2013 Reg - 13MAR1 \$1,154,517.78

MAYOR'S DEPARTMENT

1. Discussion and Vote: Option to Purchase 13 Worth Street
2. Presentation and Set Public Hearing: Citizen Advisory Committee recommendations for 2013 CDBG Funding
3. Discussion and Vote: Ratification of Proposed Collective Bargaining Agreement with Saratoga Springs Police Lieutenants P.B.A.
4. Announcement: Brown Bag Lunch

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Resolution from the City Council Urging the Mayor to Reconstitute the Saratoga Springs Housing Authority Board
2. Discussion: Update on Polling Districts 3, 4, 8, 9, & 25 Moving from Lincoln Baths to City Center
3. Discussion: Relocating Polling District 14 from William H Ford Center to Recreation Center
4. Set Public Hearing: Relocating Polling District 14 from William H Ford Center to Recreation Center
5. Appointment: New Member to Board of Assessment Review (BAR)

FINANCE DEPARTMENT

1. Discussion and Vote: Authorization for the Mayor to sign CDPHP Insurance Contract Renewal
2. Discussion and Vote: 2013 Bond Resolution - Capital Budget Amendments
3. Discussion: State Audit "City of Saratoga Springs Financial Condition, January 1, 2008 - December 31, 2011"
4. Discussion and Vote: Capital Budget Amendment - Police Department Renovation
5. Discussion and Vote: Budget Transfers - Payroll
6. Discussion and Vote: Budget Transfers - Benefits
7. Announcement: Online Payment of Tax and Utility Bills

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for the Mayor to sign a Change Order with Stilsing Electric Inc- Water Treatment Plant

2. Discussion and Vote: Water & Sewer Rates & Resolution
3. Discussion and Vote: Authorization for the Mayor to sign Change Order # 2 with Jersen - Water Treatment Plant
4. Discussion and Vote: Authorization for the Mayor to sign a Change Order #3 with Jersen - Water Treatment Plant
5. Discussion and Vote: Authorization for the Mayor to sign a Change Order with Eastern Building & Restoration
6. Discussion and Vote: Authorization to sign an Agreement Addendum with Bollam, Sheedy, Torani & Co. LLP
7. Discussion and Vote: Donations of Wood Logs to Mt McGregor Correctional Facility
8. Announcement: Public Meeting on the proposed clean-up plan for the Niagara Mohawk Power Corporation Superfund Site on Excelsior Avenue by the Red Spring

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to sign revised agreement with Art Breault, NYS certified instructor coordinator for the Fire Dept. training
2. Discussion and Vote: Mayor to sign agreement with Empire Ambulance
3. Discussion and Vote: Mayor to sign agreement with Ryan Biggs for additional services
4. Discussion and Vote: Amend Capital Budget for the Police Department infrastructure
5. Discussion and Vote: Amend Chapter 225, Article 9, section 225-77, schedule 12 - adding STOP sign on Long Alley

SUPERVISORS

1. Joanne Yepsen
 1. Resolutions Approved at 2/26 Full Board Meeting
 2. Legislative Committee meets with State Legislators: Casino, Racing, VLT funding #1 Priority
 3. City Memorial Day Parade Set
 4. NYS Yellow Ribbon Day
2. Matthew Veitch
 1. Update: North Sewer Plant

ADJOURN



MARCH 5, 2013
CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT:

Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

Matthew Veitch, Supervisor
Joanne Yepsen, Supervisor

STAFF PRESENT:

Shauna Sutton, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Sharon Kellner-Chille, Deputy Commissioner, Accounts
Tim Cogan, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

EXCUSED:

Scott Johnson, Mayor

Commissioner Madigan said that Mayor Johnson would not be in attendance this evening because he had a required but unscheduled medical procedure that was performed today.

PUBLIC HEARING - Amend Capital Budget-Police Infrastructure Project

Commissioner Madigan opened the public hearing at 6:36 pm. Commissioner Mathiesen said the project involves dramatic improvement to the interior of the Police Department and expansion of part of the Police Department to the 2nd floor to create a safer, more efficient and secure environment. It involves expenditure over the original allotment for the project, an additional \$214,604.00.

No one spoke. Commissioner Madigan closed the public hearing at 6:38 pm.

PUBLIC HEARING - Stop Sign on Long Alley

Commissioner Madigan opened the public hearing at 6:38 pm. Commissioner Mathiesen said this involves the use of a stop sign on Long Alley so that pedestrians going from the parking garage to and from Broadway will be safer as they cross Long Alley. He said that since the parking garage went up it has been noted that the level of pedestrian travel across Long Alley has increased dramatically in that one section and to provide an ultimate level of safety, installing a stop sign in this area will ensure that pedestrians are protected.

No one spoke. Commissioner Madigan closed the public hearing at 6:40 pm.

PUBLIC HEARING - Water Sewer Rates

Commissioner Madigan opened the public hearing on water/sewer rates at 6:40 pm. Commissioner Scirocco said there will be a presentation tonight on the water and sewer rates; residents can expect an increase of 3% to 5% depending on their usage. He said that copies of the rates are available on the railing for the public.

Al Callucci, 9 Lexington Road, said he has reviewed the paper work and questioned the percentage of increase in water rates. Commissioner Scirocco said the increase is close to 3%. Mr. Callucci said that sewer will go up the same; he does not see anything that shows projected revenue for 2012 compared to actual [2012] revenue and there is nothing that reflects how the \$440,000 in service fees are being allocated or what they are being used for. Commissioner Scirocco said those concerns will be explained and clarified in the presentation subsequent to the public comment period.

Seeing that no one else wished to speak, Commissioner Madigan closed the public hearing at 6:50 PM.

PUBLIC HEARING - City Center Polling Districts (Attachment A)

Commissioner Madigan opened the public hearing at 6:50 pm. Commissioner Franck said that this relates to the polling place for Districts 3,4,8,9, and 25 which were originally at the City Center and moved to the Lincoln Baths on South Broadway during the construction and renovation of the City Center a couple of years ago because of ADA requirements and because it was the only location large enough to accommodate all of those districts. He said it became a major inconvenience because most of the voters live in the northeast section of the City.

Commissioner Franck announced that after some discussion last week, Mark Baker and the City Center Board have agreed to allow the districts back in the City Center for the November elections this year, but not for the primary if there is one this year. He read into the record a letter [attached] received from Mark Baker, President of the City Center Authority dated February 28, 2013 regarding the City Center Election/Polling location. Because the City Center will be hosting a major City-wide convention and the City Center is totally rented on Tuesday September 10, the Authority does ask for consideration regarding that 2013 primary date.

Commissioner Franck said they would be moving the polling place to the City Center. He has heard from over 50 people supporting this and from only 2 against the move. He said there is one more public hearing scheduled for 6:50 pm on Tuesday March 19th. He asked anyone that wished to speak on this issue to please do so.

Mark Baker, President of the City Center Authority said that they have received emails and inquiries that they have tried to return on an individual basis to clarify for individuals in the community that the City Center will once again be hosting this activity and he has provided the City Council with copies of most of these. He stated that he appreciates the City Council's support and patience as they continue to move forward with this and they will continue to respond on an individual basis to all inquiries.

Commissioner Mathiesen said he has received a lot of correspondence regarding this and there is great support for moving the polling place back to the City Center, but the two individuals that are opposed to the move are concerned with handicap access to the City Center. He asked Mark Baker if there is a way to deal with this. Mark Baker responded that he has heard about this and it

is obvious that elected officials will hear more from the public than the Authority would so he urged the Council members to feel free to contact him so they can move forward with responses. He said that the City Center is fully ADA compliant and handicap accessible so he is not sure what they are referencing. Commissioner Mathiesen said that the concern is that there is no handicap parking immediately adjacent to the City Center; apparently one has to cross the street from the handicap parking spaces to go into the City Center. Mark Baker said that is correct regarding the handicap parking spots in the City's parking lots but the handicap parking for the City Center is on the other side and those spaces have been reviewed with traffic safety and are in compliance as to where the spots are in that area. There is a drop off right there and on Broadway there is a drop off in front of the building so if anyone has any questions about handicap access or parking, please tell them to give the City Center a call and they will be directed to those handicap areas. In some cases people have said there are not enough handicap spaces but that is difficult to control on an event by event basis. They will try to get people to the handicap spots and show them where the access areas are located.

Commissioner Franck said there is considerably more parking at the Lincoln Baths but there were several instances of people almost being hit there because some of the people were parking on the grass and there were often issues where many people, particularly the elderly were taking a left hand turn into on-coming traffic in order to exit the property, so this is a better, safer spot. In the future when the construction of the parking structure begins they might have to work out something by keeping a city lot open for access in and out. Mark Baker said that at the time when the parking structure is being built there may be some inconvenience as to where parking would be available, but that is another chapter that will be dealt with as they move forward. John Franck thanked Mark Baker for his hard work on this.

Chaz Tulin, 40 Sarazen Street said he was asked to speak last week because he works as an election inspector at District 3 and he is glad that people are calling about this because he was afraid that no one would. He said many voters said they wanted the polling place moved back because it [City Center] was closer to where they lived and some people could even walk there. He supports that because he does not believe it states anywhere in the US Constitution that you need a car to vote. He is concerned that a lot of people are just not making it to the polls; nationally there was a 58.9% voter turnout at the last election and based on the empty signatures in his poll book, there was about that percentage turnout at the last election. He said that more should be done to get people to the polls, to make it easier for them. A lot of people go through a lot of trouble to vote. He said that he helped someone change their oxygen tank just so she could vote in this last election and that enthusiasm was really motivating.

Cliff Ammon, 238 Nelson Avenue said he has been an election inspector for District 9 for several years and when Districts 3,4,8,9, and 25 were at the City Center, many voters were able to walk to their polling place. He said prior to their temporary place, District 9 was squeezed into an obscure corner of the City Center by management. The move to the Lincoln Baths was a considerable inconvenience to voters and this phenomenon has been observed in many places across the country recently and we would like to avoid that as much as possible. For example, we know that many voters need to be driven to the polls, whether by friends, neighbors or taxis. He said that those who worked the polls were getting nervous about this because it seemed obvious that the City Center did not want the polling place back and then he heard about the question regarding booze and Election Day, which seems more important. He said that Elections are critical to our democracy and the people own the City Center and the people's democracy and elections must supersede any discomfort of management and he is happy to hear that we are rolling along on this issue and thanked the City Council.

Seeing that no one else wished to speak, Commissioner Madigan closed the public hearing at 7:02 pm.

CALL TO ORDER

Commissioner Madigan called the meeting to order at 7:02 p.m.

PUBLIC COMMENT PERIOD

Commissioner Madigan opened the public comment period at 7:02 pm.

John Tighe, Rowland Street, Milton NY said he grew up on 48 Jefferson Street and Jefferson Terrace was his playground. He has friends that live in public housing, meets with people from public housing on a regular basis and he attends all the public housing board meetings and to ask for the entire board to be replaced is disingenuous to Al Callucci and Ken Ivins who have worked tirelessly to improve the Terrace and perhaps if the Commissioner had attended some of the meetings and spent some time with the residents he would realize some of the work these two men have done. He said that back in 2006 the Commissioner filed a complaint with the City's Ethics Board and with the Attorney General about 6 commercial properties that had their reductions lowered by Stephen Towne, the Commissioner's predecessor because they were connected to his cousin and employer, Tom Roohan. John Tighe said that looking through some of the reductions done by the [Assessment] Department; he wondered if the Commissioner might release all the properties that had assessments reduced and the names of the owners in the interest of transparent and open government.

Commissioner Franck said that because Mr. Tighe referred to him directly, he can respond. He explained that his appearance before the City's Ethics Board and complaint to the Attorney General's office had nothing to do with reductions but were in regard to whether then Commissioner Stephen Towne could legally under New York State law be an Assessor while working as a Chief Financial Officer to a real estate company owned by his first cousin. He commented that Mr. Tighe has repeatedly accused him of lowering the assessments of property on South Broadway owned by Frank Parillo, Harry Manios and other people including incorrect statements made at last month's City Council meeting and on his website. Commissioner Franck said he reviewed every property on South Broadway going back to 2006 when he took office and there have only been four property reductions. There was a cluster of properties located at 153 South Broadway that were reduced because they lost the lease and the owner came in with a full appraisal and their assessment was reduced because of the appraisal. He said the reason the guy did not "get the memo" as stated on Mr. Tighe's blog is because the reduction was not the amount he wanted so now he is filing an Article 7 against the City. Commissioner Franck said he has never met with the man and there were no back door deals or anything related to it and Mr. Tighe knows better. He stated that he has never reduced the assessments of any sites owned by Mr. Parillo although Mr. Tighe repeatedly states otherwise. Commissioner Franck said that the other reductions on South Broadway were due to demolition permits; by New York State law, when there is a demolition permit on the property the assessment must be reduced and these assessments will be brought back up to 100% this year because an outside firm, GAR Associates has been hired to do commercial increases. He said that the condition of these properties was assessed on March 1 but we still have to go by the value of July 1, 2012 but it will go up again the year after, to be based on the value of July 1, 2013. He asked Mr. Tighe not to misquote the facts. He said he could bring the ethics ruling forward and it could be posted on Mr. Tighe's website if he wants to tell the truth. He said that he would have won the case involving Stephen Towne but it was dropped by the Attorney General's office when the case became moot because Mr. Towne lost the election; it had nothing to do with assessments. Commissioner Franck said he

would provide the case law to Mr. Tighe and he also offered to review assessments with him but Mr. Tighe refuses the offer and instead issues numerous slanderous remarks and accusations that are untrue such as stating that he is hydro-fracking in the Town of Saratoga and that he is being personally sued yet the records have not shown his name.

Olivine Westcott, Stonequist Apartments said she has lived there about two years and is a Resident Commissioner and during her time as a resident she has seen many improvements because of the caring of the Director, Ed Spychalski and the Board. She said the Community Room has been redone as well as the halls, walls and corridors. It used to look old and embarrassing to have visitors but it is not just the cosmetics that make a difference. She said that a young girl lived there from May of 2007 through 2011 and was able to have a stable comfortable place to live which encouraged her to go back to school and she actually earned a grant to attend college and she has praised the Saratoga Springs Housing Authority many times in the newspapers. Olivine Westcott said in more recent times, Ken Ivins was appointed to the Board and she believes that he was appointed by Commissioner Franck. She said he has caused chaos since he has been on the Board, questioning every motion made without merit to do so. He has spoken to newspapers about Executive meetings which are confidential. The residents should come first. She said that in the newspaper Ken Ivins stated that the budget is not discussed at the Board meetings and this is not true, it is discussed at the meetings and Cindy answers all questions.

Phil Diamond, 55 Railroad Place said he is here to speak about the resolution, the reconstitution of the Saratoga Springs Housing Authority Board which is a nice bureaucratic term. He believes that the Saratoga Springs Housing Authority Board should be removed and replaced with the exception of the last two appointments made by the Mayor which are Ken Ivins and Al Callucci who seem to be doing the job they are supposed to be doing there. Mr. Diamond stated that the Saratoga Springs Housing Authority Board have shown nothing but contempt for the people who live there, contempt for the citizens of Saratoga Springs, contempt for the Department of Housing and Urban Development and contempt for the Comptroller of New York State. They have shown an unwillingness to put into place recommendations that have been made and just plain not following due diligence or due common sense. He suggests that the resolution be unanimously passed and he suspects that anyone who does not vote for the resolution has their own agenda. He believes that although many people have criticized the Executive Director Ed Spychalski, but the reason Ed has been allowed to do what he has done is because the Board did not supervise him and they did not conduct their proper leadership role, therefore the Board with the exception of Ken Ivins and Al Callucci should be reconstituted and removed.

Johanna Dushlek, 35 Allen Drive said that she is and has been a Resident Commissioner since 2007. She said that their elections are for the Resident Commissioners for whom only the residents vote. She said that residents are very happy with the way the Housing Authority has been run. She said that since 2007 she has seen the Housing Authority work closely and the residents have cooperated with Ed Spychalski and Dennis Brunelle who was dismissed from the Board and unable to serve another five years. She said that Mr. Brunelle had a big part in developing a program to take the Housing Authority from that of a troubled Authority to one that was rated excellent and ranked number two in the State. She said there has been no negligence and the residents are happy. She asked Commissioner Franck if he has stated on a news program that he was acting for the benefit of the residents in his proposal. Commissioner Franck stated this is correct and later he will list the 20 plus residents who have contacted him, some as recently as yesterday, regarding intimidation and other things currently happening at the Housing Authority. Johanna Dushlek said she disagrees with that because she has 95 signatures endorsing her to continue to represent the residents. She said the residents are happy and it is ridiculous that he is proposing to dismiss the entire Board including Mr. Callucci from whom

residents have seen nothing but good things; he is a caring man, all of the Board members are caring people and Dr. Weller is a learned man who was an ethics professor at Skidmore College for 30 years and is well respected in this community and to accuse him of being arrogant and inept is really sad. Commissioner Franck said that he has never accused him of either.

Elena Rocchio, 90 Quevic Drive is here tonight to express her dismay at recent personal agenda charges for violating the City's zoning ordinance for operating an illegal home occupation. She said they are a non-profit organization that provides wild life rehabilitation and rescue services to the public and they have responded to many police dispatched calls. She is helping the public but lately they have been treated like criminals. The Code Enforcement Officers and the Southwest Neighborhood Association are unwilling to work with them. She said this is a public service that is greatly needed and not provided by any other agency or organization in the area. She has been rehabilitating wildlife at her property at 90 Quevic Drive for 3 years without incident. People are now claiming that there are safety issues but there really are none. They are licensed by the State of New York and inspected by a different agency of the State of New York. She is an epidemiologist with ten years of professional background in disease control and there is no reason that she should not be allowed to continue their services to the public. She noted that they have started a petition and read a sentiment from it which stated that wildlife rehabilitators save natural resources and thousands of dollars for their towns and cities each year by relieving their domestic animal services from having to take in thousands of wild animals per year across New York State. Cities that work with their wildlife rehabilitators' organizations and home-based wildlife rehab centers are creating a win-win situation for themselves, the rehabilitators and the wildlife that everyone cares about". She respectfully asks the City Council to begin to work with their rehabilitators to come to an amiable conclusion to this zoning non-issue.

Pastor Peter Berrios, 5B2 Jefferson Terrace said he is a member of the Residents' Advisory Board and as the elected Board of Commissioners have spoken, the Residents' Advisory Board have also been speaking at their meetings regarding what is reported in the newspapers. They feel that a move to dismiss the entire [Housing Authority] Board is not necessary because there are things in motion, there are people who are resigning, elections are coming up and they would like to see how these things play out before anything is done. He said the Advisory Board is making progress, a lot of things have happened in the past year and there have been some ruffled feathers along the way at the Housing Authority Board meetings or here at the City Council. People are beginning to realize they are a force and they are here to make things move forward in a positive way. Lately the Residents' Advisory Board has been in discussions with Commissioners Madigan and Mathiesen about police issues and the presence of uniform police officers and security at Jefferson Terrace and at Stonequist. They would like chance to see how everything plays out before taking action. He asked the Council to please give the Residents Advisory Board a chance to see if they can do something.

John Kaufman, 44 White Street said the disgrace of the Saratoga Springs Housing Authority has been so manifest that it has been the subject of articles in all three major [local] newspapers, and each paper has written multiple major editorials criticizing the Executive Director Ed Spychalski and the Board of Directors. He said these unanimous editorials reflect the broad community revulsion of the management of the Board of this agency. He thought it would be helpful to the City Council to read an excerpt from the Times Union Editorial of November 16, 2012 since the Housing Authority Board through its President Eric Weller has been so contemptuous of the Comptroller's audit and so indifferent to responding to the findings in an expeditious manner. The editorial announced that the audit of the Saratoga Springs Housing Authority by the Office of the New York State Comptroller (OSC) had been released and stated that the Times Union has reported extensively on the questions raised around the extremely generous five year contract of the Executive Director Ed Spychalski who made almost \$145,000 for his most recent year of

service. The editorial explained that the OSC concluded that it was a rich salary and one that was structured in such a way that tax payers could be out \$580,000 if the Board decided to terminate him. The audit identified \$11,688 in questionable travel costs incurred by Spychalski and others over 5 trips from 2010 to 2012 including a trip to a conference in Phoenix that mysteriously required Ed Spychalski and his wife to fly into Las Vegas and rent a car to drive 5.5 hours to Arizona and back. Mr. Kaufman said the Times Union reported the Director claimed they flew into Las Vegas because they could not get a direct flight into Phoenix but the TU found that there was a flight purchased by the Director to go directly into Phoenix on January 7th but the ticket was cancelled and tickets were purchased to fly into Vegas a day earlier. He said the editorial goes on and on and it is not surprising that all of the papers have editorialized about this issue and it is more disturbing that Eric Weller is quoted in a recent article as saying that the trip referred to in the audit was appropriate under HUD rule. John Kaufman said that there may be some people with whom Ed Spychalski has been particularly generous that come to the Council in his support, but although no findings in the audit were determined to be criminal, most people in this community share the opinion of the Saratogian, Times Union and the other newspapers that this is a disgrace and we rely upon the City Council to assist us to straighten this mess out

Bonnie Sellers, 73 Fifth Avenue said she attends the SSHA meetings every month and she has seen a lot of give and take; the Board has gone from being very entrenched to quite cooperative so they deserve a few points. The Board was under different leadership when some of these problems occurred and that person has been removed. She would like to pay some of the staff a compliment; about three meetings ago at a Board meeting there was a more proactive rather than reactive sentiment; Gerard Hawthorne has started a proactive check and balances inspection program and there have been some other things implemented also. She said she was disappointed in Commissioner Franck's harshness although he may be accurate on some of the points, the harshness could have been toned down a bit but she is not saying there is no justification.

William Blume, 24-A-1 Jefferson Terrace said he has resided at the Terrace for the last six or seven years and he has heard Commissioner John Franck speak about reports from over 20 people about the Housing Authority. He said that since there are over 400 residents living under the Housing Authority, this is a small number of people who may have personal agendas because they might have been in trouble or had issues with the Housing Authority. He explained that there are ways in place for people to solve their problems with the Authority starting with bringing the issue to a resident commissioner, then to the second resident commissioner, or they can go to the head of maintenance if it is a maintenance problem. He said that the Director, Ed Spychalski meets with residents monthly to address any problems and if those actions do not work, the resident can go to HUD which usually responds with a week or two to any problems or questions. He believes that people that speak out against the Housing Authority are angry most likely because they do not pay their rent in time or they have issues with drugs or have people in that aren't supposed to be there and the police have to remove them from the building or they do not want security and Commissioner Franck is hearing from them because no one else will listen to them anymore because of their problems. Mr. Blume said he does not understand why people would be calling Commissioner Franck or what part he has in the Housing Authority or why he has any say in what happens there. He said that since he has been a resident, there have been big changes regarding the different projects that were done and it keeps getting better. He mentioned that the bedbug situation was brought to the City Council by a person that started the same problem two years ago at the race track according to information that was in the Saratogian. Mr. Blume stated that everything is going better at the Saratoga Springs Housing Authority than the City Council thinks and he has never seen any of the Council members at any meetings or events except Commissioner Madigan who attended a program by HUD.

Commissioner Franck asked for Mr. Blume to provide the names of the 20 people he referred to as the ones that contacted him and Mr. Blume refused.

Derrick LeGall, 3 Dearleap Place said he is the Chairman of the Recreation Commission and given the parking situation with the Recreation Center, he asked the City Council to support the resolution on the purchase of 13 Worth Street tonight. He said the property will alleviate a lot of problems in the future and it will remove the property from the City's nuisance list. He said having the lot will assist DPW with their snow removal efforts because neighbors will be able to park there during the night to enable DPW to clear the streets in that area. He said the Recreation Commission welcomes the idea of using the Recreation Center as a polling place and he thanked Commissioner Franck's efforts in that regard.

Seeing that no one else wished to speak, Commissioner Madigan closed the Public Comment Period at 7:30 pm

PRESENTATIONS:

1. Comprehensive Plan Committee Update

Commissioner Madigan announced that the presentation of the comprehensive plan update has been cancelled for this evening.

2. West Avenue Special Assessment District Annual Accounting as of 12.31.12

Commissioner Madigan explained that per resolution adopted by the City Council on 6/28/01 as Commissioner of Finance she is required to provide an annual statement to the City Council and the WASAD Board estimating the total cost of the West Ave project, credit paid amounts, and calculate outstanding balances. The City and the WASAD share the City construction and betterment cost equally. Each year Matt Jones, of The Jones Firm presents the West Avenue Special Assessment District Annual Accounting and Commissioner Madigan welcomed Matt Jones.

Matt Jones said this is the annual report that the City Council has looked at for the past dozen years. It is prepared by the Office of the Commissioner of Finance. He said they have reviewed the report on behalf of the District and they concur that it would be appropriate for the City Council to adopt a resolution at the next City Council meeting adopting and receiving the report with the concurrence of the District. He said that last year he discussed with the City Council the possibility of revising the local law establishing the district, possibly removing one layer of government, and he worked with Assistant City Attorney Tony Izzo over the past year discussing a number of options including the possibility of making the Board of Directors an advisory group or possibly rescinding the law in its entirety. After a number of discussions, they both felt that the amount of labor involved in re-creating a Special Assessment District, should that become active again, and the process to create an entire District is so cumbersome that it is best to leave the current local law in place for a couple of years since there are only a few years remaining on the bonds and payments. Essentially they decided to leave the local law as it is.

3. Water & Sewer Rates

Commissioner Scirocco said this is an overview of the 2013 water and sewer rates. He stated from the City Charter that it is the responsibility of the Commissioner of Public works to ensure

that the City's water system provides sufficient quantities of safe, potable water and that the water system is adequate for run-off without flooding, and that the Commissioner shall also ensure that the City's sewer disposal system provides sufficient capacity.

The City has 132 miles of water, sanitary and storm sewer lines and about 1,174 hydrants. Water is pumped and treated at three sources including Geysers Crest subdivision, the Interlaken Waterworks, the Loughberry Watershed which is the main plant, and now the bog Meadow supplemental water source is in the process and over 28,000 residents are serviced and there are 9,627 water accounts.

Commissioner Scirocco said there are several capital improvement projects on the water side that are underway. He said there is a water filter upgrade currently under construction at the Water Treatment Plant, the Bog Meadow supplemental water supply project which is in progress, the development of the city water model which is in the final stages, the Washington Street waterline which is designed and shovel ready and the design of the water treatment plant emergency generator is in progress. Additionally, there have been about 30 emergency water line repairs, and this does not include the water line repairs they do on a daily basis. He said on the sanitary waste and sewer side they are moving to the design process for the pump force main improvements of the Adam Street Pumping Station upgrade project and they are releasing the RFP for the engineering study for the Casino Drive and the West Circular Street Pump Station improvements.

He said the capital improvement fee is part of their asset management program. There is a sliding scale for the quarterly capital improvement fee based on meter size. The fee of 8 dollars/quarter is for meters 1" or less; 32 dollars/quarter for meters greater than 1" to 6" and \$160/quarter for meters greater than 6" in diameter. He noted that this fee will raise approximately \$320,000 this year and will be used for capital improvements to the City's water supply system. He said there are state mandates that are not funded and this is a pro-active way to raise funds to cover the unfunded mandates.

Anna Plante, Water Department Supervisor, said most of the City residents use 2,000 cubic feet of water per quarter. This year's 3% increase will be on the April bill; there will be a \$.70 increase per quarter based on 2,000 cubic feet of water and with the \$3 increase in capital improvement fees, most residents will each see a \$3.70 increase in their quarterly utility bill based on a quarterly usage of 2,000 gallons.

Commissioner Scirocco said most other communities such as Troy, Clifton Park, Wilton, Malta and Colonie are priced well above our City per one thousand gallons of usage per quarter; the cost of this City's water is still a good deal.

Anna Plante that the cubic feet of water sold has remained steady over the last few years depending on whether there was a wet or dry year and sales increased slightly in 2012 due to a dry summer. There are concerns over the new water saver appliances such as toilets, shower heads, and washers because although they are good for the environment, they have a negative impact on water sales. The 2013 projections are based on the history from 2008 to 2012 but rather than basing the estimate on the high year of 2012, the proposed numbers are conservative because of the uncertainty regarding the weather and the increased use of the water saver devices; it makes sense to stay with a conservative estimate.

Commissioner Scirocco said the actual revenue for 2012 is \$3,084,217 and the actual expenditure was \$2,666,989, so there is an estimated operating surplus of \$417,228 in 2012. It was a dry summer so more water was sold, and they tried to keep expenditures to a minimum.

City Council Meeting
March 5, 2013

The average household uses approximately 2,000 cubic feet of water per quarter; one cubic foot is 7.5 gallons; 2000 cubic feet of water equals 15,000 gallons.

Commissioner Scirocco said there are 28 pumping stations, over 26,000 residents, 8,150 sewer service connections and 160 miles of sewer lines. The sewer jet machines are used 4 times per week to clean out sewer lines, over 200 times per year.

Regarding metered sewer sales history, Anna Plante reported that sewer sales are based on water usage; revenues have remained steady and for 2012 revenues were \$3,780,000 and estimated for 2013 to be \$3,720,322. She said that expenditures in the sewer budget have held steady over the last several years; the expenditures for 2012 were \$3,581,588.

She explained that the County Sewer is the biggest portion of the sewer budget at 72%; the 2012 County charge was \$2,598,424 and the County charge for 2013 is \$2,716,727, an increase of \$118,303 due to an increase in the number of customers and an increase in the number of meter sales. In 2013, a customer using 2000 cubic feet on their sewer would see an increase of \$1.20 per quarter on their quarterly utility bill.

Commissioner Scirocco said in summary that he has worked hard over the last five years to bring these budgets under control by maintaining expenditures, streamlining the operations and doing more of the jobs in-house rather than contracting out. These efforts have resulted in increased revenues and decreases in expenditures and he is currently working with the Finance Department to use the City's auditing firm to assist with long range planning for the water and sewer budgets. He stated that it is imperative that rate increases are kept to a minimum however it is just as important to repair and upgrade the City's infrastructure. With the assistance of the auditor, Commissioner Scirocco hopes to maintain healthy positive budgets with minimal increases to the residents. Even with a slight rate increase, the rates of the City of Saratoga Springs remain the lowest in the area. He said they will continue to work hard to improve the infrastructure of water and sewer with a dedicated work force that is highly skilled and are out there daily working for the taxpayer to ensure that customers have the highest quality of water and receive the best service. He thanked Anna Plante for her assistance with the presentation.

Commissioner Franck requested that the Council address the first item on his agenda that pertains to the Housing Authority prior to the Executive Session because a lot of people are present for the discussion and the Council agreed.

Discussion and Vote: Resolution from the City Council Urging the Mayor to Reconstitute the Saratoga Springs Housing Authority Board (Attachment B) (13-75)

Commissioner Franck said the lengthy resolution was distributed to the Council on Friday March 1 but he wanted to read it into the record to dispel rumors or misnomers about its contents.

Commissioner Franck moved and Commissioner Madigan seconded to approve the resolution as read.

Commissioner Franck clarified that the City Council themselves cannot remove the appointed Housing Authority Board members, only the Mayor has that duty. He said to date the City Council has not received the salaries and the Council is supposed to approve those although they do not set them. The salaries were raised again last summer and they were not presented to the City Council for approval. He said the required 90 day response to the New York State Comptroller's audit has not been issued and this is not brain surgery because when the 30-day response is complete, the 90-day response is almost done. Speaking with comptroller office people and from

quotes in the paper, they can't remember when an agency has not responded within 90 days and this instance is clearly the exception and not the rule.

Commissioner Franck referred to a memo circulated right before the meeting by the Mayor's office relating to a case from Lackawanna that the Mayor was using as a mirror case most likely because it was the closest thing they could find to this. The Lackawanna case related to their Housing Authority that failed for eight years to bring the salaries forth to their town council and they had some problems with HUD and they did not file a timely corrective action plan. He commented that during those years of raises, their raises were not exorbitant, they were ordinary raises or cost of living adjustments and there were no elaborate increases or doubling of salaries. It was eventually determined that they did not do anything intentionally; they did not know what the rules were and once they found out they went to their Council and said we did this wrong and now we want to correct it and they did. The Council went back the entire 8 years and for each year reviewed the salary of each employee and the Board also filed a corrective action plan. After they complied with all the requirements, the Mayor then fired the Board and subsequently a Board member came forward and stated that the firing was unfair because they did everything asked of them although it was late, it was still complete so they took their case to Court and lost at the Supreme Court level but that decision was reversed at the higher court. Assistant City Attorney Tony Izzo agreed that this is the Monaco case that is referred to in the memo Commissioner Franck received.

Commissioner Franck said he is being even more specific than the memo because those details are important especially because that authority did what they were asked to do where this Board has not; they have not brought the salaries to the Council and they have not filed a corrective action plan. He referred to a sentence within the memo written by Tony Izzo that stated "the Monaco Court case gave serious weight to the corrective action plans developed by the Lackawanna Housing Authority; I am inclined to believe that removal proceedings will be vulnerable unless all reasonable opportunities for corrective action have been ignored or dismissed by the removed members" Commissioner Franck asked him if the salaries have been brought forth to be retroactively approved by the Council and he responded that to his knowledge they have not. Commissioner Franck also asked Tony Izzo whether a response to the state comptroller's audit had been filed within the required 90 days and he responded that such a report would not necessarily come to his attention, he has no knowledge that it was filed. Commissioner Franck said to his knowledge and according to news articles and media reports a corrective action plan has not been filed, which shows that although the cases are similar there are significant differences.

Tony Izzo said the Monaco case sets up a number of standards the Court has established and he delineates it to show that there are specific procedures that need to be followed which is essentially a recap of what was discussed nearly one year ago- that there must be a written copy of the charges, an opportunity to be heard at a public hearing, to be represented by Counsel and if an individual is removed a copy of the record must be filed with the State Commissioner. He said the Monaco case seemed to make reference to the individual acts of individual Board members rather than a blanket allegation and proof procedure for the whole Board so there are significant procedural points. Commissioner Franck said in laymen's terms there is a procedure that must be followed not by the Council but by the Mayor because only the Mayor has the duty to appoint member or members and he would have to provide individual reasons for the removal of each member and they would have to be given time to respond. Tony Izzo said the Court applied great weight within its decision that a corrective action plan had been filed. Commissioner Franck said this is a different case with different circumstance and the judge weighed it based on the actions these Board members took pro-actively, they did not know they were doing wrong and once they realized it they moved forward with a corrective action plan. Tony Izzo said he brought

up the case not for comparison but rather to state that given the law and given the case there are the rules and the procedures established.

Commissioner Madigan said this resolution is giving the Mayor the support of the Council urging him to take a look at the Board and whether he decides to remove the entire Board or individual Board members is the point when individual cases would have to be established against each Board member. This is just a resolution urging the Mayor to take action against the Board. Tony Izzo said the process has been established by law and the Council cannot deviate from that. Commissioner Madigan pointed out that the Housing Authority has not responded with a corrective action plan within 90 days and there is within this resolution a quote from Board President Eric Weller stating that he sees no compelling reason to rush to respond within the 90 days since the Comptroller sat on this report for ages. She asked the Council to imagine the huge public outcry if the City's Finance office decided not to respond to the State Comptroller with a corrective action plan within 90 days of the audit that recently took place here.

Commissioner Mathiesen said that according to the memo the Mayor or Board may not simply act at will to remove a Board member for inefficiency, neglect of duty or misconduct in office. Tony Izzo said that is state law, those are the standards but the Monaco case established that if it is unintentional, removal is not appropriate; the case added an additional component to the overall analysis. His intention for the memo is to explain that essentially whatever the Council decides to do there are rules to be followed procedurally and it is not simply a matter of either the Mayor or Council writing a letter thanking them for their service and then dismissing them, there is a process to be followed.

Commissioner Mathiesen said that there must be a contention of those who composed the resolution that there was an intentional failure to follow standards. Tony Izzo said the charges are alleged but they could be refuted as part of the hearing process. Commissioner Franck said a lot of this has to do with intent and since they stated that they would not file a plan within 90 days. Commissioner Mathiesen verified for clarification that the criteria is inefficiency, or neglect of duty or misconduct in office and any one of these must be applied to a member of the Board and proven. Commissioner Franck said they could be applied to any one of the appointed members only, he could not find any case law referring to elected Board members so they are not included in the resolution. Commissioner Mathiesen said that since they are elected by the residents, the Mayor most likely has no authority over them so this resolution must only apply to the 5 appointed members of the Board and Commissioner Franck said that is correct. Tony Izzo said that section 34 does not specifically address that point.

Commissioner Mathiesen said the requirement is that each of the five appointed Board members would be given a copy of the charges, an opportunity to be heard at a public hearing either in person or through counsel and Tony Izzo said that is what the State law requires; an individual Board member cannot be deprived of an opportunity to be represented by Counsel and the opportunity to address the charges at a public hearing. He further explained that the Monaco case supports the fact that the charges applied, either inefficiency, neglect of duty or misconduct in office would have to be proven to be intentional. Commissioner Franck asked Ken Ivins, a Board member to come to the microphone and explain who appointed him to the Board.

Ken Ivins, 50 Outlook Avenue said as a Board member he cannot speak for the Board and he was surprised that some other members did speak. He said that Mayor Johnson as the appointing authority Saratoga Springs Housing Authority Board of Commissioners asked him to sit on the Board and he has no idea whether the appointment was discussed between the Mayor and Commissioner Franck and he had only a few hours to decide before the Mayor was to announce it at a Council meeting. Commissioner Franck wanted to clarify that he never appointed

Ken Ivins because he does not have the authority to appoint anyone to the SSHA and he never spoke with the Mayor about appointing Ken Ivins. Commissioner Franck asked if he was ever threatened with arrest for going into one of the residential units and Mr. Ivins refused to comment. Commissioner Franck stated for the record that Mr. Callucci and Mr. Ivins have done an excellent job on the Board. Commissioner Franck asked another Board member, Al Callucci to confirm the fact that last summer he approached him and his Deputy and told him that a private investigator was hired by the Executive Director Ed Spychalski to follow him and Commissioner Madigan and Mr. Callucci did not respond. Commissioner Franck said that if this is true it is wrong and if it did not happen he does not know why he was told otherwise, but these are just some of the things that have happened in the landscape. He said he spoke with Commissioner Mathiesen Friday morning about a meeting he and Commissioner Madigan had with a couple of residents.

Commissioner Madigan said intimidation was implied at the meeting because it was said that residents should not be comfortable attending City Council meetings because the Council is not with the Authority and that is very intimidating because no resident should be told not to approach a City Council member or to not go to a meeting because of an adversarial relationship between the Council and the Authority; anyone should have access to any City Council member. She said there were a few other things discussed regarding security. It was not her only meeting with residents; she has held other discussions with residents and has even been told that our residents were advised not to set up tenant associations. Commissioner Madigan stated that she has had conversations with Executive Directors of other Housing Authorities and learned that other Housing Authorities encourage their tenants to get involved and set up tenant associations because it helps keep the Board working well with the residents. There were a lot of things discussed at the meeting, some things were private but it was an open and frank meeting and these are things she has heard repeatedly. She encourages our residents of public housing to set up a tenant association. She has also heard that some community programs for public housing residents were shut down and for example, in December the Christmas party for the children of Jefferson Terrace that is usually held at the Ford Center for some reason was not allowed and the Council learned about this from some residents attending the meeting. Because of the last minute work of Pastor Berrios and Commissioner Ivins, it was held very successfully at the City's Recreation Center. This kind of community program is very important; there should be as many barbecues and community gatherings as possible. She has spoken with Executive Directors of Housing Authorities of surrounding communities including Albany, Schenectady, Glens Falls and Watervliet that continue to think a little outside the box. These other Executive Directors said that whenever they have an issue involving residents that might require Council input, they try to attend the meetings with the residents and she has not seen that support here. Community programs are important, and though cash is strapped because sequestering is happening right now and no one knows what to expect with cuts across the board but it does not cost a lot of money to hold community programs and encourage people to hang out together and work together and make sure the programs happen like the one in December that was saved by residents coming forward to the Council without their Board members and without their Director to let us know about the problem.

Commissioner Madigan said that last May she issued a compliance memo which she hoped would open communication between the Council and the Board and the Executive Director and despite the fact that it was an open forthright friendly memo, she met very stiff resistance and received an 18-page response that essentially stated they would not comply with the compliance communication. She is not sure what happened there but when Chairman Weller did come forward to present the Council with some financials for 2012 and 2013 he presented an overview of the salaries but did not ask for approval of those salaries and showed no intention of doing so which is in violation of the public housing law it is why we are here tonight. This has been going on for 18 months and it started with the bed bugs and then the Council learned of an exorbitant

salary that tax payers are on the hook for and although the Council has asked the Board to come forward, to communicate and to work with them they have refused and they do not care to bring forward salaries for approval. The Council asked for an audit by the State which was completed and the Board has essentially said that they would not respond within the required time frame of the audit which is what led to this point where there is no other choice but to support this resolution and it is unfortunate but maybe we can do better for public housing and the residents. The Board members are not each criminal but the Council needs to consider how they work and that is what the resolution is about, it offers the Mayor our support as he looks at this and determines what should be done. Maybe everyone needs to be removed and maybe not everyone, but something needs to be done because Chairman Weller has done nothing but thumb his nose at the Council at every turn and within the press packets there are quotes that are astounding and just when it seems like it cannot get any worse, it does. The Board does not want to work with the Council and it seems that they do not work well with the residents either.

Commissioner Mathiesen said that the resolution seems to urge and support the removal of all members of the Board yet discussion indicates it is up to the Mayor. Commissioner Franck said it is similar to the resolution the Council put forth urging County Supervisors to vote to change closing hours for bars, we could only urge them to support and vote for the change but we could not tell them what to do. Commissioner Mathiesen said it is an interesting analogy and this all started last year when the topic of the Housing Authority came up because of the bed bug issues and he applauded Commissioner Franck's efforts on this and on bringing it to an open public forum. Many people were surprised at the bed bug issue, and many were concerned about the salaries, the nepotism and the relationship between the SSHA and the Affordable Housing Group. He was happy that the Comptroller was asked for and then completed an audit however the charge of nepotism came down to nothing because they stopped using Ed Spychalski's brother for Mechanical duties and the other charges were found to be groundless including the issue of impropriety between the Affordable Housing Group and the Housing Authority. Commissioner Franck corrected him saying that there were too many Housing Authority Board members serving on the not for profit Affordable Housing Group board to the point where they had control over it, which is why Mr. Brunelle and Mr. Spychalski had to resign. There was a problem but they corrected it because a public housing unit can't control a not-for-profit because it takes away their status as a not-for-profit. There were too many votes on there from the Housing Authority so they corrected the impropriety by stepping down and relinquishing their control over the Affordable Housing Group. Commissioner Franck explained that those type of relationships are encouraged but there is a taxpayer board and a not-for profit group and in order to follow the 501-C3 or C4 or whatever section they are under, a government agency can't control a not-for-profit Board and when this illegal control was pointed out, they immediately resigned to bring the situation into compliance. He said there were other issues with Affordable Housing including tearing down a building without a permit, asbestos, not getting a CO and although they did not get a clean bill of health, they made corrections quickly.

Commissioner Mathiesen said the auditors did not find an issue with the use of vehicles and Commissioner Franck said they did have problems with a number of issues, for example they suggested that some of the money spent on travel be reimbursed to the taxpayers and the SSHA refused. He said the use of the vehicle and some other positive points were included in the resolution. Commissioner Mathiesen agreed and stated that he does not know why there has not been a corrective action plan issued yet and he suggested that the Council invite the Board to explain why a plan has not been put forth to address the issues cited by the Comptroller. There have been some problems and from what he has read the auditors seemed to think the SSHA would be cooperative and willing to make a number of changes and because of that he is unwilling to support this resolution at this time. He believes that Dr. Weller has not been very judicious in some of his comments and not very sensitive and he should learn the importance of

putting his best foot forward when making public statements. He would like an explanation as to why a plan has not been presented; however, he does not see that there has been a blatant refusal to formulate a corrective action plan. He wants to find out what is going on before supporting this resolution which is premature and way too broad. There are five different people on the Board with five different levels of experience and one member that will be leaving soon and it is very inappropriate to be so broad with this resolution toward all five members of the Housing Authority. The rights of those people must be protected and the mechanics of trying to do this with five individuals could prove quite cumbersome to try to prove there was intentional failure to follow their guidelines for conduct as members of that Board.

Commissioner Franck asked Commissioner Mathiesen if he felt the lack of response by the Board was unintentional and he responded that he does not know but he would love to find out which is why he would like them to address the Council; we have an obligation to hear from them. He has read the resolution, the Comptroller's report and some responses and he does not get a sense of acute desire not to cooperate with the report. He suggested that the Mayor, to whom the Board should be directly reporting, ask for a presentation from the SSHA regarding these issues.

Commissioner Franck said that Article 3 Section 32 is not part of this report but the Board should be reporting their salaries to the Council each year. Commissioner Mathiesen said this is a gray area; it is important that they come forward with their salaries as a matter of open government but they have not been doing it since 2001 and that was a responsibility that seems to have been dropped by both the City Council and the Housing Authority and he is not sure who is culpable here, it might be one or the other or a shared responsibility. Commissioner Franck said that because there were no substantial raises between 2000 and 2007 they were well within the guidelines to not bring them forward but once there were substantial increases and there were a number of them from 2008, they should have been coming before the Board and they have been asked to do so for about 14 months now.

Commissioner Mathiesen said he wants the Housing Authority to come before the City Council as soon as possible and when the Mayor is back on duty he will ask him to set that up with the Housing Authority, and it could be done at a regular City Council meeting or a workshop. Everyone should read the Comptroller's report to get a sense of what they were looking at and what the responses were and to get a feel for the tone of the audit because he believes the people who performed the audit were looking for improvements and changes and not to advocate eliminating board members because of some blatant problem. It needs to be recognized that this Housing Authority compares favorably with other Housing Authorities in New York State based upon HUD guidelines. If we had a Housing Authority that was rated in the high nineties and now is rated in the seventies, you would have every right to bring this resolution to the City Council because that would be a sign that there is something terribly wrong but instead we have a Housing Authority that is in the other direction and that kind of performance is not consistent with what is depicted in the resolution.

Commissioner Franck referred to the Chelsea Housing Authority that was rated with a 98 and people were fired there and also Philadelphia and San Diego, each Authority had a high rating. Commissioner Madigan said there are quotes from Senator Grassley stating that the scores relating to Housing Authorities do not mean anything right now.

Commissioner Scirocco said it is unfortunate that the Mayor is not here and with this resolution we are telling the Mayor what he should do. He agrees with Commissioner Mathiesen that it is too broad and needs to be more specific, perhaps not implicating Board members Ivins and Callucci who have worked hard trying to improve the situation over there and get them back on track. He does not disagree with some of the items in the resolution. He thought that someone is resigning

from the Board soon and Commissioner Franck said that one of the member's term is expiring. Commissioner Scirocco said he does not know who would want to serve on the Board after all this, it is worse than being on the City Council. Commissioner Franck asked him to imagine how hard it is to have to deal with bedbugs in your home and he agreed. He said that the Board members are volunteers and they do not get paid to serve on the Board. If in fact they did something inappropriate, there is a process to go through. He believes the resolution is accusing people and they are guilty before it is proven. We need to get them back before the Council to get more information from them.

Commissioner Mathiesen said we need to be very specific here regarding inefficiency, neglect of duty or misconduct in office; it needs to be determined whether all five of them are guilty and of which charges. Commissioner Madigan read a portion of the resolution and said that all the Board members voted to freeze the salaries, they also voted to approve them and she is sorry that previous City Councils did not ask for the Housing Authority to come forward with their salaries but we have and she spent a lot of time drafting the letter in a spirit of cooperation, and they have blatantly refused to cooperate. She read a quote from Senator Grassley scoffing at the HUD's rating system stating that the scores are meaningless and the performance ratings can't be taken seriously; one of the highest ranking Authorities had to repay about 7 million dollars to HUD and their executive director was brought up on criminal charges.

Commissioner Mathiesen asked Tony Izzo whether the Housing Authority is required to come before the City Council for approval of salaries on a regular basis. Tony Izzo replied that at one point there was a blanket resolution and now the finding is that the Authority must come before the Council when there are significant increases or changes in salaries and in staff and this is a state law

Commissioner Mathiesen said then every Housing Authority in New York State has to receive approval for salaries and staff from their Councils and this is the kind of thing we need to establish; he does not disagree with a lot of things in the resolution or what is being said tonight, however the resolution as it stands is not the appropriate way to deal with the problem. He was contacted by a resident of Jefferson Terrace who believes that some changes are going to take place and this kind of disarray within the Housing Authority may disrupt those changes. Another consideration is that if Ed Spsychalski goes, who must buy him out. Commissioner Franck suggested that Commissioner Mathiesen re-write the resolution the way he thinks it should be. Commissioner Mathiesen said that step one is to hold a workshop and have the Board make a presentation to the Council and go from there.

**Ayes: 2 (Commissioners Franck, Madigan) Nays: 2 (Commissioners Mathiesen, Scirocco)
Motion Fails**

EXECUTIVE SESSION

Commissioner Madigan asked the City Council to adjourn to Executive session for three matters including discussions regarding matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; discussions regarding the proposed acquisition, sale or lease of real property or the proposed acquisition of securities; and discussions regarding Collective Negotiations.

Commissioner Madigan moved and Commissioner John Franck seconded to adjourn to Executive session to discuss the matters described.

Ayes all

The City Council adjourned to Executive Session at 8:45 pm.

The City Council returned from Executive Session at 9:35 pm.

Commissioner Madigan said that two of the three matters that were subject to the Executive Session will be voted on under the Mayor's agenda, the proposed acquisition of real property and collective negotiations. As for the third item, regarding personnel matters, there was nothing that was resolved definitively that would require us to now inform the public of anything that was discussed or resolved in Executive Session.

CONSENT AGENDA

Commissioner Madigan moved and Commissioner Scirocco seconded to accept the consent agenda as listed and described:

1. **Approval of 2/19/13 Pre-Agenda Minutes**
2. **Approval of 2/5/13 City Council Minutes**
3. **Approve Budget Amendments (Increases)**
4. **Approval Budget Transfers – Regular**
5. **Approve Payroll 02/22/2013 \$655,820.25**
6. **Approve Payroll 03/01/2013 \$451,076.63**
7. **Approve Warrant: 2013 Mid - 13MWFEB2 \$28,718.09**
8. **Approve Warrant: 2013 Reg - 13MAR1 \$1,154,517.78**

Ayes - All

MAYOR'S DEPARTMENT

Commissioner Madigan said that tonight she will be presenting the Mayor's agenda and will do her best to wear both hats; presenting his items objectively and then they will go forth with their normal discussion in their roles and she will call for the vote.

Discussion and Vote: Option to Purchase 13 Worth Street (13-76)

Commissioner Madigan said this relates to discussion just held in tonight's Executive Session. She called upon the Deputy Mayor to explain.

Shauna Sutton, Deputy Mayor said this property is located at 13 Worth Street which is a property measuring 97 feet by 100 feet, .22 acres contiguous with the Recreation facility property and is now listed on the public safety rolls as a vacant property. It has been boarded up, has had vagrants in there in the past and there is graffiti. She said that a wonderful opportunity came their way to be able to purchase this property; it went on the market and it was brought to the department's attention after the last City Council meeting that it was a foreclosure sale which is different from a real estate sale. It was a competitive bidding process so they needed to move quickly and despite competition, they were able to come in with the winning purchase price of \$106,001, well below the listing price and the assessed value of the property. She noted that there is confusion on the posting which was not intentional; it was not posted on Friday because they found out late in the afternoon that they were the winning bid. Deputy Sutton emphasized that they did not obligate the City in any way because nothing is final until the City Council votes on it and they made it perfectly clear that it required City Council approval. She said it is a great benefit to the Recreation Center.

Deputy Sutton said they met with Commissioner Madigan earlier today and she appreciates the help they received determining that the funding is available in the bonded money from building the recreation facility because that project came in under budget. She said there were concerns that no one was aware that this was happening, but this is a contract not unlike other contracts that are done here; we come to City Council for a reason, often to commit funds and often we do not know what each of us is doing until we come together as a Council. This is a win-win situation and she is elated for this opportunity because it will help relieve the congestion in the area.

Commissioner Madigan said there was some confusion about when this came on the agenda, with different times and different versions; it is good to know that was cleared up and it must be taken into account that the Mayor was not able to be here yesterday and tonight which added to the confusion. She was able to familiarize herself with this project and worked to be sure they could find the proper financing for it.

Assistant City Attorney Tony Izzo read the following resolution:

**OF THE CITY COUNCIL
OF THE CITY OF SARATOGA SPRINGS, NY**

WHEREAS, the City of Saratoga Springs has established a recreation center
For the use and enjoyment of the public, and

WHEREAS, recently a 0.22 acre parcel of real property at 13 Worth Street
Adjacent to the recreation center has been offered for sale. Purchase of this parcel by
The City for use as a public parking lot would add significantly to the public's convenience,
and

WHEREAS, City officials entered a tentative bid for the property in the amount
Of \$106,001.00, subject to approval by the City Council as provided by law, and have
Been informed that said bid is the highest offered, and that the property may be purchased
for that amount, and

WHEREAS, the City Real Estate Committee has reviewed the proposal and has
determined that the purchase price is acceptable and comparable with similar real
Property transactions, and

WHEREAS, the City Charter provides that no expense may be incurred on behalf
of the City unless the City Council has made an appropriation concerning such expense and

WHEREAS, the City has established an account for the proceeds of bonds
Relative to the financing of the recreation center (Project #1069), and the City's bond
Counsel has advised that said bond fund may be used to pay for the acquisition of the said
property for said purposes,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. This Council approves the expenditure of \$106,001.00 and any associated closing Costs, from the aforementioned bond fund for the purchase of a .22 acre parcel of real property at 13 Worth Street.
2. This approval is premised upon the exclusive use of said real property as a public parking lot for persons using the City's recreation center and recreation programs, and for other appropriate municipal purposes.

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the resolution as read.

Commissioner Scirocco said they definitely need more parking there. Commissioner Franck said there was more parking proposed there originally and the people over there did not want so much parking so they scaled it down by 20 or more spaces for more green space. He feels that with this lot they might be getting back closer to where they started so he can support this.

Commissioner Madigan said there was some confusion between the online and the printed version of the agenda and it was evident that this was something that the Mayor was trying to get out to the Council. She has always believed that more parking is needed there and she has been there frequently and drives by it often and it is very congested especially when there are tournaments and other basketball games. She is happy this was discussed in Executive Session and she now has more detail on what occurred; she wants the public to know that they were trying to be up front about this project.

Commissioner Mathiesen said that since there is a building in disrepair on that parcel it is to the advantage of the neighborhood to have that building torn down. He said there seems to be no estimates on the cost of the tear-down or the development of the lot. Commissioner Scirocco said he has worked with the Deputy Mayor on those figures. Deputy Sutton said they wanted to take a good look at that and they found it is similar to Lillian's Lot in size so there are roughly 33 to 40 spaces depending on what is done in regards to green space. She said they have to address storm water management and some lighting also. It is estimated based on rough calculations for materials and demolition to cost about \$25,000 not including labor. She said that since DPW did the demolition of the restaurant at the Waterfront they are capable of doing it here. Commissioner Madigan said there is about \$300,000 in that bond that we need to use. Deputy Sutton said there are some other recreation projects that the money is slated for as well.

Commissioner Madigan said the proposed parking lot backs up to a playground and there are plans to expand the playground so she is not sure how it would work. Deputy Sutton said there is an existing fence; a CDBG grant was received to expand the playground and they have to move forward on that and spend the money so they would not want to cut through that area to the parking lot but Commissioner Scirocco was thinking that curbing can be installed as well as some kind of barrier between the lot and the playground for safety purposes. Commissioner Madigan described some experiences with driving and parking there and said that it gets very busy. Commissioner Scirocco reminded the Council that because the spray pad is there cars will have to enter and exit off Worth Street. Deputy Sutton said that at forums with Commissioner Mathiesen and Deputy Finneran the idea of making Worth Street one-way was discussed and this might be the perfect opportunity for that. There could be an ingress and egress from Worth Street that could be made with a one-way pattern which might alleviate some of the traffic problems. The facility has become much more popular than they envisioned.

Ayes all

Assistant City Attorney Izzo requested that a second motion be made authorizing the Mayor to sign all related documents.

Commissioner Madigan moved and Commissioner Scirocco seconded to allow the Mayor to sign any and all contracts, related documents and titles pertaining to the purchase of 13 Worth Street.

Ayes all

Presentation and Set Public Hearing: Citizen Advisory Committee recommendations for 2013 CDBG

Bradley Birge, Director of the Office of Planning and Economic Development said it is his pleasure to present the recommendations of the Citizens Advisory Committee for the community block grant funding for 2013. He said each year the City receives funds from the Department of

Housing and Urban Development to assist those of low and moderate income through providing safe decent housing, a suitable living environment and to increase employment opportunities. This year's funding is estimated to be about \$336,000. The applications for organizations seeking this funding were released on December 3, 2012 with a deadline of January 31, 2013. They received 15 applications totaling about \$547,000 in requests, well above what was available for disbursement. He said that following the receipt of those applications there were two public hearings, one held in City Hall and the other at the City's Recreation Center and then over the following two weeks, the Citizen's Advisory Committee evaluated the applications looking upon an 8 variable matrix, scoring them and evaluating them based upon the City's identified priorities within its consolidated plan. He said the committee works very hard to come up with a good plan to present here because the City Council is the decision maker in this process. To present the specific recommendations of the committee, Bradley Birge presented Pam Polascek, a current member of the Citizen's Advisory Committee that has served on the committee for 13 years.

Pam Polascek said that a memo has been distributed to the City Council explaining the process and listing the recommendations. She said that tonight she will include the amounts requested because they were not listed in the memo.

Domestic Violence/Rape Crisis Center requested \$22,500 for their Emergency Shelter Counselor and the committee recommended \$10,000. The Catholic Charities for their Saratoga Mentoring Program requested \$19,428 and the committee recommends \$6,000. Legal Aid for their homelessness prevention project requested \$16,000 and the committee recommends \$8,000. The Literacy NY Greater Capital Region for their income eligible Adult Literacy Tutoring program requested \$14,540 and the committee recommends \$10,000. The Saratoga Citizen Center requested an advocate for \$11,200 and the committee recommends \$10,000. The Saratoga Sponsor-A-Scholar requested \$2,000 for bus transportation for college visits and the committee recommended \$1,000. Mother Susan Anderson Emergency Shelter requested \$6,000 for an emergency shelter program and the committee is not recommending any funding for that particular project. Pam Polascek said that the total for requests for public service was a little less than \$92,000 and per the Community Block Grant Program, the committee can only recommend a maximum of 50% of the total amount requested for public service. She asked that the City Council consider those recommendations.

For non-public service requests, Saratoga Hospital requested \$200,000 for their community health resource center and the committee recommended \$11,000. Saratoga Affordable Housing Group requested \$90,180 for the rehabilitation of Allen Drive apartments and the committee recommended \$41,500. The Department of Public Works requested \$38,200 for the Senior Center for flooring and divider door replacement and the committee recommends \$28,820. The Department of Public Works requested \$30,000 for infrastructure improvements for curbs and sidewalks in the approved districts and \$15,000 was recommended. The Frederick Allen Lodge for completion of the rehabilitation of 69 Beekman Street requested \$12,000 and the committee recommends \$12,000. Rebuilding Together, Saratoga County requested \$10,000 for rehabilitation projects and the committee recommends \$10,000. Mother Susan Anderson Emergency Shelter requested \$9,000 for a rehabilitation project and the committee recommended \$9,000. She said lastly under administration and program delivery for the Community Development Office, they requested \$65,000 and the committee recommended \$65,000. Pam Polascek said it is a very privileged opportunity to share this with the Council; the committee is disappointed that they are unable to fund more projects. They took all requests under careful consideration and applied them not only to the priorities within the City's consolidated plan but with the highest priorities of HUD as well.

Bradley Birge said those are the committee's recommendations to the City Council for their decision and subsequent to the Council decision the recommendations will be given to the Department of Housing and Urban Development for their review and ultimate approval. He explained that as part of the process and community involvement, the City Council is asked to set a public hearing for March 19th on these recommendations and there will be a public comment period and then the Council will be able to take action on these recommendations at their April 16 City Council meeting. The public hearing was set for 6:45 pm on March 19.

Discussion and Vote: Ratification of Proposed Collective Bargaining Agreement with Saratoga Springs Police Lieutenants P.B.A. (13-77)

Commissioner Madigan said this item relates to this evening's executive session where they discussed the memorandum of agreement.

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the memorandum of agreement with the Saratoga Springs Police Lieutenants PBA that was presented in Executive Session.

Commissioner Madigan said she did not have the MOA until yesterday which was very late and difficult for Finance to address a lot of the cost-outs. Fortunately they have been up to date addressing cost outs for salaries and retro-active pay but Finance has not had a chance to complete any other cost outs that might exist in the MOA whether for uniforms or other extraneous items.

She said that both Finance and the Department of Public Safety completed cost out calculations for the percent raises only and while their methods are different the figures are approximately the same; so given a 2% raise every six months on 7/1 and 12/31 from 7/1/2010 through 12/31/2012 about \$72,000 is needed to cover the period from 2010 through 2012 including \$6,000 for 2010, \$23,000 for 2011 and \$43,000 for 2012. She added that about \$58,000 may be needed for 2013. These calculations include social security adjustments and overtime payments made.

Commissioner Madigan noticed that one thing was not included in the contract and she had sent an email to the Mayor on January 14th because she was concerned about weekend overtime issues between the Sergeants and the Lieutenants and hoped that the new Lieutenants' agreement might be able to address the issue and she also requested a copy of the MOA. Specifically, she referred to page 17, article 9 item 1 that states that the basic work week for all lieutenants shall be 40 hours Monday through Friday, and on page 23, Article 9 item 4 states that seniority shall be a major factor in filling work assignments depending on the Department's needs to have experienced employees on each shift. Another major factor in filling assignments shall be the senior employees' qualifications for the duties required. She said that it appeared that article 9 item 4 is used to justify Lieutenants' overtimes on the weekends and this is an issue that could be addressed in the contract, but it is management issue and she began discussing this with the Chief of Police last summer and he has responded that it was an issue he would work on; he felt that when the Sergeants are working with the weekend shift, the Lieutenants seem to have first right of access to the overtime on weekend, so they are called on to replace a Sergeant which does not make a lot of sense because their contract states that their working hours are 9 – 5 pm Monday through Friday. The Police Chief decided that he could not make this management change primarily because the Lieutenants' had been 4 years without a contract. Commissioner Madigan said that now the Lieutenants will have a contract and they are going to be paid 4 years retroactive payment and payment for overtime will be much higher. She wanted to bring this to everyone's attention because if it is an issue that was not addressed in this contract it should be addressed in the next contract. She is looking for management to try to address this and they did

CITY OF SARATOGA SPRINGS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
DRAFT 2013 ENTITLEMENT ACTION PLAN

The Community Development Block Grant Entitlement program is intended to promote activities addressing the objectives of the City's Consolidated Plan, promote affordable housing, neighborhood revitalization, and increased public services to income-eligible residents.

After 2 public hearings, 2 committee meetings and much discussion, the 12-member Community Development Citizen Advisory Committee is recommending 2013 funding for the following activities. Total 2013 funding is approximately \$336,320 including approximately \$335,000 in 2013 federal funds and \$1,320 in reprogrammed funds from previous years.

RECOMMENDED ACTIVITIES:

Domestic Violence Services/Rape Crisis - \$10,000
Literacy NY Greater Capital Region - Adult Literacy Tutoring - \$10,000
Senior Citizen Center - Senior Center Advocate - \$10,000
Legal Aid Society Homelessness Prevention Project - \$8,000
Catholic Charities Mentoring Program - \$6,000
Saratoga Sponsor-A-Scholar - \$1,000
Saratoga Hospital - Community Health Resource Center - \$110,000
Saratoga Affordable Housing Group - Allen Drive Apartments - \$41,500
DPW - Senior Center - Flooring and Divider Door Replacement - \$28,820
DPW - Infrastructure Projects - \$15,000
Frederick Allen Lodge - Historic Building Preservation - \$12,000
Rebuilding Together Rehabilitation Projects - \$10,000
Mother Susan Anderson Emergency Shelter Rehabilitation Project - \$9,000
Community Development Program Administration - \$65,000

A Public Hearing is scheduled for Tuesday, March 19 and a 30-day public input period will occur through April 5. It is anticipated that the City Council will vote on these recommendations at the April 16 City Council meeting. The final 2013 Entitlement Action Plan will then be submitted to the U.S. Dept. of Housing & Urban Development for approval.

The Draft 2013 Entitlement Action Plan is available for review at the Saratoga Springs Public Library reference desk, the Saratoga Springs Housing Authority, on the City's Community Development website at: <http://saratoga-springs.org/cd/>, and in the Community Development Office, room 10, City Hall, Saratoga Springs, NY 12866.

Written comment may be submitted to the Community Development Office through 5 April 2013. For additional information, please contact the Community Development Office at (518) 587-3550 ext 2575.

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK,
Saratoga County, ss:
City of Saratoga Springs.

LEGAL NOTICE

PLEASE TAKE NOTICE that the Saratoga Springs City Council will conduct a public hearing on Tuesday, March 19, 2013 at 6:45pm, or soon thereafter, in the City Council Room, 474 Broadway, Saratoga Springs, New York, to hear all persons who wish to speak for or against the Saratoga Springs Community Development Citizen Advisory Committee recommendations for 2013 Entitlement grant funding. Total 2013 approximate funding is \$335,000 and \$1,320 in reprogrammed funds from previous years totaling \$336,320. The City Council has been presented with the following 2013 funding recommendations:

- Domestic Violence Services/Rape Crisis - \$10,000
- Literacy NY Greater Capital Region - Adult Literacy Tutoring - \$10,000
- Senior Citizen Center - Advocate - \$10,000
- Legal Aid Society Homelessness Prevention Project - \$8,000
- Catholic Charities Mentoring Program - \$6,000
- Saratoga Sponsor A Scholar - \$1,000
- Saratoga Hospital Community Health Resource Center - \$110,000
- Saratoga Affordable Housing Group - Allen Drive Apartments - \$41,500
- DPW - Senior Center Flooring & Divider Door Replacement - \$28,820
- DPW - Infrastructure Projects - \$15,000
- Frederick Allen Lodge - Historic Building Preservation - \$12,000
- Rebuilding Together Rehabilitation Projects - \$10,000
- Mother Susan Anderson Emergency Shelter Rehabilitation Project - \$9,000
- Community Development Program Administration - \$65,000

Brea Beck of the City of Saratoga Springs, in the county of Saratoga and State of New York, being duly sworn, deposes and says that she is the Principal Clerk of the **Journal Register East, Inc.**, a Corporation duly organized under the laws of the State of New York; that said Corporation is the publisher of **The SARATOGIAN**, a daily newspaper printed and published in the City of Saratoga Springs and County of Saratoga, and that the notice of which the annexed is a printed copy, has been regularly published in **The SARATOGIAN**.

ONCE DAILY for ONE DAY

to wit: on the 12th day of March, 2013

Sworn before me, this

12th day of March, 2013

Brea Beck

Notary Public

DEBRA A. BECK
Notary Public, State of New York
01BE607222

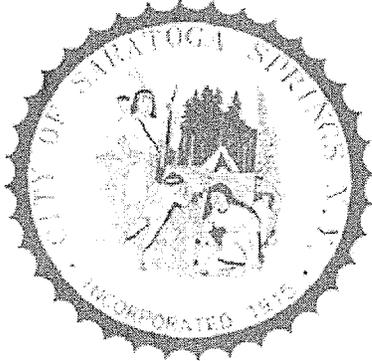
The public input period will continue through April 5. It is anticipated that the City Council will vote on these recommendations at the April 16 Council meeting. The final 2013 Entitlement Action Plan will then be submitted to the U.S. Dept. of Housing & Urban Development for approval. The Draft 2013 Entitlement Action Plan recommendations are available for review at the Saratoga Springs Public Library reference desk, the Saratoga Springs Housing Authority, on the City's Community Development website at: <http://saratoga-springs.org/cd/>, and in the Community Development Office, room 10, City Hall, Saratoga Springs, NY 12866. Dated: 12 March 2013

CITY COUNCIL OF THE
CITY OF
SARATOGA SPRINGS,
NEW YORK

By: John Franck
City Clerk

CITY OF SARATOGA SPRINGS

City Council Meeting



March 19, 2013

City Council Room

06:45 PM P.H. - 2013 CDBG Funding Recommendations

06:50 PM P.H. - City Center Polling Districts

06:55 PM P.H. - Recreation Center Polling District

 Print

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S):

1. Presentation: 2012 Ambulance Report

EXECUTIVE SESSION:

CONSENT AGENDA

1. Approval of 2/19/2013 City Council Minutes
2. Approval of 3/4/2013 Pre-Agenda Minutes
3. Approve Budget Transfers - Regular
4. Approve Payroll 03/08/13 \$444,966.64
5. Approve Payroll 03/15/13 \$392,186.19
6. Approve Warrant: 2013 Mid - 13MWMAR1 \$131,634.07
7. Approve Warrant: 2013 REG - 13MAR2 \$1,810.00

8. Approve Warrant: 2013 REG - 13MAR3 \$3,377,056.38

MAYOR'S DEPARTMENT

1. Presentation: Comprehensive Plan Committee Update
2. Announcement: Recreation Announcements - Spring, Camp and Summer Programs
3. Set Public Hearing: Amend the 2013 Capital Budget
4. Discussion and Vote: Economic Development Revolving Loan - Black Diamond Caterers

ACCOUNTS DEPARTMENT

1. Discussion: Memorandum of Support - S1000 and A682
2. Discussion and Vote: Move Polling Districts 3,4,8,9 & 25 to the City Center
3. Award of Bid: Extension of Grave Marking Flags Bid to Saratoga Flag
4. Award of Bid: Traffic Control Signal Design and Engineering to Greenman Pederson Inc.
5. Award of Bid: Spirit of Life and Spencer Trask - Landscape Restoration/Conservation Plan to Martha Lyon Landscape Architecture, LLC.
6. Award of Bid: Spirit of Life and Spencer Trask - Structure and Masonry Restoration/Conservation Plan to Daniel J. Wilson Architects

FINANCE DEPARTMENT

1. Discussion: 2012 4th Quarter Financial Report

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for the Mayor to sign a contract with NYS Environmental Conservation - Household Hazardous Waste
2. Discussion and Vote: Authorization for the Mayor to sign a renewal agreement with Mahoney Notify-Plus Inc Alarms
3. Discussion and Vote: Authorization for the Mayor to sign agreement addendum #2 with Greenman-Pedersen Inc - Ballston Ave Traffic Improvement Project
4. Discussion and Vote: Authorization for the Mayor to sign agreement addendum #3 with Greenman Pedersen Inc - Ballston Avenue Traffic Improvement Project
5. Discussion and Vote: Authorization for the Mayor to sign an agreement addendum with Alpine - Water Treatment Plant
6. Discussion and Vote: Authorization for the Mayor to sign an agreement addendum with C.T. Male
7. Discussion and Vote: Authorization for the Mayor to sign an agreement addendum with Lorice Enterprises
8. Discussion and Vote: Authorization for the Mayor to sign change order #3 with Stilsing Electric - Water Treatment Plant
9. Discussion: City Water

PUBLIC SAFETY DEPARTMENT

1. **Discussion and Vote: Mayor to sign agreement with Empire Ambulance**
2. Announcement: 2012 DPS annual report
3. Discussion: Thanks to all involved in the Skidmore lock down on March 5, 2013
4. Discussion: Planning board's decision on the Saratoga County Mental Health Special Use permit
5. Discussion: Wilton water sales
6. Discussion: Follow up to March 5, 2013 Housing Authority Resolution
7. Discussion: Recent Drug Arrests
8. Discussion: Lawlessness after 2 AM
9. Set Public Hearing: Amend Chapter 225, Article IX, Schedule 225-69, Speed limits on Meadowbrook Road

SUPERVISORS

1. **Joanne Yepsen**
 1. Report on full board meetings resolutions
 2. Proposed Department Head appointments
 3. New York State Budget
2. **Matthew Veitch**
 1. Update: Public Health Committee
 2. Update: Public Safety Committee
 3. Update: Proposed Department Head appointments

ADJOURN



March 19, 2013

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Scott Johnson, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

Joanne Yepsen, Supervisor (arrived at 7:20 p.m.)
Matthew Veitch, Supervisor (arrived at 7:15 p.m.)

STAFF PRESENT: Shauna Sutton, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Sharon Kellner-Chille, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS
Joe Scala, City Attorney

ABSENT: Tim Cogan, Deputy Commissioner, DPW

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

2013 CDBG Funding Recommendations

Mayor Johnson opened the public hearing at 6:50 p.m.

Richard Ferguson of the CDBG Committee thanked the members for their work. There were more requests than money.

No one spoke.

Mayor Johnson closed the public hearing at 6:52 p.m.

City Center Polling Districts

Mayor Johnson opened the public hearing at 6:52 p.m.

Commissioner Franck stated this is the second public hearing regarding moving the polling location from the Lincoln Baths to the City Center. We will be voting on this tonight.



April 16, 2013

CITY OF SARATOGA SPRINGS
City Council Meeting
Agenda

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S):

1. City Center Authority Annual Report
2. Update on Recent High Profile Crime Investigations

EXECUTIVE SESSION: none

CONSENT AGENDA

1. Approval of 3/19/13 City Council Minutes
2. Approval of 4/1/13 Pre-Agenda Minutes
3. Approval of 4/2/13 City Council Minutes
4. Approve Budget Amendments (Increases)
5. Approve Budget Transfers - Regular
6. Approve Payroll 04/5/13 \$481,647.00
7. Approve Payroll 04/12/13 \$403,390.59
8. Approve Warrant: 2013 Mid – 13MWAPR1-1 \$104,785.67
9. Approve Warrant: 2013 Mid – 13APR1-2 \$98,240.19
10. Approve Warrant: 2013 Mid – 13MWAPR2 \$1,510.37
11. Approve Warrant: 2013 Reg – 13APR3 \$967.00
12. Approve Warrant: 2013 Reg – 13APR4 \$489,838.58

MAYOR'S DEPARTMENT

1. Discussion and Vote: Approval of Community Development Block Grant Recommendations
2. Discussion and Vote: Authorize the Mayor to Sign the Saratoga Casino and Raceway Agreement
3. Discussion and Vote: Accept Donation for Recreation Department
4. Discussion and Vote: Camp Saradac Personnel Hourly Rates
5. Discussion and Vote: 2013 Camp Saradac Trip and Program Approvals
6. Discussion and Vote: Approval of the 2013 Camp Safety Plan
7. Discussion and Vote: Approval for the Mayor to Sign the 2013 State of New York Department of Health Renewal Application for a Permit to Operate Camp Saradac
8. Announcement: Recreation Announcements – Camp, Summer Programs & Fall Soccer
9. Discussion and Vote: Accept Donation for Summer Concert Series
10. Discussion and Vote: Merit for Review of Zoning Map Amendment of 3368 South Broadway and Referral to City Planning Board for Advisory Opinion

ACCOUNTS DEPARTMENT

1. Award of Bid: Extension for Medical Supplies to Bound Tree Medical
2. Award of Bid: Extension of Bid for Medical Supplies to Henry Schein
3. Award of Bid: Extension of Water and Sewer, Pipe, Fittings, Hydrants, and Valves to Ferguson Waterworks
4. Award of Bid: Renovations and Improvements for the Saratoga City Court Bench to David Fuller Cabinet Makers

FINANCE DEPARTMENT

1. Discussion: 2012 Preliminary Year – End Financial Report
2. Discussion: Response to Saratoga Springs Housing Authority
3. Discussion: Geyser Road Trail Project
4. Discussion and Vote: Budget Transfers – Payroll
5. Discussion and Vote: Budget Transfers – Benefits
6. Discussion and Vote: Budget Transfers – City Center Contingency

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Agreement with David Fuller Cabinet makers for Court Bench Renovations
2. Discussion and Vote: Authorization for the Mayor to Sign a Contract with Daniel J. Wilson Architect – Spirit of Life
3. Discussion and Vote: Authorization for the Mayor to Sign a Contract with Martha Lyon – Spirit of Life

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Agreement with DSS for Downtown Security Cameras Project
2. Discussion and Vote: Authorization for Mayor to Sign Agreement with Harry Snyder, Susan Kiley & Michael Toohey for Property Exchange
3. Announcement: Congratulations to Lt. Robert Jillson
4. Announcement: Congratulations to Fire Fighter Michael O'Reilly
5. Discussion: Thank You to the Saratogian

SUPERVISORS

Joanne Yepsen

1. Report from Full Board Meeting
2. Racing Resolution
3. Social Programs Committee Update
4. Potential Privatization of the County Landfill
5. Saratoga Lake Sewer Lines

Matt Veitch

1. Racing Committee
2. 2013 Stop DWI Funding
3. Saratoga Lake Sewer Upgrades
4. Public Hearing – Sale of County Landfill

ADJOURN



April 16, 2013

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

Matthew Veitch, Supervisor
Joanne Yepsen, Supervisor

STAFF PRESENT: Shauna Sutton, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Sharon Kellner-Chille, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS
Tim Cogan, Deputy Commissioner, DPW

ABSENT: Scott Johnson, Mayor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

CALL TO ORDER

Commissioner Madigan called the meeting to order at 7:03 p.m.

Commissioner Madigan asked for a moment of silence for the tragedy in Boston yesterday.

PUBLIC COMMENT

Commission Madigan said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes each according to the rules approved in February of 2004 by the City Council.

Commissioner Madigan opened the public comment period at 7:05 p.m.

Molly Gagne of 22 Vichy Drive stated Milton is going to be working on their sidewalk project. She is hoping we will be looking at putting our trail in as a transportation trail so the people from Milton will be coming down our trail and patronizing our businesses.

Robin Dalton of 78 Caroline Street stated she finds herself nervous to walk in her neighborhood after the sunsets. As a community we need to further the police's efforts. She proposed the following: the City

Council put together a safe neighborhood initiative comprised of a permanent increase in the night time patrol; add lights; and neighborhood policing.

Richard Wirth of 17 Sandspring Drive stated he is proud to see an initiative he first proposed regarding the cameras downtown. We need to focus on the safety of the residents and visitors.

Charles Usas of 285 Jefferson Street stated he saw an article in the New York Times a few weeks ago regarding Taser International and their camera system. Their cameras seem to be less expensive and information is stored and can be retrieved later. It has reduced claims against police and reduced force by police officers.

Devin DeIPas of 20 Karner Drive thanked Commissioner Madigan for bringing the Geyser Road Project forward for discussion. Last year it was discussed bringing the fund balance from the Spring Run Trail over to the Geyser Road Project. It is important to move this forward.

Commissioner Madigan clarified that the fund balances from the Spring Run Trail Project are not being used for this project. Geyser Road Project is a capital project.

Wally Hilton of 36 Curt Boulevard stated he spoke with many regarding the timing of the design of the Geyser Road Trail. He was under the impression when he left that meeting that everyone was under the agreement that they should proceed immediately. They also discussed needing a cost for the trail to apply for a grant. It is important to get the trail shovel ready as you never know when another opportunity is going to come along.

Steve Kaplan of 267 Staffords Bridge Road stated the Council voted at the last meeting to increase the speed limit on Meadowbrook Road. We need to look at things holistically. We need to make sure there is good enforcement there as there are a lot of bikers and walkers. He urged the Council to pay attention to the enforcement of the speed limit and there is no shoulder on Gilbert Road for people to use for biking and walking.

Jennifer Leidig of 11 Pearl Street stated she is here to lend her voice to the countless women who enjoy living in a pedestrian friendly community. They are looking forward with a partnership with the City. They are looking for leadership.

Commissioner Madigan closed the public comment period at 7:19 p.m.

PRESENTATIONS

City Center Authority Annual Report

Mark Baker, president of the City Center presented the City Center Authority Annual Report. The coversheet summarizes what is inside the packet. Last year, 2012 was an outstanding year - guest counts increased by 57.1%; total number of events increased by 10.3%; and there was a 23.9% increase in the number of paid event days. They have accomplished what they set out to do with the expansion of the City Center. The 2012 – 2013 period of time shows they are booking conferences into 2017. The catering rentals and catering revenues increased 21.2% in 2012, their overall earned revenue increased 22.2% in 2012 and their overall expenses in 2012 were down 2.2%. None of this would have been possible without their partners in the community – Chamber of Commerce, the Convention Bureau, and the local attractions. He specifically thanked Sergeant Thomas Mitchell, Assistant Chief Veitch, Donna Buckley, Christine Brown, Stephani Voigt, and Therese Connolly.

Commissioner Madigan thanked Mr. Baker for working with the City and presenting an annual report every year.

Commissioner Franck stated the report has gotten better every year. He also asked where we are with the potential parking garage.

Mr. Baker stated the parking process is started but a design has not been locked in. They awarded a contract for the SEQRA process; and they awarded a contract to negotiate a planned lease. The Authority is looking at outsourcing some of the parking by running a shuttle system. He doesn't believe they will see a downturn in revenue; people will still bring their event to the City Center. We have a huge conference / convention season.

Update on Recent High Profile Crime Investigations

Assistant Chief Veitch stated it is important to recognize the police can't do this alone and the public can't do this alone. The public has a responsibility on some level to protect themselves – lock your car doors, lock your house doors and windows. We all want Saratoga to be a safe place. We are trying to stay up on technological advances. We do not have the K-9 program, we do not have the D.A.R.E. program, and we don't have a training officer. We have taken those bodies and put them on the streets. Every officer we have that is available we are trying to assign them to the streets. Our crime rates have maintained relatively stable over the past 5 - 10 years. He understands it is frustrating for the public to hear the police can't talk about certain things. Every investigator and police officer is actively trying to solve these cases.

Commissioner Mathiesen stated since November they have been getting information regarding crimes much quicker to the public.

Commissioner Franck stated the NYPD has an app that updates people right away.

Commissioner Mathiesen stated Chief Cole will be attending a session regarding those types of programs.

Assistant Chief Veitch explained if someone calls '911' from a cell phone, the call goes directly to the county first and then to us as we do not have the capability to accept those calls. Calls from a land line phone to '911' will go directly to our dispatch.

Commissioner Mathiesen stated Saratoga Springs does have a reputation for being very safe. When a crime does happen it is news because of this. A lot has been done to try to keep the cops in the street.

CONSENT AGENDA

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the consent agenda as follows:

1. Approval of 3/19/13 City Council Minutes
2. Approval of 4/1/13 Pre-Agenda Minutes
3. Approval of 4/2/13 City Council Minutes
4. Approve Budget Amendments (Increases)
5. Approve Budget Transfers - Regular
6. Approve Payroll 04/5/13 \$481,647.00
7. Approve Payroll 04/12/13 \$403,390.59
8. Approve Warrant: 2013 Mid – 13MWAPR1-1 \$104,785.67
9. Approve Warrant: 2013 Mid – 13APR1-2 \$98,240.19
10. Approve Warrant: 2013 Mid – 13MWAPR2 \$1,510.37
11. Approve Warrant: 2013 Reg – 13APR3 \$967.00
12. Approve Warrant: 2013 Reg – 13APR4 \$489,838.58

Ayes – All

MAYOR'S DEPARTMENT

Discussion and Vote: Approval of Community Development Block Grant Recommendations (13-126)

Brad Birge of the Planning Department advised these are funds the City receives from the federal government to disburse within our community. They received 15 applications asking for about \$547,000 but the City only had \$336,000 to give out. The Committee reviewed the applications and made their recommendations to the Council on March 5th. This evening they submit the recommendations for approval.

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the Community Development Block Grant recommendations as distributed with the agenda.

Ayes - All

Discussion and Vote: Authorize the Mayor to Sign the Saratoga Casino and Raceway Agreement (13-127)

Commissioner Madigan advised this is an agreement for the City to use the Saratoga Harness Racing Inc Polo fields for its 2013 soccer program.

John Hirliman of the Recreation Department stated this is an annual agreement to use the Saratoga Gaming and Raceway soccer fields. There is no charge.

Commissioner Madigan moved and Commissioner Scirocco seconded to authorize the mayor to sign the Saratoga Casino and Raceway agreement as distributed with the agenda.

Ayes - All

Discussion and Vote: Accept Donation for Recreation Department (13-128)

Commissioner Madigan the City has received 2 donations for the Recreation Department. Stewart's Shops has donated \$4,250 from the Holiday Match and Saratoga County Children's Committee has donated \$4,000.

John Hirliman explained the money from Stewart's Shops will be used for summer camp scholarships, concession stand area, and a computer lab area. The donation from the Saratoga County Children's Committee is for camp scholarships.

Commissioner Madigan moved and Commissioner Scirocco seconded for Council approval to accept the donations to the Recreation Department from Stewart's Shops in the amount of \$4,250 and Saratoga County Children's Committee in the amount of \$4,000 as described.

Ayes - All

Discussion and Vote: Camp Saradac Personnel Hourly Rates

Commissioner Madigan stated this item was pulled from the mayor's agenda.

Discussion and Vote: 2013 Camp Saradac Trip and Program Approvals (13-129)

John Hirliman advised this is the list of field trips they will be taking through Camp Saradac. There are usually 115 – 120 campers. Dates may change a bit due to rain.

Commissioner Madigan moved and Commissioner Franck seconded to approve the 2013 Camp Saradac Trip and Program approvals as attached with the agenda.