

SARATOGA SPONSOR-A-SCHOLAR

Our mission is "...to assist economically disadvantaged young men and women to graduate from high school and college."

January 25, 2013

Board of Directors

Hon. Scott Johnson

Kristie Roohan

Julie Bonacio

Lew & Pat Titterton

Jim LaVigne

Jerry MacDonald

John Snow

Rochelle Calhoun

Janice White

Ms. Cindy Phillips
Office of Community Development
City of Saratoga Springs
474 Broadway
Saratoga Springs NY 12866

RE: Saratoga Sponsor-A-Scholar/Application for Community Development
Block Grant

Dear Ms. Phillips:

Thank you, and to the CDBG committee members, for reviewing our application for funding on behalf of the students involved Saratoga Sponsor-A-Scholar. The commitment of CDBG program to the community and to its charitable causes is so appreciated and need during these challenging times.

The students of Saratoga Sponsor-A-Scholar will benefit from these funds in their pursuit of attending college – this application is for **bus transportation** for college campus visits. This is a critical step in the goal of getting Seniors into college.

We have 48 students enrolled in the SSAS program now – 18 of who are freshman in college this year. *THANK YOU for your consideration for the SSAS funding request - from everyone involved in the Saratoga Sponsor A Scholar program.*

Warmest regards,



Jim LaVigne
Acting Executive Director
Saratoga Sponsor A Scholar
TAX ID 75-3038965

P.O. Box 107, Saratoga Springs, NY 12866
saratogaspensorascholar@yahoo.com
518-587-2472 or 518-581-0979

**APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM
— 2013 Program Year Funding—**

ACTIVITY NAME: Saratoga Sponsor A Scholar (SSAS) College Campus Visits

APPLICANT: Saratoga Sponsor A Scholar

MAILING ADDRESS: PO BOX 107 Saratoga Springs NY 12866

Zip: 12866

PHONE: 587-2472 FAX: 587-3548 EMAIL: saratogaspensorascholar@yahoo.com

CONTACT PERSON: Jim LaVigne TITLE: Volunteer Executive Director

APPLICANT (select 1): City Department Private non-profit organization Other Public Agency
(List Dept.) 75-3038956 (List Federal ID #) (Specify)

(DUNS #)

NATIONAL OBJECTIVE (select 1):

“Benefit persons of Low/moderate income”

- L/M Income Area Benefit
- L/M Income Limited Clientele Activities
- L/M Income Housing Activities
- L/M Income Job Creation/Retention

“Address slum/blight Conditions”

- “N/A” Slum/blighted Area
- Slum/blighted Spot Basis
- “N/A” Urban Renewal Completion

“Urgent CD Need”

- “N/A” Urgent Need

REQUESTED ENTITLEMENT FUNDING: \$ 2000.00

Funding Leveraged from Other Sources: \$

Total Activity Cost: \$ 2000.00

Proposal Abstract - please provide a *brief* overview of your proposal including the number of persons that will be served with this grant in the space below:

The focus of this activity is to serve the disadvantaged Saratoga Springs High School students enrolled in the Saratoga Springs Sponsor A Scholar Program by providing them supervised bus transportation to scheduled college presentations, campus tours and interviews with college admissions. These are critical visits in order to ensure the move from high school to college. There are currently 39 kids enrolled in the 2012-2013 program. SSAS is eagerly anticipating its third graduation this June – all are college bound. Proof of a program working – and SSAS strongly feels campus visits is a crucial part of this process!



(Authorized Signature)

Volunteer Executive Director
(Title)

January 24, 2013

Please respond in writing to each of the following (add additional pages as necessary):

1. ACTIVITY DESCRIPTION

Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

A) Identify whether the activity is new, ongoing, or expanded from previous years.

ONGOING:

Increasing Saratoga Sponsor-A-Scholar students exposure to college through campus visits and presentations, has been an integral part of the SSAS organization's mission since the organization was founded by community leaders and the Saratoga Springs School District 4 years ago. In the organization's beginning years, the students have been given exposure to college through an in-kind donation of time and resources from Skidmore College. Skidmore College helped to found SSAS and has hosted a series of college information workshops, study skills workshops and other visits to the Skidmore campus for the SSAS students. The college has made a commitment to host a series of workshops each year for SSAS juniors. There will be 39 students in the program in the 2012-2013 school year. SSAS wishes to expand the program's group trips to more area campuses. Students will be bused to the area college presentations during morning school hours to insure that all students attend. (Please see the attached activity list). To reserve the buses including gas and chaperones is approximately \$150-\$300.00 per outing-depending on a number of variables, (distance, tolls, cost of gas...).

B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.

Saratoga Sponsor-A-Scholar was created to serve low income high school students who want to go to college, but lack the confidence, the funds and the family support to get there. While the disadvantaged students in this low-income population may get help when they are young through organizations like the Saratoga Mentoring Program, once they age out of those programs, they have no extra support unless they get into trouble with drugs, alcohol or break the law. Until SSAS was founded, there was no program in the community to provide them with increased access to college and solid goals for their future. Saratoga Sponsor-A-Scholar gives these students a support system that includes weekly tutoring, an adult mentor and help with the college application process. The group bus trips to college campuses are part of that support system bringing them in contact with the college representatives, who will speak specifically to the students about their concerns. The one-on-one time solidifies their confidence and capabilities, helping them reach goals they did not think possible.

C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:

C-1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve. NA

C-2) the inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located. NA

C-3) designed to benefit a low-moderate income "limited clientele", identify the "limited clientele" group.

Students in the Saratoga Sponsor-A-Scholar program must be eligible for federal assistance through the free and reduced lunch program at the high school, have at least a 75 grade point average at the high school and be motivated to succeed. They are nominated by teachers and guidance counselors and go through a rigorous process which includes an interview with the student and parents. They are selected by the SSAS Academic Coordinators, Brady Crary and Matt Nelson, who are also Guidance Counselors at the high school, on the basis of their potential to benefit from the SSAS curriculum. SSAS hopes not only to help the students and their families, but the Saratoga Springs community as well, for these young people are likely to come back to the Saratoga Springs after college and contribute to the economic fabric of the community.

D) Identify your performance goals and the types of indicators you will use to document activity accomplishments and success.

(Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.)

The goal of Saratoga Sponsor-A-Scholar college presentations is to address the challenges of college access for these students who, unlike students from middle class families, may have no knowledge of college and expectation they will ever be able to attend, let alone graduate from college. These presentations will compliment the SSAS program's weekly academic tutoring, professional SAT training as well as assistance with college applications and raise these students' aspirations, help them to navigate the college admissions process and ease their initial transition to college. Contact with professors, teachers, academic advisors and low income students like themselves who are attending college will demystify college and make it a realistic possibility for them. The SSAS students must maintain B average and attend mandatory weekly study sessions, individually meet with their mentor and attend tutoring classes. SSAS successfully sent 3 senior classes to college at this point.

E) **Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).** The bus trips, which cost approximately \$150-\$300 each, are scheduled during the school year, both in the fall and in the spring. This would apply for 2013/2014..Please see attached transportation receipts used as estimates for upcoming outings.

F) **Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.).** For construction/site development projects, provide evidence of site control.

NA

2. ORGANIZATIONAL CAPACITY

A) **Provide an overview of your organization including length of time in existence. List current officers and board members and identify any prior funding by the City of Saratoga Springs (year, activity, and amount).**

The SSAS program is a replica of a proven program, Capital Region Sponsor-A-Scholar, which has served students in Albany, Schenectady and Troy since 1996. Capital Region Sponsor-A-Scholar's success rate in retaining and graduating students in high school and subsequently getting them to attend college is documented at an outstanding 96%. SSAS inducted its third group of scholars last June. There have been notable improvements in the grades and confidence of the students from the first group of scholars, inducted in 2008. The SSAS program is fully confident that its success rate in retaining scholars in high school, graduating and getting them into college will match the success of Capital District Sponsor-A-Scholar.

B) **Describe your organization's experience in successfully conducting this type of activity. Identify any skills, current services, or special accomplishments that demonstrate your capacity for success.**

The SSAS organization is thrilled to have an increasing pool of mentors with various academic backgrounds, eager to volunteer their valuable time and services to guide these students toward their goal of college. It is a great milestone now that our first class that graduated high school in June 2011 is approaching college graduation!

C) **Identify the person(s) responsible for program and financial management of the activity. Identify all other persons involved in this activity noting whether these positions are current or new, pending this award. For construction/site development projects, identify the development team including proposed contractors, subcontractors, and project manager.**

The college presentation trips* and tutors will be arranged by the SSAS Academic Coordinator, Brady Cray. SSAS Founding Board Member, Pat Titterton works along with Brandy, giving guidance, assistance and research development. Jim LaVigne, Volunteer Acting Executive Director, handles the financial management.

*(Two mentors of SSAS students will accompany the students on bus trips as chaperones.)

D) **Identify any other agencies/partners involved in this activity and define their roles and responsibilities.** NA

3. ACTIVITY BUDGET - (ATTACHMENTS 1, 2)

A) **Include attached budgets (Attachments 1, 2) as appropriate. Depending on the activity, the applicant may need to submit one or both of the attached budget forms. More detailed budgets may be attached (and are recommended) in support of the proposal. If an architect, engineer, or other personnel have conducted a cost analysis, attach a copy noting the author and date of analysis.**

- PROGRAM OPERATING BUDGET (Attachment 1) - for all proposals including public service projects and construction/site development projects

ATTACHED

- CONSTRUCTION/SITE DEVELOPMENT BUDGET (Attachment 2) - for construction/site development projects

NOT APPLICABLE

B) **Identify the amount and sources of leveraged funding for this activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.). Attach copies of funding commitment letters or other evidence of funding support.**

ATTACHED

4. MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS - (ATTACHMENT 3)

The City of Saratoga Springs is responsible for ensuring that subrecipients expend awards in accordance with applicable laws, regulations, and provisions of contracts and grant.

A) **In accordance with OMB Circular A-133, please complete Attachment 3 and include it with your application.**

B) **During your last fiscal year, if your organization expended more than \$500,000 in total federal financial awards (including CDBG and all other federal assistance), please include a copy of your latest Single Audit Report with this application.**

Part IV List of Officers, Directors, Trustees, and Key Employees. List each one even if not compensated. (See the Instructions for Part IV.)

Check if the organization used Schedule O to respond to any question in this Part IV

| (a) Name and address | (b) Title and average hours per week devoted to position | (c) Compensation (if not paid, enter -0-.) | (d) Contributions to employee benefit plans & deferred compensation | (e) Expense account and other allowances |
|---|--|--|---|--|
| LEWIS H. TITTERTON, JR., P.O. BOX 107, SARATOGA SPRINGS, NY 12866 | CHAIRMAN 1.00 | 0. | 0. | 0. |
| JAMES C. LAVIGNE, P.O. BOX 107, SARATOGA SPRINGS, NY 12866 | TREAS./EXEC. 1.00 | DIR. 0. | 0. | 0. |
| JULIE BONACIO, P.O. BOX 107, SARATOGA SPRINGS, NY 12866 | BOARD MEMBER 1.00 | 0. | 0. | 0. |
| KRISTY ROOHAN, P.O. BOX 107, SARATOGA SPRINGS, NY 12866 | BOARD MEMBER 1.00 | 0. | 0. | 0. |
| JANICE WHITE, P.O. BOX 107, SARATOGA SPRINGS, NY 12866 | BOARD MEMBER 1.00 | 0. | 0. | 0. |
| JOHN SNOW, P.O. BOX 107, SARATOGA SPRINGS, NY 12866 | BOARD MEMBER 1.00 | 0. | 0. | 0. |
| HENRY J. MACDONALD, P.O. BOX 107, SARATOGA SPRINGS, NY 12866 | BOARD MEMBER 1.00 | 0. | 0. | 0. |
| ROCHELLE CALHOUN, P.O. BOX 107, SARATOGA SPRINGS, NY 12866 | BOARD MEMBER 1.00 | 0. | 0. | 0. |
| SCOTT T. JOHNSON, SR., P.O. BOX 107, SARATOGA SPRINGS, NY 12866 | BOARD MEMBER 1.00 | 0. | 0. | 0. |
| PATRICIA A. TITTERTON, P.O. BOX 107, SARATOGA SPRINGS, NY 12866 | BOARD MEMBER 1.00 | 0. | 0. | 0. |
| | | | | |
| | | | | |

PROGRAM OPERATING BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

| | ENTITLEMENT GRANT | Leveraged Funds* | Total Activity Cost | *Source of leveraged Funds and In-Kind Services |
|---------------------------|-------------------|------------------|---------------------|---|
| PERSONNEL | | | | |
| Salaries | | | | |
| Fringe | | | | |
| Other (consultants, etc.) | | | | |
| <i>Subtotal</i> | | | | |

| | | | | |
|-----------------------|--|--|--|--|
| OVERHEAD | | | | |
| Advertising/Marketing | | | | |
| Program Supplies | | | | |
| Rent & Utilities | | | | |
| Other – list below | | | | |
| | | | | |
| | | | | |
| | | | | |
| <i>Subtotal</i> | | | | |

| | | | |
|-------------------|--|--|--|
| TOTAL COST | | | |
|-------------------|--|--|--|

Saratoga Sponsor-A-Scholar Projected Expenses

| School Year | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> |
|------------------------|-------------|-------------|-------------|-------------|-------------|
| # Students High School | | | | | |
| Sophomores | 10 | 10 | 10 | 10 | 10 |
| Juniors | 10 | 10 | 10 | 10 | 10 |
| Seniors | <u>10</u> | <u>10</u> | <u>10</u> | <u>10</u> | <u>10</u> |
| Total High School | 30 | 30 | 30 | 30 | 30 |
| # Students College | <u>8</u> | <u>18</u> | <u>28</u> | <u>38</u> | <u>38</u> |
| Total Students | 38 | 48 | 58 | 68 | 68 |

Fixed Administrative Expenses

| | | | | | |
|------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Executive Director Salary (1) | \$0 | \$0 | \$0 | \$0 | \$0 |
| Executive Director Benefits @15% | \$0 | \$0 | \$0 | \$0 | \$0 |
| High School Academic Coordinators | \$15,000 | \$15,600 | \$16,224 | \$16,873 | \$17,548 |
| Outside Accounting/Tax/990 | \$1,000 | \$1,040 | \$1,082 | \$1,125 | \$1,170 |
| Legal | \$1,000 | \$1,040 | \$1,082 | \$1,125 | \$1,170 |
| Insurance (D&O plus office hazard) | \$2,000 | \$2,080 | \$2,163 | \$2,250 | \$2,340 |
| Mentor Screening (2) | \$300 | \$300 | \$300 | \$300 | \$300 |
| Printing | \$1,500 | \$1,560 | \$1,622 | \$1,687 | \$1,755 |
| Office Supplies | \$600 | \$624 | \$649 | \$675 | \$702 |
| Dues & Advertising | \$2,000 | \$2,080 | \$2,163 | \$2,250 | \$2,340 |
| Postage | <u>\$1,200</u> | <u>\$1,248</u> | <u>\$1,298</u> | <u>\$1,350</u> | <u>\$1,404</u> |
| Subtotal Fixed Expenses | \$24,600 | \$25,572 | \$26,583 | \$27,634 | \$28,728 |

Variable Expenses High School Students

| | | | | | |
|-------------------------------------|---------|---------|---------|---------|---------|
| Food & Snacks Homework Sessions (3) | \$4,500 | \$4,680 | \$4,867 | \$5,062 | \$5,264 |
| Calculators (4) | \$1,150 | \$1,265 | \$1,392 | \$1,531 | \$1,684 |
| School Supplies (5) | \$3,000 | \$3,300 | \$3,630 | \$3,993 | \$4,392 |

| | | | | | |
|---|------------------|------------------|------------------|------------------|------------------|
| Tutors (6) | \$11,200 | \$12,320 | \$13,552 | \$14,907 | \$16,398 |
| PSAT Training (7) | \$1,000 | \$1,100 | \$1,210 | \$1,331 | \$1,464 |
| PSAT Entrance Fees (8) | \$130 | \$143 | \$157 | \$173 | \$190 |
| SAT Training (9) | \$1,000 | \$1,040 | \$1,082 | \$1,125 | \$1,170 |
| SAT Entrance Fees (10) | \$900 | \$990 | \$1,089 | \$1,198 | \$1,318 |
| SAT Subject Test Fees (11) | \$1,160 | \$1,276 | \$1,404 | \$1,544 | \$1,698 |
| AP Test Fees (12) | \$3,360 | \$3,696 | \$4,066 | \$4,472 | \$4,919 |
| Intervention/Extraordinary Expenses (13) | \$500 | \$550 | \$605 | \$666 | \$732 |
| Annual Student Recognition Dinner (14) | \$750 | \$825 | \$908 | \$998 | \$1,098 |
| Subtotal High School Variable Expenses | \$28,650 | \$31,185 | \$33,960 | \$36,999 | \$40,328 |
| Variable Expense College Student Stipends (15) | \$12,000 | \$27,000 | \$42,000 | \$57,000 | \$57,000 |
| Subtotal Direct Expenses | \$65,250 | \$83,757 | \$102,543 | \$121,634 | \$126,056 |
| Required Reserves for Future College Expenses (16) | \$180,000 | \$180,000 | \$180,000 | \$180,000 | \$180,000 |
| Estimated Total Expenses inc. College Reserves | \$245,250 | \$263,757 | \$282,543 | \$301,634 | \$306,056 |

Footnotes

- 1 Volunteer Executive Director; no cost
- 2 \$90/mentor . After 1st 30 mentors are hired assumed that 1/3 need to be replaced each year.
- 3 \$5/high school student/week X 30 weeks/year escalating at 4%/year starting in 4th year.
- 4 New calculator for each new sophomore @ \$115. 10% escalation starting 4th year.
- 5 Backpacks,paper,pens,compass, etc, @\$100/high school student/year escalated @10% starting year 4.
- 6 30 students: 9 tutors/1 hour/week \$40/hour X 35 Weeks = \$11,200 10%/year escalation.
- 7 \$40/student for course for sophomores plus \$60/Sophomore for materials 105/year escalation.
- 8 I PSATper Junior @ \$13/test. 10%/year escalation.
- 9 \$40/ student for course for Juniors plus \$60/student for materials 10%/year escalation.
- 10 \$45/SAT Reasoning Test. 1 Test Junior year. 1 Test Senior Year. 10% annual inflation
- 11 \$29/test. Each Junior and Senior takes 2 tests. 10% annual escalation.
- 12 \$84/test. Each Junior and Senior to take 2 tests.

- 13 Replacement of lost materials, special assistance as needed for students with special acute problems.
- 14 Graduation/recognition dinner @ \$25/high school student/year escalating 10%/year
- 15 \$1,500/year per college student
- 16 \$6,000 for each child in high school

CONSTRUCTION / SITE DEVELOPMENT BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

| | ENTITLEMENT GRANT | Leveraged Funds* | Total Activity Cost | *Source of leveraged Funds and In-Kind Services |
|------------------------|-------------------|------------------|---------------------|---|
| PRECONSTRUCTION | | | | |
| Legal | | | | |
| Engineering | | | | |
| Architectural/Design | | | | |
| Fees and Permits | | | | |
| <i>Subtotal</i> | | | | |

| | | | | |
|--------------------------|--|--|--|--|
| DEVELOPMENT | | | | |
| Relocation | | | | |
| Site Preparation | | | | |
| Construction - materials | | | | |
| Construction - labor | | | | |
| Construction Financing | | | | |
| Other - (explain) | | | | |
| <i>Subtotal</i> | | | | |

| | | | |
|-------------------|--|--|--|
| TOTAL COST | | | |
|-------------------|--|--|--|

**OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133
MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS**

ORGANIZATION: __ SARATOGA SPONSOR A SCHOLAR (SSAS)

MAILING ADDRESS: _____ PO BOX 107

FEDERAL ID #: 75-3038956 PHONE: 587-2472 FAX: 587-3548

DUNS #: _____

1. Please identify your fiscal year (mth/yr to mth/yr): __ Calendar Year: Jan to Dec

Please identify below the funding received during your last fiscal year: private donors and/or fundraisers

2. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name:

Saratoga Sponsor A Scholar College Prep

CDBG Funding Program Year: 2010 CDBG Funding Amount: \$1000.00 *

* THIS AMOUNT IS STILL W/ THE CITY AS WE DID NOT HAVE OUR INSURANCE PAPERWORK FILED

3. Other Federal Financial Awards (cash & non-cash):

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) #

AMOUNT OF AWARDS

N/A

4. During your last fiscal year, has your organization expended more than \$500,000 in total federal financial awards (incl. CDBG & all other federal assistance)? YES * _____ NO __x__

* If "yes", include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered "no", please complete, sign and return this form.

5. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance? YES * _____ NO __x__

* If "yes", please describe: _____

6. Other Saratoga County Awards (cash & non-cash):

IDENTIFY PROGRAM NAME & YEAR OF AWARD

IDENTIFY AMOUNT OF CO. AWARDS

N/A



Authorized Signature

1/25/2013

Date

SUMMARY OVERVIEW

Saratoga Sponsor-A-Scholar (SSAS) requests \$2000.00 for the following activity: To fund school buses to take the students (39) in the program on group orientation sessions at college campuses within a days driving distance of Saratoga Springs.

The SSAS Program, founded in 2008 by community leaders in partnership with the Saratoga Springs High School, seeks to help disadvantaged students at Saratoga Springs High School finish high school and graduate from college. Each year Saratoga Sponsor-A-Scholar selects 10 sophomores, all low income, many from minority and first generation families. The program provides them with mentors, weekly academic tutoring, SAT training, academic skills training, college visits and assistance with college applications in high school and yearly stipend during college. The program dedicates \$10,000 to each scholar - \$4,000 for assistance in high school and \$1,500 for each year they complete of college.

The economically disadvantaged students in the SSAS program may have had no or low aspirations for going to college. They don't think college is possible because no one in their family has gone to college and they cannot imagine paying for college or getting in. Most have never been on a campus. Many of these students work in addition to going to school and some contribute to the family income from their salaries.

For these students, trips to higher education campuses are more than the college tours that middle and upper income students might take with their parents. Each of the tours will be arranged by our Academic Coordinator and SSHS Guidance Counselor, Brady Crary, and include presentations by professors, question and answer sessions with the admissions directors and financial aid directors at each college. The trips also include contact with students from disadvantaged families who are attending the college through scholarships and loans.

SSAS aims to create a "culture of college," not only allowing students to absorb the physical attributes of each college (small private college vs. large university campus), but allowing them to visualize themselves attending college. Talking to students from low income families on these campuses who are successfully attending college will help SSAS students gain faith in themselves and their own ability to succeed.

Saratoga Sponsor-A-Scholar (SSAS) Student Activities – Updated 12-12 2012/2013

Student-led Nutrition/Fitness Workshop, Fall 2012 - SSAS junior Karley Robinson led a fall nutrition/fitness workshop at Skidmore College for students and mentors in the Saratoga Mentoring Program and Big Brothers Big Sisters. Her mentor, Marie Buckley, a Greenwich teacher, and YMCA fitness instructor, assisted her. Karley, aspires to be a physical education teacher.

Community Diversity Initiative, Nov. 2012 - Two SSAS students, sophomore Davawn Hartz and senior Rayvon Cowan are participating the Community Diversity Initiative, an ongoing community dialogue that started this November. Spearheaded by the Saratoga Springs Chamber of Commerce, the initiative aims to make Saratoga an increasingly safe, inclusive place to live. Also participating: the City of Saratoga Springs, Skidmore College, the Saratoga Springs City School District, local faith organizations, area businesses, residents and nonprofit organizations.

Holiday Baking for Charity, Dec. 2, 2012 - SSAS students and mentors participated in the second annual Baking for Charity. Students baked and decorated over 200 holiday cookies to the residents of Wesley Health Care Center. Students also made cards for Recovering American Soldiers at the Walter Reed Army Hospital in Washington, DC.

RPI Campus Tour, Dec.3, 2012 – SSAS Students and Academic Coordinators Matt Nelson and Brandy Crary toured the RPI Campus and attended a presentation by the admissions committee.

Students Serve Seniors, Dec. 13, 2012 - Eight SSAS students volunteered to serve a holiday dinner to seniors at the Saratoga Adult and Senior Center. Students served a multi-course dinner and also sold raffle tickets.

2011-2012

Skidmore College Workshop, Thursday, Nov. 10, 2011. SSAS juniors attended an introductory college workshop as **part of a series of workshops during the 2011-2012 school year** that will culminate in an overnight visit in August 2012. The workshop included a campus tour and an HEOP presentation.

Siena College Tour, Wednesday, Nov. 16, 2011 - Sophomores and juniors attended a campus tour and HEOP program presentation at Siena College with SSAS Co coordinators Brandy Crary and Matt Nelson. The Siena HEOP coordinator and four Siena HEOP students participated in the session, which included a question and answer period for SSAS students.

Hands Off Project, Fall 2011: SSAS students Blayne Turner and Jessica Zhen participated in an interactive computer gaming project, *Hands Off*, with RPI professors and Saratoga Arts, the local arts council. Students visited the RPI campus and met with professors of Computer Visualization and Gaming and Simulation Arts and Sciences. After the games were created, students explained and demonstrated the interactive computer games at a fall fundraiser for Saratoga Arts and at the First Night Celebration on New Year's Eve, 2012.

Holiday Baking For Charity, Dec. 2011: SSAS students and their mentors baked and decorated cookies at the United Methodist Church kitchen. Over 225 cookies were delivered to the residents at the Wesley Nursing Home in Saratoga Springs. Baking for Charity will be an annual event.

2011-2012 continued

Student Designed Invitation, Dec. 2011 - SSAS sophomore Tyra Ruggles designed the artwork for the invitation to the 11th Annual Hattie's Restaurant Mardi Gras Ball, held in January of 2012. Benefit's from the ball, this year \$26,000, were donated to SSAS.

Spirit of Uganda Performance, March 2012: SSAS students and mentors attended a vibrant performance by a troupe of talented Ugandan youth at the Egg in Albany in March.

Spirit of Uganda shares the histories, legends and beliefs of East Africa through dance and music. This group is a project of Empower African Children. An SSAS board member donated the tickets.

Student-led Nutrition/Fitness Workshop, Spring 2012 -SSAS sophomore Karley Robinson led a nutrition/fitness workshop at Greenfield Elementary School for children in Project Lift, an after-school prevention program. Her mentor, Marie Buckley, a Greenwich teacher, and YMCA fitness instructor, assisted her. Karley aspires to be a physical education teacher. .

Career Workshop, Spring 2012: Peter D'Aloia, business development manager for Turner Construction's Northern New York offices, spoke to 26 SSAS students about careers in the construction industry. D'Aloia, an RPI alumna, covered topics such as job availability, colleges with engineering programs, internships, and salaries in the construction industry.

SUNY Albany College Tour, Spring 2012 - Students and SSAS Co-coordinator Matt Nelson visited the SUNY Albany campus for a special tour and HEOP presentation.

Union College Tour, Spring 2012 -Students toured Union College and attended a special presentation with SSAS Co-coordinator Matt Nelson.

Second Annual Scholar Giveback Day, May 12, 2012 - SSAS students worked with Saratoga Spa State Park staff to build a new gravel trail for handicapped visitors to the park.

Resume Workshop, Spring 2012 - SAS high school student Rayvon Cowan and graduate Matt Degen, next year a sophomore at SUNY Potsdam, participated in a special Resume Workshop with SUNY Albany Assistant Director of Career Services Noah Simon.

Second Annual Graduation/Induction Ceremony, June 2012 - SAS student Natara Mount, who aspires to be a pastry chef, baked 100 cupcakes (four varieties, from scratch) for the Graduation Party/Induction Ceremony. Natara started her own cupcake business, **Sissy's Cupcakes** in early 2012.

2010-2011

Mentoring Matters at Proctor's Theater in Schenectady, fall, 2010: SSAS students and mentors attended performances of **Young Frankenstein**.

Career Visits, Fall 2010: **Junior Kim Skonieczny** visited and observed a third grade teacher Rebecca Pipino at Caroline St. Elementary School. Kim will teach a class with Mrs. Pipino this spring. **Senior Stephanie Charboneau and Sophomore Kayla Carero** visited the Saratoga Veterinary Hospital and followed a staff veterinarian and a vet tech on their rounds.

Skidmore College Workshop, Saturday, November 13, 2010 - SSAS juniors attended a Saturday workshop at Skidmore College. The workshop, available to Capital Region Sponsor-A-Scholar and Ballston Spa Sponsor-A-Scholar as well, is part of a series of workshops at Skidmore that will culminate in an overnight visit to the campus in August of 2011.

Siena College Tour, Monday, November 15, 2010: SSAS sophomores and juniors visited Siena College in Loudonville with SSAS Coordinator Brandy Crary.

Presentation at Board of Education Meeting December 14, 2010: Three SSAS seniors, **Matt Degen, Kaylee Yager** and **Gabi Batista** presented at the Board of Education Meeting. The scholars explained how Sponsor-A-Scholar has helped them to be successful in high school, exposed them to numerous educational and cultural experiences and assisted them throughout the college application process.

Skidmore College Study Skills Workshop, December 8, 2010: SSAS sophomores visited Skidmore College after school for a workshop on how to improve their study habits. Students were able to sit in on a college lecture and practice their listening and note-taking skills. They were also provided with strategies to help them improve upon these skills.

Scholars Accepted into the LeaderSpark Program, Fall 2010. All SSAS scholars who applied were accepted into the League of Woman Voters of Saratoga County's LeaderSpark program, which is a leadership-training program where students will meet for five consecutive Sundays beginning in March. Students will be helping to develop a meaningful community service project and could be chosen to attend the League's *Students Inside Albany* conference and meet with State legislators over three days in Albany. Congratulations to the following students who were accepted: **Kayla Carero, Mataya Clark, Dakota Closson, Rayvon Cowan, Samantha Harrigan, Rafael Lopez, Luis Parrilla-Osorio, and Blayne Turner.**

Financial Aid Workshop for Senior Parents, January 11, 2011 - Mentor Alan Janosy and SSAS Coordinator Brandy Crary held a workshop for senior parents to give a personalized interpretation of the federal FAFSA applications.

Student Community Service, January 17, 2011 -a group of SSAS girls and their mentors worked together to make fleece kennel blankets for rescue dogs. The girls will meet again to create more blankets and also plan to walk dogs at the Saratoga County Animal Shelter.

2010-2011 continued

Skidmore College Tour & Presentation, Thursday, February 24, 2011 - SSAS sophomores and juniors will attend a College Readiness Workshop at Skidmore College during their February winter break. Students will have the opportunity to attend a college lecture regarding "Social Work Values and Populations at Risk" by Professor Peter McCarthy. They will also attend presentations on the admissions process, financial aid, HEOP, and summer special programs.

College of St. Rose College Tour and HEOP presentation, March 21' 2011 -SSAS students toured campus and met with Admissions Counselors and listened to an HEOP presentation.

SUNY Adirondack Open House and Career Fair, April 8, 2011 Students visited the campus for this open house, toured the campus and attended a fair showcasing various career opportunities and majors that SUNY Adirondack has to offer.

Hudson Valley Community College Fair, May 4, 2011 -SAS Students visited the HVCC campus and saw presentations about courses of study HVCC has to offer.

First Annual Scholar Giveback Day, June 4, 2011 - SSAS students did three hours of community service, doing trail maintenance in the Hemlock Park area of the Saratoga Spa State Park.

SSAS Graduation Celebration/Induction Ceremony, June 2011: SSAS student Natara Mount, who aspires to be a pastry chef, baked 100 cupcakes (four varieties, from scratch) for the Graduation Party/Induction Ceremony.

2009/2010

Career visit, Fall 2009 - SSAS students visited FingerPaint Marketing, an award-winning marketing firm in Saratoga Springs NY.

Union College Tour, Fall 2009 - All SSAS students toured Union College as a group with Academic Coordinator Kathy Kennedy. Students received information on college admissions requirements, courses, financial aid and student life.

Personalized Tours of Colleges for SSAS juniors, Fall 2009 - Small groups of SSAS juniors and Academic Coordinator Kathy Kennedy toured the College of St. Saint Rose, SUNY Canton, Hudson Valley Community College and Adirondack Community College. Visits were tailored to individual students and their college goals.

Skidmore College Workshops for SSAS Juniors, Fall 2009 Students attended a series of four all-day workshops at Skidmore College for SSAS juniors. The final visit is an overnight on the Skidmore campus in August of 2010. The workshops focused on college admissions, financing, and what to expect from college life. Students from Capital Region Sponsor-A-Scholar in Albany, Schenectady and Troy also attended.

2009/2010 continued

Study Skills Workshop, Fall 2009 - During a Monday homework session, Mary Quandt, an SSAS supporter and tutor from the community, conducted a study skills workshop for SSAS students.

Financial Aid Presentation, March 2010- SSAS Students, parents and mentors attended an evening presentation at the high school in March 2010 on Educational Opportunity Programs (EOP/HEOP) for SSAS students and parents by Cesar Canchez from SUNY Albany's EOP program

SUNY College Visit, March 2010 - All SSAS students toured the SUNY Albany campus as a group with SSAS Coordinator Kathy Kennedy. Students received information on college admissions requirements, courses, financial aid and student life on campus.

Ben Williams Jazz Concert, SPAC, Spring 2010 - A group of students and mentors were given complimentary tickets by SPAC to a jazz concert by jazz bassist Ben Williams.

Saratoga ArtsFest, June 10-13, 2010: SSAS students have been provided with student ARTSPASSES donated by an SSAS Board Member, to the Saratoga Arts Fest, a four-day festival (June 10-13) showcasing the arts in Saratoga Springs. The ARTSPASS allows students free admission to over 75 events, including performances, exhibits and demonstrations. The ARTSPASS also gives students benefits throughout the year with participating organizations.

Mentoring Matters Program Spring 2010 – Complimentary Tickets to Proctor's Theater: SSAS is one of several organizations participating in a Proctor's Mentors Matter Program for Mentors and Students, funded by a grant from First Niagara Bank, which will give complimentary tickets to select performances and events at Proctor's Theater in Schenectady.

Summer 2010 Mentoring Matters at Proctor's Theater: SSAS students and mentors attended performances of *Cats* and *Miss Saigon*.

2008/2009 first year

Skidmore College Workshop, Fall 2008 - The inaugural class of SSAS students attended an all-day tour of Skidmore College, which included several workshops. Students met and spent time with admissions counselors, professors and Skidmore Opportunity Program students.

Tour of College of Nanoscale Science, Fall 2008 - Students were given a private guided tour of the SUNY Albany College of Nanoscale Science in Albany, NY.

Skidmore College Study Skills Workshop, Fall 2008 - Students attended an afternoon Study Skills Workshop at Skidmore College, with lectures and demonstrations by Skidmore professors and Opportunity Program counselors.

Dance Performance, Spring 2009 - Students attended a dance/music performance by *Buckets N' Tap Shoes* at the Egg in Albany. Tickets were donated by the Dance Alliance, a regional dance advocacy organization.

Harlem Boys and Girls Club Alumnae Choir Performance, Spring 2009 - Students attended a performance by the *Harlem Boys and Girls Club Alumnae Choir* at the Spa Little Theater as part of the 2009 Saratoga ArtsFest.

TRANSPORTATION/BUS STATS



CITY OF SARATOGA SPRINGS HOLD HARMLESS AGREEMENT

The City of Saratoga Springs requires:

A Certificate of Insurance naming the City of Saratoga Springs as an Additional Insured evidencing the following coverages:

- Commercial General Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate including completed products and operations and personal injury liability insurance
Blanket Fidelity Bond: Bond to cover all employees in an amount equal to the cash advance of this Agreement
Property Insurance: Amount equal to coverage for contract assets from loss due to theft, fraud or physical damage
Statutory Workers Compensation and Employer's Liability Insurance for all employees (Please note that for this coverage per NYS Law, the City of Saratoga Springs shall not be named as an Additional Insured.)

Certificates of Insurance should be addressed to the attention of:

Office of Community Development
City of Saratoga Springs
474 Broadway, Saratoga Springs, NY 12866

The Subrecipient acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Subrecipient is to provide the City with a Certificate of Insurance naming the City as Additional Insured on a primary and non-contributory basis prior to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality.

In the event the Subrecipient utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Subrecipient. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an Additional Insured for all those activities performed within its contracted activities for the contact as executed.

In all cases, the following hold harmless agreement shall apply:

The Subrecipient shall indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Subrecipient or its employer, agents or subcontractors.

Signature/Date: Michael M. Piccinello 1-16-13
Company: Saratoga Springs City School District
Address: 3 Blue Stream Blvd - Saratoga Springs, NY 12866
Authorized Representative/Title: Superintendent of Schools

CERTIFICATE OF LIABILITY INSURANCE

01/26/2012

| | |
|--|---|
| PRODUCER NEW YORK SCHOOLS INSURANCE RECIPROCAL 333 Earle Ovington Blvd. Uniondale NY, 11553 | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. |
| INSURERS AFFORDING COVERAGE | |
| INSURED Saratoga Springs City School District 3 Blue Streak Boulevard Saratoga Springs, NY 12866 | INSURER A: NEW YORK SCHOOLS INSURANCE RECIPROCAL INSURER B: INSURER C: INSURER D: INSURER E: |

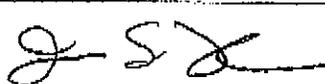
COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS | |
|---|---|---------------|----------------------------------|-----------------------------------|---|---------------|
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> _____ GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | SSPSAS001 | 07/01/2011 | 07/01/2012 | EACH OCCURRENCE | \$ 1,000,000 |
| | FIRE DAMAGE (Any one fire) | | | | \$ 1,000,000 | |
| | MED EXP (Any one person) | | | | \$ 5,000 | |
| | PERSONAL & ADV INJURY | | | | \$ 1,000,000 | |
| | GENERAL AGGREGATE | | | | \$ UNLIMITED | |
| | PRODUCTS - COMP/OP AGG | | | | \$ 1,000,000 | |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> _____ | | | | | |
| GARAGE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> NON-OWNED AUTOS | | | | | AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$ | |
| A | EXCESS LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$ | ECLSAS001 | 07/01/2011 | 07/01/2012 | EACH OCCURRENCE | \$ 20,000,000 |
| | AGGREGATE | | | | \$ UNLIMITED | |
| | | | | | \$ | |
| | SCHOOL BOARD LIABILITY <input type="checkbox"/> _____ <input type="checkbox"/> _____ | | | | OCCURRENCE \$ AGGREGATE \$ DEDUCTIBLE \$ | |
| | OTHER | | | | | |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Certificate Holder is named as Additional Insured as respects the Sponsor a Scholar Grant during the 2011-2012 school year.

| | |
|--|--|
| CERTIFICATE HOLDER <input checked="" type="checkbox"/> ADDITIONAL INSURED City of Saratoga Springs Office of Risk and Safety 474 Broadway Saratoga Springs, NY 12866 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <div style="text-align: right; font-family: cursive; font-size: 1.2em;">  </div> |
|--|--|



SARATOGA SPRINGS CITY SCHOOL DISTRICT
MACFADDEN ADMINISTRATION BUILDING
3 BLUE STREAK BLVD., SUITE 204
SARATOGA SPRINGS, NEW YORK 12866-1232

DR. JANICE M. WHITE
Superintendent of Schools

Telephone: (518) 583-4708
Fax: (518) 584-6624
E-mail: j_white@saratogaschools.org

"Every One, Every Child, Every Day!"

January 11, 2012

Mr. Bradley Birge
Office of Community Development
City Hall – Room 10
474 Broadway
Saratoga Springs, NY 12866

Dear Mr. Birge:

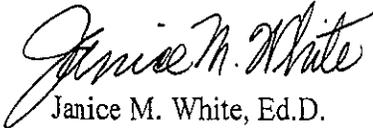
In order for you to release funds, we have been notified that you require written documentation regarding college bus trips for Saratoga Sponsor-A-Scholar students. Below is a list of trips taken during the 2010-11 school year with actual charges:

| | | |
|----------|------------------------------|-----------------|
| 11/15/10 | Siena College | \$155.90 |
| 12/08/10 | Skidmore College | \$ 64.56 |
| 03/21/11 | College of St. Rose | \$173.37 |
| 04/08/11 | Adirondack Community College | <u>\$151.20</u> |
| | Total | \$545.03 |

You awarded a grant in 2010 of \$1,000 to SSAS to pay for school buses. Since the actual cost came in well below, we would still have \$455 available. Therefore, we would like to roll the remaining funds over to the 2011-12 school year to help defray the transportation costs which we estimate will increase to \$200 per trip.

To clarify the insurance question, this letter will verify that buses used to transport Sponsor-A-Scholar students are fully covered by the Saratoga Springs City School District's insurance through NYSIR (New York Schools Insurance Reciprocal).

Sincerely,


Janice M. White, Ed.D.
Superintendent of Schools

/sav

cc: Pat Titterton, SSAS
James LaVigne, SSAS

Billing Summary

Saratoga Springs High School

\$155.90

Jim LaVigne @ 2 Clement Avenue, Saratoga Springs, N

\$155.90

| Date | Destination | Pickup | Cost | Trip ID |
|----------|--|-------------------------------|----------|---------|
| 11/15/10 | Siena College, 515 Loudon Road, Loudon | in front of SSSHS clock tower | \$155.90 | 500988 |

Billing Summary

Saratoga Springs High School

\$64.56

Jim LaVigne, 2 Clement Avenue, Saratoga Springs, NY 1

\$64.56

| Date | Destination | Pickup | Cost | Trip ID |
|---------|------------------------------|---|---------|---------|
| 12/8/10 | Saratoga Springs High School | Skidmore College, North Broadway, Sarat | \$64.56 | 501003 |

Billing Summary

Saratoga Springs High School

\$173.37

Jim LaVigne, 2 Clement Avenue., Saratoga Springs, NY

\$173.37

| Date | Destination | Pickup | Cost | Trip ID |
|---------|--------------------|-------------------------------|----------|---------|
| 3/21/11 | College of St Rose | in front of SSSHS clock tower | \$173.37 | 501119 |

Billing Summary

Saratoga Springs High School

\$151.20

Jim LaVigne, 2 Clement Avenue, Saratoga Springs, NY 1

\$151.20

| Date | Destination | Pickup | Cost | Trip ID |
|--------|------------------------------|-------------------------------|----------|---------|
| 4/8/11 | Adirondack Community College | in front of SSSHS clock tower | \$151.20 | 501137 |

Billing Details

Saratoga Springs High School

| Trip ID | Total Cost | Date | Destination | Mileage | Driver Pay | Tolls | Meals | Misc | Status |
|---------|------------|----------|--|---------|------------|--------|--------|--------|-----------|
| 500968 | \$155.90 | 11/15/10 | Siena College, 515 Louden Road, Loudenville. | \$56.40 | \$94.50 | \$0.00 | \$5.00 | \$0.00 | Finalized |

Billing Details

Saratoga Springs High School

| Trip ID | Total Cost | Date | Destination | Mileage | Driver Pay | Tolls | Meals | Misc | Status |
|---------|------------|---------|------------------------------|---------|------------|--------|--------|--------|-----------|
| 501003 | \$64.56 | 12/8/10 | Saratoga Springs High School | \$11.28 | \$21.00 | \$0.00 | \$0.00 | \$0.00 | Finalized |
| | | | | \$11.28 | \$21.00 | \$0.00 | \$0.00 | \$0.00 | Finalized |

Billing Details

Saratoga Springs High School

| Trip ID | Total Cost | Date | Destination | Mileage | Driver Pay | Tolls | Meals | Misc | Status |
|---------|------------|---------|--------------------|---------|------------|--------|--------|--------|-----------|
| 501119 | \$173.37 | 3/21/11 | College of St Rose | \$68.62 | \$99.75 | \$0.00 | \$5.00 | \$0.00 | Finalized |

Billing Details

Saratoga Springs High School

| Trip ID | Total Cost | Date | Destination | Mileage | Driver Pay | Tolls | Meals | Misc | Status |
|---------|------------|--------|------------------------------|---------|------------|--------|--------|--------|-----------|
| 501137 | \$151.20 | 4/8/11 | Adirondack Community College | \$51.70 | \$94.50 | \$0.00 | \$5.00 | \$0.00 | Finalized |