

APPLICATION FOR
 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT
 PROGRAM
 — 2015 Program Year Funding—

ACTIVITY NAME: Enhancement of handicap accessibility for parking and entrance to the Saratoga Community Health Center

APPLICANT: Saratoga Hospital

MAILING ADDRESS: 211 Church Street
 Saratoga Springs, NY 12866

PHONE: (518) 583- 8789 FAX: (518) 450-1018 EMAIL: araimo@saratogacare.org

CONTACT PERSON: Amy Raimo TITLE: Executive Director, Saratoga Hospital Foundation

APPLICANT (select 1):	City Department	X Private non-profit organization	Other Public
Agency	(List Dept.)	<u>141338547</u> (List Federal ID #)	(Specify)
		<u>060523602</u> (DUNS #)	

NATIONAL OBJECTIVE (select 1):

<u>“Benefit persons of Low/moderate income”</u>	<u>“Address slum/blight Conditions”</u>	<u>“Urgent CD Need”</u>
L/M Income Area Benefit	“N/A” Slum/blighted Area	“N/A” Urgent Need
X Limited Clientele Activities	Slum/blighted Spot Basis	L/M Income
L/M Income Housing Activities	“N/A” Urban Renewal Completion	
L/M Income Job Creation/Retention		

REQUESTED ENTITLEMENT FUNDING: \$ 23,353.54

Funding Leveraged from Other Sources: \$1,061,500
 (total of Saratoga Hospital operating subsidy
 and 2015 capital commitment to the CHC)

Total Activity Cost: \$1,084,853.54

Proposal Abstract - please provide a brief overview of your proposal including the number of persons that will be served with this grant in the space below:

Overview

Saratoga Hospital's Community Health Center (CHC) respectfully requests support of \$23,353.54 from the City of Saratoga Springs Office of Community Development for a renovation project to improve handicap accessibility for its most vulnerable patients. This will be accomplished through the creation of three new dedicated handicap parking spaces, curb access and handicap door buttons for two exterior entrances, and buttons on all three interior entrances to the Center's primary care and dental suites. While definitive information regarding the size of the patient population that would benefit from these renovations is challenging to predict, data from the Centers for Disease Control indicates that this could impact as many as 6,548 Saratoga City residents between the ages of 5 – 64 years who are reported as disabled.¹ Of this population, 2,822 have physical impairments that result in substantial and long term effects on their ability to carry out daily activities, including accessing preventative health care.²

¹ Centers for Disease Control; Disability and Health Data System

² Centers for Disease Control; Disability and Health Data System

Background

With support approximating \$3 Million from our community including a significant 2013 Block Grant award, Saratoga Hospital opened the CHC in downtown Saratoga Springs in September, 2013. The CHC was created to fill gaps in access to primary care, dental care, and behavioral health care services for the uninsured and underinsured in the greater Saratoga Springs region. Patients who previously used our Emergency Department, two Urgent Care Centers, or nothing at all now have access to primary care provided by two medical doctors and two nurse practitioners. We had 2,574 patients access our primary care services in 2014. Two licensed medical social workers and a board certified psychiatrist are on staff to support patients with behavioral health needs; we had 541 patients access these services in 2014. One dentist and one dental hygienist provide comprehensive dental care primarily for uninsured/underinsured families, and we had 681 patients access these services in 2014. Visits to the CHC in 2014 totaled 10,195. Saratoga Hospital provided \$285,773 in financial assistance for patients who demonstrated financial hardship to pay for medical services, and 300 patients were referred to the hospital's health insurance navigation program. The goals for 2015 are to conduct a minimum of 7,650 primary care visits, 3,000 dental care visits and 2,200 visits for behavioral health intervention for low-to-moderate income, clinically underserved people.



(Authorized Signature)

Amy V. Raimo
(Typed or Printed Name)

Vice President, Community Engagement

(Title)

January 29, 2015

(Date)

Please respond in writing to each of the following (add additional pages as necessary):

1. ACTIVITY DESCRIPTION

Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

A) Identify whether the activity is new, ongoing, or expanded from previous years.

Our activity is an expansion of a project funded through a 2013 Community Development Block Grant Entitlement award which supported initial construction and renovation needs of the CHC.

This year, improving handicap accessibility to the CHC through relocating and redesigning appropriate parking spaces, and equipping exterior and interior doors with appropriate opening systems will allow the CHC to serve the most vulnerable residents in our service area and fulfill the CHC's mission to:

- Deliver high quality, compassionate, preventative primary, dental, and behavioral health care to low-to-moderate income, medically underserved residents of the greater Saratoga Springs region regardless of their ability to pay.
- Foster meaningful provider/client relationships. This will be accomplished through the utilization of a comprehensive electronic health record system (Medent), gathering of client information about their environmental circumstances at home and at work, their diet, medication, immunizations, and other health-related issues that will allow staff to assess client needs and provide them with steps they can take to acquire and sustain good health.
- Identify patterns of chronic illness in this underserved population and deliver health care that responds to the urgent health needs including disease management education.
- Utilize space at the CHC to house not only physicians and support staff, but community service agencies that have the capacity to provide resources and case managed guidance for CHC clients.
- Refer clients in need of specialized care to physicians and to medical centers where the required care can be delivered.

Through these objectives, we will continue to encourage medically underserved residents to work with CHC staff and community service partners to acquire essential health care, follow up on CHC provider visit recommendations, and take responsibility for meeting their personal health care needs.

This project will encompass:

- The construction of a handicap ramp at the walkway located at the southwest corner of the CHC building.
- A total of three parking spots that will be converted to handicap parking with proper lines and signage.
- Relining of the current handicap parking space to convert it to regular parking on the northeast parking area.
- Integration of new door operator/handicap paddle access on two exterior doors.
- Installation of five automatic door operators at two exterior and three interior doors.

- B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.

The need that the proposed activity will address is handicap access to the CHC for wheelchair-bound, disabled, or physically impaired clients. We will address this need by installing appropriate accessibility ramps and electronic door-opening buttons. The CHC's mission is to serve community residents that are routinely underserved and fall into a low-to-moderate income level, and the CHC needs to be completely accessible to any person seeking health care, including those with any level of physical disability, as evidenced by the following:

- 6,548 Saratoga City residents between the ages of 5 – 64 years are reported as disabled.³ Of this population, 2,822 have a physical impairment which has a substantial and long term effect on their ability to carry out daily activities, including accessing preventative health care.⁴
- Within Saratoga Springs, 2,100 people live below the poverty level⁵, and there are 7,600 people who have forgone health care⁶ largely due to the inability to pay, resulting in inconsistent access to well-managed primary health care. These people are at risk for the development of chronic diseases and have an increased likelihood that they will need far more costly health care in the future.
- Roughly 52% of the CHC patients identify as "self-pay" clients, and 23% of patients are enrolled in Medicaid or other grant payment relief programs.

Current handicap accessibility for the CHC is limited to a single handicap parking space, and none of the exterior or interior doors provide unencumbered access. The only alternatives for these patients are Saratoga Hospital's Emergency Department, Wilton Urgent Care, or Malta Med Emergent Care.

We have included two letters of support from the community as further evidence that this need is not being adequately addressed through existing programs or activities.

- C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:

The beneficiaries of the proposed handicap accessibility renovations will be the residents of Saratoga Springs who have a physical impairment and need to be able to access the services of the CHC. As stated previously, this population likely ranges between 2,822 – 6,548 or more people.

The CHC will respond to the needs of its service area and the identified population by providing unfettered access to the CHC and the health care services offered therein. Saratoga Hospital and the Community Health Center remain committed to continually assessing the needs of the community, and to identifying and eliminating barriers to accessing healthcare. All patients, especially those in our targeted underserved populations, who seek primary care, dental, and behavioral health services, deserve to have access to providers and professional staff who support preventative health efforts to sustain overall wellness. Additionally, all residents deserve to have access to community services offered through the CHC that connect patients to health insurance options, financial assistance through Saratoga Hospital, county public health services, and other community and resource services. With Community Development Block Grant Entitlement support, Saratoga Hospital and the CHC will be able to complete handicap accessibility upgrades to the parking lot and CHC building, ensuring accessibility for any patient seeking care.

- C-1) Individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve.

Our outreach efforts to identify target populations are carried out by CHC staff who make regular, personal visits to places and organizations where our prospective clients gather, for example: soup kitchens, homeless and Code Blue shelters, public housing, back stretch workers and small downtown business owners. We market CHC services through leave-behind materials, and showcase our mission at community forums on an on-going basis. We also partner with medical practices throughout the greater Saratoga Springs region to facilitate referrals to services at the CHC. In 2014, the CHC welcomed patients referred from Schuylerville, Galway, Malta, and Scotia in addition to patients from the local community. Additionally, persons of low-to-moderate income are identified through the following methods:

- CHC staff work with the Saratoga Hospital Emergency Center, Wilton Urgent Care, and Malta Med Emergent Care facilities to identify recent self-pay patients in need of health related services, averaging 280 per month. Phone outreach is conducted daily to these potential patients to inform them of services available at the CHC. In 2014, approximately 30 patients per month became established patients at the CHC as a result of this outreach.

³ Centers for Disease Control; Disability and Health Data System

⁴ Centers for Disease Control; Disability and Health Data System

⁵ 2011 United States Census State and County Quick Facts

⁶ Saratoga Hospital Planning Department

- Saratoga Hospital provides on-site staff to enroll eligible patients into the hospital's financial assistance program in an effort to reduce the out-of-pocket expense for these patients. This allows for CHC staff to routinely encourage patients to schedule an appointment with a provider and assure them that fiscal concerns will be resolved.
- Saratoga Hospital provides Health Insurance Navigators to enroll any patient who has expressed interest in applying for health insurance.
- Community outreach and partnership has also been integral to our efforts to identify community residents in need of our services. Partnership building has been a focus as the CHC works to connect with community organizations, schools and local businesses. Collaborative relationships have been initiated with the following agencies:
 - Saratoga City Schools
 - Saratoga Public Health
 - Saratoga County Economic Opportunity Council
 - The Franklin Community Center
 - Saratoga Public Library
 - The Cancer Services Program of Saratoga County
 - Head Start
 - Catholic Charities of Saratoga County
 - Code Blue
 - City of Saratoga Springs

C-2) The inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located. This is not applicable to Saratoga Hospital's application.

C-3) Designed to benefit a low-moderate income "limited clientele", identify the "limited clientele" group.

The limited clientele group the CHC benefits is individuals within Saratoga Springs who characteristically fall below the federal poverty guidelines and as a result, routinely forego preventative health care. Currently, within the city of Saratoga Springs, 2,100 people live below the federal poverty level⁷. Additionally, 720 city households receive food stamps⁸ and 4,959 city households (43%) earn less than \$50,000/year.⁹ Collectively, these populations represent our "limited clientele" group.

Our aim is to help patients in our limited clientele group to become and remain healthy, resulting in the enhanced health of the community.

D) Identify your performance goals and the types of indicators you will use to document activity accomplishments and success. (Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.)

The following performance goals and objectives have been established for 2015:

- Construct three clearly identified handicap parking spaces at the south entrance of the CHC and install five handicap door button systems (two for each entrance into the building and three for the doors for primary care and dental health) to enable access for patients from a potential population of 2,822 – 6,548 disabled individuals.
- Provide quality, affordable primary healthcare through a minimum of 7,650 provider visits to the underserved residents of Saratoga Springs.
- Provide quality, affordable dental health by conducting a minimum of 3,000 dental visits to the underserved residents of Saratoga Springs.
- Provide quality, affordable behavioral health services through a minimum of 2,200 provider visits to the underserved residents of Saratoga Springs.
- Expand outreach efforts throughout Saratoga Springs through collaborative initiatives with existing partners and by developing new relationships with a minimum of five community service agencies who routinely work with the identified populations we serve. Through the use of the EMR and additional data collection practices, identify gaps in services and develop programming or system changes to address the gaps to positively impact patient health.

Achievements will be assessed using the following indicators:

- Handicap accessibility improvements will be completed within the indicated time frame.

⁷ United States Census Bureau Fact Finder

⁸ United States Census Bureau Fact Finder

⁹ United States Census Bureau Fact Finder, 2010

- Patient volume will be monitored on a weekly basis for primary care, dental and behavioral health and will include tracking of patients who benefit from handicap accessibility improvements.
- Patient referrals to specialists, as well as to community resources, will be tracked.
- Facilitation of patient navigation to health insurance enrollment and financial assistance support will be tracked and reviewed monthly to identify potential gaps in services.
- EMR reports will be routinely reviewed to assess patient outcomes and chronic disease trends with the medically underserved community.
- Expanded outreach efforts to engage community partners will be demonstrated through the development of newly established programming and community resources available to CHC patients.

E) Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).

Activity	Start Date	Completion Date
Construction of three handicap parking spaces	7/2015	10/2015
Installation of five handicap door button systems	7/2015	9/2015
Market available CHC services	Ongoing	On going
Develop targeted disease management programs to support patient wellness efforts	1/2015	On going
Enhance patient referral processes with partners	3/2015	On going
Schedule patient visits	On going	Sustained
Track patient volume	On going	Sustained
Track chronic disease trends	On going	Sustained
Enhance patient referral process with Hospital ED and Urgent Care Centers to encourage patients establishing with CHC services	On going	Sustained
Navigate patients to health insurance options and financial assistance support	On going	Sustained

F) Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.). For construction/site development projects, provide evidence of site control.

This activity requires local approval. Saratoga Hospital anticipates applying for a building permit and securing site plan approval from the Saratoga Springs City Planning Board.

2. ORGANIZATIONAL CAPACITY

A) Provide an overview of your organization including length of time in existence. List current officers and board members and identify any prior funding by the City of Saratoga Springs (year, activity, and amount).

The Saratoga Community Health Center has been in existence since September, 2013, and was supported through funding by the Saratoga Springs City CBGB Entitlement program in 2013 in the amount of \$115,207.

For a list of Saratoga Hospital Officers and Board members, please see **Attachment 1**.

B) Describe your organization's experience in successfully conducting this type of activity. Identify any skills, current services, or special accomplishments that demonstrate your capacity for success.

Saratoga Hospital's Community Health Center is uniquely positioned for success in this activity, as evidenced by the following accomplishments in 2014:

- Serving a total of 3,796 patients who made 10,195 visits to the CHC.

- Establishing a Patient Prescription Fund which provides prescription co-pays for patients who can't afford them. Staff noted a dramatic need for this among its patient population, and decided to take action so that patients wouldn't need to choose between paying for their medications or putting food on their tables, for example. We provided prescription assistance to 119 patients through this initiative in 2014, and it has received 2015 support from the Saratoga Casino and Raceway Foundation, the Adirondack Trust Community Fund, and community individuals.
- Situating a small food pantry at the CHC specifically aimed at educating chronic disease patients – most notably diabetic and patients with heart disease - about making healthy food choices. It is stocked almost exclusively by donations from Saratoga Hospital employees, where departments sponsor specific months to get donations from their employees. Excess donations are sent to the Franklin Community Center Food Bank, our community partner in this endeavor. The food pantry benefits on average around 40 patients per week. During holiday and cold weather months, this figure increases to approximately 70 patients per week.

For more than a century, Saratoga Hospital has provided high-quality health care for Saratoga Springs and the greater Saratoga County region. The Hospital is an acute-care facility licensed for 171 beds, including 115 medical/surgical, 7 pediatric, 14 maternity, 16 psychiatry, and 19 intensive care beds. The Hospital operates extension clinics in the communities of Galway, Malta, Milton, Schuylerville, Scotia-Glenville, and Wilton. We also offer outpatient surgical services at the Saratoga Surgery Center, a free-standing ambulatory surgery center. Additionally, the Hospital operates an on-site 36-bed skilled nursing facility. With more than 450 physicians and other medical professionals on staff, Saratoga Hospital offers care in a broad range of medical specialties, emergency, and ambulatory surgery services. Its team of highly skilled surgeons is setting the pace for excellence in minimally invasive surgery, performing laparoscopic and arthroscopic surgeries, muscle-sparing procedures, and robot-assisted surgery. Other hospital specialty services include The Saratoga Center for Endocrinology and Diabetes, Pain Management Center, Saratoga Family Physicians, Cardiac Catheterization for Ault Diagnostic and PCI (percutaneous coronary intervention), Imaging, and Rehabilitation. Saratoga Hospital has also forged a strategic partnership with Albany Medical Center to provide access to complex subspecialty care for patients for Neonatology and Stroke as examples, as well as increased access to emergent care services at Malta Med Emergent Care, off exit 12 of the Northway. Additionally, Saratoga Hospital is actively participating in state and region-wide efforts to redesign the healthcare delivery system through partnerships with Albany Medical Center and others.

- C) Identify the person(s) responsible for program and financial management of the activity. Identify all other persons involved in this activity noting whether these positions are current or new, pending this award. For construction/site development projects, identify the development team including proposed contractors, subcontractors, and project manager.

The person responsible for program and financial management of this activity is Katherine McNeice, Program Manager for the CHC. Ms. McNeice's position is a current position.

Contractors that have been approved by Saratoga Hospital for this project are: AOW Associates, Joseph P. Mangione, Inc., and Adirondack Security. All project work will be under the direction of Kevin Ronayne, Vice President, Operations and Facilities at Saratoga Hospital. Mr. Ronayne's position is also a current position.

- D) Identify any other agencies/partners involved in this activity and define their roles and responsibilities.
No other agencies/partners will be involved in this project.

3. ACTIVITY BUDGET - (ATTACHMENTS 2, 3)

- A) Include attached budgets (Attachments 2, 3) as appropriate. Depending on the activity, the applicant may need to submit one or both of the attached budget forms. More detailed budgets may be attached (and are recommended) in support of the proposal. If an architect, engineer, or other personnel have conducted a cost analysis, attach a copy noting the author and date of analysis.
- PROGRAM OPERATING BUDGET (Attachment 2) - for all proposals including public service projects and construction/site development projects
 - CONSTRUCTION/SITE DEVELOPMENT BUDGET (Attachment 3) - for construction/site development projects
- B) Identify the amount and sources of leveraged funding for this activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.). Attach copies of funding commitment letters or other evidence of funding support.

Funding leveraged for this project comes from the 2015 Operating Budget of Saratoga Hospital, which is budgeted to contribute \$1,050,000 in operating support for the 2015 year. In 2014, possible funding opportunities for our handicap accessibility project were pursued with private and corporate foundations including the Arnold Cogswell Health Fund and the Verizon Foundation; however, our outreach inquiries were declined with responses that requests for capital projects such as this are typically declined in favor of equipment or programmatic support. This is why we have again approached the City of Saratoga, as our need clearly aligns with the criteria established in the 2015 Community Development Block Grant Entitlement Program.

Not only has Saratoga Hospital made a significant annual commitment to the operating support for the CHC, in 2015 a capital commitment of \$11,500 has also been directed to the CHC to support the purchase of dental surgical instruments. The remainder of the Hospital's 2015 capital budget is directed to other high priority projects that impact patient safety and quality of care. With capital requests for 2015 totaling \$19.4 Million and only \$12.9 available, many choices needed to be made with great consideration. Examples of 2015 capital funding designations are: the purchase and installation of new patient monitoring technology throughout the Hospital, a new Pharmacy dispensing system, a new CT Scanner at the Surgery Center (required in order to be compliant with current low-dose radiation requirements), two new Mammography systems, and new Cardiac Catheterization technology. Examples of needs that could not be funded through the 2015 Capital Budget include the renovation of the Hospital's Inpatient Registration area for better flow and patient privacy (\$125,000), a handicap door opener for a Hematology/Oncology Office at the Hospital (\$7,500), 100 overbed tables for patient rooms (\$37,200), two EKG Machines for family health centers (\$20,000), and a special scale at Wilton Medical Arts for bariatric or disabled patients (\$5,000). We hope this provides the selection committee with a stronger understanding of the value and importance a Community Development Block Grant award will have on our organization and the patients we serve.

4. MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS - (ATTACHMENT 4)

The City of Saratoga Springs is responsible for ensuring that subrecipients expend awards in accordance with applicable laws, regulations, and provisions of contracts and grant.

- A) In accordance with OMB Circular A-133, please complete Attachment 4 and include it with your application.
- B) During your last fiscal year, if your organization expended more than \$500,000 in total federal financial awards (including CDBG and all other federal assistance), please include a copy of your latest Single Audit Report with this application.

SARATOGA SPRINGS HOUSING AUTHORITY
ONE SOUTH FEDERAL STREET
SARATOGA SPRINGS, NEW YORK 12866



PHONE: (518) 584-6600

FAX: (518) 583-3006

January 27, 2015

Selection Committee, Community Development Block Grant Entitlement Program
City of Saratoga, Office of Community Development
City Hall – 474 Broadway
Saratoga Springs, NY 12866

Dear Members of the Selection Committee for the 2015 CDBG Entitlement Program:

As Executive Director for the Saratoga Springs Housing Authority, I am writing on behalf of the residents of Stonequist Apartments and both Jefferson and Vanderbilt Terraces, to offer our most enthusiastic support for the application submitted by Saratoga Hospital requesting \$23,353.54 in 2015 CDBG Entitlement funds to support handicap accessibility renovations to their Community Health Center at 24 Hamilton Street. Saratoga Hospital is an anchor in our region, and has consistently demonstrated their dedication to meeting the health care needs of our entire community.

We understand that this project includes creating three new dedicated and visually marked handicapped parking spaces, outfitting two exterior entrances with handicapped door opener buttons, and outfitting three interior entrances to the primary care and dental suites with handicap door opener buttons.

Our population of residents includes more than two dozen who are restricted to wheelchairs or require the use of walkers or canes to get around, along with dozens more who have stability or strength and mobility issues, visual impairments, or other disabilities that cause them to struggle with stepping up onto curbs and opening doors. Several of those residents have personally voiced their frustration with me regarding the lack of accessibility to the health center and the challenges they face in utilizing the many services as a result. Handicap access to the Saratoga Community Health Center will mean that they – and so many others in this community – would have to access the health care they need, close to home.

I hope you will give favorable consideration to Saratoga Hospital's request for support. Access to outstanding health care in a caring, compassionate environment is something that we all deserve – and will make our community stronger.

Don't hesitate to reach out to me with any questions at 584-6600, extension 22, or pfeldman@saratogaspringspha.org.

Cordially,

A handwritten signature in black ink that reads "Paul J. Feldman".

Paul J. Feldman
Executive Director, Saratoga Springs Housing Authority

cc: Eric Weller, Vice Chair, Board of Commissioners, Saratoga Springs Housing Authority
Amy V. Raimo, Saratoga Hospital

Executive Director: Paul Feldman
Legal Counsel: John Hicks and Scott Peterson

Board of Commissioners: Joanne Foresta - Chairman
Olivine Wescott
Ken Ivins
Johanna Dushlek
Joy King

Eric Weller - Co Chairman
Ann Bullock

Dear _____

The Saratoga Community Health Center needs your help and so do I.

I represent the people who are disabled. We are active, independent, contribute to our community, some work, one care giver, self help, volunteers, am involved in community groups, like so many others like myself.

If we can't get up a sidewalk or open a door, it becomes a barrier, obstacle.

We strive to maintain our independence, our dignity, despite the crutches, sight disability, wheelchair or walker, etc.

This center has doctors, dentists, a lab, other comprehensive help, all under one roof and local. It offers top-rated medical care and all that so many of the disabled desperately need.

I am representing those who need handicap access, to maintain our medical needs and our active lives.

Handicap access is vital and urgently needed for over eight

hundred people here.

It's no small request, it's a big thing.

Handicap parking, a ramp, automatic open doors, opens the Saratoga Community Health Center, to Everyone able bodied or not!

I urge you to help remove the barriers, give us access to a center, to help us to continue to get the comprehensive ~~care~~ care.

So many of the disabled, like me, are relying on ~~you~~ it.

My electric wheel chair and I thank you for consideration and acting on giving the gift of handicap access to this facility.

So many others do, ~~too~~ also.

Sincerely

Colleen Marchhoff

Enable the disabled to get in!



Attachment 1 – 2015 CDBG Entitlement Program Application Saratoga Care Inc. Board of Trustees - 2015

Trustees:

Dennis A. Brobston, President
Saratoga Economic Development Corporation

Angelo G. Calbone, President and CEO
Saratoga Care, Inc.

Judith A. Ekman
Community Volunteer

Michael H. Iacolucci, **Treasurer**
Community Volunteer

David M. Mastrianni, M.D., **Co-Vice Chairperson**

Donna Montalto, Executive Director, **Co-Vice Chairperson**
American Congress of Obstetricians and Gynecologists, District II

Eugene K. Merecki, M.D.
Malta Family Medicine

Frank Messa
Owner, Sperry's Restaurant
President, Saratoga Hospital Foundation Board of Trustees

Alan C. Oppenheim, President
ACO Property Advisors

Renee Rodriguez-Goodemote, M.D., **President of the Medical Staff**
Saratoga Community Health Center

George J. Silver, M.D.
OrthoNY

Theresa M. Skaine, Esq., **Secretary**
Lemery Greisler LLC

William R. Stanley
Community Volunteer

N. Keith Stewart, Agent
State Farm Insurance

Michael J. Toohey, Esq.
Snyder, Kiley, Toohey, Corbett & Cox LLP

Michael D. West, Vice President for Finance and Administration
Skidmore College

Janice M. White, Ed. D, **Chairperson**

Attachment 2

2015 CDBG Operating Budget - Community Health Center

	Entitlement Grant	Leveraged Funds	Total Activity Cost
Personnel			
Salaries		1,309,348.00	1,309,348.00
Fringe		301,150.00	301,150.00
Other (Consultants, Etc)		80,730.00	80,730.00
Subtotal	-	1,691,228.00	1,691,228.00

Overhead			
Adversting/marketing		25,000	25,000
Program Supplies		142,359	142,359
Rent & Utilities		20,700	20,700
Other - List Below			-
Purchased Services		115,705	115,705
Repairs and Maintenance		20,500	20,500
Equipment		10,000	10,000
Malpractice Insurance		11,430	11,430
Dues/Subscriptions		2,800	2,800
Other		16,500	16,500
Handicap Accessibility Renovations	23,354	-	23,354
Subtotal	23,354	364,994	388,348

Total Cost	23,354	2,056,222	2,079,576
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ATTACHMENT 3

CONSTRUCTION / SITE DEVELOPMENT BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

	ENTITLEMENT GRANT	Leveraged Funds*	Total Activity Cost	*Source of leveraged Funds and In-Kind Services
PRECONSTRUCTION				
Legal				
Engineering				
Architectural/Design				
Fees and Permits				
Subtotal				

DEVELOPMENT				
Relocation				
Site Preparation	\$5,200			
Construction - materials	\$17,073.54			
Construction - labor	\$990			
Construction Financing				
Other – Travel	\$90			
Subtotal	\$23,353.54			

TOTAL COST	\$23,353.54			
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(ATTACHMENT 4)

OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133
MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS

ORGANIZATION: Saratoga Hospital

MAILING ADDRESS: 211 Church Street, Saratoga Springs, NY 12866

FEDERAL ID #: 141338547

PHONE: 518-583-8340

FAX: 518-583-8662

DUNS #: 060523602

1. Please identify your fiscal year (mth/yr to mth/yr): 1/2015 to 12/2015

Please identify below the funding received during your last fiscal year:

2. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name: No CDBG funding was received in 2014.

CDBG Funding Program Year: 4/2013 – 7/2014

CDBG Funding Amount: \$115,207

3. Other Federal Financial Awards (cash & non-cash):

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) #

AMOUNT OF AWARDS

Not applicable.

4. During your last fiscal year, has your organization expended more than \$500,000 in total federal financial awards (incl. CDBG & all other federal assistance)? YES * NO

* If "yes", include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered "no", please complete, sign and return this form.

5. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance? YES * NO

* If "yes", please describe: _____

6. Other Saratoga County Awards (cash & non-cash):

IDENTIFY PROGRAM NAME & YEAR OF AWARD

IDENTIFY AMOUNT OF CO. AWARDS

Not applicable to Saratoga Hospital.

Authorized Signature

1.29.2015

Date

JOSEPH P. MANGIONE, Inc.

WWW.JPMANGIONE.COM

Locks & Door Hardware

"THE ORIGINAL MANGIONE LOCKSMITHS SINCE 1885"

Distributors of MEDECO PRODUCTS
ELECTRONIC DOOR LOCKS

KEYS DUPLICATED
COMMERICAL DOORS AND FRAMES

DOOR CLOSERS
SAFES

187 Fourth Street . Troy, NY 12180
Phone (518) 272-4080
Fax (518) 272-4194

75 Church Street . Saratoga Springs, NY 12866
Phone (518) 581-0048
Fax (518) 581-9141

Mr. Earl Hoosier
Saratoga Hospital
211 Church St.
Saratoga Springs, NY 12866

December 16, 2014

Re: Hamilton St auto operators

Earl,

Scott surveyed (along with the Adirondack Security personnel) five doors at the Hamilton Street site for auto operators. The materials are similar per door except that three of them require electric strikes. In summary:

- 5 Nabco GT8710 automatic door operators
- 10 Release buttons
- 10 Interface relays to work with access control readers
- 3 HES electric strike release

The five Nabco operators can be installed for \$16,850.00 including materials and labor.

Notes:

Saratoga Hospital will provide 110V power to the operators.
Adirondack Security will provide a NO dry contact to the auto operator.
Order lead-time is 2-3 weeks.
This estimate is valid for 90 days.

Please contact us with any questions.

Joseph P. Mangione, Inc.
By: Gary Mangione



Adirondack Security

10 Petra Lane, Albany, New York 12205
(518) 452-0124 Fax (518)-452-0126

a division of
Adirondack Cabling, Inc.

QUOTE

QUOTE # **17513**
FIELD COPY OFFICE COPY

CUST ORDER #	
Quote Date	01/19/15

Sales Person	Dave Newton
Sales Phone #	518-514-9108/ 470-0179
Sales Email	dnewton@adirondacksecurity.com

Customer:		Bill To	
Name	Saratoga Hospital		
Address	211 Church Street		
City/ State	Saratoga Springs, NY	Zip Code	12866
Contact	John DiNovo		
Contact #	583-8744		
Email	jdinovo@saratogacare.org		
Customer PO #			

Job Site			
Name	Community Medical Center		
Address	24 Hamilton St		
City/State	Saratoga Springs, NY	Zip Code	12866
Site Contact	Earl		
Contact #			
Email			
Dates	Start	Finish	Firm

Scope of Work:

1. Integrate new door operator/ handicapped paddle access on two exterior doors into S2 access control system.
2. Door operator and handicapped paddles to be provided and installed by Jos Mangione Locksmith. Coordinate our work with this vendor, contact is Scott Elliot 581-0048.
3. Doors to be configured so that the door operator will be activated by the handicapped paddles only. During after hours the handicapped access will require both card swipe and handicapped paddle.
4. Note that the exterior handicapped paddle will need to be shunted so that it will not function after hours, and that the interior paddle needs to be functional at all times. Due to this, if Mangione is quoting two wireless handicapped paddles, they need to equip the operator with two wireless receivers, so the paddles can be separately time of day controlled.
5. This is a firm quote based on the above SOW.

Estimated Required Materials:

Item Description	UOM	Unit Price	Quantity	Extended Price
BR-3 Time Delay Security Module	ea	\$93.59	2	\$187.18
Altronix RBSN 12/24V 2A DPDT Relay	ea	\$9.09	4	\$36.36

First Hour Labor :	\$90.00	Additional Hours Labor Rate:	\$90.00	Total Hours:	11
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(Additional hours billed in 15 minute increments, OT hours billed at time and 1/2 normal rate)

Est. Labor	\$990.00	Est. Materials	\$223.54	Travel	\$90.00	Total Estimate	\$1,303.54
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DATE	TECH	TIME IN	TIME OUT	JOB SITE TIME	TRAVEL TIME	TOTAL	OT HRS	MILEAGE

Technician Notes on Work Performed:

See additional info on back <input type="checkbox"/>	

Customer Acceptance to Proceed with this Quote:

By execution below, Customer authorizes Adirondack Cabling, Inc. to provide the above materials and services-

CUSTOMER'S SIGNATURE		DATE	
PRINTED NAME			



A.O.W ASSOCIATES INC.

30 Essex Street
Albany, New York 12206

Design-Construct
Construction Management
General Construction

January 9, 2015

Kathrine Mc Neice
24 Hamilton Street
Saratoga Springs, NY 12086

Subject Property: 24 Hamilton Street

Re: Construct a handicap ramp

Dear Ms. Mc Neice;

AOW is pleased to propose the construction of a handicap ramp at the walkway located at the southwest corner of the structure location at 24 Hamilton Street. A total of three (3) parking spots will be converted to handicap parking with proper parking lines and signage. The relining of the current existing handicap parking spaces will be relined as regular parking at the northeast parking lot. This work will be performed for the total cost of \$5,200.00 (Five Thousand Two Hundred Dollars and no/100).

Please feel free to contact me with any questions or comments, or to review the scope of work in more detail. I can be reached directly at 518-937-5770. Thank you very much for your consideration and we look forward to working with you.

Respectfully submitted,

Shelby L. Kulls
Project Manager.


T 518-482-3400
F 518-482-3444
E info@aowassoc.com