

APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM
 — 2015 Program Year Funding —

ACTIVITY NAME: **Rear Drainage and Air conditioning – Saratoga Senior Center**

APPLICANT: **Department of Public Works- City of Saratoga**

MAILING ADDRESS: **City Hall; Broadway. Saratoga Springs, NY 12866**

PHONE: **518-587-3550** FAX: _____ EMAIL: _____

CONTACT PERSON: **Anthony Scirocco**

TITLE: **Commissioner**

APPLICANT (select 1): City Department Private non-profit organization Other Public Agency
Public Works _____ (List Federal ID #) _____ (Specify)
 (List Dept.) (DUNS #)

NATIONAL OBJECTIVE (select 1):

“Benefit persons of Low/moderate income”

“Address slum/blight Conditions”

“Urgent CD Need”

- X L/M Income Area Benefit
- L/M Income Limited Clientele Activities
- L/M Income Housing Activities
- L/M Income Job Creation/Retention

- “N/A” Slum/blighted Area
- Slum/blighted Spot Basis
- “N/A” Urban Renewal Completion

“N/A” Urgent Need

REQUESTED ENTITLEMENT FUNDING: \$ **41,006.00**

Funding Leveraged from Other Sources:

Total Activity Cost: \$ **41,006.00**

Proposal Abstract - please provide a brief overview of your proposal including the number of persons that will be served with this grant in the space below:

The City building currently being used as the Senior Citizens Center of Saratoga Springs has significant drainage issues and we hope to continue to make upgrades to make the building energy efficient. Last year the City applied for funding for this drainage issue and \$10,370.00 was granted. When they delved into this project further, the project and needs were much more extensive than expected, thus we are requesting an additional \$20,000.00 to complete that project correctly.

In addition, the Center is in need of an air conditioning unit in the main community gathering area. The Center has 4 different air conditioning units throughout the building but none service our main gathering area for seniors.

Finally we are seeking funding to replace 2 ceiling fans with 4 – 60” blade ceiling fans (appropriate size and quantity) for the dining room.

The Center services approximately 2,000 low to moderate income seniors per year and there are 6,000 seniors age 60+ currently living in Saratoga Springs. In addition the Center serves as an emergency warming shelter, public polling place, and provides space to other community members and groups such as AARP, Mayor’s Senior Advisory Committee, AA, and Office for the Aging. In an emergency situation the Center can hold between 300-400 community members at one time and provide food and temporary shelter.



 (Authorized Signature)

Commissioner

 (Title)
 1/30/15

Please respond in writing to each of the following (add additional pages as necessary):

1. ACTIVITY DESCRIPTION

Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

A) Identify whether the activity is new, ongoing, or expanded from previous years.

Expanded from last year; and new project

B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.

The Senior Center is the only agency in the City open to all seniors that offers a wide range of social, educational, recreational, wellness, artistic, and culturally stimulating services and presentations specifically for the senior population. The senior population is one of our fastest growing populations and improving and maintaining this City building is imperative. In the past four years the City, the Senior Center, private, corporate and community money have been invested in fixing, improving and addressing the many needs in this City building. New boilers and heating systems, new flooring, new divider door in the dining room, replacement of many doors and some windows, a new car port and handicap accessible entryway and additional parking spots added are just some of the many improvements to this City building over the course of the last 4 years.

Last year the City applied for funding to fix the dangerous and eroding back entry way as well as the drainage issue that often leaves the walkways icy. Funding in the amount of \$10,370.00 was granted. This project is much more extensive than originally anticipated. The drainage issue will not only require the City to fix the roof and retaining wall but also to reroute drainage to various drywells. For additional detail, see attached pictures and scope of work needed to complete this project.

In addition, we are seeking funding to add air conditioning to the main gathering room in the building. The building was built in the 1970s with vaulted ceilings. This room has never had a cooling system in it. Rather small ones exist throughout the building with the main one being in the far side of the dining room. However, as our population expands and programming has grown it has been necessary to use the new divider door in the dining room on a daily basis to split the room for program space. Thus our largest cooling system does not reach the rest of the building. The hot summer months take a toll on seniors who often have breathing issues and are one of our highest risk populations. Often times they come to the Center to be able to cool down and relax, thus this air conditioning system is imperative and would enable the Center to continue to grow and meet seniors needs during the summer months.

Finally we request funding to replace the 2 small ceiling fans with 4- 60" larger fans in the dining room. Again, the vaulted ceilings make it difficult to heat and cool this building. By simply adding the appropriate fans on the ceiling we can become much more energy efficient and keep the room better heated and cooled. See attached picture.

With these improvements the City building will continue to be improved and open up additional space to allow for programming for seniors.

C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:
This work will benefit the seniors in our community, a presumed low to moderate income group, and the community as a whole as an emergency shelter.

- C-1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve.
- C-2) the inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located.
- C-3) designed to benefit a low-moderate income "limited clientele", identify the "limited clientele" group.

D) Identify your performance goals and the types of indicators you will use to document activity accomplishments and success.
(Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.)

- 1. **Goal:**
Obtain 3 quotes for an air conditioning unit.
Verification Measures:
Project completion
- 2. **Goal:**
Fix drainage in rear of building
Verification Measures:
Add gutters, drain pipes, drywell, and fix the steps and back patio
- 3. **Goal:**
To provide a safe environment to 2,000 seniors and the community to use each year
Verification Measures:

Track building usage at the Senior Center.

- E) Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).
Upon approved funding the City will begin work on the drainage and ceiling fans, and bids will be sought for the air conditioning unit and work will begin upon receipt of the appropriate bid.
- F) Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.). For construction/site development projects, provide evidence of site control.

2. ORGANIZATIONAL CAPACITY

- A) Provide an overview of your organization including length of time in existence. List current officers and board members and identify any prior funding by the City of Saratoga Springs (year, activity, and amount).
- B) Describe your organization's experience in successfully conducting this type of activity. Identify any skills, current services, or special accomplishments that demonstrate your capacity for success.
- C) Identify the person(s) responsible for program and financial management of the activity. Identify all other persons involved in this activity noting whether these positions are current or new, pending this award. For construction/site development projects, identify the development team including proposed contractors, subcontractors, and project manager.
- D) Identify any other agencies/partners involved in this activity and define their roles and responsibilities.

3. ACTIVITY BUDGET - (ATTACHMENTS 1, 2)

- A) Include attached budgets (Attachments 1, 2) as appropriate. Depending on the activity, the applicant may need to submit one or both of the attached budget forms. More detailed budgets may be attached (and are recommended) in support of the proposal. If an architect, engineer, or other personnel have conducted a cost analysis, attach a copy noting the author and date of analysis.
- PROGRAM OPERATING BUDGET (Attachment 1) - for all proposals including public service projects and construction/site development projects
 - CONSTRUCTION/SITE DEVELOPMENT BUDGET (Attachment 2) - for construction/site development projects
- B) Identify the amount and sources of leveraged funding for this activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.). Attach copies of funding commitment letters or other evidence of funding support.

4. MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS - (ATTACHMENT 3)

The City of Saratoga Springs is responsible for ensuring that subrecipients expend awards in accordance with applicable laws, regulations, and provisions of contracts and grant.

- A) In accordance with OMB Circular A-133, please complete Attachment 3 and include it with your application.
- B) During your last fiscal year, if your organization expended more than \$500,000 in total federal financial awards (including CDBG and all other federal assistance), please include a copy of your latest Single Audit Report with this application.

City of Saratoga Springs

Senior Center – Drainage

Proposal for Remediation

Design /Estimate -

Michael Waldron DPW (518)376-3206

1/27/14

Proposal for Drainage Remediation

Basis for Submittal:

There exists a clear and present drainage problem that exists at the rear patio, walkway and stairwell at the community's senior center. The issue is evident by the continuing erosion of soils adjacent to the stairs which deposits on the walkway at the base of the stairs. Another indicator is the standing water at the base of the stairs as well on top of the patio adjacent to the covered walkway and stairs. The existing rooflines at the rear of the building compound the drainage issues as there are currently no gutters, warm wires or roof picks for roof drainage diversion. The roof system is metal allowing ice sheets to form without mitigation also causing an inherent danger to those seniors or persons passing below the roofline from large falling ice sheets. With the absence of a formidable drainage system to remove standing water from ground and roof water a circumstance is created which in time will lead to continued weatherization at the base of the exterior wall directly adjacent to the patio. The patio, upon its inception, was poured in place flush to the base of the exterior wall. This in turn creates a scenario for water to penetrate the exterior wall wetting the wood surfaces and creating a condition that is ideal for breeding mold and mildew.

CDBG 2015

Preliminary Proposed Budget

City of Saratoga Springs

Rear Drainage, Air conditioning unit and ceiling fans

Rear Drainage:		\$27,915
Air Conditioner and install:		\$10,851
Ceiling Fans plus install:		\$2,240
• 4 – 60" fans @ \$350	(\$1,400)	
• 24 hours @ \$35/hour	(\$840)	
TOTAL:		\$41,006

Prepare site for installation of retaining wall and drainage

Install retaining wall and drainage

Backfill retaining wall and sub drain to new four foot drywell

Material \$ 6,300.00

Labor \$ 5,200.00

Install gutters, warm wires and roof picks along soffit line of existing building

Materials \$ 2,275.00

Labor \$ 6,240.00

Establish final finish grade for work site, over seed disturbed are install landscape material similar to existing materials at patio and wall

Materials \$ 1,200.00

Labor \$ 3,560.00

Grand Total for completion of Work Scope	\$ 37, 915.00
Existing Grant Funding	- <u>\$ 10,000.00</u>
Additional Funding Requested	\$ 27,915.00

Objective:

Through conventional construction practices install proper roof and ground drainage systems to alleviate the current standing water, poor roof drainage and ice sheeting as well as create suitable grade elevations for natural water protection barriers and gravitational drainage.

Scope of Work Estimate:

Remove Existing Flush Concrete Patio

Dig Appropriate Grade Elevation for New Slab

Dig and install new underground drainage supplies to existing

Catch basin from each corner of building and center of new concrete slab, install new four foot catch basin at base of

Existing covered stairs

Remove spoil concrete and earth fill from site

Backfill and prep grade elevations for new concrete slab

Pour new concrete slab at new elevation and in original location

Material \$ 8,615.00

Labor \$4,525.00



Alltek Energy Systems, Inc.

58 Hudson River Rd. • Waterford, NY 12188
PH: (518) 238-2600 • FAX (518) 238-2608
www.alltekenergy.com

DATE: 1/29/15

PROPOSAL

Proposal Submitted To

Work To Be Performed At

Attn: Lois Celeste
Saratoga Senior Center
5 William Street
Saratoga Springs NY 12866

same

Subject: Alltek Energy Systems, Inc. proposes to furnish and install :

- Provide (1) Mini Split 3 ton Air Conditioning System by LG Mfg. or equal to cool main recreation area at above location.

Work will include placing outdoor condenser on pad, setting wall evaporators, running refrigeration and condensate lines, thermostat to be remote type, pressure testing of system with start-up.

Electrical power to be 208-230 1-phase. Includes one year warranty.

Total Cost ---\$10,851.00 t/e

Exclusions:

- Electrical (Line Voltage Wiring)
Plumbing
Fire Protection (Sprinklers)
Roofing (Flashing in Curbs, Blocking)
Louvers
Cutting & Patching - Exterior walls, Interior Masonry, Floor Slabs
Structural Steel Reinforcements
Concrete Pads (HVAC Equipment)
Gas Piping
Refrigeration Piping
Mechanical Piping (Hydronic)
Condensate Drains
Control Systems
Demolition/Removals
Excavation/Backfill/Trenching
Balancing & Testing
Temporary Heat
Starters (Motor)
Variable Speed Drives
Disconnects
Duct mounted Smoke Detectors
Prevailing Wages
Taxes
Bonding
Allowances
Addendums
Permits
Alternates
Asbestos Abatement

All material is guaranteed to be as specified, and the above work to be preformed in accordance with the drawing and specifications submitted for the above work and completed in a substantial workmanlike manner. Terms of payment to be as follows: Signed Proposal Invoice 25th, Progress Payments 10th of every month

Overdue accounts will be charged 2% per month, plus reasonable collection and/or legal fees on all overdue accounts. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by Alltek Energy Systems, Inc.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I personally guarantee payment in accordance with the terms outlined above.

Accepted _____ Date _____ Submitted _____ Date: _____

Michael O'Connor
Alltek Energy Systems, Inc.

Proposal is Valid 30 Days from Proposal

**OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133
MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS**

ORGANIZATION: CITY OF SARATOGA SPRINGS

MAILING ADDRESS: DEPARTMENT OF PUBLIC WORKS, 5 LAKE AVENUE, SARATOGA SPRINGS, NY 12866

FEDERAL ID #: 14-6002423 PHONE: _____ FAX: _____

DUNS #: _____

1. Please identify your fiscal year (mth/yr to mth/yr): January 1, 2015 to December 31, 2015

Please identify below the funding received during your last fiscal year:

2. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name: Senior Center

CDBG Funding Program Year: 2015 CDBG Funding Amount: \$41,006

3. Other Federal Financial Awards (cash & non-cash):

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) #	AMOUNT OF AWARDS
_____	_____
_____	_____
_____	_____

4. During your last fiscal year, has your organization expended more than \$500,000 in total federal financial awards (incl. CDBG & all other federal assistance)? YES * NO

* If "yes", include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered "no", please complete, sign and return this form.

5. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance? YES * NO

* If "yes", please describe: _____

6. Other Saratoga County Awards (cash & non-cash):

IDENTIFY PROGRAM NAME & YEAR OF AWARD	IDENTIFY AMOUNT OF CO. AWARDS
_____	_____
_____	_____
_____	_____
_____	_____

Anthony J. ...
Authorized Signature

1/30/15
Date

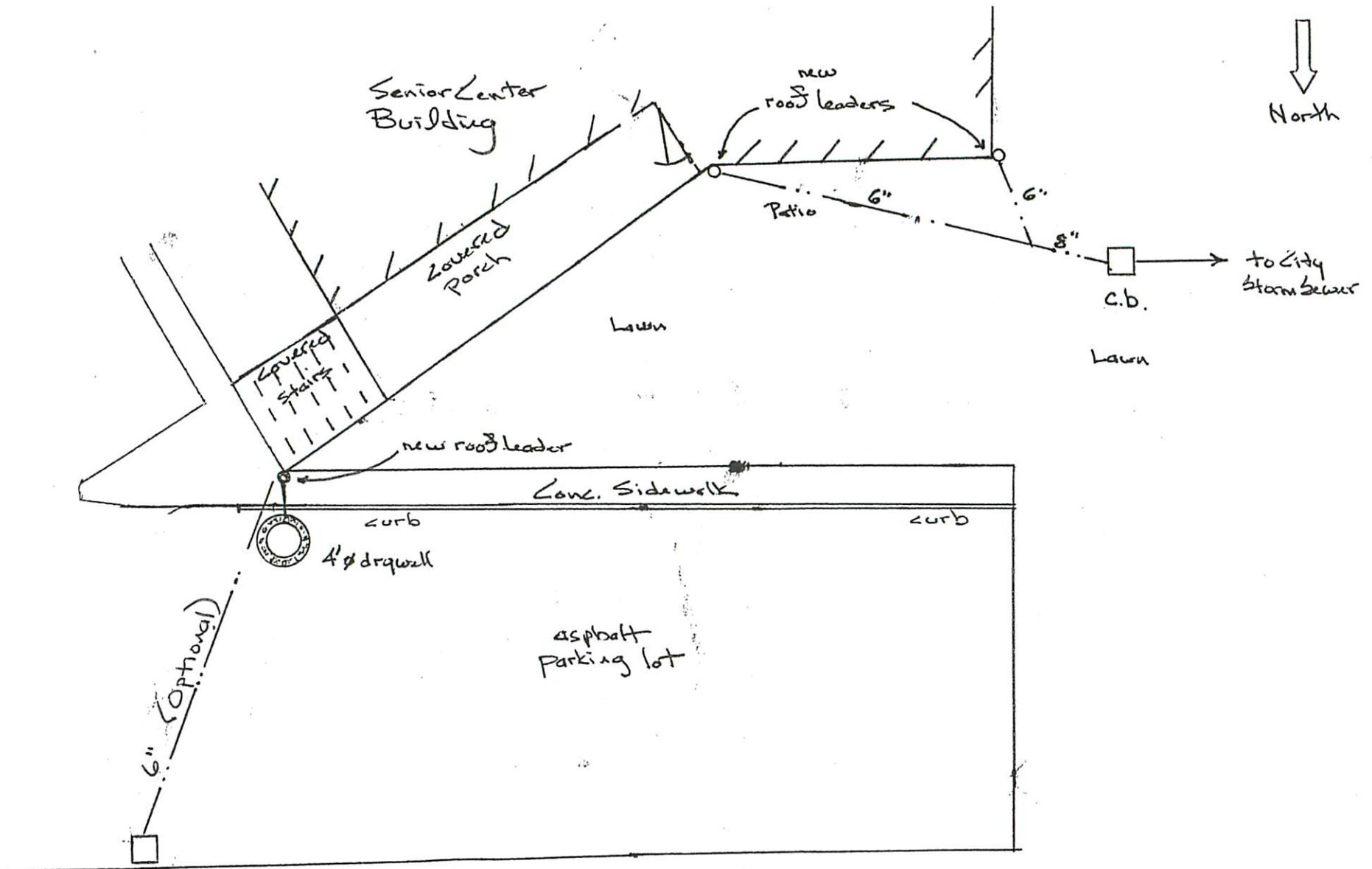
Notes: Please Be Advised

Attached estimate for pipe drainage and drywell by utilities dept

New concrete slab to be standard finish NOT stamped concrete

Retaining wall material at discretion of designer/estimator

Landscape material selection to correlate with existing at discretion
designer/estimator



PLAN

N.T.S.

Drainage Improvements - Cost Estimate				
Senior Citizens Center				
Saratoga Springs, NY				
Jan. 29, 2015				
ITEM*	QUANTITY	UNIT	COST	SUBTOTAL
Pipe 6" SDR-26	60	LF	\$ 20.00	\$ 1,200.00
Pipe 8" SDR-26	20	LF	\$ 22.00	\$ 440.00
Misc. Pipe Fittings	6	EA	\$ 20.00	\$ 120.00
Conc. Drywell 4' ID	1	EA	\$ 1,500.00	\$ 1,500.00
Asphalt Repair	100	SF	\$ 3.00	\$ 300.00
Conc. Walk Repair	50	SF	\$ 6.00	\$ 300.00
Conc. Curb Repair	10	LF	\$ 18.00	\$ 180.00
Lawn Restoration	-	LS	-	\$ 75.00

TOTAL	\$ 4,115.00
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* - Material plus installation







