

Marriage Certificates

A person may obtain a copy of their marriage certificate if they purchased their marriage license in the City of Saratoga Springs. The marriage certificate may be obtained in person at the City Clerk's Office or by mail.

Marriage certificates for a couple who did not purchase their marriage license in the City of Saratoga Springs may be obtained from the city/town/village clerk where the couple purchased their marriage license. If you are not able to determine where the marriage license was purchased, a copy may be requested from the New York State Department of Health at: www.health.state.ny.us/vital_records.

A certified copy of a marriage may be issued to:

- To the bride/groom/spouse
- To the Commissioner of Health, or
- To a municipal, state or federal agency when needed for official purposes

A copy of a marriage certificate may be obtained in person at the City Clerk's Office at City Hall by completing the marriage certificate request form, paying a \$10 fee for each copy (cash, check or money order made payable to the City Clerk) and providing one of the following types of identification:

- Driver's License
- State issued non-driver photo ID card
- Passport
- Naturalization Papers
- Military identification
- Employer's Photo Identification
- Two recent utility bills showing applicant's name and address
- Police report of lost or stolen identification

A copy of a marriage certificate may also be obtained by mail by providing the completed marriage certificate request form, a copy of one of the forms of identification listed above and including the \$10 fee (cash, check or money order mad payable to the City Clerk). Mail this information to:

**City of Saratoga Springs City Clerk's Office
474 Broadway, City Hall
Saratoga Springs, NY 12866**

TYPE OF RECORD DESIRED (Enter Number of Copies)

Search and Certified Transcript <input type="checkbox"/> Fee \$10.00 per copy A Certified Transcript is an abstract from the marriage record issued under the seal of the town/city clerk. It includes the names of the contracting parties, their residence at the time the license was issued, date and place of marriage as well as date and place of birth of the bride and groom. A Certified Transcript may be used as proof that a marriage occurred.	Search and Certified Copy <input type="checkbox"/> Fee \$10.00 per copy A Certified Copy includes all of the items of information occurring on the original record of the marriage. A Certified Copy may be needed where proof of parentage and certain other detailed information may be required such as: passports, veteran's benefits, court proceedings, or settlement of an estate.
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Bride/Groom/Spouse

Name (as recorded on marriage license):		Date of Birth: <i>(or age at time of marriage)</i>	
<i>First</i>	<i>Middle</i>	<i>Last</i>	<i>Birth Name (if different)</i>
If Previously Married, State Name Used at that Time:		Residence (at time of marriage):	
<i>First</i>	<i>Middle</i>	<i>Last</i>	<i>County State</i>

Bride/Groom/Spouse

Name (as recorded on marriage license):		Date of Birth: <i>(or age at time of marriage)</i>	
<i>First</i>	<i>Middle</i>	<i>Last</i>	<i>Birth Name (if different)</i>
If Previously Married, State Name Used at that Time:		Residence (at time of marriage):	
<i>First</i>	<i>Middle</i>	<i>Last</i>	<i>County State</i>

Marriage Information

Place Where Marriage License Was Issued:	Place Where Marriage Was Performed:	Marriage Certificate No.: <i>(if known)</i>	Local Registration No.: <i>(if known)</i>
<i>Town or City County</i>	<i>Town or City County</i>		
Purpose for which record is required:		Date of Marriage or Period Covered by Search:	
In what capacity are you acting?:		What is your relationship to person whose record is required? (If self, state "SELF".)	
		Married on or Search from: _____ <i>(mm / dd / yyyy)</i> Search to: _____ <i>(if searching period) (mm / dd / yyyy)</i>	
If attorney, give name and relationship of your client to person whose record is required:			

Signature of Applicant	Date:	Applicant's Phone Number:

Name of Applicant:	Please print name and address where record is to be sent:
Address of Applicant:	
_____	_____
_____	_____
_____	_____
_____	_____
<i>City State ZIP</i>	<i>City State ZIP</i>

Where to Apply for Record of Marriage

1. License Issued in New York State (Outside of New York City)

Year of Marriage	Apply to:
* 1881 to present (\$10.00 per copy)	Town or City Clerk Where license was issued (purchased)
* 1881 to present (\$30.00 per copy) If a state issued copy is required or you are not certain in which city or town outside of New York City the license was issued.	New York State Department of Health Vital Records Certification Unit P.O. Box 2602 Albany, NY 12220-2602 www.health.ny.gov/vital_records/marriage.htm
* 1880 - 1907 and license issued in the cities of Albany, Buffalo or Yonkers.	Albany: City Clerk City Hall - 24 Eagle St Rm 202 Albany, NY 12207 Buffalo: City Clerk 65 Niagara Square Buffalo, NY 14202 Yonkers: City Clerk 40 S Broadway Rm 107 Yonkers, NY 10701

2. License Issued in New York City

Contact the office of the New York City Clerk for information if the marriage license was issued in any of the five boroughs of New York City:

www.cityclerk.nyc.gov

Manhattan	City Clerk of New York 141 Worth Street New York, NY 10013 (212) NEW-YORK / (212) 639-9675
Brooklyn	(also known as Kings)
Bronx	
Queens	(Records prior to 1898 are on file with the New York State Department of Health)
Richmond	(also known as Staten Island) (Records prior to 1898 are on file with the New York State Department of Health)

PLEASE NOTE: Records of marriages in areas of the present City of New York, which were not part of the city at the time of marriage, are on file with the State Department of Health.