



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

2016 COMPREHENSIVE BUDGET

Summary

October 6, 2015

2016 Comprehensive Budget
SUMMARY

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❖ **2016 COMPREHENSIVE BUDGET SUMMARY –
City of Saratoga Springs**

2016 Comprehensive Budget Summary - City of Saratoga Springs

* minus signs preceding numbers are a function of the MUNIS system, which prints Revenues in the credit format

	2015 Adopted Budget	Percent of Total	2016 Comprehensive Budget	Percent of Total
<u>GENERAL FUND Revenue</u>				
<u>NON-PROPERTY TAX</u>				
SALES TAX	-\$11,098,081.85	26.6%	-\$12,198,901.30	27.8%
COUNTY SURPLUS DISTRIBUTION (Voluntary Sales Tax Di	-\$364,000.00	0.9%	-\$364,000.00	0.8%
STATE AID (excluding Mortgage Tax)	-\$2,141,901.00	5.1%	-\$2,109,101.00	4.8%
VLT AID	-\$1,827,251.00	4.4%	-\$1,827,251.00	4.2%
MORTGAGE TAX	-\$1,200,000.00	2.9%	-\$1,530,000.00	3.5%
'OTHER' Sources	-\$7,863,727.92	18.8%	-\$8,797,256.22	20.1%
<u>FUND BALANCE APPLIED TO BUDGET</u>				
USE OF RESTRICTED FUND BALANCE	-\$520,000.00	1.2%	-\$450,000.00	1.0%
USE OF ASSIGNED FUND BALANCE	-\$276,912.93	0.7%	\$0.00	0.0%
USE OF UNASSIGNED FUND BALANCE	-\$380,000.00	0.9%	-\$300,000.00	0.7%
sub-total: Non-Tax Levy Sources	-\$25,671,874.70	61.5%	-\$27,576,509.52	62.9%
<u>PROPERTY TAX LEVY</u>				
REAL PROPERTY TAXES	-\$16,087,646.00	38.5%	-\$16,264,567.73	37.1%
TOTAL General Fund Revenues	-\$41,759,520.70	100.0%	-\$43,841,077.25	100.0%

GENERAL FUND Expenses (by Department)

Mayor's Office	\$2,252,921.16	5.4%	\$2,265,099.13	5.2%
Finance Dept	\$3,266,517.02	7.8%	\$3,163,679.73	7.2%
Public Works Dept	\$9,598,758.10	23.0%	\$10,549,787.04	24.1%
Public Safety Dept	\$23,411,895.43	56.1%	\$24,494,875.52	55.9%
Accounts Dept	\$1,042,897.54	2.5%	\$1,052,013.04	2.4%
Recreation Dept	\$2,186,531.45	5.2%	\$2,315,622.79	5.3%
TOTAL General Fund Expenses	\$41,759,520.70		\$43,841,077.25	

OTHER FUNDS

E - City Center Authority	\$1,684,552.00		\$1,662,506.00
F - Water Fund	\$3,486,836.09		\$3,745,254.53
G- Sewer Fund	\$4,247,241.19		\$4,457,656.46
H - Capital Projects Fund	\$7,204,634.00		\$4,709,094.00
P - Special Assessment	\$111,861.38		\$111,954.23
Q - West Ave SA	\$51,002.92		\$51,002.92
V - Debt Service Fund	\$3,714,427.21		\$3,636,863.50

GRAND TOTAL ALL FUNDS

\$62,260,075.49

\$62,215,408.89

DRAFT Tax Rate Information

Taxable Assessed Value	\$3,104,158,047.00	\$3,127,817,254.00
Draft Gen Fund Tax Levy	\$16,087,646.00	\$16,264,567.73
Draft Debt Service Fund Tax Levy	2,637,369.93	\$2,576,545.55
Draft Combined Tax Levy	\$18,725,015.93	\$18,841,113.28
Draft Combined Inside Tax Rate	\$6.0701	\$6.0593
Draft Combined Outside Tax Rate	\$5.9881	\$5.9820

THIS TAX RATE IS PRELIMINARY ONLY, FOR THE PURPOSE OF THIS PROPOSED 2016 BUDGET.

❖ **PROPOSED TAX CHANGE PER ASSESSED VALUE**

- **Inside District**
- **Outside District**

2016 Comprehensive Budget - PROPOSED TAX CHANGE PER ASSESSED VALUE

INSIDE DISTRICT

2016 Proposed Combined Tax Rate **6.0593 per \$1,000 of assessed value (inside district)**
 2015 Combined Tax Rate 6.0701 per \$1,000 of assessed value (inside district)

% Increase of Assessed Value 0%
 % **Increase/Decrease** in Property Tax Rate **-0.18%**

2015 Assessed Value	2015 Tax Bill	2016 Assessed Value	2016 Proposed Tax Bill	Difference Between 2016 and 2015 Tax Bill
\$100,000.00	\$607.01	\$100,000.00	\$605.93	-\$1.08
\$150,000.00	\$910.52	\$150,000.00	\$908.90	-\$1.62
\$200,000.00	\$1,214.03	\$200,000.00	\$1,211.87	-\$2.16
\$250,000.00	\$1,517.53	\$250,000.00	\$1,514.83	-\$2.70
\$300,000.00	\$1,821.04	\$300,000.00	\$1,817.80	-\$3.24
\$350,000.00	\$2,124.54	\$350,000.00	\$2,120.77	-\$3.78
\$400,000.00	\$2,428.05	\$400,000.00	\$2,423.73	-\$4.32
\$450,000.00	\$2,731.56	\$450,000.00	\$2,726.70	-\$4.86
\$500,000.00	\$3,035.06	\$500,000.00	\$3,029.67	-\$5.40
\$550,000.00	\$3,338.57	\$550,000.00	\$3,332.63	-\$5.94
\$600,000.00	\$3,642.08	\$600,000.00	\$3,635.60	-\$6.48
\$650,000.00	\$3,945.58	\$650,000.00	\$3,938.56	-\$7.02
\$700,000.00	\$4,249.09	\$700,000.00	\$4,241.53	-\$7.56

THIS TAX CHANGE CHART IS PRELIMINARY, FOR THE PURPOSE OF THIS PROPOSED 2016 BUDGET. IT IS AN ESTIMATION FOR ILLUSTRATION PURPOSES, ONLY.

2016 Comprehensive Budget - PROPOSED TAX CHANGE PER ASSESSED VALUE

OUTSIDE DISTRICT

2016 Proposed Combined Tax Rate **5.9820 per \$1,000 of assessed value (outside district)**
 2015 Combined Tax Rate 5.9881 per \$1,000 of assessed value (outside district)

% Increase of Assessed Value 0%
 % Increase/**Decrease** in Property Tax Rate **-0.10%**

2015 Assessed Value	2015 Tax Bill	2016 Assessed Value	2016 Proposed Tax Bill	Difference Between 2016 and 2015 Tax Bill
\$100,000.00	\$598.81	\$100,000.00	\$598.20	-\$0.61
\$150,000.00	\$898.22	\$150,000.00	\$897.30	-\$0.92
\$200,000.00	\$1,197.63	\$200,000.00	\$1,196.41	-\$1.22
\$250,000.00	\$1,497.03	\$250,000.00	\$1,495.51	-\$1.53
\$300,000.00	\$1,796.44	\$300,000.00	\$1,794.61	-\$1.83
\$350,000.00	\$2,095.84	\$350,000.00	\$2,093.71	-\$2.14
\$400,000.00	\$2,395.25	\$400,000.00	\$2,392.81	-\$2.44
\$450,000.00	\$2,694.66	\$450,000.00	\$2,691.91	-\$2.75
\$500,000.00	\$2,994.06	\$500,000.00	\$2,991.01	-\$3.05
\$550,000.00	\$3,293.47	\$550,000.00	\$3,290.11	-\$3.36
\$600,000.00	\$3,592.88	\$600,000.00	\$3,589.22	-\$3.66
\$650,000.00	\$3,892.28	\$650,000.00	\$3,888.32	-\$3.97
\$700,000.00	\$4,191.69	\$700,000.00	\$4,187.42	-\$4.27

THIS TAX CHANGE CHART IS PRELIMINARY, FOR THE PURPOSE OF THIS PROPOSED 2016 BUDGET. IT IS AN ESTIMATION FOR ILLUSTRATION PURPOSES, ONLY.

❖ **REVENUE: 2016 General Fund Overview**

- **Overview**
- **Graph: 2016 Comprehensive Budget and 2015 Adopted Budget**

2016 COMPREHENSIVE BUDGET - GENERAL FUND REVENUE: Overview

	2015 Adopted Budget	Percent of Total	2016 Comprehensive Budget	Percent of Total	Change	Percent Chg
GENERAL FUND Grand Total	-\$41,759,520.70		-\$43,841,077.25		-\$2,081,556.55	5.0%

REVENUE

* Minus signs preceding numbers are a function of MUNIS, which prints Revenues in the credit format

ALL SOURCES

<u>NON-PROPERTY TAX</u>						
SALES TAX	-\$11,098,081.85	26.6%	-\$12,198,901.30	27.8%	-\$1,100,819.45	9.9%
COUNTY SURPLUS DISTRIBUTION <small>(Voluntary Sales Tax Distrib</small>	-\$364,000.00	0.9%	-\$364,000.00	0.8%	\$0.00	0.0%
STATE AID (excluding Mortgage Tax)	-\$2,141,901.00	5.1%	-\$2,109,101.00	4.8%	\$32,800.00	-1.5%
VLT AID	-\$1,827,251.00	4.4%	-\$1,827,251.00	4.2%	\$0.00	0.0%
MORTGAGE TAX	-\$1,200,000.00	2.9%	-\$1,530,000.00	3.5%	-\$330,000.00	27.5%
'OTHER' Sources	-\$7,863,727.92	18.8%	-\$8,797,256.22	20.1%	-\$933,528.30	11.9%
<u>FUND BALANCE APPLIED TO BUDGET</u>						
USE OF RESTRICTED FUND BALANCE	-\$520,000.00	1.2%	-\$450,000.00	1.0%	\$70,000.00	
USE OF ASSIGNED FUND BALANCE	-\$276,912.93	0.7%	\$0.00	0.0%	\$276,912.93	
USE OF UNASSIGNED FUND BALANCE	-\$380,000.00	0.9%	-\$300,000.00	0.7%	\$80,000.00	
SUB-TOTAL: Non-Tax Levy Sources	-\$25,671,874.70		-\$27,576,509.52	62.9%	-\$1,904,634.82	7.4%
<u>PROPERTY TAX LEVY</u>						
REAL PROPERTY TAXES	-\$16,087,646.00	38.5%	-\$16,264,567.73	37.1%	-\$176,921.73	1.1%
TOTAL	-\$41,759,520.70		-\$43,841,077.25		-\$2,081,556.55	5.0%

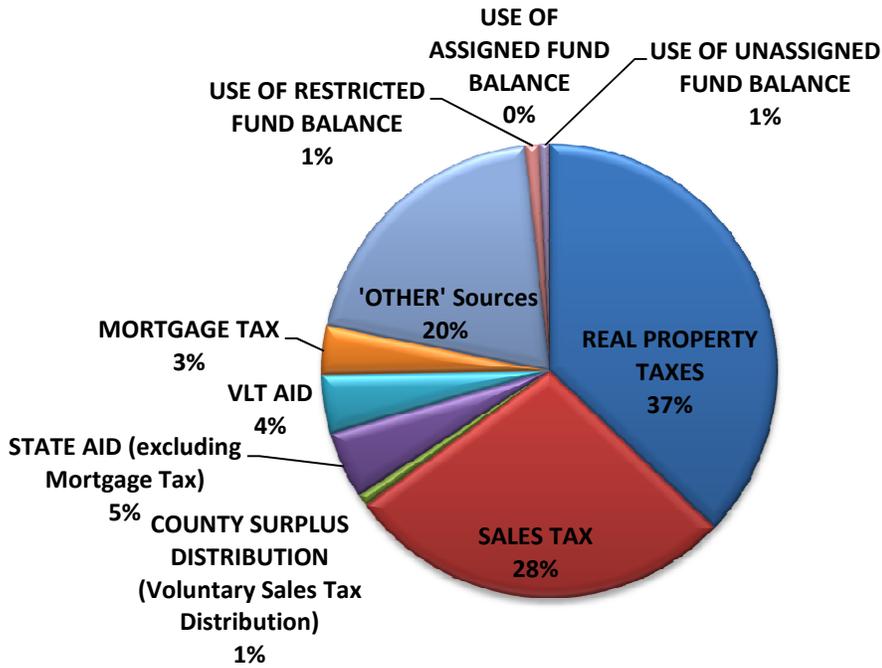
2016 COMPREHENSIVE BUDGET - GENERAL FUND REVENUE: Overview

	2015 Adopted Budget	Percent of Total	2016 Comprehensive Budget	Percent of Total	Change	Percent Chg
'OTHER' SOURCES: Increases and Decreases						
<u>Increases</u>						
FEMA SAFER GRANT	\$0.00	0.0%	-\$541,910.62	1.2%	-\$541,910.62	NA
INTERFUND TRANSFER	\$0.00	0.0%	-\$144,120.00	0.3%	-\$144,120.00	NA
HOTEL OCCUPANCY TAX	-\$550,000.00	1.3%	-\$690,108.00	1.6%	-\$140,108.00	25.5%
BUILDING PERMITS	-\$300,000.00	0.7%	-\$350,000.00	0.8%	-\$50,000.00	16.7%
FRANCHISE TAX	-\$500,000.00	1.2%	-\$545,000.00	1.2%	-\$45,000.00	9.0%
COUNTY AID TRANSFER STATION	\$0.00	0.0%	-\$35,000.00	0.1%	-\$35,000.00	NA
AMBULANCE TRANSPORT CHARGES	-\$775,000.00	1.9%	-\$800,000.00	1.8%	-\$25,000.00	3.2%
EMPLOYEE HOSPITALIZATION CONT	-\$106,075.46	0.3%	-\$130,297.04	0.3%	-\$24,221.58	22.8%
FIRE INSPECTION FEES	-\$37,250.00	0.1%	-\$60,000.00	0.1%	-\$22,750.00	61.1%
SPECIAL EVENTS OT REIMB PD	-\$15,000.00	0.0%	-\$30,000.00	0.1%	-\$15,000.00	100.0%
INTERFUND TRANSFER COMM DEVELO	-\$67,200.00	0.2%	-\$78,352.00	0.2%	-\$11,152.00	16.6%
WORKMAN'S COMPENSATION REIMBUR	-\$100,000.00	0.2%	-\$110,000.00	0.3%	-\$10,000.00	NA
RENTAL ICE RINK WEIBEL	-\$345,000.00	0.8%	-\$355,000.00	0.8%	-\$10,000.00	2.9%
RENTAL ICE RINK VERNON	-\$160,000.00	0.4%	-\$170,000.00	0.4%	-\$10,000.00	6.3%
NAVY PILOT	-\$94,360.00	0.2%	-\$103,110.00	0.2%	-\$8,750.00	9.3%
POLICE SERVICES	-\$20,000.00	0.0%	-\$25,000.00	0.1%	-\$5,000.00	25.0%
LICENSES, BUSINESS	-\$10,000.00	0.0%	-\$15,000.00	0.0%	-\$5,000.00	50.0%
INDOOR REC FACILITY RENT	-\$170,000.00	0.4%	-\$175,000.00	0.4%	-\$5,000.00	2.9%
CIVIL SERVICE FEES	-\$27,224.00	0.1%	-\$31,713.50	0.1%	-\$4,489.50	16.5%
NATIONAL GRID RENT	-\$187,824.00	0.4%	-\$190,944.00	0.4%	-\$3,120.00	1.7%
SPECIAL EVENTS REIMB OT TRAFFI	-\$2,000.00	0.0%	-\$5,000.00	0.0%	-\$3,000.00	150.0%
INTEREST ON INVESTMENTS	-\$12,800.00	0.0%	-\$15,000.00	0.0%	-\$2,200.00	17.2%
DESIGN REVIEW FEES	-\$12,000.00	0.0%	-\$13,000.00	0.0%	-\$1,000.00	8.3%
PROJECT REVIEW FEES	-\$9,000.00	0.0%	-\$10,000.00	0.0%	-\$1,000.00	11.1%
ANIMAL SHELTER FEES	\$0.00	0.0%	-\$500.00	0.0%	-\$500.00	NA
DISABILITY CONTRIBUTION EMPLOY	-\$240.00	0.0%	-\$420.21	0.0%	-\$180.21	75.1%
COPS IN SCHOOL	-\$43,200.00	0.1%	-\$43,289.00	0.1%	-\$89.00	0.2%
DISABILITY CONTRIBUTION EMPLOY	-\$180.00	0.0%	-\$262.69	0.0%	-\$82.69	45.9%
DISABILITY CONTRIBUTION EMPLOY	-\$240.00	0.0%	-\$288.87	0.0%	-\$48.87	20.4%
DISABILITY CONTRIBUTION EMPLOY	-\$110.00	0.0%	-\$131.34	0.0%	-\$21.34	19.4%
	<u>-\$3,544,703.46</u>	<u>8.5%</u>	<u>-\$4,668,447.27</u>	<u>10.6%</u>	<u>-\$1,123,743.81</u>	<u>31.7%</u>

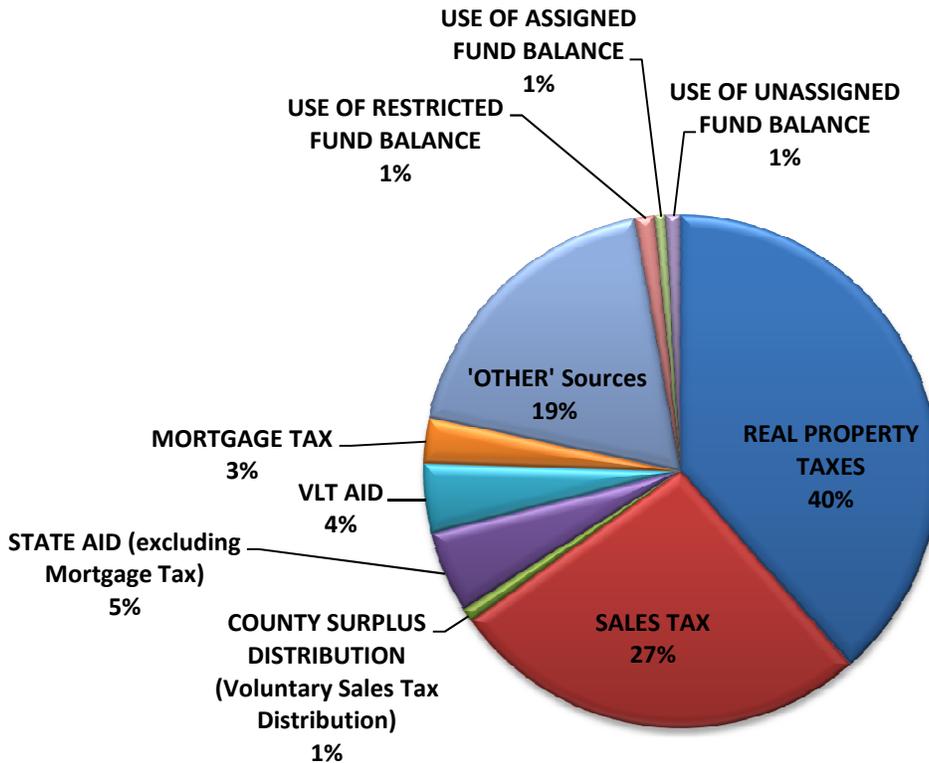
2016 COMPREHENSIVE BUDGET - GENERAL FUND REVENUE: Overview

	2015 Adopted Budget	Percent of Total	2016 Comprehensive Budget	Percent of Total	Change	Percent Chg
<u>Decreases</u>						
UTILITIES TAX	-\$500,000.00	1.2%	-\$430,000.00	1.0%	\$70,000.00	-14.0%
EMPLOYEE HOSPITALIZATION CONT	-\$42,241.42	0.1%	-\$18,476.00	0.0%	\$23,765.42	-56.3%
EXEMPT TO NON EXEMPT	-\$20,000.00	0.0%	\$0.00	0.0%	\$20,000.00	-100.0%
TRUCK ENFORCEMENT FINES	-\$16,000.00	0.0%	-\$5,000.00	0.0%	\$11,000.00	-68.8%
PLANNING BOARD FEES	-\$110,800.00	0.3%	-\$100,000.00	0.2%	\$10,800.00	-9.7%
COMPOST MATERIAL SALES	-\$60,000.00	0.1%	-\$50,000.00	0.1%	\$10,000.00	-16.7%
FINANCE FEES	-\$85,000.00	0.2%	-\$76,000.00	0.2%	\$9,000.00	-10.6%
INT AND PENALTIES ON PROP TAX	-\$215,000.00	0.5%	-\$210,000.00	0.5%	\$5,000.00	-2.3%
AMBULANCE ADVANCED LIFE SUPPOR	-\$10,000.00	0.0%	-\$5,000.00	0.0%	\$5,000.00	-50.0%
VC BROCHURE MEMBERS	-\$4,250.00	0.0%	\$0.00	0.0%	\$4,250.00	-100.0%
RECREATIONAL FEES	-\$50,000.00	0.1%	-\$46,000.00	0.1%	\$4,000.00	-8.0%
PAYMENT IN LIEU OF TAXES	-\$94,885.60	0.2%	-\$90,900.00	0.2%	\$3,985.60	-4.2%
PUBLIC WORKS SERVICES	-\$36,896.00	0.1%	-\$32,946.96	0.1%	\$3,949.04	-10.7%
COUNTY CONT VIETNAM ANNIVERSAR	-\$2,500.00	0.0%	\$0.00	0.0%	\$2,500.00	-100.0%
EDUCATIONAL OUT REACH PROGRAM	-\$2,000.00	0.0%	\$0.00	0.0%	\$2,000.00	-100.0%
TAX SEARCH CHARGES	-\$4,000.00	0.0%	-\$2,000.00	0.0%	\$2,000.00	-50.0%
VC TOURS	-\$1,200.00	0.0%	\$0.00	0.0%	\$1,200.00	-100.0%
SALE OF ADVERTISEMENTS PARK DE	-\$2,700.00	0.0%	-\$1,800.00	0.0%	\$900.00	-33.3%
VC VENDING COMMISSION	-\$300.00	0.0%	\$0.00	0.0%	\$300.00	-100.0%
VISITOR CENETER FEES	-\$200.00	0.0%	\$0.00	0.0%	\$200.00	-100.0%
LICENSES, HUNTING/FISHING	-\$300.00	0.0%	-\$150.00	0.0%	\$150.00	-50.0%
EMPLOYEE HOSPITALIZATION CONT	-\$138,824.21	0.3%	-\$138,689.56	0.3%	\$134.65	-0.1%
DISABILITY CONTRIBUTION EMPLOY	-\$730.00	0.0%	-\$682.94	0.0%	\$47.06	-6.4%
DISABILITY CONTRIBUTION EMPLOY	-\$250.00	0.0%	-\$236.48	0.0%	\$13.52	-5.4%
EMPLOYEE HOSPITALIZATION CONT	-\$17,493.98	0.0%	-\$17,484.56	0.0%	\$9.42	-0.1%
EMPLOYEE HOSPITALIZATION CONT	-\$10,788.00	0.0%	-\$10,780.80	0.0%	\$7.20	-0.1%
EMPLOYEE HOSPITALIZATION CONT	-\$9,644.00	0.0%	-\$9,640.40	0.0%	\$3.60	0.0%
	<u>-\$1,436,003.21</u>	3.4%	<u>-\$1,245,787.70</u>	2.8%	<u>\$190,215.51</u>	-13.2%
	-\$4,980,706.67		-\$5,914,234.97		-\$933,528.30	<i>Net Increase</i>
GENERAL FUND Grand Total	-\$41,759,520.70		-\$43,841,077.25		-\$2,081,556.55	5.0%

**2016 Comprehensive GENERAL FUND Revenue Budget
(\$43,841,077)**



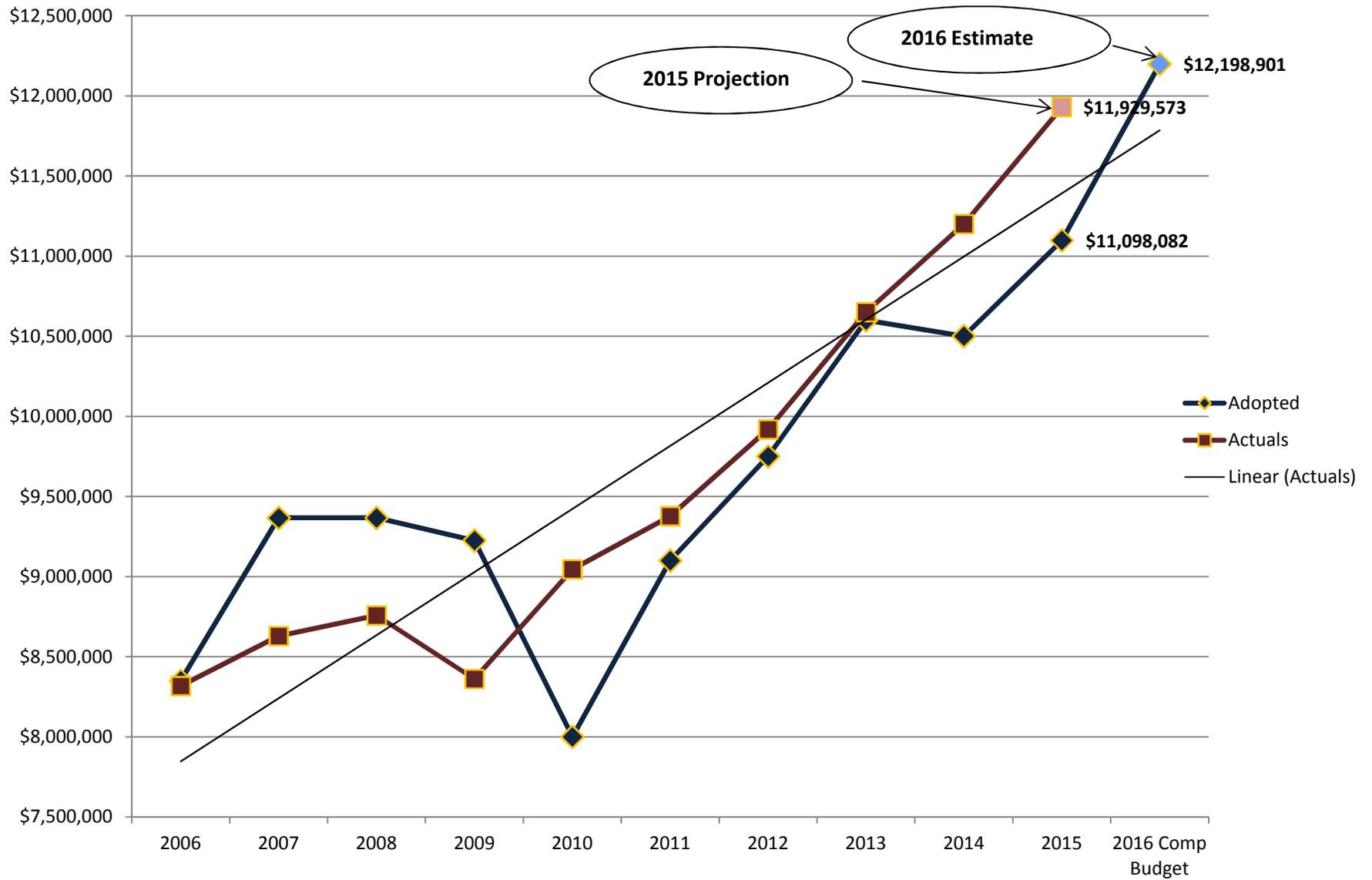
**2015 Adopted GENERAL FUND Revenue Budget
(\$41,759,521)**



❖ **REVENUE - Graph: Sales Tax History**

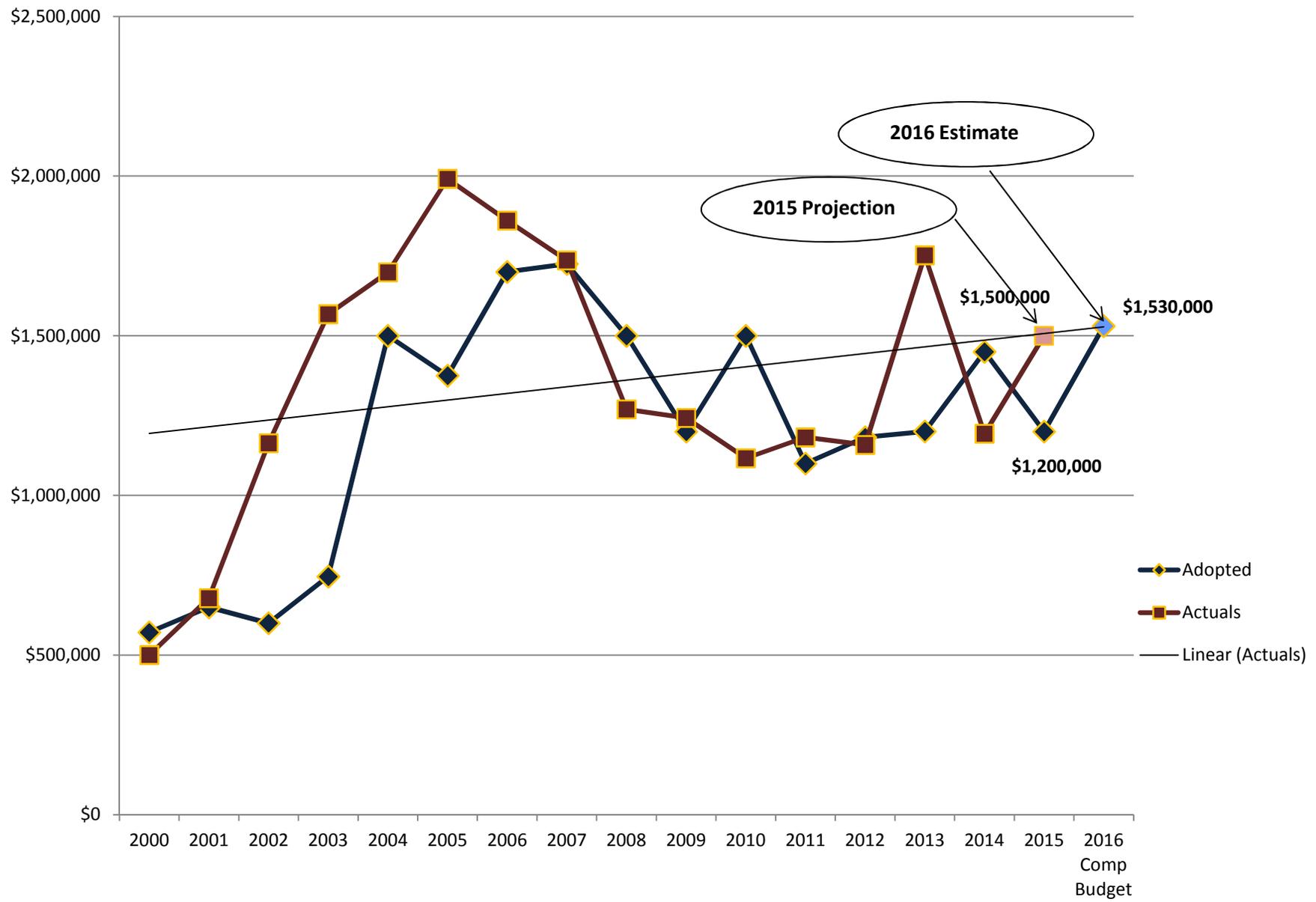
Sales Tax History

(City Sales Tax, only; excludes County Voluntary Distribution)



❖ **REVENUE - Graph: Mortgage Tax History**

Mortgage Tax History



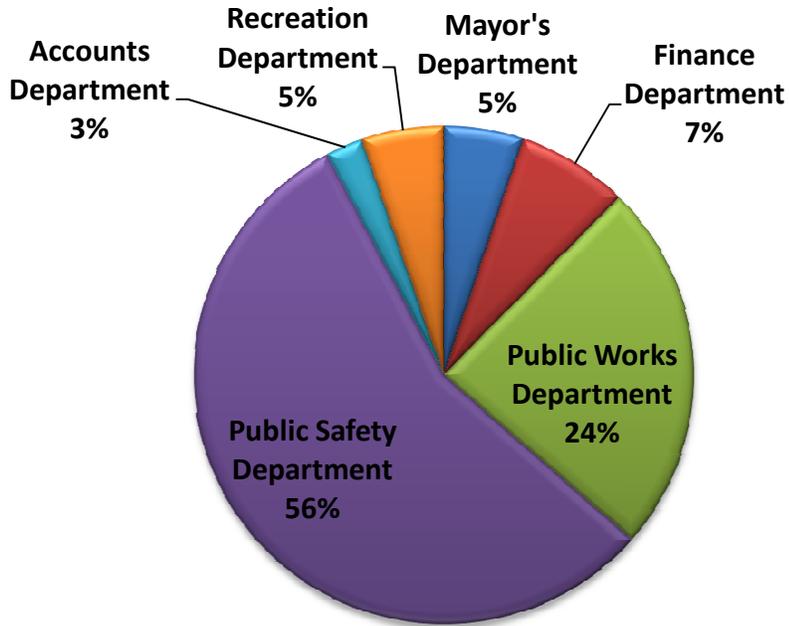
❖ **EXPENSES: 2016 General Fund by Department**

- **Overview: 2015 Adopted, 2016 Requested, 2016 Comprehensive**
- **Graph: 2016 Comprehensive Budget and 2015 Adopted Budget**

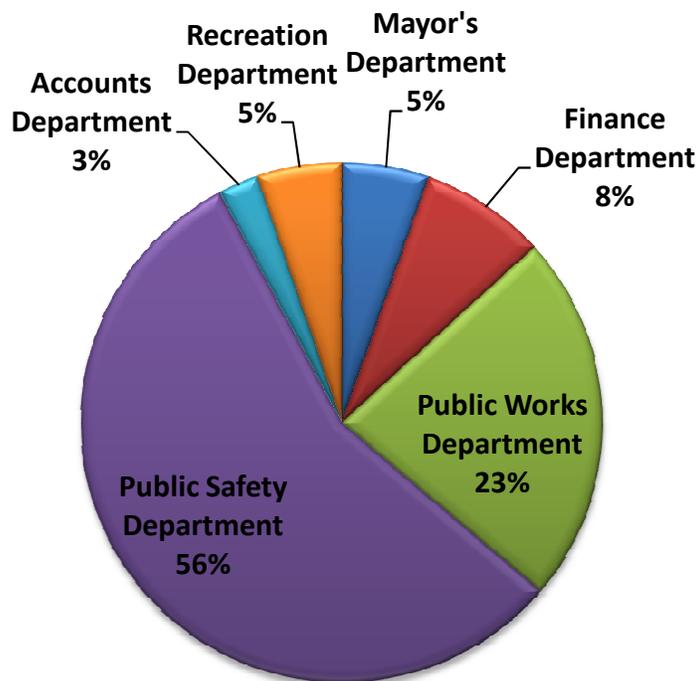
EXPENSES: 2016 General Fund Expense Budget by Department

by Department	2015 Adopted Budget	Percent of Tot	2016 Requested Budget	Percent of Tot	Percent Chnge	2016 Comprehensive Budget	Percent of Tot	Percent Chnge
Mayor's Department	\$2,252,921.16	5.4%	\$2,409,830.86	5.3%	7.0%	\$2,265,099.13	5.2%	0.5%
Finance Department	\$3,266,517.02	7.8%	\$3,188,649.91	7.0%	-2.4%	\$3,163,679.73	7.2%	-3.1%
Public Works Department	\$9,598,758.10	23.0%	\$11,347,219.33	24.9%	18.2%	\$10,549,787.04	24.1%	9.9%
Public Safety Department	\$23,411,895.43	56.1%	\$25,006,469.60	54.9%	6.8%	\$24,494,875.52	55.9%	4.6%
Accounts Department	\$1,042,897.54	2.5%	\$1,083,776.75	2.4%	3.9%	\$1,052,013.04	2.4%	0.9%
Recreation Department	\$2,186,531.45	5.2%	\$2,475,307.36	5.4%	13.2%	\$2,315,622.79	5.3%	5.9%
TOTAL General Fund	\$41,759,520.70	100.0%	\$45,511,253.81	100.0%	9.0%	\$43,841,077.25	100.0%	5.0%

**2016 Comprehensive GENERAL FUND Expense Budget by Department
(\$43,841,077)**



**2015 Adopted GENERAL FUND Expense Budget by Department
(\$41,759,521)**



❖ **EXPENSES by Department –**

**CHARTER, ORGANIZATION CHART, GRAPHS
(Appropriation Histories)**

- **Mayor's Dept**
- **Finance Dept**
- **Public Works Dept**
- **Public Safety Dept**
- **Accounts Dept**
- **Recreation Dept**
- **Recreation/Public Works Depts**

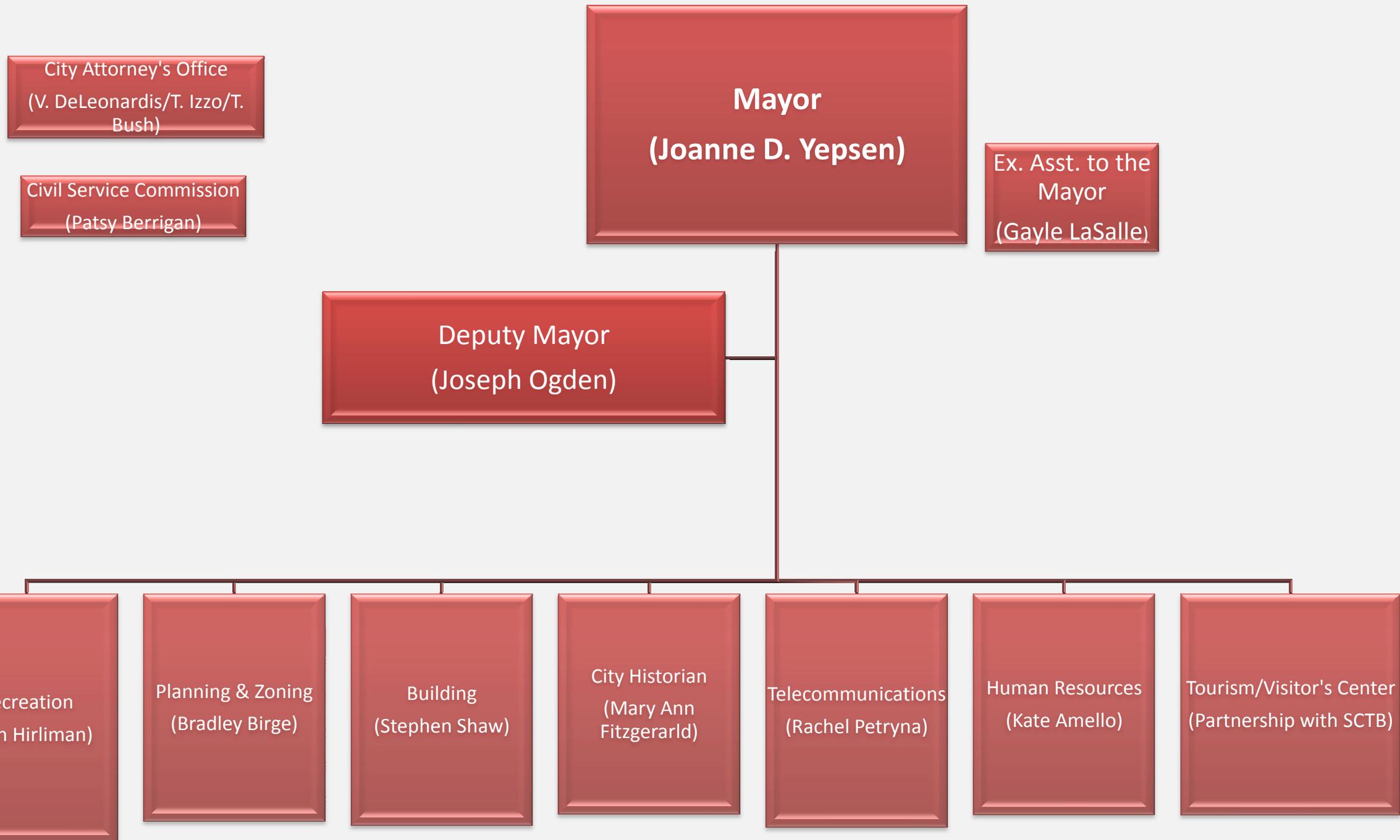
THE MAYOR'S DEPARTMENT - CITY CHARTER TITLE 3

The Mayor's Office of the City of Saratoga Springs is responsible for duties in accordance with Title 3 of the City Charter. These duties include:

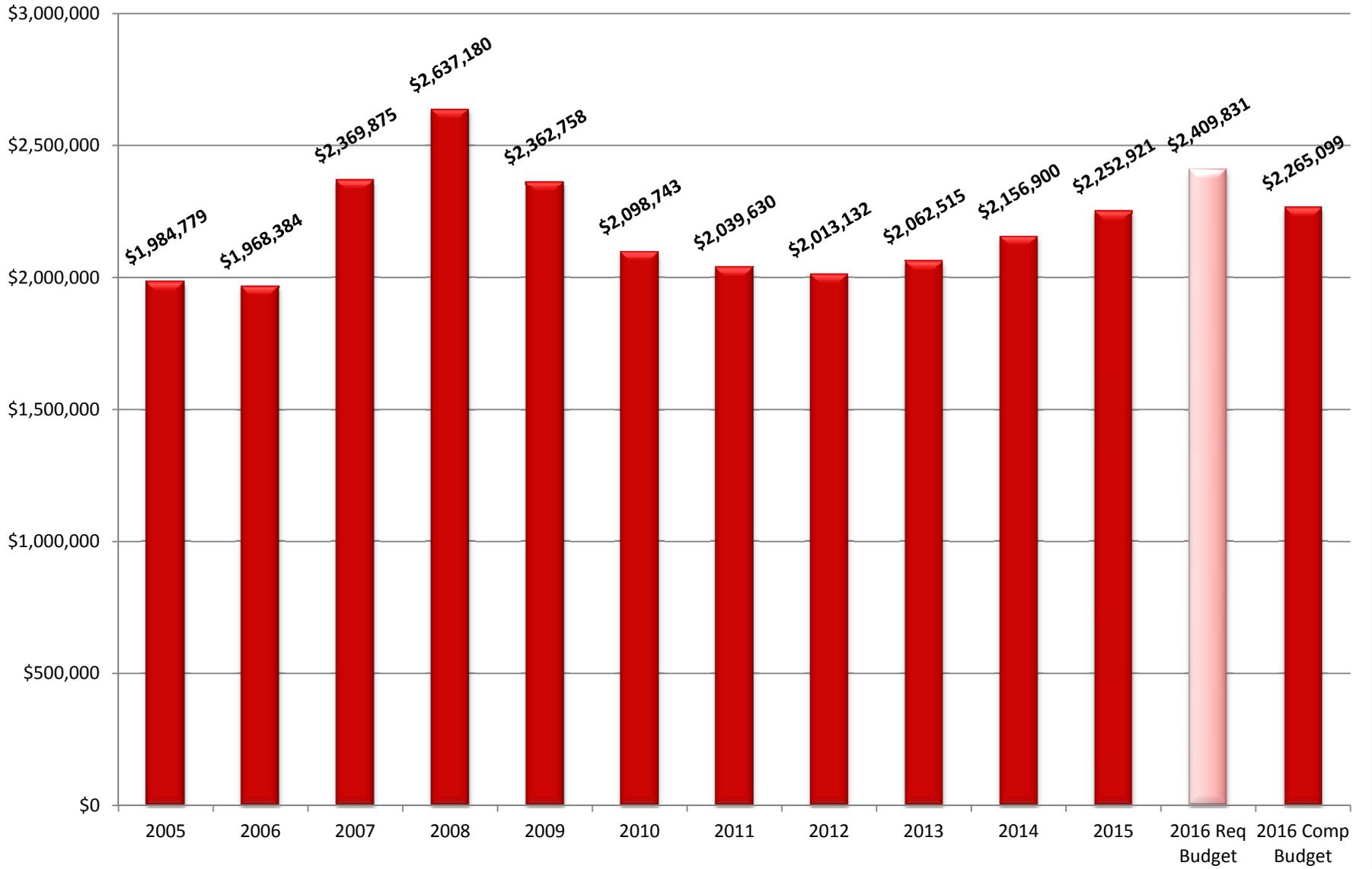
- A. Chief Executive Officer and Official Representative of the City**
- B. Intergovernmental Representative** – the mayor represents the Council in all negotiations or matters affecting agreements and contracts (though the Mayor must obtain Council approval prior to entering into final agreements);
- C. Executor of Legal Documents**
- D. Presiding Officer of the Council**
- E. State of the City Address** – this is the mayor's to write and submit to the Council and the public, detailing the overall status of City operations for the previous year as well as the challenges, opportunities, goals, and objectives for the succeeding year.
- F. Initiation of Reviews** - of the City Comprehensive Plan and City charter, periodically, but at least every 5 years and 10 years, respectively.
- G. Enforcement of Laws** - is the Mayor's "ultimate" responsibility, and Departments shall provide aid and assistance to the Mayor in the execution of these responsibilities.
- H. Progress Reports** – the Mayor has the authority to require any Department to report to the Council in writing on the status of any function, program, or project involving the City,
- I. Collective Bargaining** - is the province of the Mayor, in consultation with the Council and professionals retained by the Council for that purpose.
- J. Official Appointments** - the Mayor shall make (in accordance with Civil Service and Public Authorities Law) include: City Attorney, Planning Board, Zoning Board of Appeals, Design Review Commission, Urban Heritage Program, Housing Authority Board of Directors, and Recreation Commission.
- K. City Department Administration** – the following functions are within the purview of the Mayor's Office: Human Resources, Parks Open Lands and Historic Preservation, Zoning Board of Appeals, Planning Board, Design Review Commission, Planning and Economic Development, and other functions assigned there to by council action by virtue of Federal, State, or local laws.
- L. Capital Program Committee Chairperson**

Other matters that fall under the direction of the Mayor per Title 3 include: Human Resources Administrator; Administrator of Parks, Open Lands, and Historic Preservation, Recreation Commission, Planning and Economic Development, Building Inspector, and Public Information.

CITY OF SARATOGA SPRINGS –MAYOR’S DEPARTMENT ORGANIZATIONAL CHART, SEPTEMBER 2015



Mayor's Department - Appropriation History (Adopted Budget)



THE FINANCE DEPARTMENT – CITY CHARTER TITLE 4

The Department of Finance provides the services of the chief fiscal officer of the City of Saratoga Springs. It is the Department of Finance's mission to ensure the prudent use of the City of Saratoga Springs financial resources.

The Finance Department of the City of Saratoga Springs is responsible for duties in accordance with Title 4 of the City Charter. These duties include:

- A. Substitute for the Mayor** – The Commissioner of Finance shall act in place of the Mayor in his or her absence or disability.
- B. City Tax Collector** – The Commissioner of Finance shall collect taxes, assessments, utility fees, and other monies due the City in accordance with Section 4.1 of this Charter.
- C. Bursar of City Funds** – The Commissioner of Finance shall disburse City funds only when appropriated by the Council and on the warrant, subject to pre-audit, of the Commissioner of Accounts.
- D. Internal Auditor** – The Commissioner of Finance shall conduct internal audits, as deemed necessary, of randomly selected City operations annually or on request of the Council. Such audits shall be presented in writing to the Council and forwarded to the City Clerk's office for public examination.
- E. Custodian of City Monies** – The Commissioner of Finance shall designate bank accounts for the deposit of City monies and invest City funds in accordance with Section 4.2 of this Charter and the guidelines, rules, and regulations of the State Comptroller and applicable State laws.
- F. Keeper of City Financial Records** – The Commissioner of Finance shall maintain complete and accurate financial records in accordance with standards established by the Comptroller of the State of New York and Section 4.3 of this Charter.
- G. Budget Chairperson** – The Commissioner of Finance shall be Budget Chairperson for the Council and shall be responsible for preparation and administration of a comprehensive budget for the City in accordance with Section 4.4 of this Charter.
- H. Certifier of City Payrolls** -- The Commissioner of Finance shall certify City Payrolls.

Other matters that fall under the direction of the Commissioner of Finance include Information Technology/Data Processing and Benefits Administration. Headed by the Commissioner of Finance, this department has a Deputy Commissioner of Finance, and five specialists to accomplish its duties:

Director of Finance
City Tax Revenue Supervisor
Information Technology Systems Manager
Payroll Administrator
Health Care Benefits Administrator/Principal Accounts Clerk

People of Saratoga
Springs

**Commissioner of
Finance**
1 FT

Deputy
Commissioner of
Finance
1 FT

Director of
Finance
1 FT

General Administration
Tax Collection
Payroll Administrator
Health Benefits Administrator
3 FT

Support Staff
1 FT

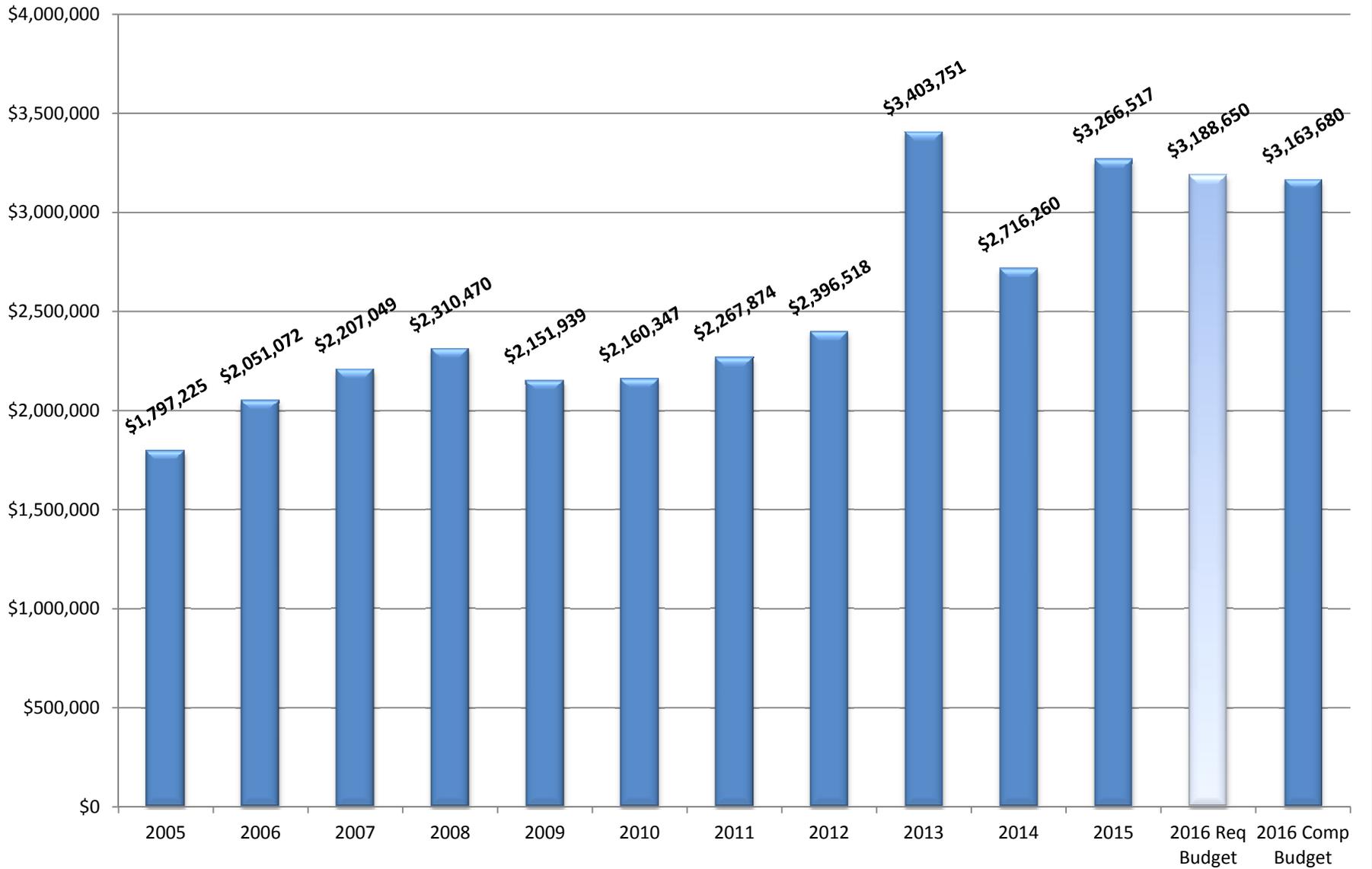
Data Processing Network
Information Technology Systems Manager
1 FT

Support Staff
3 FT

Department of Finance

Total 2015 Adopted Budget: \$3,266,517.02
Total Employees: 11 (10 FT; 1 Council Member)

Finance Department - Appropriation History (Adopted Budget)

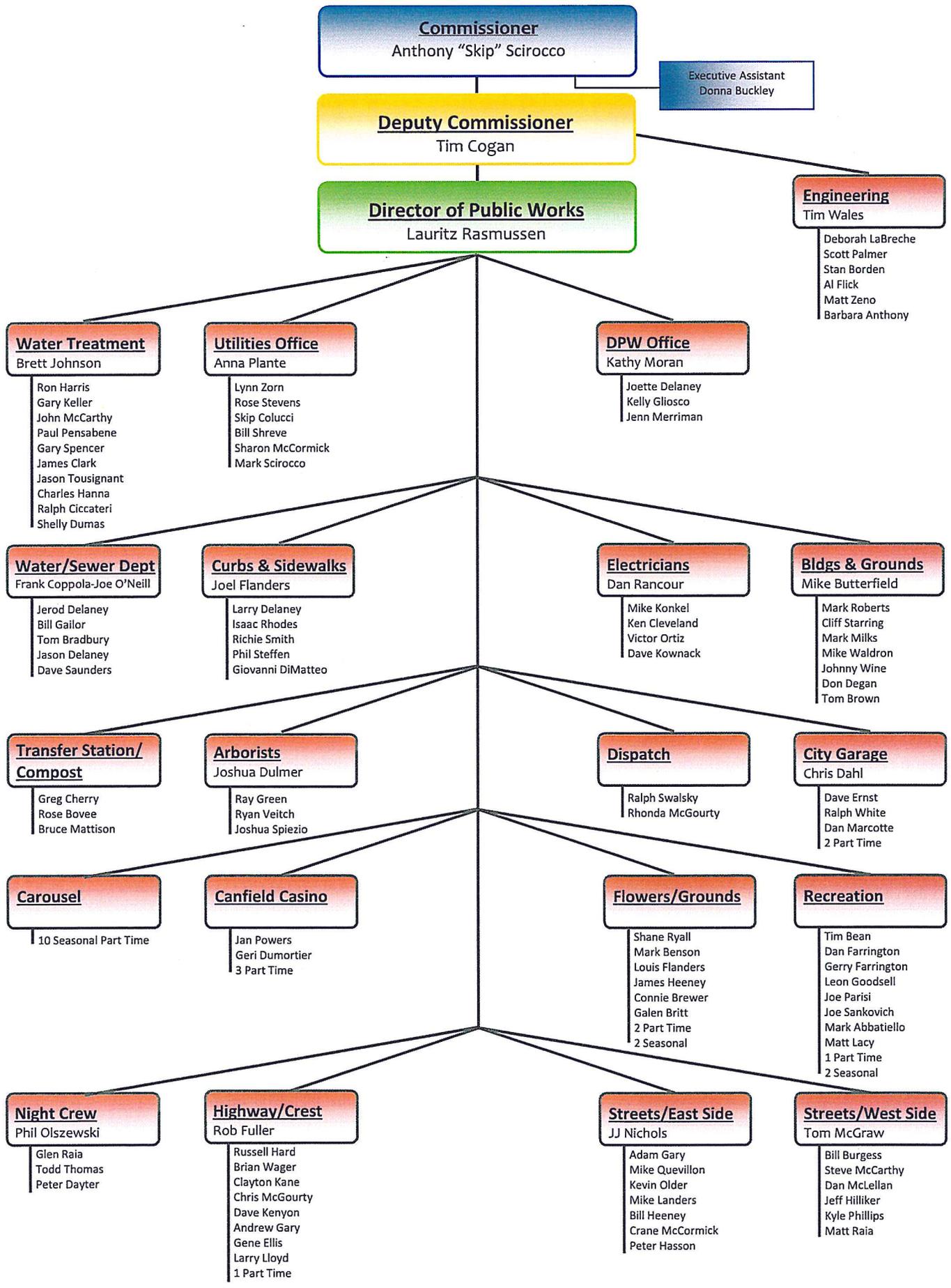


THE PUBLIC WORKS DEPARTMENT – CITY CHARTER TITLE 5

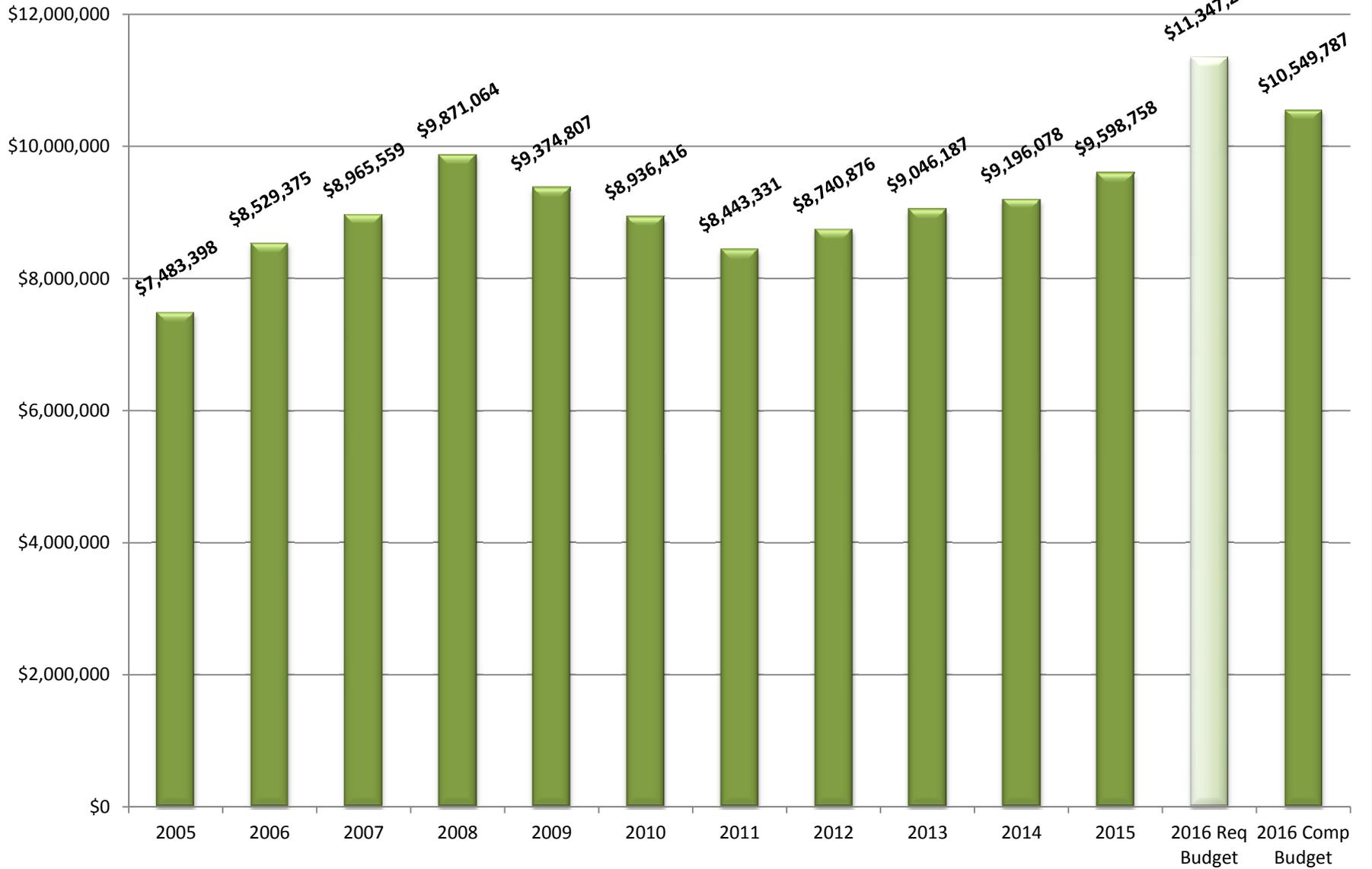
The Public Works Department of the City of Saratoga Springs is responsible for duties in accordance with Title 5 of the City Charter. It is responsible for the overall operation of its several departments and functions as follows:

- A. Streets and Highways** – The Commissioner of Public Works shall repair, replace and maintain City streets, highways, and public ways in accordance with Section 5.1 of this Charter and the laws of the State of New York.
- B. Buildings and Grounds** – The Commissioner of Public Works shall maintain, operate, and repair City lands, buildings, and facilities in accordance with Section 5.2 of this Charter.
- C. Utilities** -- The Commissioner of Public Works shall repair, replace, and maintain City water and sewer facilities and services in accordance with Section 5.3 of this Charter.
- D. Office of the City Engineer** – The Commissioner of Public Works shall coordinate and oversee the provision of engineering services to all City departments and entities in accordance with Section 5.4 of this Charter.
- E. Beautification and Composting Programs** – The Commissioner of Public Works may undertake responsibility for City beautification and composting programs or such program as the Council may from time to time establish.
- F. Substitute for the Mayor** -- The Commissioner of Public Works shall act in place of the Mayor in the absence or disability of the Mayor and Commissioner of Finance.

In addition, the Commissioner of Public Works has the responsibility to inventory, construct, and maintain City lands, buildings, facilities, and infrastructure except for those lands, buildings, facilities, and apparatus for which responsibility is specifically vested with the Commissioner of Public Safety.



Public Works Department - Appropriation History (Adopted Budget)



THE PUBLIC SAFETY DEPARTMENT – CITY CHARTER TITLE 6

The Public Safety Department of the City of Saratoga Springs is responsible for duties in accordance with Title 6 of the City Charter. It states thereunder that “The Commissioner of Public Safety shall be responsible for the protection of City residents and their property from crime, fire, hazard, disorder, and natural disasters.” This includes but is not limited to:

- Preserve peace and good order
- Enforce the laws, ordinances, rules and regulations of the City of Saratoga Springs
- Provide appropriate training to all personnel
- Fight and control fires
- Enforce the relevant fire codes and regulations of the City of Saratoga Springs
- Prepare adequate emergency plans for threats to the health and safety of the citizens
- Enforce and administer those provisions of the laws, codes, rules, and regulations of the City of Saratoga Springs.

Under Title 6 of the City charter, Public Safety is responsible for the overall operation of the several departments and functions as follows:

- A. Police Department** -- The Commissioner of Public Safety shall have jurisdiction, supervision, and control of the governance, administration, disposition, operation, and discipline of the Police Department and its officers in accordance with Section 6.1 of this Charter.
- B. Fire Department** -- The Commissioner of Public Safety shall have jurisdiction, supervision, and control of the governance, administration, disposition, operation, and discipline of the Fire Department and its officers in accordance with Section 6.2 of this Charter.
- C. Code Administrator** -- The Code Administrator shall be under the direction of the Commissioner of Public Safety and shall have authority to enforce and administer those provisions of the City’s laws, codes, rules, and regulations specified in Chapter 8 of the City Code, together with such other authority as may be conferred on him or her under the laws of the State of New York.
- D. Emergency Planning** -- The Commissioner of the Public Safety shall be responsible for development, management, administration, and implementation of an integrated public safety services program and its consequent plans in accordance with Section 6.3 of this Charter.
- E. Health Officer** -- There shall be a Health Officer who shall be appointed by the Commissioner of Public Safety. The Health Officer shall be a physician duly licensed to practice under the laws of the State of New York. The Commissioner of Public Safety shall ensure that the Health Officer performs duties as may be required by the provision of the laws of the State of New York and the ordinances of the City.
- F. Animal Control Officer** -- There shall be an Animal Control Officer who shall be appointed by the Commissioner of Public Safety. The Commissioner of Public Safety

shall ensure that the animal control officer performs duties as may be required by the provision of the laws of the State of New York and the ordinances of the City.

G. Public Safety facilities and equipment -- The Commissioner of Public Safety shall be responsible for management and care of lands, buildings, equipment, and apparatus of the Police and Fire Departments and those of such other departments as may from time to time be vested in the Department of Public Safety by the Council.

H. Inventory -- The Commissioner of Public Safety shall undertake and regularly update a comprehensive inventory of all City-owned lands, buildings, facilities, equipment, and appurtenances under the jurisdiction and control of the Department of Public Safety. The inventory shall include for each item:

- location
- physical description
- present condition and expected remaining life
- current value and replacement costs
- other useful information that may be required by the Capital Program Committee.

The equipment lists shall be prioritized and the complete inventory shall be provided to the Capital Program committee in sufficient time for use in developing the City's 6-year Capital Program and the ensuing year's Capital Budget.



Organizational Chart

Current 2015

Commissioner
Deputy Commissioner
Police Officers 72
Dispatchers 11
Parking Enforcement Officers 1
Animal Control/PEO 2
(Civilian)Identifications Clerk 1
Police/Fire Senior Clerk 1
Traffic Garage 4 / 2 part time during summer months
School Crossing Guards (part time) 16
August Vehicle Traffic Control (part time) 19
Cleaner Part time 1
Firefighters 61
Code Enforcement Officers 2
Public Safety Office Staff 3

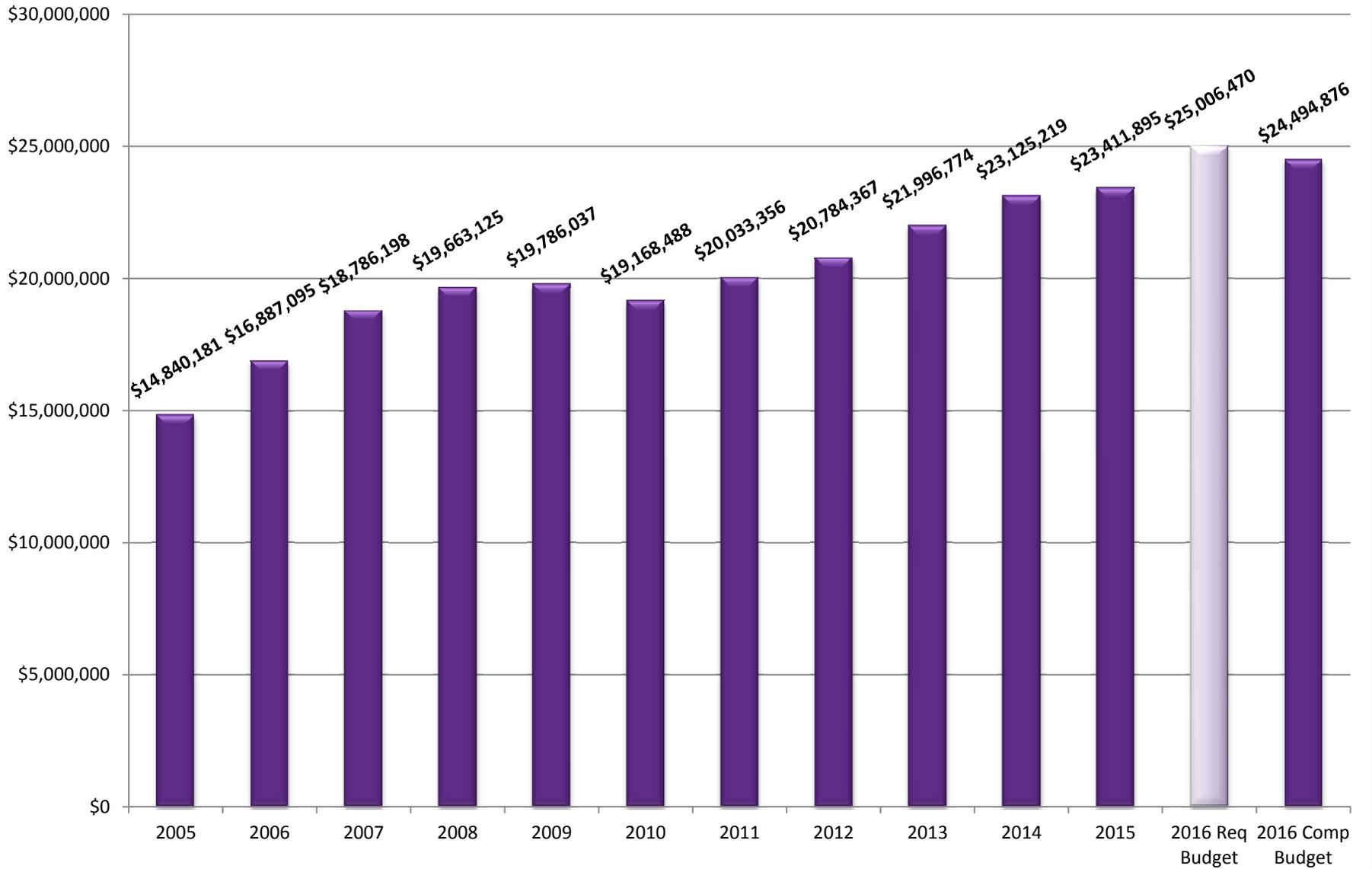
Total 198

2016

Commissioner
Deputy Commissioner
Police Officers 72
Dispatchers 12
Parking Enforcement Officers 2
Animal Control/PEO 2
(Civilian)Identifications Clerk 1
Police/Fire Senior Clerk 1
Traffic Garage 4 / 2 part time during summer months
School Crossing Guards (part time) 16
August Vehicle Traffic Control (part time) 19
Cleaner Part time 1
Cleaner Full Time 1
Firefighters 69
Code Enforcement Officers 2
Public Safety Office Staff 3

Total 207

Public Safety Department - Appropriation History (Adopted Budget)



THE ACCOUNTS DEPARTMENT – CITY CHARTER TITLE 7

The Accounts Department of the City of Saratoga Springs is responsible for duties in accordance with Title 7 of the City Charter. Thereunder, the Commissioner of Accounts acts as the

A. City Clerk: Powers, duties and responsibilities as City Clerk include:

- Record and keep minutes of the Council meetings
- Custodian of all City documents
- Keeper of the City Seal
- Issue licenses and permits

B. City Assessor: Powers, duties and responsibilities as the City Assessor include:

- Assessment of real property
- Maintain assessment records
- Board of Assessment Review

C. Purchasing Agent: Powers, duties and responsibility as the Purchasing Agent include:

- Ensure that all City purchases are made in compliance with New York State Law as well as City of Saratoga Springs Purchasing Guidelines

D. Records Management Officer: Powers, duties and responsibilities as the Records Management Officer are to:

- Receive, file, index and be the custodian of all City documents required by law to be filed in the City of Saratoga Springs

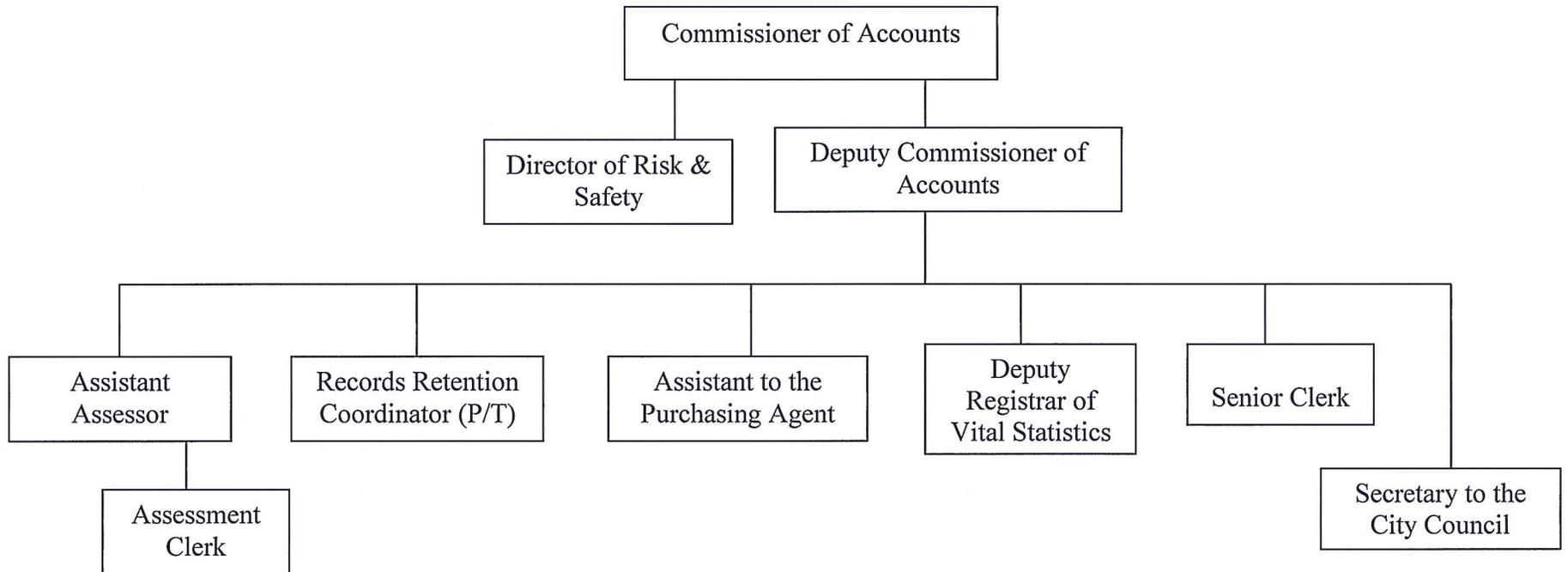
E. Registrar of Vital Records: Powers, duties and responsibilities as the Registrar of Vital Records include:

- Issue birth and death certificates
- Issue burial permits
- Assist with genealogical research

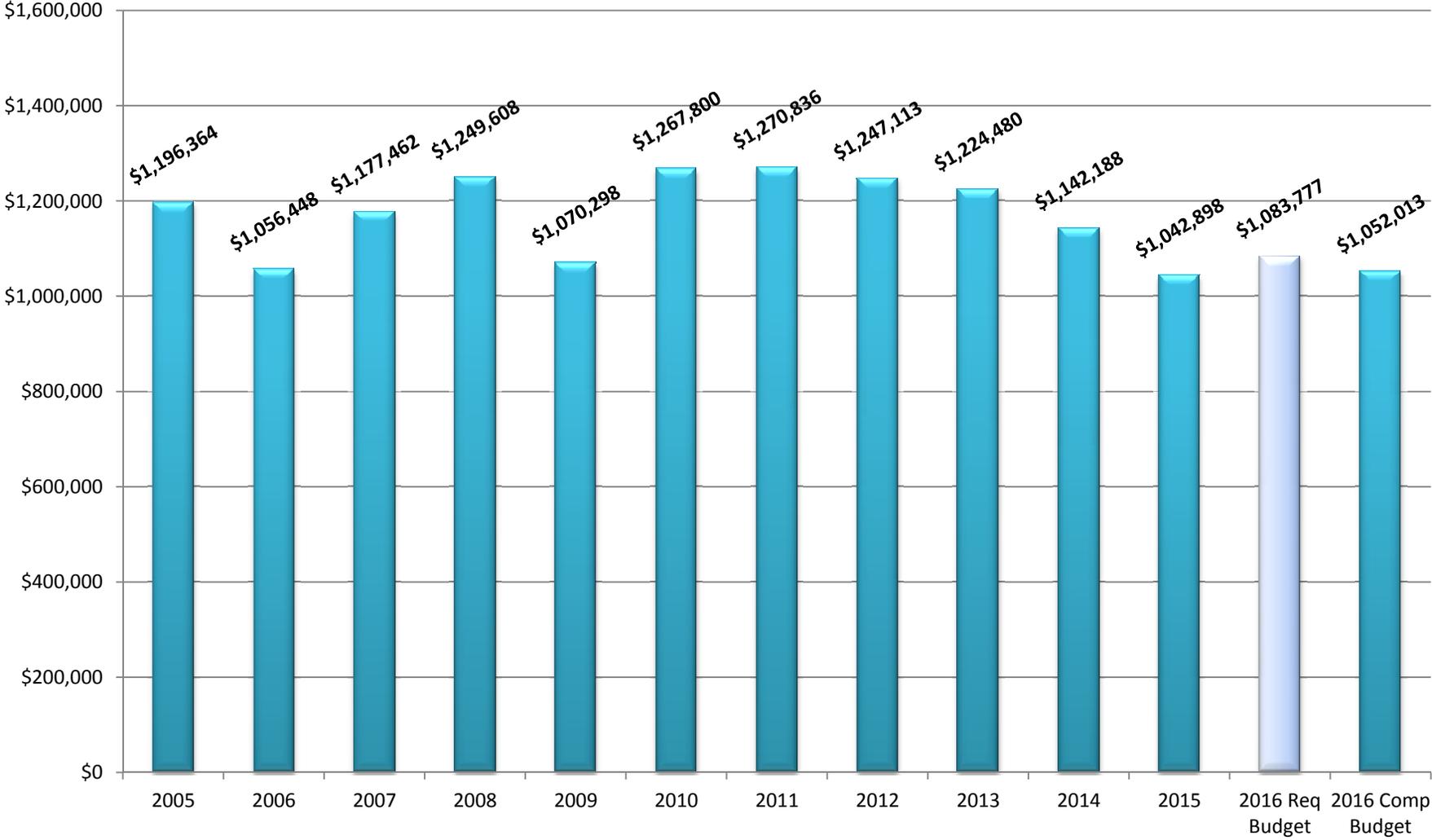
F. Issuer and Collector of License Fees and Rents: The Commissioner of Accounts shall be the issuer and collector of license fees and rents for those matters placed within the Commissioner's Jurisdiction by City ordinance, local law, or State law.

Other matters that fall under the direction of the Commissioner of Accounts include **Risk and Safety Management**, which is responsible for the procurement and management of the Property/Casualty and Workers Compensation Insurance coverages.

ACCOUNTS DEPARTMENT



Accounts Department - Appropriation History (Adopted Budget)



THE RECREATION COMMISSION

The Recreation Commission was created by resolution of the Council on May 6, 1977 pursuant to Section 243 of the General Municipal Law. For administrative, reporting, and oversight purposes, it resides in the Office of the Mayor. (See City Charter, Section 3.4). For budget purposes it appears as a separate department.

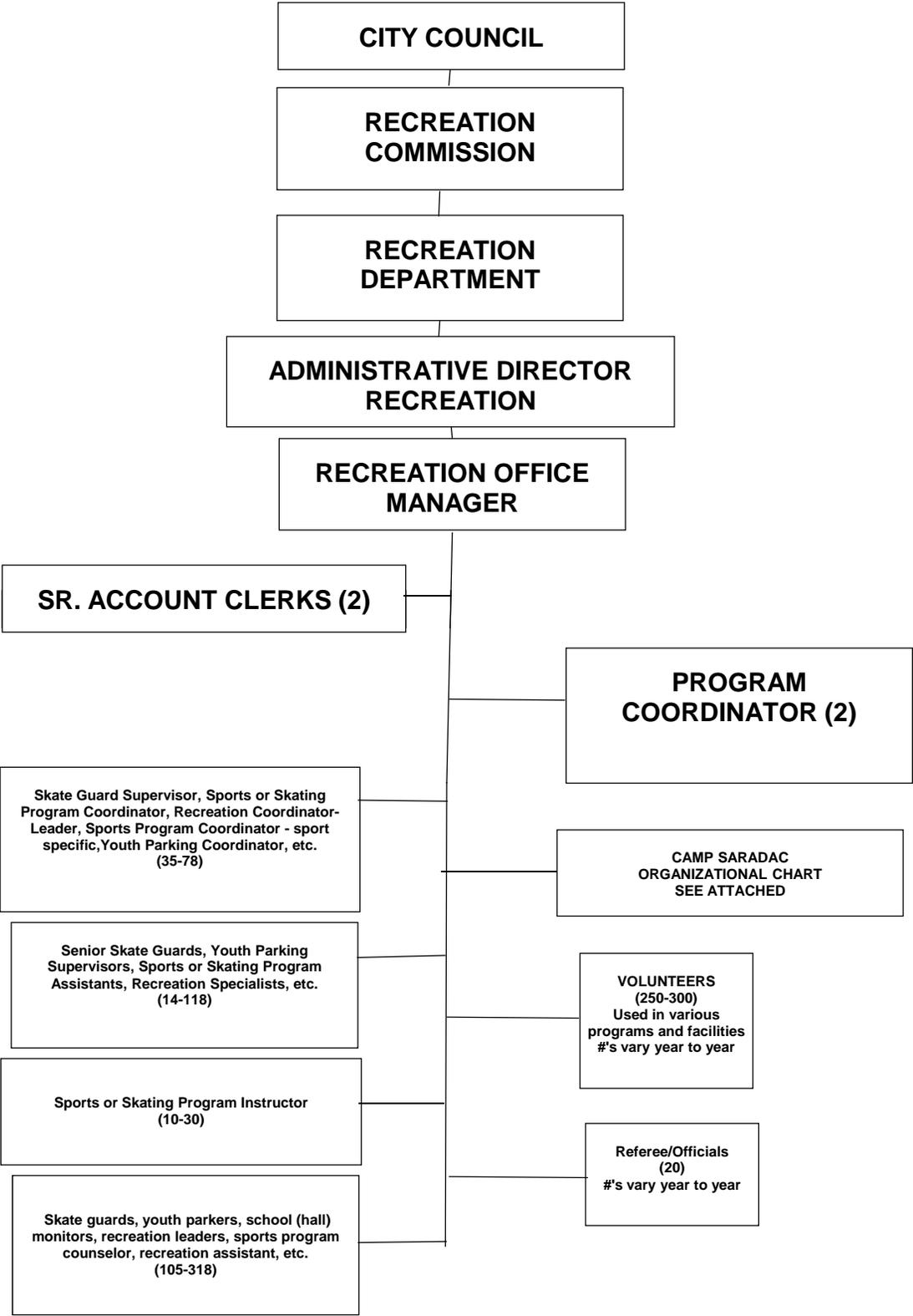
Under Section 3.4 of the City Charter, the Recreation Commission is given the power to equip, operate, and maintain playgrounds and recreation centers primarily of the benefit of City residents. Thereunder, the Recreation Commission is responsible to establish programs, equip operate and maintain playgrounds and recreation centers, hold regular public meetings, and make available to the public a schedule of planned programs. It is responsible for its own staffing, but it is subject to the budget process, financial policies, and purchasing procedures of the commissioners of Finance and Accounts. It must also coordinate with the Administrator of Parks, Open Lands, and Historic Preservation and the Commissioner of Public Works to ensure the appropriate maintenance of City playgrounds and recreation centers.

The Recreation Commission has developed a multitude of programs for area children and youth, including summer Camp Saradac, a large variety of seasonal and summer sports clinics (baseball, lacrosse, field hockey, skateboarding, softball, basketball, cheerleading, soccer), walking, running, and track. It has also spearheaded the completion of a Skateboard Park at the Eastside Recreation facility. There are over 5,000 youth and adults who participate in our seasonal programs. During the racing track season, the Recreation Department supervises a youth parking program. Under the direction of an adult coordinator, 15 to 20 youth (ages 14-19) park cars at designated lots. Monies collected are allocated to the Vernon Arena debt, as well as the Parking Solutions Fund.

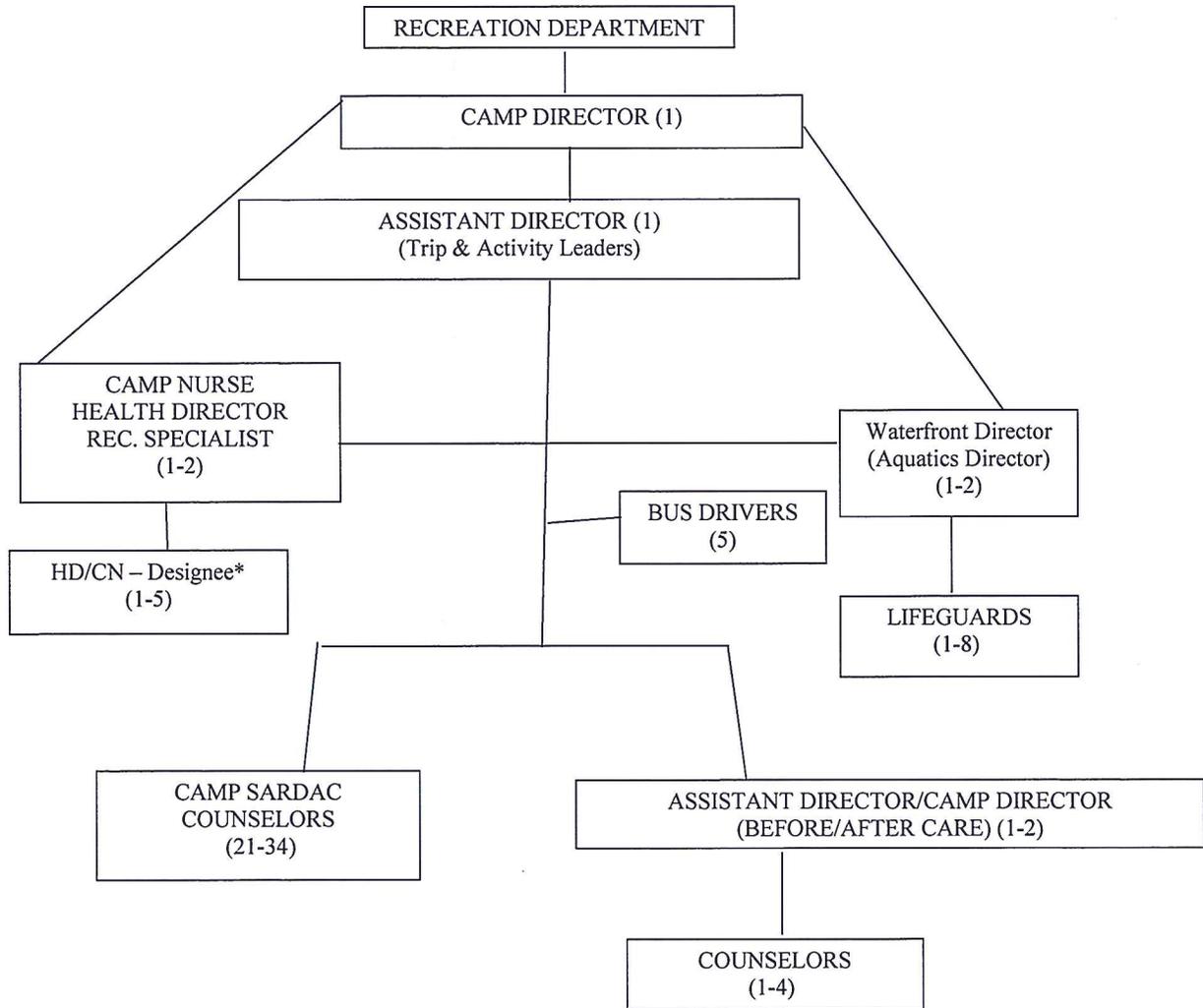
Recreation Department activities are spread over a number of physical locations, including the East and West Side Recreation Complexes, North and South Sides, and Geyser Park. There are two indoor ice rinks located on Weibel Avenue, and the City is looking forward to the completion of a new recreation facility sometime in the near future.

Of the total 2016 Recreation budget, about 39% is attributable to programs and administrative costs ("Rec"), while 61% is attributable to maintenance and upkeep of all of the recreational facilities within the City ("DPW").

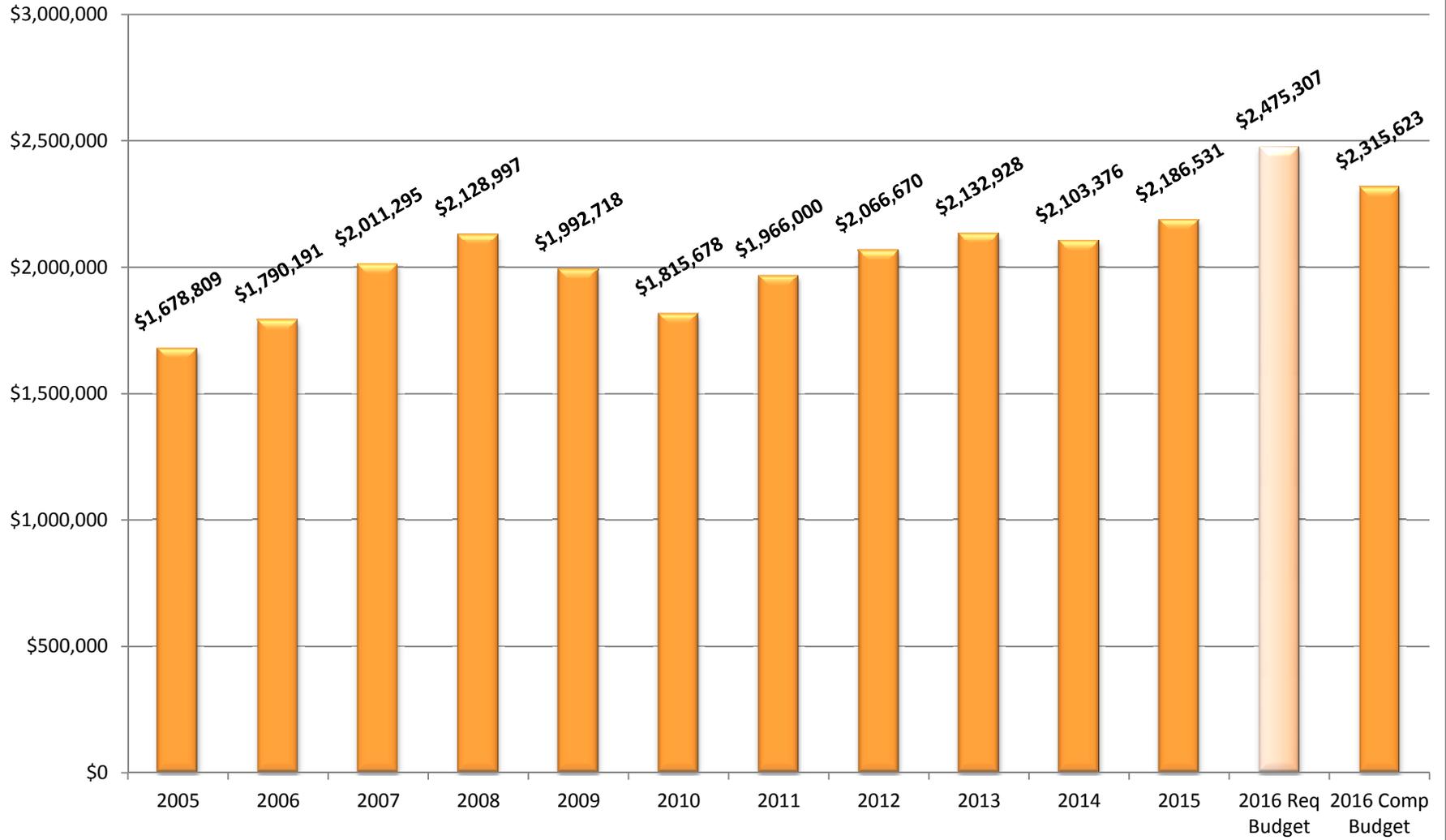
**SARATOGA SPRINGS
RECREATION DEPARTMENT
2016 ORGANIZATION CHART**



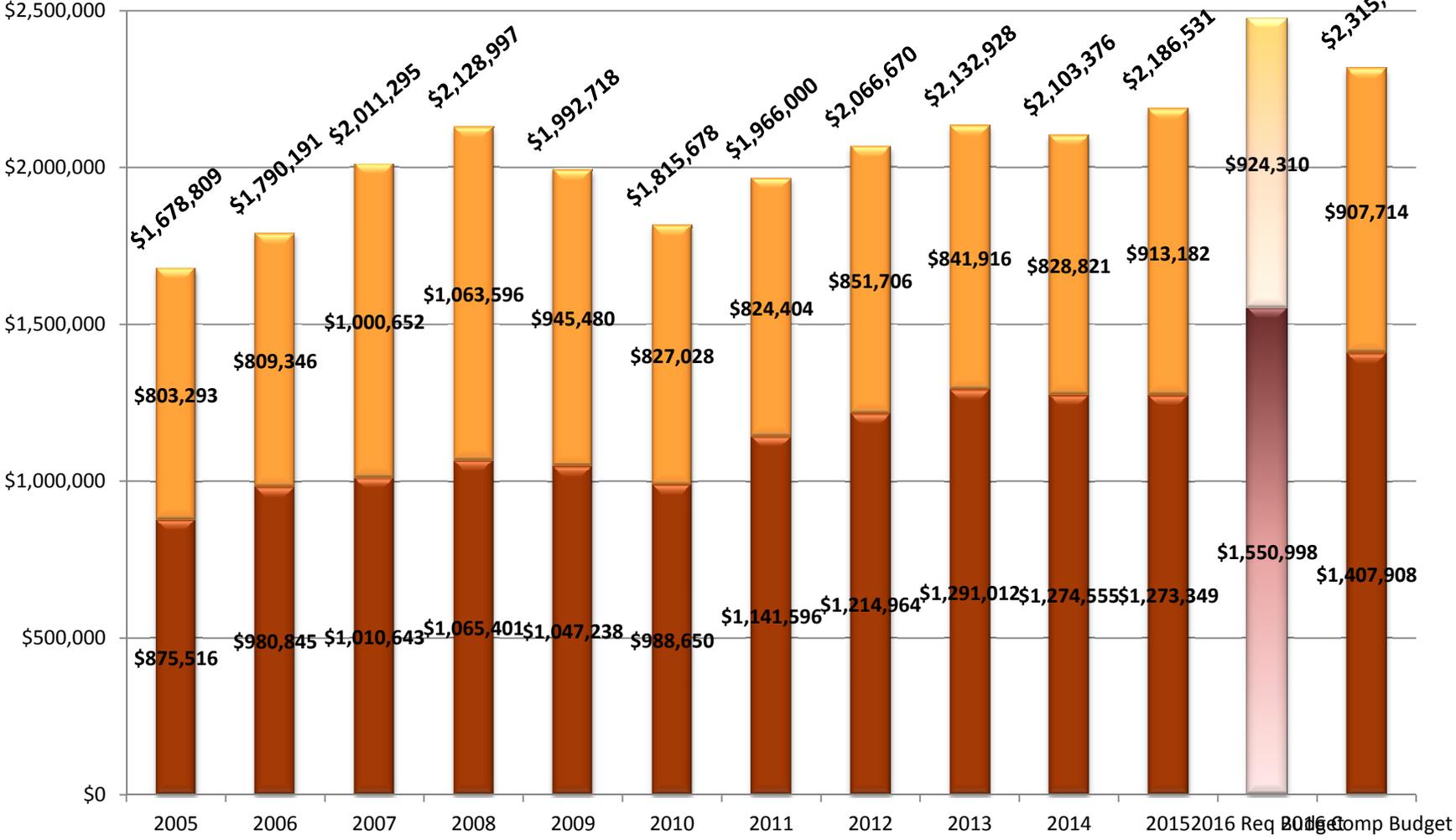
**Camp Saradac
Organizational Chart
2016**



Recreation Department - Appropriation History (Adopted Budget)



Recreation Department - Appropriation History Itemized (Adopted Budget)



❖ **EXPENSES: 2016 General Fund by Sub-Department**

EXPENSES: 2016 General Fund Expense Budget by Sub-Department

SUB-DEPARTMENT	2015 Adopted Budget	2016 Requested Budget	2016 Comprehensive Budget	% of Total Dept
MAYOR	\$ 2,252,921.16	\$ 2,409,830.86	\$ 2,265,099.13	
8687 PLANNING AND ECONOMIC DEVELOP	\$474,071.25	\$512,143.28	\$493,066.78	
3620 CODE ENFORCEMENT/BUILDING	\$303,090.10	\$332,410.55	\$313,310.00	
9060 HOSPITALIZATION	\$319,410.88	\$316,131.56	\$271,535.72	
1420 CITY ATTORNEY'S OFFICE	\$238,059.45	\$251,546.64	\$240,646.64	
1431 CIVIL SERVICE	\$92,356.06	\$103,087.45	\$170,337.98	
9010 NEW YORK STATE RETIREMENT SYST	\$145,198.92	\$192,687.32	\$143,465.87	
1210 MAYORS OFFICE	\$142,184.46	\$142,184.46	\$142,184.46	
1650 CITY PHONE SYSTEM	\$90,681.41	\$92,057.18	\$92,057.18	
6772 SENIOR CITIZENS ALLOWANCE	\$84,375.00	\$84,375.00	\$84,375.00	
1430 HUMAN RESOURCE	\$80,897.50	\$86,097.50	\$81,697.50	
7520 URBAN HERITAGE AREA PROGRAM	\$94,539.46	\$75,400.00	\$75,400.00	
1910 LIABILITY INSURANCE	\$31,737.00	\$36,498.00	\$36,498.00	
7510 CITY HISTORIAN	\$23,588.74	\$25,535.05	\$25,535.05	
9050 UNEMPLOYMENT INSURANCE	\$21,060.00	\$21,840.00	\$21,840.00	
sample sub-total			<u>\$2,191,950.18</u>	96.8%
Dept TOTAL		of	<u>\$2,265,099.13</u>	
FINANCE	\$ 3,266,517.02	\$ 3,188,649.91	\$ 3,163,679.73	
1310 COMMISSIONER OF FINANCE	\$540,412.35	\$586,632.00	\$586,632.00	
9990 CONTINGENCY	\$390,000.00	\$550,000.00	\$550,000.00	
1681 DATA PROCESSING - NETWORK	\$474,371.03	\$501,817.45	\$501,817.45	
1392 INTERLAKEN SAD	\$333,031.25	\$370,790.00	\$370,790.00	
9980 TRANSFER OUT	\$716,968.00	\$346,968.16	\$346,968.16	
9060 HOSPITALIZATION	\$229,815.60	\$217,441.22	\$217,441.22	
1363 DISCOUNT ON TAXES	\$194,647.49	\$194,536.41	\$194,536.41	
9010 NEW YORK STATE RETIREMENT SYST	\$112,557.30	\$134,043.37	\$109,073.19	
1391 MORGAN STREET BIRCH RUN	\$96,600.00	\$96,600.00	\$96,600.00	
9710 DEBT SERVICE	\$69,587.94	\$69,587.94	\$69,587.94	
1390 BIRCH RUN SPECIAL DISTRICT	\$63,000.00	\$64,750.00	\$64,750.00	
1910 LIABILITY INSURANCE	\$27,136.00	\$31,206.00	\$31,206.00	
9050 UNEMPLOYMENT INSURANCE	\$1,000.00	\$10,920.00	\$10,920.00	
sample sub-total			<u>\$3,150,322.37</u>	99.6%
Dept TOTAL		of	<u>\$3,163,679.73</u>	
PUBLIC WORKS	\$ 9,598,758.10	\$ 11,347,219.33	\$ 10,549,787.04	
5010 STREETS	\$2,407,810.17	\$2,739,451.38	\$2,634,951.38	
9060 HOSPITALIZATION	\$1,770,334.64	\$1,952,771.10	\$1,863,821.76	
9010 NEW YORK STATE RETIREM	\$684,790.69	\$842,308.85	\$670,799.89	
1440 CITY ENGINEER'S OFFICE	\$496,486.32	\$700,727.90	\$646,101.19	
1623 CITY GARAGE	\$567,806.87	\$711,063.26	\$632,717.65	
7110 PARK & CASINO	\$365,938.64	\$465,139.25	\$460,139.25	
5110 HIGHWAYS	\$440,021.32	\$455,935.09	\$453,935.09	
5182 STREET LIGHTING	\$430,000.00	\$430,000.00	\$430,000.00	
5112 CHIPS	\$400,000.00	\$400,000.00	\$400,000.00	
1910 LIABILITY INSURANCE	\$293,109.00	\$350,744.00	\$350,744.00	
1620 CITY HALL	\$299,920.10	\$319,186.09	\$318,686.09	
5111 HIGHWAY MISCELLANEOUS	\$195,900.00	\$308,003.09	\$287,253.09	
1490 COMMISSIONER OF PUBLIC	\$277,192.77	\$354,557.03	\$280,646.37	
8560 TREES	\$237,379.57	\$271,739.89	\$271,739.89	
8180 TRANSFER STATION	\$215,390.06	\$309,131.60	\$248,359.00	
5650 OFF STREET PARKING	\$177,829.74	\$247,635.37	\$203,262.80	
8140 STORM WATER CARRIERS	\$62,889.00	\$117,844.88	\$103,344.88	
8185 COMPOST FACILITY	\$87,975.00	\$95,019.96	\$92,519.96	
8810 CEMETRY	\$43,600.00	\$40,000.00	\$40,000.00	
7200 CAROUSEL	\$38,290.25	\$97,913.48	\$37,913.48	
9050 UNEMPLOYMENT INSURANCE	\$10,000.00	\$30,000.00	\$30,000.00	
sample sub-total			<u>\$10,456,935.77</u>	99.1%
Dept TOTAL		of	<u>\$10,549,787.04</u>	

EXPENSES: 2016 General Fund Expense Budget by Sub-Department

SUB-DEPARTMENT	2015 Adopted Budget	2016 Requested Budget	2016 Comprehensive Budget	% of Total Dept
PUBLIC SAFETY	\$ 23,411,895.43	\$ 25,006,469.60	\$ 24,494,875.52	
3120 POLICE DEPARTMENT	\$7,163,392.33	\$7,528,607.57	\$7,481,107.57	
3410 FIRE DEPARTMENT	\$5,264,049.54	\$5,686,309.06	\$5,431,356.00	
9060 HOSPITALIZATION	\$4,424,092.84	\$4,721,214.43	\$4,565,128.98	
9010 NEW YORK STATE RETIREMENT SYST	\$3,261,299.69	\$3,267,092.93	\$3,126,533.63	
3021 POLICE DEPARTMENT CENTRAL DISP	\$705,691.70	\$777,076.57	\$732,456.00	
3310 TRAFFIC CONTROL	\$463,022.20	\$493,564.71	\$493,564.71	
9025 FIRE 207 A PENSIONERS	\$485,104.00	\$483,181.00	\$483,181.00	
3999 SAFER	\$0.00	\$267,995.45	\$471,461.14	
3010 COMMISSIONER OF PUBLIC SAFETY	\$381,108.30	\$405,467.93	\$405,467.93	
9089 SICK LEAVE	\$339,125.00	\$371,392.50	\$371,392.50	
1910 LIABILITY INSURANCE	\$293,586.00	\$316,250.00	\$316,250.00	
3620 CODE ENFORCEMENT/BUILDING	\$203,243.98	\$201,126.51	\$201,126.51	
3625 AMBULANCE	\$91,500.00	\$102,500.00	\$102,500.00	
3121 OTHER POLICE SERVICES	\$75,520.78	\$108,976.25	\$76,537.00	
3020 PUBLIC SAFETY COMPUTER NETWORK	\$56,000.00	\$64,000.00	\$64,000.00	
3320 ON STREET PARKING	\$89,292.45	90150.42	\$51,591.00	
sample sub-total			\$24,373,653.97	99.5%
Dept TOTAL		of	<u>\$24,494,875.52</u>	
ACCOUNTS	\$ 1,042,897.54	\$ 1,083,776.75	\$ 1,052,013.04	
1410 COMMISSIONER OF ACCOUNTS	\$417,247.70	\$420,470.50	\$420,470.50	
1355 ASSESSMENT OFFICE	\$222,700.00	\$231,074.00	\$221,074.00	
9060 HOSPITALIZATION	\$195,490.80	\$211,814.90	\$211,814.90	
9010 NEW YORK STATE RETIREMENT SYST	\$90,421.03	\$107,681.51	\$85,917.80	
1345 PURCHASING	\$84,023.00	\$77,436.95	\$77,436.95	
1910 LIABILITY INSURANCE	\$14,925.00	\$17,164.00	\$17,164.00	
1411 SARA GRANT	\$16,793.40	\$16,793.40	\$16,793.40	
1450 ELECTIONS	\$500.00	\$500.00	\$500.00	
9045 LIFE INSURANCE	\$440.64	\$485.52	\$485.52	
9055 DISABILITY INSURANCE	\$355.97	\$355.97	\$355.97	
sample sub-total			\$1,052,013.04	100.0%
Dept TOTAL		of	<u>\$1,052,013.04</u>	
RECREATION	\$ 2,186,531.45	\$ 2,475,307.36	\$ 2,315,622.79	
7140 RECREATION EXPENSES	\$747,397.69	\$808,255.00	\$799,555.00	
7181 WEIBEL ICE RINK	\$386,953.21	\$403,637.00	\$403,637.00	
7171 INDOOR RECREATION FACILITY	\$255,166.81	\$279,553.00	\$277,553.00	
9060 HOSPITALIZATION	\$253,150.82	\$289,686.32	\$267,448.99	
9010 NEW YORK STATE RETIREMENT SYST	\$162,624.70	\$198,972.46	\$149,820.18	
7180 VERNON ARENA	\$122,771.00	\$147,622.00	\$142,622.00	
7150 SUMMER RECREATION PROGRAM	\$127,007.00	\$127,007.00	\$127,007.00	
1910 LIABILITY INSURANCE	\$40,082.00	\$46,094.00	\$46,094.00	
7240 WATERFRONT	\$26,567.00	\$107,866.00	\$35,320.00	
7320 BOYS BASKETBALL	\$17,727.00	\$21,015.00	\$21,015.00	
7310 SUMMER PARKING PROGRAM	\$16,724.00	\$16,724.00	\$16,724.00	
7340 SOCCER	\$14,164.00	\$14,950.00	\$14,950.00	
sample sub-total			\$2,301,746.17	99.4%
Dept TOTAL		of	<u>\$2,315,622.79</u>	
sample sub-total			<u>\$43,526,621.50</u>	99.3%
TOTAL		of	<u><u>\$43,841,077.25</u></u>	

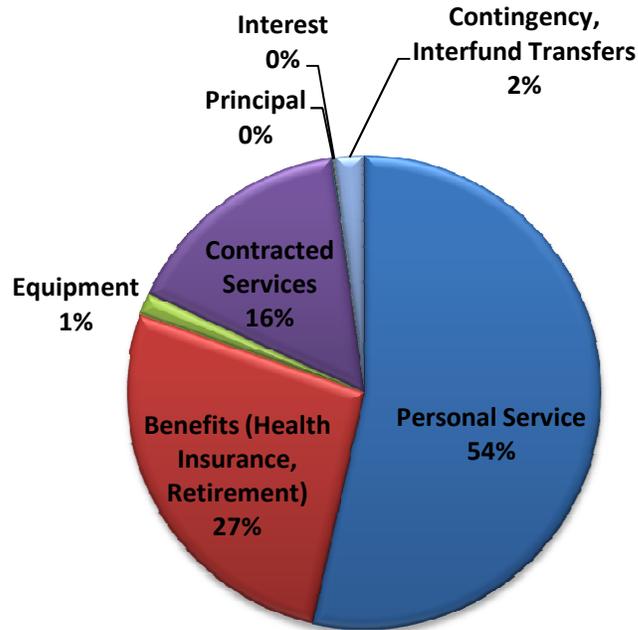
❖ **EXPENSES: 2016 General Fund by Category**

- **Overview: 2015 Adopted, 2016 Requested, 2016 Comprehensive**
- **Graph: 2016 Comprehensive Budget and 2015 Adopted Budget**

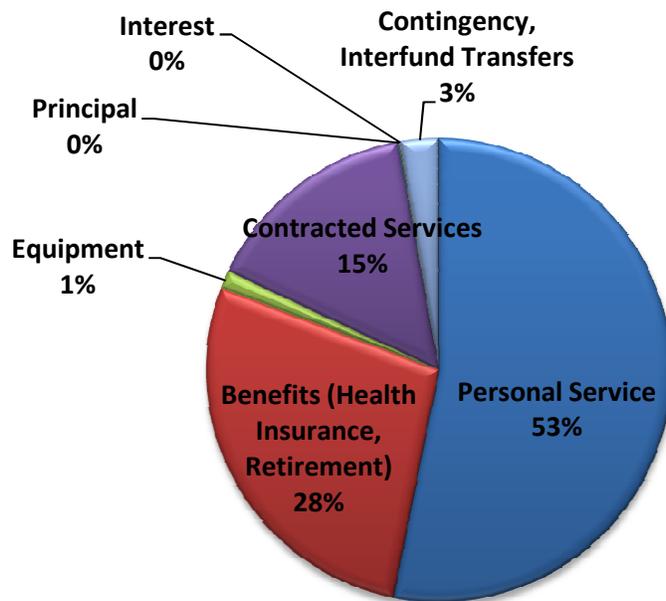
EXPENSES: 2016 General Fund Expense Budget by Categories

by Category (includes all Depts)	2015 Adopted Budget	Percent of Tot	2016 Requested Budget	Percent of Tot	Percent Chnge	2016 Comprehensive Budget	Percent of Tot	Percent Chnge
Personal Service	\$22,191,358.80	53.1%	\$23,993,198.25	52.7%	8.1%	\$23,456,354.34	53.5%	5.7%
Benefits (Health Insurance, Retire)	\$11,533,184.30	27.6%	\$12,449,154.50	27.4%	7.9%	\$11,767,862.49	26.8%	2.0%
Equipment	\$523,558.72	1.3%	\$800,808.28	1.8%	53.0%	\$656,808.28	1.5%	25.5%
Contracted Services	\$6,334,862.94	15.2%	\$7,301,536.68	16.0%	15.3%	\$6,993,496.04	16.0%	10.4%
Principal	\$47,399.32	0.1%	\$49,372.28	0.1%	4.2%	\$49,372.28	0.1%	4.2%
Interest	\$22,188.62	0.1%	\$20,215.66	0.0%	-8.9%	\$20,215.66	0.0%	-8.9%
Contingency, Interfund Transfers	\$1,106,968.00	2.7%	\$896,968.16	2.0%	-19.0%	\$896,968.16	2.0%	-19.0%
	<i>Contingency, only</i> \$390,000.00		\$550,000.00			\$550,000.00		
TOTAL General Fund	\$41,759,520.70	0.0%	\$45,511,253.81	100.0%	9.0%	\$43,841,077.25	100.0%	5.0%

**2016 Comprehensive GENERAL FUND Expense Budget by Categories
(\$43,841,077)**



**2015 Adopted GENERAL FUND Expense Budget by Categories
(\$41,759,521)**



❖ **EXPENSES: 2016 General Fund by Mandatory Expenses**

- **Overview: 2015 Adopted, 2016 Requested, 2016 Comprehensive**
- **Graph: 2016 Comprehensive Budget and 2015 Adopted Budget**
- **Graphs (Appropriation Histories):**
 - **Personal Services**
 - **Health Insurance**
 - **Retirement**

EXPENSES: 2016 General Fund Expense Budget by Mandatory Expenses

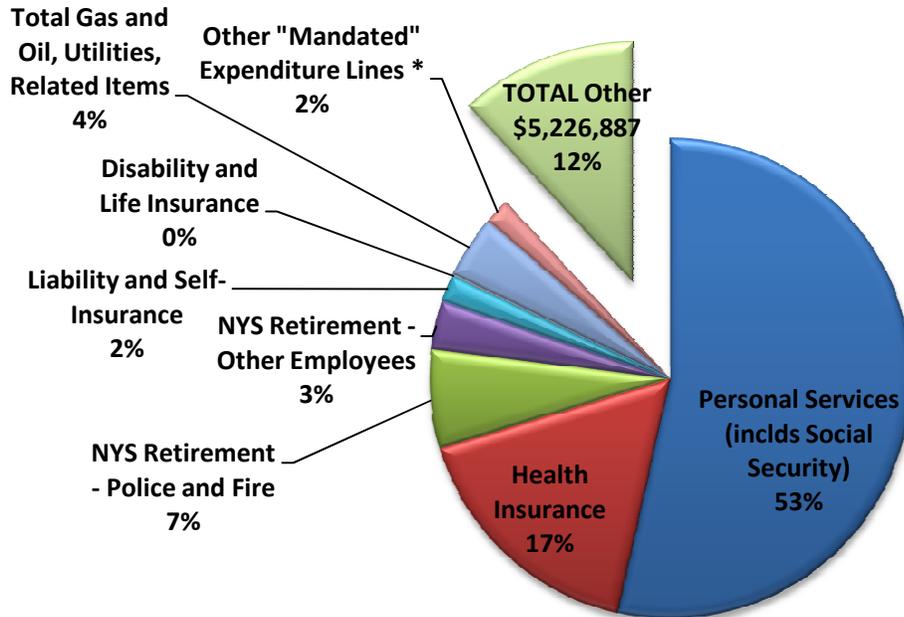
by Category (includes all Depts):	2015 Adopted Budget	Percent of Tot	2016 Requested Budget	Percent of Tot	Percent Chnge	2016 Comprehensive Budget	Percent of Tot	Percent Chnge
Personal Services (inclds Social Security)	\$22,191,358.80	53.1%	\$23,993,198.25	52.7%	8.1%	\$23,456,354.34	53.5%	5.7%
Health Insurance	\$6,981,675.04	16.7%	\$7,608,808.46	16.7%	9.0%	\$7,366,970.73	16.8%	5.5%
NYS Retirement - Police and Fire	\$2,989,537.72	7.2%	\$2,960,997.75	6.5%	-1.0%	\$2,908,649.76	6.6%	-2.7%
NYS Retirement - Other Employees	\$1,475,233.62	3.5%	\$1,827,620.29	4.0%	23.9%	\$1,440,514.00	3.3%	-2.4%
Liability and Self-Insurance	\$704,036.00	1.7%	\$801,936.00	1.8%	13.9%	\$801,936.00	1.8%	13.9%
Disability and Life Insurance	\$17,288.44	0.0%	\$18,062.10	0.0%	4.5%	\$17,621.46	0.0%	1.9%
<i>Gas&Oil</i>	\$449,550.00	1.1%	\$453,450.00	1.0%	0.9%	\$451,950.00	1.0%	0.5%
<i>Utilities</i>	\$646,500.00	1.5%	\$643,000.00	1.4%	-0.5%	\$643,000.00	1.5%	-0.5%
<i>Street Lights, Traffic Lights, Rubble/Blacktop/Stone/Oil</i>	\$773,768.00	1.9%	\$781,768.00	1.7%	1.0%	\$774,768.00	1.8%	0.1%
Total Gas and Oil, Utilities, Related Items	\$1,869,818.00	4.5%	\$1,878,218.00	4.1%	0.4%	\$1,869,718.00	4.3%	0.0%
Other "Mandated" Expenditure Lines *	\$704,778.74	1.7%	\$752,426.41	1.7%		\$752,426.41	1.7%	
TOTAL Mandatory Items of Interest	\$36,933,726.36	88.4%	\$39,841,267.26	87.5%	7.9%	\$38,614,190.70	88.1%	4.5%
TOTAL Other	\$4,825,794.34	11.6%	\$5,669,986.55	12.5%	17.5%	\$5,226,886.55	11.9%	8.3%
TOTAL General Fund	\$41,759,520.70	100.0%	\$45,511,253.81	100.0%	9.0%	\$43,841,077.25	100.0%	5.0%

* Medical exams, Discount on Taxes Pd, SADs (budget neutral)

2016 Comprehensive GENERAL FUND Expense Budget

Mandatory Expenses

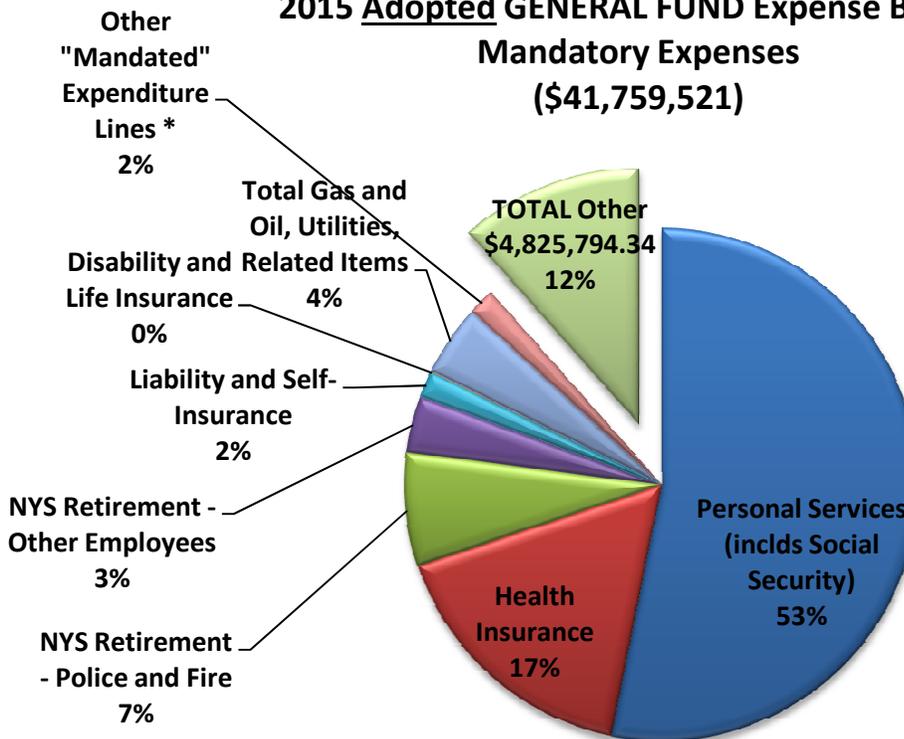
(\$43,841,077)



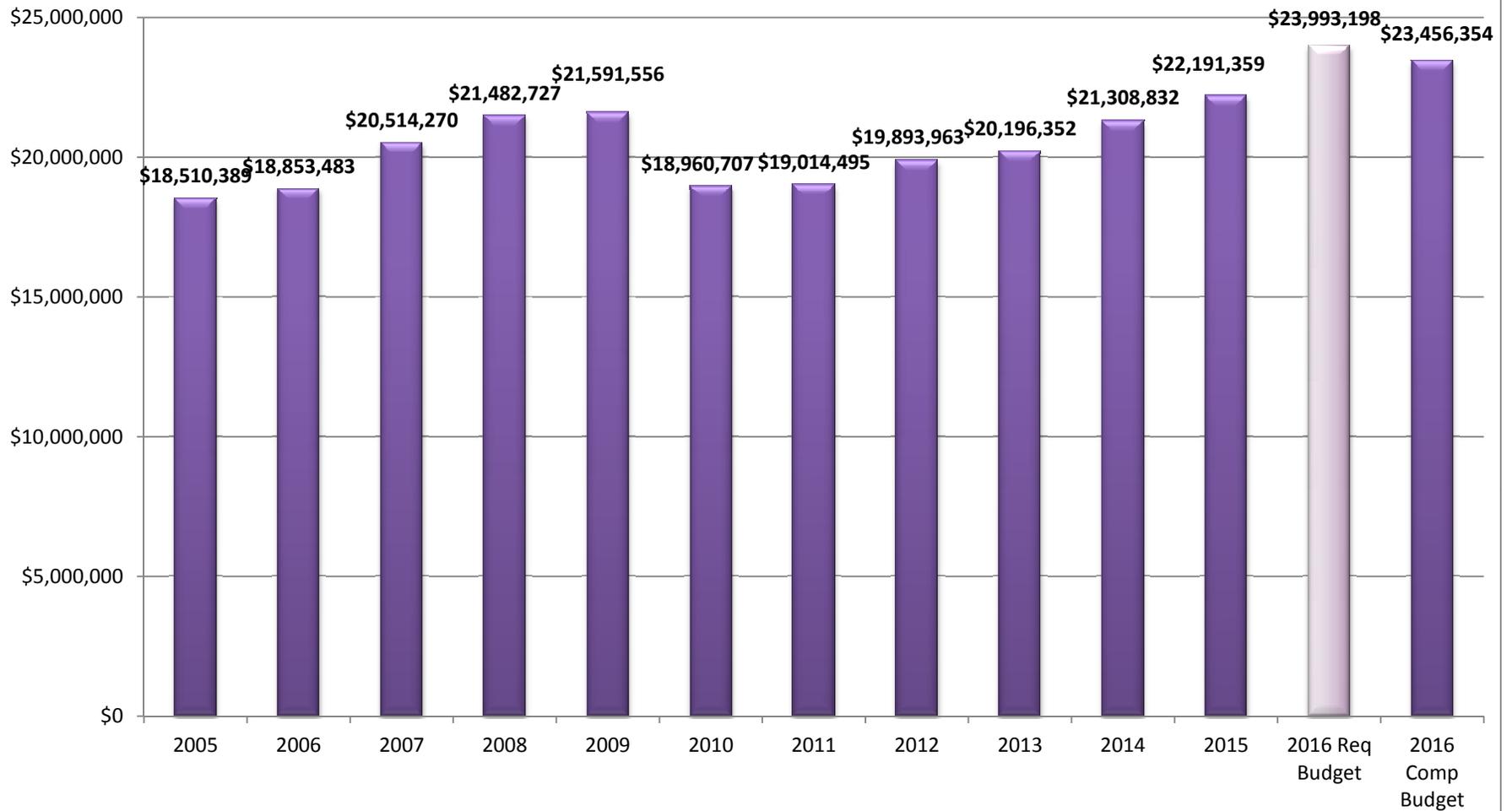
2015 Adopted GENERAL FUND Expense Budget

Mandatory Expenses

(\$41,759,521)



Personal Service - Appropriation History (Adopted Budget - General Fund)



Health Insurance - Appropriation History (Adopted Budget - General Fund)



Retirement - Appropriation History (Adopted Budget-General Fund)

