



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

**Quarterly Financial Report
For The Quarter Ended
June 30, 2015**

**GENERAL FUND
EXPENSES
Public Works Dept – Detail**

1st Quarter 2015 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2015 Adopted Budget	2015 Transfers Adjustments	2015 Revised Budget	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used	2014 YTD Expended	2014 Encmbrncs	2014 Available Budget	2014 % Used
3 COMMISSIONER OF PUBLIC WORKS											
1440 CITY ENGINEER'S OFFICE	\$496,486	\$49,804	\$546,290	\$121,669	\$43,847	\$380,774	30.3%	\$112,725	\$31,136	\$347,064	29.3%
1 Personal Services	\$483,036	(\$300)	\$482,736	\$112,326	\$0	\$370,411	23.3%	\$101,216	\$0	\$338,216	23.0%
2 Equipment	\$600	\$0	\$600	\$0	\$0	\$600	0.0%	\$321	\$0	\$279	53.5%
4 Contracted Services	\$12,850	\$50,104	\$62,954	\$9,344	\$43,847	\$9,763	84.5%	\$11,188	\$31,136	\$8,569	83.2%
1490 COMMISSIONER OF PUBLIC WORKS	\$277,193	\$11,538	\$288,730	\$61,504	\$11,626	\$215,600	25.3%	\$59,494	\$9,869	\$382,513	15.3%
1 Personal Services	\$254,068	(\$89)	\$253,979	\$59,755	\$0	\$194,224	23.5%	\$56,995	\$0	\$181,609	23.9%
2 Equipment	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0%	\$144	\$0	\$856	14.4%
4 Contracted Services	\$22,125	\$11,626	\$33,751	\$1,749	\$11,626	\$20,376	39.6%	\$2,355	\$9,869	\$200,047	5.8%
1620 CITY HALL	\$299,920	(\$700)	\$299,220	\$69,641	\$0	\$229,580	23.3%	\$58,581	\$0	\$191,421	23.4%
1 Personal Services	\$137,920	(\$700)	\$137,220	\$24,753	\$0	\$112,467	18.0%	\$24,638	\$0	\$70,364	25.9%
2 Equipment	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0%	\$0	\$0	\$1,000	0.0%
4 Contracted Services	\$161,000	\$0	\$161,000	\$44,887	\$0	\$116,113	27.9%	\$33,943	\$0	\$120,057	22.0%
1621 DRINK HALL/SENIOR CITIZENS CEN	\$27,600	\$0	\$27,600	\$4,791	\$0	\$22,809	17.4%	\$3,202	\$2,373	\$20,025	21.8%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$27,600	\$0	\$27,600	\$4,791	\$0	\$22,809	17.4%	\$3,202	\$2,373	\$20,025	21.8%
1622 OLD LIBRARY	\$5,500	\$0	\$5,500	\$0	\$0	\$5,500	0.0%	\$164	\$0	\$5,336	3.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$5,500	\$0	\$5,500	\$0	\$0	\$5,500	0.0%	\$164	\$0	\$5,336	3.0%
1623 CITY GARAGE	\$567,807	\$0	\$567,807	\$149,757	\$0	\$418,050	26.4%	\$137,837	\$593	\$368,366	27.3%
1 Personal Services	\$477,907	\$0	\$477,907	\$129,750	\$0	\$348,157	27.1%	\$114,881	\$0	\$305,215	27.3%
2 Equipment	\$3,000	\$0	\$3,000	\$2,069	\$0	\$931	69.0%	\$158	\$0	\$2,842	5.3%
4 Contracted Services	\$86,900	\$0	\$86,900	\$17,938	\$0	\$68,962	20.6%	\$22,799	\$593	\$60,309	27.9%
1682 COURT ROOM SECOND FLOOR CH	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$603	\$0	\$10	98.3%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$603	\$0	\$10	98.3%
1910 LIABILITY INSURANCE	\$293,109	\$0	\$293,109	\$280,263	\$0	\$12,846	95.6%	\$247,973	\$0	\$75,120	76.7%
4 Contracted Services	\$293,109	\$0	\$293,109	\$280,263	\$0	\$12,846	95.6%	\$247,973	\$0	\$75,120	76.7%

1st Quarter 2015 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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ACCOUNTS FOR: A GENERAL FUND	2015 Adopted Budget	2015 Transfers Adjustments	2015 Revised Budget	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used	2014 YTD Expended	2014 Encmbrncs	2014 Available Budget	2014 % Used
1930 MEDICAL AND CASUALTY INSURANCE	\$0	\$123,295	\$123,295	\$987	\$97,893	\$24,415	80.2%	\$7,267	\$105,000	\$2,132	98.1%
4 Contracted Services	\$0	\$123,295	\$123,295	\$987	\$97,893	\$24,415	80.2%	\$7,267	\$105,000	\$2,132	98.1%
5010 STREETS	\$2,407,810	\$74,429	\$2,482,239	\$710,690	\$79,665	\$1,691,884	31.8%	\$565,778	\$103,389	\$1,706,501	28.2%
1 Personal Services	\$1,715,310	\$3,038	\$1,718,348	\$503,186	\$0	\$1,215,162	29.3%	\$474,165	\$0	\$1,185,394	28.6%
2 Equipment	\$57,000	\$64,167	\$121,167	\$37,184	\$29,324	\$54,660	54.9%	\$2,352	\$63,843	\$25,183	72.4%
4 Contracted Services	\$635,500	\$7,224	\$642,724	\$170,320	\$50,342	\$422,063	34.3%	\$89,261	\$39,547	\$495,923	20.6%
5110 HIGHWAYS	\$440,021	\$19	\$440,041	\$138,643	\$0	\$301,398	31.5%	\$110,077	\$0	\$331,959	24.9%
1 Personal Services	\$437,021	\$19	\$437,041	\$138,643	\$0	\$298,398	31.7%	\$110,077	\$0	\$328,959	25.1%
4 Contracted Services	\$3,000	\$0	\$3,000	\$0	\$0	\$3,000	0.0%	\$0	\$0	\$3,000	0.0%
5111 HIGHWAY MISCELLANEOUS	\$195,900	(\$18,198)	\$177,702	\$13,432	\$27,551	\$136,719	23.1%	\$88,896	\$593	\$93,111	49.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
2 Equipment	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$5,000	0.0%
4 Contracted Services	\$190,900	(\$18,198)	\$172,702	\$13,432	\$27,551	\$131,719	23.7%	\$88,896	\$593	\$88,111	50.4%
5112 CHIPS	\$400,000	\$35,634	\$435,634	\$0	\$0	\$435,634	0.0%	\$0	\$0	\$441,536	0.0%
1 Personal Services	\$94,732	\$0	\$94,732	\$0	\$0	\$94,732	0.0%	\$0	\$0	\$94,193	0.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$305,268	\$35,634	\$340,902	\$0	\$0	\$340,902	0.0%	\$0	\$0	\$347,343	0.0%
5182 STREET LIGHTING	\$430,000	\$21,093	\$451,093	\$86,055	\$19,052	\$345,985	23.3%	\$71,431	\$0	\$357,701	16.6%
4 Contracted Services	\$430,000	\$21,093	\$451,093	\$86,055	\$19,052	\$345,985	23.3%	\$71,431	\$0	\$357,701	16.6%
5650 OFF STREET PARKING	\$177,830	\$1,109	\$178,939	\$31,030	\$353	\$147,555	17.5%	\$41,750	\$0	\$170,671	19.7%
1 Personal Services	\$122,930	\$756	\$123,686	\$26,529	\$0	\$97,157	21.4%	\$35,619	\$0	\$111,002	24.3%
2 Equipment	\$4,000	\$0	\$4,000	\$0	\$0	\$4,000	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$50,900	\$353	\$51,253	\$4,502	\$353	\$46,398	9.5%	\$6,131	\$0	\$59,669	9.3%
6420 SPECIAL ASSESSMENT DISTRICT	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0%	\$3,567	\$0	\$15,000	19.2%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0%	\$3,567	\$0	\$15,000	19.2%

1st Quarter 2015 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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7110 PARK & CASINO	\$365,939	(\$1,973)	\$363,965	\$75,749	\$0	\$288,217	20.8%	\$76,355	\$0	\$272,843	21.9%
1 Personal Services	\$231,689	(\$1,973)	\$229,715	\$58,963	\$0	\$170,753	25.7%	\$49,860	\$0	\$170,588	22.6%
2 Equipment	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0%	\$3,681	\$0	\$6,319	36.8%
4 Contracted Services	\$124,250	\$0	\$124,250	\$16,786	\$0	\$107,464	13.5%	\$22,814	\$0	\$95,936	19.2%
7112 SPIT N SPAT REPAIRS	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$0	0.0%
1 Personnel Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$0	0.0%
7120 VETERANS WALK OF HONOR DPW	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
7200 CAROUSEL	\$38,290	(\$1,000)	\$37,290	\$259	\$0	\$37,032	0.7%	\$268	\$0	\$38,692	0.7%
1 Personal Services	\$19,915	(\$1,000)	\$18,915	\$92	\$0	\$18,823	0.5%	\$120	\$0	\$18,465	0.6%
4 Contracted Services	\$18,375	\$0	\$18,375	\$167	\$0	\$18,208	0.9%	\$148	\$0	\$20,227	0.7%
7210 ITALIAN GARDENS	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$0	0.0%
8140 STORM WATER CARRIERS	\$62,889	\$484	\$63,373	\$2,556	\$484	\$60,333	4.8%	\$4,665	\$6,664	\$52,458	17.8%
1 Personal Services	\$42,089	\$0	\$42,089	\$2,056	\$0	\$40,033	4.9%	\$4,125	\$0	\$34,198	10.8%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$20,800	\$484	\$21,284	\$500	\$484	\$20,300	4.6%	\$540	\$6,664	\$18,260	28.3%
8180 TRANSFER STATION	\$215,390	\$28,706	\$244,096	\$41,550	\$121,038	\$81,507	66.6%	\$31,788	\$96,792	\$86,199	59.9%
1 Personal Services	\$91,440	\$1,050	\$92,490	\$27,191	\$0	\$65,299	29.4%	\$22,488	\$0	\$67,069	25.1%
2 Equipment	\$500	\$0	\$500	\$0	\$0	\$500	0.0%	\$0	\$0	\$500	0.0%
4 Contracted Services	\$123,450	\$27,656	\$151,106	\$14,359	\$121,038	\$15,708	89.6%	\$9,301	\$96,792	\$18,630	85.1%
8185 COMPOST FACILITY	\$87,975	\$0	\$87,975	\$20,652	\$0	\$67,323	23.5%	\$15,343	\$296	\$71,635	17.9%
1 Personal Services	\$56,425	\$0	\$56,425	\$16,066	\$0	\$40,359	28.5%	\$14,141	\$0	\$41,034	25.6%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.00%
4 Contracted Services	\$31,550	\$0	\$31,550	\$4,586	\$0	\$26,964	14.5%	\$1,202	\$296	\$30,602	4.7%

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8189 STORM WATER POLLUTION PREV PLA	\$0	\$539	\$539	\$539	\$0	\$0	100.0%	\$0	\$0	\$0	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$539	\$539	\$539	\$0	\$0	100.0%	\$0	\$0	\$0	0.0%
8190 HAZARDOUS WASTE EDUCATION	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	0.0%	\$0	\$0	\$20,000	0.0%
4 Contracted Services	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	0.0%	\$0	\$0	\$20,000	0.0%
8560 TREES	\$237,380	\$0	\$237,380	\$56,976	\$2,810	\$177,594	25.2%	\$43,064	\$7,620	\$141,316	26.4%
1 Personal Services	\$191,330	\$0	\$191,330	\$53,741	\$0	\$137,589	28.1%	\$37,660	\$0	\$112,940	25.0%
2 Equipment	\$26,000	\$0	\$26,000	\$0	\$2,810	\$23,190	10.8%	\$1,356	\$0	\$24,644	5.2%
4 Contracted Services	\$20,050	\$0	\$20,050	\$3,235	\$0	\$16,815	16.1%	\$4,048	\$7,620	\$3,732	75.8%
8676 PUBLIC SERVICES	\$0	\$26,484	\$26,484	\$0	\$26,484	\$0	100.0%	\$4,290	\$30,871	\$19,480	64.3%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$2,810	\$0	(\$2,810)	0.0%
4 Contracted Services	\$0	\$26,484	\$26,484	\$0	\$26,484	\$0	100.0%	\$1,480	\$30,871	\$22,290	59.2%
8810 CEMETRY	\$43,600	\$0	\$43,600	\$0	\$0	\$43,600	0.0%	\$0	\$0	\$20,000	0.0%
4 Contracted Services	\$43,600	\$0	\$43,600	\$0	\$0	\$43,600	0.0%	\$0	\$0	\$20,000	0.0%
9010 NEW YORK STATE RETIREMENT SYST	\$684,791	\$0	\$684,791	\$178,763	\$0	\$506,028	26.1%	\$156,100	\$0	\$547,229	22.2%
8 Employee Benefits	\$684,791	\$0	\$684,791	\$178,763	\$0	\$506,028	26.1%	\$156,100	\$0	\$547,229	22.2%
9045 LIFE INSURANCE	\$3,877	\$0	\$3,877	\$885	\$0	\$2,992	22.8%	\$872	\$0	\$2,661	24.7%
4 Contracted Services	\$3,877	\$0	\$3,877	\$885	\$0	\$2,992	22.8%	\$872	\$0	\$2,661	24.7%
9050 UNEMPLOYMENT INSURANCE	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0%	\$0	\$0	\$21,060	0.0%
4 Contracted Services	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0%	\$0	\$0	\$21,060	0.0%
9055 DISABILITY INSURANCE	\$3,352	\$0	\$3,352	\$0	\$0	\$3,352	0.0%	\$0	\$0	\$2,422	0.0%
4 Contracted Services	\$3,352	\$0	\$3,352	\$0	\$0	\$3,352	0.0%	\$0	\$0	\$2,422	0.0%

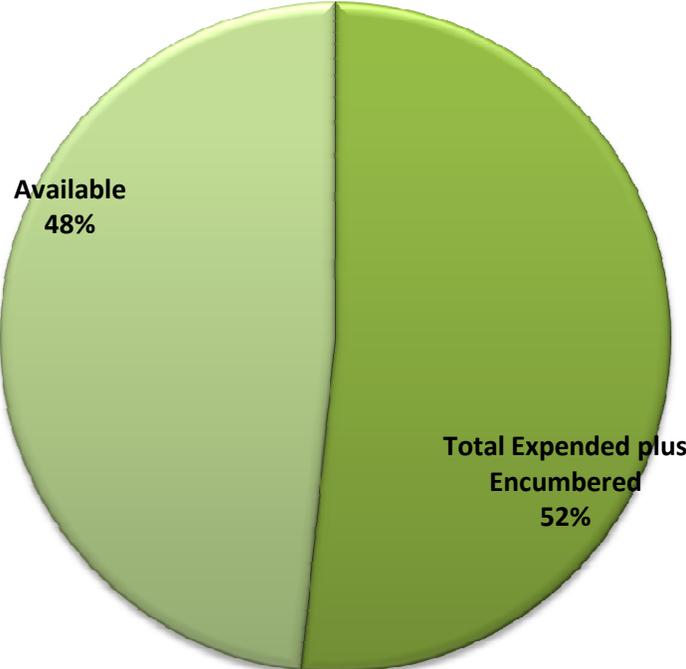
1st Quarter 2015 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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9060 HOSPITALIZATION	\$1,770,335	\$0	\$1,770,335	\$435,247	\$0	\$1,335,088	24.6%	\$389,426	\$0	\$1,215,209	24.3%
1 Personal Services	\$43,060	\$0	\$43,060	\$10,900	\$0	\$32,160	25.3%	\$9,455	\$0	\$30,375	23.7%
8 Employee Benefits	\$1,727,275	\$0	\$1,727,275	\$424,347	\$0	\$1,302,927	24.6%	\$379,971	\$0	\$1,184,834	24.3%
9089 SICK LEAVE	\$10,765	\$0	\$10,765	\$353	\$0	\$10,412	3.3%	\$0	\$0	\$10,765	0.0%
1 Personal Services	\$10,765	\$0	\$10,765	\$353	\$0	\$10,412	3.3%	\$0	\$0	\$10,765	0.0%
TOTAL COMMISSIONER OF PUBLIC WORKS	\$9,598,758	\$351,262	\$9,950,020	\$2,481,989	\$430,805	\$7,037,226	29.3%	\$2,231,519	\$395,196	\$7,030,434	27.2%

2nd Quarter 2015 General Fund Expense Budget - Public Works Dept



NOTES AND COMMENTS

1. **Purpose of this Report:** This is a report to fulfill Saratoga Springs City Charter requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.
2. **Revenue Printed as Credit:** Revenue has a minus sign (-) as it is printed as a credit in the city financial accounting system.
3. **Comparing 2015 Expenses with Prior Years:** Year-to year variation may be evident between some items because the *total* budgets have increased or decreased. Compare both the Amounts as well as the Percents. In addition, items are sometimes re-categorized due to re-organization, auditor recommendation, or increased clarification. This can also affect year-to-year comparison.
4. **“Number of Personnel”:** Differences among quarters are due to seasonal needs, budget changes, retirements, etc.
5. **Contingency Expense Line:** Expenditures may not be charged directly to a contingency line. Funds must be transferred from this line into the line from where the expense may be charged, such as a payroll line. Accordingly, “YTD Expended” and “Percent Used” will not reflect contingency amounts utilized. See instead, columns entitled “Transfers Adjustments” and “Revised Budget” for amounts drawn out of contingency.
6. **Balanced Budget and “Carry Forward”:** The difference between total Revised Revenue and Expenses is equal to encumbrance "carried forward" from prior year.
7. **YTD Revenue Collected:** Year to date revenue collected represents moneys received *and* posted for the period 01/01/15-06/30/15.
8. **Sales Tax Data:** Sales tax data reflects payments received by the city; it does not reflect the total per the New York State collection period.