



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

**Quarterly Financial Report
For The Quarter Ended
September 30, 2015**

**GENERAL FUND
EXPENSES
Public Works Dept – Detail**

3rd Quarter 2015 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2015 Adopted Budget	2015 Transfers Adjustments	2015 Revised Budget	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used	2014 YTD Expended	2014 Encmbrncs	2014 Available Budget	2014 % Used
3 COMMISSIONER OF PUBLIC WORKS											
1440 CITY ENGINEER'S OFFICE	\$496,486	\$161,781	\$658,267	\$401,207	\$103,391	\$153,670	76.7%	\$401,532	\$54,589	\$91,554	83.3%
1 Personal Services	\$483,036	(\$300)	\$482,736	\$351,841	\$0	\$130,896	72.9%	\$352,789	\$0	\$86,643	80.3%
2 Equipment	\$600	(\$183)	\$417	\$0	\$0	\$417	0.0%	\$321	\$0	\$279	53.5%
4 Contracted Services	\$12,850	\$162,264	\$175,114	\$49,366	\$103,391	\$22,357	87.2%	\$48,422	\$54,589	\$4,631	95.7%
1490 COMMISSIONER OF PUBLIC WORKS	\$277,193	\$14,313	\$291,506	\$196,875	\$19,342	\$75,289	74.2%	\$231,800	\$11,662	\$212,499	53.4%
1 Personal Services	\$254,068	\$3,661	\$257,729	\$188,760	\$0	\$68,969	73.2%	\$186,081	\$0	\$57,416	76.4%
2 Equipment	\$1,000	\$1,000	\$2,000	\$1,562	\$0	\$438	78.1%	\$266	\$0	\$734	26.6%
4 Contracted Services	\$22,125	\$9,652	\$31,777	\$6,552	\$19,342	\$5,883	81.5%	\$45,453	\$11,662	\$154,349	27.0%
1620 CITY HALL	\$299,920	(\$8,547)	\$291,373	\$199,708	\$4,180	\$87,485	70.0%	\$155,352	\$0	\$95,291	62.0%
1 Personal Services	\$137,920	\$950	\$138,870	\$100,800	\$0	\$38,070	72.6%	\$69,519	\$0	\$27,974	71.3%
2 Equipment	\$1,000	\$750	\$1,750	\$1,690	\$0	\$60	96.6%	\$409	\$0	\$591	40.9%
4 Contracted Services	\$161,000	(\$10,247)	\$150,753	\$97,217	\$4,180	\$49,355	67.3%	\$85,424	\$0	\$66,726	56.1%
1621 DRINK HALL/SENIOR CITIZENS CEN	\$27,600	\$7,618	\$35,218	\$23,095	\$1,928	\$10,195	71.1%	\$17,131	\$0	\$8,469	66.9%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$27,600	\$7,618	\$35,218	\$23,095	\$1,928	\$10,195	71.1%	\$17,131	\$0	\$8,469	66.9%
1622 OLD LIBRARY	\$5,500	(\$500)	\$5,000	\$433	\$0	\$4,567	8.7%	\$1,387	\$0	\$4,113	25.2%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$5,500	(\$500)	\$5,000	\$433	\$0	\$4,567	8.7%	\$1,387	\$0	\$4,113	25.2%
1623 CITY GARAGE	\$567,807	\$7,395	\$575,202	\$424,934	\$4,103	\$146,165	74.6%	\$388,040	\$0	\$131,215	74.7%
1 Personal Services	\$477,907	\$500	\$478,407	\$366,074	\$0	\$112,332	76.5%	\$333,314	\$0	\$94,434	77.9%
2 Equipment	\$3,000	\$0	\$3,000	\$2,353	\$0	\$647	78.4%	\$328	\$0	\$2,672	10.9%
4 Contracted Services	\$86,900	\$6,895	\$93,795	\$56,506	\$4,103	\$33,186	64.6%	\$54,398	\$0	\$34,109	61.5%
1682 COURT ROOM SECOND FLOOR CH	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$603	\$0	\$10	98.3%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$603	\$0	\$10	98.3%
1910 LIABILITY INSURANCE	\$293,109	\$0	\$293,109	\$292,604	\$0	\$505	99.8%	\$249,908	\$0	\$1,162	99.5%
4 Contracted Services	\$293,109	\$0	\$293,109	\$292,604	\$0	\$505	99.8%	\$249,908	\$0	\$1,162	99.5%

3rd Quarter 2015 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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ACCOUNTS FOR: A GENERAL FUND	2015 Adopted Budget	2015 Transfers Adjustments	2015 Revised Budget	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used	2014 YTD Expended	2014 Encmbrncs	2014 Available Budget	2014 % Used
1930 MEDICAL AND CASUALTY INSURANCE	\$0	\$100,307	\$100,307	\$74,733	\$21,836	\$3,738	96.3%	\$15,434	\$102,637	\$8,688	93.1%
4 Contracted Services	\$0	\$100,307	\$100,307	\$74,733	\$21,836	\$3,738	96.3%	\$15,434	\$102,637	\$8,688	93.1%
5010 STREETS	\$2,407,810	\$115,175	\$2,522,985	\$1,811,438	\$99,590	\$611,957	75.7%	\$1,762,273	\$49,489	\$609,709	74.8%
1 Personal Services	\$1,715,310	\$15,779	\$1,731,089	\$1,282,357	\$0	\$448,732	74.1%	\$1,212,119	\$0	\$431,432	73.8%
2 Equipment	\$57,000	\$63,367	\$120,367	\$68,618	\$46,724	\$5,025	95.8%	\$94,955	\$0	\$14,964	86.4%
4 Contracted Services	\$635,500	\$36,029	\$671,529	\$460,464	\$52,866	\$158,200	76.4%	\$455,198	\$49,489	\$163,314	75.6%
5110 HIGHWAYS	\$440,021	\$19	\$440,041	\$347,423	\$0	\$92,617	79.0%	\$315,369	\$0	\$126,167	71.4%
1 Personal Services	\$437,021	\$19	\$437,041	\$347,423	\$0	\$89,617	79.5%	\$315,369	\$0	\$123,167	71.9%
4 Contracted Services	\$3,000	\$0	\$3,000	\$0	\$0	\$3,000	0.0%	\$0	\$0	\$3,000	0.0%
5111 HIGHWAY MISCELLANEOUS	\$195,900	(\$62,623)	\$133,277	\$88,623	\$2,601	\$42,053	68.4%	\$141,737	\$0	\$36,863	79.4%
1 Personal Services	\$0	\$16,125	\$16,125	\$7,290	\$0	\$8,835	45.2%	\$0	\$0	\$0	0.0%
2 Equipment	\$5,000	\$1,100	\$6,100	\$6,000	\$0	\$100	98.4%	\$558	\$0	\$4,442	11.2%
4 Contracted Services	\$190,900	(\$79,848)	\$111,052	\$75,333	\$2,601	\$33,118	70.2%	\$141,179	\$0	\$32,421	81.3%
5112 CHIPS	\$400,000	\$249,730	\$649,730	\$428,549	\$157,699	\$63,482	90.2%	\$455,852	\$0	\$255,653	64.1%
1 Personal Services	\$94,732	\$45,000	\$139,732	\$111,998	\$0	\$27,734	80.2%	\$81,072	\$0	\$13,121	86.1%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$305,268	\$204,730	\$509,998	\$316,551	\$157,699	\$35,748	93.0%	\$374,781	\$0	\$242,531	60.7%
5182 STREET LIGHTING	\$430,000	\$23,083	\$453,083	\$304,158	\$12,999	\$135,926	70.0%	\$280,254	\$9,780	\$141,597	67.2%
4 Contracted Services	\$430,000	\$23,083	\$453,083	\$304,158	\$12,999	\$135,926	70.0%	\$280,254	\$9,780	\$141,597	67.2%
5650 OFF STREET PARKING	\$177,830	(\$33,017)	\$144,813	\$92,498	\$353	\$51,963	64.1%	\$116,198	\$0	\$45,858	71.7%
1 Personal Services	\$122,930	(\$17,270)	\$105,660	\$76,940	\$0	\$28,720	72.8%	\$98,957	\$0	\$25,664	79.4%
2 Equipment	\$4,000	(\$4,000)	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$50,900	(\$11,747)	\$39,153	\$15,558	\$353	\$23,242	40.6%	\$17,241	\$0	\$20,194	46.1%
6420 SPECIAL ASSESSMENT DISTRICT	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0%	\$3,567	\$0	\$15,000	19.2%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0%	\$3,567	\$0	\$15,000	19.2%

3rd Quarter 2015 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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7110 PARK & CASINO	\$365,939	\$36,877	\$402,815	\$293,001	\$23,162	\$86,653	78.5%	\$236,122	\$0	\$113,452	67.5%
1 Personal Services	\$231,689	\$4,027	\$235,715	\$210,974	\$0	\$24,741	89.5%	\$161,615	\$0	\$58,259	73.5%
2 Equipment	\$10,000	(\$5,000)	\$5,000	\$3,331	\$0	\$1,669	66.6%	\$7,313	\$0	\$3,506	67.6%
4 Contracted Services	\$124,250	\$37,850	\$162,100	\$78,696	\$23,162	\$60,243	62.8%	\$67,194	\$0	\$51,687	56.5%
7112 SPIT N SPAT REPAIRS	\$5,000	\$1,950	\$6,950	\$6,598	\$0	\$352	94.9%	\$0	\$0	\$0	0.0%
1 Personnel Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$5,000	\$1,950	\$6,950	\$6,598	\$0	\$352	94.9%	\$0	\$0	\$0	0.0%
7120 VETERANS WALK OF HONOR DPW	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
7190 911 MEMORIAL	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$1,991	\$0	\$0	100.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$1,991	\$0	\$0	100.0%
7200 CAROUSEL	\$38,290	(\$1,000)	\$37,290	\$23,453	\$0	\$13,838	62.9%	\$20,129	\$0	\$5,037	80.0%
1 Personal Services	\$19,915	(\$1,000)	\$18,915	\$17,054	\$0	\$1,862	90.2%	\$16,558	\$0	\$2,027	89.1%
4 Contracted Services	\$18,375	\$0	\$18,375	\$6,399	\$0	\$11,976	34.8%	\$3,571	\$0	\$3,010	54.3%
7210 ITALIAN GARDENS	\$5,000	(\$1,950)	\$3,050	\$0	\$0	\$3,050	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$5,000	(\$1,950)	\$3,050	\$0	\$0	\$3,050	0.0%	\$0	\$0	\$0	0.0%
8140 STORM WATER CARRIERS	\$62,889	\$9,734	\$72,623	\$63,504	\$7,310	\$1,809	97.5%	\$67,020	\$2,565	\$16,153	81.2%
1 Personal Services	\$42,089	\$12,050	\$54,139	\$58,631	\$0	(\$4,492)	108.3%	\$63,404	\$0	\$8,670	88.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$20,800	(\$2,316)	\$18,484	\$4,873	\$7,310	\$6,301	65.9%	\$3,616	\$2,565	\$7,483	45.2%
8180 TRANSFER STATION	\$215,390	\$82,802	\$298,192	\$157,137	\$91,159	\$49,896	83.3%	\$132,645	\$69,057	\$37,877	84.2%
1 Personal Services	\$91,440	\$15,250	\$106,690	\$82,079	\$0	\$24,611	76.9%	\$68,441	\$0	\$23,916	74.1%
2 Equipment	\$500	\$0	\$500	\$0	\$0	\$500	0.0%	\$0	\$0	\$500	0.0%
4 Contracted Services	\$123,450	\$67,552	\$191,002	\$75,058	\$91,159	\$24,785	87.0%	\$64,205	\$69,057	\$13,460	90.8%

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8185 COMPOST FACILITY	\$87,975	\$10,335	\$98,310	\$64,842	\$15,134	\$18,334	81.4%	\$63,137	\$2,595	\$16,293	80.1%
1 Personal Services	\$56,425	\$1,000	\$57,425	\$45,924	\$0	\$11,501	80.0%	\$40,844	\$0	\$14,331	74.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.00%
4 Contracted Services	\$31,550	\$9,335	\$40,885	\$18,918	\$15,134	\$6,833	83.3%	\$22,294	\$2,595	\$1,962	92.7%
8189 STORM WATER POLLUTION PREV PLA	\$0	\$789	\$789	\$789	\$0	\$0	100.0%	\$0	\$75	\$0	100.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$789	\$789	\$789	\$0	\$0	100.0%	\$0	\$75	\$0	100.0%
8190 HAZARDOUS WASTE EDUCATION	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	0.0%	\$0	\$15,000	\$5,000	75.0%
4 Contracted Services	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	0.0%	\$0	\$15,000	\$5,000	75.0%
8560 TREES	\$237,380	\$9,553	\$246,933	\$189,035	\$778	\$57,120	76.9%	\$157,127	\$10,485	\$54,488	75.5%
1 Personal Services	\$191,330	\$12,503	\$203,833	\$158,819	\$0	\$45,014	77.9%	\$131,408	\$0	\$48,924	72.9%
2 Equipment	\$26,000	(\$3,150)	\$22,850	\$17,863	\$0	\$4,987	78.2%	\$7,245	\$10,485	\$3,630	83.0%
4 Contracted Services	\$20,050	\$200	\$20,250	\$12,353	\$778	\$7,119	64.8%	\$18,474	\$0	\$1,934	90.5%
8676 PUBLIC SERVICES	\$0	\$26,484	\$26,484	\$0	\$26,484	\$0	100.0%	\$37,121	\$0	\$36,985	50.1%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$4,352	\$0	(\$1,543)	154.9%
4 Contracted Services	\$0	\$26,484	\$26,484	\$0	\$26,484	\$0	100.0%	\$32,768	\$0	\$38,528	46.0%
8810 CEMETRY	\$43,600	\$0	\$43,600	\$19,730	\$0	\$23,870	45.3%	\$20,000	\$0	\$0	100.0%
4 Contracted Services	\$43,600	\$0	\$43,600	\$19,730	\$0	\$23,870	45.3%	\$20,000	\$0	\$0	100.0%
9010 NEW YORK STATE RETIREMENT SYST	\$684,791	\$99,072	\$783,863	\$178,763	\$0	\$605,100	22.8%	\$156,100	\$0	\$547,229	22.2%
8 Employee Benefits	\$684,791	\$99,072	\$783,863	\$178,763	\$0	\$605,100	22.8%	\$156,100	\$0	\$547,229	22.2%
9045 LIFE INSURANCE	\$3,877	\$0	\$3,877	\$2,644	\$0	\$1,233	68.2%	\$2,591	\$0	\$943	73.3%
4 Contracted Services	\$3,877	\$0	\$3,877	\$2,644	\$0	\$1,233	68.2%	\$2,591	\$0	\$943	73.3%
9050 UNEMPLOYMENT INSURANCE	\$10,000	\$0	\$10,000	\$7	\$0	\$9,993	0.1%	\$5,002	\$0	\$16,058	23.8%
4 Contracted Services	\$10,000	\$0	\$10,000	\$7	\$0	\$9,993	0.1%	\$5,002	\$0	\$16,058	23.8%

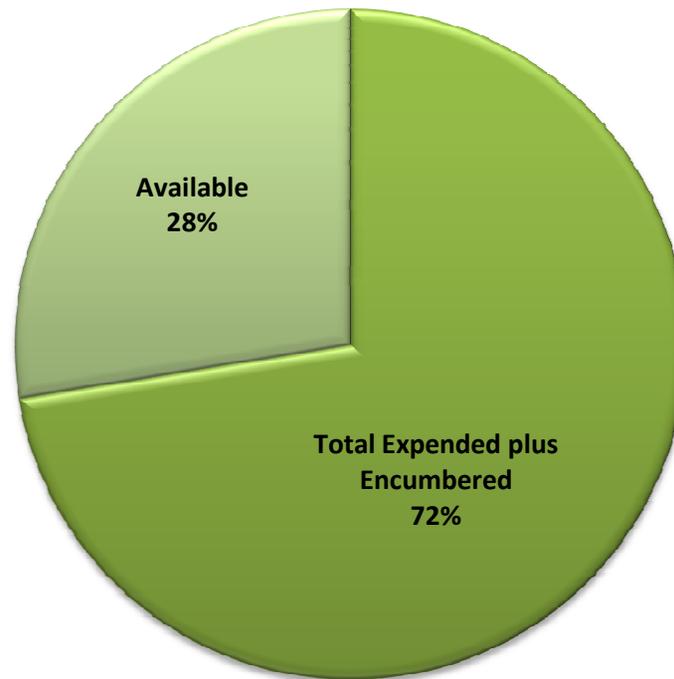
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SUB-DEPARTMENT with CATEGORY TOTALS

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9055 DISABILITY INSURANCE	\$3,352	\$0	\$3,352	\$1,588	\$0	\$1,764	47.4%	\$1,202	\$0	\$1,220	49.6%
4 Contracted Services	\$3,352	\$0	\$3,352	\$1,588	\$0	\$1,764	47.4%	\$1,202	\$0	\$1,220	49.6%
9060 HOSPITALIZATION	\$1,770,335	\$0	\$1,770,335	\$1,288,789	\$0	\$481,546	72.8%	\$1,177,092	\$0	\$432,109	73.1%
1 Personal Services	\$43,060	\$0	\$43,060	\$29,182	\$0	\$13,878	67.8%	\$29,945	\$0	\$9,886	75.2%
8 Employee Benefits	\$1,727,275	\$0	\$1,727,275	\$1,259,607	\$0	\$467,668	72.9%	\$1,147,147	\$0	\$422,223	73.1%
9089 SICK LEAVE	\$10,765	\$0	\$10,765	\$353	\$0	\$10,412	3.3%	\$0	\$0	\$10,765	0.0%
1 Personal Services	\$10,765	\$0	\$10,765	\$353	\$0	\$10,412	3.3%	\$0	\$0	\$10,765	0.0%
TOTAL COMMISSIONER OF PUBLIC WORKS	\$9,598,758	\$849,381	\$10,448,139	\$6,976,508	\$592,048	\$2,879,584	72.4%	\$6,613,715	\$327,934	\$3,077,457	69.3%

3rd Quarter 2015 General Fund Expense Budget - Public Works Dept



NOTES AND COMMENTS

1. **Purpose of this Report:** This is a report to fulfill Saratoga Springs City Charter requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.
2. **Revenue Printed as Credit:** Revenue has a minus sign (-) as it is printed as a credit in the city financial accounting system.
3. **Comparing 2015 Expenses with Prior Years:** Year-to year variation may be evident between some items because the *total* budgets have increased or decreased. Compare both the Amounts as well as the Percents. In addition, items are sometimes re-categorized due to re-organization, auditor recommendation, or increased clarification. This can also affect year-to-year comparison.
4. **“Number of Personnel”:** Differences among quarters are due to seasonal needs, budget changes, retirements, etc.
5. **Contingency Expense Line:** Expenditures may not be charged directly to a contingency line. Funds must be transferred from this line into the line from where the expense may be charged, such as a payroll line. Accordingly, “YTD Expended” and “Percent Used” will not reflect contingency amounts utilized. See instead, columns entitled “Transfers Adjustments” and “Revised Budget” for amounts drawn out of contingency.
6. **Balanced Budget and “Carry Forward”:** The difference between total Revised Revenue and Expenses is equal to encumbrance "carried forward" from prior year.
7. **YTD Revenue Collected:** Year to date revenue collected represents moneys received *and* posted for the period 01/01/15-09/30/15.
8. **Sales Tax Data:** Sales tax data reflects payments received by the city; it does not reflect the total per the New York State collection period.