



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

**Quarterly Financial Report
For The Quarter Ended
September 30, 2015**

**SEWER FUND
EXPENSES-Detail**

3rd Quarter 2015 Budget Report Expenses: SEWER FUND, by Sub-Department

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

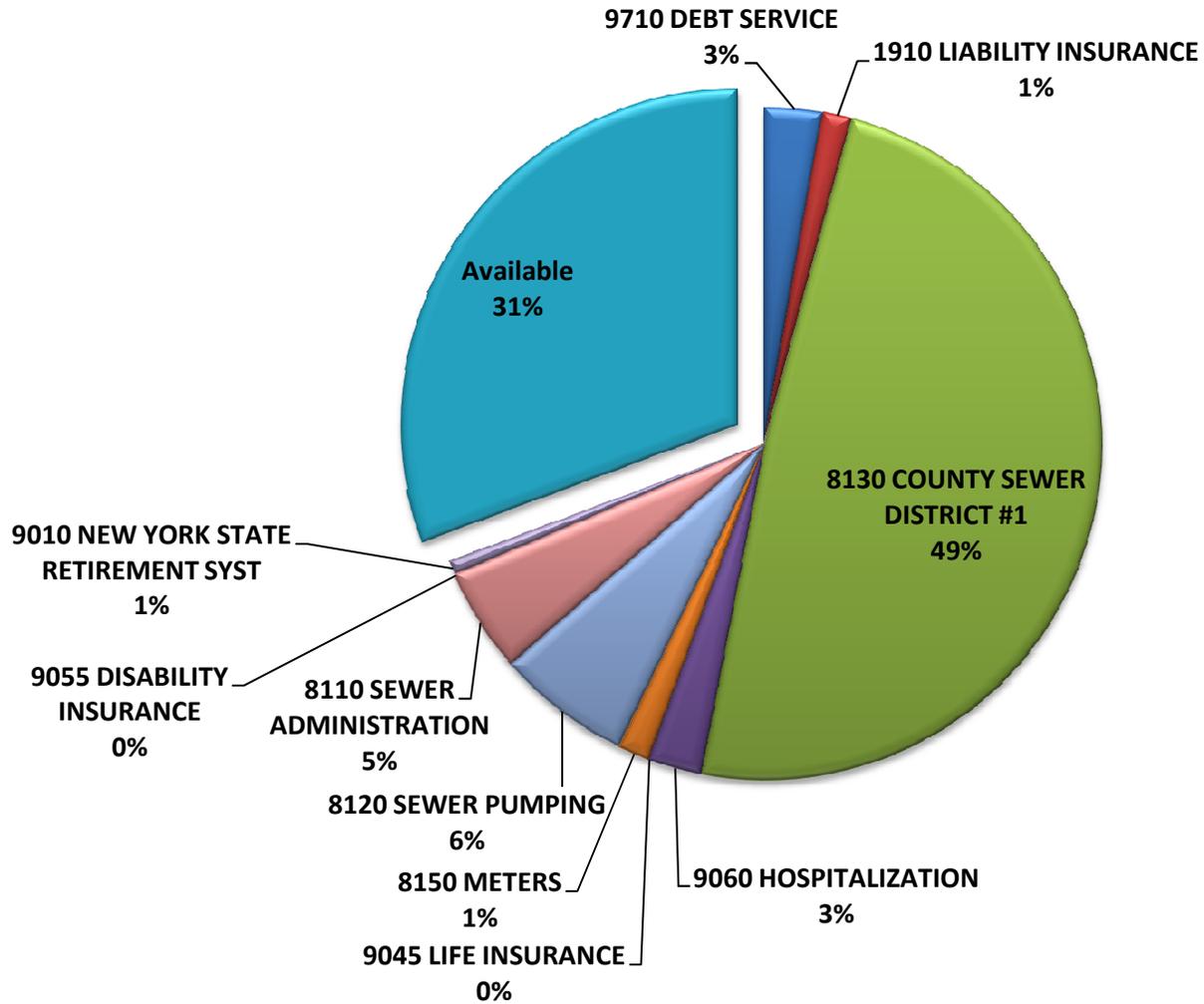
ACCOUNTS FOR: G SEWER FUND	2015 Adopted Budget	2015 Transfers Adjustments	2015 Revised Budget	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used	2014 YTD Expended	2014 Encmbrncs	2014 Available Budget	2014 % Used
1910 LIABILITY INSURANCE	\$64,151	\$0	\$64,151	\$59,628	\$0	\$4,523	92.9%	\$45,135	\$0	\$162	99.6%
4 Contracted Services	\$64,151	\$0	\$64,151	\$59,628	\$0	\$4,523	92.9%	\$45,135	\$0	\$162	99.6%
1930 MEDICAL AND CASUALTY INSURANCE	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$10,000	0.0%
4 Contracted Services	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$10,000	0.0%
8110 SEWER ADMINISTRATION	\$418,400	-\$26,047	\$392,353	\$119,810	\$3,998	\$268,544	31.6%	\$114,240	\$5,238	\$243,603	32.9%
1 Personal Services	\$375,150	-\$30,045	\$345,104	\$113,845	\$0	\$231,259	33.0%	\$100,648	\$0	\$217,950	31.6%
2 Equipment	\$0	\$1,325	\$1,325	\$0	\$1,325	\$0	100.0%	\$2,450	\$0	\$2,550	49.0%
4 Contracted Services	\$43,250	\$2,673	\$45,923	\$5,965	\$2,673	\$37,285	18.8%	\$11,142	\$5,238	\$23,103	41.5%
8120 SEWER PUMPING	\$399,796	\$30,955	\$430,751	\$152,848	\$42,978	\$234,925	45.5%	\$159,649	\$12,997	\$178,439	49.2%
1 Personal Services	\$268,796	\$448	\$269,244	\$121,080	\$0	\$148,164	45.0%	\$108,355	\$0	\$118,871	47.7%
2 Equipment	\$12,000	\$0	\$12,000	\$1,371	\$0	\$10,629	11.4%	\$3,775	\$0	\$6,575	36.5%
4 Contracted Services	\$119,000	\$30,507	\$149,507	\$30,397	\$42,978	\$76,132	49.1%	\$47,518	\$12,997	\$52,994	53.3%
8130 COUNTY SEWER DISTRICT #1	\$2,777,052	\$0	\$2,777,052	\$1,388,525	\$0	\$1,388,527	50.0%	\$1,361,785	\$0	\$1,206,735	53.0%
4 Contracted Services	\$2,777,052	\$0	\$2,777,052	\$1,388,525	\$0	\$1,388,527	50.0%	\$1,361,785	\$0	\$1,206,735	53.0%
8150 METERS	\$92,659	\$445	\$93,104	\$41,934	\$0	\$51,170	45.0%	\$40,354	\$0	\$45,635	46.9%
1 Personal Services	\$91,359	\$445	\$91,804	\$41,872	\$0	\$49,932	45.6%	\$40,131	\$0	\$44,733	47.3%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$1,300	\$0	\$1,300	\$62	\$0	\$1,238	4.8%	\$222	\$0	\$903	19.8%
9010 NEW YORK STATE RETIREMENT SYST	\$120,067	\$0	\$120,067	\$29,486	\$0	\$90,580	24.6%	\$28,126	\$0	\$80,647	25.9%
8 Employee Benefits	\$120,067	\$0	\$120,067	\$29,486	\$0	\$90,580	24.6%	\$28,126	\$0	\$80,647	25.9%
9045 LIFE INSURANCE	\$611	\$0	\$611	\$281	\$0	\$330	46.0%	\$300	\$0	\$241	55.5%
4 Contracted Services	\$611	\$0	\$611	\$281	\$0	\$330	46.0%	\$300	\$0	\$241	55.5%
9050 UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%

3rd Quarter 2015 Budget Report Expenses: SEWER FUND, by Sub-Department

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ACCOUNTS FOR: G SEWER FUND	2015 Adopted Budget	2015 Transfers Adjustments	2015 Revised Budget	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used	2014 YTD Expended	2014 Encmbrncs	2014 Available Budget	2014 % Used
9055 DISABILITY INSURANCE	\$365	\$0	\$365	\$122	\$0	\$242	33.6%	\$86	\$0	\$278	23.7%
4 Contracted Services	\$365	\$0	\$365	\$122	\$0	\$242	33.6%	\$86	\$0	\$278	23.7%
9060 HOSPITALIZATION	\$154,527	\$0	\$154,527	\$74,565	\$0	\$79,962	48.3%	\$60,393	\$0	\$66,154	47.7%
1 Personal Services	\$7,536	\$0	\$7,536	\$4,270	\$0	\$3,265	56.7%	\$3,768	\$0	\$2,153	63.6%
8 Employee Benefits	\$146,992	\$0	\$146,992	\$70,295	\$0	\$76,697	47.8%	\$56,625	\$0	\$64,001	46.9%
9089 SICK LEAVE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9710 DEBT SERVICE	\$123,470	\$0	\$123,470	\$65,685	\$0	\$57,785	53.2%	\$45,215	\$0	\$73,058	38.2%
6 Principal	\$46,775	\$998	\$47,773	\$27,163	\$0	\$20,610	56.9%	\$8,087	\$0	\$29,687	21.4%
7 Debt Service Interest	\$76,695	-\$998	\$75,697	\$38,522	\$0	\$37,175	50.9%	\$37,128	\$0	\$43,371	46.1%
9980 TRANSFER OUT	\$66,144	\$0	\$66,144	\$0	\$0	\$66,144	0.0%	\$0	\$0	\$0	0.0%
9 Contingency/Transfers	\$66,144	\$0	\$66,144	\$0	\$0	\$66,144	0.0%	\$0	\$0	\$0	0.0%
9990 CONTINGENCY	\$25,000	-\$1,200	\$23,800	\$0	\$0	\$23,800	0.0%	\$0	\$0	\$16,500	0.0%
9 Contingency/Transfers	\$25,000	-\$1,200	\$23,800	\$0	\$0	\$23,800	0.0%	\$0	\$0	\$16,500	0.0%
TOTAL COMMISSIONER OF PUBLIC WORKS	\$4,247,241	\$14,478	\$4,261,719	\$2,914,129	\$40,222	\$1,307,368	69.3%	\$2,811,779	\$6,950	\$984,876	74.1%

**3rd Quarter 2015 SEWER FUND Expense Budget - by Sub-Department
 Available/Expended+Encumbered//TOTAL
 (\$1,307,368/\$2,954,351//\$4,261,719)**



NOTES AND COMMENTS

1. **Purpose of this Report:** This is a report to fulfill Saratoga Springs City Charter requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.
2. **Revenue Printed as Credit:** Revenue has a minus sign (-) as it is printed as a credit in the city financial accounting system.
3. **Comparing 2015 Expenses with Prior Years:** Year-to year variation may be evident between some items because the *total* budgets have increased or decreased. Compare both the Amounts as well as the Percents. In addition, items are sometimes re-categorized due to re-organization, auditor recommendation, or increased clarification. This can also affect year-to-year comparison.
4. **“Number of Personnel”:** Differences among quarters are due to seasonal needs, budget changes, retirements, etc.
5. **Contingency Expense Line:** Expenditures may not be charged directly to a contingency line. Funds must be transferred from this line into the line from where the expense may be charged, such as a payroll line. Accordingly, “YTD Expended” and “Percent Used” will not reflect contingency amounts utilized. See instead, columns entitled “Transfers Adjustments” and “Revised Budget” for amounts drawn out of contingency.
6. **Balanced Budget and “Carry Forward”:** The difference between total Revised Revenue and Expenses is equal to encumbrance "carried forward" from prior year.
7. **YTD Revenue Collected:** Year to date revenue collected represents moneys received *and* posted for the period 01/01/15-09/30/15.
8. **Sales Tax Data:** Sales tax data reflects payments received by the city; it does not reflect the total per the New York State collection period.