



BASEMENT FIT-UP PLANS:

REQUIREMENTS FOR PERMIT

The City of Saratoga Springs does not require signed/stamped plans for all basement fit-up applications. We do, however, require that a minimum amount of information be provided about the components to show code compliance.

The information that we require on a set of drawings is as follows:

Floor Plan: Provide a layout of the basement as it is to be finished. This should include cross-sections of interior and exterior walls. Please indicate whether framed walls are pre-existing.

Dimensions: Measurements of all rooms and doorways to be provided.

Light/Vent: Show how areas will meet 8% light and 4% vent requirement based on floor areas of each room. If being done mechanically, provide footcandle and fixture information for lights www.gelighting.com/LightingWeb/na/resources/tools/ and air change unit information for vent.

Ceiling Height: 6'8" clearance required from finished ceiling, 6'4" under beams and ducts.

Smoke and CO Detectors: Entire house must be brought into compliance with current standards. Hard wired in work areas, battery operated allowed in existing spaces.

Means of Egress: Access to exterior to be provided, direct access to exterior required from any bedrooms.

Insulation: Proof of compliance with current NYS Energy Code standards is required.

Additional information may be required by the reviewing inspector as deemed necessary.