

APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM
— 2010 Program Year Funding—

ACTIVITY NAME: Rehab Homes for Elderly, Disabled, Low-Income

APPLICANT: Rebuilding Together Saratoga County, Inc

MAILING ADDRESS: Po Box 95, Schuylerville, NY 12831-----

PHONE: 518-695-3315 FAX: 518-695-3315 EMAIL:
michelle@rebuildingtogethersaratoga.org-----

CONTACT PERSON: Michelle Larkin----- TITLE: Executive Director-----

APPLICANT (*select 1*): City Department Private non-profit organization Other
Public Agency
----- (List Dept.) ----- (List Federal ID #) ----- (Specify)

----- 20-0530683 -----
----- 621495873 -----
(DUNS #)

NATIONAL OBJECTIVE (*select 1*):

"Benefit persons of Low/moderate income" "Address slum/blight Conditions" "Urgent CD"
Need"

L/M Income Area Benefit "N/A" Slum/blighted Area "N/A" Urgent
Need

- L/M Income Limited Clientele Activities Slum/blighted Spot Basis
 LM Income Housing Activities "N/A" Urban Renewal Completion
 L/M Income Job Creation/Retention

REQUESTED ENTITLEMENT FUNDING: \$__10,000__

Funding Leveraged from Other Sources: \$__19,731__

Total Activity Cost: \$__29,731__

Proposal Abstract – please provide a *brief* overview of your proposal including the number of persons that will be served with this grant in the space below:

Rebuilding Together Saratoga County offers free home repairs to homeowners who are elderly, disabled, low-income or a veteran. We propose to use the CDBG funding to buy the building materials necessary for the repairs of four homeowners and 1 non-profit in Saratoga Springs. Our focus will be to make repairs that will make the home warmer, safer and/or drier.

Michelle Larkin

(Authorized Signature)

Executive Director

(Title)

Michelle Larkin

(Typed or Printed Name)

1/27/10

(Date)

Please respond in writing to each of the following (add additional pages as necessary):

1. ACTIVITY DESCRIPTION

Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

- A) Identify whether the activity is new, ongoing, or expanded from previous years.
- B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.
- C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:
 - C-1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve.
 - C-2) the inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located.
 - C-3) designed to benefit a low-moderate income "limited clientele", identify the "limited clientele" group.

- D) Identify your performance goals and the types of indicators you will use to document activity accomplishments and success. (*Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.*)
- E) Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).
- F) Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.). For construction/site development projects, provide evidence of site control.

2. ORGANIZATIONAL CAPACITY

- A) Provide an overview of your organization including length of time in existence. List current officers and board members and identify any prior funding by the City of Saratoga Springs (year, activity, and amount).
- B) Describe your organization's experience in successfully conducting this type of activity. Identify any skills, current services, or special accomplishments that demonstrate your capacity for success.
- C) Identify the person(s) responsible for program and financial management of the activity. Identify all other persons involved in this activity noting whether these positions are current or new, pending this award. For construction/site development projects, identify the development team including proposed contractors, subcontractors, and project manager.
- D) Identify any other agencies/partners involved in this activity and define their roles and responsibilities.

3. ACTIVITY BUDGET – (ATTACHMENTS 1, 2)

- A) Include attached budgets (Attachments 1, 2) as appropriate. Depending on the activity, the applicant may need to submit one or both of the attached budget forms. More detailed budgets may be attached (and are recommended) in support of the proposal. If an architect, engineer, or other personnel have conducted a cost analysis, attach a copy noting the author and date of analysis.
- PROGRAM OPERATING BUDGET (Attachment 1) – for all proposals including public service projects and construction/site development projects
 - CONSTRUCTION/SITE DEVELOPMENT BUDGET (Attachment 2) – for construction/site development projects
- B) Identify the amount and sources of leveraged funding for this activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.). Attach copies of funding commitment letters or other evidence of funding support.

4. MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS – (ATTACHMENT 3)

The City of Saratoga Springs is responsible for ensuring that subrecipients expend awards in accordance with applicable laws, regulations, and provisions of contracts and grant.

- A) In accordance with OMB Circular A-133, please complete Attachment 3 and include it with your application.

- B) During your last fiscal year, if your organization expended more than \$500,000 in total federal financial awards (including CDBG and all other federal assistance), please include a copy of your latest Single Audit Report with this application.

(ATTACHMENT 1)

PROGRAM OPERATING BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

	ENTITLEMENT GRANT	Leveraged Funds*	Total Activity Cost	*Source of leveraged Funds and In-Kind Services
PERSONNEL				
Salaries		18,231	18,231	Donated labor for 6 workdays, 24 skilled, 43 un-skilled
Fringe				
Other (consultants, etc.)	2,000		2,000	
<i>Subtotal</i>	2,000	18,231	20,231	

OVERHEAD				
Advertising/Marketing	x			
Program Supplies	7,000	1,000	8,000	
Rent & Utilities	x			
Other - list below (Permits, insurance, site logistics, tshirts, food, water)	1,000	500	1,500	

<i>Subtotal</i>			
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TOTAL COST	8,000	1,500	9,500
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(ATTACHMENT 2)

CONSTRUCTION / SITE DEVELOPMENT BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

	ENTITLEMENT GRANT	Leveraged Funds*	Total Activity Cost	*Source of leveraged Funds and In-Kind Services
PRECONSTRUCTION				
Legal				
Engineering				
Architectural/Design				
Fees and Permits				
<i>Subtotal</i>				

DEVELOPMENT				
Relocation				
Site Preparation				
Construction - materials				
Construction - labor				

Construction Financing				
Other - (explain)				
<i>Subtotal</i>				

TOTAL COST	10,000	19,731	29,731
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**OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133
MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS**

ORGANIZATION: REBUILDING TOGETHER SARATOGA COUNTY, INC.

MAILING ADDRESS: PO BOX 95, SCHUYLERVILLE, NY 12871

FEDERAL ID #: 20-0530683 PHONE: 518-695-3315 FAX: 518-695-3315

DUNS #: 621495873

1. Please identify your fiscal year (mth/yr to mth/yr): Jan 2010-Dec 2010-

Please identify below the funding received during your last fiscal year:

2. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name: Rehabilitation Projects

CDBG Funding Program Year: 2009-2010 CDBG Funding Amount: \$10,000

3. Other Federal Financial Awards (cash & non-cash):

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) #

AMOUNT OF AWARDS

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) #	AMOUNT OF AWARDS
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

4. During your last fiscal year, has your organization expended more than \$500,000 in total federal financial awards (incl. CDBG & all other federal assistance)? YES * NO X

* If "yes", include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered "no", please complete, sign and return this form.

5. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance? YES * NO X

* If "yes", please describe:

6. Other Saratoga County Awards (cash & non-cash):

IDENTIFY PROGRAM NAME & YEAR OF AWARD

IDENTIFY AMOUNT OF Co. AWARDS

Michelle Larkin

Authorized Signature

1/27/10

Date



PO Box 95
Schuylerville, NY 12871
michelle@rebuildingtogethersaratoga.org
www.rebuildingtogethersaratoga.org
(518) 695-3315

1. ACTIVITY DESCRIPTION:

Rebuilding Together Saratoga County, Inc is a 501c3 non-profit organization that has a vision of a safe and healthy home for every person. We offer free home repairs to Saratoga County homeowners who are elderly, disabled, low-income or a veteran. The majority of these projects are done with donated labor from community volunteers, which allows us to leverage each donated dollar 2-4 times over.. We are requesting CDBG funds to buy the building materials and cover expenses necessary to complete these projects. Our organization is active all year, but continues to do the bulk of our work during the spring. We would use these funds during fall 2010 and spring 2011. The funds would be used to complete a minimum of five projects-four homeowners and one non-profit organization will be served. The performance goal of the four homeowners is to make home modifications and repairs that make the home warm, safe and dry. While the majority of our work is completed in the rural areas of Saratoga County, we are receiving applications from elderly residents of Saratoga Springs who are struggling to make ends meet.

Rebuilding Together Saratoga County, Inc. continues to work with the poorest members of Saratoga County. In 2009 the average household income was \$18,734 and there were 2.4 members per household. The average age of the homeowner was 62. There is never a cost to the qualified homeowner we assist. Many of the repairs and modifications we make focus on safety issues, such as rotting stairs and hand railings. We deal with heating issues, such as furnaces, insulation, broken windows, poorly fitting doors and weather stripping. We attempt to help as many as we can with their roof issues-patching and repairing if possible and utilizing volunteers and paid contractors when necessary. Modifications in order to keep elderly homeowners in their home and independent as long as possible is also a priority of ours

In order to qualify for our services, an applicant must live in Saratoga County. They must be elderly, disabled, low-income or a veteran and must prove homeownership and income. The rising cost of living and falling social service budgets have left some of our most vulnerable neighbors without the most basic of necessities, a warm, safe, and dry home.

The nation is facing enormous problems, many of which have reached crisis levels. The low-income homeowners that Rebuilding Together serves are disproportionately affected by these issues. Homeownership is at an all time high, especially among low to mid-income Americans, but the costs of owning and maintaining a home are growing exponentially. Healthcare costs are skyrocketing, leaving low-income citizens with less and less disposable income for home repairs and modifications. Rebuilding Together

Saratoga County works with its partners and volunteers to help these homeowners stay in their homes, which builds stronger and more vibrant neighborhoods.

All necessary building permits and approvals will be applied for when necessary.

2. ORGANIZATIONAL CAPACITY

Annual report included, which describes organization, includes board list and depicts success of organization in increasing community impact each year since its inception. Michelle Larkin is responsible for grant with oversight by board treasurer, Paul Loomis Regional Accounting Manager of Gilbane Building Co. Project information and input will be given from board members, Robert Moran, owner and general contractor of High Rock Construction and Jeseé Boucher, owner and general contractor of Kodiak Construction.

We work in partnership with other agencies – in order to avoid duplication of services and to serve clients as quickly as possible. At times one agency will complete one aspect of a job and pass it on to another. For example, a Greenfield Center homeowner who is on dialysis recently had a fire. EOC does not do structural repairs or electrical work. We will work on those two aspects of the job and EOC will insulate and supply a new furnace. The two organizations will coordinate repairs in order to get this gentleman back into his home as quick and as safe as possible. The Department of Social Services, Office of Mental Health, Office of the Aging and Hospice also refer clients to us.

3. ACTIVITY BUDGET

B, Our main source of leveraging is from the donated labor from our volunteers. As evidenced in our annual report, in 2009 we had 632 volunteers on worksites. As per market value, the skilled labor is assessed at \$60 an hour and the unskilled is assessed at \$19.51 an hour. Under overhead I listed \$1,000 as anticipated in donated materials and \$500 anticipated in donated food and discounted dumpster and portable toilet fees for five worksites.

I've attached a letter informing us of a \$12,000 donation from the Community Foundation for the Greater Capital Region, which signifies support for our program of "Making Homes Warm, Safe and Dry".

December 31, 2009

Ms. Michelle Larkin
Rebuild Together Saratoga County, Inc.
Po Box 95
Schuylerville, NY 12871

Dear Ms. Larkin:

The Community Foundation for the Greater Capital Region is pleased to enclose a grant for \$12,000.00 to the Rebuild Together Saratoga County, Inc. This grant is for Making Homes Warm, Safe & Dry.

This contribution is intended as a gift in its entirety. The Community Foundation will not receive any goods or services in connection with this grant. Your prompt written acknowledgment to the Foundation of your receipt of this gift and how it will be used will ensure the Foundation's compliance with IRS regulations.

All funds are part of the Community Foundation's endowment. Any public announcements acknowledging this grant should be written as:

**The Community Foundation for the Greater Capital Region
Standish Family Fund**

Enclosed you will find a Check Acknowledgement Form. Please sign and return as receipt of check.

Yours sincerely,



Karen Bilowith
President/CEO

Enclosures



2009 Annual Report

Introduction

Rebuilding Together Saratoga County, Inc. is a 501c3 non-profit organization that has a vision of a safe and healthy home for every person. The organization accomplishes this with community partners that donate money for building supplies and community volunteers who provide the labor for the repairs. There is never a cost to the homeowners.



Mission Statement

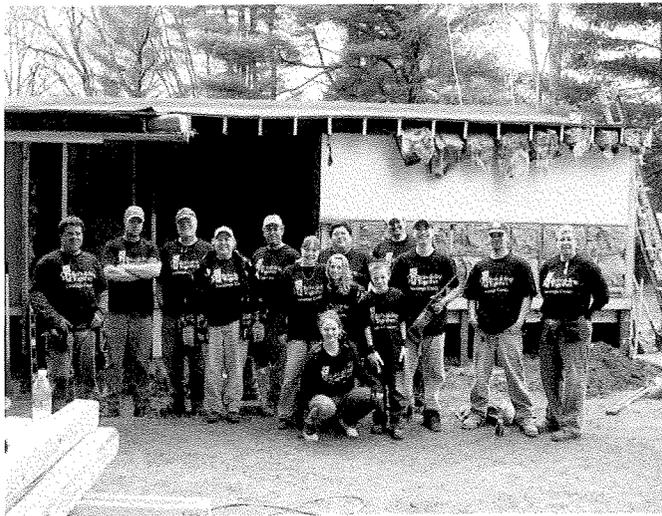
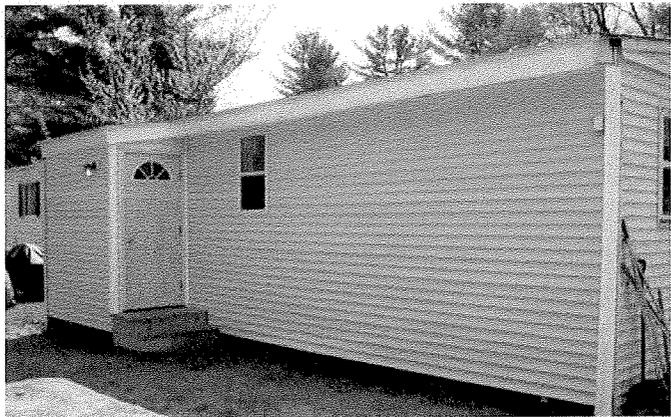
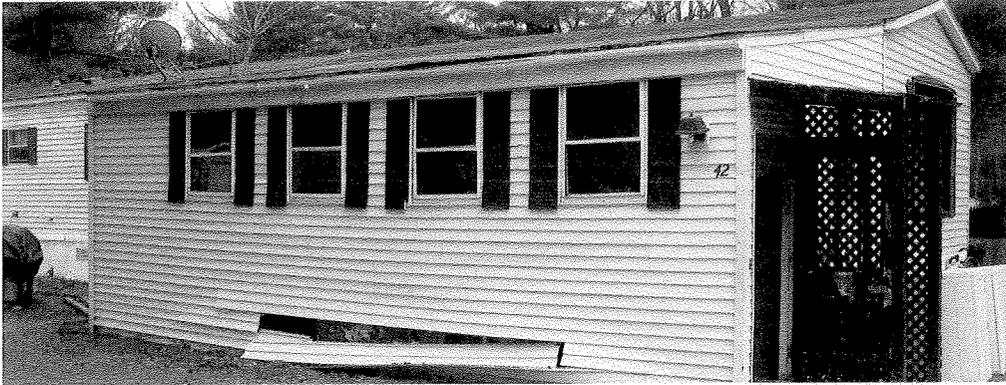
Rebuilding Together Saratoga County (RTSC) rehabilitates the homes of low-income homeowners, particularly the elderly, disabled and veterans, so that they may continue to live in warmth, safety and independence.

Board of Directors

RTSC has a dedicated Board of Directors, all passionate about helping their neighbors in need. This is demonstrated by their commitment to serve on multiple committees, participating in fundraising and volunteering on worksites.

Directors

Lee Ecker-President	(Clough Harbour & Associates)
Maria Fontaine-Vice President	(School Social Worker)
Jeanine Stancanelli-Secretary	(Occupational Therapist)
Paul Loomis-Treasurer	(Gilbane Building Co.)
Michelle Larkin-Executive Director	
Jesse Boucher	(Kodiak Construction)
John Coseo	(Attorney, McMahon & Coseo, P.C.)
Kim Crocetta	(Attorney – Private Practice)
Jacqui Harris	(Occupational Therapist)
Paula Lomasney	(Information Technology)
Robert Moran	(High Rock Construction)
Lisa Rozell	(Met Life)



Accomplishments

RTCS, an affiliate of the national organization Rebuilding Together, was founded in November 2003. Each year since its inception the organization has increased its capacity and strives to find ways to improve the delivery of services to the people in the community it serves.

In 2009 the fundraising committee took a larger role in supplementing the income not received from its major fundraiser, the Showcase of Homes. New fundraising events were developed and supported by the community and are expected to generate even more income in 2010. New fundraising events included dinner at Brindisi's Restaurant, Homemade Theatre performance, Non-Gala Fundraiser and the Saratoga Gaming and Raceway event.

The venue for the annual dinner was moved to the Longfellow's Restaurant and proved to be very successful. Ticket sales were lower this year, but due to the dinner being donated by the owner and an increase in dinner sponsors, we were able to profit \$18,541, a record.

The RTSC website was completely overhauled in 2009. The site is more user friendly and an invaluable tool for our organization.

Developing partners in the community to assist in paying for building materials and applying for grants continues to be a big part of the Executive Director's role. Due to the poor economic times, competition for funding via grants and community partners is highly competitive. We continue to look for new partners as we nurture the relationships we currently have.



2009 proved to be a year of growth and RTSC achieved many of the goals set forth in the 2008 Strategic Plan. Goals in red were achieved.

- ◆ Increase funding to reach \$150,000
- ◆ Increase the number of homeowners assisted then year before
- ◆ Re-visit annual dinner-make changes to increase money raised
- ◆ Improve recognition of RTSC brand with outreach presentations
- ◆ Worked with Leadership Saratoga Program
- ◆ Increase press coverage
- ◆ **Fire Department smoke detector program**
- ◆ Hired Executive Director in 2008 instead of 2009
- ◆ Secure low cost office space
- ◆ Secure low cost storage space
- ◆ **Develop more relationships within construction field for skilled volunteers**
- ◆ **More service groups then previous years volunteered**



PROGRAM STATISTICS

General

Description	2004	2005	2006	2007	2008	2009
# homes served	4	19	23	39	52	66
# family members served	8	26	43	88	102	123
Average median income of area	*	*	*	*	*	\$54,300
Average household income we served	*	*	*	*	\$15,398	\$18,734
Average # in household served	*	*	*	*	*	2.4 members
Average # years homeowners have lived in their home	*	*	*	*	*	17.5 years
# disabled served	4	15	20	37	56	78
Average age of homeowner	*	*	*	*	56	62
# non-profits we served	2	2	2	8	8	6
# clients the Non-profits serve	8	*	*	*	*	37,217
# of volunteers	100	250	300	575	600	632
# volunteers hours worked	800	2,000	2,500	3,750	4,200	4,582

* Statistics not tracked at that time

Income

Description	2004	2005	2006	2007	2008	2009
Individuals	9615	2150	2222	6393	9436	11,109
Grants	700	0	0	18800	57400	56,584
Corporate	7400	10550	8200	30650	19818	37,983
Misc. Donations	345	2679	0	48000	0	
Civic	3204	5000	1865	11569	4588	6,107
Religious Organizations	0	315	540	200	440	924
Showcase	20000	25000	25000	32500	37500	0
Fundraiser Dinner	11195	11850	14885	15858	20181	21,266
Events						14,799
Total	49287	57544	52712	163970	149363	149,441

Expenditures

Rebuilding Together strives to spend most of its income on direct services to needy homeowners. We are pleased to report that we spend 86% percent of our income on direct program services. Due to our large pool of volunteers, (therefore not needing to pay for labor on most projects), we are able to leverage each dollar we receive three to four times in value in services given back to the community.

Summary

Despite the economic downturn in 2008 and 2009, RTSC has continued to increase the number of low-income elderly, disabled and veteran's households served in the community. A warm, safe and dry home for each of our neighbors translates into a strong community and one that we can all be proud of. Rebuilding Together Saratoga County, Inc. will continue to focus on ways it can assist more homeowners. We will continue to partner with other service providers so there is not a duplication of services and clients are assisted in a timely manner. The need is great and we are committed to helping our elderly, disabled, low-income neighbors in need with their home repairs.

Rebuilding Together Saratoga County, Inc.
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