

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

2012 ENTITLEMENT ACTION PLAN

FOR

THE CITY OF SARATOGA SPRINGS

B12-MC-36-0017

CITY HALL – 474 BROADWAY
SARATOGA SPRINGS, NEW YORK 12866



PREPARED BY THE CITY OFFICE OF COMMUNITY DEVELOPMENT
APPROVED BY THE SARATOGA SPRINGS CITY COUNCIL - APRIL 17, 2012

FOR SUBMITTAL TO THE
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT



Equal Housing
Opportunity

THE CITY OF SARATOGA SPRINGS DOES NOT DISCRIMINATE ON THE BASIS OF AGE, RACE,
COLOR, GENDER, RELIGION, HANDICAP, SEXUAL ORIENTATION, FAMILIAL STATUS OR
NATIONAL ORIGIN IN EMPLOYMENT OR THE PROVISION OF SERVICES.

City of Saratoga Springs		UOG: NY365800 SARATOGA SPRINGS ▼
City Hall - 474 Broadway		190013545
Street Address Line 2		Office of Community Development
Saratoga Springs		
New York	12866	USA
Saratoga County		7/1
Employer Identification Number (EIN): 14-6002423		
Applicant Type:	Local Government: City ▼	Specify Other Type
Person to be contacted regarding this application:		
Bradley	S.	Birge
Admin of Planning & Econ. Dev.	518-587-3550 x2515	518-580-9480
bradley.birge@saratoga-springs.org	www.saratoga-springs.org	
<p>"To the best of my knowledge and belief, all data in this application are true and correct, the document has been duly authorized by the governing body of the applicant, and the applicant will comply with the attached assurances if the assistance is awarded." Please update the date with each new Action Plan and CAPER submission.</p>		
Name: Scott T. Johnson	Date:	05/11/12
Title: Mayor of Saratoga Springs	(MM/DD/YY)	



SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

5/11/12	14-6002423	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
City of Saratoga Springs		NY365800 SARATOGA SPRINGS	
474 Broadway – City Hall		190013545	
		Office of Community Development	
Saratoga Springs	New York	0	
12866	USA	0	
Employer Identification Number (EIN):		Saratoga County	
14-6002423		7/1	
Applicant Type:		Specify Other Type if necessary:	
Local Government: City		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
2012 PY Action Plan		City of Saratoga Springs	
\$337,816	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$274,289		\$Grantee Funds Leveraged	
\$55,552		Other (Describe)	
\$329,841			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
20 th District	20 th District		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Scott	T.	Johnson
Mayor	518-587-3550	518-587-1688
Scott.johnson@saratoga-springs.org	www.saratoga-springs.org	0
Signature of Authorized Representative		Date Signed May 11, 2012

PER COUNCIL APPROVAL
4/17/2012



Third Program Year Action Plan

The CPMP Third Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Following 2 public hearings, 2 Committee meetings, much discussion, dialog and deliberation, the Community Development Citizen Advisory Committee achieved consensus and presented its recommendations for the 2012 CDBG Entitlement Grant to the City Council on Tuesday, March 6, 2012. Expected is approximately \$337,816 with an additional \$9,000 in reprogrammed funds.

Following the Committee's presentation to the City Council, a 30-day public comment period occurred through April 6, 2012. The City Council scheduled an additional Public Hearing on Tuesday, March 20, 2012 and at the April 17, 2012 City Council meeting, the Council unanimously approved the recommended funding plan as presented.

Committee Selection Process

Seventeen applications were received requesting nearly \$412,949 in funding. The 12-member Citizen Advisory Committee met to discuss each application in detail and then individually evaluated the proposals using an 8 variable matrix including project readiness, organization capacity, # of persons assisted, financial leveraging, long-term benefit, and consistency with identified City Consolidated Plan priority.

The results of this aggregate ranking formed the basis of discussion for funding allocation. The Committee's intent throughout this challenging process was to fund activities consistent with the City's identified priorities and to assist the greatest number of persons with its limited resources.

2012 Action Plan Activities:

Domestic Violence /Rape Crisis - \$10,000

Funding to support a full-time shelter counselor to provide women and children, who are homeless due to domestic violence and living in the emergency shelter, with assistance in accessing entitlements, rental assistance, securing housing, financial literacy and referrals to community support groups.

Catholic Charities Mentoring Program - \$10,000

The continuation of a community-based prevention/diversion program to develop mentoring relationships between at-risk Saratoga Springs youth and successful area business/professional persons.

Saratoga County EOC, Inc. – Multi-cultural Advocacy Program - \$8,000

To expand services currently offered to the bilingual-speaking community by creating services in a variety of languages reflecting the diverse immigrant population in the City.

Legal Aid Society Homelessness Prevention Project - \$8,000

The continuation of a homelessness prevention program to provide free legal advice, referrals and representation to prevent unwarranted or illegal evictions of persons of low and moderate income within Saratoga Springs.

Mother Susan Anderson Emergency Shelter - \$5,000

To fund utility and program costs associated with this emergency shelter serving women and children.

Literacy New York Greater Capital Region, Adult Literacy Tutoring - \$4,000

This program provides instruction in basic literacy skills: reading, writing, pre-GED, math and English fluency.

City-wide Housing Rehabilitation Grant Program – \$75,000

Funding for continuation of City's successful residential rehabilitation grant program providing income-eligible homeowners with grants of up to \$15,000 for housing and emergency repairs.

Dept. of Public Works – Senior Center Boiler/Window Replacement - \$47,418

To fund the replacement and repair of a boiler and dining room windows within this public facility.

Saratoga Springs Recreation Dept. – Playground Expansion - \$36,969

Purchase and installation of playground equipment to expand the existing City-owned playground on the Southside Field next to the City's Recreation Center.

Dept. of Public Works – Infrastructure Improvements - \$20,000

Funding for the repair of accessible curbs, sidewalks and curbing within eligible areas of the City.

Universal Preservation Hall–Community Room/Entrance Hall Ceiling - \$17,599

A unique historical building, previously an Episcopal Church that was built in 1871, now owned by the non-for-profit Universal Preservation Hall. To fund the replacement of the ceiling in the Community Room and Entrance Hallway.

Mother Susan Anderson Emergency Shelter Rehabilitation Project - \$15,000

Public facility improvements to this emergency shelter serving women and children.

Franklin Community Center Facilities Improvements - \$14,830

Funding for replacement of an elevator at Franklin Community Manor, a low-

income housing complex that provides affordable efficiency apartments to 17 extremely low-income individuals.

Rebuilding Together Rehabilitation Project - \$10,000

To assist in funding this volunteer-assisted housing rehabilitation program.

Community Development Program Administration - \$65,000

These funds finance the Community Development operating budget to cover the cost of payroll, fringe and program/office expenses.

These activities are consistent with the City's identified funding priorities and represent the second year of anticipated accomplishments to achieve the goals identified in the City's 2010 Consolidated Plan.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program activities for the 2012 Action Plan will take place within the geographic confines of the City of Saratoga Springs. A map, Attachment SSCP-1, identifies the 2012 activities and their respective locations in the City.

The activities identified in this Action Plan are in response to the priorities identified during the consolidated planning process. Given the limited amount of funding available, each year the City will select activities that demonstrate a competitive advantage that year over other applications including the greatest likelihood of overall success, consistency with the City's identified high priorities and the ability to demonstrate identifiable accomplishments to gauge activity success.

The City's intent throughout this challenging process is to select activities for funding that address the City's priority needs and assist the greatest number of persons within the City's limited resources.

These activities would be fulfilled with the expected Federal funds from the 2012 CDBG funds of approximately \$346,816 and program income of over \$55,000 from the revolving loan programs. Also available are funds from the competitive

McKinney-Vento Homeless Assistance Act funds in the amount of \$246,732. Other funds that are expected to be used to leverage with Federal funds on these activities would be over \$274,289. The sources of these funds are coming from private and local resources. The City of Saratoga Springs Community Development office encourages all subrecipients to leverage at least 20% of the amount they are requesting.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Lead Agency

The City's Community Development Citizen Advisory Committee (CDcac), with staff support from the Office of Community Development, is responsible for preparing the Consolidated Plan and annual Action Plans. The five member City Council, consisting of the Mayor and commissioners of Accounts, Finance, Public Safety and Public Works, maintains the authority to approve the Consolidated Plan and Action Plans.

The Office of Community Development is responsible for administration and management of the City's community development program with technical assistance provided by other City departments as needed. The City maintains a close working relationship with the Saratoga Economic Development Corporation and local banks for technical assistance and guidance in the operation of its housing rehabilitation and economic development revolving loan programs. The Office of Community Development also collaborates with the Saratoga Springs Housing Authority to ensure that both federally funded programs are run in an efficient and coordinated manner that best serves the needs of the community.

Action Plan Development Process

In preparation of its 2010 Consolidated Plan, the City of Saratoga Springs solicited input from and consulted with a broad range of public and private entities. These entities include providers of health, housing, homeless and social services, the local public housing authority and those involved in education/awareness/treatment of lead-based paint hazards.

This far-reaching, collaborative process resulted in significant public input, a greater awareness and priority identification of housing and non-housing community development needs, the establishment of a realistic and efficient strategy of investment to address these needs and, ultimately, an effective multi-year plan to achieve the City's community development objectives.

Agency Coordination

Over the next year, the City will continue its commitment to collaborate with private and public housing, health and social service agencies. The Office of Community Development maintains a very close working relationship with the Housing Authority and the City of Saratoga Springs maintains its role as coordinating lead agent for the Saratoga-North Country Homeless Alliance and continuum of care planning process. The Alliance is representative of the area's housing and support service agencies including those focusing on special needs services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

In conformance with the City's Citizen Participation Plan, the 2012 Action Plan process began the Community Development Citizen Advisory Committee holding two public hearings, advertised in conformance with the Citizen Participation Plan, in January of 2012 to elicit additional citizen input in preparation of the City's 2012 Action Plan and to hear presentations by organizations seeking funding under the Action Plan. The first meeting was held on January 30 in City Hall, a central community location. The second was held on February 2 in the Saratoga Springs Recreation Center next to the Jefferson/Vanderbilt Terrace Public Housing Area on the Eastside of the City - the area of greatest low/moderate income concentration.

Seventeen applications were received requesting nearly \$412,949 in funding. The 12-member Citizen Advisory Committee then met on two additional occasions to discuss each application in detail and individually evaluate the proposals using an 8 variable matrix including project readiness, organizational capacity, # of persons assisted, financial leveraging, long-term benefit, and consistency with identified City Consolidated Plan priorities.

The results of this aggregate ranking formed the basis of discussion for funding allocation. The Committee's intent throughout this challenging process was to fund activities consistent with the City's identified priorities and to assist the greatest number of persons with its limited resources.

The funding recommendations were presented to the City Council on March 6. A 30-day comment period ensued beginning on March 7 and ending on April 6, 2012. During the public comment period, the City Council held a third public hearing on the funding recommendations.

On April 17, the City Council voted unanimously to approve the funding recommendations as presented.

Summary of Comments

All general input was included as part of the consolidated planning process. No additional formal written comments or complaints were received.

Efforts to Broaden Public Participation

Individual meetings with Community Development staff were available for those citizens and groups who were unable to attend the public hearings or who wished a more in-depth understanding of the CDBG process. Community Development staff routinely consult with a variety of public and private agencies on an ongoing basis concerning housing, human service, economic development and other community needs. The consultations including the Saratoga Springs Housing Authority, Saratoga Neighborhood Development Company, Shelters of Saratoga, Saratoga County Office for the Aging, various neighborhood associations, and the range of agencies within the Crises Action Network. In addition, information on the City's community development program and Consolidated Planning process is placed on the City's website.

Explanation of Comments Not Accepted:

No comments were refused in developing the 2012 Action Plan.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Over the next year, the City will carry out its Action Plan through coordinated efforts with public institutions and private groups as appropriate to each activity.

The City's Office of Community Development will have the primary responsibility for administering funded projects under the City's CDBG programs. Community Development also maintains ongoing implementation of the housing rehabilitation grant and loan.

Furthermore, in order to better coordinate and enhance the delivery of housing and non-housing services, the Office of Community Development will collaborate with the Saratoga County Rural Preservation Company (Veteran assistance), the Shelter of Saratoga (homeless shelter provider, affordable housing advocate, and designated Neighborhood Preservation Company), the Saratoga County Economic Opportunity Council (The County Community Action Agency for housing & support services including weatherization, WIC, Food pantry, etc.), the Saratoga Affordable Housing Group, Saratoga Homeless Alliance (Continuum of Care delivery), senior housing providers including the Senior Citizens Center of Saratoga Springs, Wesley and Raymond Watkin Apartments, the local housing authority, and a wide range of other housing and support service providers.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

The Office of Community Development is responsible for administering and managing the City's community development program. As part of this oversight, it maintains close working relationships with each of the organizations undertaking activities with annual Action Plan funding.

Depending on the specifics for each funded activity, financial reporting and activity accomplishments are submitted to the Office of Community Development monthly and quarterly. Documentation on adherence to national benefit criteria and income eligibility is maintained by Community Development. When an agency undertakes an activity benefiting low- and moderate-income persons, Community Development requires the agency to obtain information on family size and income so that the activity is limited to only those persons eligible under federal regulation. For the City's Residential Rehabilitation Grant and Loan Programs, Community Development staff reviews each eligible participant's file to insure that proper certification procedures have been followed. Area benefit activities are monitored by the Office of Community Development to ensure that they take place within eligible Census block groups within the City.

The Office of Community Development has developed and implemented a schedule to monitor, with the assistance of the City Finance Office, all funded subrecipients on a periodic basis. If areas of concern arise regarding the implementation of a funded activity, additional contact and communication with the subrecipient, including on-site visits, is conducted to clarify and resolve the situation.

In addition, the City submits an assessment of program performance and accomplishments, the Consolidated Annual Performance and Evaluation Report (CAPER), to the U.S. Department of Urban Development on an annual basis.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

As part of its housing rehabilitation revolving loan and grant programs, the City distributes educational material to residents to notify them of the potential hazards of lead-based paint and methods to deal with this situation. In addition, the Community Development web site contains information and links to additional information relating to lead-based paint hazards.

The City has implemented changes to its housing rehabilitation grant and loan programs to comply with the current lead-based paint hazard regulations. Community Development staff has attended numerous informational sessions, seminars, and lead safe work practices trainings in an effort to increase organizational capacity to address lead hazards in the City's housing stock. The City continues to seek technical and financial assistance to sufficiently train and certify rehabilitation and maintenance workers for its community development programs.

Referrals from contractors for EPA Lead Safe Practices certification are forwarded to ATC Associates in Albany, New York and Marvin & Co. in Schuylerville, New York

In order to address the potentially significant hazards of lead-based paint in the City of Saratoga Springs, the following actions are recommended over the next year:

- Continue collaboration with the Saratoga County Public Health Nurses and the New York State Department of Health to increase awareness of lead-based paint hazards & funding opportunities to remove these hazards.
- Continue rehabilitation grant and low-interest loan programs in conformance with regulations relating to lead-based paint hazards as contained in Title X of the Housing and Community Development Act of 1992.
- Provide residential rehabilitation program participants with information on lead-based paint hazards and blood screening programs
- Designate rehabilitation program households identified with lead-based paint hazards as "emergency priority" to address immediate health and safety needs

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Over the next year, the City of Saratoga Springs intends to address its identified High Priority need for affordable housing through the following activities.

Residential Rehabilitation Grant Program - \$75,000

The continuation of the City's residential rehabilitation grant program administered by the Office of Community Development offering housing rehabilitation grants to income-eligible homeowners and matching grants to rental property owners that provide affordable rental units within the City.

Rebuilding Together Rehabilitation Project - \$10,000

To assist in funding this volunteer-assisted housing rehabilitation program.

Residential Rehabilitation Revolving Loan Program - \$2,887

A continuing revolving loan program offering low-interest (0%-3%) loans for up to \$10,000 with repayment terms up to 5 years for eligible owner-occupants, and 3%-below-prime rate loans for rental property owners that provide affordable apartments to eligible tenants for 4 years. Anticipated program income for PY2012 is 2,887.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

The City of Saratoga Springs maintains a close working relationship with the Saratoga Springs Housing Authority. In addition to the Housing Authority serving as a repository of community development program documents, collaboration between the City and the Housing Authority occurs year-round through active participation in the Saratoga Homeless Alliance and the Saratoga-North Country Continuum of Care process. Technical assistance is provided to the Saratoga Springs Housing Authority to assist them in the preparation of Entitlement Grant fund applications and to assist them in their objective to encourage public housing residents to become more involved in management and participate in homeownership.

The Saratoga Springs Housing Authority is currently not designated as "troubled" by HUD

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

General housing market trends and issues are often beyond the authority and jurisdiction of a single municipality. Emerging demographics, regional and national economic trends, and state- and nation-wide lending policies and practices all impact a local housing market. Local government, however, has a number of policy options at their disposal: mandates; incentives; direct assistance.

Mandates: Inclusionary Zoning

Beginning in 2005, the City undertook an 18-month exercise in developing a regulatory framework to require the construction of affordable housing along with the construction of market-rate housing units. With the assistance of a citizen committee comprised of representatives from the City Planning and Zoning Boards, the banking and residential construction industries, and a national expert on housing finance, construction and underwriting, Monte Franke, a draft inclusionary zoning ordinance was developed mandating that every new residential development over a certain size provide a percentage of affordable units in exchange for an increase in the

otherwise allowable density for that area. After public dialog, this legislation was presented to the City Council.

Incentives: Density Bonus

In contrast to a mandate that would require affordable housing construction, the City currently provides incentives to those who volunteer to provide a public benefit including the construction of affordable housing. The City's Comprehensive Plan directs a 20% increase in allowable density in exchange for affordable housing throughout the City's extensive Conservation Development District. The City's Zoning Ordinance provides a 20% increase in allowable density in exchange for affordable housing in the Urban Residential-1 and Suburban Residential-2 zoning districts.

Incentives: Flexible Zoning Regulation

Recognizing that land use controls impact the availability, use and value of land, the City has introduced a variety of mixed-use zoning districts to allow for more flexible utilization of land and to allow for a cost-balancing of uses on that land. In what were once solely residential districts, the City has introduced a series of three Neighborhood Complementary Use Districts to allow for the greater utilization of street-level properties (retail, office, etc.) with the opportunity to balance the costs of adjacent residential uses.

Furthermore, the City has adopted a series of "Transect" mixed-use zoning districts that greatly reduce dimensional requirements and provide property owners and developers significant flexibility in the types (commercial, retail, residential), density and intensity of allowable uses. This flexibility in zoning and, in turn, allowable development densities has resulted in an exciting urban redevelopment project that includes a private market opportunity for more affordable housing. At the site of a former 1-story Price Chopper and sea of surface parking, a local developer has sought, and received City approval, to redevelop this Transect District parcel to include a 6-story, 196,000 s.f. building to house 31,175 s.f. in commercial space including a unique urban Price Chopper and 124 residential units. The developer has indicated a commitment to work Saratoga Hospital, one of the area's largest employers, to offer approximately 10% of these new units at affordable rates to their workforce.

The City continues to seek and encourage other opportunities to promote affordable housing and regulatory options to achieve this objective. The City is currently working with a local developer to bring forward a workforce housing overlay zone to provide the mechanism to create more affordable housing in the City's inner district while promoting in-fill development that is sensitive to, and compatible with, the surrounding neighborhoods. This proposal was brought before the City Council and was accepted for its review. The City Council has referred this proposal to the Planning Board and it is currently before the Board for its required advisory opinion.

Another example of revised zoning is bringing about additional affordable workforce housing units. At the edge of its traditional urban core, the City approved a revision to the prevailing zoning boundaries to change the permitted density from 11 units to 24. A local developer who purchased this land entered into an agreement with the City to provide at least 30% of the completed units as workforce housing units targeting those earning less than 100% of the area median income with a larger focus on those earning less than 80% of the area median income. The first phase of the development resulted in 2 dedicated workforce units. Construction on the 2nd phase

of this project has now begun with an additional 5 dedicated workforce units to be produced.

Direct Financial Assistance:

Whether locally funded or supported by state and federal resources, a municipality may also reduce the cost of housing development and construction by providing financial assistance through a variety of programs.

- Infrastructure subsidies

The City currently provides reduced water connection fees to developments that include affordable housing units.

- Loan guarantees

The City has provided a loan guarantee to assist the Saratoga Affordable Housing Group to purchase 28 units of existing housing and convert to affordable housing.

- Payment In Lieu of Taxes (PILOT) programs

The City has approved PILOT programs to promote affordable housing development. Most recently, the City extended a PILOT program to Raymond Watkin Apartments, a site-based affordable facility for income-eligible elderly.

- Housing Trust Fund Grants

The City established and funded a dedicated trust fund for the development of affordable housing. This fund has provided grant funding for the acquisition of 1 Waterbury Street and the conversion of its two market rate units to affordable housing for the next 30 years. This fund has also assisted the acquisition of the Ashgrove Apartments on Allen Drive – the conversion of 24 market rate units to affordable housing and the construction of at least 15 new affordable housing units.

- American Recovery and Reinvestment Act of 2009

The City successfully applied for nearly \$100,000 in federal “stimulus” funding to subsidize necessary infrastructure costs associated with the construction of 15 new affordable housing units on Allen Drive.

- Shelter Plus Care Program

Since 2001, the City has successfully applied for over \$3.95 Million of new funding into this geographic area for housing and support services to assist the chronically homeless and persons with disabilities. Funded programs include a tenant-based rental assistance program to provide rent subsidy to 26 disabled homeless persons and a permanent supportive housing facility for persons with disabilities including a specific focus on assisting U.S. Military veterans. Since program implementation began in 2002, the City’s Shelter + Care program has funded access to safe, affordable housing via rental assistance to 120 adults and 56 children. Over this program time period, nearly \$2 Million in matching support services were provided and over 95% of all participants remained in this program or found other safe, permanent housing.

For the 2012 program year, the City will devote \$246,732 in Shelter + Care grant funding towards this successful rental subsidy program.

- Community Development Block Grants

Infrastructure Subsidies:

For the 2012 program year, the City has allocated \$20,000 towards subsidy of infrastructure repairs to curbs and sidewalks – costs otherwise required of homeowners in income-eligible areas of the City.

Residential Rehabilitation Grant Program:

The City has allocated \$75,000 continuation of the City's residential rehabilitation grant program administered by the Office of Community Development offering housing rehabilitation grants to income-eligible homeowners and matching grants to rental property owners that provide affordable rental units within the City. The City has also allocated \$10,000 to fund the "Rebuilding Together Rehabilitation Project", a volunteer-assisted housing rehabilitation program.

Residential Rehabilitation Revolving Loan Program:

The City anticipates accruing \$2,887 in program income to reuse as part of this revolving loan program offering low-interest (0%-3%) loans for up to \$10,000 with repayment terms up to 5 years for eligible owner-occupants, and 3%-below-prime rate loans for rental property owners that provide affordable apartments to eligible tenants for 4 years.

Other efforts to promote fair housing accessibility during the 2012 program year include:

- investigate the use of City property, acquired through its in rem process, to further the City's housing objectives. Possible actions include partnering with local non-profits and the Saratoga Builder's Association to construct new housing, and to rehabilitation existing housing, available to households of modest means, and the possible recapitalization of the Housing Trust Fund.
- continued leadership and participation in the Saratoga Housing Alliance and the Saratoga – North Country Homeless Alliance to address regional housing issues and opportunities
- continued work with developers who want to construct affordable housing to allow a mix of housing options by special permit, zoning overlay districts or other approaches that support the development of a mix of housing
- ongoing encouragement for mixed-use development in the city core that provides additional housing opportunities closer to businesses and work
- provision of information to the public on tenant /landlord rights and laws, including posting such information on the City's website
- distribution of fair housing and equal opportunity information available throughout the City of Saratoga Springs by publishing Fair Housing Notices in local newspapers on a periodic basis and via the City's website
- a review of the City's Land Use Comprehensive Plan
- a review and update to the City's Zoning Ordinance

In addition and with the assistance of Monte Franke, a national authority on community development and housing issues, the City has updated its "Analysis of Impediments to Fair Housing" document. Following adoption by the City Council, this document will be made available on the City's website: www.saratoga-springs.org.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).

2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Not Applicable

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The City identified, through its Consolidated Plan process, the high priority need for activities that prevent homelessness and that assist in the provision of housing and support service needs for homeless and, especially, the chronically homeless as defined by the U.S. Department of Housing and Urban Development. Over the next year, the City of Saratoga Springs intends to address its identified homeless and chronic homeless needs through the following activities.

Domestic Violence/Rape Crises Center Shelter Case Manager - \$10,000

Funding to support a full-time shelter counselor to provide women and children, who are homeless due to domestic violence and living in the emergency shelter, with assistance in accessing entitlements, rental assistance, securing housing, financial literacy and referrals to community support services.

Legal Aid Society Homelessness Prevention Project - \$8,000

The continuation of a homelessness prevention program to provide free legal advice, referrals and representation to prevent unwarranted or illegal evictions of persons of low and moderate income within Saratoga Springs.

Mother Susan Anderson Emergency Shelter Rehabilitation Project - \$15,000

Public facility improvements including replacing cast iron plumbing to rehabilitate this emergency shelter and installation of "heart box" to alleviate any insects to provide a safe, comfortable, energy efficient environment for homeless women and children.

The City shall continue the administration of the annual Shelter + Care rental subsidy program providing rental assistance subsidies and integral supportive services to homeless and disabled persons and families.

The City shall continue to support the successful implementation of a regional Homeless Management Information System program to improve homelessness program development, efficacy and delivery.

The City shall continue to be an enthusiastic participant in the Saratoga - North Country Homeless Alliance and shall pursue funding through Continuum of Care opportunities, as available, to further its homelessness objectives.

Furthermore, the City shall continue to support local service providers within the Saratoga-North Country region to coordinate admissions, services, and planning with the discharge plans of local health care facilities, mental health care providers, substance abuse treatment providers, foster care and youth facilities, and jails and prisons.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Not Applicable

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Non-housing Community Development Needs

The City recognizes that non-housing community development activities are integral components in promoting a sound living environment and encouraging expanded economic opportunities for persons of low and moderate income. The City identified the following priority needs for the next five years within available funding during that period.

INFRASTRUCTURE

Medium priority:

- Sidewalk improvements to improve pedestrian access and handicap accessibility

- Curb and stormwater drainage improvements to improve the health, safety, and pedestrian access for neighborhoods of lower income

ECONOMIC DEVELOPMENT

Medium priority:

- Expansion of City Economic Development Revolving Loan program to more actively promote employment opportunities for persons of low and moderate income

Over the next year, the City of Saratoga Springs intends to address its identified non-housing community development needs through the following activities.

Infrastructure Improvements to Eligible City Areas - \$20,000

The continuation of an infrastructure improvement program to renovate and restore sidewalks, curbs, handicap-accessible ramps, and storm water drainage in eligible areas of City.

Universal Preservation Hall - \$17,599

Funding to rehabilitate an historic building with ceilings in the first floor Community Room and front entrance hall in a former Episcopal Church built in 1871.

Economic Development Revolving Loan Program - \$52,666

A continuing revolving loan program offering low-interest loans to businesses that create full-time equivalent positions for persons of low and moderate income. Anticipated program income for PY2012 is \$52,666.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

The City remains committed to assisting its neediest residents to become more self-sufficient through the combined efforts of a host of social service and housing agencies. This common goal and close interagency cooperation and referral ensures that a full continuum of care is available to those in need.

Over the next year, the City of Saratoga Springs will continue to collaborate with the Saratoga County Rural Preservation Company (Veteran assistance), the Shelter of Saratoga (homeless shelter provider, affordable housing advocate, and designated Neighborhood Preservation Company), the Saratoga County Economic Opportunity Council (Co. community action agency for housing & support services including weatherization, WIC, Food pantry, etc.), Saratoga Affordable Housing Group, Saratoga Homeless Alliance (Continuum of Care delivery), senior housing providers including the Senior Citizens Center of Saratoga Springs, Wesley and Raymond Watkin Apartments, the local housing authority, and a wide range of other housing and support service providers.

In addition, the Office of Community Development will continue to be the lead coordinating agent for the Shelter Plus Care Rental Assistance Program and an active participant in the Saratoga-North Country Homeless Alliance.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Action Plan Specific Objectives response:

Within its Consolidated Plan process, the City identified a high priority need for activities that assist the most vulnerable segments of our population including children, youth and seniors (including the frail elderly). Over the next year, the City of Saratoga Springs intends to address this High Priority need to address the non-homeless special needs population through the following activities.

Dept. of Public Works – Senior Center Improvements - \$47,418
Funding to replace a boiler and the dining room windows at the Senior Center public facility

Franklin Community Center Facilities Improvements - \$14,830
Funding for replacement of vinyl flooring in the 1st floor and replacement of 20 windows at Franklin Community Manor, a permanent, safe and affordable housing building with 17 apartment for low-income adults.

Catholic Charities Mentoring Program - \$10,000
The continuation of a community-based prevention/diversion program to develop mentoring relationships between at-risk Saratoga Springs youth and successful area business/professional persons.

Saratoga County EOC, Inc. – Multi-cultural Advocacy Program - \$8,000
To expand services currently offered to the bilingual-speaking community by creating services in a variety of languages reflecting the diverse immigrant population in the City.

Literacy NY Greater Capital Region – Adult Literacy Tutoring - \$4,000
Funding to support the tutor training workshops, training materials, resources and on-going instructional support staff to continue tutoring low-moderate in the Saratoga Springs area with low literacy skills.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.

2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Not Applicable

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Not Applicable

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

Housing Needs Table Housing Needs - Comprehensive Housing Affordability Strategy (CHAS) Data Housing Problems 2009		City of Saratoga Springs, New York												Disproportionate Racial/ Ethnic. Need?	# of Househo lds in lead- Hazard Housing	Total Low Income HIV/AIDS Population
		Only complete blue sections. Do NOT type in sections other than blue.														
Household Income <= 30% MFI	Owner Renter	Current % of House- holds	Current Number of House- holds	3-5 Year Quantities						Priority Need?	Plan. to Fund?	Fund. Source	Households with a Disabled Member			
				Year 1	Year 2	Year 3	Year 4*	Year 5*	Multi-Year Goal				% HSHLD	# HSHLD		
				Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	% of Goal			
		100%	175										100%	1490	no	n/a
	Elderly	88.5	155										33.2	495		
		n/a	n/a													
		n/a	n/a													
		100%	n/a													
		n/a	n/a													
		n/a	n/a													
		n/a	n/a													
		100%	n/a													
		n/a	n/a													
		n/a	n/a													
		n/a	n/a													
		100%	n/a													
		n/a	n/a													
		n/a	n/a													
		n/a	n/a													
		100%	40													
		100.0	40	3	4	2	2	2	2	2	2	2	4	###	H	
		n/a	n/a										0	###	H	
		n/a	n/a										0	###	H	
		100%	n/a										0	###	H	
		n/a	n/a	1	1	2	2	2	2	2	2	2	1	###	H	
		n/a	n/a										0	###	H	
		n/a	n/a										0	###	H	
		100%	n/a										0	###	H	
		n/a	n/a	2	1	2	2	2	2	2	2	2	1	###	H	
		n/a	n/a										0	###	H	
		n/a	n/a										0	###	H	
		100%	n/a										0	###	H	
		n/a	n/a										0	###	H	
		n/a	n/a										0	###	H	
		n/a	n/a										0	###	H	

		1770		1770		1770		1770		1770		
		100%		7.3		129		no		n/a		
Renter	Elderly	NUMBER OF HOUSEHOLDS	100%	45							n/a	
		With Any Housing Problems	55.5	25								n/a
		Cost Burden > 30%	n/a	n/a								n/a
Renter	Small Related	NUMBER OF HOUSEHOLDS	100%	n/a							n/a	
		With Any Housing Problems	n/a	n/a								n/a
		Cost Burden > 30%	n/a	n/a								n/a
Renter	Large Related	NUMBER OF HOUSEHOLDS	100%	n/a							n/a	
		With Any Housing Problems	n/a	n/a								n/a
		Cost Burden > 30%	n/a	n/a								n/a
Owner	All other hshld	NUMBER OF HOUSEHOLDS	100%	n/a							n/a	
		With Any Housing Problems	n/a	n/a								n/a
		Cost Burden > 30%	n/a	n/a								n/a
Owner	Elderly	NUMBER OF HOUSEHOLDS	100%	140							n/a	
		With Any Housing Problems	85.7	120								n/a
		Cost Burden > 30%	n/a	n/a								n/a
Owner	Small Related	NUMBER OF HOUSEHOLDS	100%	n/a							n/a	
		With Any Housing Problems	n/a	n/a	1	1	1	1	1	1	1	n/a
		Cost Burden > 30%	n/a	n/a								n/a
Owner	Large Related	NUMBER OF HOUSEHOLDS	100%	n/a							n/a	
		With Any Housing Problems	n/a	n/a	2	1	2	2	2	2	2	n/a
		Cost Burden > 30%	n/a	n/a								n/a
Owner	All other hshld	NUMBER OF HOUSEHOLDS	100%	n/a							n/a	
		With Any Housing Problems	n/a	n/a								n/a
		Cost Burden > 30%	n/a	n/a								n/a

City of Saratoga Springs, New York

Housing Market Analysis

Complete cells in blue.

	Vacancy Rate	0 & 1 Bedroom	2 Bedrooms	3+ Bedroom	Total	Substandard Units
Housing Stock Inventory						
Affordability Mismatch						
Occupied Units: Renter		2109	1797	854	4760	1511
Occupied Units: Owner		172	800	4940	5912	58
Vacant Units: For Rent	4%	90	89	14	193	
Vacant Units: For Sale	1%	0	8	42	50	
Total Units Occupied & Vacant		2371	2694	5850	10915	1569
Rents: Applicable FMRs (in \$s)		711-737	900	1,077		
Rent Affordable at 30% of 50% of MFI (in \$s)		661-755	850-944	1020-1095		
Public Housing Units						
Occupied Units		202	69	68	339	0
Vacant Units		0	0	0	0	0
Total Units Occupied & Vacant		202	69	68	339	0
Rehabilitation Needs (in \$s)					0	

Continuum of Care Homeless Population and Subpopulations Chart

Part 1: Homeless Population	Sheltered		Un-sheltered	Total	Jurisdiction Data Quality
	Emergency	Transitional			
1. Homeless Individuals	48	30	23	101	(N) enumerations
2. Homeless Families with Children	15	8	5	28	
2a. Persons in Homeless with Children Families	44	20	14	78	
Total (lines 1 + 2a)	92	50	37	179	
Part 2: Homeless Subpopulations	Sheltered		Un-sheltered	Total	Data Quality (N) enumerations
1. Chronically Homeless		7	10	17	
2. Severely Mentally Ill		16	0	16	
3. Chronic Substance Abuse		17	0	17	
4. Veterans		17	0	17	
5. Persons with HIV/AIDS		2	0	2	
6. Victims of Domestic Violence		11	0	11	
7. Youth (Under 18 years of age)		10	0	10	

Part 3: Homeless Needs Table: Individuals	Needs	Currently Available	Gap	5-Year Quantities										Total	Priority H, M, L	Plan to Fund? Y N	Fund Source: CDBG, HOME, HOPWA, ESG or Other				
				Year 1		Year 2		Year 3		Year 4		Year 5						Goal	Actual	% of Goal	
				Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete								
Emergency Shelters	143	37	106	17	26	17	0	17	0	17	0	17	0	17	0	85	26	31%	H		
Transitional Housing	33	13	20	25	10	25	0	25	0	25	0	25	0	25	0	125	10	8%	H		
Permanent Supportive Housing	35	43	-8	35	35	35	0	35	0	35	0	35	0	35	0	175	35	20%	H		
Total	211	93	118	17	26	17	0	17	0	17	0	17	0	17	0	85	26	31%			
Chronically Homeless	48	18																			

Part 4: Homeless Needs Table: Families		Needs	Currently Available	Gap	5-Year Quantities										Total		Priority H, M, L	Plan to Fund? Y N	Fund Source: CDBG, HOME, HOPWA, ESG or Other	
					Year 1		Year 2		Year 3		Year 4		Year 5		Goal	Actual				% of Goal
					Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Complete	Goal	Actual				% of Goal
Beds	Emergency Shelters	77	16	61	4	9	4	0	4	0	4	0	4	0	20	9	45%	H		
	Transitional Housing	26	26	0	25	29	25	0	25	0	25	0	25	0	125	29	23%	H		
	Permanent Supportive Housing	39	26	13	15	55	15	0	15	0	15	0	15	0	75	55	73%	H		
	Total	142	68	74	44	93	44	44	0	44	0	44	0	44	0	176	137	78%		

Completing Part 1: Homeless Population. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The counts must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Completing Part 2: Homeless Subpopulations. This must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. The numbers must be from: (A) administrative records, (N) enumerations, (S) statistically reliable samples, or (E) estimates. The quality of the data presented in each box must be identified as: (A), (N), (S) or (E).

Sheltered Homeless. Count adults, children and youth residing in shelters for the homeless. "Shelters" include all emergency shelters and transitional shelters for the homeless, including domestic violence shelters, residential programs for runaway/homeless youth, and any hotel/motel/apartment voucher arrangements paid by a public/private agency because the person or family is homeless. Do not count: (1) persons who are living doubled up in conventional housing; (2) formerly homeless persons who are residing in Section 8 SRO, Shelter Plus Care, SHP permanent housing or other permanent housing units; (3) children or youth, who because of their own or a parent's homelessness or abandonment, now reside temporarily and for a short anticipated duration in hospitals, residential treatment facilities, emergency foster care, detention facilities and the like; and (4) adults living in mental health facilities, chemical dependency facilities, or criminal justice facilities.

Unsheltered Homeless. Count adults, children and youth sleeping in places not meant for human habitation. Places not meant for human habitation include streets, parks, alleys, parking ramps, parts of the highway system, transportation depots and other parts of transportation systems (e.g. subway tunnels, railroad car), all-night commercial establishments (e.g. movie theaters, laundromats, restaurants), abandoned buildings, building roofs or stairwells, chicken coops and other farm outbuildings, caves, campgrounds, vehicles, and other similar places.



Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
DH-2 Affordability of Decent Housing								
DH-2 (1)	Improve the quality of affordable owner/renter housing Bring units of substandard housing to HQS and bring units into compliance with lead safe housing rule.	CDBG	# of units brought from substandard to HQS, # of units brought into compliance with lead safe housing rules (2010: 7, 8, 9, 15, 17) (2011: 6, 7, 13, 15) (2012: 7, 13, 14, 15)	2010	34	46	135%	
		Source of Funds #2		2011	26		0%	
		Source of Funds #3		2012	27		0%	
				2013			#DIV/0!	
				2014			#DIV/0!	
			MULTI-YEAR GOAL				46	#DIV/0!
		Source of Funds #1	Performance Indicator #2	2010				#DIV/0!
		Source of Funds #2		2011				#DIV/0!
		Source of Funds #3		2012				#DIV/0!
				2013				#DIV/0!
				2014				#DIV/0!
			MULTI-YEAR GOAL				0	#DIV/0!
			Performance Indicator #3	2010				#DIV/0!
				2011				#DIV/0!
		2012				#DIV/0!		
		2013				#DIV/0!		
		2014				#DIV/0!		
	MULTI-YEAR GOAL				0	#DIV/0!		



Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed	
SL-1	Availability/Accessibility of Suitable Living Environment							
SL-1 (1)	Improve the availability/accessibility of services for low/mod persons Specific Annual Objective: provide homeless persons with homeless services; provide legal services to persons to prevent homelessness; provide new access to services to persons.	CDBG	Performance Indicator #1: # of homeless persons given homeless services (2010:1)(2011:1)(2012:1)	2010	45	110	244%	
		Source of Funds #2		2011	88		0%	
		Source of Funds #3		2012	95		0%	
				2013			#DIV/0!	
				2014			#DIV/0!	
			MULTI-YEAR GOAL			110		#DIV/0!
		Source of Funds #1	Performance Indicator #2: # of households receiving legal assistance to prevent homelessness (2010:2)(2011:2)(2012:4)	2010	50	52	104%	
		Source of Funds #2		2011	38		0%	
				2012	60		0%	
				2013			#DIV/0!	
				2014			#DIV/0!	
		Source of Funds #3	MULTI-YEAR GOAL			52		#DIV/0!
		Source of Funds #1	Performance Indicator #3: # of persons assisted w/new access to services (2010:3,4,6)(2011:3,4)(2012:2,3,6)	2010	78	121	155%	
Source of Funds #2	2011	250			0%			
	2012	230			0%			
	2013				#DIV/0!			
	2014				#DIV/0!			
Source of Funds #3	MULTI-YEAR GOAL			121		#DIV/0!		



Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
SL-2 AvailabAffordability of Suitable Living Environment							
SL-2 (1)	Specific Objective: Improve the quality/increase the quantity of neighborhood facilities for low/mod income persons	CDBG	Performance Indicator #1: # of homeless persons given overnight shelter (2010: 5, 13)(2011:5,12) (2012:5,12)	2010	12	19	158%
				2011	12		0%
				2012	10		0%
				2013			#DIV/0!
				2014			#DIV/0!
		MULTI-YEAR GOAL				19	#DIV/0!
	Specific Annual Objective: Provide overnight shelter to homeless persons; provide new access to a public facility.	Source of Funds #1	Performance Indicator #2: # of persons assisted with improved access to a facility (2010:10,14)(2011:9,10) (2012:8,9)	2010	567	1542	272%
				2011	517		0%
				2012			#DIV/0!
				2013			#DIV/0!
		2014				#DIV/0!	
	MULTI-YEAR GOAL				1542	#DIV/0!	
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
			2011			#DIV/0!	
	Source of Funds #2		2012			#DIV/0!	
			2013			#DIV/0!	
	Source of Funds #3		2014			#DIV/0!	
	MULTI-YEAR GOAL				0	#DIV/0!	

New Specific Objective

Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
EO-1 Availability/Accessibility of Economic Opportunity							
EO-1 (1)	Specific Objective: Improve availability/accessibility of economic opportunities for low/mod income persons	CDBG	Performance Indicator #1: # of jobs created and filled by person of low/mod income (2010:18)(2011:16) (2012:17)	2010	1	1	100%
		Source of Funds #2		2011	1		0%
		Source of Funds #3		2012	1		0%
				2013			#DIV/0!
				2014			#DIV/0!
		MULTI-YEAR GOAL				1	#DIV/0!
	Specific Annual Objective: Create 1 FTE employment positions for persons of low/mod income	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
		Source of Funds #2		2011			#DIV/0!
		Source of Funds #3		2012			#DIV/0!
				2013			#DIV/0!
		2014				#DIV/0!	
	MULTI-YEAR GOAL				0	#DIV/0!	
	Source of Funds #1	Performance Indicator #3	2010			#DIV/0!	
Source of Funds #2	2011				#DIV/0!		
Source of Funds #3	2012				#DIV/0!		
	2013				#DIV/0!		
			2014			#DIV/0!	
	MULTI-YEAR GOAL				0	#DIV/0!	



Summary of Specific Annual Objectives

Specific Obj. #	Outcome/Objective Specific Annual Objectives	Sources of Funds	Performance Indicators	Year	Expected Number	Actual Number	Percent Completed
O-1	Other						
O-1 (1)	Specific Objective: Enhance suitable living environment through the reduction of spot blight	CDBG	Performance Indicator #1: 1 structural stabilization & rehabilitation of a historic structure. (2010:12)/(2011:11) (2012:11)	2010	1	1	100%
				2011	1		0%
				2012	1		0%
				2013			#DIV/0!
				2014			#DIV/0!
			MULTI-YEAR GOAL			1	#DIV/0!
	Specific Annual Objective: address areas of spot blight through the structural stabilization & rehabilitation of historic structures.	Source of Funds #1	Performance Indicator #2	2010			#DIV/0!
				2011		#DIV/0!	
				2012		#DIV/0!	
				2013		#DIV/0!	
		2014			#DIV/0!		
		MULTI-YEAR GOAL			0	#DIV/0!	
		Performance Indicator #3	2010			#DIV/0!	
			2011			#DIV/0!	
			2012			#DIV/0!	
			2013			#DIV/0!	
			2014			#DIV/0!	
			MULTI-YEAR GOAL			0	#DIV/0!

Project Name: Domestic Violence/Rape Crisis Center Services					
Description:	IDIS Project #: 2012-1 UOG Code: NY365800 SARATOGA SPRINGS				
Funding to support a full-time counselor to provide women and children, who are homeless due to domestic violence and living in the emergency shelter, with assistance in accessing entitlements, rental assistance, securing housing, financial literacy and referrals to community support groups.					
Location: Safe shelter location is protected - Office is located at 480 Broadway, Saratoga Springs - serving persons City-wide.	Priority Need Category Select one: Homeless/HIV/AIDS				
Expected Completion Date: 6/30/2013	Explanation: This activity will expand access to, and the level of, services available at the only domestic violence safe shelter within Saratoga County. This activity will address the City's identified need for safe shelter for special needs persons and to prevent homelessness.				
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives				
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Increase range of housing options & related services for persons w/ special needs 2 3				
Project-level Accomplishments	01 People	Proposed	95	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Enhance access to services for the purpose of creating	# of homeless persons given overnight shelter and services.				
05G Battered and Abused Spouses 570.201(e)	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	10000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	95	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name:	Catholic Charities Youth Mentoring Program		
Description:	IDIS Project #: 2012-2	UOG Code: NY365800 SARATOGA SPRINGS	
The continuation of a community-based prevention/diversion program to develop mentoring relationships between at-risk youth and successful business/professional persons.			

Location: Office is located at 386 Broadway, Saratoga Springs. - serving youth City-wide.	Priority Need Category
Select one:	Public Services ▼
Explanation:	

Expected Completion Date: 6/30/2013	This activity will address the City's need for services to assist the most vulnerable populations (youth).
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	

Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	Specific Objectives	
	1	Improve the services for low/mod income persons ▼
	2	▼
	3	▼

Project-level Accomplishments	01 People ▼	Proposed	60	Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	01 People ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	

Proposed Outcome	Performance Measure	Actual Outcome
Enhances access to services for the purpose of creating	# of persons assisted w/improved access to a service.	

05D Youth Services 570.201(e) ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼

Program Year 1	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	10000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	60	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Saratoga County Economic Opportunity Council Multicultural Services						
Description:	IDIS Project #: 2012-3 UOG Code: NY365800 SARATOGA SPRINGS					
To expand services currently offered to Spanish-speaking community by creating services in a variety of languages reflecting the diverse immigrant population of the City.						
Location: City-Wide	Priority Need Category Select one: Homeless/HIV/AIDS ▼					
Expected Completion Date: 6/30/2013	Explanation: To expand services currently offered to Spanish-speaking community by creating services in a variety of languages reflecting the diverse immigrant population of the City.					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼					
Project-level Accomplishments	01 People ▼	Proposed 60	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
Proposed Outcome	Performance Measure	Actual Outcome				
Fewer Homeless	Number of persons assisted					
05 Public Services (General) 570.201(e) ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	8000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	60	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Legal Aid Society Homelessness Prevention Project				
Description:	IDIS Project #: 2012-4 UOG Code: NY365800 SARATOGA SPRINGS			
The continuation of a homelessness prevention program to provide free legal advice, referrals and representation to prevent unwarranted or illegal evictions of persons of low-moderate income within the City of Saratoga Springs.				
Location: Office is located at 112 Spring Street, Saratoga Springs - serving persons City-wide	Priority Need Category Select one: Homeless/HIV/AIDS ▼			
Expected Completion Date: 6/30/2013	Explanation: This activity will address the City's identified needs for services to prevent homelessness.			
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives			
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼			
Project-level Accomplishments	04 Households ▼	Proposed 30	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
Proposed Outcome	Performance Measure	Actual Outcome		
Enhance access to services for the purpose of creating	# of households receiving legal assistance to prevent			
05C Legal Services 570.201(E) ▼	Matrix Codes ▼	Matrix Codes ▼		
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼		
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼		
Program Year 1	Fund Source: ▼	Proposed Amt.	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	Fund Source: ▼	Proposed Amt.	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	8000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units	30	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Mother Susan Anderson Emergency Shelter						
Description:	IDIS Project #: 2012-5 UOG Code: NY365800 SARATOGA SPRINGS					
To assist with programming costs associated with providing short and longer term emergency shelter for women and children.						
Location: Shelter is located at 60 Caroline Street, Saratoga Springs. - serving persons City Wide	Priority Need Category Select one: Homeless/HIV/AIDS ▼					
Expected Completion Date: 6/30/2013	Explanation: This activity will address the City's identified need for shelter and services to assist the homeless and to prevent further homelessness.					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼					
Project-level Accomplishments	01 People ▼	Proposed 10		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
Proposed Outcome	Performance Measure	Actual Outcome				
Enhanced access to services for the purpose of creating a suitable living environment	# of homeless persons given overnight shelter and services.					
03T Operating Costs of Homeless/AIDS Patients Programs ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Matrix Codes ▼	Matrix Codes ▼					
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 2	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	5000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 3	01 People ▼	Proposed Units	10	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Literacy New York Greater Capital Region, Inc.						
Description:	IDIS Project #: 2012-6 UOG Code: NY365800 SARATOGA SPRINGS					
For the provision of one-on-one and small-group literacy tutoring by trained volunteers to adults motivated to improve their literacy skills, elevate their self-esteem and increase their earning potential.						
Location: 112 Spring Street, Saratoga Springs - City-wide adults	Priority Need Category Select one: Public Services ▼					
Expected Completion Date: 6/30/2013	Explanation: This will provide individual and small group instruction in basic literacy skills to low-income individuals such as; reading, writing, pre-GED and English fluency.					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼					
Project-level Accomplishments	01 People ▼	Proposed 15		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
Proposed Outcome	Performance Measure	Actual Outcome				
Enhanced access to services for the purpose of creating suitable living environments	# of persons assisted w/improved access to a service.					
05 Public Services (General) 570.201(e) ▼			Matrix Codes ▼			
Matrix Codes ▼			Matrix Codes ▼			
Matrix Codes ▼			Matrix Codes ▼			
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	4000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	15	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	

Project Name: Residential Rehabilitation Grant Program					
Description:	IDIS Project #: 2012-7 UOG Code: NY365800 SARATOGA SPRINGS				
Funding for the continuation of the City's residential rehabilitation grant program that provides grants of up to \$15,000 to eligible households for home repairs to improve the safety, energy efficiency, and aesthetics of existing structures.					
Location: Program is administered through the City's CD Office located at 474 Broadway, Saratoga Springs, serving eligible households City-wide.	Priority Need Category Select one: Owner Occupied Housing				
Expected Completion Date: 6/30/2013	Explanation: This activity will address the need to improve, increase the affordability and address lead-based paint hazards in the City's existing housing stock. Grants are available to both owner occupied and rental housing.				
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives				
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the quality of owner housing 2 3				
Project-level Accomplishments	04 Households	Proposed	5	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Enhanced affordability for the purpose of providing decent housing	# of units brought from substandard to HQS standards: # of units brought into compliance with lead safe housing				
14A Rehab; Single-Unit Residential 570.202	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	75000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units	5	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name:	DPW - Senior Citizen Center		
Description:	IDIS Project #:	2012-8	UOG Code: NY365800 SARATOGA SPRINGS
Public facility improvements to the Senior Citizen Center of Saratoga Springs which includes the replacement of a boiler and windows in the Dining Room.			

Location:	Priority Need Category
This public facility is located at 5 William Street, Saratoga Springs serving seniors - City-Wide	Select one: Public Facilities ▼
	Explanation:

Expected Completion Date:	This activity will address the City's need for adequate public facilities to house programs that assist the most vulnerable populations (elderly).
6/30/2013	
Objective Category	
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	

Specific Objectives
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability
1 Improve quality / increase quantity of neighborhood facilities for low-income persons ▼ 2 ▼ 3 ▼

Project-level Accomplishments	11 Public Facilities ▼	Proposed	1	Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete

Proposed Outcome	Performance Measure	Actual Outcome
Enhanced access to services for the purpose of creating a suitable living environment	# of persons assisted with improved access to a facility.	

03A Senior Centers 570.201(c) ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼

Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
Program Year 3	CDBG ▼	Proposed Amt.	47418	Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	11 Public Facilities ▼	Proposed Units		1	Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		

Project Name: Saratoga Springs Recreation Department						
Description:	IDIS Project #: 2012-9 UOG Code: NY365800 SARATOGA SPRINGS					
Funding for the purchase and installation of playground equipment to the City's Southside Recreation Park, adjacent to the City's public housing of Jefferson Terrace and Vanderbilt Terrace.						
Location: 15 Vanderbilt Avenue, Saratoga Springs, NY 12866	Priority Need Category Select one: Public Facilities ▼					
Expected Completion Date: 6/30/2013	Explanation: Located in a low-moderate income area and addressing the City's high priority need of servicing at-risk youth.					
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives					
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve quality / increase quantity of neighborhood facilities for low-income persons ▼ 2 ▼ 3 ▼					
Project-level Accomplishments	11 Public Facilities ▼	Proposed 1	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed		
		Underway		Underway		
		Complete		Complete		
Proposed Outcome	Performance Measure	Actual Outcome				
Enhance suitable living environment through improved/new sustainability	Census Block					
03 Public Facilities and Improvements (General) 570.201(c) ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼				
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	36969	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	11 Public Facilities ▼	Proposed Units	1	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: DPW - Infrastructure Improvements					
Description:	IDIS Project #: 2012-10 UOG Code: NY365800 SARATOGA SPRINGS				
Renovation and restoration of sidewalks, curbs, accessible ramps, etc. to enhance public health and pedestrian safety.					
Location: Eligible area of City; Census Block Groups 610.001and 612.001	Priority Need Category Select one: Infrastructure				
Expected Completion Date: 6/30/2013	Explanation: Funding for renovation and restoration of sidewalks, curbs, accessible ramps, etc. to enhance public health and pedestrian safety.				
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives				
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve quality / increase quantity of public improvements for lower income persons 2 3				
Project-level Accomplishments	01 People	Proposed	987	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Enhanced Neighborhood Utility Service	Curbs/Sidewalk renovated				
03 Public Facilities and Improvements (General) 570.201(c)	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 2	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	20000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 3	01 People ▼	Proposed Units	987	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Universal Preservation Hall					
Description:	IDIS Project #: 2012-11 UOG Code: NY365800 SARATOGA SPRINGS				
Funding to further stabilize and preserve this historic building, listed as a "contributing property" on the National Register of Historic Places.					
Location: 25 Washington Street, Saratoga Springs New York	Priority Need Category Select one: <input type="text" value="Other"/>				
Expected Completion Date: 6/13/2013	Explanation: This activity will continue to restore the historic building in the City.				
<input type="checkbox"/> Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives				
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input checked="" type="checkbox"/> Sustainability	1 <input type="text"/> 2 <input type="text"/> 3 <input type="text"/>				
Project-level Accomplishments	11 Public Facilities	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome		Performance Measure		Actual Outcome	
Enhance suitable living environment through improved/new sustainability		Structural stabilization and rehabilitation of historic property			
16B Non-Residential Historic Preservation 570.202(d)		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 2	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	17599	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 3	11 Public Facilities ▼	Proposed Units	1	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Mother Susan Anderson Emergency Shelter - Rehabilitation Project				
Description:	IDIS Project #: 2012-12 UOG Code: NY365800 SARATOGA SPRINGS			
Public facility improvements to rehabilitate this 7-bed womens and children emergency shelter.				
Location:	Priority Need Category			
Shelter is located at 60 Caroline Street, Saratoga Springs, New York - serving persons City-wide.	Select one: Homeless/HIV/AIDS ▼			
Expected Completion Date:	Explanation:			
6/30/2013	This activity will address the City's need for adequate public facilities to assist the homeless and to prevent further homelessness.			
Objective Category	Specific Objectives			
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve quality / increase quantity of neighborhood facilities for low-income persons ▼ 2 _____ ▼ 3 _____ ▼			
Outcome Categories				
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability				
Project-level Accomplishments	01 People ▼	Proposed 10	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed
		Underway		Underway
		Complete		Complete
Proposed Outcome	Performance Measure	Actual Outcome		
Enhance suitable living environment through improve/new sustainability	# of homeless persons given overnight shelter and services			
03C Homeless Facilities (not operating costs) 570.201(c) ▼	Matrix Codes ▼	Matrix Codes ▼		
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼		
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼		
Program Year 1	Fund Source: ▼	Proposed Amt.	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	Fund Source: ▼	Proposed Amt.	Fund Source: ▼	Proposed Amt.
		Actual Amount		Actual Amount
	Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units
		Actual Units		Actual Units
Accompl. Type: ▼	Proposed Units	Accompl. Type: ▼	Proposed Units	
	Actual Units		Actual Units	

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 2	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	15000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 3	11 Public Facilities ▼	Proposed Units	1	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Franklin Community Center Public Facility Improvements							
Description:	IDIS Project #: 2012-13 UOG Code: NY365800 SARATOGA SPRINGS						
Funding for improvements to Franklin Manor							
Location:	Priority Need Category						
Franklin Manor is located at 95 Congress Street, Saratoga Springs	<table border="1" style="width:100%;"> <tr> <td style="text-align: center;">Select one:</td> <td>Rental Housing ▼</td> </tr> </table>	Select one:	Rental Housing ▼				
Select one:	Rental Housing ▼						
Expected Completion Date:	Explanation:						
6/30/2013	This activity will address the City's need for adequate public facilities to house the most vulnerable populations (low-moderate income persons).						
Objective Category	Specific Objectives						
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	<table border="1" style="width:100%;"> <tr> <td style="width: 30px; text-align: center;">1</td> <td>Improve the quality of affordable rental housing ▼</td> </tr> <tr> <td style="text-align: center;">2</td> <td>▼</td> </tr> <tr> <td style="text-align: center;">3</td> <td>▼</td> </tr> </table>	1	Improve the quality of affordable rental housing ▼	2	▼	3	▼
1	Improve the quality of affordable rental housing ▼						
2	▼						
3	▼						
Outcome Categories							
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability							
Project-level Accomplishments	01 People ▼	Proposed 17		Accompl. Type: ▼	Proposed		
		Underway			Underway		
		Complete			Complete		
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed		
		Underway			Underway		
		Complete			Complete		
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed		
		Underway			Underway		
		Complete			Complete		
Proposed Outcome		Performance Measure		Actual Outcome			
Enhance suitable living environment through improved/new sustainability		# of persons assisted with an improved facility.					
14B Rehab; Multi-Unit Residential 570.202 ▼		Matrix Codes ▼					
Matrix Codes ▼		Matrix Codes ▼					
Matrix Codes ▼		Matrix Codes ▼					
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.		
		Actual Amount			Actual Amount		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
		Actual Units			Actual Units		

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	14830	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	01 People ▼	Proposed Units	17	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Rebuilding Together Rehabilitation Projects					
Description:	IDIS Project #: 2012-14 UOG Code: NY365800 SARATOGA SPRINGS				
To assist in funding this volunteer-assisted housing rehabilitation program.					
Location: City-Wide	Priority Need Category Select one: Owner Occupied Housing ▼				
Explanation:					
Expected Completion Date: 6/30/2013	This activity will address the need to assist elderly homeowners with necessary repairs to their homes.				
Objective Category <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives				
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the quality of owner housing ▼ 2 ▼ 3 ▼				
Project-level Accomplishments	04 Households ▼	Proposed 5	Accompl. Type: ▼	Proposed	
		Underway		Underway	
		Complete		Complete	
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed	
		Underway		Underway	
		Complete		Complete	
	Accompl. Type: ▼	Proposed	Accompl. Type: ▼	Proposed	
		Underway		Underway	
		Complete		Complete	
Proposed Outcome		Performance Measure		Actual Outcome	
Enhance suitable living environment through improved/new sustainability		# of unites brought from substandard to HQS standards; # of units brought into compliance with lead safe housing			
14A Rehab; Single-Unit Residential 570.202 ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
Matrix Codes ▼		Matrix Codes ▼			
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	10000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units	5	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name:	Community Development Program Administration		
Description:	IDIS Project #: 2012-15	UOG Code: NY365800 SARATOGA SPRINGS	

For eligible costs associated with the general administration of the City's Community Development Block Grant program and associated activities.

Location: Program is administered through the City's CD office located at 474 Broadway, Saratoga Springs	Priority Need Category Select one: Planning/Administration ▼
Explanation:	

Expected Completion Date: 6/30/2013	Specific Objectives
Objective Category <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	

Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1	▼
	2	▼
	3	▼

Project-level Accomplishments	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed	
		Underway			Underway	
		Complete			Complete	

Proposed Outcome	Performance Measure	Actual Outcome

21A General Program Administration 570.206 ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼
Matrix Codes ▼	Matrix Codes ▼

Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units		
	Actual Units			Actual Units		

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	CDBG ▼	Proposed Amt.	65000	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Residential Rehabilitation Revolving Loan Program					
Description:	IDIS Project #: 2012-16 UOG Code: NY365800 SARATOGA SPRINGS				
A continuing revolving loan program offering low-interest (0% - 3%) loans up to \$10,000 with repayment terms up to 5 years for eligible owner-occupants, and 3%-below prime rate loans for rental property owners that provide affordable apartments to eligible tenants for 4 years. This program is funded by program income from the repayment of loan principle and interest - anticipated program income for 2012 is \$2,887.					
Location:	Priority Need Category				
Program is administered through the City's CD office located at 474 Broadway, Saratoga Springs.	Select one: Owner Occupied Housing				
Expected Completion Date:	Explanation:				
6/30/2013	This activity will address the need to improve, increase the affordability, and address lead-based paint hazards in the City's existing housing stock. Loans are available to both owner-occupied and rental properties.				
Objective Category	Specific Objectives				
<input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve the quality of owner housing 2 3				
Outcome Categories					
<input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability					
Project-level Accomplishments	04 Households	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Enhanced affordability for the purpose of providing decent housing	# of units brought from substandard to HQS standards; # of units brought into compliance with lead safe housing rule				
14A Rehab; Single-Unit Residential 570.202	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Other ▼	Proposed Amt.	2887	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	04 Households ▼	Proposed Units	1	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

Project Name: Economic Development Revolving Loan Program					
Description:	IDIS Project #: 2012-17 UOG Code: NY365800 SARATOGA SPRINGS				
A continuing revolving loan program providing low-interest loans to eligible businesses that create full-time equivalent (FTE) employment positions for persons of low-and-moderate income. At least 1 FTE is required for every \$25,000 loaned. This program is funded by program income from the repayment of loan principle and interest - anticipated program income for 2012 is \$55,666.					
Location:	Priority Need Category				
Program is administered through the City's CD office located at 474 Broadway, Saratoga Springs - City wide.	Select one: Economic Development				
Expected Completion Date: 6/30/2013	Explanation: This ongoing revolving loan program addresses the City's need to improve and expand economic opportunities for persons of low-moderate income.				
Objective Category <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity	Specific Objectives				
Outcome Categories <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve economic opportunities for low-income persons				
	2				
	3				
Project-level Accomplishments	13 Jobs	Proposed	1	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Enhance accessibility for the purpose of creating economic opportunities	# of jobs created and filled by persons of low-moderate income.				
18A ED Direct Financial Assistance to For-Profits 570.203(b)	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 2	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 3	Other ▼	Proposed Amt.	55,666	Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 3	13 Jobs ▼	Proposed Units	1	Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 4	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 4	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
Program Year 5	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.	
		Actual Amount			Actual Amount	
Program Year 5	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units	
		Actual Units			Actual Units	

2000 - 2011 Consolidated Plan - Activities & Accomplishment to date

Category/Priority (hh = households, pp = persons)	Activity	Year	Allocation	Accomplishments	Total Amount of Total	%		
HOUSING High Priority	New Affordable Housing Construction Saratoga Affordable Housing, Inc.	2008-R	\$ 99,239	New Affordable Housing Building Site Plan - in progress	\$ 99,239	0.02		
High Priority	Affordable Housing Reconstruction/Opportunities 85 Beekman St. HARP	2000	\$ 46,700	1 unit completed	\$ 923,743	0.15		
	1st Time Homebuyers Education & Grant	2001	\$ 90,000	Reprogrammed to 2004 Residential Rehab. Program				
	Affordable Housing Trust Fund	2001	\$ 95,000	60 pp completed education; 9 grants delivered				
	Affordable Housing Trust Fund	2004	\$ 125,000	2 hh assisted				
	Saratoga Affordable Housing, Inc.	2005	\$ 100,000	25 hh assisted				
	Saratoga Affordable Housing, Inc.	2008	\$ 150,000	25 hh assisted and 48 pp				
	Saratoga Affordable Housing, Inc.	2009	\$ 150,000	24 hh assisted and 48 pp				
	Saratoga Affordable Housing, Inc.	2010	\$ 100,000	24 hh assisted and 48 pp				
	Saratoga Affordable Housing, Inc.	2011	\$ 67,043	in progress				
High Priority	Housing Rehabilitation Citywide Res. Rehab. Program	2000	\$ 120,000	18 hh completed			\$ 1,101,403	0.18
	Shelters of Saratoga - Dublin Rehab.	2000	\$ 10,000	20 hh completed - leveraged w/NYS DHCR funds				
	Citywide Res. Rehab. Program	2001	\$ 52,500	10 hh completed				
	Citywide Res. Rehab. Program	2002	\$ 100,000	19 hh completed				
	Shelters of Saratoga - Dublin Rehab.	2002	\$ 14,000	19 hh completed				
	Citywide Res. Rehab. Program	2003	\$ 100,000	10 hh completed				
	Shelters of Saratoga - Emergency Repair	2003	\$ 43,800	19 hh completed				
	Citywide Res. Rehab. Program	2004	\$ 100,000	8 hh completed				
	Shelters of Saratoga - Dublin Rehab.	2004	\$ 20,000	7 hh completed				
	Citywide Res. Rehab. Program	2005	\$ 2,618	1 hh completed				
	Citywide Res. Rehab. Program	2006	\$ 128,546	8 1/2 hh completed				
	Citywide Res. Rehab. Program	2007	\$ 122,800	18 hh assisted completed				
	Citywide Res. Rehab. Program	2008	\$ 75,638	5 hh assisted; in progress				
	Citywide Res. Rehab. Program	2009	\$ 72,802	in progress				
	Shelters of Saratoga - Rehab. Program	2009	\$ 15,200	4 hh assisted; completed				
	Rebuilding Together	2009	\$ 10,000	6 hh, 3 public facilities, 84 pp assisted; completed				
	Citywide Res. Rehab. Program	2010	\$ 100,116	in progress				
	Rebuilding Together	2010	\$ 5,000	4hh & 2 NFP assisted; 81pp, completed				
	Rebuilding Together	2011	\$ 8,383	in progress				
High Priority	Housing Rehabilitation Loans 4 loans provided	ongoing	\$ 26,424	4 units assisted	\$ 26,424	0.004		
High Priority	Expand Section 8 Rental Subsidy Program			no expansion of vouchers has been requested by SSHA				

Category/Priority
HOMELESS & SPECIAL NEEDS POPULATION

High Priority

Activity
Additional Affordable Housing Opportunities
Shelters of Saratoga - 128 Grand Ave.
Continuum of Care - Rental Assistance program

Year

Allocation

Accomplishments

2001 \$ 71,500 4 elderly units; completed
2001 \$ 731,700 26 disabled homeless hh completed (5 years)
2007 \$ 241,272 26 disabled homeless hh completed
2008 \$ 246,096 26 disabled homeless hh complete
2009 \$ 247,812 26 disabled homeless hh currently housed
2010 \$ 255,120 21 disabled homeless hh currently housed

2004 \$ 10,000 5 pp completed
2005 \$ 25,000 14 pp completed
2006 \$ 25,000 17 pp completed
2007 \$ 28,000 29 pp completed
2008 \$ 15,577 18 pp completed
2009 \$ 14,700 24 pp completed
2010 \$ 8,000 19 pp completed
2011 \$ 14,668 18 pp, in progress
2009 \$ 5,000 4 pp completed
2010 \$ 25,000 10 pp assisted; complete

Shelters of Saratoga - Transitional Housing
Shelters of Saratoga - 2nd Step - Transitional Housing

Supportive Services to Assist Homeless Individuals and Families with Children
EOC - Bldg. Expansion
Center for the Family - Child Advocacy Ctr.

Total Amount \$ 1,793,500

High Priority

Expanded Emergency Shelter and Transitional Housing for Homeless Youth and Families with Children
Mother Andersen Emergency Shelter

High Priority

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

% of Total 0.29

2000 \$ 14,000 128 pp assisted
2004 \$ 13,000 140 pp assisted
2005 \$ 16,000 125 pp assisted
2006 \$ 16,000 105 pp assisted
2007 \$ 15,000 99 pp assisted
2008 \$ 15,000 103 pp assisted
2009 \$ 15,000 134 pp assisted
2010 \$ 17,000 110 pp assisted
2011 \$ 12,573 48 pp to date; in progress
2005 \$ 11,000 797 pp assisted
2007 \$ 8,500 315 pp assisted
2008 \$ 12,000 332 pp assisted
2009 \$ 5,000 277 pp assisted
2008 \$ 3,000 18 pp completed
2010 \$ 3,000 19 pp completed
2011 \$ 3,355 in progress

Domestic Violence/Center for the Family
Domestic Violence Shelter case manager

High Priority

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

Total Amount \$ 330,487

High Priority

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

HOMELESS

0.05

Domestic Violence/Center for the Family

Domestic Violence Shelter case manager

High Priority

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

HOMELESS

Domestic Violence/Center for the Family
Domestic Violence Shelter case manager

High Priority

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

EOC - Spanish Center

EOC - Homeless Bilingual Outreach

High Priority

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

EOC - Racecourse Housing & Support Program

EOC - Multicultural Services

High Priority

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

Mother Susan Anderson Emergency Shelter

Mother Susan Anderson Emergency Shelter

High Priority

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

Total Amount \$ 81,185

High Priority

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

HOMELESS

0.01

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

High Priority

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

Total Amount \$ 330,487

High Priority

Public Service Activities to prevent homelessness & address the needs of the elderly, youth and Special Needs population.

HOMELESS

0.05

<u>Category/Priority</u>	<u>Activity</u>	<u>Year</u>	<u>Allocation</u>	<u>Accomplishments</u>	<u>Total Amount</u>	<u>% of Total</u>
	Legal Aid - homelessness prevention	2001	\$ 15,000	37 hh assisted		
		2002	\$ 15,000	46 hh assisted		
		2003	\$ 15,000	61 hh assisted		
		2004	\$ 15,000	120 pp assisted		
		2005	\$ 16,000	47 hh assisted		
		2006	\$ 16,000	98 pp assisted		
		2007	\$ 13,000	30 hh assisted		
		2008	\$ 12,000	39 hh assisted		
		2009	\$ 12,000	46 hh assisted		
		2010	\$ 12,000	52 hh assisted		
		2011	\$ 10,059	22 pp assisted to date; in progress		
					\$ 200,523	0.03
High Priority	YOUTH Catholic Charities - Mentoring Program Targeting Youth	2000	\$ 26,000	66 pp assisted		
		2001	\$ 20,000	40 pp assisted		
		2002	\$ 20,000	45 pp assisted		
		2003	\$ 20,000	68 pp assisted		
		2004	\$ 15,000	84 pp assisted		
		2005	\$ 6,000	110 pp assisted		
		2006	\$ 9,500	114 pp assisted		
		2007	\$ 12,000	140 pp assisted		
		2008	\$ 8,000	139 pp assisted		
		2009	\$ 10,000	164 pp assisted		
		2010	\$ 9,000	121 pp assisted		
		2011	\$ 8,383	89 pp assisted to date; in progress		
	Police Dept. - Child Safety Seats	2000	\$ 3,000	28 pp assisted		
	Tomorrow's Promise/Dance Alliance	2002	\$ 1,500	26 pp assisted		
		2003	\$ 2,250	114 pp assisted		
		2004	\$ 2,000	183 pp assisted		
		2005	\$ 3,000	177 pp assisted		
		2006	\$ 3,500	40 pp assisted		
		2007	\$ 1,500	54 pp assisted		
	Salvation Army - targeting youth	2002	\$ 5,000	Reprogrammed		
	Social Justice Center - targeting youth	2003	\$ 5,890	Reprogrammed		
	Saratoga Youth Court - targeting youth	2010	\$ 8,000	Reprogrammed		
	Saratoga Sponsor-A-Scholar	2010	\$ 1,000	Reprogrammed		
Med. Priority	ELDERLY Senior Citizen Center - targeting elderly	2000	\$ 6,000	38 pp assisted		
		2001	\$ 15,000	396 pp assisted		
		2003	\$ 17,025	270 pp assisted		
		2004	\$ 10,000	642 pp assisted		
	Home Made Theater - targeting elderly	2003	\$ 5,000	150 pp assisted		
					\$ 53,025	0.01
	SPECIAL NEEDS POPULATION Literacy NENY	2009	\$ 8,000	38 pp assisted to date		
					\$ 8,000	0.00

<u>Category/Priority</u>	<u>Activity</u>	<u>Year</u>	<u>Allocation</u>	<u>Accomplishments</u>	<u>Total Amount</u>	<u>% of Total</u>
NON-HOUSING COMMUNITY DEVELOPMENT						
High Priority	Franklin Community Center	2010	\$ 8,000	17 pp completed	\$ 675,180	0.11
		2011	\$ 23,886	17 pp to date; in progress		
	Senior Citizen Center Improvements	2010	\$ 14,000	1525 pp; completed		
		2011	\$ 24,028	1108 pp to date; in progress		
Med. Priority	Infrastructure Improvements					
	Henry St. Area curbs, sidewalk	2000	\$ 30,785	9,291 sq. ft. completed		
	Northside Area curbs, sidewalk	2000	\$ 46,177	6,678 sq. ft. completed		
	Curb, sidewalk in eligible l/m areas	2001	\$ 50,000	8,217 sq ft. completed		
	Jefferson St. Drainage	2001	\$ 14,000	350 ft. completed		
	Elm St. stormwater	2001	\$ 5,051	260 ft. completed		
	Beekman St. Redevelopment	2002	\$ 40,000	16 St. lights, sidewalks and curbs completed		
	128 Grand Ave. infrastructure	2003	\$ 5,000	Completed 2006 4 Senior Apartments		
	Curb, sidewalk in eligible l/m areas	2003	\$ 78,647	8,349 sq.ft. sidewalk, 1140 l.ft. curbs to date completed		
	Beekman St. Redevelopment	2003	\$ 59,553	990 pp in Census Block		
	SSHA - Infrastructure Proj.	2004	\$ 7,000	storm drainage/resurfacing completed		
	DPW - Infrastructure Proj	2004	\$ 75,000	821 pp in Census Block		
	DPW - Infrastructure Proj	2005	\$ 56,910	8535 sq ft sidewalks & 788 lin ft. curbs completed		
	Southside Recreation Field Improvements	2005	\$ 20,000	436 pp in Census Block		
	DPW - Infrastructure Proj	2007	\$ 50,000	750 ft sidewalk, 155 li. Ft. curbs \$6,240 only used; \$43,760 reprogrammed to 2009 PY		
	DPW - Vanderbilt Ave. Drainage Proj.	2007	\$ 22,000	20' 8" pipe, frame & grate. \$750 only used; \$21,250 reprogrammed to 2009 PY		
	DPW - Infrastructure Proj	2009	\$ 10,000	1360 ft. of sidewalk		
	DPW - Infrastructure Proj	2010	\$ 10,000	2050 sq ft sidewalk - 997 pp		
	DPW - Infrastructure Proj	2011	\$ 25,143	in progress		
Med. Priority	Public Facility				\$ 330,047	0.05
	SSHA - Playground & Walk	2002	\$ 18,000	2 recreational units & sidewalk completed		
	EOC - soup kitchen flooring	2002	\$ 16,000	completed		
	EOC - Access Parking Lot	2004	\$ 15,000	completed		
	Senior Center Public Facility Improvements	2006	\$ 168,678	17,503 duplicated pp assisted; complete		
	Senior Center Public Facility Improvements	2007	\$ 15,000	1 public facility completed, 550 pp assisted		
	Senior Center Public Facility Improvements	2009	\$ 11,500	1 public facility completed, 820 pp assisted		
	Senior Center Public Facility Improvements	2009	\$ 2,328	1 public facility completed, see above for pp assisted		
	Planned Parenthood	2006	\$ 25,000	1611 pp; complete		
	Franklin Community Center	2006	\$ 23,541	13016 pp;completed		
		2007	\$ 10,000	1283 pp; completed		
		2008	\$ 10,000	1512 pp; completed		
		2009	\$ 15,000	1616 pp to date; completed		
Med. Priority	Economic Development Revolving Loans	2002	\$ 79,500	completed	\$ 358,500	0.06
	ED RLPprogram recapitalization	ongoing	\$ 279,000	24 total FTE positions to be created		
	5 Economic Dev. Loans delivered					

<u>Category/Priority</u>	<u>Activity</u>	<u>Year</u>	<u>Allocation</u>	<u>Accomplishments</u>	<u>Total Amount</u>	<u>% of Total</u>
Med. Priority	Planning Westside Neighborhood Plan	2001	\$ 10,000	completed; Upstate NY & National APA awards winner	\$ 10,000	0.00
Med. Priority	Transportation			no projects to date		
Med. Priority	Historic Preservation Frederick Allen Lodge #609	2007	\$ 25,000		\$ 75,858	0.01
		2008	\$ 10,000			
		2009	\$ 12,000			
		2010	\$ 10,000			
		2011	\$ 18,858			
Total					\$ 6,238,059	1.00

Explore making custom maps in an interactive tutorial.

2012 CDBG Activities

2012 Entitlement Action Plan activities with City of Saratoga Springs, NY

Public · 18 views
Created on May 5, 2010 · By Bradley · Updated 41 minute ago
Rate this map · Write a comment · KML

- Saratoga Recreation Dept. - Playground Equipment for Jefferson/Vanderbilt Terrace
- Citywide Rehabilitation Grant Program
- Senior Center Facility Improvements
- Infrastructure Improvements
- Universal Preservation Hall Historic Building Preservation
- Mother Susan Anderson Emergency Shelter Rehabilitation & Programming
- Rebuilding Together Housing Rehabilitation
- Domestic Violence/Rape Crises Emergency Shelter Counselor
- Legal Aid Homelessness Prevention Program
- Catholic Charities Mentoring Program
- Saratoga County EDC, Inc - Multi-cultural Advocacy Program
- CD Program Administration
- Franklin Manor Facilities Improvements
- Literacy NY Greater Capital Region Adult Literacy Program





CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

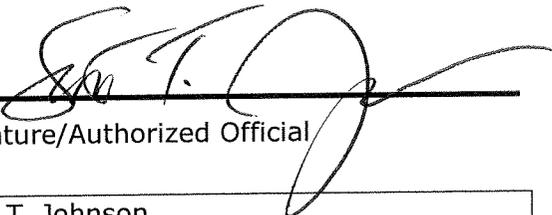
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

5/11/12

Date

Scott T. Johnson

Name

Mayor

Title

474 Broadway - City Hall

Address

Saratoga Springs, NY 12866

City/State/Zip

518-587-3550

Telephone Number

PER COUNCIL APPROVAL
4/17/2012

- | |
|--|
| <input type="checkbox"/> This certification does not apply. |
| <input checked="" type="checkbox"/> This certification is applicable. |

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2012, 2013, 2014, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

5/11/2012

Date

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4/17/2012

- This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Saratoga Springs City Hall	474 Broadway	Saratoga Springs	Saratoga	NY	12866

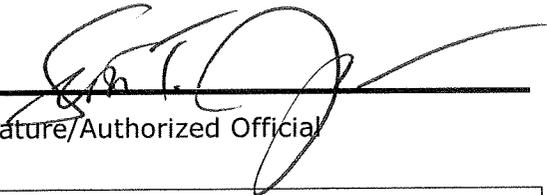
7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



Signature/Authorized Official

5/10/12

Date

PER COUNCIL APPROVAL
4/17/2012

Scott T. Johnson

Name

Mayor

Title

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ALL THOSE INTERESTED IN APPLYING TO THE CITY OF SARATOGA SPRINGS FOR
**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ENTITLEMENT FUNDS**
FOR THE
2012 PROGRAM YEAR (JULY 2012-JUNE 2013)

APPLICATIONS WILL BE AVAILABLE BEGINNING

MONDAY, DECEMBER 5TH

IN THE OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT
CITY HALL – ROOM 10
474 BROADWAY, SARATOGA SPRINGS, NY 12866

These funds are designed to assist activities that address community development needs as prioritized in the City's Consolidated Plan, and that benefit persons of low and moderate income persons. Eligible activities may include job creation; affordable housing acquisition, construction and rehabilitation; infrastructure improvements; and other federally eligible activities.

The 2012 Entitlement grant from the U.S. Dept. of Housing and Urban Development is expected to be approximately \$300,000. Completed applications will be due in the Office of Community Development, City Hall – 474 Broadway, Saratoga Springs 12866 by 4:30 PM on Friday, January 27, 2012.

For additional information, please contact the Saratoga Springs Office of Community Development at 587-3550 ext. 2575.

For publication on Monday, December 5 and Tuesday, December 6, *The Saratogian*.

Display Ad Number: 9738

Contact Name: Cindy Phillips Community Development Office

Phone Number: 587-3550 ext. 2575

ALL THOSE INTERESTED IN APPLYING TO THE CITY OF SARATOGA SPRINGS FOR

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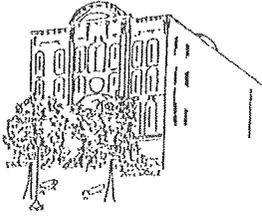
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For additional information, please contact the Saratoga Springs Office of Community Development at 587-3550 ext. 2575.

Published on 12/5/2011

This ad for City and Public Notices in Capital Central may contain time-sensitive information and offers.

Please check with City of Saratoga Springs to confirm availability.



CITY OF SARATOGA SPRINGS

OFFICE OF COMMUNITY DEVELOPMENT

City Hall - 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 x.2575 fax: 518-580-9480
<http://www.saratoga-springs.org/cd>



- APPLICATION INFORMATION PACKET -

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM 2012 PROGRAM YEAR

The Saratoga Springs Office of Community Development is now seeking applications for funding under the Community Development Block Grant (CDBG) Entitlement Program for the 2012 Program Year (1 July 2012 – 30 June 2013).

PROGRAM OBJECTIVE: The objective of this program, funded by the U.S. Department of Housing and Urban Development (HUD), is to assist the development of viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities principally for persons of low- and moderate-income within the City of Saratoga Springs.

ELIGIBLE ACTIVITIES: Eligible activities will address community development needs as prioritized in the City's 2010 Consolidated Plan and may include affordable housing acquisition, construction and rehabilitation; economic development and job creation; public facility and infrastructure improvements; public services and other federally eligible activities.

AVAILABLE FUNDS: Approximately \$ 300,000

APPLICATION DEADLINE: Completed applications with all necessary information and copies may be submitted to the Office of Community Development, City Hall – 474 Broadway, Saratoga Springs, New York 12866, no later than 4:30 PM on Friday, 27 January 2012.

REQUIRED COPIES: 1 original, plus 1 electronic version in “.pdf” format (Please contact us for assistance, if necessary)

PUBLIC HEARINGS: All applicants are strongly encouraged to speak on behalf of their proposal at one of the two Public Hearings scheduled below. Persons wishing to speak may sign in at 5:45 PM and speakers will appear in the order in which they sign up.

Public Hearing #1 Monday, January 30, 6:00 PM (5:45 sign-in)
City Council Room, City Hall, Saratoga Springs, NY 12866

Public Hearing #2 Thursday, February 2, 6:00 PM (5:45 sign-in)
Saratoga Springs Recreation Center
15 Vanderbilt Avenue, Saratoga Springs, NY 12866

FOR INFORMATION, PLEASE CONTACT: Saratoga Springs Office of Community Development
City Hall - 474 Broadway
Saratoga Springs, New York 12866
(518) 587-3550 Ext. 2575

2012 PROGRAM YEAR ANTICIPATED SCHEDULE OF EVENTS

- December 5th - Monday - 2012 Entitlement funding applications and information packets available
- January 27 - Friday - Application deadline (due no later than 4:30 PM)
- January 30 - Monday - PUBLIC HEARING # 1:
City Hall - 474 Broadway
6:00 PM (sign-in at 5:45 PM)
- February 2 - Thursday - Public Hearing #2:
Saratoga Springs Recreation Center, 15 Vanderbilt Avenue
6:00 PM (sign-in at 5:45 PM)
- March 6 - Tuesday - Present recommended 2012 Entitlement Plan to City Council
- March 7 - April 6 - Comment period for recommended 2012 Entitlement Action to Plan
- March 20 - Tuesday - Public Hearing on recommended 2012 Entitlement Plan
- April 17 - Tuesday - City Council vote on final 2012 Entitlement Plan
- May 7 - Monday - Submission of 2012 Entitlement Action Plan to HUD-Buffalo
- July 1 - Sunday - 2012 Entitlement Program Year Begins
- September to October 2012 - Anticipated receipt of HUD Grant Agreement and Release of Funds

INCOME AND RENT GUIDELINES

INCOME GUIDELINES

The following guidelines represent income limits by household size and maximum annual income as determined by HUD, effective June 2011, for assistance under the Community Development Block Grant program.

“LOW INCOME”		“MODERATE INCOME”	
<u>Household Size</u>	<u>Maximum Annual Income</u>	<u>Household Size</u>	<u>Maximum Annual Income</u>
1 person	\$ 26,950	1 person	\$ 43,150
2 persons	30,800	2 persons	49,300
3 persons	34,650	3 persons	55,450
4 persons	38,500	4 persons	61,600
5 persons	41,600	5 persons	66,550
6 persons	44,700	6 persons	71,500
7 persons	47,750	7 persons	76,400
8 or more persons	50,850	8 or more persons	81,350

AFFORDABLE RENT GUIDELINES

The following rent guidelines are for use in developing your proposal. These rates were established using local Fair Market Rents (FMR), developed by the U.S. Dept. of HUD.

	<u>MAXIMUM RENT</u>	<u>MAXIMUM RENT WITHOUT UTILITIES</u>	
	<u>Including Utilities</u>	<u>Electric</u>	<u>Gas</u>
1 bedroom	\$737	\$607	\$637
2 bedrooms	\$900	\$770	\$800
3 bedrooms	\$1,077	\$947	\$977
4 bedrooms	\$1,177	\$1,047	\$1,077

APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM
— 2012 Program Year Funding —

ACTIVITY NAME: _____

APPLICANT: _____

MAILING ADDRESS: _____
_____ Zip: _____

PHONE: _____ FAX: _____ EMAIL: _____

CONTACT PERSON: _____ TITLE: _____

APPLICANT (*select 1*): City Department Private non-profit organization Other Public Agency

(List Dept.) (List Federal ID #) (Specify)

(DUNS #)

NATIONAL OBJECTIVE (*select 1*):
“Benefit persons of Low/moderate income” “Address slum/blight Conditions” “Urgent CD Need”
 L/M Income Area Benefit “N/A” Slum/blighted Area “N/A” Urgent Need
 L/M Income Limited Clientele Activities Slum/blighted Spot Basis
 L/M Income Housing Activities “N/A” Urban Renewal Completion
 L/M Income Job Creation/Retention

REQUESTED ENTITLEMENT FUNDING: \$ _____
Funding Leveraged from Other Sources: \$ _____
Total Activity Cost: \$ _____

Proposal Abstract - please provide a *brief* overview of your proposal including the number of persons that will be served with this grant in the space below:

(Authorized Signature) (Title)

(Typed or Printed Name) (Date)

Please respond in writing to each of the following (add additional pages as necessary):

I. ACTIVITY DESCRIPTION

Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

- A) Identify whether the activity is new, ongoing, or expanded from previous years.
- B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.
- C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:
 - C-1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve.
 - C-2) the inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located.
 - C-3) designed to benefit a low-moderate income "limited clientele", identify the "limited clientele" group.
- D) Identify your performance goals and the types of indicators you will use to document activity accomplishments and success. *(Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.)*
- E) Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).
- F) Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.). For construction/site development projects, provide evidence of site control.

2. ORGANIZATIONAL CAPACITY

- A) Provide an overview of your organization including length of time in existence. List current officers and board members and identify any prior funding by the City of Saratoga Springs (year, activity, and amount).
- B) Describe your organization's experience in successfully conducting this type of activity. Identify any skills, current services, or special accomplishments that demonstrate your capacity for success.
- C) Identify the person(s) responsible for program and financial management of the activity. Identify all other persons involved in this activity noting whether these positions are current or new, pending this award. For construction/site development projects, identify the development team including proposed contractors, subcontractors, and project manager.
- D) Identify any other agencies/partners involved in this activity and define their roles and responsibilities.

3. ACTIVITY BUDGET - (ATTACHMENTS 1, 2)

- A) Include attached budgets (Attachments 1, 2) as appropriate. Depending on the activity, the applicant may need to submit one or both of the attached budget forms. More detailed budgets may be attached (and are recommended) in support of the proposal. If an architect, engineer, or other personnel have conducted a cost analysis, attach a copy noting the author and date of analysis.
 - PROGRAM OPERATING BUDGET (Attachment 1) - for all proposals including public service projects and construction/site development projects
 - CONSTRUCTION/SITE DEVELOPMENT BUDGET (Attachment 2) - for construction/site development projects
- B) Identify the amount and sources of leveraged funding for this activity. Include the status of these funds (i.e. cash on hand, grants received, planned fund-raising, etc.). Attach copies of funding commitment letters or other evidence of funding support.

4. MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS - (ATTACHMENT 3)

The City of Saratoga Springs is responsible for ensuring that subrecipients expend awards in accordance with applicable laws, regulations, and provisions of contracts and grant.

- A) In accordance with OMB Circular A-133, please complete Attachment 3 and include it with your application.
- B) During your last fiscal year, if your organization expended more than \$500,000 in total federal financial awards (including CDBG and all other federal assistance), please include a copy of your latest Single Audit Report with this application.

(ATTACHMENT I)

PROGRAM OPERATING BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

	ENTITLEMENT GRANT	Leveraged Funds*	Total Activity Cost	*Source of leveraged Funds and In-Kind Services
PERSONNEL				
Salaries				
Fringe				
Other (consultants, etc.)				
<i>Subtotal</i>				

OVERHEAD				
Advertising/Marketing				
Program Supplies				
Rent & Utilities				
Other – list below				
<i>Subtotal</i>				

TOTAL COST			
-------------------	--	--	--

(ATTACHMENT 2)

CONSTRUCTION / SITE DEVELOPMENT BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

	ENTITLEMENT GRANT	Leveraged Funds*	Total Activity Cost	*Source of leveraged Funds and In-Kind Services
PRECONSTRUCTION				
Legal				
Engineering				
Architectural/Design				
Fees and Permits				
<i>Subtotal</i>				

DEVELOPMENT				
Relocation				
Site Preparation				
Construction - materials				
Construction - labor				
Construction Financing				
Other - (explain)				
<i>Subtotal</i>				

TOTAL COST

--	--	--

OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133
MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS

ORGANIZATION: _____

MAILING ADDRESS: _____

FEDERAL ID #: _____ PHONE: _____ FAX: _____

DUNS #: _____

1. Please identify your fiscal year (mth/yr to mth/yr): _____

Please identify below the funding received during your last fiscal year:

2. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name: _____

CDBG Funding Program Year: _____ CDBG Funding Amount: _____

3. Other Federal Financial Awards (cash & non-cash):

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) #

AMOUNT OF AWARDS

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) #	AMOUNT OF AWARDS
_____	_____
_____	_____
_____	_____

4. During your last fiscal year, has your organization expended more than \$500,000 in total federal financial awards (incl. CDBG & all other federal assistance)? YES * _____ NO _____

* If "yes", include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered "no", please complete, sign and return this form.

5. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance? YES * _____ NO _____

* If "yes", please describe: _____

6. Other Saratoga County Awards (cash & non-cash):

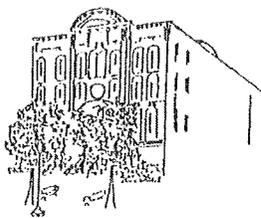
IDENTIFY PROGRAM NAME & YEAR OF AWARD

IDENTIFY AMOUNT OF Co. AWARDS

IDENTIFY PROGRAM NAME & YEAR OF AWARD	IDENTIFY AMOUNT OF Co. AWARDS
_____	_____
_____	_____
_____	_____
_____	_____

Authorized Signature

Date



CITY OF SARATOGA SPRINGS

OFFICE OF COMMUNITY DEVELOPMENT

City Hall - 474 Broadway
 Saratoga Springs, New York 12866
 Tel: 518-587-3550 x.575 fax: 518-580-9480
<http://www.saratoga-springs.org/cd>



COMMUNITY DEVELOPMENT CITIZEN ADVISORY COMMITTEE (CDCAC) - 2012 - program year -

The Community Development Citizen Advisory Committee was established to encourage broad public participation in the City's Community Development activities and Consolidated Plan process. The Mayor, in consultation with the City Council, appoints members to serve three year terms. The Committee serves in an advisory capacity to the City Council and the Office of Community Development, and may have no more than 12 members.

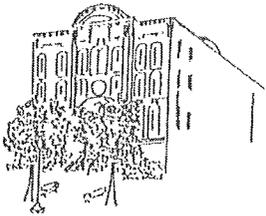
Committee members are drawn from all areas of the City and include, to the extent possible, low- and moderate-income persons, members of minority groups, residents of public/assisted housing and areas of proposed/ongoing community development investment, the elderly, the disabled, the business community, and civic groups interested in community development activities and the Consolidated Plan process.

Richard Ferguson – (Chair) Saratoga National Bank 171 South Broadway Saratoga Springs, NY 12866 w) 583-3114 <u>fergstar@spa.net</u> <i>Term expires: 6/30/14</i>	Linda Harvey-Opiteck 27 Andrews Street Saratoga Springs, NY 12866 (w) 457-4052 (h) 583-4375 <u>coolkniter@aol.com</u> <i>TERM EXPIRES: 6/30/13</i>	Jenny Mirling 121 Nelson Avenue Saratoga Springs, NY 12866 <u>Jennymirling@verizon.net</u> <u>jmirling@prudentialmanor.com</u> (Vml) 580-0144 x223 <i>Term expires: 6/30/12</i>
Lu Lucas Adirondack Trust Company 473 Broadway Saratoga Springs, NY 12866 w) 584-5844 <u>llucas@adirondacktrust.com</u> <i>TERM EXPIRES: 6/30/14</i>	Bob Barile 1 Lincoln Court Saratoga Springs, NY 12866 (h) 587-5564 <u>bbarile@nycap.rr.com</u> <i>Term expires: 6/30/13</i>	Remigia Foy 95 Oak Street Saratoga Springs, NY 12866 h) 584-2528 <i>TERM EXPIRES 6/30/12</i>
Pamela Polacsek 12 Cherry Tree Lane Wilton, NY 12831 h) 584-0366 w) 587-0723 x1255 <u>pamelap@nycap.rr.com</u> <i>Term expires: 6/30/14</i>	Victor Cinquino 1 Roberts Lane Saratoga Springs, NY 12866 (c) 435-5170 h) 584-7520 <u>vcinquino@verizon.net</u> <i>TERM EXPIRES: 6/30/13</i>	Andrew Jarosh 8 Callagan Drive Saratoga Springs, NY 12866 232-5879 <u>ajarosh@gmail.com</u> <i>Term Expires 6/30/12</i>
Kyran Nigro Maguire & Cardona, PC 16 Sage Estate Menands, NY 12204 h) 581-1628 w) 584-3900 <u>kyran@maguirecardona.com</u> <i>Term expires: 6/30/14</i>	Mary Zlotnick 6 Laura Lane Saratoga Springs, NY 12866 587-1366 <u>mmzlotnick@aol.com</u> <i>TERM EXPIRES: 6/30/13</i>	Brian Straughter 161 Circular Street Saratoga Springs, NY 12866 312-9808 <u>bstraughter@turfhoteles.com</u> <i>TERM EXPIRES: 6/30/12</i>

Bradley Birge, Executive Director ext. 2515
 email) bradley.birge@saratoga-springs.org

Cindy Phillips, CD Coordinator ext. 2575
 email) cindy.phillips@saratoga-springs.org

A GUIDE TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM



City of Saratoga Springs
OFFICE OF COMMUNITY DEVELOPMENT
— ❖ —
City Hall - 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 x.2575 fax: 518-580-9480
<http://www.saratoga-springs.org/cd>



The City of Saratoga Springs does not discriminate on the basis of age, race, color, gender, religion, handicap, sexual orientation, familial status or national origin in employment or the provision of services.

INTRODUCTION TO CDBG

PURPOSE OF THIS GUIDE

The purpose of this guide is to assist applicants to design projects that meet the federal requirements and local priorities of the Saratoga Springs Community Development Block Grant (CDBG) Entitlement program.

Topics include:

- Eligible applicants for CDBG funds
- Description of eligible activities
- Description of ineligible activities
- Meeting a national objective in the CDBG program
- Other CDBG and local regulations of importance in designing eligible projects

GOAL OF THE CDBG PROGRAM

The Community Development Block Grant (CDBG) program was created by passage of the Housing and Community Development Act of 1974. It combined into a single grant a number of previous grant programs administered by the US Department of Housing and Urban Development (HUD) including Urban Renewal, Model Cities, Open Space, and Water and Sewer. The block grant allows a more flexible approach to Community Development.

The goal of the CDBG program is to develop viable urban communities through:

- housing
- economic development
- elimination of slums and blight
- expansion of community services
- neighborhood revitalization

As a participant in the “Entitlement” branch of the CDBG program, the City of Saratoga Springs receives an annual allocation of federal funds based on a formula that takes into consideration total population, population change, age and condition of housing stock, and poverty. The direction, focus and design of the community development program is determined by the local community within guidelines provided by CDBG regulations. The CDBG program is administered locally by the Saratoga Springs Office of Community Development in room 10 of City Hall.

LOW AND MODERATE INCOME BENEFIT

The primary objective of the CDBG program is to benefit persons of low and moderate income.

By federal regulation, the City must allocate at least 70% of its annual CDBG funding on activities that benefit persons of low and moderate income, households, and neighborhoods.

“Low and moderate income” is a specific financial description referring to income guidelines determined by HUD. These income guidelines take into consideration total household size and the annual income for all persons in the household. Current income guidelines for use in the development of programs can be found below:

MAXIMUM ANNUAL HOUSEHOLD INCOME

Household Size	LOW INCOME	MODERATE INCOME
1 person	\$ 26,950	\$ 43,150
2 persons	30,800	49,300
3 persons	34,650	55,450
4 persons	38,500	61,600
5 persons	41,600	66,550
6 persons	44,700	71,500
7 persons	47,750	76,400
8 or more persons	50,850	81,350

CDBG REGULATIONS

It must be stressed that this guide is a summary; actual regulations may be found in the Code of Federal Regulations (CFR) in volume 24 (Housing and Urban Development), Part 570 (Community Development Block Grants). Throughout this guide, citations are provided so that the regulations may be referenced for more information.

Citation: [570.204(c)] means:

- Part 570 of volume 24 CFR
- Section 204
- Paragraph c

The City’s Community Development staff can provide copies of the regulations and technical assistance to applicants to help develop eligible projects.

ENTITLEMENT FUNDING CYCLE

- **APPLICATIONS FOR ENTITLEMENT FUNDING (DEC. TO JAN.)**

Application materials are available in December with the application due at the end of January. During the application stage, community development staff is available to provide technical assistance to assist in the development of an application for CDBG funding.

- **PUBLIC HEARINGS (JAN. TO MARCH)**

The City of Saratoga Springs holds at least three public hearings each year for public comment on the Annual Action Plan and proposed funding applications. Comments and proposals relating to the Entitlement program may be submitted at any time during the program year to the Office of Community Development.

Applicants seeking funding are encouraged to speak in support of their proposals at one of the two scheduled public hearings in January/February. A third hearing is scheduled in March for comment on the Citizen Advisory Committee's recommendations to the City Council.

- **PROJECT SELECTION (FEB. TO MAY)**

The Community Development Citizen Advisory Committee reviews all submitted applications for adherence to HUD eligibility requirements and examines them with respect to the prioritized needs outlined in the City's Consolidated Plan. The Committee then offers its recommendations to the City Council for its approval (March).

The recommended slate of projects is published in *The Saratogian* and placed on display in the Saratoga Springs Public Library for a 30-day review and comment period. Following the 30-day public comment period (March-April), the Council votes on the annual slate of activities and submits the final plan to the US Dept. of Housing and Urban Development for their approval (May).

- **ENVIRONMENTAL REVIEW (MAY TO JUNE)**

All Entitlement funded projects are subject to the National Environmental Policy Act of 1969 that requires a review for impact regarding flood plain, noise, historic preservation, hazardous waste and other potential environmental impacts. The results of this assessment are summarized and published in *The Saratogian* with a 15-day period for public review and comment. The results are then sent to HUD and subject to another 15-day public comment period. HUD must approve the City's environmental impact submission before funds may be expended on projects listed in the Final Statement.

- **HUD APPROVAL (JUNE TO AUG.)**

After a period of review, HUD forwards a Grant Agreement to the City for execution by the Mayor. HUD also forwards a Release of Funds which means that the environmental review is complete and that the City of Saratoga Springs can begin using the funds.

- **AMENDMENTS TO ACTION PLAN**

An official amendment to the year's Action Plan is required whenever an activity is added, eliminated, or substantially changed from the Plan previously approved by HUD. The amendment, once approved by the City Council, is published in *The Saratogian* and the public is provided with a 30-day public comment period before submittal to HUD.

- **CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)**

The Consolidated Annual Performance and Evaluation Report (CAPER) is a statistical and narrative summary of the City's performance during the program year that identifies how Entitlement funds were expended. The report must be submitted to HUD within 90 days from the end of the program year (by September 30). The public is notified in *The Saratogian* of a 15-day public comment period immediately preceding the submission of the CAPER to HUD.

CONSOLIDATED PLAN AND ENTITLEMENT ACTION PLAN

By law, the City is required to have a Consolidated Plan approved by HUD. The Consolidated Plan identifies the City's housing and community development needs and presents a Strategic Plan establishing the City's housing and community development priorities for a 5-year period. Each year, the City solicits applications from organizations seeking funding for activities designed to address these priorities.

The "Community Development Citizen Advisory Committee" reviews all applications for eligibility and examines them with respect to the prioritized needs of the City's Consolidated Plan. The Committee then offers its recommendations (the annual Entitlement Action Plan) to the City Council for approval.

The 2010 Consolidated Plan for the City of Saratoga Springs is available for review at the Office of Community Development, City Hall – 474 Broadway, the Saratoga Springs Public Library, the Saratoga Springs Housing Authority and the City's website @

www.saratoga-springs.org/cd. A complete set of HUD regulations is also available for review in the Office of Community Development.

STRATEGIC PLAN PRIORITIES

The Strategic Plan identifies the City's "philosophy of investment" for CDBG funding and presents the priority housing and non-housing community development needs.

PHILOSOPHY OF INVESTMENT

It is the City's intent to encourage collaboration among the private sector, the non-profit community, and local government to promote and fund activities that meet the needs identified in this Strategic Plan.

GUIDING PRINCIPLES

- The highest funding priority is for activities that address the "continuum" of housing needs from homelessness prevention to the creation of new affordable housing.
- Activities that assist the most vulnerable of our population such as at-risk youth, seniors and the special needs population are also considered high funding priorities.
- Activities addressing "High Priority" needs have the greatest opportunity for funding; "Medium Priority" activities may be funded but must show substantial leveraged funding

Successful applicants for Entitlement Action Plan funding will:

- specifically respond to the priority needs identified in this Plan
- identify specific accomplishments to gauge project success
- include, on average, at least 20% of funding leveraged from other resources

PRIORITY HOUSING NEEDS

HOMELESS FACILITIES AND SERVICES

There is a continuing need for supportive services and a continuum of affordable housing options to promote a successful transition from homelessness to stable productive living environments.

High Priority:

- affordable housing for previously homeless individuals and families with children

- Emergency shelter and transitional housing facilities for youth and families with children
- Supportive services including homelessness prevention/intervention, job/ life skills training, housing placement, case management, etc.

HOUSING NEEDS

The City will continue to pursue and support collaborative efforts to develop additional affordable housing. In the absence of new affordable construction, the City will place a high priority on the reconstruction and rehabilitation of existing housing to revitalize neighborhoods, maintain affordability, and reintroduce decent affordable units into the City's housing stock.

Affordable housing construction and rehabilitation should occur via a "whole-site approach" with attention to site location and layout, façade design, pedestrian movement and accessibility, adequate infrastructure provision, and a sensitivity to historic preservation.

High Priority:

- Creation of affordable rental units especially for persons with disabilities, larger households, and the elderly
- Creation of transitional units with related support services for homeless individuals and families to transition from temporary to permanent housing
- Creation of new permanent housing that is affordable and available to our residents and workforce.
- Rehabilitation of existing housing to:
 - Improve code compliance, safety and energy efficiency of substandard housing
 - Maintain affordability for elderly and other fixed-income households
 - Accomplish more substantial and "whole-site" improvements
 - Address lead-based paint hazards and accessibility needs

PRIORITY NON-HOUSING NEEDS

Non-housing community development activities are integral in promoting a sound living environment and encouraging expanded economic opportunities for persons of low and moderate income.

INFRASTRUCTURE

Medium priority:

- Targeted infrastructure projects that focus on a discrete area with a combination of

improvements including water, sewer storm water curbing, sidewalks, lighting and streetscape enhancements.

ECONOMIC DEVELOPMENT

Medium priority:

- Expansion of City Economic Development Revolving Loan program to actively promote employment opportunities for persons of low and moderate income

PLANNING

Medium priority:

- Expansion of technical assistance provision and program coordination for focused “neighborhood” revitalization efforts

PRIORITY PUBLIC SERVICE NEEDS

Although limited to an annual statutory funding cap, public service activities complement housing and non-housing community development activities in developing and promoting a sound living environment.

High priority:

- Programs to prevent homelessness and a promote successful transition from temporary housing to stable, productive living environments
- Programs that address the safety, education, and social needs of eligible youth and the elderly.
- Programs to address the needs of public housing residents

DEVELOPING ELIGIBLE PROJECTS

This section of the Guide explains the steps to determine if a project is eligible for CDBG funds. Entitlement funding eligibility is determined by a **3-step** process:

1. The applicant must be eligible,
2. The activity must be eligible, and
3. The activity must meet a national objective

The rules for determining project eligibility are located in the Federal CDBG regulations at 24 CFR Part 570.

STEP 1: ELIGIBLE APPLICANT

Applicants for CDBG funds must be eligible to administer the project or program. Eligible project administrators include:

- Community Development staff
- City of Saratoga Springs Departments

- Other public agencies
- Private non-profit organizations

Although private citizens may propose a community development activity, only the four specified groups may administer CDBG funded activities. Private individuals or businesses may be the recipients of CDBG funds through an eligible project administrator in cases such as loans to homeowners for property rehabilitation and loans to businesses for working capital. [570.200(f)]

STEP 2: ELIGIBLE ACTIVITIES

Activities must be listed as eligible in the CDBG statute, as amplified by regulation.

Furthermore, the activity must not be within the category of explicitly ineligible activities under other CDBG regulations. For example, rehabilitation of buildings is generally an eligible activity; however, Federal regulations specifically exclude the rehabilitation of office buildings for the general conduct of government.

INELIGIBLE ACTIVITIES

The following activities are explicitly ineligible activities under other CDBG regulations

- **BUILDINGS FOR GENERAL CONDUCT OF GOVERNMENT**

CDBG expenditures are generally not allowed on buildings that house government offices.

- **GENERAL GOVERNMENT EXPENDITURES**

Funds are not allowed for the general functions of government. However, government departments may carry out eligible projects.

- **POLITICAL ACTIVITIES**

Funds may not be used for political purposes or partisan political activities such as candidate forums, voter transportation, etc.

- **PURCHASE OF EQUIPMENT**

Equipment purchase is generally not eligible with specific exceptions including equipment necessary for a public service project.

- **FURNISHINGS AND PERSONAL PROPERTY**

Furnishings are generally not eligible except when necessary for a public service project.

- **OPERATING AND MAINTENANCE**

Funds are generally not eligible for operating and maintenance except as part of a public service project.

- **INCOME PAYMENTS**

Funds are generally not eligible for income payments for income maintenance, housing allowances, payment of rent, mortgage, etc.

- **RELIGIOUS PROHIBITION**

Restrictions apply to use of CDBG funds on buildings or programs administered by religious organizations and institutions [570.200(j)]. Funds may not be used for the acquisition, construction, rehabilitation, etc. of structures used strictly for religious purposes or to promote religious interests.

However, funds may be used to rehabilitate buildings owned by religious entities for non-religious purposes under limited circumstances.

ELIGIBLE ACTIVITIES

The following activities are listed as generally eligible activities under other CDBG regulations

- **ACQUISITION OF REAL PROPERTY**

CDBG funds may be used to acquire real property by purchase, long-term lease, or by donation. Real property includes land, air rights, easements, water rights, rights-of-way, buildings and other real property improvements. Real property acquisition does not include movable equipment, furnishings, machinery, land “write-downs” in which the land is purchased at one price and then sold to the same entity at a lower price, or acquiring newly constructed housing.

Funds may be provided to private for-profit entities if the property is rehabilitated or sold for residential purposes meeting a national objective.

NOTE: Acquisition of real property must always be viewed in terms of the ultimate use of the property in meeting a national objective.

- **DISPOSITION OF REAL PROPERTY**

Funds may be used to dispose of real property acquired with CDBG or urban renewal funds provided the property will be used to meet a national objective.

To be eligible, the use after disposition must meet a national objective. Proceeds from the disposition are program income to the CDBG program.

- **PUBLIC FACILITIES AND IMPROVEMENTS**

CDBG funds may be provided to public agencies and private non-profits for acquisition, construction, reconstruction, rehabilitation, or installation of public improvements or facilities provided they meet a national objective. Public improvements and facilities include:

- shelters
- water and sewer facilities
- flood and drainage improvements
- fire protection facilities
- community centers
- senior centers
- health centers
- parking, streets, curbs, and sidewalks
- parks and playgrounds.

Eligible expenditures do not include costs of operating or maintaining the public facilities and improvements once they are renovated or constructed. Also not eligible are the costs of purchasing construction equipment and costs of furnishings and other personal property except fire fighting equipment

Public facilities may be owned by private non-profit organizations but such facilities must be open for use by the public during all normal hours of operation.

Government buildings may be considered public facilities when they provide public services for other than the general conduct of government.

- **CLEARANCE**

CDBG funds may be used for clearance, demolition, and removal of buildings and improvements provided these activities meet a national objective. Demolition of HUD-assisted housing units may be undertaken only with the prior approval of HUD.

- **PUBLIC SERVICES**

CDBG funds may be used to provide public services including but are not limited to:

- child care
- health care
- job training
- recreation
- education
- public safety
- fair housing
- senior services
- homeless services
- drug abuse services
- energy conservation testing

Public services do not include payments to individuals for food, clothing, rent or other income payments.

Eligible program costs for public services include payment for labor, supplies and materials to administer the program and the costs of operating that portion of a facility in which the public service is located. Eligible costs may also include the purchase or lease of furnishings, equipment, or other necessary personal property, which are typically not eligible expenditures under other activities.

A maximum of 15% of an annual Entitlement grant may be allocated for public services.

- **INTERIM ASSISTANCE**

CDBG funds may be used for certain activities on an interim basis provided the activities meet a national objective.

Eligible interim assistance includes projects that are a prelude to permanent improvements in a deteriorating area when there are determinable signs of physical deterioration and where immediate action is necessary to arrest the deterioration. Eligible activities include repair of streets, sidewalks, public buildings, parks and playgrounds and publicly-owned utilities, special trash collection and neighborhood cleanup campaigns.

CDBG funds may be used to alleviate emergency conditions that threaten public health and safety when designated an emergency by the City of Saratoga Springs. Eligible activities include repair of streets, sidewalks, public buildings, and publicly-owned utilities, special trash collection and neighborhood cleanup campaigns, snow removal and improvements to private properties.

These activities may not go beyond what is necessary to alleviate the emergency condition. [570.201(f)(2) and 570.200(3)]

- **RELOCATION**

CDBG funds may be used for relocation payments and assistance to displaced individuals, families, businesses, non-profit organizations and farms.

Relocation assistance is required if the displacement is caused by CDBG funded activities. In these cases, assistance is required under federal regulations that specify the eligibility and amount of payments to be provided. Relocation assistance is optional when displacement is caused by factors other than CDBG funded activities.

- **LOSS OF RENTAL INCOME**

CDBG funds may be used to pay housing owners for losses of rental income incurred in holding, for temporary periods, housing units to be used for the relocation of persons and families displaced by CDBG assisted activities. [570.201(j)]

- **PRIVATELY OWNED UTILITIES**

CDBG funds may be provided to public agencies and non-profit organizations to acquire, construct, reconstruct, rehabilitate, or install distribution lines and facilities of privately owned utilities provided the activity meets a national objective.

- **HOUSING REHABILITATION**

CDBG funds may be used to finance the costs of rehabilitation in the following manner.

ELIGIBLE TYPES OF PROPERTY

- Residential – privately or publicly owned
- Commercial/Industrial – if owner by a for-profit, rehabilitation is limited to exterior improvements and correcting code violations
- Other – nonprofit-owned nonresidential improvements

ELIGIBLE TYPES OF ASSISTANCE

- Costs – labor, materials, supplies and other required expenses for rehabilitation
- (Re) Financing – grants, loans, etc. may be provided under this category
- Property acquisition – assistance to private entities *for use/resale for residential use*
- Renovation – conversion of a closed building from one use to another
- Security devices, water and sewer connection, barrier removal, historic preservation
- Lead-based paint hazard evaluation/reduction
- Rehabilitation services

Housing rehabilitation does not include creation of secondary housing units, installation of luxury items such as a swimming pool, cost of equipment, furnishings, or other personal property not an integral structural fixture such as air conditioners or washer and dryers, or labor costs for homeowners to rehabilitate their own properties.

- **CODE ENFORCEMENT**

CDBG funds may be used for code enforcement only in deteriorating areas where enforcement, together with public/private improvements, rehabilitation, or services, may be expected to arrest the decline of the area.

- **SPECIAL ECONOMIC DEVELOPMENT ACTIVITIES**

CDBG funds may be used for “special economic development” activities carried out by public agencies, non-profit organizations and private for-profit businesses. Funds may be used for the following “special economic development” activities:

- Activities carried out by grantee or non-profit including acquisition, (re)construction, rehabilitation, or installation of commercial / industrial buildings or structures, or other real property equipment and improvements
- Assistance to private for-profit entities for an economic development project such as grants, loans, guarantees, technical assistance, etc.
- Economic development services in connection with the above 2 categories

- **MICROENTERPRISE ASSISTANCE**

Grantees and other public or private organizations may use CDBG funds to facilitate economic development through the establishment, stabilization, and expansion of microenterprises (a business having five or fewer employees, one or more of who owns the business.) CDBG Funds can be used to provide financial assistance of any kind to an existing microenterprise or to assist in the establishment of a microenterprise.

- **SPECIAL ACTIVITIES BY COMMUNITY-BASED DEVELOPMENT ORGANIZATIONS (CBDO's)**

This category authorizes a grantee to designate certain types of entities to carry out a range of activities that may include activities the grantee may not otherwise carry out itself. Under this category, a qualified CBDO may only carry out the following 3 types of projects:

- Neighborhood revitalization
- Community economic development
- Energy conservation

- **HOMEOWNERSHIP ASSISTANCE**

Grantees and their subrecipients may provide financial assistance to households of low and moderate income to assist them in the purchase of a home. CDBG funds may be used to:

- subsidize interest rates and mortgage principal amounts
- finance the cost of acquiring property already occupied by the household at terms needed to make the purchase affordable
- pay all or part of the mortgage insurance premium
- pay any or all of the reasonable closing costs

- pay up to 50% of the down payment required by the mortgagee.

- **PLANNING AND CAPACITY BUILDING**

Funds may be used for studies, plans, data gathering, and identification of actions designed to improve the grantee's capacity to plan and manage CDBG programs.

NATIONAL OBJECTIVES

All proposed activities must meet and document compliance with 1 of the 3 “national objectives” to be eligible for funding.

ACTIVITIES BENEFITING PERSONS OF LOW AND MODERATE INCOME

- **LOW AND MODERATE INCOME AREA**

An “area benefit” activity must benefit all the residents of a primarily residential area in which at least 51% of the residents are persons of low and moderate income.

Examples:

- Renovation of a neighborhood facility
- Loan to a grocery store enabling it to remain in a low-income area underserved by food stores
- New sidewalks in low income neighborhoods

Documentation to determine low/moderate income area eligibility includes:

- Boundaries of the service area and the basis for determining those boundaries, and
- The percentage of L/M income person in the service area and the data used for determining that percentage.

A map illustrating the low/moderate income areas of the City is included in this guide.

- **ACTIVITIES BENEFITING A LIMITED CLIENTELE OF LOW AND MODERATE INCOME**

A “limited clientele” activity is one that provides benefits to a specific group of persons, at least 51% of whom are of low or moderate income, in the following manner.

- Exclusively benefit a clientele presumed by HUD to be principally of low and moderate income. The following groups are currently presumed by HUD to be made up principally of Low/Moderate income persons:
 - abused children
 - elderly persons
 - battered spouses

- homeless persons
- handicapped persons
- illiterate persons
- migrant workers

persons assisted who are of low- or moderate-income.

- Require information on family size and income so that it is evident that at least 51% of the clientele are persons whose family income does not exceed the Low/Moderate income limit.
- Be of such nature and in such location that it may reasonably be concluded that the activity's clientele will primarily be Low/Moderate income persons.
- Be an activity that serves to remove material architectural barriers to the mobility or accessibility of elderly persons or of adults meeting the Bureau of the Census' Current Population Reports definition of "severely disabled," provided it is restricted to the removal of such barriers by assisting:
 - the reconstruction of a public facility that does not qualify under the Low/Moderate income area benefit criteria;
 - the rehabilitation of privately-owned nonresidential building that does not qualify under the Low/Moderate income area benefit criteria or the Low/Moderate income jobs criteria;
 - the rehabilitation of the common areas of a residential structure that contains more than one dwelling unit and that does not qualify under the Low/Moderate income criteria.
- Be a microenterprise assistance activity carried out in accordance with the provision of 570.201(o) with respect to those owners of microenterprises and persons developing microenterprises assisted under the activity during each program year who are low and moderate-income persons.
- An activity designed to provide job training and placement and/or other employment support services, in which the percentage of low- and moderate-income persons assisted is less than 51% may qualify in the following limited circumstance:
 - in such cases where training or provision of supportive services assists businesses, the only use of CDBG assistance for the project is to provide the job training; and
 - the proportion of the total cost of the project borne by CDBG funds is no greater than the proportion of the total number of

LOW AND MODERATE INCOME HOUSING

An activity may meet this "housing" objective if it assists in the acquisition, construction, or improvement of permanent residential structures providing that persons of low and moderate income occupy that housing. The housing may be either owner-occupied or rental units in either one family or multi-family structures.

Rental units occupied by low- and moderate-income households must be occupied at affordable rents. Rental buildings under common ownership and management and located on the same or contiguous properties may be considered a single structure.

LOW AND MODERATE INCOME JOBS

An activity may meet this objective if it assists in the creation or retention of jobs where at least 51% of the jobholders are persons of low and moderate income. Examples:

- Construction of business incubator by a non-profit to house new businesses
- Loan to a for-profit businesses to expand operations
- Loan to a business that has announced its intention to close in order to retain the jobs where 51% of current employees are from low/moderate income households
- Improvement of public infrastructure as needed by a company to comply with environmental laws to avoid closure.

Under retaining jobs, there must be clear and objective evidence that permanent jobs will be lost without the CDBG assistance. HUD considers evidence to be notices to affected employees, public statements by the business, or relevant financial records.

ACTIVITIES TO ADDRESS SLUM/BLIGHT CONDITIONS

• DESIGNATED SLUM / BLIGHT AREA

An activity may meet this objective if it assists in the elimination of physical decay in a "designated" slum/blight area.

NOTE: The City of Saratoga Springs currently does not have a designated slum/blight area so applications for funding may not use this category for fulfilling a national objective.

FINANCIAL MANAGEMENT

UNIFORM ADMINISTRATIVE STANDARDS

Financial management of CDBG funds is governed by the following documents depending on the type of organization administering the CDBG funds. Procedures covered in these regulations include but are not limited to procurements, audits, access to records, termination clauses, bonding, and property management standards:

- Government: “Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments” (24 CFR Part 85 “The Common Rule” certain sections listed in CDBG regulation 570.502)
- Non-Profits: “Standards of Financial Management for non-profits” (OMB Circular A-110, certain attachments listed in CDBG regulation 570.502)

ALLOWABLE COSTS

CDBG expenditures must conform to the requirements of the Office of Management and Budget (OMB) circulars that specify that costs must be:

- Allowable: under CDBG and OMB regulations
- Reasonable: compared to market prices and other indicators
- Allocable: must be attributable to the project or activity

Cost principles can be found in the following documents depending on the type of organization administering the CDBG funds.

- Government: “Cost Principles Applicable to Grants and Contracts with State and Local Governments” (OMB Circular A-87)
- Non-Profits: “Cost Principles for Non-Profit Organizations” (OMB Circular A-122)

AUDITS

An independent annual audit is required for all non-profit and governmental subrecipients of CDBG funds. Subrecipients that receive over \$25,000 per year from any federal source including CDBG are required to have an audit conducted. Government subrecipients must have an audit done as part of an overall government audit on an annual basis.

A waiver of the audit can be requested for non-profit subrecipients receiving under \$25,000 per year from CDBG funds and where the total from all federal sources

- **Slum/Blight Spot Basis**

An activity may meet this objective if it assists in the elimination of physical decay on a “spot basis” located outside of a designated slum/blight area.

Documentation is required identifying the specific condition of blight or physical decay to be addressed and details of the scope of the CDBG assisted rehabilitation.

NOTE: At least 70% of a grantee’s annual Entitlement grant must assist persons of low and moderate income. An activity qualifying under this national objective category does not necessarily assist persons of low and moderate income.

- **SLUM/BLIGHT URBAN RENEWAL COMPLETION**

An activity may meet this objective if it assists in the completion of activities carried out in an urban renewal area in accordance with a HUD approved urban renewal plan (Pre-1974 Plans).

NOTE: The City of Saratoga Springs does not have any uncompleted urban renewal plans so applications for funding may not use this category for fulfilling a national objective.

ACTIVITIES THAT MEET AN URGENT COMMUNITY DEVELOPMENT NEED

- **URGENT NEED**

An activity may meet this objective if it assists to alleviate existing conditions that pose a serious and immediate threat to the health or welfare of the community.

The City of Saratoga Springs must certify that existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs. The emergency must be of recent origin or recently became urgent (18 months is a “safe harbor”). Evidence is necessary to show that other financial resources were not available.

NOTE: The City of Saratoga Springs currently has not certified any immediately threatening conditions in the community so applications for funding may not use this category for fulfilling a national objective.

of funds received by the subrecipient is also under \$25,000.

- Government: "Audits of State and Local Governments" (OMB Circular A-128)
- Non-Profits: "Audits of Institutions of Higher Education and Other Nonprofit Institutions" (OMB Circular A-133)

PROCUREMENTS

Federal procurement procedures must be followed when federal funds are used for the purchase of supplies, equipment, services, and construction work. Awards must be made only to responsible contractors and sufficient records must be maintained to support the rationale for the selected method of procurement, the selection of the contractor and the basis for the contract price. All procurements are to be conducted to allow for full and open competition.

Procurement regulations require that affirmative action steps be taken in every procurement to contract with minority (MBE), women (WBE) and small business firms. There are four (4) methods of procurement allowed:

1. Small Purchase: under \$25,000, requires adequate number of informal price quotes ("rule of thumb" - at least 3 quotes)
2. Sealed Bids: formal advertising and public opening of bids, preferred method for construction projects
3. Competitive Proposal: formal request for proposals, technical, and price evaluation of proposals
4. Non-competitive Proposal: only allowed when other methods are not feasible, includes sole source contracts and emergencies

Procurement regulations can be found in the following documents depending on the type of organization administering the CDBG funds:

- Government: 24 CFR Part 85.36
- Non-Profits: OMB Circular A-110 Attachment "O"

PROGRAM INCOME

All income from CDBG projects must be used on CDBG eligible activities and all other CDBG regulations apply to the reuse of the funds. Program income includes repayment of loans, income from sale of property and any other income directly related to the CDBG funding. If there are several funding sources, program income may be pro-rated between the different funding sources.

Program income must be returned to the Office of Community Development but may be retained under a subrecipient agreement for use in eligible activities.

REAL PROPERTY USE RESTRICTIONS

Real property that is acquired or improved in whole or in part with CDBG funds over \$25,000 is subject to controls on the use of the property for a period of time.

LABOR STANDARDS

DAVIS-BACON WAGES AND RELATED REGULATIONS

Davis-Bacon and related federal laws require payment of prevailing wages to laborers and mechanics on contracts and subcontracts exceeding \$2,000 for the performance of construction work financed in whole or in part with federal funds. This applies to projects even if CDBG funds are only part of the total cost. It can raise the cost of a project by as much as 20-30% and should be considered in determining the cost of the project.

The current prevailing wage rates must be determined prior to start of construction. Contract Hours and Safety Standards regulations also apply to laborers and mechanics on construction projects. Exceptions to Davis-Bacon include:

- purchase of equipment, machinery and fixtures
- labor for installation of equipment, machinery and fixtures which is incidental to the construction (i.e. labor to set up playground equipment)
- rehabilitation of residential property under 8 units (Note: Other HUD programs may have different thresholds)
- certain costs associated with a construction project including legal, accounting, architectural, engineering, construction management and real property acquisition if CDBG is used solely for these excepted costs under separate contract from the construction

In some cases, Davis-Bacon wages would apply to the entire project in addition to the CDBG funded contract. Contact the Office of Community Development for a determination whether Davis-Bacon would apply to the project and to which costs. A wage determination must be obtained from HUD for use in determining wages for the project. After award, the contractor must attend a preconstruction meeting with the Office of Community

Development and Equal Opportunity Office staff, submit weekly payrolls, and be subject to job site inspections.

FEDERAL EQUAL OPPORTUNITY (EEO) AND MINORITY BUSINESS ENTERPRISE (MBE)

All projects funded in whole or in part by CDBG funds are governed by Executive Order 11246 (as amended) which prohibits discrimination in employment on all federally assisted contracts on the basis of race, color, religion, sex or national origin.

Procurement regulations require that affirmative action steps be taken in every procurement to contract with minority (MBE), women (WBE) and small business firms.

EMPLOYMENT OF LOW INCOME PERSONS

Contractors on all CDBG funded projects in excess of \$200,000 and subcontractors whose portion is in excess of \$100,000 are required by Section 3 of the Housing and Urban Development Act of 1968 to provide employment and training opportunities to low- and moderate-income persons to the greatest extent feasible.

OTHER REQUIREMENTS

NON-DISCRIMINATION IN CDBG BENEFITS

No person shall be excluded from participation, denied benefits, or treated differentially on the basis of race, color, gender, national origin or sexual orientation in any program funded in whole or in part with CDBG funds.

FAIR HOUSING

The Fair Housing Act prohibits discrimination in the sale, rental, or financing of housing on the basis of race, color, religion, gender, sexual orientation, national origin, handicap or family status. The City of Saratoga Springs is required to affirmatively further fair housing opportunities in the City as a condition of receiving CDBG funds.

CONFLICT OF INTEREST

No employee, agent, consultant, officer, elected or appointed official of the City or funding subrecipient who exercises any functions or responsibilities with respect to CDBG activities, or is in a position to participate in the decision-making process, or gains inside information with regard to such activities may obtain a financial interest or benefit from a CDBG activity, or have a financial interest

in any contract with respect to a CDBG activity or its proceeds either for him(her)self or those with whom (s)he has family or business ties during the individual's tenure and for one year after employment. [570.61 I]

LOBBYING

CDBG subrecipients are required to certify that no federal funds were or will be used to lobby federal employees, members of Congress, employees of Congress or employees of members of Congress in conjunction with the award of federal funds or contracts. If other than federal funds are used to influence the persons previously named for funds, a lobbying disclosure form is required.

ANTI-DISPLACEMENT AND REPLACEMENT OF LOST HOUSING UNITS

CDBG funds are subject to the Uniform Relocation Assistance and Real Property Acquisition Act which requires relocation payments and assistance when there is displacement of individuals, families, businesses, non-profit organizations and farms due to CDBG funded activities.

If there is a loss of low- and moderate-income housing units due to a CDBG funded activity, there may be a one-for-one replacement required.

PUBLIC ACCESS TO RECORDS

Citizens may have reasonable access to records regarding the use of CDBG funds as long as the access meets local and State laws regarding privacy and confidentiality. Several CDBG documents are made public each year including the following:

- Proposed CDBG Projects and CDBG budget
- Environmental Review Notice
- Amendments to the Action Plan (as necessary)
- Grantee Performance Report
- Five-year Consolidated Plan
- Yearly Entitlement Action Plan

DRUG FREE WORKPLACE

The City of Saratoga Springs certifies to HUD that it will prohibit the unlawful manufacture, distribution, dispersing, possession, or use of a controlled substance in the workplace including the workplace of subrecipients of CDBG funds. Subrecipients must certify that they have developed and will implement a drug-free workplace policy.

DIRECT BENEFICIARY DATA

Data is required to be collected on the racial, ethnic and female head of household status for each direct beneficiary of the CDBG funds. This includes all projects with direct beneficiaries including housing rehabilitation, job creation and retention, public services, and facilities that serve a limited clientele.

HANDICAPPED ACCESS

CDBG funds are subject to Section 504 of the Rehabilitation Act of 1973 (amended 1986) that states that no otherwise qualified individual with handicaps shall solely by reason of his/her handicap be excluded from, denied benefits, or subjected to, discrimination in any program receiving federal funds.

New construction of housing and non-housing facilities must be designed and constructed to be accessible and usable by individuals with handicaps. Activities to improve existing housing with 1 to 4 units are exempt from the handicapped accessibility regulations. Alterations to existing housing with more than 5 units is subject to the accessibility regulations.

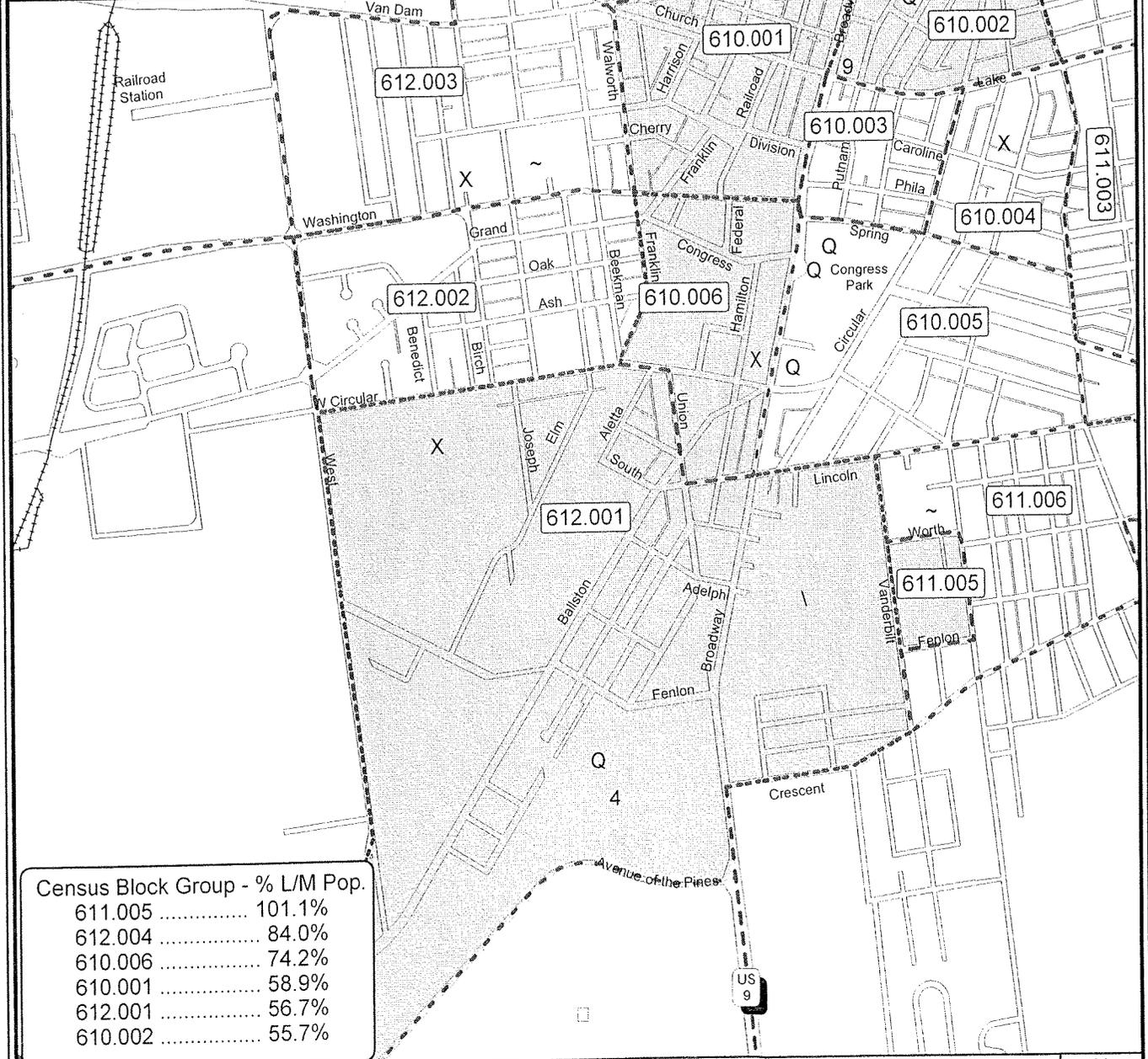
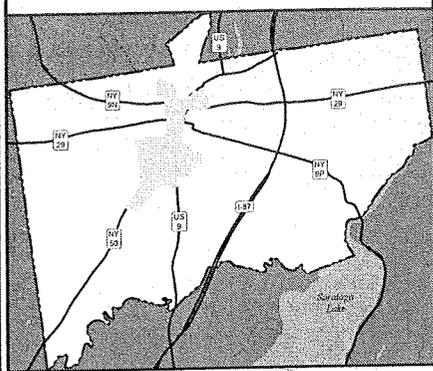
Alterations to existing non-housing facilities must include making them accessible to the maximum extent feasible. Alternatives to physical modifications include assigning aides to beneficiaries, relocating services to accessible facilities and conducting home visits to provide services.

FOR FURTHER INFORMATION

For information on how to apply for CDBG funds or for assistance in developing a proposal, contact:

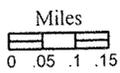
The City of Saratoga Springs
Office of Community Development
City Hall – 474 Broadway
Saratoga Springs, NY 12866
(518) 587-3550 ext. 2575
www.saratoga-springs.org/cd/

City Inset with Shaded Low-Moderate Areas



Census Block Group - % L/M Pop.

611.005	101.1%
612.004	84.0%
610.006	74.2%
610.001	58.9%
612.001	56.7%
610.002	55.7%



Low- & Moderate-income Areas - 2000 Census Data
The City of Saratoga Springs





December 6, 2011

CITY OF SARATOGA SPRINGS
City Council Meeting
Agenda

6:50 PM P.H. – Amend 2011 Capital Budget for
Parking Deck at 6 Woodlawn Avenue

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S)

1. 9/11 Sculpture Placement Committee

EXECUTIVE SESSION: Discussion regarding personal private information of a person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a person or corporation.

CONSENT AGENDA

1. Approval of 11/15/2011 City Council Minutes
2. Approve Budget Amendments
3. Approve Budget Transfers
4. Approve Mid Warrant 11MWNOV2 \$37,516.90
5. Approve Mid Warrant 11MWNOV3 \$456,609.87
6. Approve Payroll 11/18/11 \$402,309.45
7. Approve Payroll 11/22/11 \$409,984.76
8. Approve Payroll 12/2/11 \$409,482.68
9. Approve Regular Warrant 11DEC1 \$387,554.15

MAYOR'S DEPARTMENT

1. Discussion and Vote: Declaration of City Council Lead Agency Status for Long Alley Parking Deck at 6 Woodlawn Avenue
2. Discussion and Vote: Determination of SEQRA Environmental Significance for Long Alley Parking Deck at 6 Woodlawn Avenue
3. Announcement: Applications Available for 2012 CDBG Funding
4. Discussion and Vote: Appointments to City Center Authority Board
5. Discussion and Vote: Authorization for Mayor to Sign Agreement with Miller, Mannix, Schachner & Hafner, LLC for Professional Legal Services for City of Saratoga Springs Zoning Ordinance
6. Discussion and Vote: Authorization for Mayor to Sign Agreement with Miller, Mannix, Schachner & Hafner, LLC Legal Services for Land Use Boards
7. Discussion and Vote: Authorization for Mayor to Sign Contract with Harris Beach for Legal Services Pertaining to General Labor Matters
8. Discussion and Vote: Authorization for Mayor to Sign Contract with Harris Beach for Legal Services Pertaining to Labor and Collective Bargaining Negotiations
9. Discussion and Vote: Recommendations from City Real Estate Committee
10. Discussion and Vote: Approve Salary – Administrative Director – Recreation

11. Discussion and Vote: Approve Salary Schedule – Communications Clerk
12. Discussion and Vote: Hourly Rate for P/T Administrative Adie
13. Discussion and Vote: Hourly Rate for P/T Program and Visitor Center Assistant
14. Discussion and Vote: Recreation Program – Beginning Knitting Classes
15. Discussion and Vote: Recreation Program – Open Figure with Coach 6 am Skate
16. Discussion and Vote: Recreation Program – Open Stick with Coach

ACCOUNTS DEPARTMENT

1. Discussion and Vote: 2012 City Insurance
2. Set Public Hearing: 95 Meadowbrook Road Zoning Amendment

FINANCE DEPARTMENT

1. Discussion and Vote: Amend the 2011 Capital Budget for Parking Deck at 6 Woodlawn Avenue
2. Discussion and Vote: 2011 Bond Resolution
3. Discussion and Vote: Authorization for Mayor to Sign 2012 health Insurance Carrier Rate Sheets
4. Discussion and Vote: City Fees for 2012
5. Discussion and Vote: Payroll Transfers Accounts
6. Discussion and Vote: Payroll Transfers DPS
7. Discussion and Vote: Payroll Transfers Finance
8. Discussion and Vote: Payroll Transfers Mayor
9. Discussion and Vote: Payroll Transfers DPW
10. Discussion: 2011 NYS Audit
11. Discussion and Vote: Post-Issuance Compliance Procedure and Policy for Tax-Exempt Governmental Bonds
12. Discussion: City Finances

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for the Mayor to Sign an Agreement Addendum with Hanson VanVleet
2. Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Alltek
3. Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Environmental Design Partnership – Bog Meadow Source Development
4. Discussion and Vote: Designate the Positions of Engineering Technician and Senior Engineering Technician

PUBLIC SAFETY

1. Discussion and Vote: Authorization for Mayor to Sign Change Order for Verizon E-911 System

SUPERVISORS

Joanne Yepsen

1. County 2012 Budget
2. 2012 Martin Luther King Day Celebration

Matt Veitch

1. Saratoga County 2012 Proposed Budget

ADJOURN



December 6, 2011

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Scott Johnson, Mayor
Ken Ivins, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Richard Wirth, Commissioner of DPS

Matthew Veitch, Supervisor
Joanne Yepsen, Supervisor

STAFF PRESENT: Shauna Sutton, Deputy Mayor
Gerald Lundgren, Deputy Commissioner, Finance
Sharon Kellner-Chille, Deputy Commissioner, Accounts
Tim Cogan, Deputy Commissioner, DPW
Frank Dudla, Deputy Commissioner, DPS
Joe Scala, City Attorney

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARING

Amend 2011 Capital Budget for Parking Deck at 6 Woodlawn Avenue

Mayor Johnson opened the public hearing at 6:50 p.m.

Bonnie Seller of 73 Fifth Avenue stated she is here to support the parking deck and the garage. We can no longer use the Boarder's lot and are close to losing the use of the Lillian's lot. She hopes to hear a unanimous vote tonight for the bonding. We have the business community behind us financially. In the spirit of Christmas, it would be a great gift to the City to move this project forward.

Peter Tulin of 40 Sarazen Street stated parking has been an issue in Saratoga Springs for at least 40 years. A lot of people said there is a new administration coming in January and why not wait until then. That type of argument has delayed many projects over the years. The gentlemen at the table have been elected to do a job so lets do it. Even if people come to visit the City and the project is under construction, they will appreciate the fact that in the future it will be easier for them to park downtown.

Justin Sabrasula of 433 Broadway stated he has sent a letter to each Council member regarding why he objects to building a parking deck in downtown Saratoga Springs. He has a masters degree in city planning and a member of the American Institute of Certified Planners. He objects to this deck because it

will destroy any chance of creating a coherent pedestrian walkway between Broadway and Railroad Place; the City will be taking a potential asset and turning it into a financial liability with a recurring debt services; and it will not provide the parking relief being sought. There has been no exploration in how to increase parking spaces without building a deck. People come to Saratoga Springs to escape an ugly, boring and scary space. The cheapest bid we have gotten to date is \$3.6 million dollars. With the City's bonded rate of 4.25% over 20 years; it is \$270,000 in debt service per year. To recoup that in sales tax it would take \$18 million dollars in additional retail sales out of 180 parking spaces. If this were true, why aren't the stores on Broadway lining up to provide additional parking spaces. The finances do not work. We can provide better and cheaper parking relief if it is shown that there is a demand. At a cost of \$20,000 per space why are we not examining how we can manage our existing parking better? He lives on Broadway and has never not been able to find a place to park; even during track season and on Victorian Street Walk night.

Joe Dalton of 14 Loughberry Road stated there are some misconceptions that have just been proposed. It does not destroy and access area; there will be access to Broadway from the parking deck. The liability lies in the City if the retail space downtown becomes less valuable. There is private sector money involved in this project. He has walked Broadway and checked every space for parking – striping the parking spaces on Broadway will have you lose spaces as you have to follow state standards of certain size. You will be running into truck zones, fire hydrants, etc., but you will not gain spaces.

Al Callucci of 9 Lexington Road stated no one walks downtown any more than him. He sees cars circling for parking spaces. We are going to lose the Lillian's parking lot. If we delay this project until September, we will have construction on both parking lots simultaneously. This will cut off parking to downtown entirely. He can't think of any reason why we should prolong this.

Mayor Johnson closed the public hearing at 7:05 p.m.

CALL TO ORDER

Mayor Johnson called the meeting to order at 7:05 p.m.

PUBLIC COMMENT

Mayor Johnson said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes each according to the rules approved in February of 2004 by the City Council.

Mayor Johnson opened the public comment period at 7:06 p.m.

Theresa Grocki of 1 South Federal Street stated this is the Saratoga Springs Housing Authority. She is speaking on behalf of some of her neighbors. They were made aware of a problem in their building in July and were told not to talk about it and not make it public. Their problem is they have bed bugs in their apartments. An Orkin man was brought in to her apartment yesterday. She thought she was losing her dignity by talking about this but she is finding she is finding dignity in speaking out. The housing authority told them not to go to the press and has done everything they can. She has been doing her part cleaning her apartment and washing her clothes more regularly. It is costly. She is here to beg someone for help. She has called the Board of Health, Code Enforcement, the Mayor's Office, and no one has helped them. She provided a packet of information for the Council which included a report from Orkin.

Mayor Johnson stated he will be in touch with the Housing Authority and get back to her.

Kathy Denkenberger of The Saratoga Convention and Tourist Bureau stated the City has reached out to the Convention Bureau and ask them to help with additional bookings at the Casino. They are in support of the rate structure being put out.

Al Callucci of 9 Lexington Road stated Commissioner Scirocco has put together a new fee schedule that the Council should take a serious look at. He urged the Council to support the Commissioner's presentation.

Patrick Kane of 19 Marion Place stated he concurs with the gentleman that shared his expertise with us. Jamming it in in a short amount of time is irresponsible. He is not suggesting the project be stopped but control the speed so what is trying to be accomplished downtown is not disrupted. They are asking 2 new Council members to vote on it in their first meeting which is unfair. He also noticed the Communications Clerk in the Mayor's Office is for \$21,000. He asked if it is a full time benefits job.

Mayor Johnson advised it is a part-time position.

Eileen Finneran of Round Table Road stated when Commissioner Franck and his office first started the website you could click on the link and see the attachments. Now you can't see the attachments so the public has no idea what the cost of the parking deck is or the cost of these positions. Justin made a lot of great points regarding parking in the City. Since the proposals just came in, she doesn't see why they can't wait a few more weeks to put this on the agenda for the new Council members.

Bonnie Sellers of 73 Fifth Avenue stated our Mayor was criticized for not planning for the future. We have discussed the parking problems and the shop keepers have heard the complaints. People complain they can't find a parking space or have to park many blocks away. We need to do it now; not talk it to death. If ever there was a time to plan for the future, now is it.

Theresa Vincent of Stone Quest Apartments #620 stated she is here to support Theresa and her fellow tenants. There has been retaliation to her personally by Ed Spychalski. There used to be bug inspections every month until a few years ago. She has proof that Ed has retaliated against her and he threatened to evict her over having a party in the community room she never had. She doesn't want anything to happen to Theresa because of brining this forward tonight. This is a situation that has to be fixed as soon as possible.

David Wright of 1 S. Federal Street is a U.S. Marine and a vet. He was let go 2 years ago as ranger and moved back here. About 4 months ago he noticed the bed bug problem and has tape recordings of his conversations with Ed regarding the bed bug problem and Ed refusing to get his apartment sprayed.

Kitsa Yard of Apartment # 813 of Stonequest Apartments stated she has seen 2 bed bugs. She hasn't gone to Ed because he said he isn't going to do anything about it. If the 9 floors don't get sprayed the situation will get out of control. They are in housing because they can't afford it. Ed is supposed to help them with the bed bugs.

Michele Madigan of 30 Horseshoe Drive stated she is not opposed to the parking deck and thinks it is a good idea. She hopes they will make the best decision for the City of Saratoga Springs going forward in regards to timing.

Phil Diamond of 29 Waterview Drive stated he echoes what Michele just said. We should go ahead and pick the best proposal. Parking rears its head in every ugly fashion every year. Think about the cheapest long term maintenance deck. Build one with a roof so there is no plowing required. We need to consider paid parking with different rates for each season.

Justin Sabrasula of 433 Broadway stated the parking situation requires further study. He would disagree that spending \$5 million dollars and then doing a study is the most fiscal way. We do not have data about the supply and demand of parking beyond what he has provided the Council with in a letter. He believes a data driven study will provide the Council with fiscally responsible answers.

Mayor Johnson closed the public comment period at 7:27 p.m.

PRESENTATION

9/11 Sculpture Placement Committee

Joe Dalton, chair of the 9/11 Sculpture Committee presented the Council with a handout. He thanked the Committee for their hard work. The committee was appointed by the mayor upon recommendations from the City Council. Input was put out to the press so the entire community could register their suggestions. The Committee met with the Arts Council, the Urban Cultural Park representatives, and reviewed all state, county and City lands on the City engineer's maps. They also held 2 public hearings. They notified the public that state lands, school lands, Skidmore College, the fire house, the Military Museum, and south Congress Park bowl were not feasible because of regulations and procedures. They agreed there had to be at least a 60% approval of the site by the Committee. They received more than the 60% approval for placement of the structure at High Rock Park. In the pictures provided, there is an overgrown bush which acts as the approximate site of where the sculpture will go. There is also a distance shot of what the sculpture would look like at High Rock Park. The site has access to the Hilton, Courtyard, Hampton Inn, and the Farmer's Market. It is also a calm setting which is what a lot of people wanted.

Commissioner Scirocco asked what the next step is.

Mayor Johnson stated the Council needs to discuss that. He thanked Mr. Dalton and the Committee for taking on this task. It was not easy.

CONSENT AGENDA

Mayor Johnson moved and Commissioner Ivins seconded to approve the consent agenda as follows:

1. Approval of 11/15/2011 City Council Minutes
2. Approve Budget Amendments
3. Approve Budget Transfers
4. Approve Mid Warrant 11MWNOV2 \$37,516.90
5. Approve Mid Warrant 11MWNOV3 \$456,609.87
6. Approve Payroll 11/18/11 \$402,309.45
7. Approve Payroll 11/22/11 \$409,984.76
8. Approve Payroll 12/2/11 \$409,482.68
9. Approve Regular Warrant 11DEC1 \$387,554.15

Ayes – All

MAYOR'S DEPARTMENT

Discussion and Vote: Declaration of City Council Lead Agency Status for Long Alley Parking Deck at 6 Woodlawn Avenue (11-317)

Mayor Johnson advised the City did declare being the lead agency on this project. We reached out to the other agencies that are interested and received responses from them. The City did declare its intention to become the lead agency. The Saratoga County Industrial Development Agency (IDA), the Saratoga County Planning Board, and NYS Office of Parks, Recreation, and Historic Preservation all responded and stated they do not wish to be lead agency and deferred to the City Council. The next step is to declare the City Council as a lead agency status.

Mayor Johnson moved and Commissioner Ivins seconded to declare the City Council as lead agency status under SEQRA purposes.

Ayes - All

Discussion and Vote: Determination of SEQRA Environmental Significance for Long Alley Parking Deck at 6 Woodlawn Avenue (11-318)

Mayor Johnson stated since the City Council is now lead agency, it must determine if there is any environmental impact if the project was to move forward. There are 3 parts to this. Part 1 of the full Environmental Assessment Form has already been completed and Part 2 needs to be completed. Part 3 is to be used only if there is a potentially large impact as determined by Part 2. He read Part 2 and the proposed answered out loud as follows:

PART 2 – Project Impacts and Their Magnitude (Responsibility of Lead Agency)

General information

- o In completing the form the reviewer should be guided by the question: Have my responses and determinations been reasonable? The review is not expected to be an expert environmental analyst.
- o The examples provided are to assist the reviewer by showing types of impacts and wherever possible the threshold of magnitude that would trigger a response in column 2. The examples are generally applicable throughout the State and for most situations. But, for any specific project or site other examples and/or lower thresholds may be appropriate for a Potential Large Impact response, thus requiring evaluation in Part 3.
- o The impacts of each project, on each site, in each locality will vary. Therefore, the examples are illustrative and have been offered as guidance. They do not constitute an exhaustive list of impacts and thresholds to answer each question.
- o The number of examples per question does not indicate the importance of each question.
- o In identifying impact, consider long term, short term and cumulative effects.

Instructions:

- a. Answer each of the 20 questions in PART 2. Answer Yes if there will be any impact.
- b. Maybe answers should be considered as Yes answers.
- c. If answering Yes to a question then check the appropriate box (column 1 or 2) to indicate the potential size of the impact. If impact threshold equals or exceeds any example provided, check column 2. If impact will occur but threshold is lower than example, check column 1.
- d. Identifying that an impact will be potentially large (column 2) does not mean that it is also necessarily significant. Any large impact must be evaluated in PART 3 to determine significance. Identifying an impact in column 2 simply asks that it be looked at further.
- e. If reviewer has doubt about size of the impact than consider the impact as potentially large and proceed to PART 3.
- f. If a potentially large impact checked in column 2 can be mitigated by changes(s) in the project to a small to moderate impact, also check the Yes box in column 3. A No response indicates that such a reduction is not possible. This must be explained in Part 3.

Impact on Land:

- | | | |
|----|--|------------|
| 1. | Will the Proposed Action result in a physical change to the project?
Construction that will continue for more than 1 year or involve more than one phase or stage: Small to Moderate Impact (1) | Yes |
| 2. | Will there be an effect to any unique or unusual land forms found on the site? (i.e., cliffs, dunes, geological formations, etc.) | No |
| 3. | Will proposed action affect any water body designated as protected? (Under Articles 15, 24, 25 of the Environmental Conservation Law, ECL) | No |
| 4. | Will proposed action affect any non-protected existing or new body of water? | No |
| 5. | Will proposed action affect surface or groundwater quality or quantity? | No |
| 6. | Will proposed action alter drainage flow or patterns, or surface water runoff? | No |
| 7. | Will proposed action affect air quality? | No |
| 8. | Will proposed action affect any threatened or endangered species? | No |

9. Will proposed action substantially affect non-threatened or non-endangered species? **No**
10. Will proposed action affect agricultural land resources? **No**
11. Will proposed action affect aesthetic resources? (if necessary, use the visual EAF addendum in Section 617.20, Appendix B) **No**
12. Will proposed action impact any site or structure of historic, prehistoric or paleontological importance? **Yes**
Proposed Action occurring wholly or partially within or substantially contiguous to any facility or site listed on the State or National Register of historic places: Small to Moderate Impact (1)
13. Will proposed action affect the quantity or quality of existing or future open spaces or recreational opportunities? **No**
14. Will proposed action impact the exceptional or unique characteristics of a critical environmental area (CEA) established pursuant to subdivision 6NYCRR 617.14 (g)? **No**
15. Will there be an effect to existing transportation systems? **Yes**
Other Impacts: Small to Moderate (1) – Slight increase in traffic within vicinity.
16. Will proposed action affect the community's sources of fuel or energy supply? **No**
17. Will there be objectionable odors, noise, or vibrations as a result of the proposed action? **Yes**
Proposed Action will produce operating noise exceeding the local ambient noise levels for noise outside of structures: Small to Moderate (1)
18. Will proposed action affect public health and safety? **No**
19. Will proposed action affect the character of the existing community? **Yes**
Development will create a demand for additional community services (e.g. schools, police and fire, etc.): Small to Moderate Impact (1)
20. Is there, or is there or is there likely to be public controversy related to potential adverse environment impacts? **No**

Mayor Johnson stated since there were no potentially large impacts identified in Part 2, we do not need to proceed to Part 3.

Mayor Johnson moved and Commissioner Franck seconded to adopt the recommendations under Part 2 of the SEQRA form.

Ayes – All

Mayor Johnson stated on page 1 of the form, the Council has completed Parts 1 & 2; therefore those boxes have been checked. He read the following piece of the form into the record:

Upon review of the information on this EAF (Parts 1 and 2 and 3 if appropriate), and any other supporting information, and considering both the magnitude and importance of each impact, it is reasonably determined by the lead agency that:

A. The project will not result in any large and important impact(s) and, therefore, is one which **will not** have a significant impact on the environment; therefore **a negative declaration will be prepared.**

Mayor Johnson moved and Commissioner Wirth seconded to issue a negative declaration.

Ayes - All

Announcement: Applications Available for 2012 CDBG Funding

Mayor Johnson announced the applications for the Community Development Block Grant are now available at the City's Office of Community Development and on the City's website. These funds are designed to assist activities that address community development needs. The City will have approximately \$300,000 in grant funds for 2012. The deadline for submitting applicants for the funding is 4:30 p.m., Friday, January 27, 2012.

Up for Grabs

\$140,000 Available for Local Businesses

By Yael Goldman
Saratoga TODAY

SARATOGA SPRINGS - Only a small group of local businesses have benefited from the Revolving Loan Fund, a city program that provides low-interest loans in exchange for job creation.

"This funding is available for businesses in our community that are in need," said Mayor Scott Johnson. "We presently have between \$125,000 and \$140,000 available for lending."

The City of Saratoga Springs Revolving Loan

Fund has helped fund 15 projects since it was established in the mid-1990s through a federal community block grant. Since 2000, those projects have created 55 new jobs.

"It was established to assist small businesses and enterprises that would create new full-time jobs for persons, predominantly, of low and moderate income," said Bradley Bigge, administrator of the city's planning and economic development office.

See *Revolving page 7*

Revolving Loan Fund Supports City Businesses

continued from Page 1

Bigge, whose department oversees the fund, said the city provides \$25,000-\$75,000 to help small business owners expand their operations, which, in turn, contributes to the health of the city's economy. For each \$25,000 loaned, recipients are required to create the equivalent of one full-time job.

Currently, the city is working with seven local businesses that will pay back their loans within five to 10 years of receiving them. In total, they will return \$250,000 plus interest. Interest rates depend on the project.

"Rates right now are just about 4 percent. That is a very attractive and competitive rate, especially on business loans," Mayor Johnson said. "I'm not quite sure why the word of mouth wouldn't be greater."

Revolving fund loans are typically given out to supplement a bank loan, and Johnson said the majority

of applicants are referred by the city's lending partners. The Adirondack Trust Company and Saratoga National Bank, as well as Saratoga Economic Development Corporation.

"They help to identify individuals and businesses that may qualify," Johnson said. Initially, the revolving fund was designed to support merchandise, warehouse, wholesale and manufacturing businesses, but "since the city's economy is really so dependent on retail and services, the city council voted to allow loans [of that type]," Bigge said.

Colleen and Tim Holmes, owners of Wheatfields Restaurant located at 440 Broadway in Saratoga Springs, fit in that category. They received a loan in January 2006.

According to Colleen, the low-interest loan funded a large renovation project that doubled the square-footage of their business, and made it possible to open a sec-

ond location in Clifton Park (54 Crossing Blvd. # 7) in 2009. "When we purchased the business in 2004, we loved the roots of the concept and of course the location is fantastic, but we had a different vision for the space," Colleen Holmes said.

The Holmes purchased their neighboring storefront, previously Silverado before the jewelry store also underwent an expansion, and added a bar, a pizza kitchen and space for semi-private parties.

"We were able to add services and expand our menu, which we felt our customer base wanted," Holmes said.

The restaurant added happy hour at the bar, expanded its wine program, began hosting private parties for companies and individuals, and increased its capacity, all of which boosted revenue.

"Without the renovation of Wheatfields Saratoga we wouldn't have been able to move forward," Holmes said. "We had significant

increases in sales and revenue and that enabled us to open a second location and create quite a few jobs - the entire staff in Clifton Park plus the additional [employees] brought on since 2006."

The city hopes more local businesses owners like Colleen and Tim Holmes will take advantage of the loan program. Johnson said the fund is underused and that more businesses should take advantage of it, especially in this economy.

"[Businesses] are still being challenged by the global economy and the effects of the recession; it's important that we create and support small businesses, and this program does precisely that at very competitive rates [for] the business owner and at no cost to the city," Johnson said.

The city council is responsible for approving loan applications. Johnson said credit-worthiness and the ability to pay back the loan are the criteria, aside from job creation.

"We want to make sure we get approved on a rolling basis.

"It's great for small businesses to expand and achieve their goals, and it's great for the community."

Colleen Holmes
owner of Wheatfields Restaurant

Notice of Public Hearings

The public is invited to the following public hearings to discuss the allocation of the Saratoga Springs 2012 Community Development Block Grant (CDBG) Entitlement Award.

These funds, from the U.S. Dept. Of Housing & Urban Development, will be allocated to activities that primarily benefit persons of low and moderate income. Such activities may include job creation, housing creation and rehabilitation, and other projects addressing the City's community development needs as prioritized in the 2010 Consolidated Plan.

Available funds total approximately \$300,000 from the 2012 Entitlement Award.

Applicants are encouraged to present their proposals, and public input will be received, at the following public hearings facilitated by the Community Development Citizen Advisory Committee:

Monday, January 30, 2012

City Council Room

City Hall – 1st. Floor

6:00 P.M. (5:45 speaker sign-up)

Thursday, February 2, 2012

Saratoga Springs Recreation Center

15 Vanderbilt Avenue

6:00 P.M. (5:45 speaker sign-up)

For additional information, call 587-3550, ext. 2575.

Mayor Scott T. Johnson
City of Saratoga Springs

1 X – Wednesday, January 25, 2012

Bill to: Office of Community Development
Cindy Phillips 587-3550 ext. 2575

Account #9738 Display Ad

**City to Host Public Forums on
Community Development Block
Grant Entitlement Funds**

The Saratoga Springs Office of Community Development is holding two public forums to discuss the allocation of the 2012 Community Development Block Grant (CDBG) Entitlement Award. The 2012 Entitlement Award total is approximately \$300,000.

Applicants are encouraged to present their proposals, and public input will be received at the following public hearings facilitated by the Community Development Citizen Advisory Committee:

- Monday, January 30 at 6 p.m. in the city council room, located on the first floor of city hall
- Thursday, February 2 at 6 p.m. at the Saratoga Springs Recreation Center, 15 Vanderbilt Avenue

For additional information, contact the Saratoga Springs Office of Community Development at (518) 587-3550, ext. 2575.

COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT PROGRAM

PUBLIC HEARING #1 – January 30, 2012

City Council Room – City Hall

6:00P.M.

PRESENT: Richard Ferguson, Chair
Bob Barile
Victor Cinquino
Remigia Foy
Linda Harvey-Opiteck
Andrew Jarosh
Lu Lucas
Jenny Mirling
Kyran Nigro
Pamela Polacsek
Brian Straughter
Mary Zlotnick

STAFF: Bradley Birge
Cindy Phillips

Bradley Birge welcomed the committee members and the audience. He said will now have a full advisory board of 12. He said this year the program will be receiving approximately \$337,000 with re-programmed funds in the amount of \$9,000. He said the City has not yet been informed as to the total amount to be received. Adjustments will be made to the recommendations if the City receives more or less. He explained the process after the applications are received there would be two public hearings held for the applicants to speak about their projects and then the Advisory Committee will meet to discuss the applications. The Committee will then present their recommendations to the City Council on March 6, 2012 with a 30-day comment period to follow. A public hearing will be scheduled for the March 20, 2012 City Council meeting. The City council is scheduled to vote on the recommendations at the April 17, 2012 meeting.

Bradley Birge also reminded the applicants of the 15% cap on public service projects and that many groups will be competing for approximately \$45,000 - \$50,000. He stated that 80% of the CDBG funds need to serve the low-mod income population. He also said historic preservation is important.

Each committee member introduced themselves to the applicants, told how long they have been on the advisory committee and if they were affiliated with any organization applying for this grant.

Richard Ferguson, Chair of the committee welcomed everyone and asked that the presentations be kept to approximately 5 minutes.

The following appeared before the Advisory Committee:

Universal Preservation Hall – for renovation of ceilings. Advisory Committee asked for an agency budget. Teddy Forster, President said she would provide.

Saratoga County Economic Opportunity Council – Multi-Cultural Family Program

Legal Aid of Northeastern NY

Franklin Community Center

Saratoga Sponsor-A-Scholar

Rebuilding Together

Mother Susan Anderson Emergency Shelter – during the discussion it was decided that the “hot box’ should be moved from the program application to the rehabilitation program. Therefore, the Program Application is now \$5,000 and the rehabilitation is now \$15,000. Bishop Byrd agreed to supply the A/C estimate when he receives it.

The meeting adjourned at 8:00pm.

COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT PROGRAM

PUBLIC HEARING #2 – February 2, 2012

Saratoga Springs Recreation Center

6:00P.M.

PRESENT: Richard Ferguson, Chair
Bob Barile
Victor Cinquino
Remigia Foy
Linda Harvey-Opiteck
Andrew Jarosh
Lu Lucas
Jenny Mirling
Kyran Nigro
Pamela Polacsek
Brian Straughter
Mary Zlotnick

STAFF: Bradley Birge
Cindy Phillips

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Richard Ferguson, Chair welcomed everyone and asked each committee member to introduce themselves to the applicants and if they were affiliated with any organization applying for this grant.

He asked that the presentations be kept to approximately 5 minutes. With questions and answers to follow.

The following appeared before the Advisory Committee:

Domestic Violence Rape Crisis – Maggie Fronk

Literacy NY Greater Capital Region – Sue Hensley-Cushing

Senior Center – Advocacy Program – Lois Celeste

Senior Center – Building Improvements – Tim Wales & Lois Celeste

Catholic Charities – Brenda Schinn

Recreation Commission – Kathy Lanfear & Doug June

Andrew Jarosh asked how long are the quotes good for? Kathy Lanfear will look into it.

City of Saratoga Springs – Rehabilitation Program - Bradley Birge

Administration – Bradley Birge

Discussion regarding next meeting ensued:

The following meetings were set for the committee:

February 9, 2012 and February 13, 2012 both @ 5:30pm

The meetings will take place at the Visitors Center.

The meeting adjourned at 8:15pm



CITY OF SARATOGA SPRINGS

PLANNING & ECONOMIC DEVELOPMENT

City Hall - 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 fax: 518-580-9480
www.saratoga-springs.org

Bradley Birge
Administrator
Kate Maynard
Principal Planner
Susan Barden
Senior Planner
Cindy Phillips
CD Coordinator
Deborah Wertheim
Secretary

Memorandum

To: Mayor Scott Johnson
Commissioners Franck, Madigan, Mathiesen and Scirocco

From: Bradley S. Birge

Date: March 1, 2012

Re: Citizen Advisory Committee recommendations for 2012 CDBG funding

Following 2 public hearings, 2 Committee meetings and much discussion, the 12-member Community Development Citizen Advisory Committee will present its recommendations for 2012 CDBG Entitlement Grant funding to the City Council on Tuesday, March 6, 2012. Anticipated 2012 funding is \$346,816 including \$337,816 in 2012 federal funds and \$9,000 in reprogrammed funds from previous years.

Following the Committee's presentation to the City Council, a 30-day public comment period will occur through April 6. The Committee would like to request that the City Council schedule a Public Hearing for Tuesday, March 20 and it is hoped that the City Council will vote on these recommendations at the April 17 Council meeting. The final 2012 Entitlement Action Plan will then be submitted to the U.S. Dept. of Housing & Urban Development for approval.

The 2012 funding recommendations for your consideration and action on April 17, 2012 are as follows:

Domestic Violence/Rape Crisis Center Emergency Shelter Counselor - \$10,000

A continuation of funding for a full-time shelter counselor to provide women and children, who are homeless due to domestic violence and residing in the emergency shelter, with assistance in accessing rental assistance, securing housing, financial literacy and referrals to community support services.

Catholic Charities Mentoring Program - \$10,000

The continuation of a community-based prevention/diversion program to develop mentoring relationships between at-risk Saratoga Springs youth and successful area business/professional persons.

Saratoga County Economic Opportunity Council Multi-Cultural Services Program - \$8,000

A continuation of multicultural programming, with a targeted focus on family literacy and homelessness prevention, for Limited English Proficient children and adults in Saratoga Springs.

Legal Aid Society Homelessness Prevention Project - \$8,000

The continuation of a homelessness prevention program to provide free legal advice, referrals and representation to prevent unwarranted or illegal evictions of persons of low and moderate income within Saratoga Springs.

Mother Susan Anderson Emergency Shelter - \$5,000

To fund utility and program costs associated with this emergency shelter serving women and children.

Literacy NY Greater Capital Region Adult Literacy Tutoring - \$4,000

To fund one on one, small group and classroom literacy tutoring by trained volunteers to adults motivated to improve their literacy skills, elevate their self-esteem and increase their earning potential.

City-wide Housing Rehabilitation Grant Program – \$75,000

Funding for continuation of City's successful residential rehabilitation grant program providing income-eligible homeowners with grants of up to \$15,000 for housing and emergency repairs.

Dept. of Public Works – Senior Center Boiler and Window Replacement - \$47,418

To fund the installation of 2 new, high-efficiency boilers and the replacement of dining room windows within this public facility.

Saratoga Springs Recreation Dept. Playground Equipment - \$36,969

To fund the installation of playground equipment to expand the existing City-owned playground that serves the tenants of Jefferson/Vanderbilt Terrace, the current Head Start program.

Dept. of Public Works – Infrastructure Improvement - \$20,000

Funding for the repair of accessible curbs, sidewalks and curbing within eligible areas of the City.

Universal Preservation Hall Historic Building Preservation - \$17,599

Funding to further stabilize and preserve this historic building, listed as a “contributing property” on the National Register of Historic Places.

Mother Susan Anderson Emergency Shelter Rehabilitation Project - \$15,000

Public facility improvements to this emergency shelter serving women and children.

Franklin Community Center Facilities Improvements - \$14,830

Funding to complete residential rehabilitation improvements to Franklin Community Manor, a low income housing complex that provides affordable efficiency apartments to 17 extremely low income individuals.

Rebuilding Together Rehabilitation Project - \$10,000

To assist in funding this volunteer-assisted housing rehabilitation program.

Community Development Program Administration - \$65,000

These funds finance the Community Development operating budget to cover the cost of payroll, fringe and program/office expenses.

In the event total available funding increases or is reduced, the Committee has recommended proportionally adjusting individual activity funding levels based upon revised available funding.

I thank you for your attention to this matter. Should you have any questions regarding these recommendations, please contact me at extension 2515, or the Citizen Advisory Committee Chair, Richard Ferguson, at 583-3114.

Panel makes 15 grant choices

City Council has final approval

BY LEE COLEMAN
Gazette Reporter

A citizen advisory committee has recommended 15 projects or organizations for federal grants in the city's Community Development Block Grant program for 2012.

A total of \$346,816 in federal money is expected for this year's block grants, said Bradley Birge, the city's planning and economic development administrator.

Birge said this year's federal funding is about the same as the 2011 allocation from the U.S. Department of Housing and Urban Development. Last year's funding was a significant reduction from the \$400,000-plus received in 2010, according to city officials.

The 12-person citizen advisory committee held two public meetings on the requests for the federal money. They also held meetings to evaluate the applications using criteria required by the federal government.

The committee then recommended 15 projects or organiza-

Grants

Continued from page B1

tions to receive grants this year, Birge said.

The committee's thinking is to "do the most good with the amount of money they have [to grant]," Birge said.

The City Council will hold a public hearing on the recommended grant awards at 6:55 p.m. March 20 in City Hall. The council will be asked to approve the grants on April 17.

Two organizations, out of the 15 recommended, are receiving funding for the first time this year. They are: Universal Preservation Hall, the historic building on Washington Street, is recommended for a \$17,599 grant for building stabilization and preservation, and Literacy New York of the Greater Capital Region is recommended for a \$4,000 grant for adult literacy tutoring.

The other grant recommendations include:

- ◆ \$10,000 to the Domestic Violence and Rape Crisis Center Emergency Shelter for a counselor for women and children.

- ◆ \$10,000 to Catholic Charities Mentoring Program to continue the community-based prevention and diversion program.

- ◆ \$8,000 to the Saratoga County Economic Opportunity Council's multi-cultural services program.

- ◆ \$8,000 to the Legal Aid Society's Homelessness Prevention Project.

- ◆ \$5,000 to the Mother Susan Anderson Emergency Shelter for program and utility costs.

- ◆ \$75,000 for the citywide hous-

ing rehabilitation grant program that awards grants of up to \$15,000 for housing and emergency repair projects.

- ◆ \$47,418 for the city's Senior Center for boiler and window replacement that will fund the installation of two new boilers and replace dining room windows.

- ◆ \$36,969 to the Saratoga Springs Recreation Department for playground equipment at the city's playground that serves tenants of the Jefferson and Vanderbilt terraces and the current Head Start program.

- ◆ \$20,000 to the city Public Works Department for repair of curbs and sidewalks within eligible areas of the city.

- ◆ \$15,000 for the Mother Susan Anderson Emergency Shelter for a rehabilitation project at the shelter for women and children.

- ◆ \$14,830 to the Franklin Community Center for facility improvements.

- ◆ \$10,000 to Rebuilding Together Rehabilitation Project, a volunteer-assisted housing rehabilitation program.

- ◆ \$65,000 for the administration of the city's Community Development program. This grant pays for the operating budget of the Community Development program to cover the costs of payroll, fringe benefits, and program and office expenses.

"In the event total available funding increases or is reduced, the committee has recommended proportionally adjusting individual activity funding levels based upon revised available funding," Birge said in a memo to the City Council.

Reach Gazette reporter Lee Coleman at 885-6706 or at lcoleman@dailygazette.net.

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK,
Rensselaer County,
City of Troy.

ss:

LEGAL NOTICE

PLEASE TAKE NOTICE that the Saratoga Springs City Council will conduct a public hearing on Tuesday, March 20, 2012 at 6:55p.m. or soon thereafter, in the City Council Room, 474 Broadway, Saratoga Springs, New York, to hear all persons who wish to speak for or against the Saratoga Springs Community Development Citizen Advisory Committee recommendations for 2012

Entitlement grant funding. Total 2012 approximate funding is \$337,816 and \$9,000 in reprogrammed funds from previous years totaling \$346,816. The City Council has been presented with the following 2012 funding recommendations:

- Domestic Violence Services/Rape Crisis - \$10,000
- Catholic Charities Mentoring Program - \$10,000
- Legal Aid Society Homelessness Prevention Project - \$8,000
- Saratoga County EOC

- placement - \$47,418
- Saratoga Springs Recreation Dept. - Playground Expansion - \$36,969
- DPW - Infrastructure Projects - \$20,000
- Universal Preservation Hall - Facility Improvements - \$17,599
- Mother Susan Anderson Emergency Shelter Rehabilitation Project - \$15,000
- Franklin Community Center - \$14,830
- Rebuilding Together Rehabilitation Projects - \$10,000
- Community Development Program Administration - \$65,000

The public input period will continue through April 6. It is anticipated that the City Council will vote on these recommendations at the April 17 Council meeting. The final 2012 Entitlement Action Plan will then be submitted to the U.S. Dept. of Housing & Urban Development for approval. The Draft 2012 Entitlement Action Plan recommendations are available for review at the Saratoga Springs Public Library reference desk, the Saratoga Springs Housing Authority, on the City's Community Development website at:

By: John Franck
City Clerk

3/13, 1x/955526

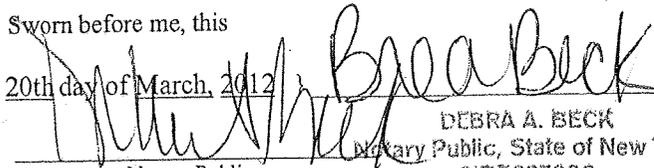
Brea Beck of the City of Troy, in the county of Rensselaer and State of New York, being duly sworn, deposes and says that she is the Principal Clerk of the **Journal Register East, Inc.**, a Corporation duly organized under the laws of the State of New York; that said Corporation is the publisher of **The SARATOGIAN**, a daily newspaper printed and published in the City of Saratoga Springs and County of Saratoga, and that the notice of which the annexed is a printed copy, has been regularly published in **The SARATOGIAN**.

ONCE DAILY for ONE DAY

to wit: on the 13th day of March, 2012

Sworn before me, this

20th day of March, 2012



DEBRA A. BECK

Notary Public, State of New York

01BE607222

Notary Public

Qualified in Rensselaer County
Commission Expires April 01, 20 14



March 6, 2012

CITY OF SARATOGA SPRINGS
City Council Meeting
Agenda

6:50 P.M. – Stop Sign on Glenmore Avenue
6:55 P.M. – Amend 2012 Capital Budget for
Water Treatment Plant Filter
Upgrade

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S)

EXECUTIVE SESSION: Discussion regarding personal private information of a person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a person or corporation.

CONSENT AGENDA

1. Approval of 1/17/12 City Council Minutes
2. Approval of 1/31/12 Workshop Minutes
3. Approval of 2/2/12 City Council Minutes
4. Approve Budget Amendments (Increase)
5. Approve Budget Transfers - Regular
6. Approve Budget Transfers - Revenue
7. Approve Payroll 2/24/12 \$426,884.04
8. Approve Payroll 3/02/12 \$405,602.82
9. Approve Warrant 2011 Regular 11DEC7 \$81,369.45
10. Approve Warrant 2012 MID 12MWFEB3 \$109,035.12
11. Approve Warrant 2012 Regular 12MAR1 \$1,486,538.16

MAYOR'S DEPARTMENT

1. Discussion and Vote: Acceptance of 3 in 1 Table Donation for Recreation Center
2. Discussion and Vote: Acceptance of Sponsors for Basketball Teams
3. Announcement: Camp Saradac Registration
4. Announcement: 2012 Spring Registration
5. Presentation & Set Public Hearing: Citizen Advisory Committee Recommendations for 2012 CDBG Funding
6. Discussion and Vote: Appointment to the City Center Authority Board
7. Appointment: Saratoga Community Advisory Board for the Saratoga Race Course

ACCOUNTS DEPARTMENT

1. Discussion: Comptroller's Audit of Assessments
2. Award of Bid: Extension of Bid for Material Trommel Screen to Emerald Equipment Systems
3. Discussion and Vote: Approval of Commissioner of Deeds
4. Set Public Hearing: Zoning Text Amendment for All TRBD Zoning Districts Including 11 and 15 Maple Dell

FINANCE DEPARTMENT

1. Discussion and Vote: Budget Amendments – Capital Budget – Water Treatment Plant Filter Upgrade
2. Discussion and Vote: Budget Amendments - Benefits
3. Discussion and Vote: Budget Transfers – Payroll, Benefits
4. Discussion: City Web Site Survey

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Accept Donation for Senior Citizen Center
2. Discussion and Vote: Authorization for the Mayor to Sign an Agreement for Replacement of Sternberg Street Light Post
3. Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Greenridge Cemetery Association
4. Discussion and Vote: Authorization to Pay Voucher
5. Set Public Hearing: 2012 Water & Sewer Rates

PUBLIC SAFETY

1. Discussion and Vote: Authorization for the Mayor to Sign the PBA Lease Agreement for 2012 - 2013
2. Set Public Hearing: To Amend Section 225-71, Schedule VI of the City Code, School Speed Limits
3. Announcement: Submission of 2011 Public Safety Annual Report
4. Announcement: State Street Parking Regulations
5. Discussion: Baseline Drug Testing for New Hires in the Fire Department

SUPERVISORS

Joanne Yepsen

1. County Board of Supervisors Meeting
2. Albany Visit with State Representatives
3. Saratoga Arts Fest 2012

Matt Veitch

1. February County Board Meeting
2. County Budget Review Committee
3. Meeting with State Legislators

ADJOURN



March 6, 2012

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Scott Johnson, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

Matthew Veitch, Supervisor
Joanne Yepsen, Supervisor

STAFF PRESENT: Shauna Sutton, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Sharon Kellner-Chille, Deputy Commissioner, Accounts
Tim Cogan, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS
Joe Scala, City Attorney

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARING

Stop Sign on Glenmore Avenue

Mayor Johnson opened public comment period at 6:52 p.m.

Commissioner Mathiesen stated this will be on his next agenda for discussion and vote. He plans to temporarily restrict traffic flow direction on Glenmore Avenue, southbound only from Grand Avenue to West Circular Street. This plan will have a 6 month evaluation period and notice will be provided to neighbors. This public hearing is to make an all-way stop where Circular Street intersects with Glenmore Avenue.

Kate Jarosh of Callagan Drive stated she wanted to confirm if it was a change of direction. She asked what the enforcement will be like. The bigger issue is West Circular Street; it is a speedway for the kids in the morning. Making the direction one way will send traffic further into the neighborhood.

Commissioner Mathiesen stated the idea behind the stop sign is to tone down the traffic and speed. We think having a 3 way stop will help.

Kate stated there needs to be more enforcement.

Mayor Johnson closed the public hearing at 6:56 p.m.

Amend 2012 Capital Budget for Water Treatment Plant Filter Upgrade

Mayor Johnson opened public comment period at 6:56 p.m.

Commissioner Scirocco stated the 2012 Capital Budget has included \$825,000 for improvements at the water treatment plant. The capital budget needs to be amended to increase by \$840,000 in order to bid the contract.

Tim Wales, city engineer, stated they are proposing to amend the budget to perform an upgrade of the filtration at the Water Treatment Plant. The estimate was in excess of the amount originally put in the capital budget. He explained this plant treats our main water sources. There are 4 multi-media filter beds with several layers of materials and a backwash system. The proposed upgrade is a result of the filters being 44 years old and the average life span is 15 – 20 years. The media is not effective anymore; they will replace that along with the filters, pipes, valves, and controls. They are at a point where they can't go on any longer. The final cost is estimated at \$1.665 million. If this passes, they want to get this out to bid as soon as possible and have 2 filters replaced by the time track season rolls around. The waterplant operators have done a great job keeping things flowing with the condition of the system.

Pat Kane of 19 Marion Place stated with all this construction going on; would this be the appropriate time to appropriate money for a back-up generator at the water plant.

Commissioner Scirocco stated it is in the 2013 capital budget.

Commissioner Franck asked if it would be cheaper to move the generator project up a year.

Commissioner Scirocco stated this project will take about a year and they have a couple projects going on at one time. They are under mandate by the Department of Health to get this done.

Remijia Foy of 95 Oak Street asked where the funding is coming from as the water fund is separate from the general fund. How will this \$1.6 million impact the water rates as they have been going up? If you have a surplus in the water fund can it be used to offset this project?

Commissioner Scirocco stated there is no surplus in the water budget. They are working to get into the black. The only place it can come from is the water budget.

Remijia Foy suggested they focus on the major users as the average homeowner is paying much more for 1,000 cubic feet of water than the major users and it isn't fair.

Al Callucci of 9 Lexington Road stated every time you increase the water rate that almost doubles as the sewer rate is based upon the water.

Commissioner Scirocco stated the rates in the City are still cheap compared to the surrounding towns/cities.

Mayor Johnson closed the public hearing at 7:15 p.m.

CALL TO ORDER

Mayor Johnson called the meeting to order at 7:15 p.m.

PUBLIC COMMENT

Mayor Johnson said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes each according to the rules approved in February of 2004 by the City Council.

Mayor Johnson opened the public comment period at 7:16 p.m.

Bonnie Sellers of 73 Fifth Avenue told a story about how she was in an accident with an ambulance where the ambulance ran into the back of her vehicle. She was informed by the police that there was no attempt by the ambulance driver to stop as he was high on drugs. She mentions this because she is in favor of the random drug testing and she hopes that will be brought back to the Council table for a vote.

Al Callucci of 9 Lexington Road stated he read the billing contract for the ambulance service and found 2 clauses that he has concern with. Who makes the decisions regarding who is turned over to a collection agency? We need a contract with the proper verbiage or we need to explain this one.

John Tighe of Rowland Street, Milton stated if he needed an ambulance tonight he hopes he gets picked up by Empire he will not be balanced billed. Also, he knows the drivers of Empire are drug tested; he doesn't know that of Saratoga Springs.

Remijia Foy of 95 Oak Street stated she wants to address a 9 month old issue. While surfing the T.V, she came upon channel 508 and they were running the 2/2/12 meeting which featured Eric Weller of the SSHA. As she watched the program, she became aware that Mr. Weller or Mr. Brunelle failed to show any sympathy for those people in that housing project. We have not had any answers that are credible reasonable or rational in regards to the delay of addressing the bed bug issue and no response to how they hire. The Council has been silent on this except for Commissioner Franck who had the insight to bring the board forward. It is time for action on part of the City Council; therefore, she provided a letter to the mayor yesterday that the Council regarding change that the Council could employ. She presented a letter for the record. Article 3, section 32 of the public housing law is clear regarding officer and employee compensations. She also followed up on the removal of any board member of the SSHA for cause. Page 23 of the SSHA policy handbook states abuse, mistreatment, or neglect of a resident may be cause for immediate dismissal. What has happened over the last 9 months meets the criteria. She has been a supporter of the mayor but if he doesn't act, he will be blamed for crating a culture of un-touchability and neglect at the Housing Authority.

Mayor Johnson stated 2/7/12 a request was made of the City Attorney Office to provide legal opinion as to what the City can do regarding intervening at the Housing Authority. He is being assured we will have something within the week.

Pat Kane of 19 Marion Place stated he recognizes that there will be movement towards the improvement of the City's website; he applauds them for that. The rent being received by National Grid for the Weibel Avenue site does not have a revenue line item in the budget; the same goes for the Time Warner contract. There is a significant reserve fund for the Waterfront property; approximately \$200,000. The Recreation Center is concerning him the most as the fire alarm system is working there on a regular basis. If that is the case, the building should be shut down; as you would any other building in Saratoga Springs. Also, something should be done with Weibel Avenue / Gilbert Road intersection; it is dangerous. He also advised the City Center was abandoned for a polling place with the construction there; he would like to see that location be put back.

Commissioner Madigan stated she has made a request of the Fire Department to determine if there is an issue with the fire alarm but has not received a response.

Mayor Johnson closed the public comment period at 7:44 p.m.

CONSENT AGENDA

Mayor Johnson moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 1/17/12 City Council Minutes
2. Approval of 1/31/12 Workshop Minutes
3. Approval of 2/2/12 City Council Minutes
4. Approve Budget Amendments (Increase)
5. Approve Budget Transfers - Regular
6. Approve Budget Transfers - Revenue
7. Approve Payroll 2/24/12 \$426,884.04
8. Approve Payroll 3/02/12 \$405,602.82
9. Approve Warrant 2011 Regular 11DEC7 \$81,369.45
10. Approve Warrant 2012 MID 12MWFEB3 \$109,035.12
11. Approve Warrant 2012 Regular 12MAR1 \$1,486,538.16

Ayes – All

MAYOR'S DEPARTMENT

Discussion and Vote: Acceptance of 3 in 1 Table Donation for Recreation Center (12-59)

Kathy Lanfear of the Recreation Department explained this donation is from Robert Fuller and valued at \$650. This 3 in 1 table includes pool, air hockey, and ping pong.

Mayor Johnson moved and Commissioner Scirocco seconded to accept the donation as described.

Ayes - All

Discussion and Vote: Acceptance of Sponsors for Basketball Teams (12-60)

Kathy Lanfear advised these are the last of the sponsors for the basketball team; Saratoga Eagle, Chris Hart, and Saratoga Firefighters.

Mayor Johnson moved and Commissioner Madigan seconded to accept the sponsors as described.

Ayes - All

Announcement: Camp Saradac Registration

Kathy Lanfear stated City resident registration will begin on March 12 and March 26th for all other residents. Registration is based upon a first come first serve basis. Registration will end May 4, 2012. General camp runs from July 2nd through August 17th.

Announcement: 2012 Spring Registration

Kathy Lanfear stated registration will end on March 18, 2012. The forms can be downloaded from the City's website.

Presentation & Set Public Hearing: Citizen Advisory Committee Recommendations for 2012 CDBG Funding

Bradley Birge from the Planning Department stated the City qualifies as an entitlement community according to the U.S. Department of Housing and Urban Development. The applications were collected at the end of January and a 12 member volunteer group met several times to evaluate each request and to

rank them. They are being presented to the Council for their review and vote. The program year begins July 1st. They have \$346,816 available. He introduced Richard Ferguson, the chair of the group.

Mr. Ferguson stated they had the opportunity to give away \$346,000 but had requests for \$425,000. They are pleased with their recommendations and feel they are a good mix and there are some first time recipients. He listed the following recommendations: Domestic Violence Rape Crisis Center for \$10,000, Catholic Charities Mentoring Program for \$10,000, Saratoga County Economic Opportunity Council for \$8,000, Legal Aid Society for Homelessness Prevention for \$8,000, Mother Susan Anderson Emergency Center (utility and program costs) for \$5,000, Mother Susan Anderson Emergency (facility improvements) for \$15,000, Literacy New York for \$4,000, City of Saratoga Springs (citywide housing rehabilitation program) for \$75,000, City of Saratoga Springs DPW (improve City Center's boiler and replace windows) for \$47,418, Recreation Department of the City of Saratoga Springs (playground equipment) for \$36,969, City of Saratoga Springs DPW (infrastructure improvements) for \$20,000, Universal Preservation Hall for \$17,599, Franklin Community Center for \$14,830, Rebuilding Together for \$10,000, and Program Administration for \$65,000.

A public hearing was set for March 20, 2012 for 6:45 p.m.

Discussion and Vote: Appointment to the City Center Authority Board (12-61)

Mayor Johnson appointed Shelby Schneider to the City Center Authority Board. Her term will end 2/15/18.

Mayor Johnson moved and Commissioner Franck seconded to appoint Shelby Schneider to the City Center Board.

Ayes - All

Appointment: Saratoga Community Advisory Board for the Saratoga Race Course

Mayor Johnson re-appointed George Carlson, William Wilmott, John Carusone, Cynthia Hollowood, and Michele Funicello to the Saratoga Community Advisory Board for another 2 years.

ACCOUNTS DEPARTMENT

Discussion: Comptroller's Audit of Assessments

Commissioner Franck advised that on February 29th, the Assessment Office was audited by the Comptroller's Office to determine if the City is sufficiently screening applicants of School Tax Relief (STAR) exemptions for year 2010. We met with an examiner and the principal examiner for less than 2 hours. They reviewed 16 files/applications and no deficiencies were noted at the time. We were advised that they will be issuing a report of generic findings comprised from the audits performed at all the municipalities they audited.

Award of Bid: Extension of Bid for Material Trommel Screen to Emerald Equipment Systems (12-62)

Commissioner Franck moved and Commissioner Scirocco seconded extend the bid for the Material Trommel Screen to Emerald Equipment Systems for an additional year under the same terms and conditions.

Ayes - All

Discussion and Vote: Approval of Commissioner of Deeds (12-63)

Commissioner Franck moved and Commissioner Madigan seconded to appoint the list of people previously distributed to the Council as Commissioners of Deeds.

Ayes - All

Set Public Hearing: Zoning Text Amendment for All TRBD Zoning Districts Including 11 and 15 Maple Dell

Commissioner Franck advised that at the January 17, 2012 City Council meeting, the Council voted to send 11 & 15 Maple Dell back to the City Planning Board for further consideration of the proposed zoning map amendment with greater public input notification for the residents or businesses on Maple Dell as well as for consideration of whether a proposed text amendment would be more appropriate. The City Planning Board discussed the 2 proposed considerations for an advisory opinion at their January 25th, February 6th, and February 8th meetings. An advisory opinion has been returned to the City Council regarding the proposed zoning map amendment and the proposed text amendment. The next step is to set a public hearing. According to the Zoning Ordinance, written notice of the hearing must be given at least 30 days prior to the scheduled hearing; therefore I am requesting a public hearing be set for the City Council meeting of April 17, 2012 at 6:50 p.m.

Commissioner Franck set the public hearing for April 17, 2012 at 6:50 p.m.

FINANCE DEPARTMENT

Discussion and Vote: Budget Amendments – Capital Budget – Water Treatment Plant Filter Upgrade (12-64)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2012 budget amendment, capital budget, previously distributed with the agenda.

Roll Call:

**Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Mathiesen – Aye
Mayor Johnson - Aye**

Discussion and Vote: Budget Amendments – Benefits (12-65)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2012 budget amendments – benefits previously distributed to the Council.

Roll Call:

**Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Mathiesen – Aye
Mayor Johnson – Aye**

Discussion and Vote: Budget Transfers – Payroll, Benefits (12-66)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2012 budget transfers - payroll that was previously distributed.

Ayes – All

Commissioner Madigan moved and Commissioner Franck seconded to approve the 2012 budget transfers - benefits that were previously distributed.

Ayes - All

Discussion: City Web Site Survey

Commissioner Madigan stated the City's website is a work in progress. The most recent redesign of the website was 2009. Finance is seeking input from the public inside and outside City Hall. She encouraged input and response to improve the website.

Commissioner Franck stated having some type of application for a phone or Ipad, Facebook would be helpful. Another item to think about is text alerts for snow emergencies; people should also be allowed to pay taxes on line. He also suggested a summary or bridge program of payroll, budgets, etc. We can also consider an advertising mechanism for revenue to offset costs.

Mayor Johnson stated the Visitor Center web site has the user applications. It is well received, and inexpensive to do.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Accept Donation for Senior Citizen Center (12-67)

Commissioner Scirocco stated the Senior Center recently received \$60,000 for a carport. Lois Celeste is here to explain.

Lois Celeste stated she has been with the Senior Center for about a year and a half. The Alfred Z. Solomon charitable trust donated the money to build the carport. They also received \$10,000 to enclose the front walkway and add a handicap door.

Commissioner Scirocco moved and Commissioner Franck seconded to accept the \$60,000 for the carport on behalf of the Alfred Z. Solomon trust.

Ayes – All

Commissioner Scirocco moved and Commissioner Madigan seconded to accept a donation from the Golub Corporation in the amount of \$10,000 for the Senior Center.

Ayes – All

Discussion and Vote: Authorization for the Mayor to Sign an Agreement for Replacement of Sternberg Street Light Post (12-68)

Commissioner Scirocco stated this is for replacement of a Sternberg light on private property. This is for the removal and installation of the light.

Commissioner Scirocco moved and Commissioner Mathiesen seconded to authorize the mayor to sign an agreement with David Brause at 307-341 Broadway to remove and replace a Sternberg street light pole in the amount of \$1,918.68.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Greenridge Cemetery Association (12-69)

Commissioner Scirocco stated this is an annual agreement between the City of Saratoga Springs and Greenridge Cemetery.

Commissioner Scirocco moved and Commissioner Mathiesen seconded to authorize the mayor to sign an agreement with Greenridge Cemetery in the amount of \$20,000.

Commissioner Scirocco stated the line item is A3638814/54720.

Mayor Johnson stated for the record that the Deputy Mayor Sutton is treasurer and secretary of the board for Greenridge Cemetery.

Ayes - All

Discussion and Vote: Authorization to Pay Voucher (12-70)

Commissioner Scirocco advised this voucher is for the emergency replacement of the hot water heaters at the Weibel Avenue Ice Rink. The funding was not in the 2011 budget and funding was approved in the 2011 capital to replace 6 of them. The leak got worse and escalated into a dangerous situation. B & B Plumbing was contacted as they provided the lowest quote. The tanks installed are 96% energy efficient.

Commissioner Scirocco moved and Commissioner Mathiesen seconded to approve the payment of the voucher in the amount of \$21,700 to B&B Plumbing for the removal and installation of 3 hot water heater tanks at the Weibel Avenue Ice Rink.

Commissioner Scirocco stated the funding is in account H3567182/52000/1193.

Ayes - All

Set Public Hearing: 2012 Water & Sewer Rates

Commissioner Scirocco set a public hearing for March 20, 2012 at 6:30 p.m.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign the PBA Lease Agreement for 2012 – 2013 (12-71)

Commissioner Mathiesen moved and Commissioner Scirocco seconded to authorize the mayor to sign the annual PBA lease agreement for 2012 – 2013.

Commissioner Mathiesen stated the funding will be coming from account A3143124/54570.

Ayes - All

Set Public Hearing: To Amend Section 225-71, Schedule VI of the City Code, School Speed Limits

Commissioner Mathiesen set a public hearing for March 20, 2012 at 6:25 p.m.

Announcement: Submission of 2011 Public Safety Annual Report

Commissioner Mathiesen provided the 2011 Department of Public Safety Annual Report per the Charter. He pointed out and commended the Fire Department on their ability to decrease their overtime in 2011. The Police Department is still struggling to get a handle on overtime due to cut in staff and injuries.

Announcement: State Street Parking Regulations

Commissioner Mathiesen stated they met with the neighbors of State Street to discuss the parking regulations. Per those discussions, the recommendations of the parking on State Street from VanDam to Greenfield will be kept as alternate side parking.

Commissioner Madigan asked Commissioner Mathiesen if he knew the reason why the change had been made.

Commissioner Mathiesen stated he did not know. The change was made by the previous commissioner before he left office.

Discussion: Baseline Drug Testing for New Hires in the Fire Department

Commissioner Mathiesen stated he requested the Civil Service Commission place random drug testing on their agenda. He will also be meeting with the PBA to discuss random drug testing in the future. People entering the Fire Department training programs will receive base line drug testing as the police do. They will be working with the Human Resource Department to help them find a facility for the testing. Drug testing is in the Police Department contract and only referred to in the Fire Department contract. The public at large will feel more comfortable with the idea of random drug testing.

Mayor Johnson stated he suggested our labor attorneys include random drug testing on the fire contract that is currently being negotiated.

SUPERVISORS

Joanne Yepsen

County Board of Supervisors Meeting

Supervisor Yepsen reported they appointed a couple people to the County Planning Board and Fire Advisory Council; they approved a contract to authorize logging in the Town of Moreau; approved the upgrade of all lighting in the County buildings; and amended the County budget.

Albany Visit with State Representatives

Supervisor Yepsen reported today they took the legislative priorities to Albany. They focused on the take-over of the Medicaid program; urged the legislature to honor a home rule request; and urged legislative solution for the Hudson Black River. She urged the City and the County to draft what they would like to see for gambling in the County.

Saratoga Arts Fest 2012

Supervisor Yepsen reported Saratoga Arts Fest is holding their annual event in June. They are going to have a major event at SPAC the night before to promote the program. The website is www.saratogaartsfest.org.

Matt Veitch

February County Board Meeting

Supervisor Veitch reported the highlights as: the logging contract; expansion of in home services for the elderly; they will be replacing 34 computers at the County; the on line radio system reporting tool; a grant to fund computer equipment in the Public Defender's Office; and the chair of board (Tom Wood from Town of Toga) put his own website together called Communicating with the Chair. The web address is www.comunicatingwiththechairman.com.

County Budget Review Committee

Supervisor Veitch reported the County appointed a Budget Review Committee. This committee will look at their budget more regularly. Supervisor Veitch has been appointed to this committee.

Meeting with State Legislators

Supervisor Veitch reported Senator Farley is pushing for the VLTs to be preserved in the state budget. Hopefully we will get that money again. They discussed state mandates and the home rule issue for tax increases. It was the right decision that they didn't carry that message; it is not a stop gap procedure to raise taxes to cover budget issues.

EXECUTIVE SESSION

Mayor Johnson moved and Commissioner Madigan seconded to move to executive session for discussion regarding proposed, pending or current litigation; personal private information of a person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a person or corporation at 8:55 p.m.

Council returned from session at 10:48 p.m.

Commissioner Franck moved and Commissioner Madigan seconded to add an item to the agenda regarding a resolution to authorize the settlement of an Article 7 case for parcel 167.-2-63.

Ayes – All

Commissioner Franck moved and Commissioner Madigan seconded for the City Council to approve the Article 7 case against the City of Saratoga Springs by Saratoga Property Development, LLC, concerning the property tax map #167.-2-63 with a revised settlement of \$14 million, \$13 million, \$11 million, \$10 million, and \$10 million from 2007 – 2011 and Council is authorized to prepare documents and get court approval consistent therewith and Accounts Commissioner is authorized to take any and all action to effectuate the settlement; including executing documents and make disbursements as appropriate.

Ayes - All

ADJOURNMENT

Mayor Johnson moved and Commissioner Franck seconded to adjourn the meeting.

Ayes – All

There being no further business, Mayor Johnson adjourned the meeting at 10:51 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 4/17/12
Vote: 5 - 0



March 20, 2012

CITY OF SARATOGA SPRINGS
City Council Meeting
Agenda

- 6:25 P.M. – Amend Section 225-71 Schedule VI
– School Speed Limits**
- 6:30 P.M. – Presentation and P.H. – Water and
Sewer Rates**
- 6:55 P.M. - 2012 CDBG Funding
Recommendations**

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S)

EXECUTIVE SESSION: Discussion regarding proposed, pending or current litigation; personal private information of a person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a person or corporation.

CONSENT AGENDA

1. Approval of 2/21/12 City Council Minutes
2. Approval of 2/7/12 Workshop Minutes
3. Approve Budget Amendments (Increase)
4. Approve Budget Transfers - Regular
5. Approve Payroll 3/9/12 \$388,161.30
6. Approve Payroll 3/15/12 \$388,156.63
7. Approve Warrant 2012 Mid – 12MWMAR1 \$569,818.14
8. Approve Warrant 2012 Regular - 12MAR2 \$1,035,440.68

MAYOR'S DEPARTMENT

1. Set Public Hearing: Amend the 2012 Capital Budget for 6 Woodlawn Avenue Parking Garage
2. Announcement: Favorable Advisory Opinion from the Planning Board and Design Review Commission on 6 Woodlawn Avenue Parking Garage
3. Discussion and Vote: Indoor Recreation Center American Red Cross Agreement
4. Discussion and Vote: Accept donation for the Visitor Center: Solomon Northup Day Donation
5. Discussion: City Attorney Legal Opinion on Saratoga Springs Housing Authority

ACCOUNTS DEPARTMENT

1. Award of Bid: #2012-2 Apparatus Floor Replacement and Basement Infill Lake Avenue Fire Station
2. Award of Bid: Decorative Street Lights to Wolberg Electrical
3. Award of Bid: Weibel Avenue Ice Rink Dasher Boards Replacement to Becker Arena Products
4. Discussion and Vote: Authorization for Mayor to Sign Garage Sign Agreements with Purdy's and Colwell Computers
5. Discussion and Vote: Approve Revised Fireworks Application

6. Announcement: GAPS Committee Meeting

FINANCE DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign MVP Gold Health Insurance Contracts
2. Discussion and Vote: Budget Transfers – Payroll, Benefits, Insurance
3. Discussion and Vote: Budget Amendments – Insurance
4. Discussion and Vote: 2012 Bond Resolution – Water Treatment Plan Filter Upgrades
5. Discussion and Vote: Web and Social Media Policy
6. Announcement: Web Site Survey
7. Discussion and Vote: In-Rem Property Disposition
8. Discussion and Vote: Obtain Recommendation from Open Space Advisory Committee re: the Use of Open Space Bond Act (City Code Chapter 110) for County Grant Match
9. Discussion: Saratoga Springs Housing Authority
10. Discussion: Update-Public Space Recycling Initiative

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: 2012 Water & Sewer Rates
2. Set Public Hearing: Amend the 2012 Capital Budget – Ballston Avenue Traffic Improvement Project
3. Discussion and Vote: Authorization for the Mayor to Sign an Addendum I Agreement for the Senior Citizen Center
4. Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Mahoney Notify-Plus, Inc. Alarms
5. Discussion and Vote: Sick Bank Requests
6. Announcement: Submit the 2011 Department of Public Works Annual Report

PUBLIC SAFETY

1. Announcement: Retirement of Mike Hughes
2. Discussion and Vote: Stop Signs on Glenmore Avenue
3. Discussion and Vote: Amend Section 225-71, Schedule VI of the City Code, School Speed Limits
4. Set Public Hearing: Parking Regulations on Vanderbilt Avenue
5. Announcement: Workshop – Night Life in Saratoga Springs – Is it a problem?
6. Set Public Hearing: Amend Chapter 136 of the City Code

SUPERVISORS

Joanne Yepsen

1. County Board of Supervisors Meeting
2. Global Foundries Presentation
3. County Board of Supervisors' Community Forums
4. Public Health Committee
5. Saratoga Springs 100th Climate Smart Community

Matt Veitch

1. Public Safety Committee
2. Public Health Committee
3. Board of Supervisors' Community Forum
4. Expanded Casino Gambling in NY State
5. GAPS Committee

ADJOURN



March 20, 2012

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Scott Johnson, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

Matthew Veitch, Supervisor
Joanne Yepsen, Supervisor

STAFF PRESENT: Shauna Sutton, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Sharon Kellner-Chille, Deputy Commissioner, Accounts
Tim Cogan, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS
Joe Scala, City Attorney

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARING

Amend Section 225-71, Schedule VI School Speed Limits

Mayor Johnson opened public comment period at 6:30 p.m.

Commissioner Mathiesen stated this is a request to establish a school zone with a speed limit of 15 mph in front of the Waldorf School on Kaydeross Avenue West.

No one spoke.

Mayor Johnson closed the public hearing at 6:33 p.m.

Presentation & Public Hearing – Water and Sewer Rates

Mayor Johnson opened public comment period at 6:33 p.m.

Commissioner Scirocco stated they do a presentation every year. He reviewed the responsibility of the Commissioner of Public Works as it relates to the water system in the City of Saratoga Springs. There are 3 water sources for 28,000+ residents. He also reviewed the various water projects the crews took on over

the past year to improve the infrastructure in the City. On average, 4 million gallons of water is pumped through the main water treatment plant on a daily basis. They plan to pay for capital improvements are based upon meter size.

Anna Plante of the Water Department explained the proposed water increases. There will be an approximate increase of 3%.

Commissioner Scirocco provided some history on the water sales since 2007. This past year saw a slight decrease in sales. Building charges, lot charges, etc. are not included in the amount of water sales. The total expenditures for 2011 were \$2,549,740 and the actual water sales were \$2,475,989 leaving a shortage of \$73,751.

Commissioner Scirocco explained there are 28 sewer pumping stations for 26,000+ residents in the City of Saratoga Springs. Sewer charges are based upon water usage. He provided sewer sales history since 2007. The County charge for sewer is 74% of the total sewer budget; total expenditures for 2011 is \$3,455,938 and the revenue was \$3,584,751; leaving the budget with a surplus of \$128,813.

Anna Plante showed the sewer rates table and explained the increases proposed.

Remijia Foy of 95 Oak Street stated there has been a failure to explain the rates. Will there be an increase across the board? There are a whole series of categories on her water bill; this is not as informative as the taxpayer deserves. She would like to know who the users are that are paying \$4.85 versus the home owners.

Commissioner Scirocco brought back up the slide that showed the comparisons and further explained how the increases run.

Al Callucci of 9 Lexington Road asked if the \$10 basic service charge is for a period of time or will it go away.

Anna Plante stated that fee was created in 2005 when they were asked to look at their structure by the 'green' party. People wanted to pay for what they used; so they created a minimum charge plus a usage charge.

Lou Schneider of 5 Vallero Road stated as a resident of Interlaken they are under a different water rate structure. He wants to confirm that the only rate change residents of Interlaken will realize is the increase in sewer.

Commissioner Scirocco stated that is correct.

Commissioner Mathiesen inquired if most years the sales are close to the expenditures.

Commissioner Scirocco stated it depends upon the weather and how much they sell.

Commissioner Franck asked if Commissioner Scirocco knew of another area that pays less than Saratoga Springs.

Commissioner Scirocco stated he is not aware of any community paying less than us.

Mayor Johnson closed the public hearing at 7:03 p.m.

2012 CDBG Funding Recommendations

Mayor Johnson opened public comment period at 7:03 p.m.

Lois Celeste of 36 Friar Tuck Way and Director of the Senior Center thanked the City and the panel for the support. The improvements that have happened over the past year at the center are due to the Community Block Grant. The building usage is almost near capacity and their needs continue to grow. They were turned down for the second year in a row for programming money.

Mayor Johnson ended the public hearing at 7:05 p.m. and kept it open.

CALL TO ORDER

Mayor Johnson called the meeting to order at 7:05 p.m.

PUBLIC COMMENT

Mayor Johnson said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes each according to the rules approved in February of 2004 by the City Council.

Mayor Johnson opened the public comment period at 7:06 p.m.

Rayna Caldwell of 96 Fifth Avenue stated she is here to encourage the Council to accept the matching grant for the Blodgett property. It maintains access to the creek.

Pastor Peter Berrios of Jefferson Terrace stated he is bringing a concern from the people at Jefferson Terrace and people who live around the Recreation Center. There is a piece of property next to the center that is not being used. It can be used for a parking lot. A lot of the people at the Terrace and on Vanderbilt Avenue are getting frustrated.

Pat Kane of 19 Marion Place stated he still hasn't heard any answers on the status on the Weibel Avenue contract with National Grid and the contract has elapsed; where is the Time Warner contract which is a \$425,000 revenue source for the City; and the fire alarm still doesn't work at the Recreation Center on a regular basis. He commended Commissioner Franck and Supervisor Veitch on the South Broadway meeting. There was a great exchange of information and thoughts; he appreciates the efforts.

Commissioner Mathiesen stated according to his information the fire alarms are working at the Recreation Center.

Remijia Foy of 95 Oak Street stated she was delighted to hear the positive report on Channel 13 regarding the salary situation at Stonequist. The residents of Stonequist must be happy about the report received from the fumigators that there are no longer any live bed bugs. Delinquency, denial, and delay indicates a lack of due diligence. The board's lack of due diligence, questionable fiduciary practices, and their competent handling of the bed bug problem does not inspire a vote of confidence. Now is the time for the mayor to act with the support of the Council to take necessary and legal steps to make it clear that the SSHA is accountable to this legislative body. She asked for an explanation of a forensic audit and a performance audit and if the mayor gave any directions to the Comptroller's Office.

Mayor Johnson stated he did request a forensic audit. A forensic audit is the collecting of evidence when they suspect there are criminal charges involved versus misconduct.

Mayor Johnson closed the public comment period at 7:19 p.m.

CONSENT AGENDA

Mayor Johnson moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 2/21/12 City Council Minutes
2. Approval of 2/7/12 Workshop Minutes
3. Approve Budget Amendments (Increase)
4. Approve Budget Transfers - Regular
5. Approve Payroll 3/9/12 \$388,161.30
6. Approve Payroll 3/15/12 \$388,156.63
7. Approve Warrant 2012 Mid – 12MWMAR1 \$569,818.14
8. Approve Warrant 2012 Regular - 12MAR2 \$1,035,440.68

Ayes – All

MAYOR'S DEPARTMENT

Set Public Hearing: Amend the 2012 Capital Budget for 6 Woodlawn Avenue Parking Garage

Mayor Johnson set a public hearing for April 3, 2012 at 6:55 p.m.

Announcement: Favorable Advisory Opinion from the Planning Board and Design Review Commission on 6 Woodlawn Avenue Parking Garage

Mayor Johnson announced that the City Planning Board and the Design Review Commission both issued a favorable advisory opinion. The ground breaking for the garage occurred today.

Commissioner Madigan stated she has concern with City compliance with its own zoning ordinance; it is good policy. She also asked if we will be paying any attention to pedestrian traffic.

Mayor Johnson stated the boards reviewed that when looking at this for their advisory opinion.

Discussion and Vote: Indoor Recreation Center American Red Cross Agreement (12-72)

Mayor Johnson stated this is an annual agreement for the Recreation Center to be used as an emergency shelter. The City is responsible for the utilities in running the facility during the use of this facility as an emergency center in return for the Red Cross' services. There is no rent being charged.

Mayor Johnson moved and Commissioner Mathiesen seconded to authorize the mayor to enter into the agreement.

Ayes - All

Discussion and Vote: Accept donation for the Visitor Center: Solomon Northup Day Donation (12-73)

Mayor Johnson moved and Commissioner Scirocco seconded to accept the donation in the amount of \$400 from Judy Fradin.

Ayes - All

Discussion: City Attorney Legal Opinion on Saratoga Springs Housing Authority

Mayor Johnson advised that assistant city attorney Tony Izzo completed his review today. The Council has been provided the report addressing three issues. He thanked Tony for doing this review. Each review of case law lead to another; the process was very involved. Tony broke the review down to 3

issues. The first is does the current absence of outstanding bonds or obligations render the Housing Authority dissolved under the Public Housing Law section 450. Based upon the legal research, Tony found that this does not apply to our housing authority.

Mayor Johnson stated the next legal issue is can the City of Saratoga Springs be held liable for the acts of the SSHA. The Housing Authority is not a state agency and separate and distinct from the City.

Mayor Johnson stated the third legal issue is what jurisdiction does the City have over the Housing Authority. The Housing Authority and the City are very distinct and separate. Based upon research, there are only certain sections (Sections 30, 32, and 34) that give certain oversight; one is the appointment of members to the board. Another is the local legislative body (City Council) has authority over the approval of certain salaries at the Housing Authority. The City Council cannot set or fix salaries. It is not clear what recourse if any anyone has. The last section authorizes the mayor of a city or a town board to remove a member of a housing authority for inefficiency, neglect of duty or misconduct in office. Specific steps must be followed for this to occur.

Commissioner Madigan stated there must be some recourse on a go forward basis. She refuses to accept there is nothing they can do. She would like to ask the Council to find something we can do.

Mayor Johnson stated he too would like to see what they can do. They would suggest not extending the contract. He made a written recommendation to the Housing Authority Board to renegotiate the contract with the executive director with a different compensation and to cure the defect of not coming to the Council for salaries. We have to give them the opportunity to correct it otherwise we don't have a legal standing.

Commissioner Franck stated for anyone to think this was minor administrative oversight by this board is blinking at reality; it is a joke. This board is still basically saying they are going to pay him more. If we have not power, can't they say they are going to ignore your recommendation. In his opinion, a corrective action would be for the executive director's salary to go back to \$74,000. How can a 105% raise not be considered substantial. The board has made no attempt at corrective action since all of this was brought to their attention in January. The only thing he has heard from these guys over the past month is if the City tells them we have authority over them they are going to sue us. Are we keeping Mr. Brunelle on? None of this has been approved for 12 years. Do we do an injunction? He asked the mayor if he made a decision on Mr. Brunelle.

Mayor Johnson stated there is no automatic renewal on a board member. He has had many discussions with Mr. Brunelle and made recommendations to him. He is still waiting his decision; he is giving him the option of deciding.

Commissioner Franck confirmed if the board gives the executive director 90 days notice, it is notice they are not renewing the last year.

Mayor Johnson stated it is notice that they are not renewing the 1 year extension on the front end of the contract.

Commissioner Madigan stated there has to be something we can do.

Mayor Johnson stated he doesn't like some of the findings either. We don't have legal standing to do anything.

Commissioner Franck asked the Council can ask the Commissioner of Housing and Community Renewal step in before April 1st.

Mayor Johnson stated he would be happy to follow up with the Commissioner of Housing and Community Development.

ACCOUNTS DEPARTMENT

Award of Bid: #2012-2 Apparatus Floor Replacement and Basement Infill Lake Avenue Fire Station (12-74)

Commissioner Franck moved and Commissioner Mathiesen seconded to award the bid for the apparatus floor replacement and basement infill at the Lake Avenue Fire Station for to the following: general construction to Debrino Caulking Association for \$303,650; Electrical Construction to Electric Concepts, LLC for \$17,500; HVAC construction to Collins Mechanical, LLC for \$76,166; and plumbing construction to Collins Mechanical, LLC for \$105,312.

Ayes - All

Award of Bid: Decorative Street Lights to Wolberg Electrical (12-75)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for decorative street lights to Wolberg Electrical for various prices.

Commissioner Franck advised they were the lowest acceptable bidder.

Ayes - All

Award of Bid: Weibel Avenue Ice Rink Dasher Boards Replacement to Becker Arena Products (12-76)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for the Weibel Avenue Ice Rink dasher boards replacement to Becker Arena Products in the amount of \$138,295 including selected bid alternates.

Commissioner Franck advised they were the lowest qualified bidder.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Garage Sign Agreements with Purdy's and Colwell Computers (12-77)

Commissioner Franck moved and Commissioner Mathiesen seconded to authorize the mayor to sign the garage sign agreements with Purdy's and Colwell Computers for another year.

Ayes - All

Discussion and Vote: Approve Revised Fireworks Application (12-78)

Tony Izzo explained that New York State changed the law 2 years ago to allow individuals to make an application as long as they meet the same qualifications as an organization. What is before the Council tonight is a revised application.

Marilyn Rivers stated there is community notification written in this application. Anyone within 1,000 feet of where the fireworks will be put off must be notified. The fireworks also have to abide by the noise ordinance of the City of Saratoga Springs.

Commissioner Franck moved and Mayor Johnson seconded to approve the fireworks application as described and previously submitted to the Council.

Ayes – All

Announcement: GAPS Committee Meeting

Commissioner Franck advised the next meeting is this Thursday, March 22nd at 7:00 p.m. in the City Council Room. We invited the business and property owners along the South Broadway corridor, the land use chairs, Kate Maynard, Bradley Birge, and Todd Shimkus. The following have responded that they will be in attendance:

- * Michael Giovanone of Concord Pools
- * Ted Cupp - former owner of Kimberly Inn
- * Michael Murphy - Murphy's Gold Range
- * Frank Parillo - owner of Hampton Inn, High Rock Condos, and future owner of Champion car dealership
- * Ken Fansiwala - Top Hill Motel
- * Chad Vaughn - Vaughn Family Vision
- * Angie Johnson - Marc Dentist, DDS
- * Benita Collins - owner of property next to old Joe Collins
- * Cliff VanWagner - chair of the City Planning Board
- * Steven Rowland - Design Review Committee
- * Adam McNeil - Zoning of Board of Appeals
- * Pat Design - homeowner next to Design Motel
- * Mo Hussain - Best Western
- * Conrad Swiers - X-tra Mart

FINANCE DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign MVP Gold Health Insurance Contracts (12-79)

Commissioner Madigan moved and Mayor Johnson seconded to authorize the mayor to sign both MVP Gold Health Insurance Contracts as distributed with the agenda.

Ayes – All

Discussion and Vote: Budget Transfers – Payroll, Benefits, Insurance (12-80)

Commissioner Madigan announced that to date there has been 161 transfers and amendments; 62 of those transfers were due to corrections.

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the 2012 budget transfers - payroll.

Ayes – All

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the 2012 budget transfers - benefits.

Ayes – All

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2012 budget transfer - insurance.

Ayes - All

Discussion and Vote: Budget Amendments – Insurance (12-81)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2012 budget amendment - insurance.

Ayes - All

Discussion and Vote: 2012 Bond Resolution – Water Treatment Plan Filter Upgrades (12-82)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2012 bond resolution for the water treatment plant filter upgrades as previously distributed with the agenda.

Roll Call:

Commissioner Franck – Aye

Commissioner Madigan – Aye

Commissioner Scirocco – Aye

Commissioner Mathiesen – Aye

Mayor Johnson - Aye

Discussion and Vote: Web and Social Media Policy (12-83)

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the web and social media policy as distributed with the agenda.

Mayor Johnson mentioned that on a go forward basis that all policies and procedures should also be shared with the city attorney and human resources.

Ayes - All

Announcement: Web Site Survey

Commissioner Madigan stated the website survey has been up for several days. She encouraged all to participate in the survey.

Discussion and Vote: In-Rem Property Disposition (12-84)

Commissioner Madigan advised the Real Estate Committee has released its recommendations. One property was paid on March 8th and removed from the list. The following properties have been recommended to be retained (City of Saratoga Springs will keep the property):

165.82-1-12.31 Elm Street - Vacant
165.82-1-99 Elm Street - Vacant
178.25-1-9 Elm Street - Vacant
180.69-1-99 Road - Waterview Dr. - Roadway
190.16-2-33 Hathorn Blvd. - Vacant
190.-2-3.1 Hathorn Blvd. Rear – Vacant

The following properties have been recommended as sell (City will first offer the property to adjacent land owners, then put in auction if there is no interest):

153.18-1-13 Jordan Dr. - Vacant
164.-1-55 Grand Ave. Ext. - Vacant
177.20-7-4.1 Tommy Luther Dr. - Vacant
178.44-2-31.2 Doten Ave. – Vacant
179.4-2-46.1 Crescent Ave. - Vacant

180.69-1-15.1 Cassidy Dr. - Vacant
190.8-2.5.2 Tamarack Trail Rear - Vacant
178.52-3-11 Garfield Ave. - Vacant
178.60-1-7 Garfield Ave. - Vacant

The following properties have been recommended for auction (City will offer property for sale at public auction):

165.18-3-26 292 W Circular St. - Single Family occupied
165.58-1-24 195 Division St. - Vacant
165.58-3-12 26 Cherry St. - Single Family unoccupied
166.14-5-12 386 Caroline Single Family occupied
166.15-2-18 4 Bemis Heights Rd. Single Family occupied
166.20-1-12 Conner Dr. - Vacant lot
166.-3-4 382 Lake Ave. - Single Family unoccupied
166.46-3-17 146 Middle Ave. - Single Family occupied
190.16-1-77 12 LAMPLIGHTER SINGLE FAMILY-Unoccupied
191.-2-3 JONES AVE - PAPER ST Vacant
191.-2-4 KING SPRING AVE-PAPER ST Vacant
191.-2-5 HAYES SPRING AVE-PAPER ST Vacant
191.8-1-22 PRATT DR Vacant
191.8-1-24 MERRILL AVE Vacant
192.5-1-5 NELSON AVE Vacant

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the Real Estate Committee Recommendations as distributed. This is predicated on a proposal from Brad Birge regarding a possible affordable housing initiative prepared for the April 17th Council meeting. The Council will vote on that initiative at that time, or all houses in the Auction category will go forward to auction.

Commissioner Franck asked if there will be costs associated with affordable housing to make sure if the people qualify and continue to qualify.

Mayor Johnson stated he expected these properties to be a sale and not a rental.

Commissioner Madigan stated she does not want the City to retain these properties. Without the proposal they don't have all the answers.

Commissioner Franck asked what the proposed date of the auction is.

Commissioner Madigan stated she is waiting for the April 17th meeting and then she will set the auction date. She is looking at May.

Ayes - All

Discussion and Vote: Obtain Recommendation from Open Space Advisory Committee re: the Use of Open Space Bond Act (City Code Chapter 110) for County Grant Match (12-85)

Commissioner Madigan advised that in 2009 a grant opportunity was brought forward by Supervisor Yepsen and includes plans for a boardwalk.

Supervisor Yepsen advised the City has been awarded a matching grant in past years by the County. This project has been approved at the County for lands on the Kayderossas Creek. In order to move the application forward, it needs approval by the Council. The amount promised to the City is \$30,000 in matching funds. The owner, Randy Blodgett has agreed to sell the property for \$40,000 and the appraisal done stated the property is worth \$40,000. This would provide access to the Kayderossas Creek.

Commissioner Madigan advised originally she believed this would be a good use of the Open Space Bond Fund; which has \$1.4 million available. She was also made aware that the Parkland Reserve is another

resource; with a balance of \$427,000. At this point she asked to revise her agenda to ask for the use of Parkland Reserve Funds instead of the Open Space Bond Fund.

Mayor Johnson stated his understanding of the current agenda item is not seeking use of the Open Space Bond proceeds for the purchase either.

Commissioner Madigan determined the use of the Parkland Reserve Funds would expedite the process. She believes this fund can be used for this.

Mayor Johnson stated he doesn't disagree the use of reserves might qualify for this use.

Commissioner Madigan stated she checked with the city attorney and confirmed the funds can be used for this.

Mayor Johnson stated he has doubts because the analysis of this property established the value of this property at \$8,000 and the owner was asking \$90,000. That is why another appraisal was done and that one came back at \$40,000. He doesn't feel this is an urgent matter that couldn't wait until the next meeting. He stated an e-mail was received from the Deputy Commissioner of Finance at 4:42 p.m. today stating Commissioner Madigan would try to amend this at the table.

Commissioner Madigan advised she is not sure what the mayor's problem is with this.

Mayor Johnson stated this issue went to the Real Estate Committee asking for opinion if the City should buy this parcel and the Committee advised the City should not buy this parcel. The application made to the County stressed the recreation use of the parcel. There is no recreation use of the parcel. The most recent appraisal indicated DEC wetlands cover nearly 100% of the site rendering the parcel usage extremely limited.

Supervisor Yepsen stated the County Planning Office is familiar with this and is in favor of this. She can have the director of the County's Planning Office come to the next City Council meeting.

Mayor Johnson stated he did not have the time to research this before the meeting tonight. His best recollection was this is supposed to be for recreational use, which is not possible.

Supervisor Yepsen stated in her opinion the Real Estate Committee was the wrong committee as the City does not own the property yet. If we wait past the County's May committee structure we are at risk of not having this happen.

Commissioner Mathiesen asked if this can be tabled to the next meeting.

Commissioner Scirocco agreed as he too is confused with what is happening here. He was under the impression the City already owns a piece of property that gives access to the Kayderossas Creek.

Commissioner Madigan stated this issue has been tabled to the next City Council meeting with presentation.

Discussion: Saratoga Springs Housing Authority

Commissioner Madigan removed this item from her agenda.

Discussion: Update-Public Space Recycling Initiative

Commissioner Madigan stated they have contacted several cities regarding public space recycling. She has also spoken with Todd Shimkus, Harvey Fox and Tim Mabee of the Downtown Special Assessment District, Jeff Clark from the DBA, and Commissioner Scirocco. The public is ready, willing, and able to

recycle. She is waiting for legal guidance from the city attorney regarding using public right-of-way. Once they have that they will be ready to continue.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: 2012 Water & Sewer Rates (12-86)

Commissioner Scirocco moved and Mayor Johnson seconded to approve the proposed water and sewer rates as presented.

Commissioner Scirocco stated the capital improvement fund will appear on the second quarter bill as they are still working out details.

Ayes - All

Set Public Hearing: Amend the 2012 Capital Budget – Ballston Avenue Traffic Improvement Project

Commissioner Scirocco set a public hearing for April 3, 2012 at 6:50 p.m.

Discussion and Vote: Authorization for the Mayor to Sign an Addendum I Agreement for the Senior Citizen Center (12-87)

Commissioner Scirocco stated this addendum provides relief to community organizations looking to rent the Senior Center. The lease last year included insurance language that was a burden to small community organizations.

Commissioner Scirocco moved and Mayor Johnson seconded to authorize the mayor to sign addendum 1 agreement for the Senior Center.

Marilyn Rivers advised this is a help to small organizations of less than 25.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Mahoney Notify-Plus, Inc. Alarms (12-88)

Commissioner Scirocco stated this agreement provides for high level alarm radio transmitter inspections for the lease and maintenance monitoring and annual inspection of the ice rink and 23 sewer locations.

Commissioner Scirocco moved and Commissioner Mathiesen seconded to authorize the mayor to sign an agreement with Mahoney Notify-Plus, Inc. for the high level alarm radio transmitter in the amount of \$11,400 per year, billed monthly at \$950 for the 23 sewer locations; from account G3638124/54331. The monthly rate of \$29.50 for the monitoring for the ice rink complex is \$354 yearly of which \$177 is for the Vernon Rink, account A3567184/54670/3000 and \$177 for the Weibel Avenue Rink line A3567194/54670/3000.

Ayes - All

Discussion and Vote: Sick Bank Requests (12-89)

Commissioner Scirocco stated this is for 2 employees and it has been approved by the CSEA Union.

Commissioner Scirocco moved and Commissioner Mathiesen seconded to authorize 1 day for the first employee and 41 ½ days for the second employee from the sick bank.

Ayes - All

Announcement: Submit the 2011 Department of Public Works Annual Report

Commissioner Scirocco pulled this item from his agenda.

PUBLIC SAFETY DEPARTMENT

Announcement: Retirement of Mike Hughes

Commissioner Mathiesen announced the retirement of Mike Hughes; the department's vehicle fleet maintenance manager. He brought a high level of dedication and professionalism to the vehicle maintenance program. Commissioner Mathiesen thanked Mike for his 21 years of service to the City.

Discussion and Vote: Stop Signs on Glenmore Avenue (12-90)

Commissioner Mathiesen moved and Commissioner Madigan seconded to amend section 225-77 schedule XII stop intersection on Glenmore Avenue at West Circular Street to create a 3-way stop.

Ayes - All

Discussion and Vote: Amend Section 225-71, Schedule VI of the City Code, School Speed Limits (12-91)

Commissioner Mathiesen moved and Commissioner Scirocco seconded to amend section 225-71 schedule VI of the City Code, School Speed Limits to establish a school zone in front of the Waldorf Kindergarten at 45 Kaydeross Avenue West.

Ayes - All

Set Public Hearing: Parking Regulations on Vanderbilt Avenue

Commissioner Mathiesen set a public hearing for April 3, 2012 at 6:45 p.m.

Announcement: Workshop – Night Life in Saratoga Springs – Is it a problem?

Commissioner Mathiesen advised he will be holding a workshop on night life in Saratoga Springs and if it is a problem. The workshop will be held March 27, 2012 at 5:30 p.m. in the music hall.

Set Public Hearing: Amend Chapter 136 of the City Code

Commissioner Mathiesen set a public hearing for April 3, 2012 at 6:35 p.m.

SUPERVISORS

Joanne Yepsen

County Board of Supervisors Meeting

Supervisor Yepsen reported they had a recent auction on various properties for non-paid taxes. They started with 99 parcels on the auction, 32 were removed for payment of taxes, 24 were removed for other reasons, and 43 were sold for a total of \$419,000. They also entered into the agreement with Harris, Beach to look at Maplewood Manor's future. This was recommended by the Public Health Committee.

Global Foundries Presentation

Supervisor Yepsen reported Global Foundries is inviting all city and town officials on March 28th to a semi-conductor presentation and discussion.

County Board of Supervisors' Community Forums

Supervisor Yepsen reported the chair of the board is holding community forum meetings. The first one was held last week and dealt with the unfunded mandates. They recommended that the chair present to the City Council on April 3rd at 6:00 p.m.

Saratoga Springs 100th Climate Smart Community

Supervisor Yepsen reported this group will be holding its first meeting soon. There will be a press release on Friday.

Matt Veitch

Public Safety Committee

Supervisor Veitch reported they approved the STOP DWI grants in the amount of \$337,533 county wide. It is fully funded through the fees collected from DWI arrests in the County. The City should received \$34,200 from the County to enforce DWI patrols in the City. Empire Ambulance has signed with Greenfield for service and the County is having concerns with Empire having access to the emergency system.

Public Health Committee

Supervisor Veitch reported they approved the contract with Harris, Beach to review the Maplewood Manor situation. There has been press about the meetings not being open.

Board of Supervisors' Community Forum

Supervisor Veitch stated this was covered by Supervisor Yepsen. All the unfunded mandates add up to \$61 million dollars of the County budget. The public did a great job of telling them they need to keep the pressure on the state.

Expanded Casino Gambling in NY State

Supervisor Veitch reported the state legislature has passed their rule to move this forward. He has 2 concerns; one being they want it to be at 7 locations in the state and the other being if they are located in municipalities with racinos, we need to get the revenue into our community.

GAPS Committee

Supervisor Veitch reported the Committee is meeting again this Thursday. They are inviting the property owners to see what they think should be happening with those properties.

EXECUTIVE SESSION

Mayor Johnson moved and Commissioner Madigan seconded to move to executive session for discussion regarding proposed, pending or current litigation; personal private information of a person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a person or corporation at 9:43 p.m.

Council returned from session at 10:11 p.m.

Commissioner Franck moved and Mayor Johnson seconded to add an item to the agenda regarding the resolution authorizing settlement of an Article 7 real property case commenced by Saratoga Eagle Sales & Service, Inc.

Ayes – All

Commissioner Franck moved and Commissioner Madigan seconded to adopt the following resolution:

WHEREAS, Saratoga Eagle Sales & Service Inc. previously commenced an Article 7 Real Property Assessment Review case against the Assessor for the City of Saratoga Springs, New York and the City of Saratoga Springs, New York Board of Assessment Review for the City of Saratoga Springs, concerning the assessed value of property located at 45 Duplainville Road, Saratoga Springs, New York 12866; and

WHEREAS, the Commissioner for Accounts and the City Assessor has recommended a settlement proposal to the City Council and the City Council has reviewed the case with Special Counsel to the City; and

WHEREAS, counsel for the Saratoga Springs School District has advised that the proposed settlement terms will be approved by the District.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Saratoga Springs hereby approves the settlement of the Article 7 case against the City of Saratoga Springs by Saratoga Eagle Sales & Service Inc. concerning the assessed value of property located at 45 Duplainville Road, Saratoga Springs, New York 12866 as follows: 2011 Petition will be discontinued with no refunds and 2012 assessment will be lowered from present assessment of \$9,485,000.00 to \$7,885,000.00, and

Be It Further RESOLVED, that the City Council further authorizes and directs the Mayor, Commissioner of Accounts and/or City Counsel to execute all settlement documents, *nunc pro tunc*, and take any additional steps necessary to effectuate the settlement pursuant to the terms of this Resolution, and

Be It Further RESOLVED, that this Resolution will be effective immediately.

Ayes - All

ADJOURNMENT

Mayor Johnson moved and Commissioner Mathiesen seconded to adjourn the meeting.

Ayes – All

There being no further business, Mayor Johnson adjourned the meeting at 10:14 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 4/17/12
Vote: 5 - 0

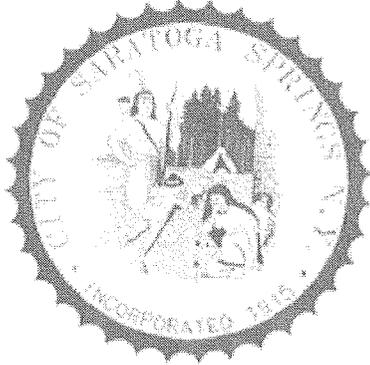
CITY OF SARATOGA SPRINGS

City Council Meeting



April 17, 2012

City Council Room



06:05 PM P.H. - Amend 2012 Capital Budget/Program - Kayaderosseras Blueway Trailhead and Preserve

06:10 PM P.H. - Amend Section 225-69 Schedule IV of City Code - Speed Limits Outside Tax District

06:15 PM Presentation - Complete Streets

06:30 PM P.H. - Adoption of Complete Streets Policy

06:35 PM P.H. - Purchase of 133 Kaydeross Avenue East - Blodgett Property

06:45 PM P.H. - Community Development Block Grant

06:50 PM P.H. - Zoning Text Amendment for Maple Dell and All TRBD Areas

PRELIMINARY AGENDA

Print

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S):

EXECUTIVE SESSION:

CONSENT AGENDA

1. Approval of 3/20/12 City Council Minutes
2. Approval of 3/6/12 City Council Minutes
3. Approve Budget Amendments (Increase)
4. Approve Budget Transfers-Regular
5. Approve Payroll 04/06/2012 \$402,917.17
6. Approve Payroll 04/13/2012 \$416,480.01
7. Approve Warrant: 2012 Mid - 12MWAPR1 \$112,082.07
8. Approve Warrant: 2012 Regular - 12APR2 \$520,102.36

MAYOR'S DEPARTMENT

1. Discussion: Complete Streets Policy
2. Proclamation: Fair Housing Month
3. Discussion and Vote: Approval of Community Development Block Grant Recommendation
4. Discussion and Vote: Authorization for Mayor to sign change order with BCI Construction for Parking Garage at 6 Woodlawn Avenue
5. Authorization for Mayor to sign agreement with Electrical Concepts for Electric Design and Construction - Parking Garage at 6 Woodlawn Avenue
6. Discussion and Vote: Easement agreement for 6 Woodlawn Avenue Parking Garage - National Grid
7. Discussion: Court Decision - Saratoga Citizen vs. Franck and Saratoga Springs
8. Announcement: Brown Bag Lunch
9. Discussion: Change in the deadline for Council Agenda items

ACCOUNTS DEPARTMENT

1. Discussion: N.Y. MHR. LAW Section 10: NY Code - Section 10: General Powers of Local Governments to Adopt and Amend Local Laws
2. Set Public Hearing: N.Y. MHR. LAW Section 10: NY Code - Section 10: General Powers of Local Governments to Adopt and Amend Local Laws
3. Discussion: Saratoga Springs Housing Authority
4. Award of Bid: Printed Shirts to Midwest Graphics and Awards
5. Award of Bid: Extension of Port-A-John Bid to Stone Industries
6. Award of Bid: Hydraulic Dump Trailer to Versatile Trailer Sales
7. Award of Bid: Water and Sewer Pipe, Fittings, Hydrants and Valves to Ferguson Waterworks
8. Award of Bid: Electric Design and Construction - 6 Woodlawn Avenue Parking Deck to Electrical Concepts
9. Discussion and Vote: SEQRA for Zoning Text Amendment to all existing Tourist Related Business Districts (Alternative to Maple Dell request)
10. Discussion and Vote: Zoning Text Amendment to all existing Tourist Related Business Districts (Alternative to Maple Dell request)

FINANCE DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to sign agreement with BST for audit and related services
2. Discussion and Vote: Budget Transfers
3. Discussion and Vote: Reserve Resolution: Reserve Fund for the Purchase of Parkland and/or for Capital Improvements to Existing Parkland
4. Discussion: Saratoga Springs Housing Authority

PUBLIC WORKS DEPARTMENT

1. Announcement: Compost Material for Sale

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Amend section 225-69, schedule IV of City Code - Speed limits outside tax district
2. Discussion: Open meeting laws
3. Discussion: Ambulance Service Update
4. Set Public Hearing: Last Call Hours

SUPERVISORS

ADJOURN

1. Pre-Agenda meeting will take place on Monday, April 16, 2012 at 9:30am.