

APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM
— 2011 Program Year Funding—

ACTIVITY NAME: _____Rebuilding Together Rehab Projects_____

APPLICANT: _Rebuilding Together Saratoga County, Inc._____

MAILING ADDRESS: _____PO Box 95_____

_____Schuylerville, NY _____ Zip: ___12871_____

PHONE: 695-3315 _____ FAX 695-3315: _____ EMAIL:
_michelle@rebuildingtogethersaratoga.org_____

CONTACT PERSON: Michelle Larkin _____ TITLE: Executive Director_____

APPLICANT (*select 1*): City Department Private non-profit organization
 Other Public Agency

_____ 20-0530683 _____
(List Dept.) (List Federal ID #) (Specify)

_____ 621495873 _____
(DUNS #)

NATIONAL OBJECTIVE (*select 1*):

<u>“Benefit persons of Low/moderate income Need”</u>	<u>“Address slum/blight Conditions”</u>	<u>“Urgent CD Need”</u>
<input type="checkbox"/> L/M Income Area Benefit	“N/A” Slum/blighted Area	“N/A” Urgent
<input type="checkbox"/> L/M Income Limited Clientele Activities	<input type="checkbox"/> Slum/blighted Spot Basis	
<input checked="" type="checkbox"/> L/M Income Housing Activities	“N/A” Urban Renewal Completion	
<input type="checkbox"/> L/M Income Job Creation/Retention		

REQUESTED ENTITLEMENT FUNDING: \$ _10,000

Funding Leveraged from Other Sources: \$ _19,731 __

Total Activity Cost: \$ _29,731 ___

Proposal Abstract – please provide a *brief* overview of your proposal including the number of persons that will be served with this grant in the space below:

Michelle Larkin

(Authorized Signature)

Michelle Larkin

(Typed or Printed Name)

Executive Director

(Title)

1/25/11

(Date)

Please respond in writing to each of the following (add additional pages as necessary):

1. ACTIVITY DESCRIPTION

Provide a detailed description of your proposed activity. In this description, provide responses to the following items:

- A) Identify whether the activity is new, ongoing, or expanded from previous years.
- B) Describe the community need that your activity is intended to address and how your activity will address that need. Provide evidence that this need is currently not being addressed through existing programs or activities.
- C) Identify who will benefit from the proposed activity. If the activity is designed to benefit:
 - C-1) individual persons of low- to moderate-income, describe the process you will use to identify these persons and determine their income eligibility and the number of persons you expect to serve.
 - C-2) the inhabitants of a predominantly low-moderate income area, identify the Census Block Group in which the activity is located.
 - C-3) designed to benefit a low-moderate income "limited clientele", identify the "limited clientele" group.
- D) Identify your performance goals and the types of indicators you will use to document activity accomplishments and success. **(Examples should include: # of persons with new/improved access to services, # of affordable houses rehabilitated, etc.)**
- E) Provide an activity timeframe/schedule (include start, completion dates, and other significant performance stages).
- F) Identify whether the activity requires additional local, state or federal approval (license, permit, design/historic/environmental review, etc.). For construction/site development projects, provide evidence of site control.

CONSTRUCTION / SITE DEVELOPMENT BUDGET

(Entitlement Grant + Leveraged Funds = Total Activity Cost)

	ENTITLEMENT GRANT	Leveraged Funds*	Total Activity Cost	*Source of leveraged Funds and In-Kind Services
PRECONSTRUCTION				
Legal				
Engineering				
Architectural/Design				
Fees and Permits				
<i>Subtotal</i>				

DEVELOPMENT				
Relocation				
Site Preparation				
Construction - materials	8000	1000	9000	
Construction - labor		18,231		Donated labor for 6 workdays. (24 skilled, 43 unskilled)
Construction Financing				
Other - (explain) Consultants	2000	500		Reduced fees on portable toilets, dumpsters
<i>Subtotal</i>	10000	19731	29731	

TOTAL COST

10000	19731	29731
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OFFICE OF MANAGEMENT AND BUDGET (OMB) CIRCULAR A-133
MONITORING OF FEDERAL FINANCIAL ASSISTANCE TO SUBRECIPIENTS

ORGANIZATION: ___REBUILDING TOGETHER SARATOGA COUNTY

MAILING ADDRESS: _____ PO Box 95 SCHUYLERVILLE, NY 12871

FEDERAL ID #: 20-0530683 _____ PHONE 518-695-3315: _____

FAX: _518-695-3315_____

DUNS #: 621495873 _____

1. Please identify your fiscal year (mth/yr to mth/yr): __Jan 2011-Dec2011_____

Please identify below the funding received during your last fiscal year:

2. Community Development Block Grant Entitlement Funding (CDBG):

CDBG Activity Name: __Rehabilitation Projects

CDBG Funding Program Year: 2010-2011 _____

CDBG Funding Amount: __5,000_____

3. Other Federal Financial Awards (cash & non-cash):

GIVE NAME & CATALOG OF FEDERAL FINANCIAL ASSISTANCE (CFDA) #

AMOUNT OF AWARDS

4. During your last fiscal year, has your organization expended more than \$500,000 in total federal financial awards (incl. CDBG & all other federal assistance)? YES * _____ NO __X__

* If "yes", include a copy of your latest Single Audit Report with this completed and signed form as part of your application. If you answered "no", please complete, sign and return this form.

5. Are you aware of any financial audit violations, findings or questioned costs relating to any activity funded with federal financial assistance? YES * _____ NO __X__

* If "yes", please describe:

5. Other Saratoga County Awards (cash & non-cash):

IDENTIFY PROGRAM NAME & YEAR OF AWARD

IDENTIFY AMOUNT OF CO. AWARDS

M. J. Larkin

Authorized Signature

1/25/11

Date



PO Box 95
Schuylerville, NY 12871
michelle@rebuildingtogethersaratoga.org
www.rebuildingtogethersaratoga.org
(518) 695-3315

1. ACTIVITY DESCRIPTION:

Rebuilding Together Saratoga County, Inc is a 501c3 non-profit organization with the mission being "Bringing volunteers and communities together to improve the lives of low-income homeowners" with a vision of a safe and healthy home for every person. We offer free home repairs to Saratoga County homeowners who are elderly, disabled, low-income or a veteran. The majority of these projects are completed with donated labor from community volunteers, which allows us to leverage each donated dollar 2-4 times over. We are requesting CDBG funds in order to buy the building materials necessary to complete these projects. Our organization is active all year, but continues to do the bulk of our work during the spring and fall. The funds would be used to complete a minimum of five projects-which will include at least four homeowners and one non-profit organization.. The performance goal of the four homeowners is to make home modifications and repairs that make the home warm, safe and dry. While the majority of our work is completed in the rural areas of Saratoga County, we are receiving applications from elderly residents of Saratoga Springs who are struggling to make ends meet. If granted, this funding will address homeowners in Saratoga Springs.

Rebuilding Together Saratoga County, Inc. continues to work with the poorest members of Saratoga County. The average median household income in Saratoga County is \$75,500, however the average household income of the clients we assisted was \$17,097. There was an average of 2 members per household and the average age of the homeowner was 58. There is never a cost to the qualified homeowner we assist. Many of the repairs and modifications we make focus on safety issues, such as rotting stairs and hand railings. We deal with heating issues, such as furnaces, insulation, broken windows, poorly fitting doors and weather stripping. We attempt to help as many as we can with their roof issues-patching and repairing if possible and utilizing volunteers and paid contractors when necessary. A priority of Rebuilding Together is for modifications to the homes of elderly homeowners in order to keep them in their home and independent as long as possible.

Our typical eligibility criteria include the requirements that the applicant live in Saratoga County, own their own home, have a household income of 200% of poverty or less (the low to moderate income limits proposed by this grant will be abided by), have no outstanding real estate taxes, their mortgage or lot rent is paid and up to date, are unable to do the work themselves. The rising cost of living and falling social service budgets have left some of our most vulnerable neighbors without the most basic of necessities, a warm, safe, and dry home.

The nation is facing enormous problems, many of which have reached crisis levels. The low-income homeowners that Rebuilding Together serves are disproportionately affected by these issues. Homeownership is at an all time high, especially among low to mid-income Americans, but the costs of owning and maintaining a home are growing exponentially. Healthcare costs are skyrocketing, leaving low-income citizens with less and less disposable income for home repairs and modifications. All of these are issues that our clientele are dealing with and explain why we have many homeowners in Saratoga County waiting for some assistance with their home repairs. Rebuilding Together Saratoga County works with its partners and volunteers to help these homeowners stay in their homes, which builds stronger and more vibrant neighborhoods.

All necessary building permits and approvals will be applied for when necessary.

2. ORGANIZATIONAL CAPACITY

Our annual report is included, which describes our organization, includes our board list and depicts success of organization in increasing community impact each year since its inception.

Michelle Larkin is responsible for grant with oversight by board treasurer, Dave Blair, Accounting Manager with W.M. Schultz Construction Co. As evident on our roster of board members, we have members from the building industry involved in project management-Jesse Boucher of Kodiak Construction, Rob Moran of High Rock Construction and Michael Tuck of Balzer, Hodge, Tuck Architecture and Lee Ecker of Clough Harbour & Associates.

We work in partnership with other agencies – in order to avoid duplication of services and to serve clients as quickly as possible. At times one agency will complete one aspect of a job and pass it on to another. For example, a Greenfield Center homeowner who is on dialysis recently had a fire. EOC does not do structural repairs or electrical work. We will work on those two aspects of the job and EOC will insulate and supply a new furnace. The two organizations will coordinate repairs in order to get this gentleman back into his home as quick and as safe as possible. The Department of Social Services, Office of Mental Health, Office of the Aging and Hospice also refer clients to us.

3. ACTIVITY BUDGET

B, Our main source of leveraging is from the donated labor from our volunteers. As evidenced in our annual report, in 2010 we had 578 volunteers on worksites. As per market value, the skilled labor is assessed at \$60 an hour and the unskilled is assessed at \$19.51 an hour. Under overhead I listed \$1,000 as anticipated in donated materials and \$500 anticipated in donated food and discounted dumpster and portable toilet fees for five worksites. Our latest audit and 2011 budget is enclosed.

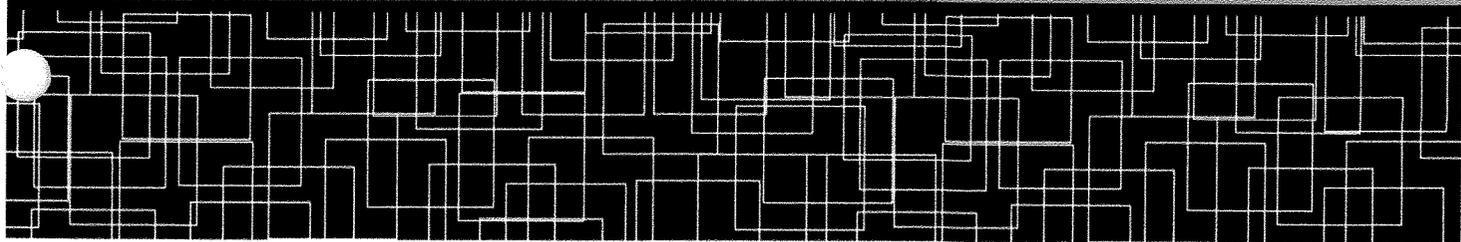


DESCRIPTION	2011 BUDGET
Income	
Contributions	
Individuals	15,000
Corporate	30,000
Churches	2,000
Civic Groups	7,000
Total Contributions	54,000
Grants	
Other Grants	
CDBG	
Lead Safety Grant	
Grants- Other	55,000
Access To Home	75,000
Total Grants	130,000
Interest Income	0
Other Income	0
Special Events	
Taste of Malta	
Bonton	
Golf Event	9,000
Racino	5,325
Non Gala	10,000
HMT	750
Resturant Night #1	2,250
Resturant Night #2	2,250
Other	5,000
Total Special Events	34,575
Annual Dinner	
Donations	0
Annual Dinner Admissions	0
Auctions	0
Annual Dinner- Other	22,000
Total Annual Dinner	22,000
Showcase of Homes	35,000
Total Income	275,575
Cost of Goods Sold	
Lead Safety Grant	5,000
Fees & Permits	100
Food & Beverage	3,000
Materials	
Fall Materials	10,000
Spring Materials	20,000

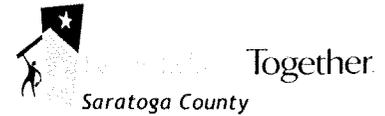
Access To Home	55,000
Total Materials	93,100
Operating Supplies	
Hero's	
Operating Supplies Other	1,400
Total Operating Supplies	1,400
Subcontractors	
Materials	7,500
Labor	7,500
Access to Home	20,000
Subcontractors- Other	
Temp Ramp Labor	1,415
Temp Ramp	1,415
Total Subcontractors	37,830
Waste Removal	5,000
Total Cost of Goods Sold	137,330
Gross Profit	138,245
Expenses	
Char 500 Fee	60
Temp Ramp Labor	
Temp Ramp	
Office Rent	5,760
Internet/Phone	1,200
Mileage	4,000
Petty Cash	
Storage	600
Advertising & Publicity	1,200
Bank Charges	500
Board Expenses	300
Donations	
Dues & Membership	6,350
Education & Conferences	3,500
Insurance	5,000
Office Supplies	1,500
Payroll Taxes	4,305
Postage & Shipping	1,500
Printing	1,200
Professional Fees	2,200
Salaries	51,060
Total Expenses	90,235
Special Event Expenses	
Racino	2,930
Non Gala	
Resturant Night #1	1,125
Resturant Night #2	1,125
HMT	375
Annual Dinner	3,000
Show Case of Homes	600
Golf Event	6,500
Other	2,500
Total Special Event Expenses	18,155
T-Shirts	2,500
Website Fees & Expenses	0
Civicore Contract Manager	900
Total Operational Expenses	111,790
	26,455

REBUILDING TOGETHER SARATOGA COUNTY

Annual Report for 2010



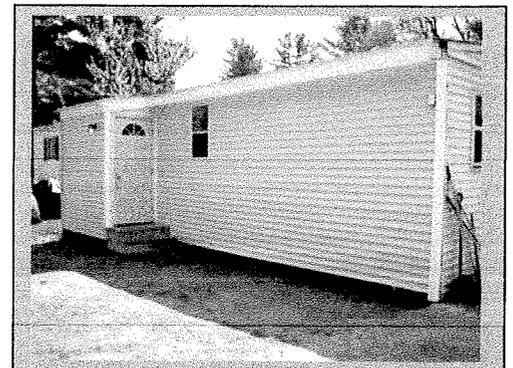
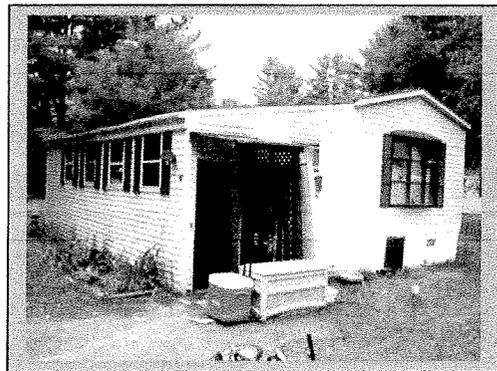
January 25, 2011



OVERVIEW

In 2010 Rebuilding Together Saratoga County celebrated its 7th year since its inception in Nov 2003, serving the residents and community of Saratoga County, New York. Since Nov 2003 we have made repairs to over 232 homes and non-profits, engaged over 2,035 volunteers who have invested over 21,234 of volunteer hours into our communities.

We are committed to our mission, "Bringing volunteers and communities together to improve the homes and lives of low-income homeowners" with a vision of a safe and healthy home for every person. We continue to serve the poorest of our community- low-income families, the elderly, disabled and veteran members. Helping to keep people in their homes with repairs that will make their home warmer, safer and drier with volunteer labor and donated funds for materials from individuals and sponsors epitomizes neighbors helping neighbors. With this community support, we are able to leverage each dollar donated to us three to four times its value in services given back to the community.



January 25, 2011

BOARD OF DIRECTORS

Our volunteer Board of Directors continues to be passionate about making a difference in their community.

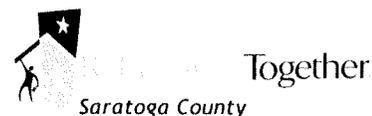
Directors

Dave Blair (Board Treasurer)	W.M. Schultz and Co.
Jesse Boucher	Kodiak Construction
Matt Coseo	Attorney, McMahon & Coseo, P.C.
Kim Crocetta	Attorney-private practice
Lee Ecker (Board President)	Clough Harbour & Associates
Maria Fontaine (Board VP)	School Social Worker
Paula Lomasney	Information Technology
Robert Moran	High Rock Construction
Ali Roberts	Liberty Travel Agent
Lisa Rozell	MetLife
Jeanine Stancanelli (Board Sec)	Occupational Therapist
Michael Tuck	Balzer, Hodge, Tuck Architecture PLLC
Deb VanDeMar	Information Technology
Paul Von Schenk	Adirondack Trust Insurance

Staff

Michelle Larkin	Executive Director
Marian Bigelow	Administrative Assistant





2010 PROGRAM HIGHLIGHTS

National Rebuilding Day April 25

- Completed repairs on 14 homes, 1 nonprofit agency with 150 volunteers

Total Spring Activity

- Completed repairs on 43 homes, 3 nonprofit agencies

Total Fall Activity

- Completed repairs on 28 homes, 1 nonprofit agency.

2010 Total-75 projects

Program Stats

Description	2004	2005	2006	2007	2008	2009	2010
# Homes served	4	19	23	39	52	66	71
# Family members served	8	26	43	88	102	123	145
Average median income of area	*	*	*	*	*	\$54.3K	\$5.5K
Average household income we served	*	*	*	*	\$15.4K	\$18.7K	\$17.1K
Average # in household served	*	*	*	*	*	2.4	2
Average # years homeownership	*	*	*	*	*	17.5	15.1
# Disabled served	4	15	20	37	56	78	*
Average age of homeowner	*	*	*	*	56	62	*
# Non-profits we served	2	2	2	8	8	6	4
# Clients the Non-profits serve	8	*	*	*	*	37.2K	6,460
# Of volunteers	100	250	300	575	600	632	578
# Volunteers hours worked	800	2,000	2,500	3,750	4,200	4,582	3,402

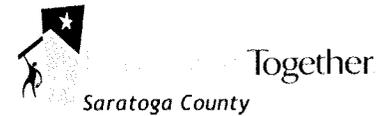
**Statistics not tracked*

Volunteer Work Crews from:

Gilbane Building Co., Roohan Realty, Kodiak Construction, Informz, Soroptimist's, Empire State College, Clough Harbour & Associates, Sunrise Rotary, Saratoga Springs Rotary, GlaxoSmithKline, SEFCU, Bank of America, Presbyterian New England Congregational Church, Quaker Springs Methodist Church, Unitarian Universalist Congregation, Keller Williams

Year Round Handyman Program

Thanks to a newly formed group of skilled retired men, work continued throughout the year. In the fall of 2010 this group completed 9 projects.



2010 FUNDING

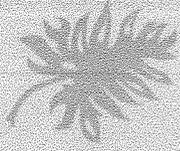
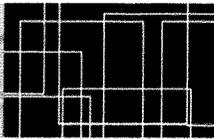
RTSC partnered with the Saratoga Builders Association by coordinating 300 volunteers for their Showcase of Homes Event, which resulted in a donation of \$33,333 from the SBA to Rebuilding Together Saratoga County.

Grants applied for and received from: Sears Holdings Heroes at Home Program, Lowe's, Saratoga Springs Rotary, Soroptimist's, The Community Foundation for the Capital Region, Alfred Z. Solomon Trust, National Grid

Local Sponsors Adirondack Trust , Gilbane Building Co., Roohan Realty, Allerdice, Curtis Lumber, Pasta Pane, Saratoga Gaming and Raceway, Malta Business and Professional Association, Mobile Home Solutions, Longfellow's, Kodiak Construction, American Legion Post 234

Total 2010 Contributions: \$164,323

Description	2004	2005	2006	2007	2008	2009	2010	% of Budget
Individuals	9615	2150	2222	6393	9436	11109	12875	8%
Grants	700	0	0	18800	57400	56584	51589	31%
Corporate	7400	10550	8200	30650	19818	37983	25135	15%
Miscellaneous		345	2679	0	48000	0		
Civic	3204	5000	1865	11569	4588	6107	5872	4%
Religious Groups		315	540	200	440	924	2759	2%
Showcase	20000	25000	25000	32500	37500	0	33333	20%
Annual Dinner	11195	11850	14885	15858	20181	21266	19737	12%
Events						14799	13025	8%
Total	\$49,287	\$57,544	\$52,712	\$163,970	\$149,363	\$149,441	\$164,323	



Community members and sponsors continue to be attracted to our motto of "Neighbors helping Neighbors. This serves as an inspiration to Rebuilding Together Saratoga County to find more ways to include community members in helping those in need right in their backyard.

We have big goals for 2011. Having a larger impact in the community means developing more volunteer groups and sponsoring partners in the county. Developing community beautification projects to involve our young people, more short term projects that local businesses can involve their own employees as volunteer labor and sponsorship of materials. We continue to look at sustainable avenues of income and events to raise the cash needed for the projects. Internally we will look at our procedures and policies of working with homeowners and clients to ask ourselves if we doing the best job we can do and if not, addressing those areas.



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