

**CITY OF SARATOGA SPRINGS
OFFICE OF THE COMMISSIONER OF FINANCE
QUARTERLY FINANCIAL REPORT
FOR THE QUARTER ENDED
JUNE 30, 2021**

I respectfully submit to the City Council the Second Quarter Financial Report of 2021 ending June 30. Please note that this report is prepared on a cash basis and no adjustments have been made for receivables or payables.

REVENUES:

General Fund Revenues

Property taxes in the General Fund are recognized as revenue for the full amount levied at the time the tax roll is posted to the general ledger and an adjustment is made at year end to defer to future years the amount not collected. The Finance Office has reviewed the payments made as of 06/30/21 and 74% has been collected or \$11,972,356. Last year at this time 70% was collected. Historically collection rates for the second quarter have averaged 70%. Property taxes can be paid in four installments with the first installment due March 1. However, the City offers a discount of 2.25% if the full year is paid on or before March 1. This accounts for the greater than 50% collection rate after only the second due date has passed.

As of 06/30/21 many of the City's larger revenue items are received on a lag, months after they have been earned.

- VLT aid was received on June 30th in the amount of \$2,325,592. The City adopted budget was \$1,162,796. The City also received \$348,839 on 03/12 as part of the funds withheld in 2020.
- Sales Tax figures include only four months since May and June collections are not distributed to the City from NYS Taxation and Finance until July and August, respectively. The amount received as of 06/30/21 was \$4,495,722 and as of 06/30/20 it was \$3,303,771.
- Hotel Occupancy Tax is paid to the City from the County on a quarterly basis. The first quarterly payment for 2021 was received in April. The second will arrive mid-July. At this time Occupancy tax receipts are \$43,545, a decrease of \$20,655 or 32% from 2020. This line is budgeted at \$338,000.
- County surplus distribution, A032-41120, is paid on a quarterly basis too, with the first payment made in April. These amounts are expected to meet the 2021 budget.
- NYRA Admissions Tax is paid annually after the racing season has closed.
- The bulk of Franchise Tax is paid annually, in the last quarter of the year. As of 06/30/21, receipts are \$128,034.

- State Aid Revenue sharing is distributed in two installments, September and December, with the largest share received in December.
- Ambulance Transport fees as of 06/30/21 were \$590,633.
- Mortgage Tax is paid semiannually in May and November. As of June 30th Mortgage Tax receipts are consistent with the prior year. Mortgage Tax will most likely exceed the \$1,550,000 budgeted for 2021. As of 06/30/21 \$1,017,454 was received.
- On June 18, 2021 the City paid in full a Tax Anticipation Note for \$6,300,000.00.

Taking into consideration the property tax revenue recognition issues, approximately 59% of revised revenues were actually received as of 06/30/21. This activity is an increase from prior years when revenues collected were about 46% as of June 30th.

Water and Sewer Revenues

The first quarter water and sewer bills for 2020 were mailed in April for a May 15th due date and second quarter will be mailed in July for an August 15th due date.

Capital Revenues

The City closed on a General Obligation Bond on June 15, 2021 to finance various 2021 capital projects for \$6,167,823.

EXPENSES:

General Fund Expenses

Finance Office – Discount on Taxes is a final figure.

All – Liability insurance has been paid in full for the year. Additional expenses would be for claims or additional coverage. Retirement expenses have only been paid for 3 months of 2019. The remaining 9 months will be paid in December.

Capital Expenses

Capital expenses are usually larger in the months where weather is more conducive to construction.

Community Development

Since the Community Development block grants are awarded on a different schedule than the City's fiscal year, no budget is established.

Submittal Date: July 22, 2021
 Agenda Date: August 3, 2021