



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

OVERVIEW

August 2015

**2016 REQUESTED BUDGETS
General Fund - Expenses**

Revised 09-08-15

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

	2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg
GENERAL FUND Grand Total	\$41,759,520.70		\$45,511,253.81		\$3,751,733.11	9.0%

DEPARTMENTS:

MAYOR	\$2,252,921.16	5.4%	\$ 2,409,830.86	5.3%	\$156,909.70	7.0%
FINANCE	\$3,266,517.02	7.8%	\$3,188,649.91	7.0%	(\$77,867.11)	-2.4%
PUBLIC WORKS	\$9,598,758.10	23.0%	\$11,347,219.33	24.9%	\$1,748,461.23	18.2%
PUBLIC SAFETY	\$23,411,895.43	56.1%	\$25,006,469.60	54.9%	\$1,594,574.17	6.8%
ACCOUNTS	\$1,042,897.54	2.5%	\$1,083,776.75	2.4%	\$40,879.21	3.9%
RECREATION	\$2,186,531.45	5.2%	\$2,475,307.36	5.4%	\$288,775.91	13.2%
TOTAL	\$41,759,520.70		\$45,511,253.81		\$3,751,733.11	

CATEGORIES (includes all Dept)

PERSONAL SERVICES (inclds SS)	\$22,191,358.80	53.1%	\$23,993,198.25	52.7%	\$1,801,839.45	8.1%
BENEFITS (Health Ins, Retrmnt)	\$11,533,184.30	27.6%	\$12,449,154.50	27.4%	\$915,970.20	7.9%
EQUIPMENT	\$523,558.72	1.3%	\$800,808.28	1.8%	\$277,249.56	53.0%
CONTRACTED SERVICES	\$6,334,862.94	15.2%	\$7,301,536.68	16.0%	\$966,673.74	15.3%
PRINCIPAL	\$47,399.32	0.1%	\$49,372.28	0.1%	\$1,972.96	4.2%
INTEREST	\$22,188.62	0.1%	\$20,215.66	0.0%	(\$1,972.96)	-8.9%
CONTINGENCY, INTERFUND TRANSFERS	\$1,106,968.00	2.7%	\$896,968.16	2.0%	(\$209,999.84)	-19.0%
<i>Contingency, only</i>	\$390,000.00	0.9%	\$550,000.00	1.2%	\$160,000.00	41.0%
TOTAL	\$41,759,520.70		\$45,511,253.81		\$3,751,733.11	

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

	2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
GENERAL FUND Grand Total	\$41,759,520.70		\$45,511,253.81		\$3,751,733.11	9.0%	

"MANDATED" vs. OTHER Expenditures

The question is often asked - what are the mandated vs. other components of the budget. This may help determine what "must" and what "may" be expended by the City each year. While "mandated" may be defined in numerous ways, below is one example.

You can see that, after personnel, benefits, and certain fixed costs are addressed, and without even considering equipment/supply needs, over 88% of the City's requested budget is expended.

"MANDATED" Expenditures:

Personal Services (inclds SS)	\$22,191,358.80	53.1%	\$23,993,198.25	52.7%	\$1,801,839.45	8.1%	Includes requested new hires.
Health Insurance	\$6,981,675.04	16.7%	\$7,608,808.46	16.7%	\$627,133.42	9.0%	Does not include incrsd salaries for expired contracts.
NYS Retirement - Police and Fire	\$2,989,537.72	7.2%	\$2,960,997.75	6.5%	(\$28,539.97)	-1.0%	Anticipated 1-15% increases (vary by carrier); includes new hire requests.
NYS Retirement - Other Employees	\$1,475,233.62	3.5%	\$1,827,620.29	4.0%	\$352,386.67	23.9%	Includes new hire requests.
Liability and Self Insurance	\$704,036.00	1.7%	\$801,936.00	1.8%	\$97,900.00	13.9%	
Life and Disability Insurance	\$17,288.44	0.0%	\$18,062.10	0.0%	\$773.66	4.5%	
Gas&Oil	\$449,550.00	1.1%	\$453,450.00	1.0%	\$3,900.00	0.9%	
Utilities	\$646,500.00	1.5%	\$643,000.00	1.4%	(\$3,500.00)	-0.5%	
Street Lights, Traffic Lights, Rubble/Blacktop/Stone/Oil	\$773,768.00	1.9%	\$781,768.00	1.7%	\$8,000.00	1.0%	
Total Gas, Oil, Utilities, Related Items	\$1,869,818.00	4.5%	\$1,878,218.00	4.1%	\$8,400.00	0.4%	
Other "Mandated" Expenditure Lines *	\$704,778.74	1.7%	\$752,426.41	1.7%	\$47,647.67	6.8%	
Total "Mandated"	\$36,933,726.36	88.4%	\$39,841,267.26	87.5%	\$2,907,540.90	7.9%	88% of the entire 2016 Requested Budget.
Remaining "Other Expenditures"	\$4,825,794.34	11.6%	\$5,669,986.55	12.5%	\$844,192.21	17.5%	12% of the entire 2016 Requested Budget.

* Medical exams, Discount on Taxes Pd, SADs (budget neutral)

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
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MAYOR'S DEPARTMENT

The Mayor's Department Requested Budget includes **two new employees**: a FT Administrator of Parks, whose job description may be revised as "Sustainability Director", and a FT Zoning&Building Tech which is currently PT. The cost of these positions total about \$170,257 in wages and benefits. These personnel **costs are partially offset** by a NYSERDA grant for the Administrator of Parks for 1/2 of the annual salary for one year, and the elimination of the PT Zoning&Building Tech. The Saratoga Convention and Tourism Bureau has taken over the operations and maintenance of the **Visitor's Center**, resulting in a net savings of about \$32,500 after fees. Other **updated employment contracts** resulted in a \$37,880 increase.

The Mayor's Department equipment budget has increased for both the Planning and Building sub-departments. Additional funds are requested for **outside legal counsel** (\$10,000), as well as **Human Resources supplies** (\$5,000) and **Civil Service Medical Exams** (\$3,250).

Other increases can be attributed to benefits and updated employee contracts. However, contractual increases are not completely reflected in dept budgets, as increases for unsettled contracts are budgeted in the contingency expense line in the Finance Department budget, and **four of the City's seven union contracts are currently expired** (1 expired in 2014; 2 expired in 2013; 1 expired in 2012) and three more will be expired at the end of 2016. The **Mayor is tasked with conducting collective bargaining** for the City pursuant the City Charter (Section 2.8 (H)).

A variety of local non-profit organizations are provided with modest operational support that has remained constant.

MAYOR	\$2,252,921.16	5.4%	\$2,409,830.86	5.3%	\$156,909.70	7.0%	
Changes* by Category							
PERSONAL SERVICES (inclds SS)	\$1,340,024.70		\$1,348,261.12		\$8,236.42		
NEW: Admin of Parks, OpenLands	\$0.00		\$60,000.00		\$60,000.00		1 FT New hire requested. New title-Sustainability Dir. Part offset by grant.
Admin of Parks, OpenLands PT	\$30,000.00		\$0.00		(\$30,000.00)		Offset for new hire request.
NEW: Zoning&Building Tech-FT	\$0.00		\$38,635.00		\$38,635.00		1 FT New hire requested. Formerly PT. Offset by removal of PT Asst Bldg Insp
Zoning&Building Tech-PT	\$26,000.00		\$0.00		(\$26,000.00)		Offset for new hire request.
Social Security-New Hires	\$4,284.00		\$7,545.58		\$3,261.58		Social Security for New hires.
Urban Heritage Area Prog (Visitors Center)	\$77,514.46		\$0.00		(\$77,514.46)		SCTB takeover. Addl savings-equip, contr. serv. Annual costs \$81,042.
Employment Contracts	\$783,778.66		\$818,281.83		\$34,503.17		Approx incrs due to annual, updated employee contracts.
BENEFITS (Health Ins, Retrmnt)	\$473,882.76		\$521,754.29		\$47,871.53		
NYS Retirement	\$153,077.93		\$202,070.36		\$48,992.43		Est change. Includes new hires.
Health Benefits	\$320,804.83		\$319,683.93		(\$1,120.90)		Est change. Includes new hires.
EQUIPMENT	\$25,946.00		\$46,157.00		\$20,211.00		
Planning Dept	\$2,000.00		\$20,000.00		\$18,000.00		
Building Dept	\$11,539.00		\$15,000.00		\$3,461.00		
Urban Heritage Area Prog (Visitors Center)	\$1,250.00		\$0.00		(\$1,250.00)		SCTB takeover. Addl savings-pers. serv., contr. serv. Annual costs \$81,042.
CONTRACTED SERVICES	\$413,067.70		\$493,658.45		\$80,590.75		
Urban Heritage Area Prog (Visitors Center)	\$0.00		\$71,400.00		\$71,400.00		SCTB takeover. Addl savings-pers. Serv., equip. Annual costs \$81,042.
Legal: Outside Counsel	\$55,000.00		\$65,000.00		\$10,000.00		
Human Resources: Printing, EAP	\$8,000.00		\$13,000.00		\$5,000.00		HR dept is operational.
Civil Service: Medical Exams	\$5,000.00		\$8,250.00		\$3,250.00		Increased requirements.
Legal: Books and Publications	\$2,500.00		\$3,500.00		\$1,000.00		

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

	2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
Senior Citizens Center	\$84,375.00		\$84,375.00		\$0.00		Not-for-Profit
Franklin Community Center	\$17,000.00		\$17,000.00		\$0.00		Not-for-Profit
Saratoga Preservation Foundation	\$12,000.00		\$12,000.00		\$0.00		Not-for-Profit
Saratoga Center for the Family	\$10,000.00		\$10,000.00		\$0.00		Not-for-Profit
60+ Dining	\$6,008.00		\$6,008.00		\$0.00		County program.
Bus Rental (Seniors)	\$6,008.00		\$6,008.00		\$0.00		County program.
EOC Soup Kitchen	\$4,800.00		\$4,800.00		\$0.00		Not-for-Profit
Memorial Day	\$2,800.00		\$2,800.00		\$0.00		
Veteran's Allowance	\$1,100.00		\$1,100.00		\$0.00		Not-for-Profit
Ethics Board	\$0.00		\$0.00		\$0.00		Unfunded but in service.
County Animal Shelter	\$6,300.00		\$5,000.00		(\$1,300.00)		County charges City annually.
Vietnam War Anniversary	\$5,000.00		\$0.00		(\$5,000.00)		One-time program.
Urban Heritage Area Prog (Visitors Center)	\$15,775.00		\$4,000.00		(\$11,775.00)		SCTB takeover. Addl savings-pers. Serv., equip. Annual costs \$81,042.
Liability Insurance	\$35,198.00		\$40,478.00		\$5,280.00		City-wide Insurance coverage, allocated to departments.
Self-Insurance	\$0.00		\$0.00		\$0.00		City-wide Insurance deductibles. Insurance Reserve in lieu of budget.
Unemployment Insurance	\$21,060.00		\$21,840.00		\$780.00		Election year.

**Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.*

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
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FINANCE DEPARTMENT

The Finance Department Requested Budget has its largest increase in Personal Services (\$56,256) due to the updated CSEA-City Hall employee contract and adjusted employee salaries.

The Contingency line, containing funds for contracts that are re-negotiated after the budget is adopted which are then transferred to other departments upon settlement, remains strong as four of the seven City union contracts are expired (1 in 2014, 2 in 2013, and 1 in 2012). The Mayor is responsible for their re-negotiation. The contingency expense line may also be used for emergencies and other unexpected events, and includes amounts to cover health insurance rate increases if necessary.

The Interfund Transfer line will most likely increase as the Capital and Debt Service Fund budgets are finalized. This line allows the Finance Department to move to other funds reserve amounts, assigned fund balance, and general fund revenue. It is budgeted neutral, as the expense equals the revenue. For example, when the City uses Building Reserve or Parkland Reserve funds to support capital projects, this is reflected in the expense line for Interfund Transfers as well as the

FINANCE	\$3,266,517.02	7.8%	\$3,188,649.91	7.0%	(\$77,867.11)	-2.4%
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Changes* by Category

PERSONAL SERVICES (inclds SS)	\$778,801.38		\$835,057.25		\$56,255.87	
<i>Employment Contracts</i>	\$778,801.38		\$835,057.25		\$56,255.87	Approx incrs due to annual, updated employee contracts.
BENEFITS (Health Ins, Retrmnt)	\$336,452.15		\$342,334.34		\$5,882.19	
<i>NYS Retirement</i>	\$112,557.30		\$134,043.37		\$21,486.07	Est change.
<i>Health Benefits</i>	\$223,894.85		\$208,290.97		(\$15,603.88)	Est change.
EQUIPMENT	\$41,478.72		\$38,867.28		(\$2,611.44)	
<i>IT Software</i>	\$7,512.40		\$7,764.56		\$252.16	
<i>IT Hardware</i>	\$30,966.32		\$28,102.72		(\$2,863.60)	City-wide computer replacement completed.
CONTRACTED SERVICES	\$933,228.83		\$1,005,834.94		\$72,606.11	
<i>Special Assessment Districts</i>	\$492,631.25		\$532,140.00		\$39,508.75	Budget neutral - revenue offset (Birch Run, Morgan St, Interlaken).
<i>IT: Service Contracts Equip</i>	\$102,253.83		\$118,424.95		\$16,171.12	MUNIS module maintenance. Increased fiber optics.
<i>Finance Admin: Office Supplies</i>	\$4,000.00		\$8,000.00		\$4,000.00	PayRoll paper required.
<i>Finance Admin: Prof Services</i>	\$41,500.00		\$44,000.00		\$2,500.00	Actuarial service and independent auditor.
<i>Tax Advertising Expense</i>	\$5,500.00		\$4,200.00		(\$1,300.00)	
<i>Taxes & Assessments: City Property</i>	\$11,000.00		\$8,200.00		(\$2,800.00)	
<i>Liability Insurance</i>	\$27,136.00		\$31,206.00		\$4,070.00	City-wide Insurance coverage, allocated to departments.
<i>Self-Insurance</i>	\$0.00		\$0.00		\$0.00	City-wide Insurance deductibles. Insurance Reserve in lieu of budget.
<i>Unemployment Insurance</i>	\$1,000.00		\$10,920.00		\$9,920.00	Election year.
PRINCIPAL INTEREST	\$47,399.32		\$49,372.28		\$1,972.96	Energy Performance Contract (lease agrmnt-2008).
	\$22,188.62		\$20,215.66		(\$1,972.96)	Energy Performance Contract (lease agrmnt-2008).
CONTINGENCY, INTERFUND TRANSFERS	\$1,106,968.00		\$896,968.16		(\$209,999.84)	<u>Contingency</u> -new contracts, emrgnc; <u>Interfund</u> -Debt serv, CCA.
<i>Contingency, only</i>	\$390,000.00		\$550,000.00		\$160,000.00	New contracts, unplanned events, emergencies, health ins rate incrs.
<i>Interfund Transfers</i>	\$716,968.00		\$346,968.16		(\$369,999.84)	Budget neutral - revenue offset (reserves, fund balance, other).

*Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
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PUBLIC WORKS DEPARTMENT

The Public Works Department Requested Budget includes **four new FT employees** in sub-departments for City Garage, Off Street Parking, and the Transfer Station, totaling about \$261,136 in wages and benefits. In addition, **raises** are requested to convert three 33 hour/week FT employees into 40 hour/week FT employees (\$32,789). These are allocated among the Water/Sewer/General Fund budgets (along with additional new hires and raises requested in the Water and Sewer budgets).

DPW continues its **equipment replacement** requests, budgeting for at least three pick-up trucks, two vehicles, and numerous trailers, mowers, snow blowers, weedwackers, saws, tarps, a road compactor, winches, chairs, kitchen equipment and other items (totaling \$168,300).

Engineering requests \$75,000 to upgrade its **AutoCad and Robotic Total Station drawing design hardware/software**. A complete **Carousel restoration** is planned (\$60,000). DPW Admin would like to add a **MUNIS software package for work orders** (\$54,000). Funds are required for a **survey of the Loughberry Dam** (\$50,000). **Repairs and Maintenance for Vehicles, Buildings and Equipment** are increased by \$57,500, \$45,000, and \$5,000 respectively. **Supplies** for various sub-departments are increased by \$26,000. **Uniforms** will cost an additional \$22,000 due to a revised DPW Union contract. **Salt and sand** are included at an additional \$20,000. Additional funds are needed to cover **Parks & Casino professional services** (\$10,000), **Transfer Station tipping fees** (\$10,000), and **phones for the Off-Street Parking** sub-department (\$8,100). **Street signs** are slated to cost an additional \$4,000.

Liability insurance will increase by about \$57,635 due to additional equipment purchases and claims history.

PUBLIC WORKS	\$9,598,758.10	23.0%	\$11,347,219.33	24.9%	\$1,748,461.23	18.2%
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Changes* by Category

	2015	2016	Change	
PERSONAL SERVICES (inclcs SS)	\$4,409,636.81	\$5,076,486.42	\$666,849.61	
NEW: Labor-4 FT	\$195,135.98	\$252,557.80	\$57,421.82	2 City Garage; 1 Off St. Parking; 1 Transfer Station; various 2015 new hires.
RAISE: City Eng: Admin Asst	\$52,815.00	\$66,010.15	\$13,195.15	Raise, increased hours requested.
RAISE: DPW Admin: Sr. Clerk	\$42,484.51	\$53,295.20	\$10,810.69	Raise, increased hours requested.
RAISE: DPW ADMIN: Office Supervisor	\$35,288.53	\$44,055.60	\$8,767.07	Raise, increased hours requested. Allocated among Gen/Water/Sewer funds.
DPW ADMIN: Public Works Director FT	\$0.00	\$30,982.90	\$30,982.90	1 FT hire in 2015. Allocated among Gen/Water/Sewer funds.
DPW ADMIN: Data Collector	\$0.00	\$12,944.75	\$12,944.75	1 FT hire in 2015. Allocated among Gen/Water/Sewer funds.
Social Security-New Hires & Raises	\$24,917.89	\$35,178.25	\$10,260.36	New hires, raises, overtime increases.
Employment Contracts	\$3,818,109.90	\$4,307,526.77	\$489,416.87	Approx incrs due to annual, updated employee contracts.
Overtime - ALL	\$117,350.00	\$150,400.00	\$33,050.00	Department-wide Overtime; reflects updated employee contracts.
BENEFITS (Health Ins, Retrmnt)	\$2,412,065.33	\$2,752,988.80	\$340,923.47	
NYS Retirement	\$684,790.69	\$842,308.85	\$157,518.16	Est change. Includes new hires.
Health Benefits	\$1,727,274.64	\$1,910,679.95	\$183,405.31	Est change. Includes new hires.
EQUIPMENT	\$108,100.00	\$276,400.00	\$168,300.00	
Highway Misc: Vehicles	\$0.00	\$50,000.00	\$50,000.00	Pick up truck w/ plow (1 F250).
City Eng: Vehicles	\$0.00	\$50,000.00	\$50,000.00	Replace two vehicles (2).
Streets: Vehicles	\$47,000.00	\$94,000.00	\$47,000.00	Pick up trucks w/ plows (2 F250s).
Streets: Misc Equipment	\$10,000.00	\$25,000.00	\$15,000.00	Trailers, mowers, saws, tarps, hydraulic breaker with nail point.
Park & Casino: Misc Equipment	\$5,000.00	\$10,000.00	\$5,000.00	Commercial rug shampooer, ice machines, clean draperies, music equip.
City Garage: Misc Equipment	\$3,000.00	\$4,000.00	\$1,000.00	Welding, painting, tools, chairs, desk computers.

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

	2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
CONTRACTED SERVICES	\$2,668,955.96		\$3,241,344.11		\$572,388.15		
City Eng: Other Supplies	\$0.00		\$75,000.00		\$75,000.00		Upgrade outdated, non-functioning AutoCad and Robotic Total Station.
Carousel: Prof Serv	\$10,000.00		\$70,000.00		\$60,000.00		Horse maintenance (28 horses & chariots).
DPW Admin: Office Supplies	\$3,500.00		\$57,700.00		\$54,200.00		Incrs cost of supplies. MUNIS work order program (\$54,000).
City Eng: Prof Serv	\$0.00		\$50,000.00		\$50,000.00		Loughberry Dam survey and borings.
Streets: Repairs&Maint Veh	\$125,000.00		\$175,000.00		\$50,000.00		Incrs in parts & labor.
Off St Parking: Parking Garage Maint	\$5,000.00		\$50,000.00		\$45,000.00		Annual mntnce for 3 decks; hot water wash/caulking.
All sub-depts: Uniforms	\$5,500.00		\$27,500.00		\$22,000.00		Boots and uniforms per contract (new "Boots" Policy).
Highway Misc: Salt & Sand	\$110,000.00		\$130,000.00		\$20,000.00		Incrs in # of streets being plowed/salted; weather dependent.
Transfer Station: Repairs&Maint Bldg	\$500.00		\$20,000.00		\$19,500.00		Recycling area needs building maintenance.
Sar Arts Council: Repairs&Maintenance	\$3,000.00		\$20,000.00		\$17,000.00		Roof repair, scrape & paint windows, brick repair/point, air handlers.
Storm Water Carriers: Other Supplies	\$12,000.00		\$25,000.00		\$13,000.00		Manholes, risers, catchbasins, pipes fittings, grates.
Streets: Other Supplies	\$50,000.00		\$60,000.00		\$10,000.00		Lights, concrete, trash bags, rags, masonry supplies, pipes, Hiram Hollow, lurr
Parks&Casino: Prof Serv	\$3,500.00		\$13,500.00		\$10,000.00		Mahoney, Blann, Simplex, pest control.
Streets: Tipping Fees	\$75,000.00		\$85,000.00		\$10,000.00		
Off St Parking: Phones	\$900.00		\$9,000.00		\$8,100.00		
Drink Hall/Sr. Center: Repairs&Maint Bldg	\$10,000.00		\$15,000.00		\$5,000.00		Pigeons, elevators, fire extinguishers, pest control, sprinklers.
Streets: Rubble	\$70,000.00		\$75,000.00		\$5,000.00		Pot holes, small repair work, parking lots (weather related).
Highway Misc: Repairs&Maint Veh	\$40,000.00		\$45,000.00		\$5,000.00		Incrs in cost of parts.
Transfer Station: Transportation	\$18,000.00		\$23,000.00		\$5,000.00		
Transfer Station: Repairs&Maint Equip	\$1,000.00		\$5,000.00		\$4,000.00		
City Garage: Repairs&Maint Bldg	\$5,000.00		\$8,500.00		\$3,500.00		
Transfer Station: Other Supplies	\$500.00		\$3,500.00		\$3,000.00		
Streets: Street Signs	\$3,000.00		\$5,500.00		\$2,500.00		Incrs in theft of street name signs.
Storm Water Carriers: Repairs&Maint Veh	\$2,500.00		\$5,000.00		\$2,500.00		
Streets: Flowers	\$23,000.00		\$25,000.00		\$2,000.00		Incrs in number of flower beds and material cost.
Highways: Rubble	\$3,000.00		\$5,000.00		\$2,000.00		Pothole and small repair jobs.
Highway Misc: Street Signs	\$1,000.00		\$2,500.00		\$1,500.00		Incrs in signs requiring replacement.
City Eng: Office Supplies	\$1,000.00		\$2,000.00		\$1,000.00		Based on trend.
City Garage: Repair&Main-Equip	\$3,500.00		\$4,500.00		\$1,000.00		
Trees: Gas & Oil	\$5,000.00		\$6,000.00		\$1,000.00		
Streets: Phones	\$6,500.00		\$3,500.00		(\$3,000.00)		
Cemetery: Prof Serv	\$43,600.00		\$40,000.00		(\$3,600.00)		
Italian Gardens: Other Supplies	\$5,000.00		\$0.00		(\$5,000.00)		
Spit N Spat: Other Supplies	\$5,000.00		\$0.00		(\$5,000.00)		
Liability Insurance	\$293,109.00		\$350,744.00		\$57,635.00		City-wide Insurance coverage, allocated to departments.
Self Insurance	\$0.00		\$0.00		\$0.00		City-wide Insurance deductibles. Insurance Reserve in lieu of budget.
Unemployment Insurance	\$10,000.00		\$30,000.00		\$20,000.00		Election year.

*Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
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PUBLIC SAFETY DEPARTMENT

The Public Safety Department requests twelve new hires, including an a PD Dispatcher, a PD Cleaner, a Parking Enforcement Officer, a second Assistant Fire Chief, and eight firefighters totaling about \$908,269 in wages and benefits. At least four of the firefighters may have wages and benefits covered by a federal grant ("SAFER"). The second Assistant Fire Chief will enable consolidation the Fire Prevention and Codes Divisions and support a staffing model that matches contemporary duties. Public Safety is also asking for raises for PD school crossing guards and a PT Traffic Control Laborer to ensure minimum wages (\$3,273). Other salary increases are due to recently settle contracts, step increases, and reorganized scheduling. PD comp time and overtime have increased by \$175,000 to align with recent years' trends; FD comp time and overtime have not increased over 2015 adopted amounts.

Like the other departments, the DPS budget does not currently reflect all personal services costs. However, because Public Safety employees six of the seven unions, its budget is more deeply affected by deferred contracts. Contracts have expired for: Police Officers (PBA) in 2012; Fire Admin (Chiefs) and Fire Fighters in 2013; and PD Admin (Chiefs) in 2014. Police Lieutenants and CSEA-City Hall contracts will expire in 2016. All are negotiated by the Mayor, and the Finance department budgets for this in its contingency expense line.

The DPS equipment budget increased by 30% (\$91,000). Six new vehicles are included - 5 for the police, 1 for fire. Additional funds are for police vehicle laptops and equipment for new hires. Training, medical exams, Fire Dept uniforms and supplies for new hires results in a \$63,000 cost increase. Other larger increases include PD phones (\$12,000), PD equipment service contracts (\$11,000), ambulance billing (\$11,000; offset by revenue); Traffic Control pavement material (\$10,000); repair and maintenance of fire vehicles (\$10,000); PD Uniforms, training, and professional services (\$20,000).

The Ambulance program is projected, based on current year actuals, to offset a substantial amount of the aforementioned costs via revenues of about \$835,000 (including ambulance services, advanced life support, and station rental).

PUBLIC SAFETY	\$23,411,895.43	56.1%	\$25,006,469.60	54.9%	\$1,594,574.17	6.8%
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Changes* by Category

	2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	
PERSONAL SERVICES (inclds SS)	\$13,000.00		\$14,040.00		\$1,040.00	
NEW: Asst Fire Chief	\$95,934.00		\$200,368.00		\$104,434.00	1 New FT hire requested. Consolidation of Fire Prev Office and DPS Codes Division. New staffing model to match contemporary duties. Also, updated employee contract.
NEW: Firefighters-4 FT	\$2,853,580.82		\$2,957,853.00		\$104,272.18	4 FT New hires requested. Multi-year plan for consolidation, increased demand on services, and retirements.
NEW: SAFER Firefighters-4 FT	\$0.00		\$132,057.00		\$132,057.00	4 FT New hires requested; offset in part by SAFER grant reimb. Multi-year plan for consolidation, increased demand on services, and retirements.
NEW: Police Dept: Cleaner FT	\$0.00		\$38,635.00		\$38,635.00	1 FT New hire requested. Offset by removal of 1 PT hires.
Police Dept: Cleaner PT	\$21,500.00		\$13,000.00		(\$8,500.00)	Replaced by FT Cleaner
NEW: Parking Enforcemnt	\$78,997.00		\$79,144.00		\$147.00	1 New FT hire requested.
NEW: Police Dept: Central Dispatcher	\$539,598.00		\$602,385.00		\$62,787.00	1 New FT hire requested.
RAISE: Police Dept: School XGuards	\$108,000.00		\$110,000.00		\$2,000.00	Raise requested to meet minimum wage.
RAISE: Traffic Control Labor PT	\$13,000.00		\$14,040.00		\$1,040.00	Raise requested.
Social Security-New Hires & Raises	\$283,861.65		\$317,282.37		\$33,420.72	New hires, raises.
Police Dept: Sergeants	\$844,041.00		\$916,006.00		\$71,965.00	Step increase per contract. New salary schedule inclds longevity in base.
Police Dept: Lieutenants	\$333,451.00		\$380,723.00		\$47,272.00	Updated employee contracts. Retrs, replcmnts, reorg.

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

	2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
<i>Police Dept: Animal Control/Parking Enforc</i>	\$54,364.00		\$100,591.00		\$46,227.00		Incrsd from 1 to 2 employees by upgrading a PEO.
<i>Police Dept: Investigators</i>	\$709,106.00		\$720,408.00		\$11,302.00		Updated employee contracts.
<i>Fire Captain</i>	\$322,788.00		\$331,654.00		\$8,866.00		Step increase per contract.
<i>Fire Lieutenants</i>	\$442,177.00		\$448,608.00		\$6,431.00		Updated employee contracts.
<i>Traffic Control Maintainer II</i>	\$112,395.00		\$117,147.00		\$4,752.00		Updated employee contracts.
<i>Traffic Control Technician</i>	\$82,830.00		\$86,379.00		\$3,549.00		Updated employee contracts.
<i>DPS Admin: Office Supervisor</i>	\$61,628.00		\$64,542.00		\$2,914.00		Updated employee contracts. Retrs, replcmnts, reorg.
<i>Traffic Control: Auto. Serv. Manager</i>	\$60,258.00		\$62,855.00		\$2,597.00		Updated employee contracts.
<i>DPS Admin: Sr Clerk</i>	\$35,118.00		\$37,243.00		\$2,125.00		Updated employee contracts.
<i>DPS Admin: Sr Account Clerk</i>	\$44,211.00		\$46,135.00		\$1,924.00		Updated employee contracts. Retrs, replcmnts, reorg.
<i>DPS Admin: Code Admin Asst&AP</i>	\$57,316.00		\$58,431.00		\$1,115.00		Updated employee contracts.
<i>Police Dept: Identification Clerk</i>	\$47,654.00		\$48,597.00		\$943.00		Updated employee contracts.
<i>Overtime - ALL</i>	\$544,000.00		\$710,760.00		\$166,760.00		Department-wide Overtime.
OT-PD	\$300,000.00		\$450,000.00		\$150,000.00		Police Dept OT.
OT-Fire	\$130,000.00		\$130,000.00		\$0.00		Fire Dept OT.
OT-Dispatch	\$75,000.00		\$75,000.00		\$0.00		Dispatch Dept OT.
<i>Comp Time - ALL</i>	\$547,000.00		\$573,000.00		\$26,000.00		Department-wide Comp Time.
CT-PO	\$375,000.00		\$400,000.00		\$25,000.00		Police Dept CT.
CT-Fire	\$170,000.00		\$170,000.00		\$0.00		Fire Dept CT.
<i>Holiday Pay-ALL</i>	\$554,000.00		\$584,000.00		\$30,000.00		Updated contracts and reorganized scheduling.
<i>Special Events Overtime-ALL</i>	\$92,500.00		\$110,000.00		\$17,500.00		Contractual increases. Offset by fees.
<i>Police Dept: Officers</i>	\$2,593,317.00		\$2,497,701.00		(\$95,616.00)		Attrition, junior new hires.
<i>Code Administration Officer</i>	\$172,588.00		\$159,621.00		(\$12,967.00)		Replacement of longstanding employee in 2015.
<i>Fire 207A Pension</i>	\$485,104.00		\$483,181.00		(\$1,923.00)		
BENEFITS (Health Ins, Retrmnt)	\$7,615,017.46		\$8,032,210.93		\$417,193.47		
<i>NYS Retirement - Police and Fire</i>	\$2,989,537.72		\$2,960,997.75		(\$28,539.97)		Est change. Includes new hires.
<i>NYS Retirement</i>	\$271,761.97		\$342,543.74		\$70,781.77		Est change. Includes new hires.
<i>Health Benefits</i>	\$4,353,717.77		\$4,728,669.44		\$374,951.67		Est change. Includes new hires.
EQUIPMENT	\$298,800.00		\$389,800.00		\$91,000.00		
<i>Fire Dept: Vehicles</i>	\$0.00		\$35,000.00		\$35,000.00		Replace 1 vehicle.
<i>Fire Dept: Firefighter Equipment</i>	\$21,000.00		\$46,600.00		\$25,600.00		New hires.
<i>Police Dept: Vehicles</i>	\$87,000.00		\$110,000.00		\$23,000.00		Replace 2 marked and 3 unmarked PD vehicles.
<i>Data Network: Hardware</i>	\$20,000.00		\$28,000.00		\$8,000.00		Laptops for police vehicles.
<i>Fire Dept: Equipment</i>	\$16,500.00		\$19,900.00		\$3,400.00		New hires.
<i>Police Dept: Ballistic Vests</i>	\$18,000.00		\$14,000.00		(\$4,000.00)		
CONTRACTED SERVICES	\$1,556,898.62		\$1,730,561.11		\$173,662.49		
<i>Fire Dept: Training</i>	\$18,000.00		\$46,000.00		\$28,000.00		New hires.
<i>Fire Dept: EMS Training</i>	\$54,000.00		\$77,600.00		\$23,600.00		New hires.
<i>Police Dept: Phones</i>	\$28,000.00		\$40,000.00		\$12,000.00		Incrsd costs.
<i>Police Dept: Serv. Contracts-Equip</i>	\$20,000.00		\$31,000.00		\$11,000.00		Restore Nixel. Addtl PD leased equipment.
<i>Ambulance Billing Contract</i>	\$49,000.00		\$60,000.00		\$11,000.00		Incrsd calls; revenue offset.
<i>Traffic Control: Pavement Material</i>	\$40,000.00		\$50,000.00		\$10,000.00		Increased costs.
<i>Fire Dept: Repairs&Maint Veh</i>	\$40,000.00		\$50,000.00		\$10,000.00		Additional service costs for aging and new fire apparatus.
<i>Police Dept: Uniforms</i>	\$78,000.00		\$85,000.00		\$7,000.00		Replacing retirees-incrsd costs.
<i>Police Dept: Training</i>	\$23,000.00		\$30,000.00		\$7,000.00		Increased costs and training.

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

	2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
Police Dept: Prof Serv	\$80,000.00		\$86,000.00		\$6,000.00		Incrsd costs for Taser contract, e911 system, Zone 5.
Health Dept: Medical Exams	\$10,000.00		\$15,000.00		\$5,000.00		New hires.
DPS Admin: Prof Serv	\$5,500.00		\$10,000.00		\$4,500.00		Legal costs.
Fire Dept: Uniforms	\$8,500.00		\$12,100.00		\$3,600.00		New hires.
Fire Dept: Firefighting Supplies	\$2,500.00		\$5,300.00		\$2,800.00		New hires.
Police Dept: Repairs&Maint Bldg	\$3,000.00		\$5,000.00		\$2,000.00		Clean carpets and windows.
Traffic Control: Repairs&Maint Bldg	\$4,000.00		\$6,000.00		\$2,000.00		Aging facility; incrsd cost to clean oil separator.
Fire Dept: Service Contracts-Equip	\$9,100.00		\$11,000.00		\$1,900.00		New copier agreement.
DPS Admin: Parking Ticket Admin	\$60,000.00		\$61,000.00		\$1,000.00		Incrsd delinquent ticket notices.
Police Dept: Janitorial Supplies	\$3,000.00		\$4,000.00		\$1,000.00		
Police Dept: Horse Care	\$9,000.00		\$10,000.00		\$1,000.00		Increased costs.
Traffic Control: Repairs&Maint Veh	\$4,000.00		\$5,000.00		\$1,000.00		Increased costs, aging equipment and building.
Traffic Control: Utilities	\$9,000.00		\$10,000.00		\$1,000.00		
Traffic Control: Utilities Traffic Lights	\$30,000.00		\$31,000.00		\$1,000.00		
Fire Dept: Tuition Reimbursement	\$5,000.00		\$6,000.00		\$1,000.00		More employees participating in contractual benefit.
Police Dept: Utilities	\$10,000.00		\$5,500.00		(\$4,500.00)		
Liability Insurance	\$293,586.00		\$316,250.00		\$22,664.00		City-wide Insurance coverage, allocated to departments.
Self-Insurance	\$0.00		\$0.00		\$0.00		City-wide Insurance deductibles. Insurance Reserve in lieu of budget.
Unemployment Insurance	\$20,000.00		\$20,000.00		\$0.00		Election year.

*Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
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ACCOUNTS DEPARTMENT

The Accounts Department manages City-wide assessments, purchasing, licensing and permits, vital statistics and Risk and Safety. As the official City Clerk, it is also responsible for records and document retention, and has successfully applied for numerous city grants.

The Accounts Department Requested Budget is the smallest of all departments and has nominal increase over the 2015 adopted budget. Employee contract updates, NYS Retirement, Health Benefits, and Liability Insurance account for most of its increase from 2015 to 2016 (\$40,879).

ACCOUNTS	\$1,042,897.54	2.5%	\$1,083,776.75	2.4%	\$40,879.21	3.9%	
Changes* by Category							
PERSONAL SERVICES (inclds SS)	\$597,041.85		\$601,306.60		\$4,264.75		
<i>Employee Contracts</i>	\$597,041.85		\$601,306.60		\$4,264.75		Approx incrs due to annual, updated employee contracts.
BENEFITS (Health Ins, Retrmnt)	\$279,991.08		\$313,575.66		\$33,584.58		
<i>NYS Retirement</i>	\$90,421.03		\$107,681.51		\$17,260.48		Est change.
<i>Health Benefits</i>	\$189,570.05		\$205,894.15		\$16,324.10		Est change.
EQUIPMENT	\$234.00		\$234.00		\$0.00		
CONTRACTED SERVICES	\$165,630.61		\$168,660.49		\$3,029.88		
<i>Accounts Admin: Books/Publications</i>	\$6,900.00		\$7,600.00		\$700.00		General Codes updates.
<i>Liability Insurance</i>	\$14,925.00		\$17,164.00		\$2,239.00		City-wide Insurance coverage, allocated to departments.
<i>Self Insurance</i>	\$0.00		\$0.00		\$0.00		City-wide Insurance deductibles. Insurance Reserve in lieu of budget.
<i>Unemployment Insurance</i>	\$0.00		\$0.00		\$0.00		Election year.

*Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
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RECREATION DEPARTMENT

The Recreation Department requested very little year over year change and most can be attributed to updated employee contracts and estimated increases in NYS retirement contributions and health insurance (together totaling \$11,127.60, a 1.2% increase).

DPW/Recreation is requesting **3 new hires (2FT, 1 PT)** for the developing Waterfront (\$154,079). It requests an additional \$38,954 for various contracted services such as repair/maintenance to buildings and uniforms in accordance with the recently settled employee contract. DPW/Rec has total increase is \$277,648, a 21.8% increase.

Liability insurance increased by about \$6,012 due to new equipment and claims history. The Indoor Recreation Facility proposes funding totaling \$279,553, which is partially offset by revenues estimated at \$175,000 for 2016.

The total Recreation Department Requested Budget cost allocation between Recreation and DPW is: "Rec" - \$924,310 and "DPW" - \$1,550,998.

RECREATION	\$2,186,531.45	5.2%	\$2,475,307.36	5.4%	\$288,775.91	13.2%
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Changes* by Category

PERSONAL SERVICES (inclcs SS)	\$1,124,674.71	\$1,278,189.30	\$153,514.59		
<i>NEW: Waterfront: Labor FT, PT</i>	\$10,920.00	\$89,232.00	\$78,312.00		2 FT, 1 PT New hire requested. For increased facilities.
<i>Social Security-New Hires & Raises</i>	\$835.38	\$6,826.25	\$5,990.87		New hires, raises.
<i>Employee Contracts</i>	\$854,347.00	\$932,855.07	\$78,508.07		Approx incrs due to annual, updated employee contracts.
<i>Indoor Rec Facility-Rec</i>	\$62,244.81	\$70,155.00	\$7,910.19		Cleaner-PT hired in 2015.
<i>Ice Rinks-Skateguards&Instr.</i>	\$41,125.00	\$41,125.00	\$0.00		
<i>Youth Parking Program</i>	\$15,224.00	\$15,224.00	\$0.00		
<i>Summer Rec Prgm</i>	\$96,207.00	\$93,787.00	(\$2,420.00)		Includes Camp Saradac.
<i>Recreation Programs and Clinics</i>	\$37,919.00	\$23,389.00	(\$14,530.00)		Basketball, Soccer, LAX.
BENEFITS (Health Ins, Retrmnt)	\$415,775.52	\$486,290.48	\$70,514.96		
<i>NYS Retirement</i>	\$162,624.70	\$198,972.46	\$36,347.76		Est change. Includes both DPW and Recreation employees.
<i>Health Benefits</i>	\$253,150.82	\$287,318.02	\$34,167.20		Est change. Includes both DPW and Recreation employees.
EQUIPMENT	\$49,000.00	\$49,350.00	\$350.00		
<i>DPW-all subdepts</i>	\$25,500.00	\$25,500.00	\$0.00		Trailer, plows, smaller lawn mowers, line painter, one large lawn mower, weedwacker, tools, small lift, snow blower.
<i>Rec Dept-all subdepts</i>	\$23,500.00	\$23,850.00	\$350.00		
CONTRACTED SERVICES	\$597,081.22	\$661,477.58	\$64,396.36		
<i>Rec Dept-all subdepts</i>	\$97,361.24	\$116,791.52	\$19,430.28		Supervision moved from Personal Service to Contracted Service; offset.
<i>DPW-all subdepts</i>	\$451,637.98	\$490,592.06	\$38,954.08		Incrc costs for required repair and maintenance of older equip and buildings. Boots and uniforms per contract (new "Boots" Policy).
<i>Liability Insurance</i>	\$40,082.00	\$46,094.00	\$6,012.00		City-wide Insurance coverage, allocated to departments.
<i>Self Insurance</i>	\$0.00	\$0.00	\$0.00		City-wide Insurance deductibles. Insurance Reserve in lieu of budget.
<i>Unemployment Insurance</i>	\$8,000.00	\$8,000.00	\$0.00		Election year.

DPW and REC Depts Allocation

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

	2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
Recreation Dept, only TOTAL	\$913,182.24		\$924,309.84		\$11,127.60	1.2%	
DPW, only TOTAL	\$1,273,349.21		\$1,550,997.52		\$277,648.31	21.8%	
	\$2,186,531.45		\$2,475,307.36				
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<u>New Indoor Recreation Facility (included above)</u>							
PERSONAL SERVICES (inclds SS)	\$152,908.81		\$170,545.00		\$17,636.19		
BENEFITS (Health Ins, Retrmnt)	NA		NA		NA		
EQUIPMENT	\$5,500.00		\$5,500.00		\$0.00		All DPW - Mower, weedwacker, snow blower, tools.
CONTRACTED SERVICES	\$96,758.00		\$103,508.00		\$6,750.00		Utilities (\$52R); Fire Safety (\$12R); Phones (\$5.6R); Suppls; Reprs
	\$255,166.81		\$279,553.00		\$24,386.19		
DPW and REC Depts Allocation							
Recreation Dept, only TOTAL	\$72,402.81		\$79,463.00		\$7,060.19		
DPW/Rec, only TOTAL	\$182,764.00		\$200,090.00		\$17,326.00		
<i>*Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.</i>							
GENERAL FUND Grand Total	\$41,759,520.70		\$45,511,253.81		\$3,751,733.11	9.0%	

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
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NEW HIRE REQUESTS

Twenty-one new hires, 20 FT and 1 PT positions, were requested by four departments. The costs for new hires must take into consideration not only wages, but also social security, health insurances, and retirement benefits. These total an estimated \$1.494 million and are summarized below. The new hires include several firefighters who may be covered by a federal grant ("SAFER").

	Wage & Soc. Sec.	Health Insurances	Retirement	TOTAL	
MAYOR	\$105,889.92	\$44,595.84	\$19,771.37	\$170,257.13	2 New hires requested.
Planning Dept: POSH/Sustain Dir-1 FT	\$64,590.00	\$22,297.92	\$12,060.00	\$98,947.92	
Code/Build: Zoning&BldgTech-1 FT	\$41,299.92	\$22,297.92	\$7,711.37	\$71,309.21	
FINANCE	\$0.00	\$0.00	\$0.00	\$0.00	0 New hires requested.
PUBLIC WORKS	\$145,094.98	\$88,949.33	\$27,091.58	\$261,135.89	4 New hires requested. 4 FT
City Gar: Dispatch 1 FT	\$36,273.74	\$22,237.33	\$6,772.90	\$65,283.97	
City Gar: Dispatch 1 FT	\$36,273.74	\$22,237.33	\$6,772.90	\$65,283.97	
Off Street. Parking: Laborer-1 FT	\$36,273.74	\$22,237.33	\$6,772.90	\$65,283.97	
Transfer Station: Laborer-1 FT	\$36,273.74	\$22,237.33	\$6,772.90	\$65,283.97	
PUBLIC SAFETY	\$516,892.24	\$267,575.06	\$123,831.21	\$908,298.51	12 New hires requested. 12 FT
PD Central Dispatch: Dispatcher-1FT	\$44,622.00	\$22,297.92	\$8,331.65	\$75,251.57	
Police Dept: Cleaner-1 FT	\$41,590.58	\$22,297.92	\$7,765.64	\$71,654.13	
On Street Parking-PEO-1FT	\$38,560.23	\$22,297.92	\$7,199.82	\$68,057.97	
Fire Dept: Asst Fire Chief-1 FT	\$107,794.25	\$22,297.92	\$27,636.98	\$157,729.16	
Fire Dept: Firefighter -1 FT	\$35,540.65	\$22,297.92	\$9,112.14	\$66,950.71	
Fire Dept: Firefighter -1 FT	\$35,540.65	\$22,297.92	\$9,112.14	\$66,950.71	
Fire Dept: Firefighter -1 FT	\$35,540.65	\$22,297.92	\$9,112.14	\$66,950.71	
Fire Dept: Firefighter -1 FT	\$35,540.65	\$22,297.92	\$9,112.14	\$66,950.71	
Fire Dept: Firefighter -1 FT	\$35,540.65	\$22,297.92	\$9,112.14	\$66,950.71	SAFER Grant
Fire Dept: Firefighter -1 FT	\$35,540.65	\$22,297.92	\$9,112.14	\$66,950.71	SAFER Grant
Fire Dept: Firefighter -1 FT	\$35,540.65	\$22,297.92	\$9,112.14	\$66,950.71	SAFER Grant
Fire Dept: Firefighter -1 FT	\$35,540.65	\$22,297.92	\$9,112.14	\$66,950.71	SAFER Grant
ACCOUNTS	\$0.00	\$0.00	\$0.00	\$0.00	0 New hires requested.
RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	0 New hires requested.
DPW-RECREATION	\$96,058.25	\$44,474.67	\$13,545.79	\$154,078.71	3 New hires requested. 2 FT; 1 PT
Waterfront: Laborer-1 FT	\$36,273.74	\$22,237.33	\$6,772.90	\$65,283.97	
Waterfront: Laborer-1 FT	\$36,273.74	\$22,237.33	\$6,772.90	\$65,283.97	
Waterfront: Laborer-1 PT	\$23,510.76	\$0.00	\$0.00	\$23,510.76	
TOTAL	\$863,935.39	\$445,594.90	\$184,239.95	\$1,493,770.24	21 New hires requested. 20 FT; 1 PT

2016 REQUESTED BUDGET - GENERAL FUND EXPENSES: Overview

2015 Adopted Budget	Percent of Total	2016 Requested Budget	Percent of Total	Change	Percent Chg	Notes
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RAISE/UPGRADE REQUESTS

Five raises/upgrades (in addition to amounts received under contract) were requested by two departments - Pubic Works and Public Safety. Several are to change FT Union positions that are currently 33 hours per week by longstanding contract to 40 hours per . Others are to ensure that minimum wage standards are met.

The costs total \$35,502 and are summarized as follows.

	2015 Adopted Budget	2016 Requested Wage w/o Raise	2016 Requested Wage w/ Raise	TOTAL Cost of Additional Raise	
MAYOR	\$0.00	\$0.00	\$0.00	\$0.00	<u>0</u> Raises requested.
FINANCE	\$0.00	\$0.00	\$0.00	\$0.00	<u>0</u> Raises requested.
PUBLIC WORKS	\$140,577.52	\$143,068.64	\$175,858.00	\$32,789.36	<u>3</u> Raises requested.
City Eng-Admin Asst	\$52,815.00	\$53,861.09	\$66,010.15	\$12,149.06	
DPW Admin-Office Super	\$35,288.53	\$35,976.06	\$44,055.57	\$8,079.51	
<i>Water</i> \$17,644.26		\$17,988.03	\$22,027.79	\$4,039.76	
<i>Sewer</i> \$17,644.26		\$17,988.03	\$22,027.79	\$4,039.76	
DPW Admin-Sr. Clerk	\$42,484.04	\$43,064.51	\$53,295.17	\$10,230.66	
Social Security	\$9,989.95	\$10,166.98	\$12,497.11	\$2,330.13	
PUBLIC SAFETY	\$129,395.30	\$130,256.50	\$133,529.06	\$3,272.56	<u>2</u> Raises requested.
PD-School Xing Guards	\$107,200.00	\$108,000.00	\$110,000.00	\$2,000.00	
Traffic Control-Labor PT	\$13,000.00	\$13,000.00	\$14,040.00	\$1,040.00	
Social Security	\$9,195.30	\$9,256.50	\$9,489.06	\$232.56	
ACCOUNTS	\$0.00	\$0.00	\$0.00	\$0.00	<u>0</u> Raises requested.
RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	<u>0</u> Raises requested.
DPW-RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	<u>0</u> Raises requested.
TOTAL	\$269,972.82	\$273,325.14	\$309,387.06	\$36,061.92	<u>5</u> Raises requested.