



**CITY OF  
SARATOGA SPRINGS**

**OFFICE OF THE  
COMMISSIONER OF FINANCE**

**Quarterly Financial Report  
For The Quarter Ended  
March 31, 2016**

**GENERAL FUND  
EXPENSES  
By Department**

## 1st Quarter 2016 Budget Report - OVERVIEW: Expenses and Revenue by Fund and Department

**Note:** This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

**Note:** The difference between total Revised Revenue and total Revised Expenses is equal to encumbrance "carried forward" from prior year.

**Note:** Revenue has a minus sign (-) as it is printed in credit format per the city financial management system.

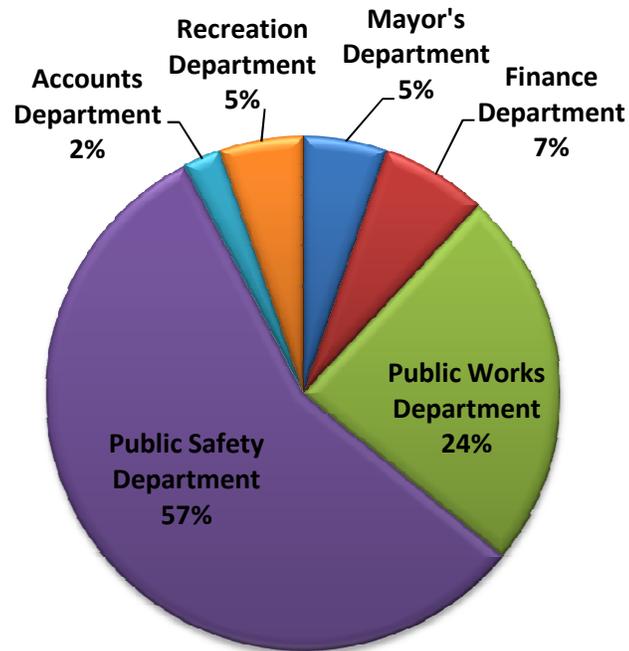
	EXPENSES						REVENUE				
	2016 Adopted Expense Budget	2016 Revised Expense Budget	2016 YTD Expended	2016 Encumbrances	2016 Available Budget	2016 % Used	2016 Adopted Revenue Budget	2016 Revised Est Revenue Budget	2016 YTD Revenue Collected	2016 Revenue Remaining to be Collected	2016 % Collected
<b>A - GENERAL FUND</b>											
Mayor's Department	\$2,308,750	\$2,669,012	\$508,335	\$557,776	\$1,602,902	39.9%	-\$629,962	-\$669,662	-\$178,069	-\$491,593	26.6%
Finance Department	\$2,938,680	\$3,039,021	\$719,041	\$165,580	\$2,154,400	29.1%	-\$37,959,724	-\$38,001,355	-\$9,253,134	-\$28,748,221	24.3%
Public Works Department	\$10,549,787	\$11,035,357	\$2,195,333	\$618,954	\$8,221,070	25.5%	-\$1,494,577	-\$1,509,436	-\$323,243	-\$1,186,193	21.4%
Public Safety Department	\$24,848,163	\$25,200,468	\$5,456,667	\$577,713	\$19,166,088	23.9%	-\$2,761,020	-\$2,784,583	-\$489,696	-\$2,294,887	17.6%
Accounts Department	\$1,052,013	\$1,173,340	\$234,115	\$142,514	\$796,710	32.1%	-\$109,117	-\$121,799	-\$40,996	-\$80,803	33.7%
Recreation Department	\$2,315,623	\$2,356,570	\$429,201	\$53,880	\$1,873,490	20.5%	-\$1,058,616	-\$1,058,616	-\$248,842	-\$809,774	23.5%
<b>A - TOTAL GENERAL FUND</b>	<b>\$44,013,016</b>	<b>\$45,473,769</b>	<b>\$9,542,691</b>	<b>\$2,116,417</b>	<b>\$33,814,660</b>	<b>25.6%</b>	<b>-\$44,013,016</b>	<b>-\$44,145,451</b>	<b>-\$10,533,979</b>	<b>-\$33,611,472</b>	<b>23.9%</b>
E - CITY CENTER AUTHORITY	\$1,662,506	\$2,059,248	\$389,349	\$409,354	\$1,260,545	38.8%	-\$1,662,506	-\$1,662,506	-\$256,736	-\$1,405,770	15.4%
F - WATER FUND	\$3,745,255	\$3,801,950	\$711,909	\$86,958	\$3,003,084	21.0%	-\$3,745,255	-\$3,745,255	-\$37,280	-\$3,707,975	1.0%
G - SEWER FUND	\$4,457,656	\$4,492,532	\$284,922	\$54,926	\$4,152,685	7.6%	-\$4,457,656	-\$4,457,656	-\$38,444	-\$4,419,213	0.9%
H - CAPITAL PROJECTS FUND	\$4,709,094	\$18,907,575	\$236,564	\$15,426,991	\$3,244,020	82.8%	-\$4,709,094	-\$4,793,085	-\$228,452	-\$4,564,634	4.8%
K - FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	NA	\$0	\$0.00	\$0.00	\$0.00	NA
P - SPECIAL ASSESSMENT DISTRICT	\$111,954	\$117,954	\$0	\$6,000	\$111,954	5.1%	-\$111,954	-\$111,954	-\$112,010	\$56	100.0%
Q - WEST AVE SPECIAL ASSESS. DIST	\$51,003	\$51,003	\$0	\$0	\$51,003	0.0%	-\$51,003	-\$51,003	-\$51,004	\$1	100.0%
V - DEBT SERVICE FUND	\$3,636,864	\$3,705,457	\$1,420,766	\$35,050	\$2,249,642	39.3%	-\$3,636,864	-\$3,705,457	-\$2,602,813	-\$1,102,645	70.2%
Y - COMMUNITY DEVELOPMENT FUND	\$0	\$0	\$64,442	\$0	-\$64,442	NA	\$0	\$0	-\$63,460	\$63,460	NA
<b>GRAND TOTAL</b>	<b>\$62,387,347.15</b>	<b>\$78,609,489.42</b>	<b>\$12,650,642.63</b>	<b>\$18,135,695.23</b>	<b>\$47,823,151.56</b>	<b>39.2%</b>	<b>-\$62,387,347</b>	<b>-\$62,672,368</b>	<b>-\$13,924,177</b>	<b>-\$48,748,191</b>	<b>22.2%</b>

# 1st Quarter 2016 Budget Report - OVERVIEW: Expenses by Fund and Department

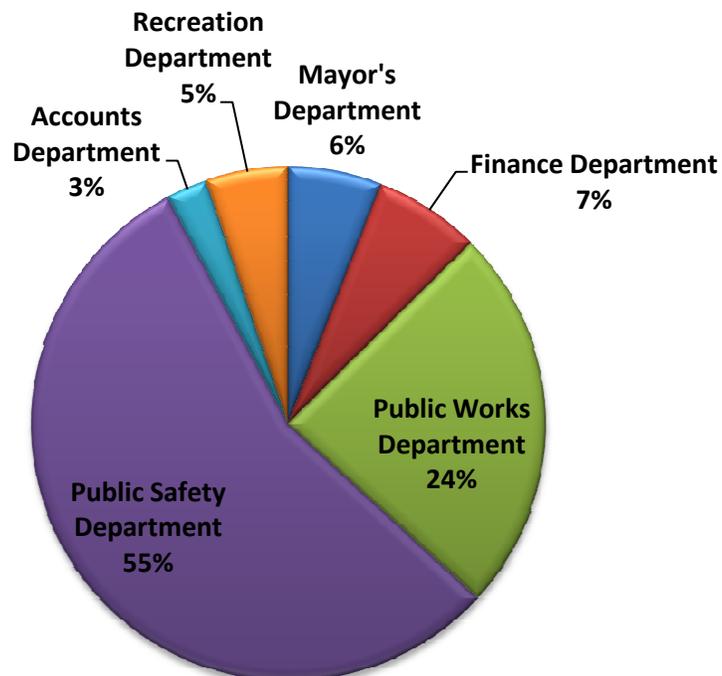
**Note:** This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

	2016 Adopted Expense Budget	2016 Revised Expense Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>A - - GENERAL FUND</b>										
<b>Mayor's Department</b>	\$2,308,750	\$2,669,012	\$508,335	\$557,776	\$1,602,902	39.9%	\$538,733	\$310,096	\$1,632,449	34.2%
<b>Finance Department</b>	\$2,938,680	\$3,039,021	\$719,041	\$165,580	\$2,154,400	29.1%	\$880,669	\$133,717	\$2,342,297	30.2%
<b>Public Works Department</b>	\$10,549,787	\$11,035,357	\$2,195,333	\$618,954	\$8,221,070	25.5%	\$2,481,989	\$430,805	\$7,037,226	29.3%
<b>Public Safety Department</b>	\$24,848,163	\$25,200,468	\$5,456,667	\$577,713	\$19,166,088	23.9%	\$5,568,852	\$1,021,680	\$17,563,425	27.3%
<b>Accounts Department</b>	\$1,052,013	\$1,173,340	\$234,115	\$142,514	\$796,710	32.1%	\$259,718	\$146,606	\$739,192	35.5%
<b>Recreation Department</b>	\$2,315,623	\$2,356,570	\$429,201	\$53,880	\$1,873,490	20.5%	\$448,633	\$14,645	\$1,743,114	21.0%
<b>A - TOTAL GENERAL FUND</b>	<b>\$44,013,016</b>	<b>\$45,473,769</b>	<b>\$9,542,691</b>	<b>\$2,116,417</b>	<b>\$33,814,660</b>	<b>25.6%</b>	<b>\$10,178,594</b>	<b>\$2,057,549</b>	<b>\$31,057,703</b>	<b>28.3%</b>
E - CITY CENTER AUTHORITY	\$1,662,506	\$2,059,248	\$389,349	\$409,354	\$1,260,545	38.8%	\$424,321	\$298,050	\$1,291,642	35.9%
F - WATER FUND	\$3,745,255	\$3,801,950	\$711,909	\$86,958	\$3,003,084	21.0%	\$679,187	\$71,232	\$2,784,663	21.2%
G - SEWER FUND	\$4,457,656	\$4,492,532	\$284,922	\$54,926	\$4,152,685	7.6%	\$997,055	\$9,276	\$3,244,515	23.7%
H - CAPITAL PROJECTS FUND	\$4,709,094	\$18,907,575	\$236,564	\$15,426,991	\$3,244,020	82.8%	\$96,322	\$14,980,310	\$5,124,430	74.6%
K - FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	NA	\$0	\$0	\$0	NA
P - SPECIAL ASSESSMENT DISTRICT	\$111,954	\$117,954	\$0	\$6,000	\$111,954	5.1%	\$2,894	\$0	\$108,967	2.6%
Q - WEST AVE SPECIAL ASSESS. DISTI	\$51,003	\$51,003	\$0	\$0	\$51,003	0.0%	\$650	\$0	\$50,353	1.3%
V - DEBT SERVICE FUND	\$3,636,864	\$3,705,457	\$1,420,766	\$35,050	\$2,249,642	39.3%	\$1,299,875	\$773,800	\$2,379,502	46.6%
Y - COMMUNITY DEVELOPMENT FUND	\$0	\$0	\$64,442	\$0	-\$64,442	NA	\$56,036	\$0	-\$56,036	NA
<b>GRAND TOTAL</b>	<b>\$62,387,347</b>	<b>\$78,609,489</b>	<b>\$12,650,643</b>	<b>\$18,135,695</b>	<b>\$47,823,152</b>	<b>39%</b>	<b>\$13,734,935</b>	<b>\$18,190,217</b>	<b>\$45,985,739</b>	<b>41.0%</b>

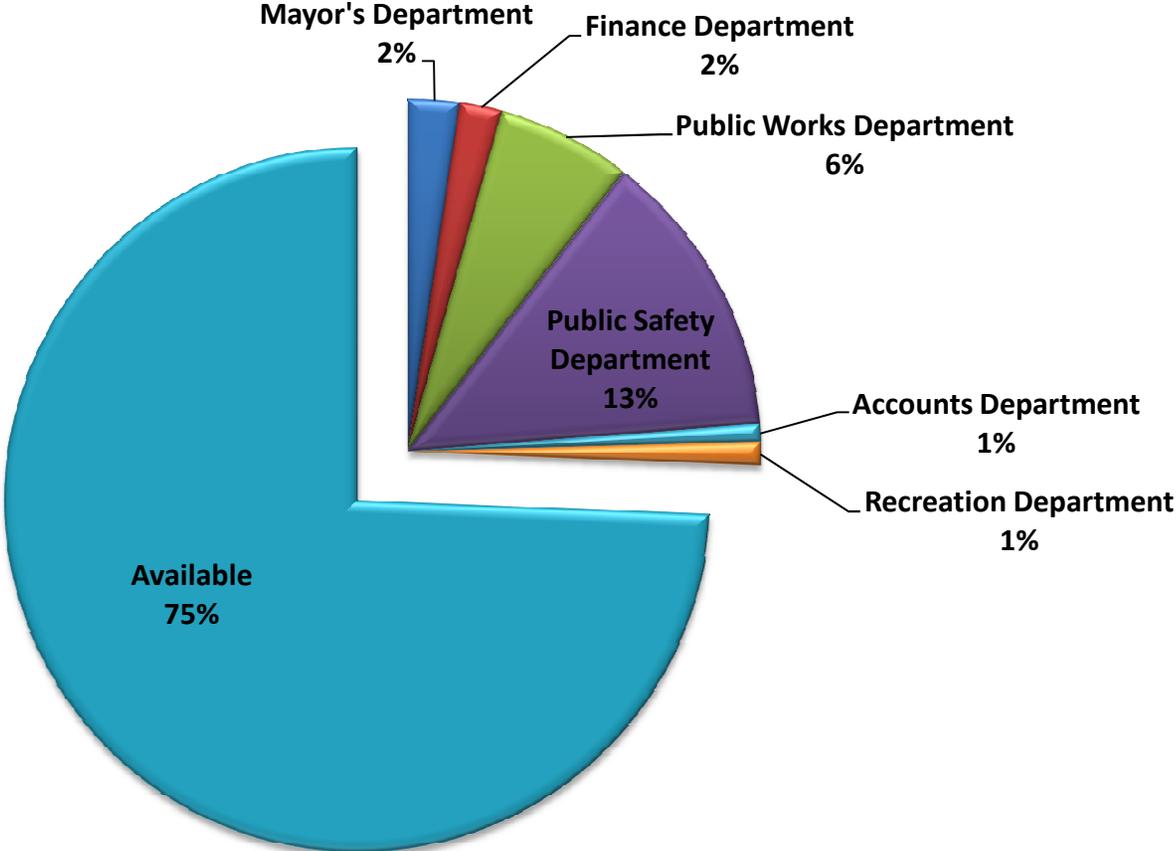
**2016 Total Adopted GENERAL FUND Expense Budget  
by Department  
(\$44,013,016)**



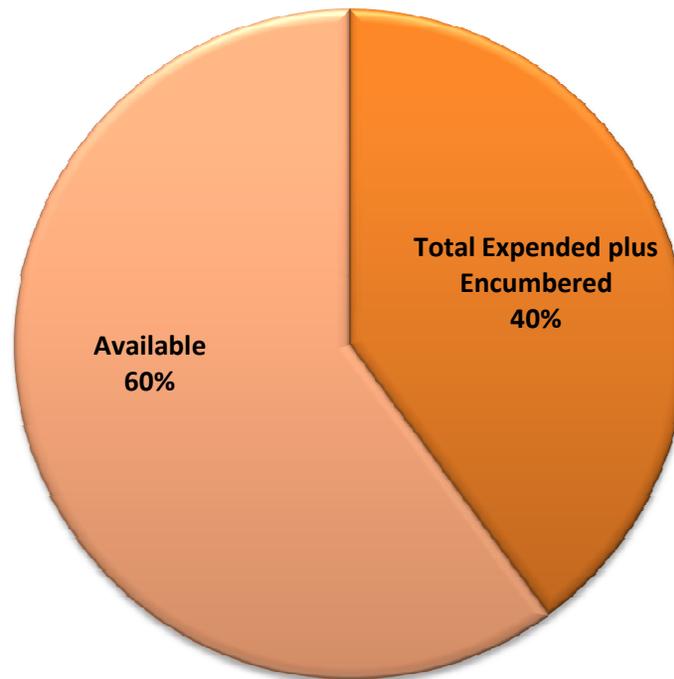
**1st Quarter 2016 Total Revised General Fund Expense Budget  
by Department  
(\$45,473,769)**



**1st Quarter 2016 GENERAL FUND Expense Budget**  
**Available/Expended+Encumbered//Total**  
**(\$33,814,660/\$11,659,109//\$45,473,769)**



## 1st Quarter 2016 General Fund Expense Budget - Mayor's Department



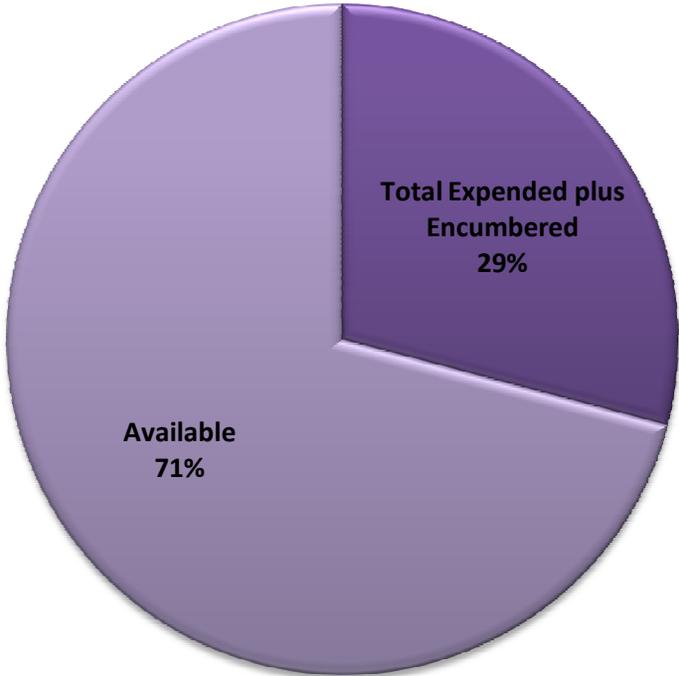
# 1st Quarter 2016 Budget Report Expenses: General Fund - MAYOR'S DEPARTMENT

## SUB-DEPARTMENT TOTALS (from Most to Least % Used)

**Note:** This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>1 MAYOR</b>											
6510 VETERAN'S ALLOWANCE	\$1,100	\$0	\$1,100	\$0	\$1,100	\$0	100.0%	\$1,100	\$0	\$0	100.0%
6612 SARATOGA SPRINGS PRESERVATION	\$12,000	\$0	\$12,000	\$0	\$12,000	\$0	100.0%	\$12,000	\$0	\$0	100.0%
6772 SENIOR CITIZENS ALLOWANCE	\$84,375	\$0	\$84,375	\$0	\$84,375	\$0	100.0%	\$21,844	\$62,531	\$0	100.0%
6780 60+ DINING	\$6,008	\$0	\$6,008	\$0	\$6,008	\$0	100.0%	\$6,008	\$0	\$0	100.0%
6795 BUS RENTAL	\$6,008	\$0	\$6,008	\$0	\$6,008	\$0	100.0%	\$6,008	\$0	\$0	100.0%
1920 CONFERENCE OF MAYORS	\$6,809	\$0	\$6,809	\$6,518	\$0	\$291	95.7%	\$0	\$0	\$6,675	0.0%
7520 URBAN HERITAGE AREA PROGRAM	\$75,400	\$10,991	\$86,391	\$17,850	\$64,541	\$4,000	95.4%	\$19,316	\$262	\$74,961	20.7%
7550 MEMORIAL DAY ALLOWANCE	\$2,800	\$1,213	\$4,013	\$1,213	\$2,449	\$351	91.2%	\$0	\$1,898	\$902	67.8%
6310 FRANKLIN COMMUNITY CENTER	\$17,000	\$2,000	\$19,000	\$0	\$17,000	\$2,000	89.5%	\$17,000	\$0	\$0	100.0%
7020 PARKS REC HIST PRES	\$14,693	\$0	\$14,693	\$10,143	\$0	\$4,550	69.0%	\$0	\$0	\$32,295	0.0%
8090 COMMUNITY SOLAR	\$0	\$1,629	\$1,629	\$30	\$895	\$704	56.8%	\$0	\$0	\$0	0.0%
8687 PLANNING AND ECONOMIC DEVELOP	\$493,067	\$282,325	\$775,392	\$129,914	\$272,720	\$372,759	51.9%	\$111,044	\$114,406	\$369,841	37.9%
1650 CITY PHONE SYSTEM	\$92,057	\$29,546	\$121,603	\$15,284	\$35,446	\$70,874	41.7%	\$15,837	\$0	\$74,844	17.5%
3620 CODE ENFORCEMENT/BUILDING	\$313,310	\$1,259	\$314,569	\$69,428	\$34,557	\$210,584	33.1%	\$67,079	\$34,457	\$234,063	30.3%
1910 LIABILITY INSURANCE	\$36,498	\$0	\$36,498	\$10,956	\$0	\$25,542	30.0%	\$29,380	\$0	\$2,357	92.6%
1420 CITY ATTORNEY'S OFFICE	\$240,647	\$7,898	\$248,545	\$51,405	\$13,977	\$183,163	26.3%	\$48,014	\$22,679	\$170,047	29.4%
9045 LIFE INSURANCE	\$808	\$0	\$808	\$212	\$0	\$596	26.2%	\$188	\$0	\$693	21.3%
9010 NEW YORK STATE RETIREMENT SYST	\$150,126	\$0	\$150,126	\$38,096	\$0	\$112,030	25.4%	\$37,598	\$0	\$107,600	25.9%
1430 HUMAN RESOURCE	\$81,698	\$0	\$81,698	\$20,543	\$0	\$61,154	25.1%	\$18,965	\$3,863	\$58,070	28.2%
1210 MAYORS OFFICE	\$142,184	\$23,400	\$165,584	\$34,826	\$6,700	\$124,059	25.1%	\$33,069	\$0	\$109,116	23.3%
9060 HOSPITALIZATION	\$293,834	\$0	\$293,834	\$71,141	\$0	\$222,692	24.2%	\$60,518	\$0	\$258,893	18.9%
7510 CITY HISTORIAN	\$25,535	\$0	\$25,535	\$5,315	\$0	\$20,220	20.8%	\$5,127	\$0	\$20,409	20.1%
1431 CIVIL SERVICE	\$170,338	\$0	\$170,338	\$25,462	\$0	\$144,876	14.9%	\$23,337	\$0	\$69,019	25.3%
1930 MEDICAL AND CASUALTY INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$70,000	\$0	100.0%
3510 COUNTY ANIMAL SHELTER	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$6,300	0.0%
6550 VIETNAM WAR ANNIVERSARY	0.0%	0.0%	\$0	\$0	\$0	\$0	0.0%	\$500	\$0	\$4,500	10.0%
6610 EOC SOUP KITCHEN	\$4,800	\$0	\$4,800	\$0	\$0	\$4,800	0.0%	\$4,800	\$0	\$0	100.0%
6611 SARATOGA CENTER FOR FAMILY	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0%	\$0	\$0	\$10,000	0.0%
7530 FORSETRY GRANT VC	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
7551 SOLOMON NORTHUP DAY	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
7620 SOLOMON NORTHUP DAY	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
7700 CENTENNIAL CELEBRATION	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
8030 SARATOGA LAKE PROTECTION	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9050 UNEMPLOYMENT INSURANCE	\$21,840	\$0	\$21,840	\$0	\$0	\$21,840	0.0%	\$0	\$0	\$21,060	0.0%
9055 DISABILITY INSURANCE	\$680	\$0	\$680	\$0	\$0	\$680	0.0%	\$0	\$0	\$667	0.0%
9089 SICK LEAVE	\$136	\$0	\$136	\$0	\$0	\$136	0.0%	\$0	\$0	\$136	0.0%
<b>TOTAL MAYOR</b>	<b>\$2,308,750</b>	<b>\$360,262</b>	<b>\$2,669,012</b>	<b>\$508,335</b>	<b>\$557,776</b>	<b>\$1,602,902</b>	<b>39.9%</b>	<b>\$538,733</b>	<b>\$310,096</b>	<b>\$1,632,449</b>	<b>34.2%</b>

**1st Quarter 2016 General Fund Expense Budget - Finance Department**



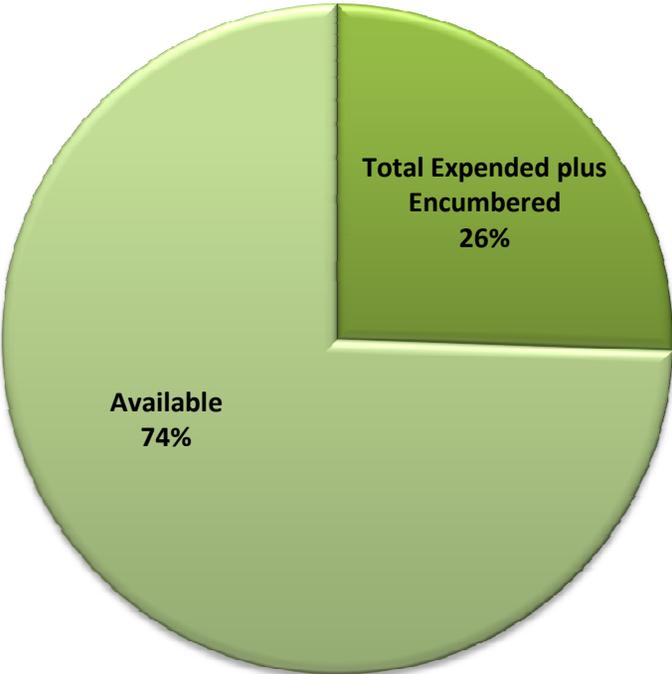
# 1st Quarter 2016 Budget Report Expenses: General Fund - FINANCE DEPARTMENT

## SUB-DEPARTMENT TOTALS (from Most to Least % Used)

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ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>2 COMMISSIONER OF FINANCE</b>											
7145 JOINT PROJECT DOG PARK	\$0	\$13,260	\$13,260	\$0	\$13,260	\$0	100.0%	\$0	\$33,000	\$0	100.0%
1363 DISCOUNT ON TAXES	\$194,536	\$0	\$194,536	\$189,923	\$0	\$4,613	97.6%	\$185,273	\$0	\$9,375	95.2%
1681 DATA PROCESSING - NETWORK	\$501,817	\$93,894	\$595,712	\$164,633	\$83,011	\$348,068	41.6%	\$128,084	\$38,950	\$322,737	34.1%
1310 COMMISSIONER OF FINANCE	\$586,632	\$27,609	\$614,241	\$125,670	\$69,309	\$419,262	31.7%	\$117,977	\$61,767	\$402,435	30.9%
1910 LIABILITY INSURANCE	\$31,206	\$19	\$31,225	\$8,577	\$0	\$22,648	27.5%	\$25,177	\$0	\$1,959	92.8%
9010 NEW YORK STATE RETIREMENT SYST	\$109,073	\$0	\$109,073	\$29,532	\$0	\$79,541	27.1%	\$29,146	\$0	\$83,411	25.9%
9045 LIFE INSURANCE	\$518	\$0	\$518	\$132	\$0	\$386	25.5%	\$120	\$0	\$370	24.5%
1391 MORGAN STREET BIRCH RUN	\$96,600	\$0	\$96,600	\$24,150	\$0	\$72,450	25.0%	\$24,150	\$0	\$72,450	25.0%
1392 INTERLAKEN SAD	\$370,790	\$0	\$370,790	\$92,698	\$0	\$278,093	25.0%	\$83,794	\$0	\$249,238	25.2%
9060 HOSPITALIZATION	\$217,441	(\$7,641)	\$209,800	\$50,216	\$0	\$159,585	23.9%	\$51,159	\$0	\$178,657	22.3%
9980 TRANSFER OUT	\$346,968	\$0	\$346,968	\$33,511	\$0	\$313,457	9.7%	\$233,571	\$0	\$483,397	32.6%
1362 TAX ADVERTISING EXPENSES	\$4,200	\$0	\$4,200	\$0	\$0	\$4,200	0.0%	\$0	\$0	\$5,500	0.0%
1390 BIRCH RUN SPECIAL DISTRICT	\$64,750	\$0	\$64,750	\$0	\$0	\$64,750	0.0%	\$0	\$0	\$63,000	0.0%
1393 TAXES & ASSESSMENTS CITY PROPE	\$8,200	\$0	\$8,200	\$0	\$0	\$8,200	0.0%	\$2,219	\$0	\$8,781	20.2%
1930 MEDICAL AND CASUALTY INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9050 UNEMPLOYMENT INSURANCE	\$10,920	(\$7,000)	\$3,920	\$0	\$0	\$3,920	0.0%	\$0	\$0	\$1,000	0.0%
9055 DISABILITY INSURANCE	\$439	\$0	\$439	\$0	\$0	\$439	0.0%	\$0	\$0	\$400	0.0%
9089 SICK LEAVE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9710 DEBT SERVICE	\$69,588	\$0	\$69,588	\$0	\$0	\$69,588	0.0%	\$0	\$0	\$69,588	0.0%
9760 TAX ANTICIPATION NOTE PAYABLE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9770 REVENUE ANTICIPATION NOTE PAYA	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9990 CONTINGENCY	\$325,000	(\$19,800)	\$305,200	\$0	\$0	\$305,200	0.0%	\$0	\$0	\$390,000	0.0%
<b>TOTAL COMMISSIONER OF FINANCE</b>	<b>\$2,938,680</b>	<b>\$100,342</b>	<b>\$3,039,021</b>	<b>\$719,041</b>	<b>\$165,580</b>	<b>\$2,154,400</b>	<b>29.1%</b>	<b>\$880,669</b>	<b>\$133,717</b>	<b>\$2,342,297</b>	<b>30.2%</b>

**1st Quarter 2016 General Fund Expense Budget - Public Works Dept**



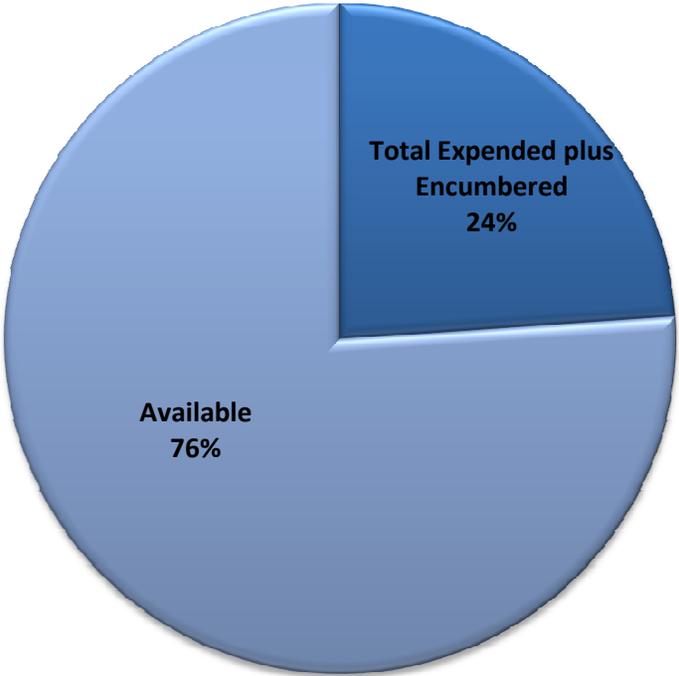
# 1st Quarter 2016 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

## SUB-DEPARTMENT TOTALS (from Most to Least % Used)

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ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>3 COMMISSIONER OF PUBLIC WORKS</b>											
7120 VETERANS WALK OF HONOR DPW	\$0	\$34	\$34	\$34	\$0	\$0	100.0%	\$0	\$0	\$0	0.0%
8180 TRANSFER STATION	\$248,359	\$71,190	\$319,549	\$46,970	\$163,226	\$109,353	65.8%	\$41,550	\$121,038	\$81,507	66.6%
1910 LIABILITY INSURANCE	\$350,744	\$0	\$350,744	\$156,568	\$0	\$194,176	44.6%	\$280,263	\$0	\$12,846	95.6%
1930 MEDICAL AND CASUALTY INSURANCE	\$0	\$28,151	\$28,151	\$4,899	\$6,814	\$16,438	41.6%	\$987	\$97,893	\$24,415	80.2%
8676 PUBLIC SERVICES	\$0	\$71,484	\$71,484	\$3,201	\$26,484	\$41,799	41.5%	\$0	\$26,484	\$0	100.0%
1440 CITY ENGINEER'S OFFICE	\$646,101	\$125,825	\$771,926	\$172,827	\$114,729	\$484,371	37.3%	\$121,669	\$43,847	\$380,774	30.3%
8560 TREES	\$271,740	\$22,635	\$294,375	\$56,155	\$28,561	\$209,659	28.8%	\$56,976	\$2,810	\$177,594	25.2%
9010 NEW YORK STATE RETIREMENT SYST	\$670,800	\$0	\$670,800	\$179,161	\$0	\$491,639	26.7%	\$178,763	\$0	\$506,028	26.1%
8140 STORM WATER CARRIERS	\$103,345	\$6,740	\$110,085	\$22,269	\$5,740	\$82,076	25.4%	\$2,556	\$484	\$60,333	4.8%
9060 HOSPITALIZATION	\$1,863,822	\$0	\$1,863,822	\$449,876	\$0	\$1,413,946	24.1%	\$435,247	\$0	\$1,335,088	24.6%
9045 LIFE INSURANCE	\$3,634	\$0	\$3,634	\$865	\$0	\$2,769	23.8%	\$885	\$0	\$2,992	22.8%
8810 CEMETRY	40000	12359.16	52359.16	\$0	\$12,359	\$40,000	23.6%	0	0	43600	0.0%
5110 HIGHWAYS	\$453,935	\$0	\$453,935	\$105,930	\$0	\$348,005	23.3%	\$138,643	\$0	\$301,398	31.5%
7110 PARK & CASINO	\$460,139	\$8,012	\$468,152	\$84,785	\$23,988	\$359,378	23.2%	\$75,749	\$0	\$288,217	20.8%
5010 STREETS	\$2,634,951	\$18,304	\$2,653,255	\$511,299	\$100,659	\$2,041,296	23.1%	\$710,690	\$79,665	\$1,691,884	31.8%
5112 CHIPS	\$400,000	\$114,962	\$514,962	\$0	\$114,962	\$400,000	22.3%	\$0	\$0	\$435,634	0.0%
1490 COMMISSIONER OF PUBLIC WORKS	\$280,646	\$49,089	\$329,735	\$62,645	\$10,106	\$256,984	22.1%	\$61,504	\$11,626	\$215,600	25.3%
8185 COMPOST FACILITY	\$92,520	\$0	\$92,520	\$20,098	\$146	\$72,276	21.9%	\$20,652	\$0	\$67,323	23.5%
1623 CITY GARAGE	\$632,718	(\$228)	\$632,490	\$133,165	\$1,264	\$498,060	21.3%	\$149,757	\$0	\$418,050	26.4%
5182 STREET LIGHTING	\$430,000	\$6,770	\$436,770	\$87,670	\$0	\$349,099	20.1%	\$86,055	\$19,052	\$345,985	23.3%
1620 CITY HALL	\$318,686	\$2,125	\$320,811	\$55,059	\$637	\$265,115	17.4%	\$69,641	\$0	\$229,580	23.3%
1621 DRINK HALL/SENIOR CITIZENS CEN	\$27,600	\$0	\$27,600	\$3,728	\$0	\$23,872	13.5%	\$4,791	\$0	\$22,809	17.4%
5650 OFF STREET PARKING	\$203,263	\$0	\$203,263	\$26,547	\$691	\$176,025	13.4%	\$31,030	\$353	\$147,555	17.5%
5111 HIGHWAY MISCELLANEOUS	\$287,253	(\$51,982)	\$235,271	\$10,566	\$8,588	\$216,118	8.1%	\$13,432	\$27,551	\$136,719	23.1%
1622 OLD LIBRARY	\$12,500	\$0	\$12,500	\$804	\$0	\$11,696	6.4%	\$0	\$0	\$5,500	0.0%
7200 CAROUSEL	\$37,913	\$0	\$37,913	\$210	\$0	\$37,703	0.6%	\$259	\$0	\$37,032	0.7%
1682 COURT ROOM SECOND FLOOR CH	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
6420 SPECIAL ASSESSMENT DISTRICT	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0%	\$0	\$0	\$15,000	0.0%
7112 SPIT N SPAT REPAIRS	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$5,000	0.0%
7113 HIGH ROCK PARK	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
7190 911 MEMORIAL	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
7210 ITALIAN GARDENS	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$5,000	0.0%
8189 STORM WATER POLLUTION PREV PLA	\$0	\$100	\$100	\$0	\$0	\$100	0.0%	\$539	\$0	\$0	100.0%
8190 HAZARDOUS WASTE EDUCATION	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	0.0%	\$0	\$0	\$20,000	0.0%
9050 UNEMPLOYMENT INSURANCE	\$30,000	\$0	\$30,000	\$0	\$0	\$30,000	0.0%	\$0	\$0	\$10,000	0.0%
9055 DISABILITY INSURANCE	\$3,352	\$0	\$3,352	\$0	\$0	\$3,352	0.0%	\$0	\$0	\$3,352	0.0%
9089 SICK LEAVE	\$10,765	\$0	\$10,765	\$0	\$0	\$10,765	0.0%	\$353	\$0	\$10,412	3.3%
<b>TOTAL COMMISSIONER OF PUBLIC WORKS</b>	<b>\$10,549,787</b>	<b>\$485,570</b>	<b>\$11,035,357</b>	<b>\$2,195,333</b>	<b>\$618,954</b>	<b>\$8,221,070</b>	<b>25.5%</b>	<b>\$2,481,989</b>	<b>\$430,805</b>	<b>\$7,037,226</b>	<b>29.3%</b>

**1st Quarter 2016 General Fund Expense Budget - Public Safety Dept**



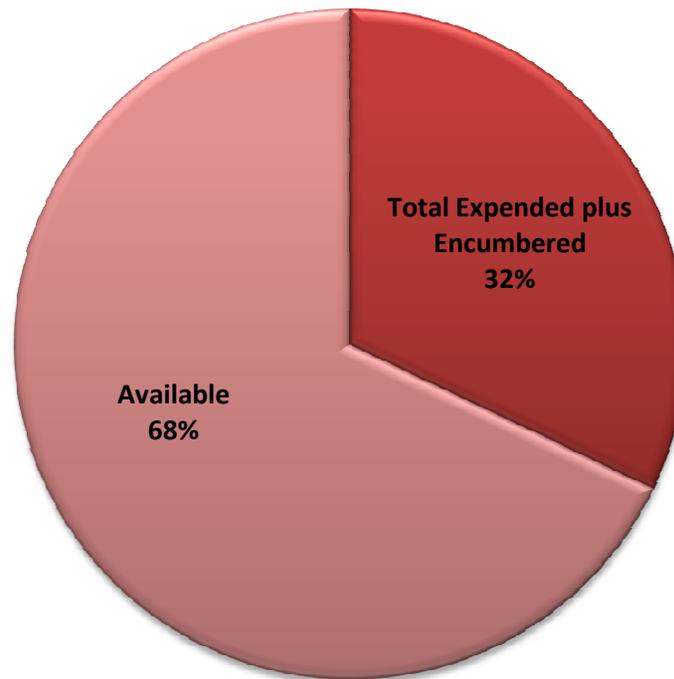
# 1st Quarter 2016 Budget Report Expenses: General Fund - PUBLIC SAFETY DEPARTMENT

## SUB-DEPARTMENT TOTALS (from Most to Least % Used)

**Note:** This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>4 COMMISSIONER OF PUBLIC SAFETY</b>											
1930 MEDICAL AND CASUALTY INSURANC	\$0	\$77,000	\$77,000	\$13,935	\$75,000	(\$11,935)	115.5%	\$250	\$220,289	\$18,404	92.3%
3350 DARE DONATIONS	\$0	\$419	\$419	\$0	\$419	\$0	100.0%	\$0	\$419	\$0	100.0%
3380 COMMUNITY OUTREACH PROGRAMS	\$0	\$500	\$500	\$0	\$500	\$0	100.0%	\$0	\$500	\$0	100.0%
1925 AMBULANCE	\$102,500	\$0	\$102,500	\$4,257	\$55,743	\$42,500	58.5%	\$4,169	\$44,831	\$42,500	53.6%
3625 LIABILITY INSURANCE	\$316,250	\$0	\$316,250	\$160,885	\$0	\$155,365	50.9%	\$260,209	\$0	\$33,377	88.6%
4010 HEALTH DEPARTMENT	\$25,765	\$0	\$25,765	\$2,500	\$10,000	\$13,265	48.5%	\$2,536	\$10,000	\$8,229	60.4%
3020 PUBLIC SAFETY COMPUTER NETWO	\$64,000	\$8,247	\$72,247	\$21,126	\$12,306	\$38,815	46.3%	\$13,990	\$20,094	\$28,842	54.2%
3010 COMMISSIONER OF PUBLIC SAFETY	\$405,468	\$43,592	\$449,059	\$85,903	\$66,782	\$296,375	34.0%	\$97,958	\$84,225	\$253,076	41.9%
9090 FLEXIBLE SPENDING ACCOUNT	\$1,100	\$0	\$1,100	\$350	\$0	\$750	31.8%	\$350	\$0	\$550	38.9%
3310 TRAFFIC CONTROL	\$493,565	\$68,857	\$562,421	\$88,159	\$56,891	\$417,372	25.8%	\$96,631	\$123,050	\$382,714	36.5%
9060 HOSPITALIZATION	\$4,429,478	\$17,200	\$4,446,678	\$1,143,520	\$0	\$3,303,159	25.7%	\$1,112,784	\$0	\$3,311,309	25.2%
3120 POLICE DEPARTMENT	\$7,970,046	\$108,378	\$8,078,424	\$1,788,552	\$190,664	\$6,099,208	24.5%	\$1,624,745	\$438,339	\$5,347,417	27.8%
3410 FIRE DEPARTMENT	\$5,431,356	\$53,966	\$5,485,322	\$1,172,209	\$105,259	\$4,207,854	23.3%	\$1,161,551	\$79,934	\$4,001,889	23.7%
9045 LIFE INSURANCE	\$4,210	\$0	\$4,210	\$971	\$0	\$3,239	23.1%	\$966	\$0	\$3,084	23.9%
9025 FIRE 207 A PENSIONERS	\$483,181	\$0	\$483,181	\$108,230	\$0	\$374,951	22.4%	\$109,691	\$0	\$375,413	22.6%
3121 OTHER POLICE SERVICES	\$76,537	\$525	\$77,062	\$16,902	\$0	\$60,160	21.9%	\$15,379	\$0	\$55,992	21.5%
9010 NEW YORK STATE RETIREMENT SYS	\$3,126,534	\$0	\$3,126,534	\$652,987	\$0	\$2,473,547	20.9%	\$733,880	\$0	\$2,527,420	22.5%
3620 CODE ENFORCEMENT/BUILDING	\$201,127	\$0	\$201,127	\$41,783	\$211	\$159,132	20.9%	\$73,267	\$0	\$158,401	31.6%
3021 POLICE DEPARTMENT CENTRAL DISI	\$732,456	\$0	\$732,456	\$134,960	\$3,939	\$593,557	19.0%	\$158,661	\$0	\$547,030	22.5%
3311 STOP DWI	\$34,195	\$0	\$34,195	\$2,193	\$0	\$32,002	6.4%	\$9,509	\$0	\$24,691	27.8%
9089 SICK LEAVE	\$371,393	(\$26,378)	\$345,015	\$15,606	\$0	\$329,408	4.5%	\$32,416	\$0	\$306,709	9.6%
3320 ON STREET PARKING	\$51,591	\$0	\$51,591	\$1,638	\$0	\$49,953	3.2%	\$22,099	\$0	\$67,193	24.7%
2989 HANDICAP PARKING EDUCATION PR	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0%	\$0	\$0	\$1,000	0.0%
3145 JUVENILE AID	\$18,839	\$0	\$18,839	\$0	\$0	\$18,839	0.0%	\$0	\$0	\$18,839	0.0%
3230 CHILD PASSENGER SAFETY PROG F	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
3250 COPS 2009 TECHNOLOGY GRANT	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
3412 EMS ADVANCED LIFE SUPPLIES	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0%	\$1,334	\$0	\$14,155	8.6%
3989 09 RECOVERY ACT GRANT EQUIP	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
3999 SAFER	\$471,461	\$0	\$471,461	\$0	\$0	\$471,461	0.0%	\$0	\$0	\$0	0.0%
9050 UNEMPLOYMENT INSURANCE	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	0.0%	\$0	\$0	\$20,000	0.0%
9055 DISABILITY INSURANCE	\$1,112	\$0	\$1,112	\$0	\$0	\$1,112	0.0%	\$0	\$0	\$1,112	0.0%
9085 SUPP BENEFITS TO DISABLED P&F	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$36,476	\$0	\$14,079	72.2%
<b>TOTAL COMMISSIONER OF PUBLIC SAFET</b>	<b>\$24,848,163</b>	<b>\$352,305</b>	<b>\$25,200,468</b>	<b>\$5,456,667</b>	<b>\$577,713</b>	<b>\$19,166,088</b>	<b>23.9%</b>	<b>\$5,568,852</b>	<b>\$1,021,680</b>	<b>\$17,563,425</b>	<b>27.3%</b>

## 1st Quarter 2016 General Fund Expense Budget - Accounts Department



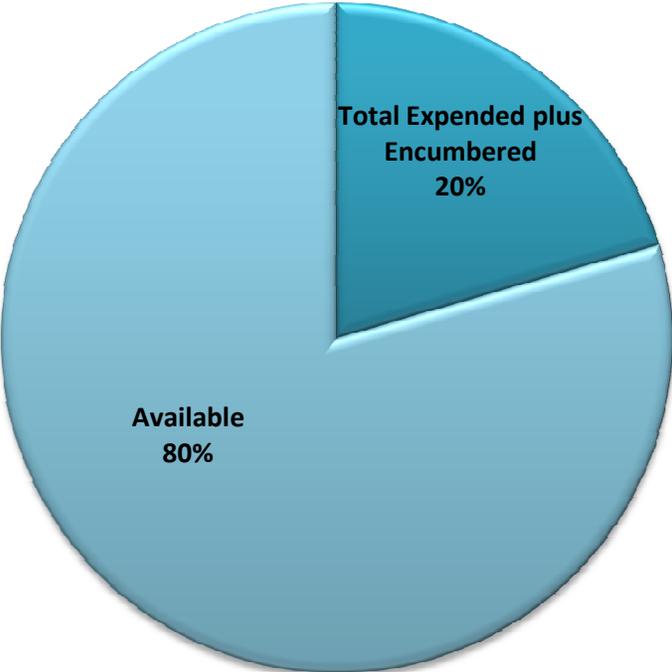
# 1st Quarter 2016 Budget Report Expenses: General Fund - ACCOUNTS DEPARTMENT

## SUB-DEPARTMENT TOTALS (from Most to Least % Used)

**Note:** This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>5 COMMISSIONER OF ACCOUNTS</b>											
1355 ASSESSMENT OFFICE	\$221,074	\$63,260	\$284,334	\$39,211	\$103,048	\$142,075	50.0%	\$47,561	\$76,129	\$134,855	47.8%
1411 SARA GRANT	\$16,793	\$24,000	\$40,793	\$6,812	\$9,660	\$24,322	40.4%	\$7,864	\$13,730	\$8,246	72.4%
1910 LIABILITY INSURANCE	\$17,164	\$0	\$17,164	\$5,061	\$0	\$12,103	29.5%	\$13,718	\$0	\$1,207	91.9%
9010 NEW YORK STATE RETIREMENT SYST	\$85,918	\$0	\$85,918	\$23,724	\$0	\$62,194	27.6%	\$23,414	\$0	\$67,007	25.9%
1410 COMMISSIONER OF ACCOUNTS	\$420,471	\$34,067	\$454,537	\$92,519	\$29,807	\$332,211	26.9%	\$88,114	\$31,747	\$326,113	26.9%
1345 PURCHASING	\$77,437	\$0	\$77,437	\$17,889	\$0	\$59,548	23.1%	\$24,588	\$0	\$53,907	31.3%
9060 HOSPITALIZATION	\$211,815	\$0	\$211,815	\$48,791	\$0	\$163,024	23.0%	\$48,822	\$0	\$146,668	25.0%
9045 LIFE INSURANCE	\$486	\$0	\$486	\$108	\$0	\$378	22.2%	\$108	\$0	\$333	24.5%
1450 ELECTIONS	\$500	\$0	\$500	\$0	\$0	\$500	0.0%	\$0	\$0	\$500	0.0%
1520 RECORD SYSTEM PROJECT ACCTS	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1530 RECORDS GRANT LASERFICHE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1560 STATE ARCHIVE GRANT DPW RECORD	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1930 MEDICAL AND CASUALTY INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$25,000	\$0	100.0%
1931 ASSESSMENT CHANGE REFUND PY TA	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9050 UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9055 DISABILITY INSURANCE	\$356	\$0	\$356	\$0	\$0	\$356	0.0%	\$0	\$0	\$356	0.0%
9089 SICK LEAVE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$5,528	\$0	\$0	100.0%
<b>TOTAL COMMISSIONER OF ACCOUNTS</b>	<b>\$1,052,013</b>	<b>\$121,327</b>	<b>\$1,173,340</b>	<b>\$234,115</b>	<b>\$142,514</b>	<b>\$796,710</b>	<b>32.1%</b>	<b>\$259,718</b>	<b>\$146,606</b>	<b>\$739,192</b>	<b>35.5%</b>

**1st Quarter 2016 General Fund Expense Budget - Recreation Department**



# 1st Quarter 2016 Budget Report Expenses: General Fund - RECREATION DEPARTMENT

## SUB-DEPARTMENT TOTALS (from Most to Least % Used)

**Note:** This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>6 DEPARTMENT OF RECREATION</b>											
1910 LIABILITY INSURANCE	\$46,094	\$0	\$46,094	\$16,142	\$0	\$29,952	35.0%	\$37,437	\$0	\$2,645	93.4%
7330 GIRLS BASKETBALL	\$4,400	\$127	\$4,527	\$1,305	\$127	\$3,095	31.6%	\$805	\$127	\$3,210	22.5%
9010 NEW YORK STATE RETIREMENT SYST	\$149,820	\$0	\$149,820	\$40,853	\$0	\$108,968	27.3%	\$40,319	\$0	\$122,306	24.8%
9045 LIFE INSURANCE	\$824	\$0	\$824	\$200	\$0	\$624	24.3%	\$180	\$0	\$701	20.4%
9060 HOSPITALIZATION	\$267,449	\$0	\$267,449	\$63,814	\$0	\$203,635	23.9%	\$56,331	\$0	\$196,820	22.3%
7181 WEIBEL ICE RINK	\$403,637	\$20,565	\$424,202	\$80,956	\$18,716	\$324,529	23.5%	\$76,643	\$0	\$309,410	19.9%
7320 BOYS BASKETBALL	\$21,015	\$40	\$21,055	\$4,506	\$40	\$16,509	21.6%	\$4,411	\$40	\$13,316	25.0%
7140 RECREATION EXPENSES	\$799,555	\$8,158	\$807,713	\$150,571	\$17,902	\$639,240	20.9%	\$159,973	\$5,645	\$594,541	21.8%
7171 INDOOR RECREATION FACILITY	\$277,553	\$11,718	\$289,271	\$47,683	\$12,210	\$229,379	20.7%	\$44,259	\$8,834	\$210,908	20.1%
7180 VERNON ARENA	\$142,622	\$23	\$142,645	\$21,987	\$168	\$120,489	15.5%	\$28,212	\$0	\$94,559	23.0%
7150 SUMMER RECREATION PROGRAM	\$127,007	\$0	\$127,007	\$1,065	\$4,400	\$121,542	4.3%	\$65	\$0	\$126,942	0.1%
7340 SOCCER	\$14,950	\$318	\$15,268	(\$26)	\$318	\$14,976	1.9%	\$0	\$0	\$14,164	0.0%
7240 WATERFRONT	\$35,320	\$0	\$35,320	\$144	\$0	\$35,176	0.4%	\$0	\$0	\$26,567	0.0%
1930 MEDICAL AND CASUALTY INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
7151 CELEBRATE YOUTH GRANT	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$1,000	0.0%
7310 SUMMER PARKING PROGRAM	\$16,724	\$0	\$16,724	\$0	\$0	\$16,724	0.0%	\$0	\$0	\$16,724	0.0%
7350 GIRLS AND BOYS SPRING LACROSSE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$1,677	0.0%
9050 UNEMPLOYMENT INSURANCE	\$8,000	\$0	\$8,000	\$0	\$0	\$8,000	0.0%	\$0	\$0	\$8,000	0.0%
9055 DISABILITY INSURANCE	\$652	\$0	\$652	\$0	\$0	\$652	0.0%	\$0	\$0	\$623	0.0%
9089 SICK LEAVE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
<b>TOTAL DEPARTMENT OF RECREATION</b>	<b>\$2,315,623</b>	<b>\$40,948</b>	<b>\$2,356,570</b>	<b>\$429,201</b>	<b>\$53,880</b>	<b>\$1,873,490</b>	<b>20.5%</b>	<b>\$448,633</b>	<b>\$14,645</b>	<b>\$1,744,114</b>	<b>21.0%</b>

## NOTES AND COMMENTS

1. **Purpose of this Report:** This is a report to fulfill Saratoga Springs City Charter requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.
2. **Revenue Printed as Credit:** Revenue has a minus sign (-) as it is printed as a credit in the city financial accounting system.
3. **Comparing 2016 Expenses with Prior Years:** Year-to year variation may be evident between some items because the *total* budgets have increased or decreased. Compare both the Amounts as well as the Percents. In addition, items are sometimes re-categorized due to re-organization, auditor recommendation, or increased clarification. This can also affect year-to-year comparison.
4. **“Number of Personnel”:** Differences among quarters are due to seasonal needs, budget changes, retirements, etc.
5. **Contingency Expense Line:** Expenditures may not be charged directly to a contingency line. Funds must be transferred from this line into the line from where the expense may be charged, such as a payroll line. Accordingly, “YTD Expended” and “Percent Used” will not reflect contingency amounts utilized. See instead, columns entitled “Transfers Adjustments” and “Revised Budget” for amounts drawn out of contingency.
6. **Balanced Budget and “Carry Forward”:** The difference between total Revised Revenue and Expenses is equal to encumbrance "carried forward" from prior year.
7. **YTD Revenue Collected:** Year to date revenue collected represents moneys received *and* posted for the period 01/01/16-03/31/16.
8. **Sales Tax Data:** Sales tax data reflects payments received by the city; it does not reflect the total per the New York State collection period.