



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

**Quarterly Financial Report
For The Quarter Ended
March 31, 2016**

**SEWER FUND
EXPENSES-Detail**

1st Quarter 2016 Budget Report Expenses: SEWER FUND, by Sub-Department

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

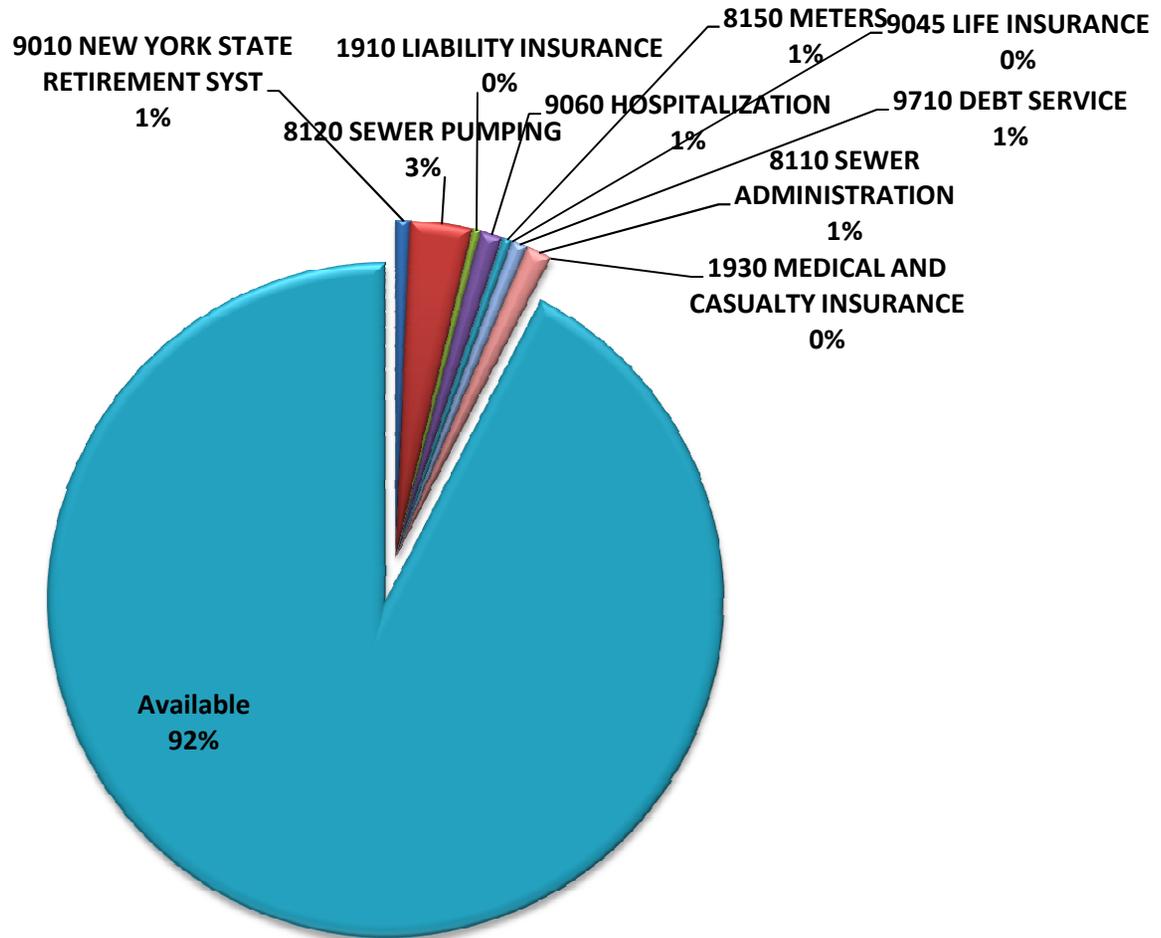
ACCOUNTS FOR: G SEWER FUND	2015 Adopted Budget	2015 Transfers Adjustments	2015 Revised Budget	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used	2014 YTD Expended	2014 Encmbrncs	2014 Available Budget	2014 % Used
1910 LIABILITY INSURANCE	\$73,773	\$0	\$73,773	\$18,611	\$0	\$55,162	25.2%	\$59,628	\$0	\$4,523	92.9%
4 Contracted Services	\$73,773	\$0	\$73,773	\$18,611	\$0	\$55,162	25.2%	\$59,628	\$0	\$4,523	92.9%
1930 MEDICAL AND CASUALTY INSURANCE	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$5,000	0.0%
4 Contracted Services	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$5,000	0.0%
8110 SEWER ADMINISTRATION	\$515,887	\$893	\$516,780	\$53,355	\$1,734	\$461,690	10.7%	\$56,757	\$3,398	\$361,605	14.3%
1 Personal Services	\$451,087	\$0	\$451,087	\$52,574	\$0	\$398,513	11.7%	\$53,826	\$0	\$321,286	14.3%
2 Equipment	\$10,500	\$0	\$10,500	\$0	\$0	\$10,500	0.0%	\$0	\$1,325	\$0	100.0%
4 Contracted Services	\$54,300	\$893	\$55,193	\$781	\$1,734	\$52,677	4.6%	\$2,931	\$2,073	\$40,319	11.0%
8120 SEWER PUMPING	\$454,119	\$33,984	\$488,103	\$78,824	\$53,192	\$356,086	27.0%	\$71,891	\$5,878	\$322,133	19.4%
1 Personal Services	\$289,369	\$0	\$289,369	\$53,810	\$0	\$235,559	18.6%	\$62,332	\$0	\$206,364	23.2%
2 Equipment	\$23,000	\$5,588	\$28,588	\$8,816	\$16,466	\$3,307	88.4%	\$0	\$0	\$12,000	0.0%
4 Contracted Services	\$141,750	\$28,396	\$170,146	\$16,198	\$36,726	\$117,221	31.1%	\$9,560	\$5,878	\$103,769	13.0%
8130 COUNTY SEWER DISTRICT #1	\$2,777,052	\$0	\$2,777,052	\$0	\$0	\$2,777,052	0.0%	\$694,263	\$0	\$2,082,790	25.0%
4 Contracted Services	\$2,777,052	\$0	\$2,777,052	\$0	\$0	\$2,777,052	0.0%	\$694,263	\$0	\$2,082,790	25.0%
8150 METERS	\$96,453	\$0	\$96,453	\$22,116	\$0	\$74,337	22.9%	\$20,831	\$0	\$71,966	22.4%
1 Personal Services	\$95,153	\$0	\$95,153	\$22,116	\$0	\$73,037	23.2%	\$20,787	\$0	\$70,710	22.7%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$1,300	\$0	\$1,300	\$0	\$0	\$1,300	0.0%	\$44	\$0	\$1,256	3.4%
9010 NEW YORK STATE RETIREMENT SYST	\$103,214	\$0	\$103,214	\$29,877	\$0	\$73,338	28.9%	\$29,486	\$0	\$90,580	24.6%
8 Employee Benefits	\$103,214	\$0	\$103,214	\$29,877	\$0	\$73,338	28.9%	\$29,486	\$0	\$90,580	24.6%
9045 LIFE INSURANCE	\$646	\$0	\$646	\$146	\$0	\$500	22.6%	\$140	\$0	\$471	22.9%
4 Contracted Services	\$646	\$0	\$646	\$146	\$0	\$500	22.6%	\$140	\$0	\$471	22.9%
9050 UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%

1st Quarter 2016 Budget Report Expenses: SEWER FUND, by Sub-Department

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ACCOUNTS FOR: G SEWER FUND	2015 Adopted Budget	2015 Transfers Adjustments	2015 Revised Budget	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used	2014 YTD Expended	2014 Encmbrncs	2014 Available Budget	2014 % Used
9055 DISABILITY INSURANCE	\$529	\$0	\$529	\$0	\$0	\$529	0.0%	\$0	\$0	\$365	0.0%
4 Contracted Services	\$529	\$0	\$529	\$0	\$0	\$529	0.0%	\$0	\$0	\$365	0.0%
9060 HOSPITALIZATION	\$190,841	\$0	\$190,841	\$47,633	\$0	\$143,209	25.0%	\$36,384	\$0	\$118,143	23.5%
1 Personal Services	\$11,519	\$0	\$11,519	\$2,117	\$0	\$9,401	18.4%	\$1,839	\$0	\$5,696	24.4%
8 Employee Benefits	\$179,323	\$0	\$179,323	\$45,515	\$0	\$133,807	25.4%	\$34,545	\$0	\$112,447	23.5%
9089 SICK LEAVE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9710 DEBT SERVICE	\$161,349	\$0	\$161,349	\$34,359	\$0	\$126,990	21.3%	\$27,675	\$0	\$95,795	22.4%
6 Principal	\$69,596	\$0	\$69,596	\$3,513	\$0	\$66,083	5.0%	\$998	\$0	\$46,775	2.1%
7 Debt Service Interest	\$91,753	\$0	\$91,753	\$30,846	\$0	\$60,907	33.6%	\$26,677	\$0	\$49,020	35.2%
9980 TRANSFER OUT	\$68,792	\$0	\$68,792	\$0	\$0	\$68,792	0.0%	\$0	\$0	\$66,144	0.0%
9 Contingency/Transfers	\$68,792	\$0	\$68,792	\$0	\$0	\$68,792	0.0%	\$0	\$0	\$66,144	0.0%
9990 CONTINGENCY	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0%	\$0	\$0	\$25,000	0.0%
9 Contingency/Transfers	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0%	\$0	\$0	\$25,000	0.0%
TOTAL COMMISSIONER OF PUBLIC WORKS	\$4,457,656	\$34,876	\$4,492,532	\$284,922	\$54,926	\$4,152,685	7.6%	\$997,055	\$9,276	\$3,244,515	23.7%

1st Quarter 2016 SEWER FUND Expense Budget - by Sub-Department
Available/Expended+Encumbered//TOTAL
(\$4,152,685/\$339,848//\$4,492,532)



NOTES AND COMMENTS

1. **Purpose of this Report:** This is a report to fulfill Saratoga Springs City Charter requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.
2. **Revenue Printed as Credit:** Revenue has a minus sign (-) as it is printed as a credit in the city financial accounting system.
3. **Comparing 2016 Expenses with Prior Years:** Year-to year variation may be evident between some items because the *total* budgets have increased or decreased. Compare both the Amounts as well as the Percents. In addition, items are sometimes re-categorized due to re-organization, auditor recommendation, or increased clarification. This can also affect year-to-year comparison.
4. **“Number of Personnel”:** Differences among quarters are due to seasonal needs, budget changes, retirements, etc.
5. **Contingency Expense Line:** Expenditures may not be charged directly to a contingency line. Funds must be transferred from this line into the line from where the expense may be charged, such as a payroll line. Accordingly, “YTD Expended” and “Percent Used” will not reflect contingency amounts utilized. See instead, columns entitled “Transfers Adjustments” and “Revised Budget” for amounts drawn out of contingency.
6. **Balanced Budget and “Carry Forward”:** The difference between total Revised Revenue and Expenses is equal to encumbrance "carried forward" from prior year.
7. **YTD Revenue Collected:** Year to date revenue collected represents moneys received *and* posted for the period 01/01/16-03/31/16.
8. **Sales Tax Data:** Sales tax data reflects payments received by the city; it does not reflect the total per the New York State collection period.