



**CITY OF  
SARATOGA SPRINGS**

**OFFICE OF THE  
COMMISSIONER OF FINANCE**

**Quarterly Financial Report  
For The Quarter Ended  
March 31, 2016**

**GENERAL FUND  
EXPENSES  
Public Works Dept – Detail**

# 1st Quarter 2016 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

## SUB-DEPARTMENT with CATEGORY TOTALS

**Note:** This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>3 COMMISSIONER OF PUBLIC WORKS</b>											
<b>1440 CITY ENGINEER'S OFFICE</b>	<b>\$646,101</b>	<b>\$125,825</b>	<b>\$771,926</b>	<b>\$172,827</b>	<b>\$114,729</b>	<b>\$484,371</b>	<b>37.3%</b>	<b>\$121,669</b>	<b>\$43,847</b>	<b>\$380,774</b>	<b>30.3%</b>
1 Personal Services	\$497,151	\$0	\$497,151	\$115,156	\$0	\$381,996	23.2%	\$112,326	\$0	\$370,411	23.3%
2 Equipment	\$25,700	\$0	\$25,700	\$0	\$23,605	\$2,095	91.8%	\$0	\$0	\$600	0.0%
4 Contracted Services	\$123,250	\$125,825	\$249,075	\$57,671	\$91,124	\$100,280	59.7%	\$9,344	\$43,847	\$9,763	84.5%
<b>1490 COMMISSIONER OF PUBLIC WORKS</b>	<b>\$280,646</b>	<b>\$49,089</b>	<b>\$329,735</b>	<b>\$62,645</b>	<b>\$10,106</b>	<b>\$256,984</b>	<b>22.1%</b>	<b>\$61,504</b>	<b>\$11,626</b>	<b>\$215,600</b>	<b>25.3%</b>
1 Personal Services	\$257,821	\$37,983	\$295,804	\$61,773	\$0	\$234,032	20.9%	\$59,755	\$0	\$194,224	23.5%
2 Equipment	\$1,000	\$0	\$1,000	\$50	\$0	\$950	5.0%	\$0	\$0	\$1,000	0.0%
4 Contracted Services	\$21,825	\$11,106	\$32,931	\$822	\$10,106	\$22,003	33.2%	\$1,749	\$11,626	\$20,376	39.6%
<b>1620 CITY HALL</b>	<b>\$318,686</b>	<b>\$2,125</b>	<b>\$320,811</b>	<b>\$55,059</b>	<b>\$637</b>	<b>\$265,115</b>	<b>17.4%</b>	<b>\$69,641</b>	<b>\$0</b>	<b>\$229,580</b>	<b>23.3%</b>
1 Personal Services	\$155,986	\$2,125	\$158,111	\$36,414	\$0	\$121,698	23.0%	\$24,753	\$0	\$112,467	18.0%
2 Equipment	\$1,200	\$0	\$1,200	\$1,060	\$0	\$141	88.3%	\$0	\$0	\$1,000	0.0%
4 Contracted Services	\$161,500	\$0	\$161,500	\$17,586	\$637	\$143,277	11.3%	\$44,887	\$0	\$116,113	27.9%
<b>1621 DRINK HALL/SENIOR CITIZENS CEN</b>	<b>\$27,600</b>	<b>\$0</b>	<b>\$27,600</b>	<b>\$3,728</b>	<b>\$0</b>	<b>\$23,872</b>	<b>13.5%</b>	<b>\$4,791</b>	<b>\$0</b>	<b>\$22,809</b>	<b>17.4%</b>
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$27,600	\$0	\$27,600	\$3,728	\$0	\$23,872	13.5%	\$4,791	\$0	\$22,809	17.4%
<b>1622 OLD LIBRARY</b>	<b>\$12,500</b>	<b>\$0</b>	<b>\$12,500</b>	<b>\$804</b>	<b>\$0</b>	<b>\$11,696</b>	<b>6.4%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,500</b>	<b>0.0%</b>
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$12,500	\$0	\$12,500	\$804	\$0	\$11,696	6.4%	\$0	\$0	\$5,500	0.0%
<b>1623 CITY GARAGE</b>	<b>\$632,718</b>	<b>(\$228)</b>	<b>\$632,490</b>	<b>\$133,165</b>	<b>\$1,264</b>	<b>\$498,060</b>	<b>21.3%</b>	<b>\$149,757</b>	<b>\$0</b>	<b>\$418,050</b>	<b>26.4%</b>
1 Personal Services	\$540,318	\$0	\$540,318	\$117,805	\$0	\$422,512	21.8%	\$129,750	\$0	\$348,157	27.1%
2 Equipment	\$3,000	\$0	\$3,000	\$270	\$0	\$2,730	9.0%	\$2,069	\$0	\$931	69.0%
4 Contracted Services	\$89,400	(\$228)	\$89,173	\$15,090	\$1,264	\$72,818	18.3%	\$17,938	\$0	\$68,962	20.6%
<b>1682 COURT ROOM SECOND FLOOR CH</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
<b>1910 LIABILITY INSURANCE</b>	<b>\$350,744</b>	<b>\$0</b>	<b>\$350,744</b>	<b>\$156,568</b>	<b>\$0</b>	<b>\$194,176</b>	<b>44.6%</b>	<b>\$280,263</b>	<b>\$0</b>	<b>\$12,846</b>	<b>95.6%</b>
4 Contracted Services	\$350,744	\$0	\$350,744	\$156,568	\$0	\$194,176	44.6%	\$280,263	\$0	\$12,846	95.6%

# 1st Quarter 2016 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

## SUB-DEPARTMENT with CATEGORY TOTALS

**Note:** This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>1930 MEDICAL AND CASUALTY INSURANCE</b>	<b>\$0</b>	<b>\$28,151</b>	<b>\$28,151</b>	<b>\$4,899</b>	<b>\$6,814</b>	<b>\$16,438</b>	<b>41.6%</b>	<b>\$987</b>	<b>\$97,893</b>	<b>\$24,415</b>	<b>80.2%</b>
4 Contracted Services	\$0	\$28,151	\$28,151	\$4,899	\$6,814	\$16,438	41.6%	\$987	\$97,893	\$24,415	80.2%
<b>5010 STREETS</b>	<b>\$2,634,951</b>	<b>\$18,304</b>	<b>\$2,653,255</b>	<b>\$511,299</b>	<b>\$100,659</b>	<b>\$2,041,296</b>	<b>23.1%</b>	<b>\$710,690</b>	<b>\$79,665</b>	<b>\$1,691,884</b>	<b>31.8%</b>
1 Personal Services	\$1,906,801	(\$2,000)	\$1,904,801	\$390,765	\$0	\$1,514,036	20.5%	\$503,186	\$0	\$1,215,162	29.3%
2 Equipment	\$57,000	\$0	\$57,000	\$1,895	\$0	\$55,105	3.3%	\$37,184	\$29,324	\$54,660	54.9%
4 Contracted Services	\$671,150	\$20,304	\$691,454	\$118,639	\$100,659	\$472,155	31.7%	\$170,320	\$50,342	\$422,063	34.3%
<b>5110 HIGHWAYS</b>	<b>\$453,935</b>	<b>\$0</b>	<b>\$453,935</b>	<b>\$105,930</b>	<b>\$0</b>	<b>\$348,005</b>	<b>23.3%</b>	<b>\$138,643</b>	<b>\$0</b>	<b>\$301,398</b>	<b>31.5%</b>
1 Personal Services	\$450,935	\$0	\$450,935	\$105,930	\$0	\$345,005	23.5%	\$138,643	\$0	\$298,398	31.7%
4 Contracted Services	\$3,000	\$0	\$3,000	\$0	\$0	\$3,000	0.0%	\$0	\$0	\$3,000	0.0%
<b>5111 HIGHWAY MISCELLANEOUS</b>	<b>\$287,253</b>	<b>(\$51,982)</b>	<b>\$235,271</b>	<b>\$10,566</b>	<b>\$8,588</b>	<b>\$216,118</b>	<b>8.1%</b>	<b>\$13,432</b>	<b>\$27,551</b>	<b>\$136,719</b>	<b>23.1%</b>
1 Personal Services	\$33,353	(\$30,983)	\$2,370	\$0	\$0	\$2,370	0.0%	\$0	\$0	\$0	0.0%
2 Equipment	\$55,000	\$0	\$55,000	\$0	\$4,584	\$50,416	8.3%	\$0	\$0	\$5,000	0.0%
4 Contracted Services	\$198,900	(\$20,999)	\$177,901	\$10,566	\$4,004	\$163,331	8.2%	\$13,432	\$27,551	\$131,719	23.7%
<b>5112 CHIPS</b>	<b>\$400,000</b>	<b>\$114,962</b>	<b>\$514,962</b>	<b>\$0</b>	<b>\$114,962</b>	<b>\$400,000</b>	<b>22.3%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$435,634</b>	<b>0.0%</b>
1 Personal Services	\$94,732	\$0	\$94,732	\$0	\$0	\$94,732	0.0%	\$0	\$0	\$94,732	0.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$305,268	\$114,962	\$420,230	\$0	\$114,962	\$305,268	27.4%	\$0	\$0	\$340,902	0.0%
<b>5182 STREET LIGHTING</b>	<b>\$430,000</b>	<b>\$6,770</b>	<b>\$436,770</b>	<b>\$87,670</b>	<b>\$0</b>	<b>\$349,099</b>	<b>20.1%</b>	<b>\$86,055</b>	<b>\$19,052</b>	<b>\$345,985</b>	<b>23.3%</b>
4 Contracted Services	\$430,000	\$6,770	\$436,770	\$87,670	\$0	\$349,099	20.1%	\$86,055	\$19,052	\$345,985	23.3%
<b>5650 OFF STREET PARKING</b>	<b>\$203,263</b>	<b>\$0</b>	<b>\$203,263</b>	<b>\$26,547</b>	<b>\$691</b>	<b>\$176,025</b>	<b>13.4%</b>	<b>\$31,030</b>	<b>\$353</b>	<b>\$147,555</b>	<b>17.5%</b>
1 Personal Services	\$102,963	\$0	\$102,963	\$23,520	\$0	\$79,443	22.8%	\$26,529	\$0	\$97,157	21.4%
2 Equipment	\$4,000	\$0	\$4,000	\$0	\$0	\$4,000	0.0%	\$0	\$0	\$4,000	0.0%
4 Contracted Services	\$96,300	\$0	\$96,300	\$3,026	\$691	\$92,582	3.9%	\$4,502	\$353	\$46,398	9.5%
<b>6420 SPECIAL ASSESSMENT DISTRICT</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>	<b>0.0%</b>
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0%	\$0	\$0	\$15,000	0.0%

# 1st Quarter 2016 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

## SUB-DEPARTMENT with CATEGORY TOTALS

**Note:** This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>7110 PARK &amp; CASINO</b>	<b>\$460,139</b>	<b>\$8,012</b>	<b>\$468,152</b>	<b>\$84,785</b>	<b>\$23,988</b>	<b>\$359,378</b>	<b>23.2%</b>	<b>\$75,749</b>	<b>\$0</b>	<b>\$288,217</b>	<b>20.8%</b>
1 Personal Services	\$312,989	\$850	\$313,839	\$69,912	\$0	\$243,927	22.3%	\$58,963	\$0	\$170,753	25.7%
2 Equipment	\$10,000	(\$400)	\$9,600	\$0	\$0	\$9,600	0.0%	\$0	\$0	\$10,000	0.0%
4 Contracted Services	\$137,150	\$7,562	\$144,712	\$14,873	\$23,988	\$105,851	26.9%	\$16,786	\$0	\$107,464	13.5%
<b>7112 SPIT N SPAT REPAIRS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>0.0%</b>
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$5,000	0.0%
<b>7113 HIGH ROCK PARK</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
<b>7120 VETERANS WALK OF HONOR DPW</b>	<b>\$0</b>	<b>\$34</b>	<b>\$34</b>	<b>\$34</b>	<b>\$0</b>	<b>\$0</b>	<b>100.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$34	\$34	\$34	\$0	\$0	100.0%	\$0	\$0	\$0	0.0%
<b>7190 911 MEMORIAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
<b>7200 CAROUSEL</b>	<b>\$37,913</b>	<b>\$0</b>	<b>\$37,913</b>	<b>\$210</b>	<b>\$0</b>	<b>\$37,703</b>	<b>0.6%</b>	<b>\$259</b>	<b>\$0</b>	<b>\$37,032</b>	<b>0.7%</b>
1 Personal Services	\$19,538	\$0	\$19,538	\$51	\$0	\$19,487	0.3%	\$92	\$0	\$18,823	0.5%
4 Contracted Services	\$18,375	\$0	\$18,375	\$159	\$0	\$18,216	0.9%	\$167	\$0	\$18,208	0.9%
<b>7210 ITALIAN GARDENS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,000</b>	<b>0.0%</b>
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$5,000	0.0%
<b>8140 STORM WATER CARRIERS</b>	<b>\$103,345</b>	<b>\$6,740</b>	<b>\$110,085</b>	<b>\$22,269</b>	<b>\$5,740</b>	<b>\$82,076</b>	<b>25.4%</b>	<b>\$2,556</b>	<b>\$484</b>	<b>\$60,333</b>	<b>4.8%</b>
1 Personal Services	\$81,545	\$1,000	\$82,545	\$22,269	\$0	\$60,276	27.0%	\$2,056	\$0	\$40,033	4.9%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$21,800	\$5,740	\$27,540	\$0	\$5,740	\$21,800	20.8%	\$500	\$484	\$20,300	4.6%

# 1st Quarter 2016 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

## SUB-DEPARTMENT with CATEGORY TOTALS

**Note:** This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>8180 TRANSFER STATION</b>	<b>\$248,359</b>	<b>\$71,190</b>	<b>\$319,549</b>	<b>\$46,970</b>	<b>\$163,226</b>	<b>\$109,353</b>	<b>65.8%</b>	<b>\$41,550</b>	<b>\$121,038</b>	<b>\$81,507</b>	<b>66.6%</b>
1 Personal Services	\$106,059	\$0	\$106,059	\$36,568	\$0	\$69,491	34.5%	\$27,191	\$0	\$65,299	29.4%
2 Equipment	\$500	\$0	\$500	\$241	\$0	\$259	48.2%	\$0	\$0	\$500	0.0%
4 Contracted Services	\$141,800	\$71,190	\$212,990	\$10,162	\$163,226	\$39,602	81.4%	\$14,359	\$121,038	\$15,708	89.6%
<b>8185 COMPOST FACILITY</b>	<b>\$92,520</b>	<b>\$0</b>	<b>\$92,520</b>	<b>\$20,098</b>	<b>\$146</b>	<b>\$72,276</b>	<b>21.9%</b>	<b>\$20,652</b>	<b>\$0</b>	<b>\$67,323</b>	<b>23.5%</b>
1 Personal Services	\$62,770	\$0	\$62,770	\$14,050	\$0	\$48,720	22.4%	\$16,066	\$0	\$40,359	28.5%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$29,750	\$0	\$29,750	\$6,048	\$146	\$23,556	20.8%	\$4,586	\$0	\$26,964	14.5%
<b>8189 STORM WATER POLLUTION PREV PLA</b>	<b>\$0</b>	<b>\$100</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100</b>	<b>0.0%</b>	<b>\$539</b>	<b>\$0</b>	<b>\$0</b>	<b>100.0%</b>
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$100	\$100	\$0	\$0	\$100	0.0%	\$539	\$0	\$0	100.0%
<b>8190 HAZARDOUS WASTE EDUCATION</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>0.0%</b>
4 Contracted Services	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	0.0%	\$0	\$0	\$20,000	0.0%
<b>8560 TREES</b>	<b>\$271,740</b>	<b>\$22,635</b>	<b>\$294,375</b>	<b>\$56,155</b>	<b>\$28,561</b>	<b>\$209,659</b>	<b>28.8%</b>	<b>\$56,976</b>	<b>\$2,810</b>	<b>\$177,594</b>	<b>25.2%</b>
1 Personal Services	\$222,490	\$2,545	\$225,035	\$48,439	\$0	\$176,596	21.5%	\$53,741	\$0	\$137,589	28.1%
2 Equipment	\$26,000	\$18,500	\$44,500	\$600	\$25,694	\$18,206	59.1%	\$0	\$2,810	\$23,190	10.8%
4 Contracted Services	\$23,250	\$1,590	\$24,840	\$7,117	\$2,867	\$14,857	40.2%	\$3,235	\$0	\$16,815	16.1%
<b>8676 PUBLIC SERVICES</b>	<b>\$0</b>	<b>\$71,484</b>	<b>\$71,484</b>	<b>\$3,201</b>	<b>\$26,484</b>	<b>\$41,799</b>	<b>41.5%</b>	<b>\$0</b>	<b>\$26,484</b>	<b>\$0</b>	<b>100.0%</b>
1 Personal Services	\$0	\$0	\$0	\$3,201	\$0	(\$3,201)	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$71,484	\$71,484	\$0	\$26,484	\$45,000	37.0%	\$0	\$26,484	\$0	100.0%
<b>8810 CEMETRY</b>	<b>\$40,000</b>	<b>\$12,359</b>	<b>\$52,359</b>	<b>\$0</b>	<b>\$12,359</b>	<b>\$40,000</b>	<b>23.6%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,600</b>	<b>0.0%</b>
4 Contracted Services	\$40,000	\$12,359	\$52,359	\$0	\$12,359	\$40,000	23.6%	\$0	\$0	\$43,600	0.0%
<b>9010 NEW YORK STATE RETIREMENT SYST</b>	<b>\$670,800</b>	<b>\$0</b>	<b>\$670,800</b>	<b>\$179,161</b>	<b>\$0</b>	<b>\$491,639</b>	<b>26.7%</b>	<b>\$178,763</b>	<b>\$0</b>	<b>\$506,028</b>	<b>26.1%</b>
8 Employee Benefits	\$670,800	\$0	\$670,800	\$179,161	\$0	\$491,639	26.7%	\$178,763	\$0	\$506,028	26.1%
<b>9045 LIFE INSURANCE</b>	<b>\$3,634</b>	<b>\$0</b>	<b>\$3,634</b>	<b>\$865</b>	<b>\$0</b>	<b>\$2,769</b>	<b>23.8%</b>	<b>\$885</b>	<b>\$0</b>	<b>\$2,992</b>	<b>22.8%</b>
4 Contracted Services	\$3,634	\$0	\$3,634	\$865	\$0	\$2,769	23.8%	\$885	\$0	\$2,992	22.8%

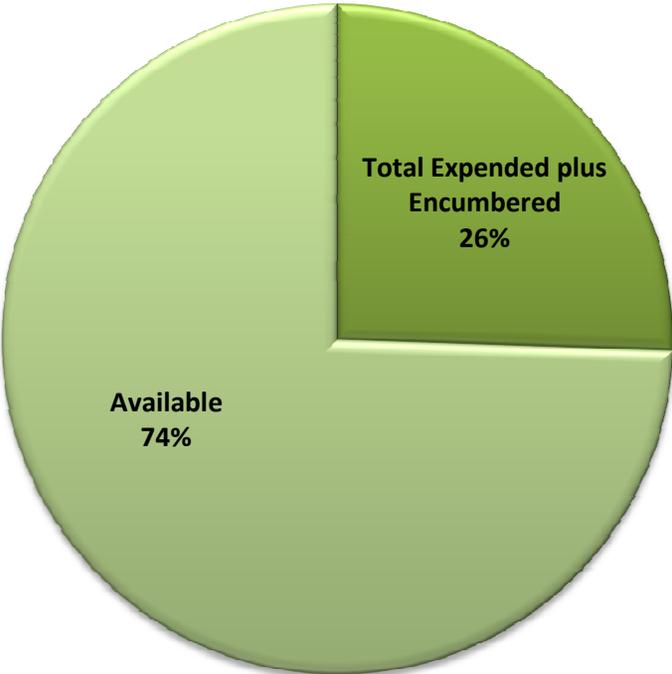
# 1st Quarter 2016 Budget Report Expenses: General Fund - PUBLIC WORKS DEPARTMENT

## SUB-DEPARTMENT with CATEGORY TOTALS

**Note:** This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
<b>9050 UNEMPLOYMENT INSURANCE</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$30,000</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>0.0%</b>
4 Contracted Services	\$30,000	\$0	\$30,000	\$0	\$0	\$30,000	0.0%	\$0	\$0	\$10,000	0.0%
<b>9055 DISABILITY INSURANCE</b>	<b>\$3,352</b>	<b>\$0</b>	<b>\$3,352</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,352</b>	<b>0.0%</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,352</b>	<b>0.0%</b>
4 Contracted Services	\$3,352	\$0	\$3,352	\$0	\$0	\$3,352	0.0%	\$0	\$0	\$3,352	0.0%
<b>9060 HOSPITALIZATION</b>	<b>\$1,863,822</b>	<b>\$0</b>	<b>\$1,863,822</b>	<b>\$449,876</b>	<b>\$0</b>	<b>\$1,413,946</b>	<b>24.1%</b>	<b>\$435,247</b>	<b>\$0</b>	<b>\$1,335,088</b>	<b>24.6%</b>
1 Personal Services	\$42,091	\$0	\$42,091	\$9,841	\$0	\$32,250	23.4%	\$10,900	\$0	\$32,160	25.3%
8 Employee Benefits	\$1,821,731	\$0	\$1,821,731	\$440,035	\$0	\$1,381,696	24.2%	\$424,347	\$0	\$1,302,927	24.6%
<b>9089 SICK LEAVE</b>	<b>\$10,765</b>	<b>\$0</b>	<b>\$10,765</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,765</b>	<b>0.0%</b>	<b>\$353</b>	<b>\$0</b>	<b>\$10,412</b>	<b>3.3%</b>
1 Personal Services	\$10,765	\$0	\$10,765	\$0	\$0	\$10,765	0.0%	\$353	\$0	\$10,412	0.0
<b>TOTAL COMMISSIONER OF PUBLIC WORKS</b>	<b>\$10,549,787</b>	<b>\$485,570</b>	<b>\$11,035,357</b>	<b>\$2,195,333</b>	<b>\$618,954</b>	<b>\$8,221,070</b>	<b>25.5%</b>	<b>\$2,481,989</b>	<b>\$430,805</b>	<b>\$7,037,226</b>	<b>29.3%</b>

**1st Quarter 2016 General Fund Expense Budget - Public Works Dept**



## NOTES AND COMMENTS

1. **Purpose of this Report:** This is a report to fulfill Saratoga Springs City Charter requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.
2. **Revenue Printed as Credit:** Revenue has a minus sign (-) as it is printed as a credit in the city financial accounting system.
3. **Comparing 2016 Expenses with Prior Years:** Year-to year variation may be evident between some items because the *total* budgets have increased or decreased. Compare both the Amounts as well as the Percents. In addition, items are sometimes re-categorized due to re-organization, auditor recommendation, or increased clarification. This can also affect year-to-year comparison.
4. **“Number of Personnel”:** Differences among quarters are due to seasonal needs, budget changes, retirements, etc.
5. **Contingency Expense Line:** Expenditures may not be charged directly to a contingency line. Funds must be transferred from this line into the line from where the expense may be charged, such as a payroll line. Accordingly, “YTD Expended” and “Percent Used” will not reflect contingency amounts utilized. See instead, columns entitled “Transfers Adjustments” and “Revised Budget” for amounts drawn out of contingency.
6. **Balanced Budget and “Carry Forward”:** The difference between total Revised Revenue and Expenses is equal to encumbrance "carried forward" from prior year.
7. **YTD Revenue Collected:** Year to date revenue collected represents moneys received *and* posted for the period 01/01/16-03/31/16.
8. **Sales Tax Data:** Sales tax data reflects payments received by the city; it does not reflect the total per the New York State collection period.