



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

**Quarterly Financial Report
For The Quarter Ended
March 31, 2016**

**GENERAL FUND
EXPENSES
Public Safety Dept – Detail**

1st Quarter 2016 Budget Report Expenses: General Fund - PUBLIC SAFETY DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
4 COMMISSIONER OF PUBLIC SAFETY											
1910 LIABILITY INSURANCE	\$316,250	\$0	\$316,250	\$160,885	\$0	\$155,365	50.9%	\$260,209	\$0	\$33,377	88.6%
4 Contracted Services	\$316,250	\$0	\$316,250	\$160,885	\$0	\$155,365	50.9%	\$260,209	\$0	\$33,377	88.6%
1930 MEDICAL AND CASUALTY INSURANCE	\$0	\$77,000	\$77,000	\$13,935	\$75,000	(\$11,935)	115.5%	\$250	\$220,289	\$18,404	92.3%
4 Contracted Services	\$0	\$77,000	\$77,000	\$13,935	\$75,000	(\$11,935)	115.5%	\$250	\$220,289	\$18,404	92.3%
2989 HANDICAP PARKING EDUCATION PRO	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0%	\$0	\$0	\$1,000	0.0%
4 Contracted Services	\$1,000	\$0	\$1,000	\$0	\$0	\$1,000	0.0%	\$0	\$0	\$1,000	0.0%
3010 COMMISSIONER OF PUBLIC SAFETY	\$405,468	\$43,592	\$449,059	\$85,903	\$66,782	\$296,375	34.0%	\$97,958	\$84,225	\$253,076	41.9%
1 Personal Services	\$320,768	\$33,400	\$354,168	\$76,808	\$0	\$277,360	21.7%	\$71,302	\$0	\$230,806	23.6%
2 Equipment	\$1,000	\$920	\$1,920	\$920	\$0	\$1,000	47.9%	\$0	\$0	\$1,000	0.0%
4 Contracted Services	\$83,700	\$9,271	\$92,971	\$8,175	\$66,782	\$18,015	80.6%	\$26,656	\$84,225	\$21,269	83.9%
3020 PUBLIC SAFETY COMPUTER NETWOR	\$64,000	\$8,247	\$72,247	\$21,126	\$12,306	\$38,815	46.3%	\$13,990	\$20,094	\$28,842	54.2%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
2 Equipment	\$34,000	\$8,247	\$42,247	\$8,981	\$12,306	\$20,960	50.4%	\$2,304	\$20,094	\$10,528	68.0%
4 Contracted Services	\$30,000	\$0	\$30,000	\$12,146	\$0	\$17,855	40.5%	\$11,686	\$0	\$18,314	39.0%
3021 POLICE DEPARTMENT CENTRAL DISP	\$732,456	\$0	\$732,456	\$134,960	\$3,939	\$593,557	19.0%	\$158,661	\$0	\$547,030	22.5%
1 Personal Services	\$727,456	(\$6,825)	\$720,631	\$135,089	\$0	\$585,542	18.7%	\$158,606	\$0	\$542,085	22.6%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
4 Contracted Services	\$5,000	\$6,825	\$11,825	(\$129)	\$3,939	\$8,015	32.2%	\$55	\$0	\$4,945	1.1%
3120 POLICE DEPARTMENT	\$7,970,046	\$108,378	\$8,078,424	\$1,788,552	\$190,664	\$6,099,208	24.5%	\$1,624,745	\$438,339	\$5,347,417	27.8%
1 Personal Services	\$7,192,046	(\$30,218)	\$7,161,828	\$1,630,188	\$0	\$5,531,640	22.8%	\$1,506,428	\$0	\$4,904,664	23.5%
2 Equipment	\$173,000	\$97,066	\$270,066	\$54,895	\$123,813	\$91,358	66.2%	\$26,399	\$336,888	\$49,458	88.0%
4 Contracted Services	\$605,000	\$41,530	\$646,530	\$103,468	\$66,851	\$476,211	26.3%	\$91,918	\$101,451	\$393,295	33.0%
3121 OTHER POLICE SERVICES	\$76,537	\$525	\$77,062	\$16,902	\$0	\$60,160	21.9%	\$15,379	\$0	\$55,992	21.5%
1 Personal Services	\$76,537	\$0	\$76,537	\$16,902	\$0	\$59,635	22.1%	\$15,379	\$0	\$55,992	21.5%
4 Contracted Services	\$0	\$525	\$525	\$0	\$0	\$525	0.0%	\$0	\$0	\$0	#DIV/0!

1st Quarter 2016 Budget Report Expenses: General Fund - PUBLIC SAFETY DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
3145 JUVENILE AID	\$18,839	\$0	\$18,839	\$0	\$0	\$18,839	0.0%	\$0	\$0	\$18,839	0.0%
1 Personal Services	\$18,839	\$0	\$18,839	\$0	\$0	\$18,839	0.0%	\$0	\$0	\$18,839	0.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
3230 CHILD PASSENGER SAFETY PROG FE	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
3250 COPS 2009 TECHNOLOGY GRANT	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
3310 TRAFFIC CONTROL	\$493,565	\$68,857	\$562,421	\$88,159	\$56,891	\$417,372	25.8%	\$96,631	\$123,050	\$382,714	36.5%
1 Personal Services	\$313,715	\$0	\$313,715	\$67,152	\$0	\$246,562	21.4%	\$66,281	\$0	\$231,892	22.2%
2 Equipment	\$11,500	\$0	\$11,500	\$57	\$499	\$10,944	4.8%	\$22,373	\$2,600	\$8,900	73.7%
4 Contracted Services	\$168,350	\$68,857	\$237,207	\$20,950	\$56,391	\$159,865	32.6%	\$7,977	\$120,450	\$141,923	47.5%
3311 STOP DWI	\$34,195	\$0	\$34,195	\$2,193	\$0	\$32,002	6.4%	\$9,509	\$0	\$24,691	27.8%
1 Personal Services	\$32,295	\$0	\$32,295	\$2,193	\$0	\$30,102	6.8%	\$9,509	\$0	\$22,791	29.4%
2 Equipment	\$1,800	\$0	\$1,800	\$0	\$0	\$1,800	0.0%	\$0	\$0	\$1,800	0.0%
4 Contracted Services	\$100	\$0	\$100	\$0	\$0	\$100	0.0%	\$0	\$0	\$100	0.0%
3320 ON STREET PARKING	\$51,591	\$0	\$51,591	\$1,638	\$0	\$49,953	3.2%	\$22,099	\$0	\$67,193	24.7%
1 Personal Services	\$51,591	(\$2,600)	\$48,991	\$1,638	\$0	\$47,353	3.3%	\$22,099	\$0	\$67,193	24.7%
4 Contracted Services	\$0	\$2,600	\$2,600	\$0	\$0	\$2,600	0.0%	\$0	\$0	\$0	#DIV/0!
3350 DARE DONATIONS	\$0	\$419	\$419	\$0	\$419	\$0	100.0%	\$0	\$419	\$0	100.0%
4 Contracted Services	\$0	\$419	\$419	\$0	\$419	\$0	100.0%	\$0	\$419	\$0	100.0%
3380 COMMUNITY OUTREACH PROGRAMS	\$0	\$500	\$500	\$0	\$500	\$0	100.0%	\$0	\$500	\$0	100.0%
4 Contracted Services	\$0	\$500	\$500	\$0	\$500	\$0	100.0%	\$0	\$500	\$0	100.0%

1st Quarter 2016 Budget Report Expenses: General Fund - PUBLIC SAFETY DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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3410 FIRE DEPARTMENT	\$5,431,356	\$53,966	\$5,485,322	\$1,172,209	\$105,259	\$4,207,854	23.3%	\$1,161,551	\$79,934	\$4,001,889	23.7%
1 Personal Services	\$4,945,856	\$26,391	\$4,972,247	\$1,089,904	\$0	\$3,882,343	21.9%	\$1,113,705	\$0	\$3,754,989	22.9%
2 Equipment	\$106,500	\$56,373	\$162,873	\$38,589	\$24,954	\$99,330	39.0%	\$5,455	\$988	\$41,388	13.5%
4 Contracted Services	\$379,000	(\$28,798)	\$350,202	\$43,716	\$80,305	\$226,181	35.4%	\$42,391	\$78,946	\$205,512	37.1%
3412 EMS ADVANCED LIFE SUPPLIES	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0%	\$1,334	\$0	\$14,155	8.6%
4 Contracted Services	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0%	\$1,334	\$0	\$14,155	8.6%
3620 CODE ENFORCEMENT/BUILDING	\$201,127	\$0	\$201,127	\$41,783	\$211	\$159,132	20.9%	\$73,267	\$0	\$158,401	31.6%
1 Personal Services	\$185,827	\$0	\$185,827	\$40,416	\$0	\$145,411	21.7%	\$43,499	\$0	\$144,445	23.1%
2 Equipment	\$4,000	\$0	\$4,000	\$0	\$211	\$3,789	5.3%	\$28,424	\$0	\$4,000	87.7%
4 Contracted Services	\$11,300	\$0	\$11,300	\$1,367	\$0	\$9,933	12.1%	\$1,344	\$0	\$9,956	11.9%
3625 AMBULANCE	\$102,500	\$0	\$102,500	\$4,257	\$55,743	\$42,500	58.5%	\$4,169	\$44,831	\$42,500	53.6%
2 Equipment	\$35,000	\$0	\$35,000	\$0	\$0	\$35,000	0.0%	\$0	\$0	\$35,000	0.0%
4 Contracted Services	\$67,500	\$0	\$67,500	\$4,257	\$55,743	\$7,500	88.9%	\$4,169	\$44,831	\$7,500	86.7%
3989 09 RECOVERY ACT GRANT EQUIP	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
3999 SAFER	\$471,461	\$0	\$471,461	\$0	\$0	\$471,461	0.0%	\$0	\$0	\$0	#DIV/0!
1 Personal Services	\$284,319	\$0	\$284,319	\$0	\$0	\$284,319	0.0%	\$0	\$0	\$0	#DIV/0!
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
4 Contracted Services	\$392	\$0	\$392	\$0	\$0	\$392	0.0%	\$0	\$0	\$0	#DIV/0!
8 Employee Benefits	\$186,751	\$0	\$186,751	\$0	\$0	\$186,751	0.0%	\$0	\$0	\$0	#DIV/0!
4010 HEALTH DEPARTMENT	\$25,765	\$0	\$25,765	\$2,500	\$10,000	\$13,265	48.5%	\$2,536	\$10,000	\$8,229	60.4%
1 Personal Services	\$10,765	\$0	\$10,765	\$2,500	\$0	\$8,265	23.2%	\$2,536	\$0	\$8,229	23.6%
4 Contracted Services	\$15,000	\$0	\$15,000	\$0	\$10,000	\$5,000	66.7%	\$0	\$10,000	\$0	\$1
9010 NEW YORK STATE RETIREMENT SYST	\$3,126,534	\$0	\$3,126,534	\$652,987	\$0	\$2,473,547	20.9%	\$733,880	\$0	\$2,527,420	22.5%
8 Employee Benefits	\$3,126,534	\$0	\$3,126,534	\$652,987	\$0	\$2,473,547	20.9%	\$733,880	\$0	\$2,527,420	22.5%

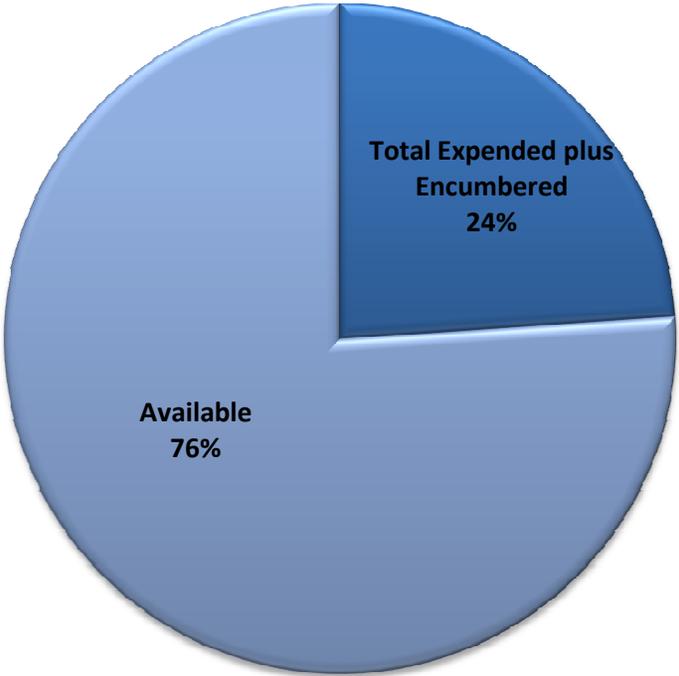
1st Quarter 2016 Budget Report Expenses: General Fund - PUBLIC SAFETY DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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9025 FIRE 207 A PENSIONERS	\$483,181	\$0	\$483,181	\$108,230	\$0	\$374,951	22.4%	\$109,691	\$0	\$375,413	22.6%
1 Personal Services	\$483,181	\$0	\$483,181	\$108,230	\$0	\$374,951	22.4%	\$109,691	\$0	\$375,413	22.6%
9045 LIFE INSURANCE	\$4,210	\$0	\$4,210	\$971	\$0	\$3,239	23.1%	\$966	\$0	\$3,084	23.9%
4 Contracted Services	\$4,210	\$0	\$4,210	\$971	\$0	\$3,239	23.1%	\$966	\$0	\$3,084	23.9%
9050 UNEMPLOYMENT INSURANCE	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	0.0%	\$0	\$0	\$20,000	0.0%
4 Contracted Services	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	0.0%	\$0	\$0	\$20,000	0.0%
9055 DISABILITY INSURANCE	\$1,112	\$0	\$1,112	\$0	\$0	\$1,112	0.0%	\$0	\$0	\$1,112	0.0%
4 Contracted Services	\$1,112	\$0	\$1,112	\$0	\$0	\$1,112	0.0%	\$0	\$0	\$1,112	0.0%
9060 HOSPITALIZATION	\$4,429,478	\$17,200	\$4,446,678	\$1,143,520	\$0	\$3,303,159	25.7%	\$1,112,784	\$0	\$3,311,309	25.2%
1 Personal Services	\$82,837	\$0	\$82,837	\$56,714	\$0	\$26,123	68.5%	\$48,905	\$0	\$22,370	68.6%
8 Employee Benefits	\$4,346,641	\$17,200	\$4,363,841	\$1,086,806	\$0	\$3,277,035	24.9%	\$1,063,879	\$0	\$3,288,939	24.4%
9085 SUPP BENEFITS TO DISABLED P&F	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$36,476	\$0	\$14,079	72.2%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$36,476	\$0	\$14,079	72.2%
9089 SICK LEAVE	\$371,393	(\$26,378)	\$345,015	\$15,606	\$0	\$329,408	4.5%	\$32,416	\$0	\$306,709	9.6%
1 Personal Services	\$371,393	(\$26,378)	\$345,015	\$15,606	\$0	\$329,408	4.5%	\$32,416	\$0	\$306,709	9.6%
9090 FLEXIBLE SPENDING ACCOUNT	\$1,100	\$0	\$1,100	\$350	\$0	\$750	31.8%	\$350	\$0	\$550	38.9%
8 Employee Benefits	\$1,100	\$0	\$1,100	\$350	\$0	\$750	31.8%	\$350	\$0	\$550	38.9%
TOTAL COMMISSIONER OF PUBLIC SAFETY	\$24,848,163	\$352,305	\$25,200,468	\$5,456,667	\$577,713	\$19,166,088	23.9%	\$5,568,852	\$1,021,680	\$17,563,425	27.3%

1st Quarter 2016 General Fund Expense Budget - Public Safety Dept



NOTES AND COMMENTS

1. **Purpose of this Report:** This is a report to fulfill Saratoga Springs City Charter requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.
2. **Revenue Printed as Credit:** Revenue has a minus sign (-) as it is printed as a credit in the city financial accounting system.
3. **Comparing 2016 Expenses with Prior Years:** Year-to year variation may be evident between some items because the *total* budgets have increased or decreased. Compare both the Amounts as well as the Percents. In addition, items are sometimes re-categorized due to re-organization, auditor recommendation, or increased clarification. This can also affect year-to-year comparison.
4. **“Number of Personnel”:** Differences among quarters are due to seasonal needs, budget changes, retirements, etc.
5. **Contingency Expense Line:** Expenditures may not be charged directly to a contingency line. Funds must be transferred from this line into the line from where the expense may be charged, such as a payroll line. Accordingly, “YTD Expended” and “Percent Used” will not reflect contingency amounts utilized. See instead, columns entitled “Transfers Adjustments” and “Revised Budget” for amounts drawn out of contingency.
6. **Balanced Budget and “Carry Forward”:** The difference between total Revised Revenue and Expenses is equal to encumbrance "carried forward" from prior year.
7. **YTD Revenue Collected:** Year to date revenue collected represents moneys received *and* posted for the period 01/01/16-03/31/16.
8. **Sales Tax Data:** Sales tax data reflects payments received by the city; it does not reflect the total per the New York State collection period.