



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

**Quarterly Financial Report
For The Quarter Ended
June 30, 2016**

**GENERAL FUND
EXPENSES
Public Safety Dept – Detail**

2nd Quarter 2016 Budget Report Expenses: General Fund - PUBLIC SAFETY DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
4 COMMISSIONER OF PUBLIC SAFETY											
1910 LIABILITY INSURANCE	\$316,250	\$0	\$316,250	\$236,370	\$0	\$79,880	74.7%	\$260,454	\$0	\$33,132	88.7%
4 Contracted Services	\$316,250	\$0	\$316,250	\$236,370	\$0	\$79,880	74.7%	\$260,454	\$0	\$33,132	88.7%
1930 MEDICAL AND CASUALTY INSURANCE	\$0	\$78,403	\$78,403	\$1,653	\$75,000	\$1,750	97.8%	\$30,739	\$213,495	\$18,158	93.1%
4 Contracted Services	\$0	\$78,403	\$78,403	\$1,653	\$75,000	\$1,750	97.8%	\$30,739	\$213,495	\$18,158	93.1%
2989 HANDICAP PARKING EDUCATION PRO	\$1,000	\$0	\$1,000	\$30	\$0	\$970	3.0%	\$0	\$0	\$1,000	0.0%
4 Contracted Services	\$1,000	\$0	\$1,000	\$30	\$0	\$970	3.0%	\$0	\$0	\$1,000	0.0%
3010 COMMISSIONER OF PUBLIC SAFETY	\$405,468	\$65,106	\$470,573	\$183,524	\$73,421	\$213,629	54.6%	\$216,668	\$43,362	\$175,228	59.7%
1 Personal Services	\$320,768	\$34,914	\$355,682	\$159,330	\$0	\$196,352	44.8%	\$147,769	\$0	\$155,339	48.8%
2 Equipment	\$1,000	\$920	\$1,920	\$1,624	\$0	\$296	84.6%	\$0	\$0	\$1,000	0.0%
4 Contracted Services	\$83,700	\$29,271	\$112,971	\$22,569	\$73,421	\$16,981	85.0%	\$68,899	\$43,362	\$18,889	85.6%
3020 PUBLIC SAFETY COMPUTER NETWORK	\$64,000	\$8,247	\$72,247	\$51,560	\$2,694	\$17,993	75.1%	\$45,566	\$1,300	\$16,060	74.5%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
2 Equipment	\$34,000	\$8,247	\$42,247	\$29,267	\$2,694	\$10,286	75.7%	\$21,734	\$1,300	\$9,892	70.0%
4 Contracted Services	\$30,000	\$0	\$30,000	\$22,294	\$0	\$7,707	74.3%	\$23,832	\$0	\$6,169	79.4%
3021 POLICE DEPARTMENT CENTRAL DISP	\$732,456	\$0	\$732,456	\$281,672	\$1,254	\$449,530	38.6%	\$311,148	\$0	\$394,544	44.1%
1 Personal Services	\$727,456	(\$6,825)	\$720,631	\$277,757	\$0	\$442,874	38.5%	\$311,023	\$0	\$389,669	44.4%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$5,000	\$6,825	\$11,825	\$3,915	\$1,254	\$6,656	43.7%	\$125	\$0	\$4,875	2.5%
3120 POLICE DEPARTMENT	\$7,970,046	\$124,807	\$8,094,853	\$3,617,418	\$187,989	\$4,289,446	47.0%	\$3,472,284	\$215,910	\$3,725,477	49.7%
1 Personal Services	\$7,192,046	(\$32,816)	\$7,159,230	\$3,289,523	\$0	\$3,869,707	45.9%	\$3,006,604	\$0	\$3,407,491	46.9%
2 Equipment	\$173,000	\$115,823	\$288,823	\$109,014	\$111,579	\$68,231	76.4%	\$236,985	\$160,207	\$15,652	96.2%
4 Contracted Services	\$605,000	\$41,800	\$646,800	\$218,881	\$76,410	\$351,509	45.7%	\$228,694	\$55,703	\$302,334	48.5%
3121 OTHER POLICE SERVICES	\$76,537	\$3,755	\$80,292	\$35,074	\$0	\$45,218	43.7%	\$31,636	\$0	\$39,735	44.3%
1 Personal Services	\$76,537	\$3,230	\$79,767	\$34,943	\$0	\$44,824	43.8%	\$31,636	\$0	\$39,735	44.3%
4 Contracted Services	\$0	\$525	\$525	\$131	\$0	\$394	25.0%	\$0	\$0	\$0	0.0%

2nd Quarter 2016 Budget Report Expenses: General Fund - PUBLIC SAFETY DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: A GENERAL FUND	2016 Adopted Budget	2016 Transfers Adjustments	2016 Revised Budget	2016 YTD Expended	2016 Encmbrncs	2016 Available Budget	2016 % Used	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used
3145 JUVENILE AID	\$18,839	\$0	\$18,839	\$0	\$0	\$18,839	0.0%	\$0	\$0	\$18,839	0.0%
1 Personal Services	\$18,839	\$0	\$18,839	\$0	\$0	\$18,839	0.0%	\$0	\$0	\$18,839	0.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
3230 CHILD PASSENGER SAFETY PROG FE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
3250 COPS 2009 TECHNOLOGY GRANT	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
3310 TRAFFIC CONTROL	\$493,565	\$70,989	\$564,554	\$208,233	\$66,830	\$289,491	48.7%	\$191,347	\$153,780	\$257,269	57.3%
1 Personal Services	\$313,715	\$0	\$313,715	\$142,359	\$0	\$171,355	45.4%	\$141,083	\$0	\$157,089	47.3%
2 Equipment	\$11,500	\$0	\$11,500	\$1,701	\$0	\$9,799	14.8%	\$24,973	\$0	\$8,900	73.7%
4 Contracted Services	\$168,350	\$70,989	\$239,339	\$64,172	\$66,830	\$108,337	54.7%	\$25,291	\$153,780	\$91,280	66.2%
3311 STOP DWI	\$34,195	\$3,256	\$37,451	\$3,098	\$0	\$34,353	8.3%	\$13,139	\$0	\$23,062	36.3%
1 Personal Services	\$32,295	\$3,256	\$35,551	\$3,098	\$0	\$32,453	8.7%	\$13,139	\$0	\$21,162	38.3%
2 Equipment	\$1,800	\$0	\$1,800	\$0	\$0	\$1,800	0.0%	\$0	\$0	\$1,800	0.0%
4 Contracted Services	\$100	\$0	\$100	\$0	\$0	\$100	0.0%	\$0	\$0	\$100	0.0%
3320 ON STREET PARKING	\$51,591	\$0	\$51,591	\$6,930	\$0	\$44,661	13.4%	\$30,493	\$0	\$58,799	34.1%
1 Personal Services	\$51,591	(\$2,600)	\$48,991	\$5,326	\$0	\$43,665	10.9%	\$30,493	\$0	\$58,799	34.1%
4 Contracted Services	\$0	\$2,600	\$2,600	\$1,604	\$0	\$996	61.7%	\$0	\$0	\$0	0.0%
3350 DARE DONATIONS	\$0	\$419	\$419	\$0	\$0	\$419	0.0%	\$0	\$0	\$419	0.0%
4 Contracted Services	\$0	\$419	\$419	\$0	\$0	\$419	0.0%	\$0	\$0	\$419	0.0%
3380 COMMUNITY OUTREACH PROGRAMS	\$0	\$500	\$500	\$0	\$0	\$500	0.0%	\$0	\$0	\$500	0.0%
4 Contracted Services	\$0	\$500	\$500	\$0	\$0	\$500	0.0%	\$0	\$0	\$500	0.0%

2nd Quarter 2016 Budget Report Expenses: General Fund - PUBLIC SAFETY DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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3410 FIRE DEPARTMENT	\$5,431,356	\$24,027	\$5,455,383	\$2,361,119	\$79,569	\$3,014,695	44.7%	\$2,278,516	\$32,683	\$2,932,175	44.1%
1 Personal Services	\$4,945,856	(\$3,848)	\$4,942,008	\$2,164,423	\$0	\$2,777,585	43.8%	\$2,144,540	\$0	\$2,724,155	44.0%
2 Equipment	\$106,500	\$56,373	\$162,873	\$63,259	\$29,128	\$70,486	56.7%	\$6,443	\$0	\$41,388	13.5%
4 Contracted Services	\$379,000	(\$28,498)	\$350,502	\$133,437	\$50,441	\$166,624	52.5%	\$127,533	\$32,683	\$166,633	49.0%
3412 EMS ADVANCED LIFE SUPPLIES	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0%	\$1,334	\$0	\$14,155	8.6%
4 Contracted Services	\$15,000	\$0	\$15,000	\$0	\$0	\$15,000	0.0%	\$1,334	\$0	\$14,155	8.6%
3620 CODE ENFORCEMENT/BUILDING	\$201,127	\$2,020	\$203,147	\$87,869	\$0	\$115,277	43.3%	\$125,710	\$0	\$109,554	53.4%
1 Personal Services	\$185,827	\$0	\$185,827	\$84,906	\$0	\$100,920	45.7%	\$94,163	\$0	\$97,377	49.2%
2 Equipment	\$4,000	\$0	\$4,000	\$211	\$0	\$3,789	5.3%	\$28,424	\$0	\$4,000	87.7%
4 Contracted Services	\$11,300	\$2,020	\$13,320	\$2,752	\$0	\$10,568	20.7%	\$3,123	\$0	\$8,177	27.6%
3625 AMBULANCE	\$102,500	\$0	\$102,500	\$27,309	\$33,956	\$41,234	59.8%	\$19,751	\$28,678	\$43,071	52.9%
2 Equipment	\$35,000	\$0	\$35,000	\$156	\$0	\$34,844	0.4%	\$0	\$0	\$35,000	0.0%
4 Contracted Services	\$67,500	\$0	\$67,500	\$27,153	\$33,956	\$6,391	90.5%	\$19,751	\$28,678	\$8,071	85.7%
3960 INTERNET CRIMES AGAINST CHILDR	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
3989 09 RECOVERY ACT GRANT EQUIP	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
3999 SAFER	\$471,461	\$0	\$471,461	\$0	\$0	\$471,461	0.0%	\$0	\$0	\$0	0.0%
1 Personal Services	\$284,319	\$0	\$284,319	\$0	\$0	\$284,319	0.0%	\$0	\$0	\$0	0.0%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$392	\$0	\$392	\$0	\$0	\$392	0.0%	\$0	\$0	\$0	0.0%
8 Employee Benefits	\$186,751	\$0	\$186,751	\$0	\$0	\$186,751	0.0%	\$0	\$0	\$0	0.0%
4010 HEALTH DEPARTMENT	\$25,765	\$0	\$25,765	\$10,177	\$5,000	\$10,588	58.9%	\$10,220	\$5,000	\$5,545	73.3%
1 Personal Services	\$10,765	\$0	\$10,765	\$5,177	\$0	\$5,588	48.1%	\$5,220	\$0	\$5,545	48.5%
4 Contracted Services	\$15,000	\$0	\$15,000	\$5,000	\$5,000	\$5,000	66.7%	\$5,000	\$5,000	\$0	\$1

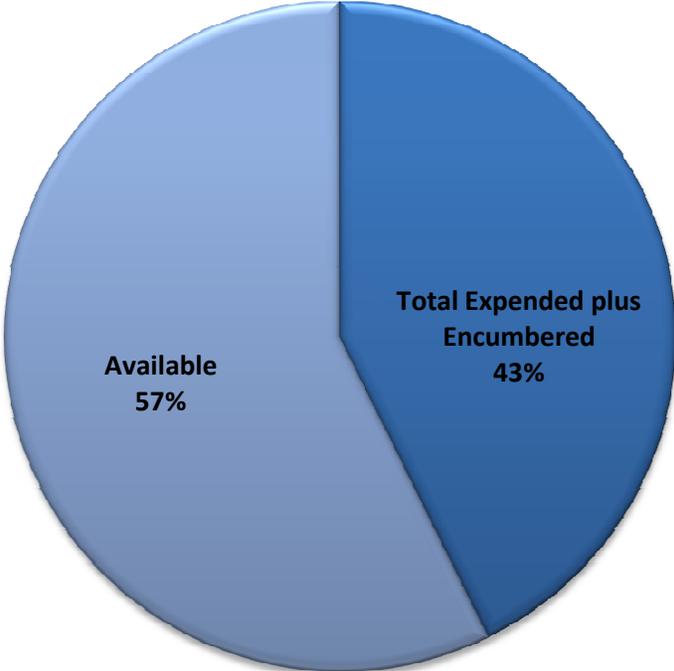
2nd Quarter 2016 Budget Report Expenses: General Fund - PUBLIC SAFETY DEPARTMENT

SUB-DEPARTMENT with CATEGORY TOTALS

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9010 NEW YORK STATE RETIREMENT SYST	\$3,126,534	\$0	\$3,126,534	\$652,987	\$0	\$2,473,547	20.9%	\$733,880	\$0	\$2,527,420	22.5%
8 Employee Benefits	\$3,126,534	\$0	\$3,126,534	\$652,987	\$0	\$2,473,547	20.9%	\$733,880	\$0	\$2,527,420	22.5%
9025 FIRE 207 A PENSIONERS	\$483,181	\$0	\$483,181	\$224,225	\$0	\$258,956	46.4%	\$225,910	\$0	\$259,194	46.6%
1 Personal Services	\$483,181	\$0	\$483,181	\$224,225	\$0	\$258,956	46.4%	\$225,910	\$0	\$259,194	46.6%
9045 LIFE INSURANCE	\$4,210	\$0	\$4,210	\$1,932	\$0	\$2,278	45.9%	\$1,930	\$0	\$2,121	47.6%
4 Contracted Services	\$4,210	\$0	\$4,210	\$1,932	\$0	\$2,278	45.9%	\$1,930	\$0	\$2,121	47.6%
9050 UNEMPLOYMENT INSURANCE	\$20,000	\$0	\$20,000	\$7,437	\$0	\$12,563	37.2%	\$0	\$0	\$20,000	0.0%
4 Contracted Services	\$20,000	\$0	\$20,000	\$7,437	\$0	\$12,563	37.2%	\$0	\$0	\$20,000	0.0%
9055 DISABILITY INSURANCE	\$1,112	\$0	\$1,112	\$259	\$0	\$853	23.3%	\$281	\$0	\$832	25.2%
4 Contracted Services	\$1,112	\$0	\$1,112	\$259	\$0	\$853	23.3%	\$281	\$0	\$832	25.2%
9060 HOSPITALIZATION	\$4,429,478	\$17,200	\$4,446,678	\$2,200,609	\$0	\$2,246,069	49.5%	\$2,149,130	\$0	\$2,274,963	48.6%
1 Personal Services	\$82,837	\$0	\$82,837	\$64,653	\$0	\$18,184	78.0%	\$55,499	\$0	\$15,776	77.9%
8 Employee Benefits	\$4,346,641	\$17,200	\$4,363,841	\$2,135,956	\$0	\$2,227,885	48.9%	\$2,093,631	\$0	\$2,259,187	48.1%
9085 SUPP BENEFITS TO DISABLED P&F	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	(\$1,249)	\$0	\$1,249	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	(\$1,249)	\$0	\$1,249	0.0%
9089 SICK LEAVE	\$371,393	\$3,861	\$375,254	\$61,347	\$0	\$313,906	16.3%	\$217,901	\$0	\$171,779	55.9%
1 Personal Services	\$371,393	\$3,861	\$375,254	\$61,347	\$0	\$313,906	16.3%	\$217,901	\$0	\$171,779	55.9%
9090 FLEXIBLE SPENDING ACCOUNT	\$1,100	\$0	\$1,100	\$575	\$0	\$525	52.3%	\$575	\$0	\$325	63.9%
8 Employee Benefits	\$1,100	\$0	\$1,100	\$575	\$0	\$525	52.3%	\$575	\$0	\$325	63.9%
TOTAL COMMISSIONER OF PUBLIC SAFETY	\$24,848,163	\$402,589	\$25,250,752	\$10,261,407	\$525,713	\$14,463,632	42.7%	\$10,367,362	\$694,208	\$13,124,603	45.7%

2nd Quarter 2016 General Fund Expense Budget - Public Safety Dept



NOTES AND COMMENTS

1. **Purpose of this Report:** This is a report to fulfill Saratoga Springs City Charter requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.
2. **Revenue Printed as Credit:** Revenue has a minus sign (-) as it is printed as a credit in the city financial accounting system.
3. **Comparing 2016 Expenses with Prior Years:** Year-to year variation may be evident between some items because the *total* budgets have increased or decreased. Compare both the Amounts as well as the Percents. In addition, items are sometimes re-categorized due to re-organization, auditor recommendation, or increased clarification. This can also affect year-to-year comparison.
4. **“Number of Personnel”:** Differences among quarters are due to seasonal needs, budget changes, retirements, etc.
5. **Contingency Expense Line:** Expenditures may not be charged directly to a contingency line. Funds must be transferred from this line into the line from where the expense may be charged, such as a payroll line. Accordingly, “YTD Expended” and “Percent Used” will not reflect contingency amounts utilized. See instead, columns entitled “Transfers Adjustments” and “Revised Budget” for amounts drawn out of contingency.
6. **Balanced Budget and “Carry Forward”:** The difference between total Revised Revenue and Expenses is equal to encumbrance "carried forward" from prior year.
7. **YTD Revenue Collected:** Year to date revenue collected represents moneys received *and* posted for the period 01/01/16-06/30/16.
8. **Sales Tax Data:** Sales tax data reflects payments received by the city; it does not reflect the total per the New York State collection period.