



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

**Quarterly Financial Report
For The Quarter Ended
June 30, 2016**

**SEWER FUND
EXPENSES-Detail**

2nd Quarter 2016 Budget Report Expenses: SEWER FUND, by Sub-Department

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

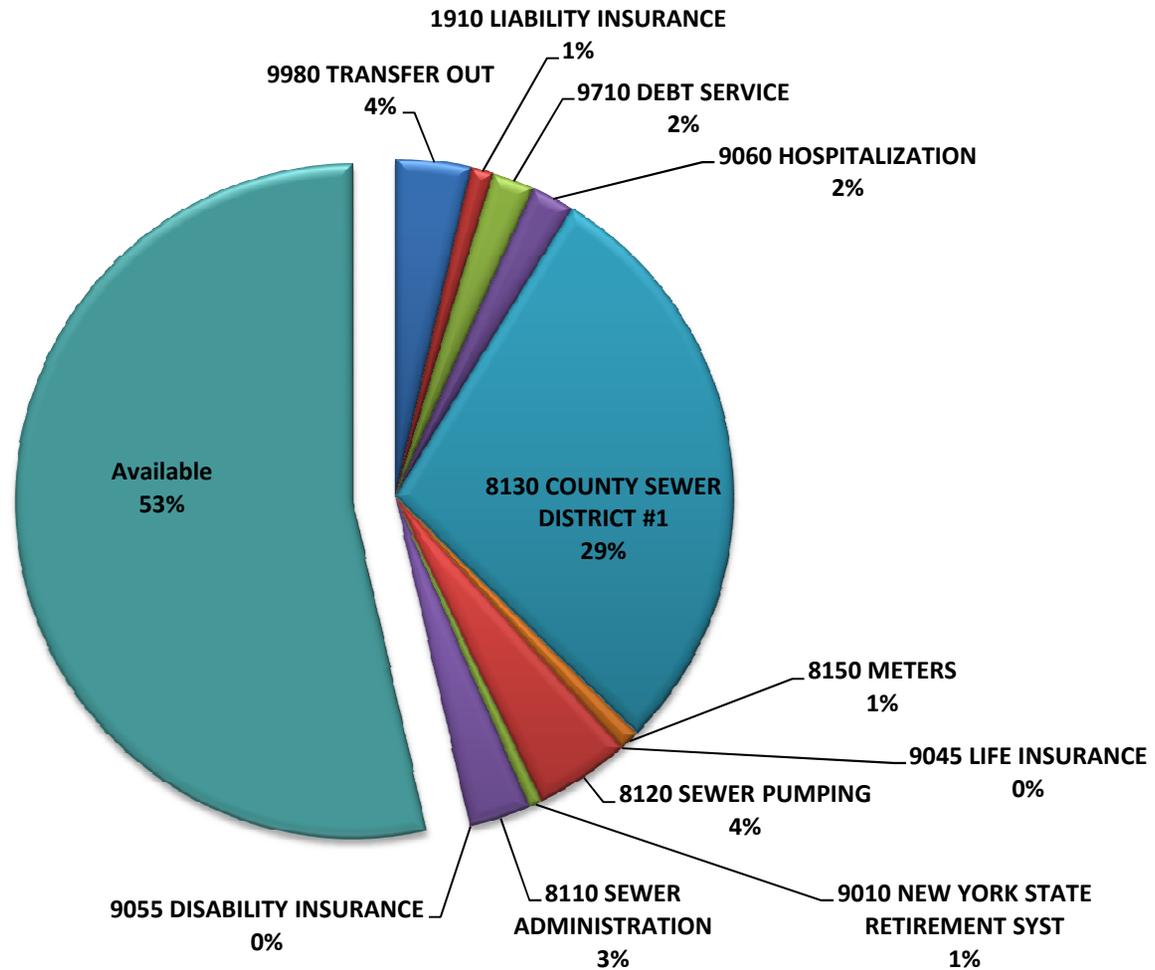
ACCOUNTS FOR: G SEWER FUND	2015 Adopted Budget	2015 Transfers Adjustments	2015 Revised Budget	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used	2014 YTD Expended	2014 Encmbrncs	2014 Available Budget	2014 % Used
1910 LIABILITY INSURANCE	\$73,773	\$0	\$73,773	\$49,727	\$0	\$24,046	67.4%	\$59,628	\$0	\$4,523	92.9%
4 Contracted Services	\$73,773	\$0	\$73,773	\$49,727	\$0	\$24,046	67.4%	\$59,628	\$0	\$4,523	92.9%
1930 MEDICAL AND CASUALTY INSURANCE	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$5,000	0.0%
4 Contracted Services	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$5,000	0.0%
8110 SEWER ADMINISTRATION	\$515,887	\$893	\$516,780	\$125,813	\$11,430	\$379,537	26.6%	\$119,810	\$3,998	\$268,544	31.6%
1 Personal Services	\$451,087	\$0	\$451,087	\$111,666	\$0	\$339,422	24.8%	\$113,845	\$0	\$231,259	33.0%
2 Equipment	\$10,500	\$0	\$10,500	\$5,667	\$0	\$4,833	54.0%	\$0	\$1,325	\$0	100.0%
4 Contracted Services	\$54,300	\$893	\$55,193	\$8,481	\$11,430	\$35,282	36.1%	\$5,965	\$2,673	\$37,285	18.8%
8120 SEWER PUMPING	\$454,119	\$33,984	\$488,103	\$168,487	\$43,508	\$276,107	43.4%	\$152,848	\$42,978	\$234,925	45.5%
1 Personal Services	\$289,369	\$0	\$289,369	\$113,317	\$0	\$176,052	39.2%	\$121,080	\$0	\$148,164	45.0%
2 Equipment	\$23,000	\$5,588	\$28,588	\$13,399	\$6,295	\$8,895	68.9%	\$1,371	\$0	\$10,629	11.4%
4 Contracted Services	\$141,750	\$28,396	\$170,146	\$41,771	\$37,214	\$91,161	46.4%	\$30,397	\$42,978	\$76,132	49.1%
8130 COUNTY SEWER DISTRICT #1	\$2,777,052	\$0	\$2,777,052	\$1,334,578	\$0	\$1,442,474	48.1%	\$1,388,525	\$0	\$1,388,527	50.0%
4 Contracted Services	\$2,777,052	\$0	\$2,777,052	\$1,334,578	\$0	\$1,442,474	48.1%	\$1,388,525	\$0	\$1,388,527	50.0%
8150 METERS	\$96,453	\$0	\$96,453	\$44,997	\$0	\$51,456	46.7%	\$41,934	\$0	\$51,170	45.0%
1 Personal Services	\$95,153	\$0	\$95,153	\$44,997	\$0	\$50,156	47.3%	\$41,872	\$0	\$49,932	45.6%
2 Equipment	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$1,300	\$0	\$1,300	\$0	\$0	\$1,300	0.0%	\$62	\$0	\$1,238	4.8%
9010 NEW YORK STATE RETIREMENT SYST	\$103,214	\$0	\$103,214	\$29,877	\$0	\$73,338	28.9%	\$29,486	\$0	\$90,580	24.6%
8 Employee Benefits	\$103,214	\$0	\$103,214	\$29,877	\$0	\$73,338	28.9%	\$29,486	\$0	\$90,580	24.6%
9045 LIFE INSURANCE	\$646	\$0	\$646	\$290	\$0	\$356	45.0%	\$281	\$0	\$330	46.0%
4 Contracted Services	\$646	\$0	\$646	\$290	\$0	\$356	45.0%	\$281	\$0	\$330	46.0%
9050 UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
4 Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%

2nd Quarter 2016 Budget Report Expenses: SEWER FUND, by Sub-Department

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ACCOUNTS FOR: G SEWER FUND	2015 Adopted Budget	2015 Transfers Adjustments	2015 Revised Budget	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used	2014 YTD Expended	2014 Encmbrncs	2014 Available Budget	2014 % Used
9055 DISABILITY INSURANCE	\$529	\$0	\$529	\$133	\$0	\$396	25.2%	\$122	\$0	\$242	33.6%
4 Contracted Services	\$529	\$0	\$529	\$133	\$0	\$396	25.2%	\$122	\$0	\$242	33.6%
9060 HOSPITALIZATION	\$190,841	\$0	\$190,841	\$96,475	\$0	\$94,366	50.6%	\$74,565	\$0	\$79,962	48.3%
1 Personal Services	\$11,519	\$0	\$11,519	\$4,055	\$0	\$7,464	35.2%	\$4,270	\$0	\$3,265	56.7%
8 Employee Benefits	\$179,323	\$0	\$179,323	\$92,420	\$0	\$86,902	51.5%	\$70,295	\$0	\$76,697	47.8%
9089 SICK LEAVE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
1 Personal Services	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9710 DEBT SERVICE	\$161,349	\$0	\$161,349	\$94,225	\$0	\$67,125	58.4%	\$65,685	\$0	\$57,785	53.2%
6 Principal	\$69,596	\$0	\$69,596	\$47,885	\$0	\$21,711	68.8%	\$27,163	\$0	\$20,610	56.9%
7 Debt Service Interest	\$91,753	\$0	\$91,753	\$46,340	\$0	\$45,414	50.5%	\$38,522	\$0	\$37,175	50.9%
9980 TRANSFER OUT	\$68,792	\$166,000	\$234,792	\$166,000	\$0	\$68,792	70.7%	\$0	\$0	\$66,144	0.0%
9 Contingency/Transfers	\$68,792	\$166,000	\$234,792	\$166,000	\$0	\$68,792	70.7%	\$0	\$0	\$66,144	0.0%
9990 CONTINGENCY	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0%	\$0	\$0	\$23,800	0.0%
9 Contingency/Transfers	\$10,000	\$0	\$10,000	\$0	\$0	\$10,000	0.0%	\$0	\$0	\$23,800	0.0%
TOTAL COMMISSIONER OF PUBLIC WORKS	\$4,457,656	\$200,876	\$4,658,532	\$2,110,602	\$54,938	\$2,492,992	46.5%	\$1,932,886	\$46,976	\$2,271,532	46.6%

2nd Quarter 2016 SEWER FUND Expense Budget - by Sub-Department
Available/Expended+Encumbered//TOTAL
(\$2,492,992/\$2,165,540//\$4,658,532)



NOTES AND COMMENTS

1. **Purpose of this Report:** This is a report to fulfill Saratoga Springs City Charter requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.
2. **Revenue Printed as Credit:** Revenue has a minus sign (-) as it is printed as a credit in the city financial accounting system.
3. **Comparing 2016 Expenses with Prior Years:** Year-to year variation may be evident between some items because the *total* budgets have increased or decreased. Compare both the Amounts as well as the Percents. In addition, items are sometimes re-categorized due to re-organization, auditor recommendation, or increased clarification. This can also affect year-to-year comparison.
4. **“Number of Personnel”:** Differences among quarters are due to seasonal needs, budget changes, retirements, etc.
5. **Contingency Expense Line:** Expenditures may not be charged directly to a contingency line. Funds must be transferred from this line into the line from where the expense may be charged, such as a payroll line. Accordingly, “YTD Expended” and “Percent Used” will not reflect contingency amounts utilized. See instead, columns entitled “Transfers Adjustments” and “Revised Budget” for amounts drawn out of contingency.
6. **Balanced Budget and “Carry Forward”:** The difference between total Revised Revenue and Expenses is equal to encumbrance "carried forward" from prior year.
7. **YTD Revenue Collected:** Year to date revenue collected represents moneys received *and* posted for the period 01/01/16-06/30/16.
8. **Sales Tax Data:** Sales tax data reflects payments received by the city; it does not reflect the total per the New York State collection period.