



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

OVERVIEW

October 2016

**2017 COMPREHENSIVE BUDGET
General Fund-Expenses**

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

	2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg
GENERAL FUND Grand Total	\$44,013,015.51		\$45,527,282.49		\$1,514,266.98	3.4%

DEPARTMENTS:

MAYOR	\$2,308,750.04	5.2%	\$ 2,360,284.90	5.2%	\$ 51,534.86	2.2%
FINANCE	\$2,938,679.73	6.7%	\$2,984,735.48	6.6%	\$46,055.75	1.6%
PUBLIC WORKS	\$10,549,787.04	24.0%	\$10,627,448.37	23.3%	\$77,661.33	0.7%
PUBLIC SAFETY	\$24,848,162.87	56.5%	\$26,082,488.61	57.3%	\$1,234,325.74	5.0%
ACCOUNTS	\$1,052,013.04	2.4%	\$1,096,325.01	2.4%	\$44,311.97	4.2%
RECREATION	\$2,315,622.79	5.3%	\$2,376,000.12	5.2%	\$60,377.33	2.6%
TOTAL	\$44,013,015.51		\$ 45,527,282.49		\$1,514,266.98	

CATEGORIES (includes all Dept)

PERSONAL SERVICES (incls SS)	\$23,959,985.61	54.4%	\$25,050,538.07	55.0%	\$1,090,552.46	4.6%
BENEFITS (Health Ins, Retrmnt)	\$11,661,169.48	26.5%	\$12,153,855.86	26.7%	\$492,686.38	4.2%
CONTRACTED SERVICES	\$6,993,496.04	15.9%	\$6,928,783.72	15.2%	(\$64,712.32)	-0.9%
EQUIPMENT	\$656,808.28	1.5%	\$737,792.90	1.6%	\$80,984.62	12.3%
PRINCIPAL	\$49,372.28	0.1%	\$51,427.36	0.1%	\$2,055.08	4.2%
INTEREST	\$20,215.66	0.0%	\$18,160.58	0.0%	(\$2,055.08)	-10.2%
CONTINGENCY, INTERFUND TRANSFERS	\$671,968.16	1.5%	\$586,724.00	1.3%	(\$85,244.16)	-12.7%
<i>Contingency, only</i>	\$325,000.00	0.7%	\$200,000.00	0.4%	(\$125,000.00)	-38.5%
TOTAL	\$44,013,015.51		\$45,527,282.49		\$1,514,266.98	

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

	2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
GENERAL FUND Grand Total	\$44,013,015.51		\$45,527,282.49		\$1,514,266.98	3.4%	

"MANDATED" vs. OTHER Expenditures

The question is often asked - what are the mandated vs. other components of the budget. This may help determine what "must" and what "may" be expended by the City each year. While "mandated" may be defined in numerous ways, below is one example.

You can see that, after personnel, benefits, and certain fixed costs are addressed, and without even considering equipment/supply needs, almost 89% of the City's requested budget is expended.

"MANDATED" Expenditures:

Personal Services (inclds SS)	\$23,959,985.61	54.4%	\$25,050,538.07	55.0%	\$1,090,552.46	4.6%	Does not include incrsd salaries for expired contracts.
Health Insurance	\$7,253,617.72	16.5%	\$7,762,733.71	17.1%	\$509,115.99	7.0%	Anticipated 1-15% increases (vary by carrier).
NYS Retirement - Police and Fire	\$2,908,649.76	6.6%	\$2,968,338.30	6.5%	\$59,688.54	2.1%	
NYS Retirement - Other Employees	\$1,447,174.00	3.3%	\$1,359,245.09	3.0%	(\$87,928.91)	-6.1%	
Liability and Self Insurance	\$801,936.00	1.8%	\$660,372.00	1.5%	(\$141,564.00)	-17.7%	
Life and Disability Insurance	\$17,621.46	0.0%	\$18,172.10	0.0%	\$550.64	3.1%	
Gas&Oil	\$451,950.00	1.0%	\$416,470.00	0.9%	(\$35,480.00)	-7.9%	
Utilities	\$643,000.00	1.5%	\$637,500.00	1.4%	(\$5,500.00)	-0.9%	
Street Lights, Traffic Lights, Rubble/Blacktop/Stone/Oil	\$774,768.00	1.8%	\$776,768.00	1.7%	\$2,000.00	0.3%	
Total Gas, Oil, Utilities, Related Items	\$1,869,718.00	4.2%	\$1,830,738.00	4.0%	(\$38,980.00)	-2.1%	
Other "Mandated" Expenditure Lines *	\$752,426.41	1.7%	\$754,111.85	1.7%	\$1,685.44	0.2%	
Total "Mandated"	\$39,011,128.96	88.6%	\$40,404,249.12	88.7%	\$1,393,120.16	3.6%	89% of the entire 2017 Comprehensive B
Remaining "Other Expenditures"	\$5,001,886.55	11.4%	\$5,123,033.37	11.3%	\$121,146.82	11%	of the entire 2017 Comprehensive B

* Medical exams, Discount on Taxes Pd, SADs (budget neutral)

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
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MAYOR'S DEPARTMENT

The Mayor's Department budget totals \$2,360,285, a 2.2% increase over its 2016 Adopted Budget.

Like all departments, the Mayor's Department has increased Personal Service costs due to updated employee contracts and adjusted employee salaries. Contractual increases are not completely reflected in department budgets, as increases for unsettled contracts are budgeted in the contingency expense line in the Finance Department budget. Three of the City's seven union contracts will expire at the end of 2016; two more will expire at the end of 2017. The Mayor is tasked with conducting collective bargaining for the City pursuant the City Charter (Section 2.8 (H)).

The Mayor's Department budget now includes a FT Zoning and Building Technician, a mid-2016 modification from a PT position, which is offset by the removal of the PT title. A partial offset from a NYSEDA grant for the FT Administrator of Parks (aka "Sustainability Director") remains intact. Operating the City phone system requires small increases costs for both hardware and phone service

The Senior Center has received an increase to cover partial costs for a new outreach/buddy program. Amounts for the Franklin Community Center have increased to cover utility bills per a newly revised contract. The Saratoga Lake Protection and Improvement District ("SLPID") was added to the 2016 budget and is included in 2017. A small increase is included for the City's contribution to the Memorial Day Parade. A variety of local non-profit organizations are provided with modest operational support that has remained constant. The cost to have SCTB operate the Visitor's Center has increased according to its contract with the City. The Planning Department has included expenses for a DRC-CLG grant that will be offset by grant revenue. Funds for outside legal counsel have been decreased given largely settled collective bargaining agreements and.

Liability Insurance estimates decreased by about \$11,280.

MAYOR	\$2,308,750.04	5.2%	\$2,360,284.90	5.2%	\$51,534.86	2.2%
Changes* by Category						
PERSONAL SERVICES (inclds SS)	\$1,322,247.30		\$1,353,553.29		\$31,305.99	2.4%
Zoning and Building Technician FT	\$0.00		\$41,860.00		\$41,860.00	2016 hire. Offset by removal of PT.
Employment Contracts	\$1,284,997.30		\$1,304,686.29		\$19,688.99	Approx incrs due to employee contracts.
Admin of Parks Open Lands	\$11,250.00		\$7,007.00		(\$4,243.00)	Increase in amounts covered by UDO Grant.
Zoning and Building Technician PT	\$26,000.00		\$0.00		(\$26,000.00)	Offset FT hire.
BENEFITS (Health Ins, Retrmnt)	\$483,536.25		\$472,893.21		(\$10,643.04)	-2.2%
NYS Retirement	\$163,852.33		\$143,025.91		(\$20,826.42)	Est change.
Health Benefits	\$319,683.92		\$329,867.30		\$10,183.38	Est change.
EQUIPMENT	\$23,157.00		\$27,086.00		\$3,929.00	17.0%
City Phone System: Hardware	\$0.00		\$2,329.00		\$2,329.00	Sound station 2; Refurb MM717 Digital module.
POSH: Equipment	\$0.00		\$500.00		\$500.00	
Planning Dept: Office Equipment	\$2,000.00		\$2,500.00		\$500.00	
City Historian	\$0.00		\$350.00		\$350.00	
Mayor Admin: Office Equipment	\$750.00		\$1,000.00		\$250.00	

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

	2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
CONTRACTED SERVICES	\$479,809.49		\$506,752.40		\$26,942.91	5.6%	
Senior Citizens Center	\$84,375.00		\$104,375.00		\$20,000.00		Not-for-Profit. Increase requested for new program support.
Planning Dept: DRC CLG Grant Exp	\$0.00		\$18,000.00		\$18,000.00		Offset by grant revenue.
Saratoga Lake Protection (SLPID)	\$0.00		\$5,000.00		\$5,000.00		Not-for-Profit. Increase requested for new program support.
Franklin Community Center	\$17,000.00		\$21,000.00		\$4,000.00		Not-for-Profit. Increases for utility bill per contract.
City Phone System: Phones	\$27,900.00		\$30,000.00		\$2,100.00		
Memorial Day Allowance	\$2,800.00		\$4,513.40		\$1,713.40		
Visitors Center: Serv Contr SCTB	\$71,400.00		\$72,828.00		\$1,428.00		Incrs per contract with SCTB.
Human Resources: Professional Serv	\$0.00		\$1,000.00		\$1,000.00		
Mayors Dept: Serv Con Equip	\$1,000.00		\$1,800.00		\$800.00		
POSH: Dues	\$0.00		\$800.00		\$800.00		2016 hire.
Saratoga Preservation Foundation	\$12,000.00		\$12,000.00		\$0.00		Not-for-Profit.
County Animal Shelter	\$5,000.00		\$5,000.00		\$0.00		County charges City annually.
Veteran's Allowance	\$1,100.00		\$1,100.00		\$0.00		Not-for-Profit.
EOC Soup Kitchen	\$4,800.00		\$4,800.00		\$0.00		Not-for-Profit.
Saratoga Center for the Family	\$10,000.00		\$10,000.00		\$0.00		Not-for-Profit.
60+ Dining	\$6,008.00		\$6,008.00		\$0.00		County program.
Bus Rental (Seniors)	\$6,008.00		\$6,008.00		\$0.00		County program.
Visitors Center: Professional Services	\$4,000.00		\$0.00		(\$4,000.00)		SCTB is running operations.
City Attorney: Professional Services	\$55,000.00		\$40,000.00		(\$15,000.00)		Outside Legal Counsel
Liability Insurance	\$40,478.00		\$29,198.00		(\$11,280.00)		City-wide Insurance coverage, allocated to departments.
Self-Insurance	\$0.00		\$0.00		\$0.00		City-wide Insurance deductibles. Insurance Reserve in lieu o
Unemployment Insurance	\$21,840.00		\$21,840.00		\$0.00		

*Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
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FINANCE DEPARTMENT

The Finance Department requested budget totals \$2,984,735, a 1.6% increase over its 2016 Adopted Budget.

The Finance Department Requested Budget now includes a PT Web Content Coordinator for City-wide assistance with the City website, added in mid 2016 and unanimously supported by the Council.

Equipment costs have increased to accommodate Data-Network-IT requests for hardware for long-term storage, firewall replacement, and other key network functions. Increased equipment results in increased service contracts, also reflected in IT requests support, updates, and web costs have also increased IT funding needs. IT plans to continue its emphasis increased training. Other outside contractual costs include actuarial and auditing assistance, as well as possible space rental during a long overdue office renovation.

The Contingency line, containing funds for contracts that are re-negotiated after the budget is adopted which are then transferred to other departments upon settlement, is reduced given the settlement of many long outstanding collective bargaining agreements. Three of the seven City union contracts will expire at the end of 2016. The Mayor is responsible for their re-negotiation. The contingency expense line may also be used for emergencies and other unexpected events and opportunities.

Interfund Transfers Out is in keeping with last year, reflecting an annual payment to the City Center per its lease, and amounts that will go to the Capital Fund in support of City Building Repairs and Upgrades (which in turn reduces amounts the City must bond). This line allows the Finance Department to move to other funds reserve amounts, assigned fund balance, and general fund revenue. It is budgeted neutral, as the expense equals the revenue.

Liability Insurance estimates decreased by about \$2,499.

FINANCE	\$2,938,679.73	6.7%	\$2,984,735.48	6.6%	\$46,055.75	1.6%
Changes* by Category						
PERSONAL SERVICES (incls SS)	\$835,057.25		\$867,721.25		\$32,664.00	3.9%
Web Content Coordinator PT	\$0.00		\$22,000.00		\$22,000.00	2016 hire to assist all depts.
Employment Contracts	\$835,057.25		\$845,721.25		\$10,664.00	Approx incrs due to employee contracts.
BENEFITS (Health Ins, Retrmnt)	\$317,364.16		\$315,239.17		(\$2,124.99)	-0.7%
NYS Retirement	\$109,073.19		\$102,945.39		(\$6,127.80)	Est change.
Health Benefits	\$208,290.97		\$212,293.78		\$4,002.81	Est change.
EQUIPMENT	\$38,867.28		\$56,344.90		\$17,477.62	45.0%
Data Network: IT Hardware	\$28,102.72		\$50,181.98		\$22,079.26	Long-term storage; firewall replacement; addlt ports for netwc
Data Network: IT Software	\$7,764.56		\$3,162.92		(\$4,601.64)	
CONTRACTED SERVICES	\$1,005,834.94		\$1,089,118.22		\$83,283.28	8.3%
Data Network: Serv Contracts Equip	\$118,424.95		\$149,108.30		\$30,683.35	
Finance Admin: Prof Services	\$44,000.00		\$72,900.00		\$28,900.00	Actuarial service; independent auditor; space rental during re
Data Network: Professional Services	\$32,995.82		\$54,406.67		\$21,410.85	
Data Network: Conferences	\$0.00		\$5,000.00		\$5,000.00	Incrsd training.
SAD-Birch Run	\$64,750.00		\$66,500.00		\$1,750.00	Budget neutral - revenue offset.
Data Network: Hotel	\$0.00		\$500.00		\$500.00	Incrsd training.
Taxes on City Property	\$8,200.00		\$5,000.00		(\$3,200.00)	
Liability Insurance	\$31,206.00		\$28,707.00		(\$2,499.00)	City-wide Insurance coverage, allocated to departments.
Self-Insurance	\$0.00		\$0.00		\$0.00	City-wide Insurance deductibles. Insurance Reserve in lieu o
Unemployment Insurance	\$10,920.00		\$10,920.00		\$0.00	

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

	2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
PRINCIPAL	\$49,372.28		\$51,427.36		\$2,055.08	4.2%	Energy Performance Contract (lease agrmnt-2008).
INTEREST	\$20,215.66		\$18,160.58		(\$2,055.08)	-10.2%	Energy Performance Contract (lease agrmnt-2008).
CONTINGENCY, INTERFUND TRANSFERS	\$671,968.16		\$586,724.00		(\$85,244.16)	-12.7%	<u>Contingency</u> -new contracts, emergencies; <u>Interfund</u> -Reserves for Cap/Debt Serv, CCA cntrct.
<i>Contingency, only</i>	\$325,000.00		\$200,000.00		(\$125,000.00)		New contracts, unplanned events, emergencies, health ins ra
<i>Interfund Transfers</i>	\$346,968.16		\$386,724.00		\$39,755.84		Budget neutral - revenue offset (Reserves for Cal/DebtServ, i

*Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.

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2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
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PUBLIC WORKS DEPARTMENT

The Public Works Department requested budget totals \$10,627,448, a 0.7% increase over its 2016 Adopted Budget.

The Public Works Department budget now includes a City HVAC/Plumber which was added to its employee roster in mid-2016. DPW also has substantial wage increases due to recently settled and updated contracts.

DPW continues its equipment replacement program with funds for three pick-up trucks, as well as trailers, mowers, snow blowers, weedwhackers, miscellaneous small tools, and other items .

Funds for legal costs due to boundary issues at the landfill have been included. Transfer Station professional Service costs (monitoring, fire safety, etc) have increased. The Loughberry Dam study requires more engineering and legal fees. Nominal increases are filled for Street Signs, Supplies, and Flowers. Offsets include the completion of a one-time equipment purchase for the City Engineer, the completion of a one-time cost to study the State mandated expansion of the City Courtroom, and reduced funds for salt&sand, gas&oil, tipping fees, utilities, and equipment rental.

Liability insurance estimates decreased by about \$84,988.

PUBLIC WORKS	\$10,549,787.04	24.0%	\$10,627,448.37	23.3%	\$77,661.33	0.7%
Changes* by Category						
PERSONAL SERVICES (inclds SS)	\$4,898,308.27		\$5,034,777.57		\$136,469.30	2.8%
<i>Employment Contracts</i>	\$4,716,925.37		\$4,774,499.04		\$57,573.67	Approx incrs due to employee contracts.
<i>HVAC Plumber</i>	\$0.00		\$53,019.75		\$53,019.75	2016 hire.
<i>DPW Business Manager</i>	\$0.00		\$30,508.78		\$30,508.78	2016 hire. Offset by removal of DPW Director. Allocated among Gen/Water/Sewer funds.
<i>Overtime - ALL</i>	\$150,400.00		\$176,750.00		\$26,350.00	Department-wide Overtime; reflects updated employee contr
<i>DPW Director</i>	\$30,982.90		\$0.00		(\$30,982.90)	Replaced DPW Director with Business Manager.
BENEFITS (Health Ins, Retrmnt)	\$2,492,530.50		\$2,574,644.90		\$82,114.40	3.3%
<i>NYS Retirement</i>	\$670,799.89		\$636,299.00		(\$34,500.89)	Est change.
<i>Health Benefits</i>	\$1,821,730.61		\$1,938,345.90		\$116,615.29	Est change.
EQUIPMENT	\$183,400.00		\$228,400.00		\$45,000.00	24.5%
<i>Trees: Vehicles</i>	\$0.00		\$45,000.00		\$45,000.00	1 F250 pick-up truck.
CONTRACTED SERVICES	\$2,975,548.27		\$2,789,625.90		(\$185,922.37)	-6.2%
<i>City Eng: Professional Services</i>	\$0.00		\$35,000.00		\$35,000.00	Dam engineer and legal costs.
<i>Transfer Station Prof Serv for Landfill Legal</i>	\$0.00		\$35,000.00		\$35,000.00	Legal expenses.
<i>Transfer Station: Professional Services</i>	\$15,000.00		\$20,000.00		\$5,000.00	CT Male monitoring landfill, fire extinguishers & Peter Wehra
<i>City Eng: Serv Contracts-Equip</i>	\$2,700.00		\$6,000.00		\$3,300.00	
<i>Streets: Flowers</i>	\$23,000.00		\$25,000.00		\$2,000.00	
<i>High Rock Park: Street Lighting</i>	\$0.00		\$2,000.00		\$2,000.00	
<i>Park&Casino: Professional Services</i>	\$13,500.00		\$15,000.00		\$1,500.00	Mahoney, ADT, Blann Simplex, pest control.
<i>City Garage: Janitorial Supplies</i>	\$0.00		\$1,000.00		\$1,000.00	
<i>Streets: Street Signs</i>	\$3,000.00		\$4,000.00		\$1,000.00	
<i>Spit n Spat: Other Supplies</i>	\$0.00		\$1,000.00		\$1,000.00	Maintenance.
<i>Trees: Other Supplies</i>	\$2,000.00		\$3,000.00		\$1,000.00	Chains, ropes, etc.

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

	2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
Highways Misc: Street Signs	\$1,000.00		\$3,000.00		\$2,000.00		
Compost Facility: Equip Veh Rental	\$5,000.00		\$2,000.00		(\$3,000.00)		
Streets: Salt & Sand	\$130,000.00		\$120,000.00		(\$10,000.00)		
Transfer Station: Building Repairs	\$8,000.00		\$5,000.00		(\$3,000.00)		
City Garage: Utilities	\$62,000.00		\$55,000.00		(\$7,000.00)		
Transfer Station: Tipping Fees	\$80,000.00		\$70,000.00		(\$10,000.00)		
Cemetery: Professional Service	\$40,000.00		\$25,000.00		(\$15,000.00)		Annual contract.
Highways Misc: Salt and Sand	\$120,000.00		\$100,000.00		(\$20,000.00)		
City Eng: Professional Service - Building	\$50,000.00		\$0.00		(\$50,000.00)		Misc fees re Courtroom space.
City Eng: Other Supplies	\$60,000.00		\$2,400.00		(\$57,600.00)		2016 Auto Cad purchase complete.
Liability Insurance	\$350,744.00		\$265,756.00		(\$84,988.00)		City-wide Insurance coverage, allocated to departments.
Self Insurance	\$0.00		\$0.00		\$0.00		City-wide Insurance deductibles. Insurance Reserve in lieu of
Unemployment Insurance	\$30,000.00		\$15,000.00		(\$15,000.00)		Election year.

*Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
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PUBLIC SAFETY DEPARTMENT

The Public Safety Department requested budget totals \$26,082,489, a 5.0% increase over its 2016 Adopted Budget.

The Public Safety Department is affected more than any other department by the settlement of several and long expired collective bargaining agreements. However, Police Department and Fire Department comp time and overtime have not increased over 2016 adopted budget amounts.

The DPS equipment budget increased by 5.6% due to hardware and software requirements for the new County 911 system.

Professional service costs and service contracts for equipment have increased for the Police and Fire Departments. Police Department costs for tuition reimbursement, uniforms, phones, and horse care are up. Traffic Control requires funds to cover a change in NYSDOT paint standards, as well as an uptick in the cost of its materials.

Liability insurance estimates decreased by about \$14,304.

The Ambulance program is projected, based on current year actuals, to offset a substantial amount of its costs via revenues of about \$860,000 (including ambulance services, advanced life support, and station rental).

PUBLIC SAFETY	\$24,848,162.87	56.5%	\$26,082,488.61	57.3%	\$1,234,325.74	5.0%
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Changes* by Category

	2016 Adopted Budget	2017 Comprehensive Budget	Change	Percent Chg	Notes
PERSONAL SERVICES (includs SS)	\$15,097,422.89	\$15,893,385.32	\$795,962.43	5.3%	
Fire Dept: Firefighters CBA	\$4,364,429.00	\$4,795,252.36	\$430,823.36		Updated employee contract.
Sick Leave	\$275,000.00	\$448,681.00	\$173,681.00		Anticipated retirements.
Police Dept: Police CBA	\$5,862,211.84	\$5,890,164.34	\$27,952.50		Updated employee contract. Also, replacements at lower rate
Employee Contracts: Other CBA	\$1,920,029.55	\$1,996,591.52	\$76,561.97		Updated employee contract.
Fire 207A Pension	\$483,181.00	\$547,826.00	\$64,645.00		Updated employee contract.
Special Events Overtime-ALL	\$110,000.00	\$136,000.00	\$26,000.00		Contractual increases. Offset by fees.
SAFER Grant Firefighter-8FT	\$264,114.00	\$287,280.00	\$23,166.00		8 F I New hires requested; offset in part by SAFER grant reimb. Multi-year plan for consolidation, increased demand on services, and retirements.
Fire Admin: Chief, Asst Fire Chief CBA	\$206,427.00	\$228,366.00	\$21,939.00		Updated employee contract.
Police Admin: Chief, Asst Chief CBA	\$217,743.00	\$235,840.00	\$18,097.00		Updated employee contract.
Sick Leave Social Security	\$26,392.50	\$37,384.10	\$10,991.60		Anticipated retirements.
Comp Time - ALL	\$573,000.00	\$573,000.00	\$0.00		Department-wide Comp Time.
CT-PO	\$400,000.00	\$400,000.00	\$0.00		Police Dept CT.
CT-Fire	\$170,000.00	\$170,000.00	\$0.00		Fire Dept CT.
Overtime - ALL	\$688,760.00	\$687,000.00	(\$1,760.00)		Department-wide Overtime.
OT-PD	\$428,000.00	\$428,000.00	\$0.00		Police Dept OT.
OT-Fire	\$130,000.00	\$130,000.00	\$0.00		Fire Dept OT.
OT-Dispatch	\$75,000.00	\$75,000.00	\$0.00		Dispatch Dept OT.
Police 207A	\$60,000.00	\$30,000.00	(\$30,000.00)		For active but injured police.
DPS Admin: Sr. Account Clerk	\$46,135.00	\$0.00	(\$46,135.00)		Reorganization to Senior Clerk.

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

	2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
BENEFITS (Health Ins, Retrmnt)	\$7,661,025.75		\$8,087,813.89		\$426,788.14	5.6%	
<i>NYS Retirement - Police and Fire</i>	\$2,908,649.76		\$2,968,338.30		\$59,688.54		Est change.
<i>NYS Retirement</i>	\$267,710.61		\$255,450.93		(\$12,259.68)		Est change.
<i>Health Benefits</i>	\$4,484,665.38		\$4,864,024.66		\$379,359.28		Est change.
EQUIPMENT	\$366,800.00		\$380,228.00		\$13,428.00	3.7%	
<i>Data Network: Software</i>	\$6,000.00		\$42,428.00		\$36,428.00		County-wide 911 system.
<i>Data Network: Hardware</i>	\$28,000.00		\$40,000.00		\$12,000.00		County-wide 911 system.
<i>Fire Dept: Vehicles</i>	\$35,000.00		\$0.00		(\$35,000.00)		
CONTRACTED SERVICES	\$1,722,914.23		\$1,721,061.40		(\$1,852.83)	-0.1%	
<i>Fire Dept: Professional Services</i>	\$25,000.00		\$35,000.00		\$10,000.00		Changes to Saratoga County CAD, Computer data systems upgrades, maintenance fees.
<i>Traffic Control: Paving Material</i>	\$50,000.00		\$60,000.00		\$10,000.00		NYSDOT paint standards revised.
<i>Fire Dept: Serv Contracts-Equip</i>	\$11,000.00		\$18,000.00		\$7,000.00		Changes to Saratoga County CAD, Computer data systems upgrades, maintenance fees.
<i>Police Dispatch: Uniforms</i>	\$0.00		\$6,825.00		\$6,825.00		New billing process. Offset by reduction in wage structure.
<i>Police Dept: Professional Services</i>	\$86,000.00		\$90,000.00		\$4,000.00		Taser contract, E911 system, increase in Zone 5 fees, 2016 1
<i>Police Dept: Serv Contracts-Equip</i>	\$31,000.00		\$35,000.00		\$4,000.00		Restore Nixel. Addtl PD leased equipment.
<i>Police Dept: Horse Care</i>	\$10,000.00		\$13,000.00		\$3,000.00		Incrsd costs.
<i>On-Street Parking: Uniforms</i>	\$0.00		\$2,600.00		\$2,600.00		Contractual.
<i>Police Dept: Phones</i>	\$40,000.00		\$42,500.00		\$2,500.00		Incrsd costs.
<i>Police Dept: Tuition Reimbursement</i>	\$18,000.00		\$20,000.00		\$2,000.00		Incrsd number of employees using benefit.
<i>Police Dept: Utilities</i>	\$5,500.00		\$2,500.00		(\$3,000.00)		Historical trend.
<i>Fire Dept: Tuition Reimbursement</i>	\$6,000.00		\$3,000.00		(\$3,000.00)		Historical trend.
<i>Fire Dept: Gas&Oil</i>	\$25,000.00		\$20,000.00		(\$5,000.00)		Historical trend.
<i>Police Dept. Gas&Oil</i>	\$130,000.00		\$100,000.00		(\$30,000.00)		Historical trend.
<i>Liability Insurance</i>	\$316,250.00		\$301,946.00		(\$14,304.00)		City-wide Insurance coverage, allocated to departments.
<i>Self-Insurance</i>	\$0.00		\$0.00		\$0.00		City-wide Insurance deductibles. Insurance Reserve in lieu o
<i>Unemployment Insurance</i>	\$20,000.00		\$20,000.00		\$0.00		

*Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
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ACCOUNTS DEPARTMENT

The Accounts Department requested budget totals \$1,096,325, a 4.2% increase over its 2016 Adopted Budget.

The Accounts Department manages City-wide assessments, purchasing, licensing and permits, vital statistics and Risk and Safety. As the official City Clerk, it is also responsible for records and document retention, and has successfully applied for numerous city grants.

Accounts has two notable increases: a raise for the Risk and Safety Director to bring that wage in line with other City director; and an increase for Risk and Safety programming due to the expansion of security camera maintenance. Most other expenses are similar to 2016.

Liability Insurance estimates decreased by about \$6,357.

ACCOUNTS	\$1,052,013.04	2.4%	\$1,096,325.01	2.4%	\$44,311.97	4.2%
Changes* by Category						
PERSONAL SERVICES (incls SS)	\$601,306.60		\$639,864.49		\$38,557.89	6.4%
<i>RAISE: Director of Risk and Safety</i>	\$84,863.00		\$110,000.00		\$25,137.00	Create parity among Directors' salaries.
<i>Social Security-Raise</i>	\$6,492.02		\$8,415.00		\$1,922.98	Raise request.
<i>Employee Contracts</i>	\$509,951.58		\$521,449.49		\$11,497.91	Approx incrs due to employee contracts.
BENEFITS (Health Ins, Retrmnt)	\$291,811.95		\$283,820.92		(\$7,991.03)	-2.7%
<i>NYS Retirement</i>	\$85,917.80		\$80,493.65		(\$5,424.15)	Est change.
<i>Health Benefits</i>	\$205,894.15		\$203,327.27		(\$2,566.88)	Est change.
EQUIPMENT	\$234.00		\$234.00		\$0.00	0.0%
CONTRACTED SERVICES	\$158,660.49		\$172,405.60		\$13,745.11	8.7%
<i>Risk and Safety Programming</i>	\$37,569.00		\$49,981.00		\$12,412.00	Security Camera maintenance expansion.
<i>Accounts Admin: Serv Cont Equip</i>	\$5,500.00		\$6,700.00		\$1,200.00	
<i>Liability Insurance</i>	\$17,164.00		\$10,807.00		(\$6,357.00)	City-wide Insurance coverage, allocated to departments.
<i>Self Insurance</i>	\$0.00		\$0.00		\$0.00	City-wide Insurance deductibles. Insurance Reserve in lieu o
<i>Unemployment Insurance</i>	\$0.00		\$5,460.00		\$5,460.00	

*Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

	2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
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RECREATION DEPARTMENT

The Recreation Department budget totals \$2,376,000 a 2.6% increase over its 2016 Adopted Budget. The total Recreation Department Requested Budget cost allocation between Recreation and DPW is: "Rec" - \$938,433 (3.4% increase) and "DPW" - \$1,437,566.77 (2.1% increase).

The Recreation Department requests can largely be attributed to updated employee contracts, health insurance, and increased recreation programs and clinics. It has nominal additional costs for new programs and Wi-Fi at the Ice rinks which will be offset by program reorganization and increased attractions.

DPW/Recreation costs are also affected by updated contracts and health insurance.

Liability insurance estimates decreased by about \$22,136.

The Indoor Recreation Facility proposes funding totaling \$296,421, which is partially offset by revenues estimated at \$175,000 for 2017.

RECREATION	\$2,315,622.79	5.3%	\$2,376,000.12	5.2%	\$60,377.33	2.6%
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Changes* by Category

PERSONAL SERVICES (inclds SS)	\$1,205,643.30		\$1,261,236.15		\$55,592.85	4.6%
Recreation Programs and Clinics	\$367,547.00		\$385,974.84		\$18,427.84	Basketball, Soccer, LAX.
Indoor Rec Facility	\$170,545.00		\$187,718.01		\$17,173.01	Approx incrs due to employee contracts.
Summer Rec Prgrm	\$93,787.00		\$109,514.00		\$15,727.00	Includes Camp Saradac.
Rec Admin: Other CBAs	\$297,993.00		\$304,085.00		\$6,092.00	
Youth Parking Program	\$15,224.00		\$16,150.00		\$926.00	Approx incrs due to employee contracts.
Water Front	\$24,320.00		\$24,260.77		(\$59.23)	
Ice Rinks	\$233,859.00		\$231,165.23		(\$2,693.77)	NEW program: "Intro to Ice". Offset by reduction-skateguards
BENEFITS (Health Ins, Retrmnt)	\$414,900.87		\$419,443.77		\$4,542.90	1.1%
NYS Retirement	\$149,820.18		\$141,030.20		(\$8,789.98)	Est change. Includes DPW and Rec.
Health Benefits	\$265,080.69		\$278,413.57		\$13,332.88	Est change. Includes DPW and Rec.
EQUIPMENT	\$44,350.00		\$45,500.00		\$1,150.00	2.6%
Rec Dept-all subdepts	\$23,850.00		\$25,000.00		\$1,150.00	
DPW-all subdepts	\$20,500.00		\$20,500.00		\$0.00	Trailer, plows, smaller lawn mowers, line painter, one large la
CONTRACTED SERVICES	\$650,728.62		\$649,820.20		(\$908.42)	-0.1%
Rec Dept-all subdepts	\$116,791.52		\$134,658.20		\$17,866.68	Ice Rinks Building Repairs, WI-FI, new program costs.
DPW-all subdepts	\$479,843.10		\$483,204.00		\$3,360.90	Incrs costs for required repair, maintenance of older equip and buildings. Landscaping.
Liability Insurance	\$46,094.00		\$23,958.00		(\$22,136.00)	City-wide Insurance coverage, allocated to departments.
Self Insurance	\$0.00		\$0.00		\$0.00	City-wide Insurance deductibles. Insurance Reserve in lieu o
Unemployment Insurance	\$8,000.00		\$8,000.00		\$0.00	
DPW and REC Depts Allocation						
Recreation Dept, only TOTAL	\$907,714.33		\$938,433.35		\$30,719.02	3.4%
DPW, only TOTAL	\$1,407,908.46		\$1,437,566.77		\$29,658.31	2.1%
	\$2,315,622.79		\$2,376,000.12			

2017 COMPREHENSIVE BUDGET - GENERAL FUND EXPENSES: Overview

	2016 Adopted Budget	Percent of Total	2017 Comprehensive Budget	Percent of Total	Change	Percent Chg	Notes
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<u>New Indoor Recreation Facility (included above)</u>							
PERSONAL SERVICES (inclds SS)	\$170,545.00		\$187,718.01		\$17,173.01		Supervision (incrsd front desk time), Labor.
BENEFITS (Health Ins, Retrmnt)	NA		NA		NA		
EQUIPMENT	\$5,500.00		\$6,350.00		\$850.00		
CONTRACTED SERVICES	<u>\$101,508.00</u>		<u>\$102,353.00</u>		<u>\$845.00</u>		
	\$277,553.00		\$296,421.01		\$18,868.01		
DPW and REC Depts Allocation							
Recreation Dept, only TOTAL	\$79,463.00		\$89,663.00		\$10,200.00	12.8%	
DPW/Rec, only TOTAL	\$198,090.00		\$206,758.01		\$8,668.01	4.4%	
<i>*Changes include selected items; expenses may be offset by revenue, re-organizations, and cuts.</i>							
GENERAL FUND Grand Total	\$44,013,015.51		\$45,527,282.49		\$1,514,266.98	3.4%	