



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

**CITY FEES
2019**

Proposed December 18, 2018

**City of Saratoga Springs
ACCOUNTS DEPARTMENT FEES - 2019**

Department of Accounts Fees	2019 Fee	Fee(s) set by
A. Dog License Fees	\$4.00 if dog is spayed or neutered \$15.00 if dog is not spayed or neutered \$3.00 lost tag \$40.00 purebred (up to 10 dogs) + \$3.00 fee for each dog not spayed/neutered \$40.00 purebred (up to 10 dogs) + \$1.00 fee for each dog that is spayed/neutered	City Code City Code City Code City Code City Code
B. Marriage Licenses	\$40.00 each license (City gets \$17.50 and State get \$22.50) \$10.00 each certified copy (City keeps all)	NYS NYS
C. Hunting/Fishing License	Set by the State-refer to fee schedule and percentage form	NYS
D. Taxi Licenses*	\$25.00 driver's license-first time \$50.00 renewal driver's license \$5.00 replacement driver's license \$10.00 replacement medallion \$100.00 fingerprinting fee** \$100.00 per vehicle owner licenses fees	City Council City Council City Council City Council City Council City Council
E. Bingo Licenses	\$18.75 per date (City gets \$7.50 per date per license and state gets \$11.25) 3% fee paid to City on net profit	NYS NYS
F. Games of Chance Licenses	\$25.00 per date (City gets \$10.00 per date and State gets \$15.00) 5% fee paid to City on net profit (excludes Bell Jars)	NYS NYS
G. Auction	\$25.00 per Auction	City Code
H. Amusement	\$30.00 per machine up to ten, then \$25.00 per machine after the 10th	City Code
I. Vendors	\$250.00 vendors - No charge for Saratoga County Veterans licensed under Article 4 by Saratoga County \$5.00 replacement vendor's license badge*	City Code City Code
J. Chapter 136 Lodging and Eating and Drinking	Lodging Licensing Fees: \$25.00 Five (5) rooms or fewer \$50.00 Six (6) to Ten (10) rooms \$75.00 Eleven (11) to Twenty Five (25) rooms \$100.00 Twenty Six (26) to One Hundred (100) rooms \$150.00 One Hundred (100) rooms or above Eating, Drinking, Cabaret and Sidewalk Fees: \$100.00 Eating and Drinking Licensing Fee \$150.00 Cabaret Licensing Fee \$250.00 Fee for all licenses renewed under Chapter 136 of the City Code that expired* \$15.00 Filing Fee Sidewalk Café \$50.00 License Fee Sidewalk Cafe	City Code City Code City Code City Code City Code City Code City Code City Code City Code City Code

**City of Saratoga Springs
ACCOUNTS DEPARTMENT FEES - 2019**

Department of Accounts Fees	2019 Fee	Fee(s) set by
K. Going Out of Business License	\$500.00 for first 30 days \$50.00 renewal for 30 days All monies are returned except \$75.00 unless they do not close within 60 days	NYS NYS NYS
L. Copies	\$0.25 per page	City Council
M. Returned Check fees	\$25.00 (monies are turned over to Finance when collected)	City Council
N. Alarm User Permits	\$25.00 one time fee-no renewals required	City Code
O. Special Events	\$50.00 per day \$250.00 Circuses, Carnivals and Menageries	City Code City Code
P. Vessels	\$25.00 per calendar year	City Code
Q. Garage Sign Ads	\$50/mo. for local businesses \$200/mo. for regional businesses \$300/mo. for national businesses	City Council City Council City Council
R. Junk Yards	\$5.00 per year	City Code
S. Vital Statistics	\$10.00 per certified copy (birth and death records)	NYS
T. Genealogical	Fees are per requested number of years to be searched 1-3 years \$22.00 4-10 years \$42.00 5-20 years \$62.00 21-30 years \$82.00 31-40 years \$102.00 41-50 years \$122.00 51-60 years \$142.00 61-70 years \$162.00	NYS NYS NYS NYS NYS NYS NYS NYS NYS
U. Special Livery (Equine)	\$250.00 owner's license fee and \$50.00 each additional carriage \$10.00 initial driver's license \$35.00 renewal driver's license \$100.00 fingerprinting fee**	City Code City Code City Code City Code
V. Special Livery (Motorized)	\$250.00 owner's license fee and \$50.00 each additional vehicle \$10.00 initial driver's license \$35.00 renewal driver's license \$100.00 fingerprinting fee**	City Code City Code City Code City Code
W. Special Livery (Pedicab)	\$250.00 owner's license fee and \$50.00 each additional pedicab \$10.00 initial driver's license \$35.00 renewal driver's license \$100.00 fingerprinting fee**	City Code City Code City Code City Code

City of Saratoga Springs
ACCOUNTS DEPARTMENT FEES - 2019

Department of Accounts Fees	2019 Fee	Fee(s) set by
X. Trailer Parks	\$10.00 license fee and \$10.00 per lot/unit	City Code
Y. Temporary Structures	\$50.00 installer license All others: Level I - no fee; Level II or III - \$100.00	City Code City Code
Z. Pedalbus	\$250.00 owner's license fee and \$50.00 each additional vehicle \$10.00 initial driver's license \$35.00 renewal driver's license \$100.00 fingerprinting fee**	City Council City Council City Council City Council

NOTE:

* Not listed in City Code

** \$75.00 to Division of Criminal Justice Services, \$25.00 to the Department of Public Safety (this fee is not stated in the City Code)

City of Saratoga Springs
FINANCE DEPARTMENT FEES - 2019

Department of Finance Fees	2019 Fee
A. Tax Search Fees Based on Assessed Value	
\$0 - \$399,999:	\$30.00
\$400,000. - \$799,999:	\$50.00
\$800,000 AND UP:	\$100.00
B. Bad Check Fee	\$25.00
C. Advertisement Fee	\$15.00
D. Duplicate Bill Fee (bank)	\$5.00
E. Duplicate Bill Fee (residence)	\$3.00
F. Tax Statement	\$3.00
G. Certified Mailing Fee	\$5.00
H. Online Credit Card Payment Fee	\$5.00
I. Delinquent Tax File Fee	\$500.00

City of Saratoga Springs
CIVIL SERVICE DEPARTMENT FEES* - 2019

Civil Service Examination Fees	2019 Fees
A. Decentralized exams, such as: <i>Account Clerk, Clerk, Custodian, Keyboard Specialist, Library Clerk.</i> <i>The exam fee is based on salary and whether appointments are FT or PT</i>	\$10.00
B. State scheduled exams, such as: <i>Accountant, Administrative Assistant, Automotive Service Manager,</i> <i>Building Inspector series, Director of Finance, Parking Enforcement,</i> <i>Public Safety Dispatcher, Web Administrator</i>	\$10.00
C. Uniform Service exams (entry level and promotional):	\$15.00

* A waiver of application fees is allowed under certain circumstances.
See Section 50.5 (b) Civil Service Law, as amended (effective 10/15/06) for complete information.

**City of Saratoga Springs
BUILDING DEPARTMENT FEES - 2019**

Building Department Fees	Type	2019 Fee
A. Residential Construction	New Construction - 1&2 Family	\$165/unit plus \$.30/sf
	New Mobile Home	\$165/unit plus \$.30/sf
	<i>Alteration/Additions (including porches and sunrooms):</i>	
	Minor - Level 1 - includes basement fit up w/o walls	\$125/unit plus \$.20/sf of floor area
	Major - includes porches, sunrooms, decks, basement fit-ups w/ walls	\$150/unit plus \$.25/sf of floor area
	Plumbing Permit - Residential	\$50/unit plus \$7 per fixture
B. Commercial Construction	Commercial New & Additions - including 3+ family	\$300/tenant plus \$.35/sf of floor area
	<i>Commercial Alterations:</i>	
	Minor - no structural work or reconfiguration of space	\$200/unit plus \$.25/sf of floor area
	Major - involving structural work or reconfiguration of space	\$300/unit plus \$.35/sf of floor area
	Plumbing Permit: Transient and Commercial	\$100/unit plus \$10 per fixture
C. Other Permit Fees	Residential Accessory	\$110 plus \$.15/sf of floor area
	Sign Permit	\$150 each sign
	Swimming Pool (Residential) 1 yr permit	\$150
	Swimming Pool (Commercial) 1 yr permit	\$250
	Roofing Permit (Residential)	\$75
	Roofing Permit (Commercial)	\$.10/sf, \$150 min
	Solar Panels (Residential)	\$125 plus \$.20/sf
	Solar Panels (Commercial)	\$300 plus \$.25/sf
	Demolition (Residential)	\$150
	Accessory Structure	\$50
	Demolition (Commercial)	\$200
	Blasting Permit (Residential)	\$220
	Blasting Permit (Commercial)	\$400
	<i>Private Sewage Disposal System:</i>	
	Residential	\$165
	Commercial	\$275
	Soil Disturbing Activity Permit	\$150
	Flood Hazard Development Permit(Residential)	\$165
	Flood Hazard Development Permit(Commercial)	\$165
	Antennae/Towers (Residential)	\$165
	Antennae/Towers (Commercial)	\$300
	Home Occupation Permit (not including Building Permit if needed)	\$40
	Temporary Accessory Dwelling (in-law apt) 2 yr & renewable	free
	Stop Work Order w/ permit - residential	\$165
	Stop Work Order w/ permit - commercial	\$300
	Stop Work Order w/o permit - residential	match permit fee
	Stop Work Order w/o permit - commercial	match permit fee
	<i>Inspections made before or after normal working hours. Prior notification required.</i>	
	Residential	\$100/hr - 1 hr minimum
	Commercial	\$150/hr - 1 hr minimum
	<i>Temporary Certificate of Occupancy</i>	
	Residential - 60 day only	\$100
	Commercial - 60 day only	10% of permit fee / \$250 minimum
	<i>Plan Revisions After Permit Issuance</i>	
	Residential	\$30 plus add'l SF
Commercial	\$60 plus add'l SF	
<i>Permit Extensions-(must be renewed prior to expiring)</i>		
Residential	\$55 per six months	
Commercial	\$110 per six months	

City of Saratoga Springs
BUILDING DEPARTMENT FEES - 2019

Building Department Fees	Type	2019 Fee
C. Other Permit Fees (contd.)	Zoning Compliance letter (Residential)	\$110
	Zoning Compliance letter (Commercial)	\$160
	Zoning Compliance letter (Unimproved lot)	\$110
	<i>Inspection fees when scheduled but not ready</i>	
	Residential	\$50 each occurrence
	Commercial	\$100 each occurrence
	General Enforcement Letter - Notice of violation, Cease & Desist, Notice to Remedy or Vacate, etc.	\$35
	<i>Elevator</i>	
	Residential	\$50
	Commercial	\$100
	<i>Fireplace</i>	
	Residential	\$20
	Commercial	\$50
	Commercial Kitchen Exhaust Hood	\$200

City of Saratoga Springs
PLANNING & ECONOMIC DEVELOPMENT FEES - 2019

OPED Fees	Type	2019 Fee
A. Application to City Council		
	Comprehensive Plan amendment	\$1,500 + \$250/acre
	Zoning Ordinance amendment	\$700 + \$120/acre
	Planned Unit Development (PUD) amendment	\$700 + \$120/acre
B. Application to Zoning Board of Appeals		
	Use Variance	\$1,000
	Area Variance - Residential	\$200
	Area Variance - Non-residential	\$600
	Interpretations	\$500
	Variance extensions	50% of Application fee
C. Application to Design Review Commission		
	Residential Structures (principal, accessory)	
	Residential sketch or formal submission	\$50
	Residential approval - extension/modification	\$50
	Non-residential / mixed-use structures (principal)	
	Non- Residential sketch	\$150
	Non- Residential formal submission	\$500
	Non- Residential - extension/modification	\$300
	Non-residential signs, awnings, accessory structures	
	Non- Residential sketch or formal submission	\$125
	Non-residential approval - extension/modification	\$125
D. Application to Planning Board		
	Special Use Permit	\$900
	Special Use Permit - extension/modification	\$300
	Site Plan Review - incl. PUD:	
	Sketch Plan	\$300
	Residential	\$300 + \$180/unit
	Residential - extension/modification	\$300
	Non-residential	\$600 + \$120/1000 sf
	Non-Residential - extension/modification	\$600
	Subdivision - incl. PUD:	
	Sketch Plan	\$300
	Preliminary Approval	
	Residential: 1-9 lots	\$600
	Residential: 10-25 lots	\$900
	Residential: 26-50 lots	\$1,200
	Residential: 51+ lots	\$1,500
	Residential - extension	\$300

City of Saratoga Springs
PLANNING & ECONOMIC DEVELOPMENT FEES - 2019

OPED Fees	Type	2019 Fee
D. Application to Planning Board (continued)		
	Final Approval	
	Residential	\$1,200 + \$120/lot
	Non- Residential	\$1,800/lot
	Final Approval Extension	
	Residential	\$120
	Non- Residential	\$300
	Final Approval Modification	
	Residential	\$300
	Non- Residential	\$500
	Other:	
	Lot Line Adjustment	\$300
	Letter of Credit - modification or extension	\$400
	Letter of Credit - collection	up to 1% of LoC
	Recreation Fee	\$2000/lot or unit
	Soil Erosion & Sediment Control	\$600 + \$30/acre
	Watercourse Disturbance	\$600 + \$60/acre
	SEQRA EIS Review (Draft & Final)	\$240 + \$12/page
E. Stormwater Pollution Prevention Plan (SWPPP) Review		
	Full SWPPP Fee	\$2,500
	Basic SWPPP Fee	\$1,000
F. Application to Community Development Department		
	Economic Development Revolving Loan Program	\$250

**City of Saratoga Springs
PUBLIC SAFETY DEPARTMENT FEES - 2019**

Police Services:	Cost	
Alarm Ordinance Enforcement:		
3 to 4 False Alarms	\$50	
Over 5 False Alarms	\$250	
Vehicle Towing	\$20	
Accident Reports Fee	\$15	
Incident Reports Fee	\$15	
Photographs	\$15	
Letters of Good Conduct	\$15	
Background checks- Employees	\$100	
Background checks-Public	\$100	
 Dumpster/Rightway:		
1-7 Days	\$50	
8-30 Days	\$100	
More than 30 days (per day)	\$5	
Annual Dumpster	\$100	
 Property Maintenance Fees:		
if 20 units or more	\$15 per unit	plus \$250
if 6-20 units	\$20 per unit	plus \$50 or \$100
if 3-5 units	\$30 per unit	

Ambulance Fees:	Resident	Non- Resident
BLS	\$800	\$1,000
ALS 1	\$1,000	\$1,200
ALS 2	\$1,100	\$1,300
Non- Transport RMA BLS	\$125	\$175
Non- Transport RMA ALS	\$175	\$225
Mileage	\$20	\$25 per mile

**City of Saratoga Springs
PUBLIC SAFETY DEPARTMENT FEES - 2019**

Vacant Building Resignation Fees

	Year 1/2	Year 3/4	Year 5+
Residential	\$500	\$750	\$1,000
Non Residential	\$1,000	\$1,500	\$2,000

Vacant Building Inspection Fees

Residential Occupancy	First	Inspection Violations Not Cleared	Inspection Violations Cleared	3rd 3rd Not Clear	Inspection Violations Cleared	4th 4th Not Clear	Additional Non Cleared Inspections
1 - 2000 sq. ft.	\$0	\$50	\$0	\$75	\$0	\$100	\$125
2001 - 5000 sq. ft.	\$0	\$60	\$0	\$85	\$0	\$110	\$135
5001 - 10,000 sq. ft.	\$0	\$70	\$0	\$95	\$0	\$120	\$145
10,001 - 20,000 sq. ft.	\$0	\$80	\$0	\$105	\$0	\$130	\$155
20,001 - 40,000 sq. ft.	\$0	\$90	\$0	\$115	\$0	\$140	\$165
40,001 - 80,000 sq. ft.	\$0	\$100	\$0	\$125	\$0	\$150	\$175
80,001 - 120,000 sq. ft.	\$0	\$110	\$0	\$135	\$0	\$160	\$185
120,001 - 150,000 sq. ft.	\$0	\$120	\$0	\$145	\$0	\$170	\$195
150,001 - 200,000 sq. ft.	\$0	\$130	\$0	\$155	\$0	\$180	\$205
200,001 - + sq. ft.	\$0	\$140	\$0	\$165	\$0	\$190	\$215

Non- Residential Occupancy	First	Inspection Violations Not Cleared	Inspection Violations Cleared	3rd 3rd Not Clear	Inspection Violations Cleared	4th 4th Not Clear	Additional Non Cleared Inspections
1 - 2000 sq. ft.	\$0	\$100	\$0	\$150	\$0	\$200	\$250
2001 - 5000 sq. ft.	\$0	\$110	\$0	\$160	\$0	\$210	\$260
5001 - 10,000 sq. ft.	\$0	\$120	\$0	\$170	\$0	\$220	\$270
10,001 - 20,000 sq. ft.	\$0	\$130	\$0	\$180	\$0	\$230	\$280
20,001 - 40,000 sq. ft.	\$0	\$140	\$0	\$190	\$0	\$240	\$290
40,001 - 80,000 sq. ft.	\$0	\$150	\$0	\$200	\$0	\$250	\$300
80,001 - 120,000 sq. ft.	\$0	\$160	\$0	\$210	\$0	\$260	\$310
120,001 - 150,000 sq. ft.	\$0	\$170	\$0	\$220	\$0	\$270	\$320
150,001 - 200,000 sq. ft.	\$0	\$180	\$0	\$230	\$0	\$280	\$330
200,001 - + sq. ft.	\$0	\$190	\$0	\$240	\$0	\$290	\$340

**City of Saratoga Springs
PUBLIC SAFETY DEPARTMENT FEES - 2019**

PARKING VIOLATION FEES

Code	Violation	Fee
C 01	Restricted Night Parking	\$ 35.00
C 02	Improper Parking	\$ 35.00
C 03	No Parking Zone	\$ 35.00
C 04	Handicapped Zone	\$ 145.00
C 05	Obstructing Traffic	\$ 35.00
C 06	Overtime Limit	\$ 35.00
C 07	Abandoned Vehicle	\$ 35.00
C 08	Obstructing Intersection	\$ 35.00
C 09	Obstructing Crosswalk/Sidewalk	\$ 35.00
C 10	Obstructing Driveways	\$ 35.00
C 11	Obstructing Loading Zones	\$ 35.00
C 12	Obstructing Snow Emergency Zone	\$ 35.00
C 13	Obstructing Or Parking Too Close to to Fire Hydrant	\$ 65.00
C 14	Parking In or Blocking A Fire Lane	\$ 65.00
C 15	Parked Facing Wrong Way	\$ 35.00
C 16	Alternate Side Parking	\$ 35.00
C 17	Double Parking	\$ 35.00
C 18	Unregistered Motor Vehicle	\$ 35.00
C 19	Uninspected Motor Vehicle	\$ 35.00
C 20	Failure To Display Current Registration Certificate	\$ 35.00
C 21	Truck In Residential Zone	\$ 100.00
C 21A	Second Offense	\$ 200.00
	Other	\$0-35.00

\$5.00 waived for cash payment

Scofflaw fee \$10.00

**City of Saratoga Springs
PUBLIC SAFETY DEPARTMENT FEES - 2019**

Fire Inspection Fee Schedule 2019

Multi-Family and Condominiums

		First	Second	Third	Fourth	Fifth
Occupancy Type	R 2	1 st	Re-inspection	Re-inspection	2nd Re-insp.	2nd Re-insp.
Inspected every 3 years		inspection	Violations Cleared	violations not Cleared	Cleared All	Not Cleared
3 - 5	Units	\$35 Per Unit	\$0	\$40	\$50	\$60
6 - 10	Units	\$55 + \$20 Per Unit	\$0	\$40	\$50	\$60
11 - 20	Units	\$110 + \$20 Per Unit	\$0	\$40	\$50	\$60
20 +	Units	\$260 + \$15 Per Unit	\$0	\$40	\$50	\$60

"R" Occupancy = Hotels/motels

		First	Second	Third	Fourth	Fifth
Occupancy Type	R1, R4	1 st	Re-inspection	Re-inspection	2nd Re-insp.	2nd Re-insp.
Annual		inspection	Violations Cleared	Violations not Cleared	Cleared All	Not Cleared
3 - 9	Units	\$50	\$0	\$40	\$50	\$60
10 - 19	Units	\$50 + \$5 Per *Unit	\$0	\$40	\$50	\$60
20 - 29	Units	\$100 + \$5 *Per Unit	\$0	\$40	\$50	\$60
30 - 49	Units	\$150 + \$5 *Per Unit	\$0	\$40	\$50	\$60
50 - 99	Units	\$200 + \$5 *Per Unit	\$0	\$40	\$50	\$60
100 +	Units	\$250 + \$5 *Per Unit	\$0	\$40	\$50	\$60
Large Family Day Care		\$150	\$0	\$40	\$50	\$60

* Per unit inspected with a minimum of 10% of the units inspected

		First	Second	Third	Fourth	Fifth
Occupancy Type	I	1 st	Re-inspection	Re-inspection	2nd Re-insp.	2nd Re-insp.
Annual		inspection	Violations Cleared	Violations not Cleared	Cleared All	Not Cleared
1 - 10,000	sq. ft.	\$185	\$0	\$40	\$50	\$60
10,001 - 25,000	sq. ft.	\$240	\$0	\$40	\$50	\$60
25,001 - 40,000	sq. ft.	\$295	\$0	\$40	\$50	\$60
40,001 - 75,000	sq. ft.	\$350	\$0	\$40	\$50	\$60
75,001 +	sq. ft.	\$415	\$0	\$40	\$50	\$60

City of Saratoga Springs
PUBLIC SAFETY DEPARTMENT FEES - 2019

Fire Inspection Fee Schedule 2019

		First	Second	Third	Fourth	Fifth
Occupancy Type	B, S, M	1 st	Re-inspection	Re-inspection	2nd Re-insp.	2nd Re-insp.
Low Hazard	2 Year	inspection	Violations Cleared	Violations not Cleared	Cleared All	Not Cleared
	1 - 500 sq. ft.	\$20	\$0	\$40	\$50	\$60
	501 - 1,000 sq. ft.	\$40	\$0	\$40	\$50	\$60
	1,001 - 2,000 sq. ft.	\$60	\$0	\$40	\$50	\$60
	2,001 - 5,000 sq. ft.	\$65	\$0	\$40	\$50	\$60
	5,001 - 10,000 sq. ft.	\$70	\$0	\$40	\$50	\$60
	10,001 - 20,000 sq. ft.	\$75	\$0	\$40	\$50	\$60
	20,001 - 40,000 sq. ft.	\$80	\$0	\$40	\$50	\$60
	40,001 - 80,000 sq. ft.	\$85	\$0	\$40	\$50	\$60
	80,001 - 120,000 sq. ft.	\$90	\$0	\$40	\$50	\$60
	120,001 - 150,000 sq. ft.	\$95	\$0	\$40	\$50	\$60
	150,001 - 200,000 sq. ft.	\$100	\$0	\$40	\$50	\$60
	200,000 + sq. ft.	\$105	\$0	\$40	\$50	\$60

		First	Second	Third	Fourth	Fifth
Occupancy Type	A, F, E	1 st	Re-inspection	Re-inspection	2nd Re-insp.	2nd Re-insp.
Moderate Hazard	Annual	inspection	Violations Cleared	Violations not Cleared	Cleared All	Not Cleared
	1 - 5,000 sq. ft.	\$70	\$0	\$40	\$50	\$60
	5,001 - 10,000 sq. ft.	\$75	\$0	\$40	\$50	\$60
	10,001 - 20,000 sq. ft.	\$80	\$0	\$40	\$50	\$60
	20,001 - 40,000 sq. ft.	\$85	\$0	\$40	\$50	\$60
	40,001 - 80,000 sq. ft.	\$90	\$0	\$40	\$50	\$60
	80,001 - 120,000 sq. ft.	\$95	\$0	\$40	\$50	\$60
	120,001 - 150,000 sq. ft.	\$100	\$0	\$40	\$50	\$60
	150,001 - 200,000 sq. ft.	\$105	\$0	\$40	\$50	\$60
	200,000 + sq. ft.	\$115	\$0	\$40	\$50	\$60

		First	Second	Third	Fourth	Fifth
Occupancy Type	H	1 st	Re-inspection	Re-inspection	2nd Re-insp.	2nd Re-insp.
High Hazard	Annual	inspection	Violations Cleared	Violations not Cleared	Cleared All	Not Cleared
	1 - 5,000 sq. ft.	\$70	\$0	\$40	\$50	\$60
	5,001 - 10,000 sq. ft.	\$75	\$0	\$40	\$50	\$60
	10,001 - 20,000 sq. ft.	\$80	\$0	\$40	\$50	\$60
	20,001 - 40,000 sq. ft.	\$85	\$0	\$40	\$50	\$60
	40,001 - 80,000 sq. ft.	\$90	\$0	\$40	\$50	\$60
	80,001 - 120,000 sq. ft.	\$95	\$0	\$40	\$50	\$60
	120,001 - 150,000 sq. ft.	\$100	\$0	\$40	\$50	\$60
	150,001 - 200,000 sq. ft.	\$105	\$0	\$40	\$50	\$60
	200,000 + sq. ft.	\$115	\$0	\$40	\$50	\$60

City of Saratoga Springs
PUBLIC SAFETY DEPARTMENT FEES - 2019

Fire Inspection Fee Schedule 2019

		First	Second	Third	Fourth	Fifth
Occupancy Type	Temporary Structures	1 st	Re-inspection	Re-inspection	2nd Re-insp.	2nd Re-insp.
Moderate Hazard	As Needed	inspection	Violations Cleared	Violations not Cleared	Cleared All	Not Cleared
	1 - 5,000 sq. ft.	\$70	\$0	\$40	\$50	\$60
	5,001 - 10,000 sq. ft.	\$75	\$0	\$40	\$50	\$60
	10,001 - 20,000 sq. ft.	\$80	\$0	\$40	\$50	\$60
	20,001 - 40,000 sq. ft.	\$85	\$0	\$40	\$50	\$60
	40,001 - 80,000 sq. ft.	\$90	\$0	\$40	\$50	\$60
	80,001 - 120,000 sq. ft.	\$95	\$0	\$40	\$50	\$60
	120,001 - 150,000 sq. ft.	\$100	\$0	\$40	\$50	\$60
	150,001 - 200,000 sq. ft.	\$105	\$0	\$40	\$50	\$60
	200,000 + sq. ft.	\$115	\$0	\$40	\$50	\$60

Occupancy Signage: \$25
Occupancy Letters: \$15
Sidewalk Café \$30 Includes temporary occupancy sign
Vacant Structures \$250 Includes NFPA signage
Mobile Home Parks \$10 per lot up to a maximum of \$150

Occupancies

- A - Assembly** Places where 50 or more gather for dining, drinking, meeting, worship, instruction
- B - Business** Business offices, professional services, restaurants/bars with less than 50
- E - Educational** Educational facilities/schools for K-12 and non-residential day care
- F - Factories** Factories, industrial, manufacturing
- H - Hazardous** Places with high fire, explosion, or health hazards
- I - Insitutional** Hospitals, nursing homes with medical care, prisons, mental facilities
- M - Mercantile** Sale of goods/merchandise, department stores, markets
- R - Residential** Residential places including hotels, motels, home based licensed care facilities
- S - Storage** Storage facilities not defined as H occupancies, warehouse, parking garages

**City of Saratoga Springs
PUBLIC SAFETY SPECIAL EVENT FEES - 2019**

Fire Department:

Fire and Emergency Medical Services:

Emergency Medical Technician \$70 per hour
(1 EMT/Paramedic)

Ambulance Stand-by \$140 per hour
(2 EMT/Paramedic's)

Fire Marshal (1 FF) \$70 per hour

Engine Stand-by (4 FF's) \$280 per hour

Brush Truck (2 FF's) \$140 per hour

All fees include personnel and any necessary equipment. 2 hour minimum.

Police Department:

1 officer \$65 per hour

Police Department will determine how many officers need to be assigned for event.
Police Department will have the final say.

Traffic Department:

1 person \$55 per hour
4 hour minimum
\$100 for equipment use

City of Saratoga Springs
PUBLIC WORKS DEPARTMENT FEES - 2019

DPW Fees	Type		2019 Fee
A. Street Opening Permits			
	April - November	\$50	For permit
		\$250	For first 5 yards
		\$50	For every yard after
		\$400	For Broadway cuts
	November - April	\$800	For Broadway cuts
		\$450	All other cuts
	National Grid	\$50	Permits
		\$150	For Broadway cuts
		\$50	All other cuts
B. Curbs & Sidewalks			
		\$40	Linear foot pre-cast curbing
		\$50	Linear foot granite curbing
		\$15	Square foot concrete sidewalk
C. Flag Fees			
		\$500	Up to 20 flags for two weeks (Broadway, Union, or as designated)
		\$250	For each additional week
		\$500	For each additional 20 flags
	Non-profit organizations with assets less than \$5 million		
		\$250	Up to 20 flags for two weeks
		\$300	For each additional week
		\$300	For each additional 20 flags
D. Banners			
		\$100	One banner, one week
E. Sandwich Board Fees			
		\$25	
F. Milling Material			
	In City	\$60	For tandem truck
	Out of City	\$75	For tandem truck
G. Compost			
	For pick up	\$20	Per yard, 2 yard minimum
	Delivered in City	\$22	Per yard, 7 yard minimum
	Delivered out of City	\$26	Per yard, 7 yard minimum
	Raw yard waste material	\$0.25	Per cubic yard, subject to availability Not for delivery, must be picked up

**City of Saratoga Springs
PUBLIC WORKS DEPARTMENT FEES - 2019**

DPW Fees	Type		2019 Fee
H. Transfer Bags		\$4	Each
I. Carousel		\$1	For tandum truck
		\$50	15 minute interval
J. Firewood		\$300	Per truckload, subject to availability
K. High Rock Pavillion		\$400	8 hours
		\$250	4 hours
L. Congress Park Craft Fairs		\$750	Day long event
M. Farmer' Market		\$3.50	Per vendor, per day
N. Benches		\$1,500	Bench and associated items

City of Saratoga Springs
PUBLIC WORKS DEPARTMENT FEES - 2019

Engineering Department

2019 Fee

A. Project Review Fees

Refer to Article XIII of The City of Saratoga Springs
Zoning Ordinance for Project Review fees

B. Site Inspection Fees

City Engineer	\$90	Per hour
Asst. City Engineer	\$80	Per hour
Sr. Engineer Tech	\$75	Per hour
Engineer Technician	\$75	Per hour
Survey Technician	\$75	Per hour

C. SWPPP Fees

Full SWPPP	\$2,500	Minimum
Basic SWPPP	\$1,000	

**City of Saratoga Springs
DPW Labor & Equipment Reimbursement 2019**

DPW Fees	Hourly	OT Hourly
A. Personnel	Rate	Rate
Laborer	\$21	\$32
MEO	\$24	\$36
HEO	\$27	\$41
MM	\$27	\$41
Working Supervisor	\$33	\$50
Arborist	\$30	\$45
Dispatcher	\$24	\$36
Auto mechanic	\$27	\$38
Electrician	\$35	\$53
	Day	
B. Equipment	Rate	
Pickup	\$20	
Trailer	\$9	
Dump Truck 10 yds	\$57	
Loader	\$97	
Utility Van	\$42	
Roller	\$34	
Backhoe w/shovel excavator	\$43	
Backhoe w/tamper	\$43	
Plate tamper	\$11.60	
Sweeper	\$54	
Vactor/Vacon (includes 2 employees)	\$350	

**City of Saratoga Springs
PUBLIC WORKS DEPARTMENT FEES - 2019**

Music Hall	2019 Fee
Local Not for Profit Monday-Friday 5:00 p.m. to 10:00 p.m.	\$75
All other users Monday-Friday 5:00 p.m. to 10:00 p.m.	\$200
Not for Profit Saturday & Sunday 8 hours	\$350
All other users Saturday & Sunday 8 hours	\$500
Weddings/Barmitvahs/Batmitvah (8 hours)	\$800
First Night	\$1,500
Dance Flurry	\$2,000
New York State Department of Corrections	\$50
Labor fee per hour	\$32

**City of Saratoga Springs
PUBLIC WORKS CANFIELD CASINO FEES - 2019**

	2019 Fee	
City resident*	\$2,800	ANY
Non-City resident	\$3,000	ANY
Non-profit	\$1,500	MON-THURS
	\$1,800	FRI-SUN
Convention fee	\$2,300	MON-THURS
	\$2,500	FRI-SUN
Governmental fee	\$1,200	ANY
Luncheon	\$1,000	MON. - THURS. ONLY
Ceremony no rental (if available)**	\$400	ANY
Ceremony with rental	\$250	ANY
Wedding rehearsal after 3:00 pm	\$250	ANY
Kitchen - all	\$375	ANY
Kitchen - non-profit	\$275	ANY
Chair rental	\$3.50	ANY
Carousel wedding photos	\$50	15 MINUTES RENTAL

Fees are based on a five-hour event. If the event runs longer, an additional \$250.00 per hour is required. Only checks are accepted.

Deposit of \$500.00 is due for all events (except lunches) upon reservations.

Balance due two months prior to date of event. Lunches by special request.

Deposit for lunches \$250.00. Balance is due one month prior to date of lunch.

* Proof of Residency is Required

**The Casino is considered available if the ceremony will not conflict with another rental.

*** Casino rentals can include one (1) banner to promote the event with prior approval

City of Saratoga Springs
RECREATION DEPARTMENT FEES - 2019: Camp Saradac Fees

Limited scholarships are available on a first come, first served basis.

Payment in full is required prior to the start of camp.

Standard Camp Hours: Drop off 8:45am-9am camp 9am-4:30pm pickup 4:30pm-4:45pm

Before/After Care Hours: 7:30am-6:00pm

Early Bird Discount Fee expires May 13, 2019

RESIDENCY	# OF WEEKS	# OF CHILDREN	Early Bird Discount Fee	Regular Fee
Cost for Standard Camp Hours				
CITY RESIDENT	WEEKLY	PER CHILD	\$ 175.00	\$ 200.00
NON-CITY RESIDENT	WEEKLY	PER CHILD	\$ 240.00	\$ 265.00
<i>Discounted rate for signing up the full camp season</i>				
CITY RESIDENT	8 WEEKS	PER CHILD	\$ 835.00	\$ 860.00
NON-CITY	8 WEEKS	PER CHILD	\$ 1,130.00	\$ 1,155.00
Cost for Before Care Camp Hours				
CITY RESIDENT	WEEKLY	PER CHILD	\$ 35.00	\$ 35.00
NON-CITY RESIDENT	WEEKLY	PER CHILD	\$ 45.00	\$ 45.00
Cost for After Care Camp Hours				
CITY RESIDENT	WEEKLY	PER CHILD	\$ 35.00	\$ 35.00
NON-CITY RESIDENT	WEEKLY	PER CHILD	\$ 45.00	\$ 45.00
Additional Fees				
T-SHIRT FEE *per shirt. Each camper receives 1 shirt FREE			\$ 5.00	\$ 5.00
LATE PAYMENT FEE			\$ 25.00	\$ 25.00

Limited scholarships are available on a first come first served basis. To receive a scholarship information and an application please visit the Recreation Center at 15 Vanderbilt ave. Saratoga Springs NY 12866

City of Saratoga Springs
RECREATION DEPARTMENT FEES - 2019: Field User Agreement Fees

Field/Facilities in this Rate Fee Include

East Side, West Side, South Side, North Side Fields, Veteran's Memorial Park
 All practice and game schedules must be submitted to the recreation department prior to using any field/facility

DESCRIPTION	FEES
<u>Field Use Fee</u>	
Hourly Game Fee Rate: City/School District User Group (18u) <i>Games will be scheduled either in 2hr blocks or 2 1/2 hour blocks unless organizations arrange otherwise with Rec Dept. in writing.</i>	\$ 17.00
Hourly Usage Fee Rate: Non School District User Group/Adult/Business/For-Profit	\$ 22.00
<u>Saratoga Springs Little League, Saratoga/Wilton Youth Baseball and Saratoga Springs Miss Softball</u>	
Hourly Game Fee Rate:	\$ 7.00
<u>Public and private schools inside the Saratoga Springs City School District</u>	
Hourly Game Fee Rate: No Charge for Saratoga Springs City School District on East and West Side Rec per City and School Agreement.	\$ 12.00
<u>Saratoga Springs Pop Warner</u>	
Hourly Game Fee Rate:	\$ 17.00
Hourly Practice Fee Rate: Includes tee ball lights	\$ 7.00
<u>Additional Fees</u>	
Light Fee per game/practice	\$ 50.00
DPW hourly Overtime Set-up Fee min. 2 hours	\$ 45.00
Port-A-John Tournament Fee-min. one per site required	\$ 45.00
Surcharge Fee added if Organizations do not Clean up after games/practices	\$ 50.00
"No Show Fee" must be paid within 5 business days	\$ 50.00
Hourly Overtime charge must be paid within 5 business days (teams go over scheduled hours)	\$ 45.00
<u>Field Rental Fees for Camp Programs</u>	
For Profit Organizations for five weekdays fee	\$ 325.00
Not-For-Profit Organizations for five weekdays fee	\$ 200.00
<u>Other Fields</u>	
Depending on the program request, other field locations will be charged an appropriate rate	\$ Varies
<u>Payment Schedule</u>	
Initial Fee shall be paid with signed user agreement before a schedule is accepted.	
New groups shall pay in full prior to use.	
Returning User groups will be billed any balances at the end of each month.	
Groups that do not make payment promptly will be billed and payments will be due all up front before the season begins until they are deemed in good standing.	
Additional Fees must be Pre-Paid before field/facility usage.	
Late Payment Fees	\$ 25.00
Returned check fee	\$ 25.00

City of Saratoga Springs
RECREATION DEPARTMENT FEES - 2019: YOUTH PARKING

All Proceeds from the Youth Parking program helps support the Saratoga Springs Recreation Department.

LOCATION		FEES
DAILY TICKETS-JACKSON STREET		
<i>(Follows NYRA schedule)</i>		
	Monday-Thursday	\$ 7.00
	Friday-Sunday	\$ 9.00
	Whitney	\$ 11.00
	Alabama	\$ 11.00
	Traver's Day	\$ 16.00
DAILY TICKETS-WRIGHT STREET		
<i>(Follows NYRA schedule)</i>		
	Monday-Thursday	\$ 9.00
	Friday-Sunday	\$ 11.00
	Whitney	\$ 14.00
	Alabama	\$ 14.00
	Traver's Day	\$ 20.00
DOWNTOWN FEES		
<i>Putnam Street Garage, lower deck only</i>		
	Sunday - Thursday	\$ 8.00
<i>1st Weekend in July - Labor Day (No Tuesdays)</i>		
	Friday - Saturday	\$ 10.00

WE RESERVE THE OPTION TO RAISE OR REDUCE PRICES TO MEET COMPETITION

City of Saratoga Springs

RECREATION DEPARTMENT FEES - 2019: Recreation Center Rentals

The following fees are the standard fees for facility rental and programs.

The Recreation Center rental fees will be effective July 1, 2019

DESCRIPTION	FEES
<u>Junior Court Rental Per Hour</u>	
City Residents / Not-for-Profits Inside the School District	\$ 48.00
School District Residents / Not-for-Profits Outside the School District	\$ 48.00
Non School District Residents	\$ 68.00
<u>Collegiate Court Rental Per Hour</u>	
City Residents / Not-for-Profits Inside the School District	\$ 80.00
School District Residents / Not-for-Profits Outside the School District	\$ 80.00
Non School District Residents	\$ 100.00
<u>Junior Court Lag Rates</u>	
Monday-Friday 8am-2:30pm, Non Vacation/Non Holiday Rate per Hour no setup/take down	\$ 28.00
Practices: March 1 - June 30 non tournament/non game/non scrimmage no setup/take down	\$ 33.00
Practices: July 1-Columbus Day non tournament/non game/non scrimmage no setup/take down	\$ 28.00
<u>Rental Set Up/Take Down Fee-</u> per hour / per court as necessary	
City Residents / Not-for-Profits Inside the School District	\$ 25.00
School District Residents / Not-for-Profits Outside the School District	\$ 25.00
Non School District Residents	\$ 25.00
*Applies if rental requires set or take down	
<u>Kitchen / Concession Rental Per Hour</u>	
City Residents / Not-for-Profits Inside the School District	\$ 30.00
School District Residents / Not-for-Profits Outside the School District	\$ 30.00
Non School District Residents	\$ 40.00
*Rental includes Multipurpose room.	
*Max cost \$150 per day or \$200 per day	
<u>Multipurpose/Game Room/Racquetball Rental Per Hour</u>	
City Residents / Not-for-Profits Inside the School District	\$ 15.00
School District Residents / Not-for-Profits Outside the School District	\$ 15.00
Non School District Residents	\$ 20.00
*Max cost \$75 per day or \$150 per day. No max for Racquetball Court	
<u>Maintenance Fee</u>	
City Residents / Not-for-Profits Inside the School District	\$ 25.00
School District Residents / Not-for-Profits Outside the School District	\$ 25.00
Non School District Residents	\$ 25.00
*Applies if rental requires excessive clean up	
<u>Tournament Fee</u>	
4 Junior Courts (Whole Gym), Kitchen, Multipurpose Room, and Game Room	\$ 4,500.00
*Fee includes starting Saturday morning and ending Sunday Evening. Times and days are negotiable	
*Fee includes scoreboards, player/coach benches and tables	
Non Refundable Deposit with Reservation form and Signed License Agreement (deposit will be deducted from invoice)	\$ 450.00
Overtime Fee per hour- Charged if scheduled more than 14 consecutive hours per day	\$ 45.00
<i>Final Balance and insurance are due 30 days prior to first day of tournament</i>	
<i>All additional required documents must be submitted two weeks prior</i>	
<i>Space will not be held until a signed license agreement has been submitted with your non refundable deposit</i>	
<u>Special Events</u>	
Craft shows, flea markets, etc...Rate is based on Contractual Agreement	\$ Varies

City of Saratoga Springs

RECREATION DEPARTMENT FEES - 2019: Recreation Center Rentals

The following fees are the standard fees for facility rental and programs.

The Recreation Center rental fees will be effective July 1, 2019

DESCRIPTION	FEES
<u>Concession Stand Fees</u>	\$ Varies
The concession stand will have various foods and drinks available ranging from candy to hotdogs	
Sample menu: \$2.00 cheeseburger, hot dog, pizza, french fries	
\$1.00 muffins, danish, coffee, water, juice, chips, candy, pretzel	
\$2.50 breakfast sandwiches	
\$1.50 pop, breakfast burrito	
 <u>Birthday Party Packages</u>	
10 people or Less	City Residents \$ 150.00
	School District Residents \$ 175.00
	Non School District Residents \$ 175.00
11-20 people or Less	City Residents \$ 150.00
	School District Residents \$ 175.00
	Non School District Residents \$ 175.00
	For each additional person over 20, regardless of residency \$ 15.00
 <u>Lost Rec Card</u>	 \$ 3.00

Rec Center daily program fee & equipment rental

	CITY RESIDENT	SCHOOL DISTRICT RESIDENT	NON-SCHOOL DISTRICT RESIDENT
Daily Drop-in	\$3	\$3	\$5
Racquetball (per person per 1hr)	\$5	\$5	\$10
Wallyball Court (per person per 2hrs)	\$5	\$5	\$10
Pickleball	\$3	\$3	\$4
Zumba	\$6	\$8	\$10
Adult Basketball	\$3	\$3	\$5
Racquet paddle & ball rental	\$3	\$3	\$5
Racquet Goggles	\$5	\$5	\$5
Walking Track Daily (Based on availability)	\$0	\$0	\$0
Open Gym	\$0	\$0	\$0
Computer Lab	\$0	\$0	\$0

Special Notes:

Reciprocated Rates: The city will reciprocate a reduced rental rate for organization the city rents from. Such groups included but not limited to: Baseball, softball, adult basketball/volleyball/lacrosse, navy, kickboxing, inline hockey, and Boces.

Lag Rates and Multiple Court Rates available upon Request

In a case of a conflict between user groups, the Recreation Department schedule will take precedence

501c3 organizations holding meetings will not be charged for room rentals if space is available.

Late Payment Fees (each month for payment received more than 30 days after billing date)	\$ 25.00
Returned Check	\$ 25.00

City of Saratoga Springs
RECREATION DEPARTMENT FEES - 2019: Ice Rink Fee
The Ice Rink Fees will be effective on July 1, 2019

DESCRIPTION	FEES
Ice Rink - Hourly Rates	
Vernon Rink- City User Groups	\$ 160.00
Vernon Rink- Non-City User Groups	\$ 180.00
Weibel Rink- City User Groups	\$ 170.00
Weibel Rink- Non-City User Groups	\$ 190.00
Summer Rate Vernon or Weibel City User Groups	\$ 185.00
Summer Rate Vernon or Weibel Non-City User Groups	\$ 195.00
<i>Groups such as BOCES, Waldorf school of Saratoga Springs etc. during off peak day time school hours Monday - Friday will be Free or be given a Reduced Fee. If ice is needed by other customers, they will be given priority.</i>	
Public and Family Ice Skating	
City Resident	\$ 4.00
Non-City Resident	\$ 5.00
<i>Children 5 and under are Free</i>	
Open Adult Hockey	
City Resident	\$ 9.00
Non-City Resident	\$ 11.00
Goalies	FREE
Open Stick	
City Resident	\$ 9.00
Non-City Resident	\$ 11.00
Coaches Fee	\$ 6.00
Goalies	FREE
Open Figure	
City Resident	\$ 11.00
Non-City Resident	\$ 13.00
Coaches Fee	\$ 6.00
Intro to Ice Skating	
City Resident- early bird discount fee	\$ 55.00
Non-City Resident - early bird discount fee	\$ 75.00
Additional fee after early bird discount expires	\$ 25.00
Skate Rental Punch Card	\$ 25.00
Lost Rec Card	\$ 3.00
Punch Card	\$ Varies
Applies to open adult hockey, figure, and stick.	
Punch Card - Buy 10 get one Free No Refunds	

City of Saratoga Springs
RECREATION DEPARTMENT FEES - 2019: Ice Rink Fee
The Ice Rink Fees will be effective on July 1, 2019

DESCRIPTION	FEES
Birthday Parties	\$ Varies
Same price as the skating session that the party is using and rentals.	
Banners	
Installation of Banner	\$ 50.00
Replace Banner in the Same Location	\$ 25.00
For Profit Organization Annual Fee	\$ 50.00
Skate Shop	
Clear or Colored Tape	\$ 4.00
Figure Bladeguard	\$ 8.00
Helmet Repair Kit	\$ 12.00
Hockey/Figure Laces	\$ 5.00
Lace Tighener	\$ 4.00
Mouth Guards	\$ 2.00
Nuts and Bolts	\$ 3.00
Skate Rental	\$ 5.00
Skate Sharpening	\$ 5.00
Tuff Terry	\$ 12.00
Neck Guard	\$ 10.00
Gloves	\$ 3.00
Internet	
For organizations utilizing the internet connection.	\$ Varies
This is done through a special request with the Recreation Department.	
Late Payment Fees- each month for payment received more than 30 days after billing date	\$ 25.00
Returned check fee	\$ 25.00

City of Saratoga Springs
RECREATION DEPARTMENT FEES - 2019: PROGRAMS

Programs are listed with the \$25 early bird discount.

After the early bird discount expires the program will be an additional \$25 on the discounted rate.

PROGRAMS	CITY RESIDENT	SCHOOL DISTRICT RESIDENT	NON-SCHOOL DISTRICT RESIDENT
Youth Basketball League	\$90	\$110	\$130
Intro to Basketball	\$60	\$80	\$100
Tiny Basketball	\$50	\$60	\$85
Youth Soccer League	\$55	\$75	\$100
Youth Soccer Little and Big Kickers	\$40	\$60	\$85
Summer Basketball League	\$75	\$75	\$95
Jr. Sluggers	\$50	\$50	\$70
Tiny Tee Ball	\$50	\$50	\$70
Fall Field Hockey League	\$50	\$50	\$70
Skating for Groms	\$50	\$50	\$70
Volleyball Fall and Winter Clinics	\$50	\$50	\$70
Youth Boxing- Fall, Winter, Spring <i>(Co sponsored with Saratoga Youth Boxing)</i>	\$50	\$50	\$70
Summer Baseball Clinic <i>(Co-sponsored by Rec Dept. and Saratoga Stampede. Fees split 50/50)</i>	\$75	\$75	\$95
Summer Youth Clinics <i>(Boys/Girls Basketball, Volleyball, Field Hockey, Tennis, Boxing, Soccer, Skate Park, Softball, Others)</i>	\$75	\$75	\$95
Summer Running Program	\$0	\$0	\$0
Pickleball League	\$35	\$35	\$50
1 dayOCSF/SC YB workshop	\$0	\$0	\$0
<u>Other Fees</u>			
Sponsors- Per Team	\$275	\$275	\$275
Sponsors- multiple teams per team fee	\$250	\$250	\$250
Late Payment Fees	\$25	\$25	\$25
Return Check Fee	\$25	\$25	\$25
Registration Refund Fees	\$10	\$10	\$10
Extra Tee Shirt Fee* <i>(If shirt cost more than \$5, additional charge applies)</i>	\$5	\$5	\$5
Lost Rec Card	\$3	\$3	\$3