



City of Saratoga Springs

DESIGN REVIEW BOARD

City Hall • 474 Broadway
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www.saratoga-springs.org

| DRC Members |
|---------------------------|
| Tamie Ehinger (Chair) |
| Rob DuBoff (Vice Chair) |
| Chris Bennett |
| Leslie DiCarlo |
| Jeffrey Gritsavage |
| Tad Roemer |
| Ellen Sheehan |
| Karen Cavotta (Alternate) |
| Kennedy Flack (Alternate) |

NOTE: This meeting is being held in person in the Council Room at City Hall and via Zoom

- To view the webcast live or once recorded, go to www.saratoga-springs.org.
- To participate or provide input during the meeting, enter the ramp door at City Hall. The door is unlocked 1/2 hour prior to meeting start time and locks again 1 hour after meeting start time. After 7:00pm, please use the buzzer at the Lake Avenue entrance.
- Comments may be submitted up to 12PM on the day of the meeting using the [Public Comment form on the Planning Department page](#).

DESIGN REVIEW BOARD MEETING AGENDA

Wednesday, January 10, 2024, at 6:00 p.m.

Salute the Flag

Roll Call

1. **Approval of Minutes:** 11/1/2023, 11/15/2023, 12/6/2023

2. Possible Consent Agenda Items

NOTE: The intent of a consent agenda is to identify any "approvable" applications without the need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, that item would then be pulled from the Consent Agenda and considered individually.

| Agenda Order | Project # | Project | Project Location | Project Description | Project Index | Ordinance Type |
|--------------|--------------------------|--|-------------------|---|---------------|----------------|
| 1 | 20230994 | 11 Excelsior Courtyard Marriott Signage | 11 Excelsior Ave. | Architectural Review of sign package replacement within the Neighborhood Center / T-5 District. | | UDO |
| 2 | 20230995 | Hebe Spa Signage | 28 Division St. | Architectural Review of new wall signage within the Urban Core / T-6 District. | | UDO |
| 3 | 20231032 | U-Me Signage and Exhaust Hood | 135 Ballston Ave | Architectural Review of a new wall sign and a roof mounted exhaust hood within the Gateway Urban Commercial District. | | UDO |

3. DRB Applications Under Consideration Note: agenda item discussion will not begin past 10:00pm

| Agenda Order | Project # | Project | Project Location | Project Description | Project Index | Ordinance Type |
|--------------|--------------------------|---|------------------|--|---------------|----------------|
| 1 | 20230877 | NYS Rt29 New Mixed-Use Development | NYS Route 29 | Consideration of SEQRA lead agency in regards to a new mixed-used development including multi-family, row houses, and a hotel within the Neighborhood Center / T-5 District in an Architectural Review area. | | UDO |
| 2 | 20230947 | 73 Henry St Scupper and Downspout | 73 Henry St. | Architectural Review of a proposed through wall scupper and downspout within the Urban Core / T-6 District. | | UDO |
| 3 | 20230944 | 12 Ballston Ave Demolition & Redevelopment | 12 Ballston Ave. | Determination of Historic/Architectural Significance for an existing commercial structure within the Neighborhood Center / T-5 District. | | UDO |
| 4 | 20230920 | 165 Lake Ave Porch Modification | 165 Lake Ave | Architectural Review of front porch modifications including stair, lattice, railing, and column replacement within the Urban Residential-3 District. | | UDO |
| 5 | 20230532 | 395 Broadway Two Story Addition | 395 Broadway | Historic Review of the street entrance along Broadway within the Urban Core / T-6 District. | | UDO |
| 6 | 20230992 | 140 Grand Partial Demolition and New Addition | 140 Grand Ave | Determination of Historic/Architectural Significance for an existing residential structure and discussion regarding proposed new additions within the Urban Residential-3 District. | | UDO |

4. **Upcoming Meetings:** January 24, 2023 at 6PM

5. **Announcement:** If you are interested in supporting our community by sitting on a Land Use Board, please fill out [the form](#) on the City's website.

6. **The 2024 Land Use Board calendar** can be found on the [City Website](#).

VIRTUAL PARTICIPATION

- Due to unexpected circumstances, one or more of our members may need to participate remotely; if the meeting is remote or hybrid, please find relevant meeting details [here](#).
- A video recording of the meeting will be available [here](#).

GENERAL MEETING GUIDELINES

- Public comments from the audience during public hearings will be limited to 3 minutes.
- All speakers will be timed to ensure compliance.
- Individuals may not donate their allotted time to other speakers.
- Please be respectful to the speakers while they are addressing the Board.
- Comments to the Board should relate specifically to the application under consideration and the review criteria.
- All written comments will be distributed to the Board and made part of the public record.

Note: This agenda is subject to change. Please check the [website](#) for latest version.