



CITY OF SARATOGA SPRINGS

DESIGN REVIEW COMMISSION

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Tamie Ehinger, *Chair*
Karen Cavotta, *Vice Chair*
Cynthia Corbett
Leslie DiCarlo
Chris Bennett
Leslie Mechem
Rob DuBoff
Steve Rowland, *Alternate*
Katie Rocque, *Alternate*

Meeting:

Design Review Commission
7:00 P.M., Wednesday, February 20, 2019
Note Location: Recreation Center, 15 Vanderbilt Ave

Agenda

Salute to the Flag

A. Approve Meeting Minutes: 2/6/19

B. Possible Consent Agenda Items:

Note: The intent of a consent agenda is to identify any applications that appear to be 'approvable' without need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, then that item would be pulled from the 'consent agenda' and dealt with individually.

1. 20190145 Saratoga Hilton 534 Bistro Signage
534 Broadway, Architectural Review of a new wall sign within the Transect-6 Urban Core District.

PROJECT DOCUMENTS

2. 20190128 Panza's Signage
129 South Broadway, Architectural Review of a replacement freestanding sign within the Transect-5 Neighborhood Center District.

PROJECT DOCUMENTS

3. 20190146 77 Van Dam Decorative Window Planters
77 Van Dam Street, Architectural Review of a exterior modifications within the Urban Residential-3 District.

PROJECT DOCUMENTS

C. DRC Applications under Consideration

1. 20190129 Brown Residence Rear Addition
79 Lake Ave, Architectural Review of the demolition and reconstruction of a rear addition within the Urban Residential-4 District.

PROJECT DOCUMENTS

2. 20190070 Saratoga Golf & Polo Club Accessory Buildings
301 Church Street, Architectural Review of a new proshop, cabana and warming hut within the Institutional Parkland-Recreation District.

PROJECT DOCUMENTS

D. Upcoming Meeting(s):

February 20, 2019 (Caravan: Tuesday, February 12 at 4:00 pm)

March 6, 2019 (Caravan: Tuesday, February 26 at 4:00 pm)

March 20, 2019 (Caravan: Tuesday, March 12 at 4:00 pm)

NOTE: This agenda is subject to change. Please check WWW.SARATOGA-SPRINGS.ORG for latest version.

Submit Public Comments for Design Review Commission

[SUBMIT COMMENTS](#) to members of the Design Review Commission and City Staff about projects on this agenda.

SARATOGA SPRINGS PLANNING BOARD - GUIDELINES FOR PUBLIC INPUT -

The Planning Board reviews a wide variety of applications and its primary responsibilities include four land development decisions including New York State Environmental Quality Review (SEQR), Special Use Permit (SUP), Site Plan (SP) and Subdivision (SD).

The rules regarding public input depend on the type of application before the Planning Board.

SEQR and SP: The Planning Board reserves the right to allow **public comment** as deemed necessary. The total duration for all public comments should not exceed fifteen (15) minutes with each individual speaker limited to a total of two (2) minutes.

SUP and SD: The Planning Board is required to conduct a **public hearing** with proper notice to all neighbors residing within 250 feet of the project. Each individual speaker will be limited to a total of three (3) minutes.

For all applications: Speakers providing public input will be timed to ensure compliance. Applicants' initial presentation to the Board will be limited to 15 minutes.

GENERAL GUIDELINES FOR SPEAKERS:

Planning Board members are volunteers appointed by the Mayor to serve seven-year terms. Each member has a single vote and a quorum (4 or more members) is required to vote on an application.

- All meetings are video recorded and webcast; please provide public input in a respectful manner.
- Public input will occur after the Applicant has presented the project to the Planning Board.
- Speak clearly into the microphone and state your name and address.
- Speakers will be timed – two (2) minute limit for public comment and three (3) minute limit for public hearing. Be concise, it's OK to speak for less than the time limit.
- Individuals may not donate their allotted time to other speakers.
- Face the Planning Board at all times, do not engage in direct discussions with the audience.
- Do not repeat points made by previous speakers.
- No laughing, heckling, speaking or clapping from the audience.
- Comments to the Board should specifically relate to the application under consideration and be directly relevant to the evaluation criteria.
- It is best to identify a designated speaker to summarize comments from multiple individuals.
- Written comments will be distributed to the Board and made part of the public record.
- Please note that the Planning Board has no jurisdiction over code enforcement.

The Planning Board appreciates meaningful and thoughtful input from the community.

To learn more about the application review process, please contact the City Planning Department.

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