

**CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA
474 BROADWAY SARATOGA SPRINGS, MUSIC HALL
WEDNESDAY FEBRUARY 23RD 2022 9:30AM**

Roll Call

Public Comments

Approve December 2021 Regular Meeting Minutes

Approve January 2022 Regular Meeting Minutes

CITY CENTER

Approve Non Competitive Class Appointments

Working Supervisor (1)

Discuss and Vote on Proposed New Position – Administrative Assistant – City Center (Competitive)

Discuss and Vote on Proposed New Position – Event Manager (Competitive)

DPW

Approve Provisional Appointment

Administrative Assistant – Engineering (1)

Approve Labor Class Appointments

Laborer (4)

Approve Leave of Absence

Laborer

Donald Degen

06/13/21 -

HVAC Plumbing Technician

Dennis Gailor

12/17/21 -

FINANCE

Approve Provisional Appointments

Help Desk Technician (1)

Information Security Analyst (1)

HOUSING AUTHORITY

Discuss and Vote on Proposed New Position – Service Coordinator (Competitive)

LIBRARY

Approve Non Competitive Class Appointments

Library Building Monitor (part time) (2)

Library Clerk (part time) (1)

MAYOR

Approve Exempt Class Appointment

City Attorney (1)

RECREATION

Approve Provisional Appointment

Program Coordinator (1)

Approve Non Competitive Class Appointments

Recreation Leader (1)

SCHOOL

Approve Provisional Appointment

Clerk (1)

Approve Labor Class Appointments

Food Service Helper (5)

School Monitor (3)

Approve Non Competitive Class Appointments

Clerk (part time) (1)

Custodian (part time) (1)

Food Service Cashier (part time) (3)

Keyboard Specialist (part time) (1)

School Bus Assistant (3)

School Bus Driver (4)

Teacher Aide (10)

Approve Leave of Absences

Food Service Cashier

Charolette Falkowski

12/03/21 – 12/31/21

Approve Completed Probationary Periods

Clerk (1)

School Monitor (1)

CIVIL SERVICE

Permanent Appointments from Established Eligible Lists

Asst Director of Transportation #69-315 Kimberly Ross

12/07/21

Clerk #10-321

Stephanie Carrico

02/16/22

Clerk #10-321

Pattie Otte

02/15/22

Director of Transportation `	Jeffrey Wainwright	12/07/21
Keyboard Specialist #10-421	Amber Macintosh	01/21/22
School Bus Dispatcher #66-816	Penny Ann Shackett	01/10/22
School Bus Dispatcher #66-816	David Gonzalez Jr	01/10/22
Exam and Vacancy Announcements		
Archivist (Provisional)		
Computer Support Technician (Provisional)		
Grants Assistant (Provisional)		
Firefighter Paramedic #65-340		
Fire Fighter Paramedic Trainee #65-848		
Housing Authority Occupancy Specialist (Provisional)		
Identification Clerk (Provisional)		
Information Security Analyst (Provisional)		
School Crossing Guard		
Retirements/Resignations		
Assistant Police Chief	John Catone	Retirement 02/01/22
Custodian	Thomas Olson	Retirement 12/11/21
Fire Captain	Michael Evans	Retirement 01/29/22
Information Systems Analyst	Patrick Mahoney	Resignation 02/25/22
Information Technology Systems Manager	Kevin Kling	Retirement 01/31/22
Payroll Clerk	Laurette Loucke	Retirement 07/31/21
Public Safety Dispatcher	Justin Siskavich	Resignation 02/19/22
Recreation Specialist	Athena DiLorenzo Ryan	Resignation 01/20/22
School Bus Assistant	Romano Soriano	Resignation 01/24/22
School Bus Driver	Michael Conley	Resignation 02/04/22
School Bus Driver	Sharlene Collins	Resignation 11/21/21
School Bus Driver	Joseph Rivers	Resignation 12/14/22
School Bus Driver	Davra Savangelo	Resignation 01/26/22
School Bus Driver	Frederick White	Resignation 01/21/22
School Monitor	Jaimie Sklar	Resignation 01/20/22
Teacher Aide	Kristina Lucia	Resignation 12/08/21
Teacher Aide	Annika Nerf	Resignation 01/08/22

Prepared by: Corissa Salvo, Civil Service Coordinator