

**CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION**  
**REGULAR MEETING**  
**474 BROADWAY, 3<sup>RD</sup> FLOOR - CIVIL SERVICE OFFICE**  
**FRIDAY FEBRUARY 26<sup>TH</sup> 2021, 9:30AM**  
**AGENDA**

**Roll Call**

**Public Comments (Accepted Via Email [civilservice@saratoga-springs.org](mailto:civilservice@saratoga-springs.org))**  
**Approve December 2020 and January 2021 Regular Meeting Minutes**

**ACCOUNTS**

Discuss and Vote on Proposed Revisions to the Deputy Registrar of Vital Statistics Job Specification

**HOUSING AUTHORITY**

Approve Provisional Class Appointment(s)  
Jennifer Martin – Housing Authority Occupancy Specialist – Effective 02/17/21

**MAYOR**

Approve Provisional Class Appointment(s)  
Amber Upton – Administrative Assistant - Effective 02/16/21  
Aneisha Samuel Sanders – Senior Planner – Effective 03/08/21

**PUBLIC SAFETY**

Discuss and Approve Proposed Revisions to the Traffic Control Maintainer I Job Specification  
Discuss and Approve Proposed Revisions to the Traffic Control Maintainer II Job Specification

**SCHOOL**

Discuss and Approve Proposed Revisions to the Transportation Routing Clerk Job Specification  
Approve Non Competitive Class Appointment(s)  
School Bus Driver Assistant (1)  
School Bus Driver (1)  
Approve Labor Class Appointment(s)  
Food Service Helper (1)  
School Monitor (1)  
Approve Provisional Class Appointment(s)  
Transportation Routing Specialist – Denise Francis –Effective 02/01/21  
Approve Leave of Absence(s)  
School Bus Driver – Amanda DeWein –Effective 02/01/21 – 06/25/21  
School Bus Driver – David Fudger –Effective 03/01/21 – 03/26/21  
School Bus Driver - Patricia Patrick – Effective 01.27.21- 03/27/21  
School Bus Driver – Davra Sanangelo –Effective 01/25/21 – 03/21/21

**CIVIL SERVICE**

Update on Annual Report  
Update on Police Officer #65-560 Physical Agility Exams 02/23/21 and 02/25/21  
Permanent Appointment(s) from Established Eligible Lists  
Amy Evertsen – Police Sergeant #74-648 – Effective 02/27/21  
Vincent Migliozi – Custodian #10-618 – Effective 02/10/21  
Patricia Lohrer Lefebvre – Utilities Clerk #69-383 – Effective 03/08/21  
Resignations or Retirements  
David Armstrong – Firefighter – Retirement Effective 02/27/21  
Eric Beames – Information Technology Support Technician – Resignation Effective 02/13/21  
Philip Colucci – Water Meter Service Worker Supervisor – Retirement Effective 02/18/21  
Jennifer Merriman – Secretary to the Office of Planning and Economic Development – Resignation Effective 01/29/21  
Elizabeth Olehler – School Monitor – Resignation Effective 01/31/21  
Kevin Papenhausen – Information Technology Support Technician – Resignation Effective 03/06/21  
Erika Parson – Food Service Motor Vehicle Operator – Resignation Effective 01/26/21  
Darlene Pearsall – Custodian – Retirement Effective 03/01/21  
Amber Upton – Deputy Registrar of Vital Statistics – Resignation Effective 02/16/21  
George Weber – School Bus Assistant – Resignation Effective 01/25/21  
Exam Announcement(s)  
Firefighter #65-816  
Vacancy Announcement(s)  
Deputy Registrar of Vital Statistics (Provisional)  
Traffic Control Maintainer I