



CITY OF SARATOGA SPRINGS

DESIGN REVIEW COMMISSION

City Hall – 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 x.2515 fax: 518-580-9480
www.saratoga-springs.org

Tamie Ehinger, *Chair*
Karen Cavotta, *Vice Chair*
Cynthia Corbett
Leslie DiCarlo
Chris Bennett
Leslie Mechem
Rob DuBoff
Steve Rowland, *Alternate*
Katie Rocque, *Alternate*

Meeting:

DESIGN REVIEW COMMISSION MEETING

7:00 P.M., WEDNESDAY, APRIL 3, 2019

NOTE LOCATION: RECREATION CENTER, 15 VANDERBILT AVE

Agenda

Salute to the Flag

A. Approval of Minutes: 3/20

B. Possible Consent Agenda Items:

Note: The intent of a consent agenda is to identify any applications that appear to be 'approvable' without need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, then that item would be pulled from the 'consent agenda' and dealt with individually.

1. 20190264 Bamboo Cookhouse

390 Broadway, Historic Review of revised awnings within the Transect-6 Urban Core district.

[PROJECT DOCUMENTS](#)

2. 20190276 The Springs EV Charger

9 Hampstead Place, Architectural Review of the installation of 3 EV charging stations within the Transect-4/Transect-5 districts.

[PROJECT DOCUMENTS](#)

3. 20190286 Walgreens Signage Changes

90 West Ave, Architectural Review of signage changes from "Rite Aid" to "Walgreens" within the Transect-5 Neighborhood district.

[PROJECT DOCUMENTS](#)

C. DRC Applications under Consideration

1. 20190277 Schmidt Office Rear Staircase

229 Washington Street, Architectural Review of a rear staircase renovation within the Transect-4 Urban Neighborhood district.

[PROJECT DOCUMENTS](#)

2. 2018.071 Motoholdings Single Family

Cobb Alley-Lot A, Historic Review of a new single family house within an Urban Residential-3 district.

[PROJECT DOCUMENTS](#)

3. 2018.072 Motoholdings Single Family
Cobb Alley-Lot B, Historic Review of a new single family house within an Urban Residential-3 district.

PROJECT DOCUMENTS

4. 2018.073 Motoholdings Single Family
Cobb Alley-Lot C, Historic Review of a new single family house within an Urban Residential-3 district.

PROJECT DOCUMENTS

5. 2018.074 Motoholdings Single Family
77 South Franklin, Historic Review of a new single family house within an Urban Residential-3 district.

PROJECT DOCUMENTS

D. Upcoming Meeting(s):

- April 3, 2019 (Caravan: Tuesday, March 26 at 4:00 pm)
April 17, 2019 (Caravan: Tuesday, April 9 at 5:00 pm)
May 1, 2019 (Caravan: Tuesday, April 23 at 5:00 pm)
May 15, 2019 (Caravan: Tuesday, May 7 at 5:00 pm)

NOTE: This agenda is subject to change. Please check WWW.SARATOGA-SPRINGS.ORG for latest version.

Submit Public Comments for Design Review Commission

[SUBMIT COMMENTS](#) to members of the Design Review Commission and City Staff about projects on this agenda.

SARATOGA SPRINGS PLANNING BOARD - GUIDELINES FOR PUBLIC INPUT -

The Planning Board reviews a wide variety of applications and its primary responsibilities include four land development decisions including New York State Environmental Quality Review (SEQR), Special Use Permit (SUP), Site Plan (SP) and Subdivision (SD).

The rules regarding public input depend on the type of application before the Planning Board.

SEQR and SP: The Planning Board reserves the right to allow **public comment** as deemed necessary. The total duration for all public comments should not exceed fifteen (15) minutes with each individual speaker limited to a total of two (2) minutes.

SUP and SD: The Planning Board is required to conduct a **public hearing** with proper notice to all neighbors residing

within 250 feet of the project. Each individual speaker will be limited to a total of three (3) minutes.

For all applications: Speakers providing public input will be timed to ensure compliance. Applicants' initial presentation to the Board will be limited to 15 minutes.

GENERAL GUIDELINES FOR SPEAKERS:

Planning Board members are volunteers appointed by the Mayor to serve seven-year terms. Each member has a single vote and a quorum (4 or more members) is required to vote on an application.

- All meetings are video recorded and webcast; please provide public input in a respectful manner.
- Public input will occur after the Applicant has presented the project to the Planning Board.
- Speak clearly into the microphone and state your name and address.
- Speakers will be timed – two (2) minute limit for public comment and three (3) minute limit for public hearing. Be concise, it's OK to speak for less than the time limit.
- Individuals may not donate their allotted time to other speakers.
- Face the Planning Board at all times, do not engage in direct discussions with the audience.
- Do not repeat points made by previous speakers.
- No laughing, heckling, speaking or clapping from the audience.
- Comments to the Board should specifically relate to the application under consideration and be directly relevant to the evaluation criteria.
- It is best to identify a designated speaker to summarize comments from multiple individuals.
- Written comments will be distributed to the Board and made part of the public record.
- Please note that the Planning Board has no jurisdiction over code enforcement.

The Planning Board appreciates meaningful and thoughtful input from the community.

To learn more about the application review process, please contact the City Planning Department.

Bradley Birge: 518-587-3550 x2515 bbirge@saratoga-springs.org

NOTE: This agenda is subject to change. Please check www.saratoga-springs.org for latest version.