



# City of Saratoga Springs

## DESIGN REVIEW BOARD

City Hall • 474 Broadway  
 Saratoga Springs, New York 12866  
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[www.saratoga-springs.org](http://www.saratoga-springs.org)

DRC Members
Tamie Ehinger (Chair)
Rob DuBoff (Vice Chair)
Chris Bennett
Leslie DiCarlo
Jeffrey Gritsavage
Tad Roemer
Ellen Sheehan
Karen Cavotta (Alternate)

**NOTE: This meeting is being held in person in the Council Room at City Hall and via Zoom**

- To view the webcast live or once recorded, go to [www.saratoga-springs.org](http://www.saratoga-springs.org).
- To participate or provide input during the meeting, enter the ramp door at City Hall. The door is unlocked 1/2 hour prior to meeting start time and locks again 1 hour after meeting start time. After 7:00pm, please use the buzzer at the Lake Avenue entrance.
- Comments may be submitted up to 12PM on the day of the meeting using the [Public Comment form on the Planning Department page](#).

### DESIGN REVIEW BOARD MEETING AGENDA

Wednesday, November 1, 2023, at 6:00 p.m.

#### Salute the Flag

#### Roll Call

1. Approval of Minutes: 10/4/2023, 10/18/2023

#### 2. Possible Consent Agenda Items

NOTE: The intent of a consent agenda is to identify any "approvable" applications without the need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, that item would then be pulled from the Consent Agenda and considered individually.

Agenda Order	Project #	Project	Project Location	Project Description	Project Index	Ordinance Type
1	<a href="#">20230893</a>	<b>351 Broadway Starbucks Window &amp; Door Glass</b>	351 Broadway	Historic Review of window and door glass replacement within the Urban Core / T-6 District.		UDO
2	<a href="#">20230858</a>	<b>70 Railroad Grit &amp; Grace Signage</b>	70 Railroad Place 101B	Architectural Review of a new wall sign within the Urban Core / T-6 District.		UDO
3	<a href="#">20230859</a>	<b>Saratoga Outdoors Awnings</b>	490 Broadway	Historic Review of a awning replacement within the Urban Core / T-6 District.		UDO

#### 3. DRB Applications Under Consideration Note: agenda item discussion will not begin past 10:00pm

Agenda Order	Project #	Project	Project Location	Project Description	Project Index	Ordinance Type
1	<a href="#">20230857</a>	<b>Kilwins Awning</b>	420 Broadway	Historic Review of an awning replacement within Urban Core / T-6 District.		UDO
2	<a href="#">20230750</a>	<b>324 Lake Exterior Modifications</b>	324 Lake Ave	Architectural Review of exterior modifications including roof, siding, and select replacement and modification of roof gable for an existing single family structure within the Urban Residential-1 District.		UDO
3	<a href="#">20230870</a>	<b>11 Spring By the Bottle Signage</b>	11 Spring	Historic Review of a new wall sign within the Neighborhood Center / T-5 District.		UDO
4	<a href="#">20230050</a>	<b>126 West Ave New Mixed-Use Construction</b>	126 West Ave	Architectural Review of a new mixed-use structure within the Urban Neighborhood / T-4 District.		ZO
5	<a href="#">20230532</a>	<b>395 Broadway Two Story Addition</b>	395 Broadway	Historic Review of a two story addition to an existing commercial structure within the Urban Core / T-6 District.		UDO

#### 4. Upcoming Meetings: November 15, 2023 at 6PM

The 2023 Land Use Board calendar can be found on the [City Website](#).

### GENERAL MEETING GUIDELINES

- Public comments from the audience during public hearings will be limited to 3 minutes.
- All speakers will be timed to ensure compliance.
- Individuals may not donate their allotted time to other speakers.
- Please be respectful to the speakers while they are addressing the Board.
- Comments to the Board should relate specifically to the application under consideration and the review criteria.
- All written comments will be distributed to the Board and made part of the public record.

*Note: This agenda is subject to change. Please check the [website](#) for latest version.*