



# City of Saratoga Springs

## DESIGN REVIEW BOARD

City Hall • 474 Broadway  
 Saratoga Springs, New York 12866  
 518.587.3550  
[www.saratoga-springs.org](http://www.saratoga-springs.org)

DRC Members
Tamie Ehinger (Chair)
Rob DuBoff (Vice Chair)
Chris Bennett
Leslie DiCarlo
Jeffrey Gritsavage
Tad Roemer
Ellen Sheehan
Karen Cavotta (Alternate)

**NOTE: This meeting is being held in person in the Council Room at City Hall**

- To view the webcast live or once recorded, go to [www.saratoga-springs.org](http://www.saratoga-springs.org).
- To participate or provide input during the meeting, enter the ramp door at City Hall. The door is unlocked 1/2 hour prior to meeting start time and locks again 1 hour after meeting start time. After 7:00pm, please use the buzzer at the Lake Avenue entrance.
- Comments may be submitted up to 12PM on the day of the meeting using the [Public Comment form on the Planning Department page](#).

### JOINT DESIGN REVIEW BOARD and PLANNING BOARD MEETING AGENDA

Wednesday, November 15, 2023 at 6:00 p.m.

#### Salute the Flag

#### Roll Call

Agenda Order	Project #	Project	Project Location	Project Description	Ordinance Type
1	<a href="#">20230919</a>	<b>3376 S Broadway Treehouse Brewing Special Use Permit</b>	3376 S Broadway	Consideration of SEQRA review and joint Planning Board and Design Review Board discussion regarding a Special Use Permit and Architectural Review of a new eating and drinking establishment with micro-production of alcohol and outdoor dining within the Gateway Rural Commercial District.	UDO

### DESIGN REVIEW BOARD MEETING AGENDA

#### 1. Approval of Minutes:

#### 2. Possible Consent Agenda Items

NOTE: The intent of a consent agenda is to identify any "approvable" applications without the need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, that item would then be pulled from the Consent Agenda and considered individually.

Agenda Order	Project #	Project	Project Location	Project Description	Project Index	Ordinance Type
1	<a href="#">20230806</a>	<b>Bank of America Signage</b>	27 Division St	Architectural Review of new monument sign within the Urban Core / T-6 District.		UDO

#### 3. DRC Applications Under Consideration

Agenda Order	Project #	Project	Project Location	Project Description	Project Index	Ordinance Type
1	<a href="#">20230165</a>	<b>184 Church Exterior Modifications</b>	184 Church St	Architectural Review of exterior modifications including but not limited to new porches with stairs and railings within the Office Medical Business District.		UDO
2	<a href="#">20230786</a>	<b>YMCA Senior Center Signage</b>	290 West Ave	Advisory Opinion to the Zoning Board of Appeals regarding the installation of a Area variance to permit the fabrication and installation of a sign above the first floor at 290 West Avenue.		UDO
3	<a href="#">20230843</a>	<b>Dunkin Donuts Exterior Modifications and Signage</b>	207 S Broadway	Architectural Review of exterior modifications and signage replacement to an existing commercial structure within the Neighborhood Center / T-5 District.		UDO
4	<a href="#">20230439</a>	<b>233 Lake Verizon Utility Antenna</b>	233 Lake Ave	Architectural Review of a new wireless telecommunication facility on an existing structure in the Urban Residential - 1 (UR-1) district.		UDO
5	<a href="#">20230392</a>	<b>78 Church New Multi-Use Development</b>	78 Church St	Architectural Review of a new five-story multi-use structure within the Neighborhood Center/T-5 District.		UDO

#### 4. Upcoming Meetings: December 6, 2023 at 6PM

5. **Announcement:** If you are interested in supporting our community by sitting on a Land Use Board, please fill out [the form](#) on the City's website.

## GENERAL MEETING GUIDELINES

- Applicant presentations to the Board will be limited to 15 minutes.
- Public comments from the audience during public hearings will be limited to 3 minutes.
- All speakers will be timed to ensure compliance.
- Individuals may not donate their allotted time to other speakers.
- Please be respectful to the speakers while they are addressing the Board.
- Comments to the Board should relate specifically to the application under consideration and the review criteria.
- All written comments will be distributed to the Board and made part of the public record.

*Note: This agenda is subject to change. Please check the [website](#) for latest version.*