



# City of Saratoga Springs

## DESIGN REVIEW COMMISSION

City Hall • 474 Broadway  
 Saratoga Springs, New York 12866  
 518.587.3550  
[www.saratoga-springs.org](http://www.saratoga-springs.org)

DRC Members
Tamie Ehinger (Chair)
Chris Bennett
Karen Cavotta
Leslie DiCarlo
Rob DuBoff
Tad Roemer
Ellen Sheehan
Jeffrey Gritsavage (Alternate)

**NOTE: This meeting is being held in person in the Council Room at City Hall**

- To view the webcast live, or once recorded, go to [www.saratoga-springs.org](http://www.saratoga-springs.org).
- To participate or provide input during the meeting, enter the ramp door at City Hall. The door is unlocked 1/2 hour prior to meeting start time and locks again 1 hour after meeting start time.
- Comments may be submitted up to 12PM on the day of the meeting using the [Public Comment form on the Planning Department page](#).

### DESIGN REVIEW COMMISSION MEETING AGENDA

Wednesday, November 17, 2021 at 6:00 p.m.

#### Salute the Flag

#### Roll Call

1. **Approval of Minutes:** 10/20/2021, 11/3/2021, Joint PB/DRC Meetings 4/8/2021 and 4/22/2021

#### 2. Possible Consent Agenda Items

NOTE: The intent of a consent agenda is to identify any "approvable" applications without the need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, that item would then be pulled from the Consent Agenda and considered individually.

Agenda Order	Project #	Project	Project Location	Project Description
1	<a href="#">20211038</a>	<b>Lukoil Signage</b>	54 Church Street	Architectural Review of a freestanding sign within the Transect-5 District Neighborhood Center District.
2	<a href="#">20211053</a>	<b>Dish Wireless Telecommunications Modifications</b>	84 Weibel Ave	Architectural Review of modifications to an existing telecommunications facility within the Transect-5 District Neighborhood Center District.
3	<a href="#">20211089</a>	<b>Courtyard by Marriott Signage</b>	11 Excelsior Ave	Architectural Review of a freestanding sign within the Transect-5 District Neighborhood Center District.
4	<a href="#">20211092</a>	<b>Pitney Farms Pole Barn</b>	223 West Avenue	Architectural Review of a new pole barn within the Rural Residential District.
5	<a href="#">20211094</a>	<b>Creative Sprouts Signage</b>	3 Hampstead Place	Architectural Review of wall signage within the Transect-4 Urban Neighborhood District.
6	<a href="#">20211115</a>	<b>H &amp; R Block Signage</b>	250A Washington Street	Architectural Review of a wall sign within the Transect-5 District Neighborhood Center District.

#### 3. DRC Applications Under Consideration Note: agenda item discussion will not begin past 10:00pm

Agenda Order	Project #	Project	Project Location	Project Description
1	<a href="#">20211110</a>	<b>The Merc Signage</b>	430 Broadway	Historic Review of a wall sign within the Transect-6 Urban Core District.
2	<a href="#">20211022</a>	<b>Lash Blvd Signage</b>	120 S. Broadway	Advisory Opinion to the Zoning Board of Appeals regarding a freestanding 48 x 72 in sign within the Transect-5 (T-5) District Neighborhood Center District.
3	<a href="#">20211087</a>	<b>Merola Addition</b>	188 Washington St.	Architectural Review of a two-story addition for an existing single-family residence within the Urban-Residential 2 District.
4	<a href="#">20211055</a>	<b>422 Broadway Addition</b>	422 Broadway	Historic Review of a fifth-floor addition to an existing four-story mixed use building within the Transect-6 Urban Core District.

#### 4. Upcoming Meetings: December 8, 2021 at 6PM

#### GENERAL MEETING GUIDELINES

- Applicant presentations to the Board will be limited to 15 minutes.
- Public comments from the audience during public hearings will be limited to 3 minutes.
- All speakers will be timed to ensure compliance.
- Individuals may not donate their allotted time to other speakers.
- Please be respectful to the speakers while they are addressing the Board.
- Comments to the Board should relate specifically to the application under consideration and the review criteria.
- All written comments will be distributed to the Board and made part of the public record.

Note: This agenda is subject to change. Please check the [website](#) for latest version.