



January 31, 2022

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting

474 Broadway

9:00 AM

(via zoom)

PRESENT: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts
Jim Montagnino, Commissioner of DPS

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner, Finance
Stacy Connors, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
Jason Tetu, Deputy Commissioner, DPS

EXCUSED: Anthony Scirocco, Commissioner of DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 9:00 a.m.

PUBLIC HEARING

1. Saratoga Downtown Connector – No comment.
2. Civilian Review Board – No comment.
3. Weibel Avenue PUD Amendment – Commissioner Moran stated he hasn't been able to obtain why this item remains open.

EXECUTIVE SESSION:

1. Discussions regarding proposed, pending or current litigation: Lombardo vs. City of Saratoga Springs
2. Discussions regarding proposed, pending or current litigation: Allergan New York Statewide Opioid Litigation

CONSENT AGENDA

1. Approval of 1/18/2022 City Council Meeting Minutes
2. Approval of 1/18/2022 Pre-Agenda Meeting Minutes
3. Approval of 1/18/2022 Pre-Agenda Meeting Transcript
4. Approve Resolution for Use of Insurance Reserve #3
5. Approve Budget Amendments – Insurance Reserve #3
6. Approve Budget Amendments – Regular
7. Approve Payroll 1/21/22 \$401,785.21
8. Approve Payroll 1/28/22 \$1,052,510.39
9. Approve Mid-Warrant – 2021 21MWDEC9 \$30,874.93
10. Approve Warrant – 2021 21DEC5 \$103,054.93

11. Approve Warrant – 2022 22MWJAN2 \$1,132.38
12. Approve Warrant – 2022 22JAN3 \$260,895.00
13. Approve Warrant – 2022 22FEB1 \$174,277.45

No comments.

MAYOR'S DEPARTMENT

Announcement: Saratoga High School Girls Cross Country Team

No comments.

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Fields (Field User Agreements) Templates

Deputy Mayor Rella advised the Recreation Center uses this to rent out their fields.

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rink User Agreements) Templates

Deputy Mayor Rella advised the Recreation Center uses to rent the ice rinks.

Commissioner Moran asked if there any update regarding the hiring of a city attorney.

Commissioner Sanghvi stated she too would like to know so they can answer people.

Deputy Mayor Rella stated they are collecting applications.

Mayor Kim stated they will probably be interviewing this week. We are feeling the heat because of the comments from Judge Wait.

ACCOUNTS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with GAR Associates

Commissioner Moran stated there is a substantial backlog of updating the assessment rolls. The assistant assessor is reviewing the files that will give the City the most benefit in return and send those to the vendor first. There are thousands of files to review.

Appointment: Commissioner of Deeds for Police Officers

No comments.

Set Public Hearing: Extension of Outdoor Dining

Commissioner Moran stated they will be extending outdoor dining to November 1, 2024.

Announcement: Office Hours for the Commissioner of Accounts

No comments.

Announcement: COVID and Planned City Activities

Commissioner Moran stated he will talk about distribution activity and work being done.

Announcement: RFQ for Assessment Services

Commissioner Moran pulled this item from the agenda.

Discussion and Vote: Approval of Update to Purchasing Policy and Procedure

Commissioner Moran stated we now have a City issued credit card and now have an official policy.

Discussion and Vote: Approval of Stage Door Hospitality, LLC Waiver Request of 30 Day Notice Period with the New York State Liquor Authority

Commissioner Moran advised he sent an e-mail over the weekend. These come in periodically. Businesses that are opening up and looking for a liquor license sometimes ask to have the waiting period waived. If it is a 5 – 0 vote it passes, if not the request is declined.

Discussion and Vote: Approval of Roosevelt Bar & Grill Waiver Request of 30 Day Notice Period with the New York State Liquor Authority

Commissioner Moran stated this is the same as above.

FINANCE DEPARTMENT

Public Forum: City of Saratoga Springs Finance – 02/07/22 at 5:30 p.m. (via Zoom)

Commissioner Sanghvi stated this is to talk about finances with the general public. The link will be available in the minutes and City agenda.

Update: Finance Department

No comments.

Discussion and Vote: 2022 Bond Resolution

No comments.

Discussion and Vote: Annual Tax Resolution

Commissioner Sanghvi stated this confirms County and City tax rates.

Discussion and Vote: Use of Assignment for COVID Safety Precautions for City Hall Personnel

Commissioner Sanghvi stated we do not get any masks or tests for City Hall employees from the County.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Mayor Kim stated they should have an official policy regarding posting information on Facebook.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Dehns for Horticulture Supplies

Deputy Mayor Rella read Commissioner Scirocco's agenda.

Discussion and Vote: Authorization for Mayor to Sign Contract with Warren Tire for Tires, Tubes and Services

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Schindler Elevator Corporation for Elevator Maintenance and Repair

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum #2 with CPL Engineering to Provide Professional Services for the Water Treatment Plant Intake Valve

No comments.

Discussion and Vote: Approval to Issue 2021 Purchase Order in the Amount of \$17,734.96 to Rotary Lift in 2022 Using Funds From 2021

No comments.

Discussion and Vote: Approval to Pay Invoice #0518504-IN to Mahoney Notify Plus in the Amount of \$4,971.00

No comments.

Discussion and Vote: Accept Donation from Mary Sutton for Memorial Bench in the Amount of \$1,500.00

No comments.

PUBLIC SAFETY DEPARTMENT

Authorization for Mayor to Sign Addendum One with Therapeutic Horses of Saratoga

No comments.

Appointment: City Health Officer

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Art Breault / EMS Concepts for Training in the Fire Department

No comments.

Discussion and Vote: Authorization for Mayor to Sign Voucher from Saratoga County STOP DWI for 2021 Payment

No comments.

Appointment: Infrastructure Committee

Commissioner Montagnino stated he will be appointing Carol Obloy.

Commissioner Montagnino added an item to his agenda: Announcement: Formal Policy by PD when Petty Offense Committed.

SUPERVISORS

Deputy Mayor Rella advised as done previously, the supervisors will present their agendas first.

Matthew Veitch

1. Saratoga County Capital Resource Corporation
2. Buildings & Ground Committee
3. NYRA Local Advisory Board
4. National Association of Counties Conference

Tara

1. COVID-19 Update
2. National Association of Counties Conference
3. Public Hearing: Board of Supervisors Composition

ADJOURN

Mayor Kim adjourned the meeting at 9:34 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 4/19/2022
Vote: 4 - 0