



April 4, 2022

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
9:00 AM

- PRESENT:** Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts
Jim Montagnino, Commissioner of Department of Public Safety
- STAFF PRESENT:** Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner, Finance
Stacy Connors, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, Department of Public Works
Jason Tetu, Deputy Commissioner, Department of Public Safety
- EXCUSED:** Anthony Scirocco, Commissioner of Department of Public Works

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 9:03 a.m.

PUBLIC HEARING

1. Civilian Review Board - No comments.
2. Community Development Block Grant Recommendations – No comments.
3. Possible Amendments to Unified Development Ordinance (UDO) – No comments.
4. Caroline Street Traffic Control- No comments.
5. Weibel Avenue PUD Amendment- No comments.

PRESENTATION

1. Climate Smart Task Force – No comments.

CONSENT AGENDA

1. Approval of 3/15/2022 City Council Meeting Minutes
2. Approve Budget Transfers – Regular
3. Approve Budget Amendments – Regular (Increases)
4. Budget Amendments - Insurance
5. Approve Payroll 4/1/22 \$411,577.74
6. Approve Payroll 3/18/22 \$421,918.19
7. Approve Payroll 3/25/22 \$687,250.55

8. Approve Mid-Warrant – 2022 22MWMAR2 \$757,872.35
9. Approve Mid-Warrant – 2022 22MWMAR3 \$39,258.62
10. Approve Warrant – 2022 22APR1 \$704,501.29

No comments.

MAYOR'S DEPARTMENT

Announcement: Keith Kaplan Farewell as Chair of Zoning Board of Appeals

Mayor Kim stated after 14 years on the Zoning Board of Appeals, Keith Kaplan is retiring.

Announcement: Appointment of Chair of Zoning Board of Appeals

Mayor Kim advised Gage Simpson will become chair.

Announcement: Appointment to Ethics Board

Mayor Kim advised Susan Barden is being appointed as the staff person to the Ethics Board.

ACCOUNTS DEPARTMENT

Award of Bid: EMS Equipment and Service to Stryker Corporation

No comments.

Announcement: Relaunch of Special Events

Commissioner Moran stated he will be recognizing how well everyone worked together to hold chowder fest and an issue free day. There has been a lot of negativity and they need to focus on positivity.

Announcement: Update on Outdoor Dining

Commissioner Moran advised there were a couple upsets to things put in place but things are moving forward.

Discussion and Vote: Temporary Outdoor Dining Fee Schedule

Commissioner Moran advised a fee schedule will be brought forward.

Update: COVID and Planned City Activities

No comments.

FINANCE DEPARTMENT

Announcement: Participatory Budgeting

Commissioner Sanghvi advised this will be a pilot program in the first year.

Discussion and Vote: Resolution to Establish an Assignment for Participatory Budgeting

No comments.

Update: City Finances

Commissioner Sanghvi stated she will provide more updates on finance figures as she receives them.

Discussion and Vote: Finance Policy and Procedure Manual Updates: X. Payroll Preparation and Distribution and Timesheets; XXI. Paying Invoices

No comments.

Discussion and Vote: Approval to Pay Voucher Reimbursement to Kevin Kling in the Amount of \$52.98 for IT Costs Requiring Credit Card

No comments.

Discussion and Vote: Approval to Pay Mileage Reimbursement to Jeff Cornick in the Amount of \$31.36 for City Related Travel

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Keeper Security, Inc. for Password Security Services

No comments.

Discussion and Vote: Budget Transfers – Benefits

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Palette Stone Corp. for Asphalt

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with Jersen Construction Group to Provide Bypass Pumping and Misc. Site Work Activities for Raw Water Intake Project in the Amount of \$65,347.00

No comments.

Discussion and Vote: Approval to Pay Invoice #17202 to BPI Mechanical Service in the Amount of \$805.12

No comments.

Announcement: Debris Notice

No comments.

Announcement: Flushing Notice

No comments.

PUBLIC SAFETY DEPARTMENT

Commissioner Montagnino stated he will be adding an announcement of Station #3. If the Request for Proposal (RFP) is out for bid, he will advise of that, if not, he will explain the timetable.

Discussion and Vote: Authorization for Mayor to Sign Contract with Upstate Polygraph Services, LLC

Commissioner Montagnino advised this is for polygraph exams for those applying for the position of police officer.

Discussion and Vote: Authorization for Mayor to Sign Contract with Saratoga County EMS Council

Commissioner Montagnino advised this relates to training of EMTs for the County by our Fire Department.

Discussion and Vote: Authorization for Mayor to Sign Major Contract with Saratoga County

Commissioner Montagnino advised this contract is for COVID-19 services by our Fire Department.

Discussion and Vote: Authorization for Mayor to Sign Two Lease Agreement with Ricoh

Commissioner Montagnino advised this is for the rental of copy machines in the Public Safety Department.

Discussion and Vote: Authorization to Use 2021 Monies for Stryker Purchase

Commissioner Montagnino stated this is for the purchase of equipment for the Fire Department.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Stryker

Commissioner Montagnino stated this equipment is for the Fire Department.

Mayor Kim advised the Ukrainian Council General has contacted the City of Saratoga Spring asking the City to terminate the relationship with Chekhov Russia. His inclination is to set a public hearing prior to taking any formal City Council action. A public hearing can be set for next meeting to seek input from the public. He wanted to get a sense from the Council how to move forward with this.

Commissioner Sanghvi stated she wants to hear what the public has to say. The Council would be better informed on the situation.

Commissioner Montagnino stated they need to hear the feelings of the people. He can see an internal conflict, as they have no 'beef' with the Russian people, it's the Russian government. Severing ties sends an important message.

Commissioner Moran stated he completely agrees.

Mayor Kim advised he will add to the agenda to set public hearing to terminate the agreement with Chekhov Russia.

ADJOURN

Mayor Kim adjourned the meeting at 9:18 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

DRAFT