



March 1, 2021

CITY OF SARATOGA SPRINGS  
City Council Pre-Agenda Meeting

10:00 AM

(via Zoom)

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Deidre Ladd, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

**EXCUSED:** Robin Dalton, Commissioner of DPS

Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 10:02 a.m.

**PUBLIC HEARINGS**

1. Capital Program and Budget Amendment East & West Side Fields Capital Contribution – no comments.

**PRESENTATION**

1. 2021 West Avenue Special Assessment District (WASAD) Annual Report – Commissioner Madigan advised Matt Jones will be here tomorrow night to update the Council.

**CONSENT AGENDA**

1. Approval of 2/16/2021 City Council Meeting Minutes
2. Approval of 2/16/2021 Pre-Agenda Minutes
3. Approval of 2/2/2021 City Council Meeting Transcript
4. Approve Budget Amendments – Regular
5. Approve Payroll 2/19/21 \$505,658.17
6. Approve Payroll 2/26/21 \$484,946.38
7. Approve Warrant – 2020 20MWDEC8 \$118,746.11
8. Approve Warrant 2021 21MAR1 \$1,160,023.47
9. Approve Warrant 2021 21MWFEB3 \$89,199.47

No comments.

## **MAYOR'S DEPARTMENT**

### Announcement: Police Reform Task Force

No comments.

### Approval for 2020 Purchase Order to Encumber Complete Streets Greenbelt Funds

Mayor Kelly stated this is to approve a 2020 purchase order in order to roll over \$231,276.69 for complete streets and greenbelt projects.

### Discussion and Vote: Approval for Mayor to Sign Contract with Goldberger and Kremer for an Award of Bid for Labor and Employment Legal Services

No comments.

### Discussion and Vote: Approval for Mayor to Sign Amendment to the City of Saratoga Springs Police Benevolence Association Flexible Benefit Plan

Mayor Kelly advised one participant enrolled in the PBA flexible account for 2020 and 2021 years. Due to COVID-19, members can carry-over unused funds that normally would expire. The PBA member was not able to use all their funds due to the pandemic.

### Discussion and Vote: Amend the 2021 Capital Budget and Capital Program to Include East and West Die Fields Annual Capital Contributions

No comments.

### Discussion and Vote: Revocable License for Use of City of Saratoga springs Fields (Field User Agreements) Template with Updates

No comments.

### Discussion and Vote: Co-Sponsored Program Templates

Mayor Kelly advised the Recreation Department is looking to have a 50/50 revenue split with Strike Zone,

### Announcement: Community Development Block Grant 2021 Program Year Subgrantee Application Period Closes Friday 3/5/21

Mayor Kelly advised the application period ends this Friday at 4:30 p.m. The amount is expected to be approximately \$308,000. Funds are designed to assist projects for community development needs and that benefits persons of low to moderate income. There will be a special City Council meeting on March 30<sup>th</sup> for the Community Development Advisory Committee's presentation.

## **ACCOUNTS DEPARTMENT**

### Discussion and Vote: Approval of New York State Mandates Pandemic Operations Plan

Marilyn Rivers advised the Safety Committee has been working on the governor's mandate to protect workers in case of another pandemic. The plan provides a list of essential positions and work protocols. It also includes protocols for personal protective equipment. This plan dovetails into the City's Emergency Management Plan. The plan has been approved by the collective bargaining units.

### Discussion and Vote: Approve Resolution for Outdoor Temporary Seating

Marilyn Rivers stated Commissioner Franck asked the Safety Committee and the sub-committee to look at this. There has been a change to the end date now being June 30, 2021. If the Council wishes to extend it, it can be introduced to the Council again in June to extend further.

Commissioner Madigan asked if they could extend it now. There are a couple businesses that want to do long term planning. She suggested extending it to December 31, 2021.

Mayor Kelly stated she would defer to DPW on this. She is okay with going either way on this.

Commissioner Franck suggested changing it to October 31<sup>st</sup>. His concern is the businesses that use the streets.

Vince DeLeonardis, city attorney, advised the outdoor seating was done to assist the restaurants to try to reach full capacity since the indoor seating was limited.

Commissioner Scirocco stated he is working on a study with the downtown businesses. It makes more sense to wait and see in the Henry and Phila Street area. With the track there is a lot of movement in that area. He wouldn't want to do anything beyond June 30<sup>th</sup> until they hear more. He believes it would be worse to give them something then take it away.

Discussion and Vote: Authorization for Mayor to Sign Addendum #5 with GAR Associates

No comments.

Award of Bid: Labor and Employment Legal Services to Goldberger and Kremer

No comments.

**FINANCE DEPARTMENT**

Announcement: 2021 Bond Rating

Commissioner Madigan stated we received our annual bond rating that it held firm on last year's rate with a negative outcome.

Discussion and Vote: 2021 Bond Resolution

Commissioner Madigan stated once this is approved by the Council, the Commissioner of Finance can bond capital projects.

Update: City Finances

Commissioner Madigan stated she will be reporting on the stimulus package passed over the weekend. Saratoga Springs is slated to receive \$7 million dollars.

Discussion and Vote: Budget Amendments – Capital Fund for Recreation (School District Contract for Capital Improvements)

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Amendment – Capital fund for 2020 Reimbursement

Commissioner Madigan stated they received a late reimbursement that will be applied to 2020.

Budget Transfers - Contingency

No comments.

Commissioner Madigan stated she is adding an announcement to her agenda regarding Matt McCabe.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: SEQR Resolution for Loughberry Lake Dam Rehabilitation Project

Commissioner Scirocco advised this is required to be done in order to seek funding assistance.

Set Public Hearing: 2021 Water and Sewer Rate Resolution

No comments.

Commissioner Scirocco advised he is adding an item to his agenda for Discussion and Vote: Amend 2020 Capital Budget for City Hall Renovations.

**PUBLIC SAFETY DEPARTMENT**

Nothing at this time.

**SUPERVISORS**

Mayor Kelly read the agenda items for the supervisors for the supervisors into the record as follows:

Supervisor Veitch

1. Veteran's Committee Update

Tara Gaston

1. COVID-19 Update
2. Executive Order 203 Recommendations

**EXECUTIVE SESSION**

**Mayor Kelly moved and Commissioner Franck seconded to enter into executive session regarding sale, lease, acquisition of property disclosure would affect the value at 10:36 a.m.**

**Ayes – All**

Council returned at 11:03 a.m.

Mayor Kelly advised the Council did not make any decisions in executive session to report to the public.

**ADJOURN**

Mayor Kelly adjourned the meeting at 11:03 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 3/16/2021  
Vote: 5 - 0