



**City of Saratoga Springs**  
Unified Development Ordinance (UDO)  
Technical Review Advisory Committee (TRAC)

**Meeting Minutes**  
**Tuesday May 9, 2017**  
**3:00 p.m.**  
**Recreation Center**

PRESENT:

Tamie Ehinger (phone), Design Review Commission; Susan Barden, Senior Planner; Tina Carton, Parks, Open Space, Historic Preservation /Sustainability; Vince DeLeonardis, City Attorney; Amy Durland, Planning Board; and Susan Steer, Zoning Board of Appeals.

CONSULTANTS: Michael Allen, Behan Planning and Design.

ABSENT: Brad Birge, Admin of Planning & Economic Development; Meg Kelly, Deputy Mayor; and Kate Maynard, Principal Planner

CITY OFFICIALS: None

RECORDING OF PROCEEDING

The minutes are not a verbatim record of the proceedings; the minutes are not a word-for-word transcript.

PUBLIC COMMENT:

Vince DeLeonardis opened the public comment period at 4:05 p.m.

Geoff Bornemann of Susatiable Saratoga

Approval of 3/21/17 TRAC Meeting Minutes

Brad Birge moved to approve the 3/21/2017 TRAC meeting minutes. Susan Steer first, Amy Durland second.

Ayes- All

Discussion on UDO Draft Schematic Materials

PUBLIC COMMENT:

Brad Birge opened the second public comment period at 5:55 p.m.

Matt Jones, of Saratoga Springs, asked about the structure of the outline and its seven articles. Michael Allen stated that the latest version of the outline is on the UDO website and has nine articles. Matt Jones then asked which section will contain the use requirements and if the use requirements are specific to certain uses. Michael Allen explained that uses by district will be described in Article 2: Zoning Districts.

Approval of 4/4/17 TRAC Meeting Minutes

Vince DeLeonardis moved to approve the 4/4/2017 TRAC meeting minutes. Susan Steer first, Amy Durland second.

Ayes- All

FUTURE MEETING

Committee meetings are posted to the UDO website and the City of Saratoga Springs website.

ADJOURNMENT:

The next TRAC meeting will be held on May 23<sup>th</sup> at 3 p.m. in the Music Hall.