

**CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION
REGULAR MEETING
474 BROADWAY, CITY COUNCIL ROOM
APRIL 5th 2023 9:00am
MINUTES**

PRESENT: CHAIRPERSON HOLMES
COMMISSIONER LEIDIG
ABSENT: COMMISSIONER ZANGRANDO

ANNOUNCEMENT OF RECORDING OF PROCEEDINGS

The proceedings of this meeting are audio recorded for the benefit of the Commissions Coordinator who acts as Secretary. Because minutes are not a verbatim record of the proceedings, the minutes are not a word for word transcript of the recordings. Recorded audio available upon request.

CHAIRPERSON HOLMES CALLED THE MEETING TO ORDER AT 9:10am and opened the public comment section. There being no one, public comment was closed at 9:11am.

SCHOOL

There were proposed revisions to an existing job specification that was tabled at the March meeting. There was a time sensitive timeline and the commission agreed to meet to discuss and vote prior to the next regularly scheduled meeting. In March, the civil service commission requested more information from the school district in regards to their request. Upon receiving that information and slightly revising their initial proposed revisions, the commission agreed to approve the proposed revisions to the Director of Transportation job specification. Motion made by Commissioner Leidig. Seconded by Chairperson Holmes. Motion carried unanimously.

NEXT CIVIL SERVICE COMMISSION MEETING:

April 26th 2023 9:30am (Wednesday)
May 31st 2023 9:30am (Wednesday)
June 27th 2023 9:30am (Tuesday)

CSC approved __05/31/23__