



April 18, 2022

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**474 Broadway**  
**9:00 AM**

**PRESENT:** Ron Kim, Mayor  
Minita Sanghvi, Commissioner of Finance  
Dillon Moran, Commissioner of Accounts  
Jim Montagnino, Commissioner of Department of Public Safety

**STAFF PRESENT:** Angela Rella, Deputy Mayor  
Heather Crocker, Deputy Commissioner, Finance  
Stacy Connors, Deputy Commissioner, Accounts  
Joe O'Neill, Deputy Commissioner, Department of Public Works  
Jason Tetu, Deputy Commissioner, Department of Public Safety

**EXCUSED:** Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kim called the meeting to order at 9:03 a.m.

**PUBLIC HEARING**

1. Civilian Review Board - No comments.
2. Community Development Block Grant Recommendations – No comments.
3. Possible Amendments to Unified Development Ordinance (UDO) – No comments.
4. Sister City Relationship with Chekhov Russia - No comments.
5. Traffic Control Caroline Street - No comments.
6. Weibel Avenue PUD Amendment- No comments.

**PRESENTATION**

1. Mostly Modern Music Festival – Mayor Kim advised this is coming in June to the City.
2. ClearGov – Budget Transparency Portal on the City Web – Commissioner Sanghvi stated the City used to have a program called Open Gov and now have a program called ClearGov. They will give a presentation via Zoom.

**CONSENT AGENDA**

1. Approval of 1/31/2022 Pre-Agenda Meeting Minutes
2. Approval of 2/1/2022 City Council Meeting Minutes
3. Approval of 2/28/2022 Pre-Agenda Meeting Minutes
4. Approval of 2/28/2022 Pre-Agenda Meeting Transcript
5. Approval of 3/14/2022 Pre-Agenda Meeting Minutes
6. Approval of 3/14/2022 Pre-Agenda Meeting Transcript
7. Approve Budget Transfers – Regular

8. Approve Budget Amendments – Regular (Increases)
9. Approve Payroll 4/8/22 \$637,969.07
10. Approve Payroll 4/15/22 \$397,970.11
11. Approve Mid-Warrant – 2021 21MWAPR1 \$808,075.53
12. Approve Warrant – 2022 22APR2 \$601,441.06

No comments.

## **MAYOR’S DEPARTMENT**

### Announcement: Resolution: In Memoriam Anthony J. “Skip” Scirocco 1948 – 2022

Mayor Kim advised there has been a suggestion to name the Music Hall after Skip Scirocco. This resolution can be amended to include that.

Commissioner Sanghvi stated there have been discussions and good ideas. She suggested further discussion before making a final decision.

Commissioner Moran suggested including the family in the decision.

Deputy Rella advised the idea of naming the Music Hall has been passed by the family.

Deputy O’Neill advised he spoke with the family and their preference is to name the Music Hall after Commissioner Scirocco.

Tony Izzo, city attorney, stated there is the option to keep the resolutions separate.

### Discussion and Vote: Resolution Creating Commissioner of Public Works Search Committee

Mayor Kim stated that in individual discussions among the Council, they have decided to keep this in the public. Each commissioner will appoint a member to the search committee. The Council agreed to have John Franck chair the committee.

### Discussion and Vote: Resolution Re: Interim DPW Agendas

Mayor Kim stated that given item 2, it will probably be about a month before a Commissioner of Public Works is in place. The Council believes, consistent with the Charter, the mayor can move forward with the Department of Public Works agenda items.

### Discussion and Vote: Resolution – City Attorney

Mayor Kim stated this is to appoint Tony Izzo as the city attorney.

### Discussion and Vote: Resolution Requesting State Legislation to Expand Residency Requirement for City Attorney

Mayor Kim stated Assemblywoman Woerner asked the City to provide her with this resolution. It will allow the City to expand the residency requirements to include all of Saratoga County. The city attorney is the only employee that is required to be a City resident. The Council wants it to be consistent with the deputy commissioners.

### Set Public Hearing: UDO Amendment 1 – Remove Uses from Greenbelt

Mayor Kim stated a public hearing will be set for several amendments to the Unified Development Ordinance.

Set Public Hearing: UDO Amendment 2 – Land Use Boards Criteria for Greenbelt

Mayor Kim advised this amendment relates to the addition of actions taken by the land use boards.

Set Public Hearing: UDO Amendment 3 – Enhance Stream and Wetland Protections

Mayor Kim stated the City has wetlands that need to be protected.

Set Public Hearing: UDO Amendment 4 – Amend Land Disturbance Activity Permit

Mayor Kim stated this issue regulates how a landowner would have to come to the City to remove trees.

Discussion and Vote: Resolution in Support of NYS Crash Victims Rights & Safety Act

Mayor Kim stated there is a package of bills in front of the legislature that would allow the City to have more authority over our roads. This resolution supports that.

Discussion and Vote: Approval to Adopt Citizen Advisory Committee Recommendations 2022 CDBG Funding

Mayor Kim advised the CDBG Committee gave a presentation. This vote is to approve those recommendations.

Discussion and Vote: Accept \$10,000 Donation from Saratoga County Children's Committee

No comments.

Discussion and Vote: Accept \$5,500 Donation from Stewart's Holiday Match

No comments.

Discussion and Vote: Accept \$2,000 Donation from George and Martha Parker

No comments.

Discussion and Vote: Accept \$1,000 Donation from the Rotary Club of Saratoga Springs

No comments.

Discussion and Vote: Authorization for Mayor to Sign the 2022 State of New York Department of Health Renewal Application for a Permit to Operate Camp Saradac

Mayor Kim stated the next several items relate to the Recreation Department.

Discussion and Vote: Approval of 2022 Camp Saradac Trips and Programs

No comments.

Discussion and Vote: Authorization for Mayor to Sign the Saratoga Spa State Park Bus Permit Application

No comments.

Discussion and Vote: Authorization for Mayor to Sign the It's Climb Time, LLC Service Agreement

John Hirliman, director of the Recreation Department, stated this agreement is to allow a vendor to bring a portable rock wall on site.

Discussion and Vote: Authorization for the Mayor to Sign NYS DOH Renewal for Concession Stand

No comments.

Discussion and Vote: Authorization for Mayor to Sign the Pitney Meadows Community Farm Facilities Use Agreement

No comments.

Discussion and Vote: Authorization for Mayor to Sign the School & Group Running Practice and Training Permit Application

John Hirliman stated this permit is for the kids and family to utilize the state park for the Recreation Center's running program.

Mayor Kim added an item to his agenda: Discussion and Vote: Accept Donation of File Cabinets from Mayor Kim's Law Office.

## **ACCOUNTS DEPARTMENT**

Announcement: Earth Day

Commissioner Moran stated to his knowledge, the City has never observed Earth Day. He would like to see the City continue to do something in the future as it relates to climate issues, water conservation, etc. By next year, there will be a formal and recognized program.

Announcement: Treetoga Event with Sustainable Saratoga

Commissioner Moran stated this event is happening April 30<sup>th</sup>. He would like to continue to raise awareness to this event.

Announcement: Grievance Class is May 10, 2022 and Grievance Day is May 24, 2022

Commissioner Moran stated the grievance training will be recorded and posted on line for future use. Commissioner Franck started the on-line assessment information and training.

Award of Bid: Extension of Laboratory Services to Pace Analytical Services, LLC formerly Known as CNA Environmental

Commissioner Moran advised the language of the agreement had to be changed as one company was purchased by the other.

Update: COVID and Planned City Activities

Commissioner Moran stated the numbers are increasing and there is a new variant that seems to be spreading rapidly. Commissioner Moran wants to continue to raise awareness about booster shots and make sure tests are being used.

Commissioner Moran added an item to the agenda to a Set Public Hearing regarding consumption and sale of alcohol on City property. It was a multi-step process to gain control over the outdoor dining

program. A change needs to be made everywhere in the code where it is mentioned. The intent is to add a carve-out for outdoor dining and not have to rely on a temporary program that may be in place with New York State. Congress Park would be exempt from this rule.

## **FINANCE DEPARTMENT**

Update: Participatory Budgeting

No comments.

Update: City Finances

No comments.

Authorization for Mayor to Sign Agreement with Quadiant for Postage Machine and Service

No comments.

Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Contingency

No comments.

Commissioner Sanghvi added an item to her agenda: Discussion and Vote: Authorization for Mayor to Sign No Cost Extension Addendums to CivicPlus Agreements for City Web Services.

## **PUBLIC WORKS DEPARTMENT**

Deputy Joe O'Neill presented the Public Works agenda.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Greenridge Cemetery

No comments.

Proclamation: City of Saratoga Springs Arbor Week

No comments.

Discussion and Vote: Sustainable Saratoga Tree Donation

No comments.

Announcement: Milling and Paving Schedule

No comments.

Discussion and Vote: 2021 – 2022 MS4 Annual Report

No comments.

## **PUBLIC SAFETY DEPARTMENT**

### Announcement: Draft Ordinance on the Civilian Review Board

Commissioner Montagnino stated the ordinance has been posted and will be discussed at the public hearing. There will not be a vote to allow the public time to discuss.

### Discussion and Vote: Authorization for Mayor to Sign Contract with Empire Ambulance

Commissioner Montagnino advised Empire Ambulance leases space at fire station #2. There will be an increase the monthly rent from \$3,000 per month to \$3,500 per month.

### Discussion and Vote: Caroline Street School Traffic Safety Ordinance

Commissioner Montagnino advised this ordinance is to aid in the safety of the children who walk to Caroline Street School.

### Discussion and Vote: Authorization for Mayor to Sign Affiliation Agreement with SUNY Cobleskill

Commissioner Montagnino advised this is for EMS training given to newly hired firefighters.

### Discussion and Vote: Authorization for Mayor to Sign Contract with DeNooyer Chevrolet

Commissioner Montagnino advised this is for the purchase and equipping of a command car for the Fire Department.

Commissioner Montagnino added an item to his agenda: Discussion and Vote: Authorization for Mayor to Sign Two Applications with DOH Related to Fire Station #3. One is for the extension of the water supply and the second is for an extension of the sewer line.

## **SUPERVISORS**

Matt Veitch

1. Saratoga County Live-Streaming Meetings and Technology Upgrades
2. Saratoga county facilities Study
3. Saratoga Casino Hotel Foundation
4. Remembering Commissioner Scirocco

Tara Gaston

1. COVID\_19 Update
2. April Board of Supervisors' Meeting

## **ADJOURN**

Mayor Kim adjourned the meeting at 9:29 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 5/3/2022                      Vote: 4 - 0