



April 28, 2023

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
10:00 AM

PRESENT: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts
Jim Montagnino, Commissioner of Public Safety

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner of Finance
Stacy Connors, Deputy Commissioner of Accounts
Joe O'Neill, Deputy Commissioner of Public Works

EXCUSED: Jason Golub, Commissioner of Public Works

Jason Tetu, Deputy Commissioner of Public Safety

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 10:02 a.m.

PRESENTATION(S)

1. Public/Private Partnership to Address Unhoused in Saratoga Springs – Mayor Kim advised the executive director from RISE will be at the Council meeting to present.
2. Skate Park and Veterans Memorial Park Playground – no comments.

Mayor Kim advised there may be an executive session.

CONSENT AGENDA

1. Approval of 4/14/2023 Pre-Agenda Meeting Minutes
2. Approval of 4/18/2023 City Council Meeting Minutes
3. Temporary Outdoor Dining Permit Approvals
4. Approve Mid-Warrant 2023, 23MWAPR3 \$208,723.57
5. Approve Warrant 2023,, 23MAY1 \$383,690.79
6. Approve Payroll 04/21/2023 \$743,750.07
7. Approve Budget Transfers - Revenue
8. Approve Payroll 04/28/2023 \$470,549.94
9. Approve Budget Transfers – Regular
10. Approve Budget Amendments - Capital
11. Approve Budget Amendments - Regular

No comments.

MAYOR'S DEPARTMENT

Performance: Veena Chandra

Mayor Kim advised Veena Chandra is a professor at Skidmore College.

Proclamation: May is Jewish American Heritage Month

No comments.

Proclamation: Second Week in May is Lung Cancer Action Week

No comments.

Discussion and Vote: Award of \$10,000 Mayor's Non-Profit Grants

No comments.

Announcement: Appointment to Zoning Board of Appeals

No comments.

Discussion and Vote: Authorization to Pay Invoice to Delta Development in Amount of \$6,428.50

No comments.

Discussion and Vote: Authorization for Mayor to Sign Service Agreement with It's Climb Time, LLC

No comments.

Discussion and Vote: Authorization for Mayor to Sign Youth Service Project Minor Contract with the County of Saratoga

No comments.

Discussion and Vote: Authorization to Reimburse Employee #3083 in Amount of \$350

No comments.

Discussion and Vote: Authorization to Pay Invoice to NYS Recreation and Parks Society in Amount of \$700

No comments.

Discussion and Vote: Resolution in Support of New York Sire Stakes Eligibility Legislation

No comments.

Discussion and Vote: Resolution on Restorative Justice in Saratoga Springs

No comments.

Mayor Kim added three items to his agenda: Discussion and Vote: Goldberger Contract Extension; a resolution on homelessness in Saratoga Springs that relates to the presentation RISE will be doing; and an Announcement: Citizen of the Year.

ACCOUNTS DEPARTMENT

Award of Bid: Chassis Type 1 Ambulance to Gorman Emergency Vehicles

No comments.

Award of Bid: Loughberry Lake Water Quality and Safe Yield Study to Barton and Loguidice

No comments.

Set Public Hearing: Amend Chapter 136, Article IVA of the City Code, Temporary Outdoor Dining End Date

Commissioner Moran advised this part of the City Code is being amended so that the beginning and end dates can be set annually by resolution according to how the calendar falls that year.

Discussion: Short Term Rental

Commissioner Moran stated he will be bringing everyone up to date and providing direction to move forward.

Announcement: Downtown Advisory Committee Meeting May 17, 2023

No comments.

Announcement: Grievance Class is May 9, 2023 and Grievance Day is May 23, 2023

No comments.

Announcement: Business Milestones

No comments.

Announcement: Special Events

No comments.

Commissioner Moran added an item to his agenda – Approval of Addendum for GAR Associates.

FINANCE DEPARTMENT

Announcement: Update on City Finances

No comments.

Announcement: Participatory Budgeting Accepting Project Proposals Through July 1, 2023

No comments.

Discussion and Vote: Resolution on Forfeiture of Assets Seized in Criminal Activity in the City of Saratoga Springs

No comments.

Discussion and Vote: Budget Amendments – Fund Balance

No comments.

Discussion and Vote: Budget Transfers – Payroll & Benefits

No comments.

Commissioner Moran asked to discuss the resolution on forfeiture of assets with Commissioner Sanghvi offline. His department feels this is a worthwhile activity, but may be better served as a policy rather than a resolution so that it doesn't get lost moving forward.

Commissioner Sanghvi stated she would be happy to discuss.

PUBLIC WORKS DEPARTMENT

Deputy Commissioner O'Neill presented in the absence of Commissioner Golub.

Discussion and Vote: Authorization for Mayor to Sign Intermunicipal Recycling Agreement

No comments.

Discussion and Vote: Authorization for Mayor to sign Sidewalk Installation Agreement with Peter Sinram for Jackson Street

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Rick Schrade for Sewer Installation at 12 St. Raymond Court

No comments.

Discussion and Vote: Approval to Adopt 2023 Water Service Agreement with SoBro Conservancy of Saratoga

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Barton & Loguidice for Lake Water Quality Update Study

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Pompa Brothers for Asphalt

No comments.

Discussion and Vote: Authorization for Mayor to Approve Payment to Blue Beam for Computer Program

No comments.

Discussion and Vote: Authorization for Mayor to Sign Resolution with the Department of Transportation for Funding of the Caroline Street Sidewalk Project

No comments.

Discussion and Vote: Authorization for Mayor to Sign Utility Work Agreement with the Department of Transportation

No comments.

Announcement: Publishing of MS4 Annual Report

No comments.

Deputy O'Neill added an item to Commissioner Golub's agenda – Discussion and Vote: Authorization for Mayor to Sign Addendum #3 with CPL.

PUBLIC SAFETY DEPARTMENT

Set Public Hearing: Ordinance to Prohibit Possession of a Firearm in a Public Place While Intoxicated or Impaired by Alcohol and/or Drugs

No comments.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Tuff Kote Flooring, LLC

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #10 to Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for the installation of bollards around the fire hydrant.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #11 to Hueber Breuer for Fire Station 3

Commissioner Montagnino advised this change order is for improvements to the roof structure.

Discussion and Vote: Authorization for Mayor to Sign Change Order #12 to Hueber Breuer for Fire Station 3

No comments.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Gorman Emergency Vehicles

No comments.

Commissioner Montagnino added an item to his agenda – Announcement/Report: 50-Point Plan.

Commissioner Moran advised he has been working the Assistant Chief Dyer and Michael Phillips on corrections to the insurance for Tuff Kote. If they need to, the award of bid can be added at the table Tuesday night.

Michael Phillips advised Tuff Kote needs to adjust their certificate to meet the City's requirements.

SUPERVISORS

Mayor Kim stated there is no information from the supervisors at this time.

ADJOURN

Commissioner Montagnino moved and Commissioner Sanghvi seconded to adjourn the meeting at 10:17 a.m.

Ayes – All (Commissioner Moran, Commissioner Sanghvi, Commissioner Montagnino, and Mayor Kim)

Nays - 0

Respectfully submitted,

Lisa Ribis
Secretary to the City Council

Approved: 5/16/2023

Vote: 5 - 0