



May 3, 2021

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting

10:00 AM

(via Zoom)

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deidre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:59 a.m.

PUBLIC HEARINGS

1. Amend Chapter 225 Section 225-81 Parking Prohibited on Crescent Street – no comments.

PRESENTATION

1. CHA – Fire and EMS Station 3 – no comments.

CONSENT AGENDA

1. Approval of 4/19/2021 Pre-Agenda Meeting Minutes
2. Approval of 4/20/2021 City Council Meeting Minutes
3. Approval of 4/5/2021 Pre-Agenda Meeting Transcript
4. Approval of 4/6/2021 City Council Meeting Transcript
5. Approve Use of Insurance Reserve Resolution #5
6. Amendment Insurance Reserve #5
7. Approve Use of Insurance Reserve Resolution #6
8. Budget Amendment – Insurance Reserve #6
9. Approve Budget Amendments – Regular (Increases)
10. Approve Budget Transfers - Regular
11. Approve Payroll 4/30/21 \$463,085.77
12. Approve Payroll 4/23/21 \$470,676.46
13. Approve Mid-Warrant – 2021 21MWAPR2 \$17,785.23

14. Approve Warrant 2021 21MAY1 \$258,021.23

No comments.

MAYOR'S DEPARTMENT

Discussion: Cannabis Legislation

No comments.

Discussion and Vote: Approval for Mayor to Sign Occupational Medicine Services Agreement with Saratoga Hospital

Mayor Kelly advised this is for alcohol and drug testing on a fee service arrangement.

Discussion and Vote: MOA Between City of Saratoga Springs and Saratoga Springs PBA

Commissioner Madigan advised she will have cost-outs tomorrow.

Discussion and Vote: Resolution Authorizing the Sale of Certain Real Property

No comments.

Discussion and Vote: Determination of Merit for Review of Unified Development Ordinance (UDO)

Vince DeLeonardis, city attorney, advised this vote is to determine if draft 3 has merit for review by the City and County Planning Boards as well as DRC. They will determine if the UDO is consistent with the Comprehensive Plan.

Commissioner Madigan asked how long the boards have for review and can they ask for an extension.

Vince DeLeonardis advised the boards have 60 days to review and provide advisory opinion. An extension can be requested.

Commissioner Dalton stated she is hoping for clarification on the greenbelt trail.

Discussion and Vote: Approval to Adopt Citizen Advisory Committee Recommendations 2021 CDBG Funding

No comments.

Discussion and Vote: Approval to Reimburse Employee #2175 in the Amount of \$224.85

No comments.

Discussion and Vote: Approve the Updated Return to Recreation Operational Plan

No comments.

Discussion and Vote: Appointment to Downtown Special Assessment District

No comments.

Proclamation: May is National Bike Month

No comments.

Announcement: Development and Construction Report

No comments.

ACCOUNTS DEPARTMENT

Award of Bid: Extension of Bid – Hydrofluosilicic Acid and Sodiumsilico Fluoride to Amrex Chemical Company, Inc.

No comments.

Award of Bid: Extension of Bid – Orthophosphate to Surpass Chemical, Co., Inc.

No comments.

Announcement: Grievance Day is May 25, 2021

No comments.

Commissioner Franck advised he may be adding another award of bid to his agenda.

FINANCE DEPARTMENT

Discussion: 2020 Preliminary Financial Report

Commissioner Madigan advised this is an annual report as of 12/31/2020. The quarterly report will be given at the next meeting.

Update – City Finances

No comments.

Discussion and Vote: Beacon/Saratoga Workforce Housing PILOT Resolution and Agreement

Commissioner Madigan advised this is for affordable housing program at Excelsior Park. There will be 56 units with commercial space.

Discussion and Vote: Authorization for Mayor to Sign a Memorandum of Understanding (MOU) Re: Grant to the City of Saratoga Springs from the New York State Economic Development Corporation (ESD) to be Administered by the New York State Technology Enterprise Corporation (NYSTEC), for a PILOT Program Re: the Construction and Implementation of LED Streetlights Incorporating Public WiFi and Video Analytics

Commissioner Madigan advised the City received a grant to establish a PILOT program for streetlights.

Discussion and Vote: Approval to Pay Invoice 3000291 in the Amount of \$1,000 to Bolton St. John for Government Services

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Contingency

No comments.

Discussion and Vote: budget Amendments – Payroll

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Schindler Elevator Corp. Sign Contract for City Hall North Elevator Upgrade in the Amount of \$70,391.00

No comments.

Discussion and Vote: Authorization to Pay Invoice #0516440 to Mahoney Notify-Plus, Inc. in the Amount of \$295.70

No comments.

Discussion and Vote: Authorization for Mayor to Accept Donation from the New York State 150th Sesquicentennial Committee in the Amount of \$4,329.44

No comments.

Announcement: Department of Public Works Facebook Page

No comments.

Announcement: Spring Tire Recycling Program

Commissioner Scirocco stated this will be held on May 25, 2021.

Announcement: Arbor Day Tree Planting

No comments.

Commissioner Scirocco stated he will be adding the authorization to sign a contract if the award of bid is added to Commissioner Franck's agenda.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Referral to Planning Board and DRC for Advisory Opinions on Proposed Fire/EMS Station 3

No comments.

Discussion and Vote: Amend Chapter 225, Section 225-81 of the City Code, Schedule XVI – Parking Prohibited at All Times

No comments.

Discussion and Vote: Authorization for Mayor to Sign Medical Director Contract with Dr. Jason Bernad

Commissioner Dalton stated this is for the Fire Department.

SUPERVISORS

Mayor Kelly read the agenda items for the supervisors for the supervisors into the record as follows:

Supervisor Veitch

1. Building and Grounds Committee Update

Tara Gaston

1. COVID-19 Update
2. Leadership Program Applications
3. Community Resiliency Program
4. Saratoga County Website

ADJOURN

Mayor Kelly adjourned the meeting at 10:21 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 5/18/2021
Vote: 5 - 0