



May 20, 2019

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**Recreation Center**  
**15 Vanderbilt Avenue**  
**9:30 AM**

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Peter Martin, Commissioner of DPS

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Mike Sharp, Deputy Commissioner, Finance  
John Daley, Deputy Commissioner, DPS  
  
Vince DeLeonardis, City Attorney

**EXCUSED:** Maire Masterson, Deputy Commissioner, Accounts  
Joe O'Neill, Deputy Commissioner, DPW  
  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 9:30 a.m.

Mayor Kelly announced the City Council meeting will begin at 6 p.m. tomorrow evening with a presentation by Camiros; the consultants working on the Unified Development Ordinance (UDO). This will be a high level report.

**PUBLIC HEARING**

1. Energize NY Open C-Pace Financing – Commissioner Madigan advised this is an update to a local law passed several months ago.
2. Liberty Affordable Housing – Commissioner Franck advised we will be contacting the attorney for this group to see if they wish to continue with this project after the feedback from the Council at the last meeting.

**PRESENTATION**

1. UDO Technical Report – this will begin at 6 p.m. tomorrow evening.

**CONSENT AGENDA**

1. Approval of 5/6/19 Pre-Agenda Meeting Minutes
2. Approval of 5/7/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 05/10/19 \$482,357.48

6. Approve Payroll 05/17/19 \$506,390.07
7. Approve Warrant - 2019 19MWMAY2 \$6,000.00
8. Approve Warrant – 2019 19MWMAY3 \$84,044.07
9. Approve Warrant – 2019 19MAY2 \$962,541.24

No comments.

## **MAYOR'S DEPARTMENT**

Appointment: Aili Lopez to the Arts Commission

No comments.

Announcement: Unified Development Ordinance (UDO) – May 22 Public Presentations

Mayor Kelly announced there will be 2 presentations for the public on Wednesday, May 22<sup>nd</sup>. The first will be from noon – 2 p.m. at the Arts Center and the second will be from 5:30 p.m. – 7:30 p.m. at the Recreation Center.

Announcement: HUD Program Year Review 17-18 for the Community Development Grant (CDBG) Program

No comments.

Discussion and Vote: SEQRA Evaluation for Saratoga Springs Downtown Connector

Mayor Kelly advised this is required to obtain final design approval.

Discussion and Vote: Extension of Time for Planning board Advisory Opinion Re: Draft Zoning Map

Mayor Kelly advised the Planning Board is asking for a 30 day extension.

Discussion and Vote: Authorization for Mayor to Sign the Clean Energy Communities (CEC) Program Grant

No comments.

Discussion and Vote: Authorization for Mayor to Sign Building Use Request with BOCES for Exam Room – Plumbers Board Exam

No comments.

## **ACCOUNTS DEPARTMENT**

Discussion and Vote: Approval to Pay Invoice # 18-23159E-A to Alpine Environmental Services in the Amount of \$10,732.50

No comments.

Discussion and Vote: Donation of Sick Time

No comments.

Appointment: Elaina Richardson to the Arts Commission

No comments.

Announcement: Grievance Day – May 28, 2019

No comments.

Announcement: Grievance Day – May 28, 2019

Commissioner Franck advised this is a duplicate and will be removed from the agenda.

Award of Bid: Kaydeross Avenue and Nelson Avenue Water Main Replacement

No comments.

Announcement: Minor Track Exemption

No comments.

Commissioner Franck advised he will be adding 2 items to his agenda: both are discussion and vote for mayor to sign agreements for electric and gas suppliers.

## **FINANCE DEPARTMENT**

Announcement: City Retains AA+ Rating from S&P Global Ratings

Commissioner Madigan advised they are currently in debt issuance process related to the 2019 capital program. As part of this process the City is rated and has retained its double A rating.

Discussion: 1<sup>st</sup> Quarter 2019 Financial Report

No comments.

Discussion and Vote: A Resolution in Support of the Paris Climate Agreement

Commissioner Madigan advised the City is part of Climate Mayors, a bipartisan network of US elected officials working together to demonstrate leadership on climate change through meaningful actions in their communities. The resolution represents the actions and the City's commitment to the Paris Climate Agreement.

Discussion and Vote: Local Law #1 of 2019 – A Local Law to Establish a Sustainable Energy Loan Program (Open C-PACE) in the City of Saratoga Springs

No comments.

Discussion and Vote: Authorization for Mayor to Sign Municipal Agreement with the Energy Improvement Corporation (“Energize NY Open C-PACE Financing Program”)

No comments.

Discussion and Vote: Authorization for Mayor to Sign Health Insurance Contract with MVP Health Care

No comments.

Discussion and Vote: Budget Amendment – Use of Fund Balances City Center

No comments.

Discussion and Vote: Budget Amendment – Payroll

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

## **PUBLIC WORKS DEPARTMENT**

Appointment: Lisa Kolosek to the Arts Commission

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with WRF Design, LLC for the Carousel Restoration

Commissioner Scirocco pulled this item from his agenda.

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 and #2 with Envirodyne Systems, Inc. for Flocculation Tank Equipment Purchase

Commissioner Scirocco advised there is a decrease in the original price.

Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with Trinity Construction, Inc. for Flocculation Tank Equipment Installation

No comments.

Discussion and Vote: Approval to Pay Invoice #18-23159B-A in the Amount of \$520 to Alpine Environmental Services for Additional Asbestos Analysis of City Hall

Commissioner Scirocco advised this item will be moved to the Consent Agenda.

Discussion and Vote: Approval to Pay Invoice #18-23159C-A in the Amount of \$7,705 to Alpine Environmental Services for Additional Asbestos Analysis of City Hall

Commissioner Scirocco advised this item will be moved to the Consent Agenda.

Discussion and Vote: Approval to Pay Invoice #18-23156D-A in the Amount of \$14,495.50 to Alpine Environmental Services for Additional Asbestos Analysis of City Hall

Commissioner Scirocco advised this item will be moved to the Consent Agenda.

Discussion and Vote: Water Leak Adjustment

Commissioner Scirocco advised there was a break in the line, which has now been fixed. The resident received a bill for \$3,000 of which \$2,000 was for the sewer.

Discussion and Vote: Authorization for Mayor to Sign Contract with Core & Main for Pipes, Fittings, Hydrants, and Valves

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with FW Webb Company for Pipes, Fittings, Hydrants, and Valves

No comments.

Commissioner Scirocco added an item to his agenda: Discussion and Vote: Authorization for Mayor to Sign Contract with Bellamy Construction.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Approval to Pay voucher to Saratoga Historic Properties in the Amount of \$4,500

Commissioner Martin advised this is for rent at the Collamer Building.

Discussion and Vote: Donation of Sick Time

No comments.

Announcement: Re-Appointment to Complete Streets Advisory Board

No comments.

Commissioner Martin advised he will be adding an item to his agenda: Discussion and Vote: Authorization for Mayor to Sign Work Scope Agreement for Emergency Repair Work for Hand Railings in the Police Department.

**SUPERVISORS**

Mayor Kelly read the following into the record:

Matt Veitch

1. Zim Smith Trail Update
2. Employment & Training Department Update

Tara Gaston

1. May Board Meeting
2. Veterans
3. NYSAC Budget Analysis

**EXECUTIVE SESSION**

**Mayor Kelly moved and Commissioner Martin seconded to go into executive discussion to discuss labor contracts at 9:48 a.m.**

**Ayes – All**

City Council returned at 10:00 a.m.

Mayor Kelly advised a decision was made regarding the labor contract.

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Commissioner Martin advised he will be adding an item to his agenda: Discussion and Vote: Authorization for City to Enter Into an MOU with Police Union and Administrative Union.

**ADJOURN**

Mayor Kelly adjourned the meeting at 10:01 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 6/4/19  
Vote: 5 - 0