



July 1, 2019

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Recreation Center
15 Vanderbilt Avenue
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
John Daley, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 10:43 a.m.

PUBLIC HEARING

1. Amend Chapter 225 – Birch Street & City Lots and Garages – Commissioner Martin advised this will allow for alternate side of the street parking on Birch Street and 24 hour parking for 19 spaces on the upper deck of the Putnam Garage.
2. Capital Budget Amendment – City Buildings & Facilities - Commissioner Scirocco advised this is for the City Hall renovations for electric and plumbing.
3. Capital Budget Amendment – Geyser Road Trail – Brad Birge of the Planning Department advised this is a bookkeeping item to make sure the numbers all match.
4. Liberty Affordable Housing – Commissioner Franck advised this is a carry over.

CONSENT AGENDA

1. Approval of 6/17/19 Pre-Agenda Meeting Minutes
2. Approval of 6/18/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 06/21/19 \$510,944.04
6. Approve Payroll 06/28/19 \$532,263.73
7. Approve Warrant - 2019 19MWJUN2 \$16,958.31
8. Approve Warrant – 2019 19JUL1 \$871,046.99

No comments.

MAYOR'S DEPARTMENT

Announcement: Land Use Board Openings

Mayor Kelly advised they are continually looking for people to sit on boards.

Announcement: City and County Planning Board Advisory Opinions Re: Draft Zoning Map Alignment

No comments.

Appointment: Open Space Advisory Board

No comments.

Appointment: Saratoga Springs Preservation Foundation Board

No comments.

Discussion and Vote: Approval to Pay Invoice #19016 with Inmotion Air, LLC in the Amount of \$3,900 for AirCell T-18 BP Backstop

No comments.

Discussion and Vote: East Side Playground Equipment Donation

No comments.

Discussion and Vote: Capital Budget Amendment to the Geyser Road Trail Project (#1200) in the Amount of \$1,409,600

Mayor Kelly advised this is to reflect funds received to date.

Discussion and Vote: Amendment to Second Amended and Restated Declaration of Covenants and Restrictions of Stephen Ethier Re: 166-168 Jefferson Street

No comments.

Discussion and Vote: Amendment to Second Amended and Restated Declaration of Covenants and Restriction of Stephen Ethier Re: 287-289 Jefferson Street

No comments.

Discussion and Vote: Authorization for Mayor to Sign Intermunicipal Agreement Between the County of Saratoga and City of Saratoga for Animal Shelter Services Rendered 01/01/19 – 12/31/19

Mayor Kelly advised this is an annual agreement with an approximate \$5,000 to the City.

Set Public Hearing: To Amend Capital Budget for Saratoga Greenbelt Trail Downtown Connector (#1252)

Mayor Kelly advised this is to replace \$78,500 that was budget in 2017 budget but is no longer available.

Set Public Hearing: To Amend Capital Budget for 12 Land Purchase Kayaderoseras (#1196) in the Amount of \$6,500 (decrease)

Mayor Kelly advised this is to correct the capital budget amount.

ACCOUNTS DEPARTMENT

Award of Bid: Extension of Bid – HVAC to BPI Mechanical Services, Inc. for DPS

No comments.

Award of Bid: Extension of Bid – Plumbing Services to BPI Mechanical Services, Inc. for DPS

No comments.

Award of Bid: Precast Manholes, Catch Basins, Dry Wells, Risers, Frames & Covers to Palette Stone Corp.

No comments.

FINANCE DEPARTMENT

Discussion and Vote: Budget Amendment Use of Assigned Fund Balance Sick Leave

No comments.

Discussion and Vote: Budget Amendment – Capital (Increase) Geyser Road Trail

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Pay Invoice #18-23159H-A in the Amount of \$6,231.00 to Alpine Environmental Services for Additional Asbestos Sampling in City Hall

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Alpine Environmental Services in the Amount of \$13,375.00 for City Hall

No comments.

Discussion and Vote: Approval to Pay Invoice #W06051 in the Amount of \$1,905.64 to NYNE Equipment, LLC for Compost Site Grinder

No comments.

Discussion and Vote: Authorization for Mayor to Sign Sidewalk Agreement

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Palette Stone Corp. for Precast Manholes, Catch Basin, Dry Wells, and Risers

No comments.

PUBLIC SAFETY DEPARTMENT

Announcement: Retirement

No comments.

Announcement: Citizens Advisory Board Meeting

Commissioner Martin advised the meeting that was scheduled for June had to be cancelled and rescheduled.

Discussion and Vote: to Amend Chapter 225 of the City Code with Respect to Time-Limit Parking in City Lots & Garages

No comments.

SUPERVISORS

Mayor Kelly read the following into the record:

Matt Veitch

Nothing at this time.

Tara Gaston

1. NACo Conference
2. Good Samaritan Law Information

ADJOURN

Mayor Kelly adjourned the meeting at 10:54 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 7/16/19
Vote: 3 - 0