



July 15, 2019

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Recreation Center
15 Vanderbilt Avenue
9:30 AM

PRESENT: Meg Kelly, Mayor
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
John Daley, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts

Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:30 a.m.

PUBLIC HEARING

1. Amend Capital Budget for "12 Land Purchase Kayderoseros" – Mayor Kelly advised in 2012 \$30,000 was budgeted for the grant but we received \$23,500 to be used towards the land purchase; \$6,500 less. Correction is required in the capital budget so the amount matches the amount received.
2. Amend Capital Budget for Saratoga Greenbelt Trail Downtown Connector – Mayor Kelly advised the reserve amount was over committed and funds are no longer available.
3. Amend Chapter 225 – Alternate Side of Street Parking on Birch Street – Commissioner Martin advised they will be changing the parking for the entire length of the street to alternate side parking as Birch Street is a narrow street.
4. Liberty Affordable Housing – Mayor Kelly advised this item is Commissioner Franck's and will be left open until a future date.

CONSENT AGENDA

1. Approval of 7/1/19 Pre-Agenda Meeting Minutes
2. Approval of 7/2/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 07/05/19 \$629,740.44
6. Approve Payroll 07/12/19 \$555,201.16
7. Approve Warrant - 2019 19MWJUL1 \$195.75

8. Approval Warrant – 2019 19MWJUL2 \$51,261.47
9. Approve Warrant – 2019 19JUL2 \$1,238,578.46

No comments.

MAYOR'S DEPARTMENT

Appointment: Design Review Commission

No comments.

Discussion and Vote: Accept Grant Award from AARP for the Henry Street Demonstration Project by Authorizing Mayor to Sign a Memorandum of Understanding, New Vendor Form, and W-9

Mayor Kelly advised the City was awarded \$8,000 for the Henry Street Pilot Project with no match. The project is to demonstrate the conversion of a 2-way street to a 1-way street.

Discussion and Vote: Authorization for Mayor to Sign Application for National Endowment of the Arts-Our Town Grant

Mayor Kelly advised grant applications require a partnership between a local government and a non-profit organization. The Planning Department plans to submit a grant application in partnership with the Capital District Art Centers to support phase 1 of Saratoga Artscape. They will be requesting \$50,000 with a match of the same. Commitment is not required at the time of the application.

Discussion and Vote: Capital Budget Amendment for Saratoga Greenbelt Trail Downtown Connector (#1252) in the Amount of \$78,500

No comments.

Discussion and Vote: Capital Budget Amendment for "12 Land Purchase Kayderoseros" (#1194) in the Amount of \$6,500 Decrease

No comments.

Discussion and Vote: Extension of Time for Planning Board Advisory Opinion Re: Wesley Planned Unit Development (PUD) Amendment (PB#20190935)

Mayor Kelly advised the Planning Board is requesting additional time to respond to the Council with their opinion regarding this project.

Set Public Hearing: 2020-2025 Capital Program

Mayor Kelly advised she is looking to set public hearings for August 6th and August 20th.

ACCOUNTS DEPARTMENT

Mayor Kelly announced Commissioner Franck was not able to make the meeting this morning; therefore, she read his items into the record.

1. Discussion and Vote: Authorization to Pay Invoice #18022.10 to The Architectural Collaborative for DPW Garage Loss
2. Award of Bid: Extension of Bid – HVAC Services to BPI Mechanical Services, Inc. for DPW

FINANCE DEPARTMENT

Mayor Kelly announced Commissioner Madigan is not here this week; therefore, she read her items into the record.

1. Discussion and Vote: Budget Amendment – Capital (Decrease) 12 Land Purchase Kayderoseros
2. Discussion and Vote: Rescind Prior Use of Reserve Resolution of 7/5/17 – Parkland Reserve for Saratoga Greenbelt Trail Downtown Connector
3. Discussion and Vote: Use of Reserve Resolution – Subdivision Recreation Trust: Saratoga Greenbelt Trail Downtown Connector
4. Discussion and Vote: Budget Amendment – Use of Restricted Fund Balance Subdivision Recreation Trust
5. Discussion and Vote: Budget Transfers - Payroll

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Addendum #1 with Surpass Chemical Company for Water Treatment Plant

Commissioner Scirocco advised they use more chemicals in the summer than in the winter. They are working with purchasing regarding this.

Discussion and Vote: Authorization for Mayor to Sign Change Order 2 with Bellamy Construction Company, Inc. for Route 9 – Kaydeross –Nelson Ave Water Main Upgrade Phase 1

Commissioner Scirocco advised this change order relates to the contractor having to drill through rock.

Discussion and Vote: Authorization for Mayor to Sign Addendum #1 with Amrex for Water Treatment Plant Chemicals

Commissioner Scirocco advised they use more chemicals in the summer than in the winter. They are working with purchasing regarding this.

Discussion and Vote: approval to Pay Invoice with Amrex Chemical Company, Inc. in the Amount of \$7,716.10 for Water Treatment Plant Chemicals

Commissioner Scirocco advised this invoice is for the additional chemicals needed.

Discussion and Vote: Authorization for Mayor to Sign Addendum #1 with Faesy & Besthoff, LLC for Water Treatment Plant Chemicals

Commissioner Scirocco advised they use more chemicals in the summer than in the winter. They are working with purchasing regarding this.

Discussion and Vote: Authorization for Mayor to Sign Addendum #1 with Holland Company, Inc. for Chemical for Water Treatment Plant

Commissioner Scirocco advised they use more chemicals in the summer than in the winter. They are working with purchasing regarding this.

Discussion and Vote: Approval to Pay Invoice with Holland Company, Inc. in the Amount of \$5,839.39 for Water Treatment Plant Chemicals

Commissioner Scirocco advised this invoice is for the additional chemicals needed.

Discussion and Vote: Approval to Pay Invoices #8 thru #11 with MJ Engineering and Land Surveying, P.C. for Route 9 – Kaydeross-Nelson Ave Water Main Upgrade Phase 1

Commissioner Scirocco advised this is for inspection services.

Discussion and Vote: Authorization for Mayor to Sign Agreement Addendum #1 with MJ Engineering and Land Survey, P.C. for Professional Engineering Design Services on the Kaydeross West and Nelson Ave Water Main Upgrade Project Phase 2

Commissioner Scirocco advised this is for inspection services.

Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with Trinity Construction, Inc. for Credit of \$1,638.11 on Nelson Avenue Drainage Improvement Phase 5 Project

Commissioner Scirocco advised this change order will include an extension of time.

Discussion and Vote: Authorization for Mayor to Sign Agreement with BPI Mechanical Service for HVAC Services

No comments.

Commissioner Scirocco stated he will be adding an item to his agenda: Discussion and Vote: Authorization for Mayor to Sign Agreement with CHA for Owner Representative & Construction Representative Services.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign a Contract with BPI Mechanical Services, Inc.

Commissioner Martina advised this is for on demand plumbing services. They have budgeted \$5,000 for this.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with BPI Mechanical Services, Inc. for HVAC Services

Commissioner Martina advised this is for on demand plumbing services. They have budgeted \$5,000 for this.

Announcement: Citizens Advisory Board Meeting

No comments.

Discussion and Vote: To Amend Chapter 225 of the City Code Vehicles and Traffic with Respect to Parking on Birch Street

No comments.

Set Public Hearing: To Amend Chapter 225 of the City Code with Respect to Parking on Israel Lane

No comments.

SUPERVISORS

Mayor Kelly advised the supervisors will not be in attendance as they are attending a conference.

ADJOURN

Mayor Kelly adjourned the meeting at 9:43 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 8-6-19
Vote: 4 - 0