



July 18, 2022

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**

474 Broadway

9:00 AM

(via Zoom)

**PRESENT:** Ron Kim, Mayor  
Minita Sanghvi, Commissioner of Finance  
  
Jason Golub, Commissioner of Department of Public Works  
Jim Montagnino, Commissioner of Department of Public Safety

**STAFF PRESENT:** Angela Rella, Deputy Mayor  
Stacy Connors, Deputy Commissioner, Accounts

**EXCUSED:** Dillon Moran, Commissioner of Accounts  
  
Heather Crocker, Deputy Commissioner, Finance  
Joe O'Neill, Deputy Commissioner, Department of Public Works  
Jason Tetu, Deputy Commissioner, Department of Public Safety  
  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kim called the meeting to order at 9:00 a.m.

**PUBLIC HEARING**

1. Amend Capital Budget – Station 3 – No comments.
2. UDO Amendment 1 – Remove Uses from Greenbelt – Mayor Kim advised information will be distributed to the City Council regarding at least two of the UDO amendments.
3. UDO Amendment 2 – Land Use Boards Criteria for Greenbelt – No comments.
4. UDO Amendment 3 – Enhance Stream and Wetland Protections – No comments.
5. UDO Amendment 4 – Amend Land Disturbance Activity Permit – No comments.
6. Amend Chapter 225 – Loading Zone on Phila – No comments.

**PRESENTATIONS**

1. SiFi Project Status Report – No comments.
2. GAR Associates – No comments.

**CONSENT AGENDA**

1. Approval of 7/5/2022 Pre-Agenda Meeting Transcript
2. Temporary Outdoor Dining Permit Approvals
3. Approve Budget Transfers – Regular
4. Approve Budget Amendments – Debt Service Interfund Transfers

5. Approve Budget Amendments – Insurance
6. Approve Budget Amendments - Regular
7. Approve Payroll 07/8/2022 \$426,585.20
8. Approve Payroll 07/15/2022 \$688,550.12
9. Approve Mid-Warrant – 2022 22MWJUL1 \$62,949.39
10. Approve Mid-Warrant – 2022 22MWJUL2 \$361.56
11. Approve Warrant – 2022 22JUL2 \$635,426.43

No comments.

## **MAYOR'S DEPARTMENT**

### Discussion and Vote: Authorization for Mayor to Sign Contract with Delta Development Group, Inc.

Mayor Kim advised this contract is to assist the Infrastructure Committee with the selection of funding sources.

### Discussion and Vote: Resolution Re: Poet Laureate

No comments.

### Announcement: Appointment to Planning Board

Mayor Kim advised a member resigned and one of the alternates will become a full member – Bill McTygue.

### Discussion: 2022/2023 Holidays and City Council Meeting Schedule

Mayor Kim announced they will discuss the possibility of moving City Council meetings later in the week of holidays.

Deputy Rella advised the plan would be to make the pre-agenda meeting on a Wednesday and have the City Council meeting on a Thursday.

Mayor Kim stated there are about five times during the year this situation will come up.

Mayor Kim advised he is adding an item to the agenda: Appointment of Julie Lewis to the Community Development Advisory Committee.

Commissioner Sanghvi advised moving the dates of the pre-agenda and Council meetings also affects payroll and transfers.

## **ACCOUNTS DEPARTMENT**

### Discussion and Vote: Authorization for Mayor to Sign GAR Associates Addendum #7

Deputy Connors stated there will be a presentation prior to this.

### Award of Bid: Visitor Center and Arts Center Building Condition Survey to Clark Patterson Lee

No comments.

Award of Bid: Bid Extension for Pest Control to Absolute Pest Control, Inc.

No comments.

Announcement: August Primary

No comments.

Announcement: Upcoming Special Events

No comments.

Discussion and Vote: Position Salary Upgrade for Assistant City Clerk

Deputy Connors stated they have approval from CSEA and Human Resources to upgrade this position.

**FINANCE DEPARTMENT**

Announcement: City Council Meetings – WiFi Access Information

No comments.

Update: Participatory Budgeting

No comments.

Update: City Finances

No comments.

Discussion and Vote: User Terms for City Sponsored Public WiFi Access

No comments.

Discussion and Vote: Agreement with Cloud Navigator for Microsoft 0365

No comments.

Discussion and Vote: Approve Voucher for Mileage Reimbursement in the Amount of \$28.20

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Commissioner Sanghvi added the following items to her agenda:

1. Discussion and Vote: Resolution for Use of Assignment for Non-Profits
2. Discussion and Vote: Use of Assignment for Non-Profit Grant Program
3. Budget Transfers - Contingency

## **PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with Carver for the Water Main Upgrades Project

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with CPL for Building Conditions Survey

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Absolute Pest for Integrated Pest Management

No comments.

Discussion and Vote: Authorization for the Mayor to Sign License Agreement with Flatbread Social

No comments.

Discussion and Vote: Authorization for Mayor to Sign Sidewalk Agreement for 10 Empire Avenue

No comments.

Announcement: Flat Rock Park

No comments.

Commissioner Golub added an announcement: Woodlawn garage.

## **PUBLIC SAFETY DEPARTMENT**

Discussion: Capital Budget Amendment for Fire Station #3

Commissioner Montagnino advised this should be a discussion and vote.

Set Public Hearing: Proposed Aggressive Solicitation Ordinance

Commissioner Montagnino stated this is based upon the Rochester ordinance.

Discussion and Vote: Amend Chapter 225 of the City Code, Section 225-89; Schedule XXIV – Loading Zones

No comments.

Discussion: Authorization for Mayor to Sign MOA with PBA for 10 Hour Shifts

Commissioner Montagnino stated this should be discussion and vote.

## **SUPERVISORS**

Mayor Kim advised the supervisors' agendas have not been received at this point.

**ADJOURN**

Mayor Kim adjourned the meeting at 9:14 a.m.

Respectfully submitted,

Lisa Ribis  
Secretary to the City Council

Approved:  
Vote:

DRAFT