

**CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION
REGULAR MEETING
474 BROADWAY, 3RD FLOOR – MUSIC HALL
WEDNESDAY JULY 28TH 2021
MINUTES**

PRESENT: MARK CACOZZA, CHAIRPERSON
ANGELA RELLA, COMMISSIONER

CHAIRPERSON CACOZZA CALLED THE REGULAR MEETING TO ORDER AT 9:32am and opened the public comment section. There being no one wishing to speak, Chair Cacoza closed the public comment section at 9:33am.

Chairperson Cacoza made a motion to approve the May 2021 regular meeting Minutes as presented. Seconded by Commissioner Rella. Motion carries unanimously.

Chairperson Cacoza made a motion to approve the June 2022 regular meeting Minutes with minor correction. Seconded by Commissioner Rella. Motion carries unanimously.

DPW

Commissioner Rella made a motion to approve the following Laborer Class Appointment(s). Seconded by Chairperson Cacoza. Motions carries unanimously.

Laborer	Kristiana Briscoe	Effective 07/16/21
Laborer	Erin Hammer	Effective 07/12/21
Laborer	Barbara Swartz	Effective 07/25/21

HOUSING AUTHORITY

Commissioner Rella made a motion to approve the following Non Competitive Class Appointment(s). Seconded by Chairperson Cacoza. Motion carries unanimously.

Building Maintenance Mechanic	Jonathan Antolowitz	Effective 07/08/21
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MAYOR

Chairperson Cacoza made a motion to approve the following Non Competitive Class Appointment(s). Seconded by Commissioner Rella. Motion carries unanimously

City Historian (part time)	Mary Ann Fitzgerald	Effective 07/12/21
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RECREATION

Chairperson Cacoza made a motion to approve the following Non Competitive Class appointment(s) en bloc. Seconded by Commissioner Rella. Motion carries unanimously.

Camp Saradac Counselor	Zackary Tevendale	Effective 07/12/21 – 08/31/21
Camp Saradac Counselor	Erin Berls	Effective 07/26/21 – 08/31/21
Camp Saradac Counselor	Baylee Fensterer	Effective 07/05/21 – 09/12/21
Recreation Assistant	Jackson Reynolds	Effective 07/05/21 – 08/31/21
Recreation Leader	Lillian Holmes	Effective 07/05/21 – 08/31/21
Recreation Leader	Andre Culpepper Wehr	Effective 07/20/21
Recreation Specialist	Jenna Capezzuti	Effective 07/05/21 – 11/15/21
Youth Parker	Issac Coffin	Effective 07/07/21 – 09/12/21
Youth Parker	Lucas Fros	Effective 07/07/21 – 09/12/21
Youth Parker	Lorenzo Palleschi	Effective 07/07/21 – 09/12/21
Youth Parker	Tarik Kemp Villamizar	Effective 07/07/21 – 09/12/21
Youth Parker Supervisor	Sara Parker	Effective 07/06/21 – 09/12/21
Youth Parker Supervisor	Jack Thompson	Effective 07/06/21 – 09/12/21

SCHOOL

Chairperson Cacoza made a motion to approve the following School items en bloc. Seconded by Commissioner Rella. Motion carries unanimously.

Non Competitive Class Appointment(s)

Clerk (part time)	Giselle Hunter	Effective 06/23/21 – 06/23/22
Clerk (part time)	Donna Snyder	Effective 07/07/21 – 07/07/22
Keyboard Specialist (part time)	Giselle Hunter	Effective 06/23/21 – 06/23/22

Keyboard Specialist (part time)	June House	Effective 06/28/21 – 08/31/21
Keyboard Specialist (part time)	Mary Iaquina	Effective 06/25/21 – 08/31/21
Keyboard Specialist (part time)	Deanna Meyer	Effective 06/28/21 – 08/31/21
Keyboard Specialist (part time)	Donna Snyder	Effective 07/07/21 – 07/07/22
Keyboard Specialist (part time)	Amy Tuck	Effective 06/28/21 – 08/31/21
School Bus Assistant	Stefanie Joseph	Effective 07/07/21 – 07/07/22
School Bus Driver	Armond DiGiuseppe	Effective 07/01/21 – 07/01/22
School Bus Driver	Stefanie Joseph	Effective 07/07/21 – 07/07/22
School Bus Driver	Todd Koslick	Effective 06/30/21 – 06/30/22
Teacher Aide	Stephanie Barss	Effective 07/06/21 – 08/31/22
Teacher Aide	Megan Benner	Effective 07/07/21 – 08/31/21
Teacher Aide	Isabella Nichols	Effective 07/07/21 – 08/31/21
Teacher Aide	Jasmin Palmatier	Effective 07/07/21 – 08/31/21
<i>Labor Class Appointment(s)</i>		
Cleaner	Sean Carey	Effective 06/28/21 – 09/03/21
Cleaner	Harris Cooper	Effective 06/28/21 – 09/03/21
Cleaner	Sean Guyon	Effective 06/28/21 – 09/03/21
Cleaner	Gerald Fitzgerald	Effective 06/28/21 – 09/03/21
Cleaner	Jonathan Kearns	Effective 06/28/21 – 09/03/21
Cleaner	Gesus Manuel	Effective 06/28/21 – 09/03/21
Cleaner	Halle Neal	Effective 06/28/21 – 09/03/21
Cleaner	Elgin Ruggles	Effective 06/28/21 – 09/03/21
Cleaner	Vincent Schnell	Effective 06/28/21 – 09/03/21
Cleaner	Evan Steves	Effective 06/28/21 – 09/03/21

CIVIL SERVICE

Chairperson Cacoza made a motion to approve the following Non Competitive Class Appointment(S). Seconded by Commissioner Rella. Motion carries unanimously.

Clerk (part time)	Rachel DeOliviera	Effective 08/02/21
Establish Eligible Lists		
Executive Assistant to the City Attorney #68-417		
Assistant Police Chief #71-699		
Police Chief #71-689		
Permanent Appointments from Established Eligible Lists		
Robin McFee	Executive Assistant to the City Attorney	Effective 07/28/21
Resignations or Retirements		
Police Officer	Caitlin Freshwater	Resignation Effective 07/09/21
Police Officer	Vincent Parisi	Resignation Effective 07/15/21
Public Safety Dispatcher	Ethan Bliss	Resignation Effective 07/09/21

Chairperson Cacoza made a motion to add the item Update on Lateral Transfers to the agenda. Seconded by Commissioner Rella. Motion carries and item added.

Human Resource’s Administrator Christy Spadaro updated the Commission with the progress on accepting Lateral Transfers. While quite a bit of the ‘how to’ is in NYS CSL in regards to just how laterals are to be accepted, there are some pieces such as starting pay and benefits that will be agreed upon with an MOA to the PBA and Local 443 Union Contracts. HR is working with the Unions and legal. Nothing finalized as of yet. Will continue to update the Commission.

Chairperson Cacoza made a motion to close the meeting at 10:03am. Seconded by Commissioner Rella. Motion carries unanimously.